

Fair, Recycling and Parks Standing Committee
County Board Room, Richland County Courthouse, and via WebEx
February 28, 2024
Meeting Minutes

Committee members present: Kerry Severson, Scott Gald, Eric Siemandel, Josh Elder, Steve Williamson, Cindy Chicker, Sandy Campbell, Gary Deaver and Administrator Candace Pesch.

Guest: Kristopher Clark

1. **Call to Order** – Meeting was called to order by Chair Kerry Severson at 5:08 p.m.
2. **Proof of Notification** – Severson gave proof of notification.
3. **Agenda Approval** – Motion to approve the agenda by Seimandel, second by Chicker. All voting aye, motion carried.
4. **Approve minutes from January 24, 2024** – Motion to approve the minutes by Gald, second by Deaver. All voting aye, motion carried.
5. **Public Input** – None
6. **Financial Reports** – Were included in the meeting packet for review.
7. **Potential Snowmobile Races – Tony Andrada** – Was not available for the meeting.
8. **Department Staff Update** –
 - a. **Parks and Trails Maintenance Worker** – Brian Thielman will be the new maintenance worker and will start in March.
 - b. **20 hour per week LTE employee for Fair and Admin support** – Lyrica Marks has accepted the position of fair coordinator. She will start on March 11, 2024.
9. **Committee Structure Update** – In the process of updating County Board Rules and Committee Structure. Details have not been officially passed. Parks Commission will become a Committee. This will have to go through both Public Works and the County Board for approval.
10. **Snowmobile/Recycling Update** – Grant for snowmobile maintenance to be completed by March. Digital and paper snowmobile maps will be added to the county website. Snowmobile signs to be pulled early in April but need to get approval if pulled prior to the deadline.

Recycling – Annual report is due in April. Information has been sent to the townships. May 4 is the Tire & Electronic Recycling Event. Flyers will be in the newspaper, social media, and the county website.
11. **Grounds Contracts/Fee Schedule Discussion** – Grounds contract has been given to Attorney Windle for review. Will use the form for reserving grounds and will have an electronic form as well.

Fee Schedule – Discussion held on the fee schedule. This fee schedule was developed in 2021 by then Fair Coordinator Carla Doudna and is a good baseline to develop a more current schedule.
12. **Potential Fair Stakeholders Meeting** – Have a meeting and bring together key players/community partners to discuss interest in forming an Ag Society or Fair Association.

13. **2024 Fair Entertainment** – Discussion was held regarding entertainment at the fair. Kristopher Clark gave costs to hold the tractor pull on Friday or on Saturday. Motion by Gald to have a tractor pull pending Jamie Koch will make the track with date to be determined. Second by Seimandel. All voting aye, motion carried. A motion to have music on Saturday night and to contact the Nashville act by Gald and second by Chicker. All voting aye, motion carried.
14. **Bid update for trail repair near Schreiber's and Mobil Mart** – Ad will be placed in the newspaper for March 7 and 14 soliciting bids for trail repair.
15. **Future Agenda Items** – Bike trail opening – several weeks before it will be open. Wood from campus
16. **Adjournment** – Motion to adjourn by Chicker, seconded by Campbell. Meeting adjourned at 6:39 p.m.

Respectfully submitted,

Sandy Campbell

Sandy Campbell, Acting Secretary