

REMINDER: This committee is advisory to the public safety committee. The purpose of this committee to determine goals and priorities including funding as we implement the Supreme Court Rule 68 (Court Security, Facilities and Staffing) Most funding will be done through Capitol Improvement Projects.

Call to Order: The Courthouse Security Committee met Tuesday, December 3, 2024, in the County Board Room the Richland County Courthouse. Judge Lisa McDougal called the meeting to order at 8:32 am.

Present: Lisa McDougal (Circuit Court Judge), John Heinin (Emergency Management), Debra Schwarze, (Family Court Commissioner), Stacy Kleist (Clerk of Court) Sara Ehrhardt, (Chief Deputy Clerk of Court), Clay Porter (Sheriff), Jason Marshall (MIS), Barb Scott (MIS) Jenifer Laue (Register in Probate/Judicial Assistant/Juvenile Clerk), Attorney Dominic Anderson (BAR Association president) joined Billy Jones (Chief of City Police) joined, Devon Rupnow (Jail Administrator) joined

Not present: Candance Pesch (Administrator), County Board members, District Attorney

Jenifer Laue confirms the meeting Agenda was posted.

Motion to approve the September 10th minutes by Lisa McDougal, second by Clay Porter. Motion carried.

Incident Reports: There have been no incidence reports filed since our last meeting.

Update on cameras: Work on camera installation will begin again on December 16th with the hope it will be completed the end of the year. There will be a new camera installed in the small courtroom, in the lobby between the courtroom, on both sides of the metal door and in the hallway outside the DA's office. These cameras will have audio capability. There will be a Network Video Recording system which will hold 120 days worth of camera footage.

Additional Signage may need to be added. Attorneys will need to meet in a room to discuss confidential matters. Stacy asked Attorney Anderson to inform attorneys that cameras are being installed. Dispatch and Sheriff Porter should have access to the cameras.

Kiosks: The kiosk podium will be brought from the campus. Sheriff Porter will work with Barb-MIS on the installation. We are possibly getting 2 raised chairs from the campus and will likely order a smaller unit for the small courtroom. We may need an electrician to run power to the kiosk.

Attorney Anderson shares details of the Vernon County security equipment that their court security personnel has, including access details.

Courtroom Security: Devon

An added position was approved for the sheriff's department by the county board. They will start the hiring process. Primarily court security will be road deputies. Deb compliments the sheriff's department on providing court security for the secondary/small courtroom. It has greatly improved.

Signage:

Signage outside the courtroom: Clay has attained basic costs for signs. Clay added recommended language from Attorney Windle. \$13.00 a sign, or poster

Signs also need to be translated. Encourage people to become a certified interpreter. Cheaper signs will allow us to update easily.

A separate sign for open session and closed session, a sign hanging on the railing so that the gallery can read it. Recommending 3 separate signs. Sign would include: No recording, no bags information regarding searches.

Stacy will reach out to other counties and / or court operations. 18 X 24 signs.

Meeting on signage is discussed. (Judge, Clay, Stacy, others)

It is noted that Any remodeling and building has to involve the Chief Judge which is currently Judge Scott Horne from LaCrosse.

Court Security Requests:

The administration and County Board Members should be present for meetings. Judge reads who should be members of this committee per supreme court rules

Metal Detector at the entrance door.

Discussion on Iowa county's equipment –walk through and jail versions.

Motion to adjourn by Debra Schwarze, Second by Devon Rupnow.

Meeting adjourned.

Next meeting will be held in March, date to be determined. Friday's don't work for MIS

Future Agenda Items:

Regarding the report from Tammy Johnson of Capital Police. The full report has been sent to Candace and Venture Architects. Judge McDougal will continue to bring highlights on what could be implemented for this building.

Venture Architects: Consider a Field trip to Trempealeau County. Based on the community comments, it is proposed to repurpose things to incorporate the sentimentality of pieces in the courthouse.

Metal Detector: The obstacle is cost not just for the metal detector but for staffing. Continued discussion on budgets and random or intermittent scanning. This has been submitted under CIP projects for 2025 but not yet approved by the board as of this meeting. Iowa County uses random scanning. Random use of a metal

detector would give us additional data.

- Update on installation of cameras
- Update on electricity assessability, installing kiosks and purchase of tablets for Court Security.