



# CIRCUIT COURT CHAMBERS

**Lisa A. McDougal**  
Circuit Court Judge

**Jenifer Laue**  
Register in Probate  
Judicial Assistant  
Juvenile Clerk

**Jennie Marroquin**  
Deputy Register in Probate  
Deputy Juvenile Clerk

## **Richland County Courthouse**

181 West Seminary Street  
Richland Center, WI 53581  
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November 25, 2024

## **RE: Agenda for Courthouse Security and Facilities Committee meeting**

The Courthouse Security and Facilities Committee will be meeting on **Tuesday, December 3, 2024 at 8:30 a.m. in the County Board Room**, 181 West Seminary Street, Richland Center, Wisconsin, to discuss or take action on the following:

1. Call to order
2. Proof of Notification
3. Approval of minutes from the September 10, 2024 meetings
4. Incidence Reports / Issues to be aware of
5. 2024 Action Items:
  - Quarterly update on courtroom security – Devon Rupnow / Clay Porter
  - Update on installation of security cameras in the small courtroom and lobbies adjoining the courtrooms
  - Update on signage outside the courtroom and upon entering the building  
Continued work towards getting permanent signs made
  - Update on Report from Tammy Johnson – Capitol Police
  - Update on obtaining Kiosks from campus
  - Update on purchase of Spillman tablets for the courtroom, electrical accessibility at Kiosks
6. Long Term Goals
  - Update on information from Venture Architects
  - Purchase of Metal Detector – (2025 CIP request)
  - Staffing for Metal Detector
7. **Security Requests**
8. Development of general court security and facilities policies and procedures pursuant to SCR 68.05(4)
9. Next meeting date: March 14, 2024 at 8:30 am
10. Adjourn

Respectfully submitted,  
*Lisa A. McDougal*  
Lisa A. McDougal  
Circuit Court Judge

Copies to: Committee members via e-mail  
Courthouse bulletin board  
Richland County Website  
Richland Observer community board  
Civic Media