



CIRCUIT COURT CHAMBERS

Lisa A. McDougal
Circuit Court Judge

Jenifer Laue
Register in Probate
Judicial Assistant
Juvenile Clerk

Jennie Marroquin
Deputy Register in Probate
Deputy Juvenile Clerk

Richland County Courthouse

181 West Seminary Street
Richland Center, WI 53581
Telephone (608)647-2626
Fax (608)647-5747

June 12, 2024

RE: Agenda for Courthouse Security and Facilities Committee meeting

The Courthouse Security and Facilities Committee will be meeting on **Tuesday, June 18, 2024 at 8:30 a.m. in the County Board Room**, 181 West Seminary Street, Richland Center, Wisconsin, to discuss or take action on the following:

1. Call to order
2. Proof of Notification
3. Incidence Reports / Issues to be aware of
4. 2024 Action Items:
 - Update on courtroom security staffing and training – Devon Rupnow
 - Update on security cameras in the small courtroom and lobbies outside the courtrooms
 - Update on signage outside the courtroom and upon entering the building
 - Continued work towards getting permanent signs made
 - Signage language regarding photography and recording – Atty Windle
 - Update on Report from Tammy Johnson – Capitol Police
 - Update on purchase of a Kiosks and tablets
 - Update on lockers from HHS
5. Long Term Goals
 - Update after meeting with the Vendor regarding the Space Needs Assessment for the county.
 - Metal Detector – prices/bid: report from Sherriff Porter (2025 CIP request)
 - Staffing for Metal Detector
6. **Security Requests**
7. Development of general court security and facilities policies and procedures pursuant to SCR 68.05(4)
8. Next meeting date: September 10, 2024 at 8:30 am
9. Adjourn

Respectfully submitted,

Lisa A. McDougal

Lisa A. McDougal
Circuit Court Judge

Copies to: Committee members via e-mail
Courthouse bulletin board
Richland County Website
Richland Observer community board
Civic Media