

County Clerk's Office

Richland County, Wisconsin

Derek S. Kalish
County Clerk

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January 10, 2024

Please be advised that the Richland County Board of Supervisors will convene at 7:00 p.m., Tuesday, January 16, 2024, in the County Board Room of the Richland County Courthouse, located at 181 West Seminary Street, Richland Center, Wisconsin.

Virtual access and documents for the meeting can be found by clicking on this link:

<https://administrator.co.richland.wi.us/minutes/county-board/>

Agenda

1. Roll Call
2. Invocation
3. Pledge Of Allegiance
4. Approve Agenda
5. Approve Minutes Of The December 12th Meeting
6. Public Comment
7. Appointments: 2024 Emergency Fire Wardens
8. Reports: Administrator's Report
9. Correspondence
10. Ordinance Relating To A Parcel Belonging To Michael & Tammy Frank In The Town Of Henrietta
11. Report On Petitions For Zoning Amendments Received Since The Last County Board Session
12. Report On Rezoning Petitions Recommended For Denial By The Zoning And Land Information Committee
13. Resolution Approving The Town Of Ithaca's Rezoning Of A Parcel Belonging To Thad And Mary Weldon
14. Resolution Recognizing The Retirement Of An Employee Of The Health And Human Services Department
15. Resolution Authorizing The Joint Ambulance Committee To Purchase A Used Ambulance To Replace Its Oldest Ambulance
16. Resolution Approving Job Description And Hiring Of A Parks, Trails, & Maintenance Technician Position
17. Resolution Approving The Creation Of A Position In The Richland County MIS Department For MIS Assistant At 20 Hours A Week
18. Resolution Approving The Payment Of An Invoice For The Sheriff's Office
19. Adjourn

DECEMBER MEETING

December 12, 2023

Chair Brewer called the meeting to order at 7 PM. Roll call found all members present except Supervisor(s) Carrow, Luck, Glasbrenner, Frank, Severson, and McGuire.

Pastor Larry Engel with the Five Points Lutheran Church gave the Invocation.

County Clerk Kalish led the Pledge of Allegiance.

Motion by Manning, second by Cosgrove for approval of the agenda. Motion carried and agenda declared approved.

Chair Brewer asked if any member desired the minutes of the October 24, 2023 meeting be read or amended. Hearing no motion to read or amend the minutes of the October 24, 2023 meeting, Chair Brewer declared the minutes approved as published.

Public Comment: Rod Perry stated that the driveway into the Symons Recreation Complex needs to be patched.

Administrator Pesch requested County Board confirmation of the following appointments: Shaponda Jimerson to the position of Pine Valley Community Village Administrator and Joshua Elder to the position of Richland County Highway Commissioner (two-year term). Motion by Gottschall second by McKee to approve the appointment of Joshua Elder as the Richland County Highway Commissioner for a two-year term. Motion carried and appointment declared approved. Motion by Rynes second by Fleming to approve the appointment of Shaponda Jimerson as the Pine Valley Community Village Administrator. Motion carried and appointment declared approved.

Bill Moilien, Audit Supervisor for Johnson Block CPAs, reviewed the county's 2022 audit. Administrator Pesch provided brief overview of hiring/staffing and organizational projects currently underway within the county.

County Clerk Kalish reported that Southwestern Wisconsin Planning Commission released its 2023 Annual Report and that a copy was uploaded to the meeting packet.

Ordinance No. 23-27 Amendment No. 587 to Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Kelli Klitzke, Tami Meyer, and Amy Demars in the Town of Buena Vista was read by County Clerk Kalish. Motion by Manning second by Williamson that Ordinance No. 23-27 be adopted. Motion carried and the ordinance declared adopted.

ORDINANCE NO. 23 - 27

Amendment No. 587 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Kelli Klitzke, Tami Meyer, And Amy Demars In The Town Of Buena Vista.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

(a) Adequate public facilities to serve the development are present or will be provided.

- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 34.59-acre parcel belonging to Kelli Klitzke, Tami Meyer and Amy Demars and in the Town of Buena Vista is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agricultural and Residential District (A-R):

Located in part of the Southeast One-Quarter of the Southwest One-Quarter and the South One-Half of the Northeast One-Quarter of the Southwest One-Quarter, All in Section 6, Township 9 North, Range 2 East, Town of Buena Vista, Richland County, Wisconsin, more particularly describes as follows: Commencing at the South One-Quarter Corner of said Section 6, Thence N 00° 38' 41" E along the East line of the Southwest One-Quarter 680.01 feet to the point of beginning of the parcel hereinafter described;
 Thence N 89° 20' 34" W, 266.97 feet,
 Thence S 00° 40' 31" W, 219.99 feet,
 Thence S 00° 34' 02" W, 257323 feet to a point on a line meandering the Northerly shore of Mothers Run,
 Thence N 76° 42' 45" W along said meander line 56.26 feet,
 Thence N 44° 00' 05" W along said meander line 57.30 feet,
 Thence S 73° 17' 03" W along said meander line 83.56 feet,
 Thence N 68° 45' 26" W along said meander line 66.92 feet to a point on a line meandering the Easterly shore of Willow Creek,
 Thence N 20° 11' 01" E along the Willow Creek meander line 128.80 feet,
 Thence N 26° 57' 49" W along the Willow Creek meander line 104.91 feet,
 Thence N 35° 14' 05" W along the Willow Creek meander line 380.48 feet,
 Thence N 38° 40' 29" W along the Willow Creek meander line 423.33 feet,
 Thence N 36° 12' 44" W along the Willow Creek meander line 350.05 feet,
 Thence N 23° 37' 17" W along the Willow Creek meander line 287.89 feet to a point on the West line of the South One-Half of the Northeast One-Quarter of the Southwest One Quarter of said Section 6,
 Thence N 00° 42' 34" E along said Quarter-Quarter line 18.60 feet to a point on a line meandering the Easterly shore of Willow Creek,
 Thence N 06° 36' 51" E along the Willow Creek meander line 307.58 feet to a point on the North line of the South One-Half of the Northeast One-Quarter of the Southwest One-Quarter of said Section 6,
 Thence S 89° 59' 25" E along the aforementioned north line 1297.71 feet to the Northeast Corner of the South One-Half of the Northeast One-Quarter of the Southwest One-Quarter of said Section 6,
 Thence S 00° 38' 41" W along the East line of the Southwest One Quarter of said Section 6 1306.01 feet to the Point of Beginning.

Parcel includes all lands lying between the meander lines and the center line of Mothers Run and Willow Creek except where the west line of the South One-Half of the Northeast One-Quarter of the Southwest One-Quarter is east of the Center line of Willow Creek and becomes, for that distance, the Westerly Boundary of the parcel herein described.

3. This Ordinance shall be effective on December 12th, 2023.

DATED: DECEMBER 12, 2023
PASSED: DECEMBER 12, 2023
PUBLISHED: DECEMBER 21, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(06 NOVEMBER 2023)

		FOR	AGAINST
MARTY BREWER, CHAIR	STEVE CARROW	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	LINDA GENTES	X	
	JULIE FLEMING	X	
	DAVID TURK	X	
	DANIEL MCGUIRE		
	MELISSA LUCK	X	
DEREK KALISH			
RICHLAND COUNTY CLERK			

Ordinance No. 23-28 Amendment No. 588 to Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Rich and Diane McCollough in the Town of Buena Vista was read by County Clerk Kalish. Motion by Manning second by Fleming that Ordinance No. 23-28 be adopted. Motion carried and the ordinance declared adopted.

ORDINANCE NO. 23 - 28

Amendment No. 588 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Rich And Diane McCollough In The Town Of Buena Vista.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (h) Adequate public facilities to serve the development are present or will be provided.
- (i) Provision of these facilities will not be an unreasonable burden to local government.
- (j) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (k) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (l) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (m) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (n) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 2.06-acre parcel belonging to Rich and Diane McCollough in the Town of Buena Vista is hereby rezoned from the Residential-2 District (R-2) to the Residential-1 District (R-1):

Part of Lot 1 of Certified Survey Map Number 33 recorded August 6, 1987 in Volume 1 of Certified Surveys on Pages 131 and 132 as Document Number 190793 and being located in the Southeast Quarter of the Southwest Quarter; And part of Lot 1 of Certified Survey Map Number 498 recorded March 25, 2003 in Volume 4 of Certified Surveys on Page 226 as Document Number 255700 and being located in the Southwest Quarter of the Southeast Quarter, all in Section 36, Town 9 East, Town of Buena Vista, Richland County, Wisconsin being more fully described as follows:

Commencing at the South Quarter Corner of Section 36, T9N, R2E;
Thence S 89° 57' 32" E on the south line of the Southwest Quarter of the Southeast Quarter, 101.00 feet to the Point of Beginning;
Thence continuing S 56° 57' 32" E on the south line of the Southwest Quarter of the Southeast Quarter, 33.00 feet;
Thence N 00° 05' 29" W, 43.23 feet;
Thence N 29° 27' 23" W, 271.81 feet to the east line of the Southeast Quarter of the Southwest Quarter;
Thence N 00° 04' 57" E on said east line, 254.02 feet;
Thence S 45° 25' 17" W, 535.89 feet;
Thence 89° 47' 15" E, 320.42 feet;
Thence S 45° 27' 27" E, 226.62 feet to the Point of Beginning.

3. This Ordinance shall be effective on December 12th, 2023.

DATED: DECEMBER 12, 2023
PASSED: DECEMBER 12, 2023
PUBLISHED: DECEMBER 21, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(06 NOVEMBER 2023)

	FOR	AGAINST
MARTY BREWER, CHAIR	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	X	
	X	
	X	
	X	
	X	
DEREK KALISH	X	
RICHLAND COUNTY CLERK		

Ordinance No. 23-29 Amendment No. 589 to Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Michael & Beverly Burns in the Town of Dayton was read by County Clerk Kalish. Motion by Cosgrove second by Seep that Ordinance No. 23-29 be adopted. Motion carried and the ordinance declared adopted.

ORDINANCE NO. 23 - 29

Amendment No. 589 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Michael & Beverly Burns In The Town Of Dayton.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 18.38-acre parcel belonging to Michael & Beverly Burns in the Town of Dayton is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agricultural and Residential (A-R) District:

All of the SE¼ of the SW¼ of Section 11, Town 10 North of Range 1 West, Richland County, Wisconsin, lying Southerly of Tuckaway Valley Rd.

3. This Ordinance shall be effective on December 12, 2023.

DATED: DECEMBER 12, 2023
PASSED: DECEMBER 12, 2023
PUBLISHED: DECEMBER 21, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(27 NOVEMBER 2023)

		FOR	AGAINST
MARTY BREWER, CHAIR	STEVE CARROW	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	LINDA GENTES		
	JULIE FLEMING	X	
	DAVID TURK	X	
	DANIEL MCGUIRE		
	MELISSA LUCK	X	
DEREK KALISH			
RICHLAND COUNTY CLERK			

Ordinance No. 23-30 Amendment No. 590 to Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Koenig Industries in the Town of Willow was read by County Clerk Kalish.

Motion by Williamson second by Fleming that Ordinance No. 23-30 be adopted. Motion carried and the ordinance declared adopted.

ORDINANCE NO. 23-30

Amendment No. 590 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Koenig Industries In The Town Of Willow.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 3.00-acre parcel belonging to Koenig Industries in the Town of Willow is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Residential-2 (R-2) District:

Being part of the SE 1/4 of The SW 1/4 of Section 2, T11 N, R2E, Town of Willow, Richland County, Wisconsin, to wit:

Commencing at the S 1/4 corner of said Section 2;
thence N 89° 15' 45" W, 866.66' along the south line of the SW 1/4;
thence N 0° 00' 00" E, 319.07' to the POINT OF BEGINNING;
thence N 44° 11' 52" W, 343.30';
thence N 31° 02' 03" E, 487.68';
thence S 22° 24' 43" E, 375.15';
thence S 26° 03' 46" W, 353.08' along the centerline of State Road 58 to the POINT OF BEGINNING;
containing 130,527 square feet or 3.00 acres, more or less.
Parcel is subject to a public right of way easement for State Road 58.

3. This Ordinance shall be effective on December 12, 2023.

DATED: DECEMBER 12, 2023
PASSED: DECEMBER 12, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE

		FOR	AGAINST
MARTY BREWER, CHAIR	STEVE CARROW	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	LINDA GENTES		
	JULIE FLEMING	X	
	DAVID TURK	X	
	DANIEL MCGUIRE		
	MELISSA LUCK	X	
DEREK KALISH			
RICHLAND COUNTY CLERK			

Supervisor Gentes reported that petitions for properties in the Towns of Eagle and Henrietta have been received since the last County Board meeting and that no rezoning petitions have been recommended for denial.

Resolution No. 23-112 authorizing the Land Records Office to apply for and receive a grant from the Wisconsin Land Records Board was read by County Clerk Kalish. Motion by McKee, second by Gentes that Resolution No. 23-112 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 112

A Resolution Authorizing The Land Records Office To Apply For And Receive A Grant From The Wisconsin Land Records Board.

WHEREAS the Wisconsin Land Records Board has indicated that Richland County is eligible to receive a grant totaling \$88,160.00 to do various land records-related activities by December 31, 2025, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval before any department of County Government can apply for and receive a grant, and

WHEREAS the Zoning and Land Information Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Land Records Office to apply for and receive a Wisconsin Land Records Board grant totaling \$88,160.00, with the work to be completed by not later than December 31, 2025, and

BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent according to the terms of the grant and for the following uses:

1. \$68,913 towards the completion of statutorily required benchmarks to create a Statewide digital parcel map;
2. \$18,247 to develop, maintain and operate a basic land information system and for the implementation of Richland County's Land Information Plan;
3. \$1,000 for educational and training purposes, and

BE IT FURTHER RESOLVED that the County Administrator is hereby authorized to sign on behalf of the County such documents as may be necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(27 NOVEMBER 2023)

AYES_____ NOES_____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MELISSA LUCK
STEVE CARROW
LINDA GENTES

X
X

DATED: DECEMBER 12, 2023

DAVID TURK
JULIE FLEMING
DANIEL MCGUIRE

X
X

Dr. Tessia Melvin from David Drown Associates presented information for a county classification and compensation study. Supervisor Gentes questioned why the county would be doing another study as the most recent was completed in 2018. Administrator Pesch stated that the current wage scales were not maintained, new data is not being utilized for salary/wage scale adjustments, and the overall process and implementation of the previous study was flawed from the beginning. Motion by Rynes second by McKee to approve a full classification and compensation study with annual maintenance to be conducted by David Drown Associates. Motion carried and Resolution No. 23-113 declared adopted.

RESOLUTION NO. 23 - 113

A Resolution Approving A Full Classification And Compensation Study To Be Conducted By David Drown Associates.

WHEREAS Richland County conducted a classification and compensation study in 2018, but it was never fully implemented;

WHEREAS over the past many years wages have not kept up with the market and there was no consistency in how positions were reclassified and/or reviewed, and

WHEREAS this has led to internal inequity and inconsistency in pay practices, compression, and inability to remain competitive to retain and attract staff; and

WHEREAS Finance and Personnel has reviewed the proposal submitted by David Drown Associates, and

WHEREAS the County has adequate funding to sustain the study.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to enter into the agreement with David Drown Associates for a full classification and compensation study with annual maintenance, and

BE IT FURTHER RESOLVED that this resolution is effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE

AYES _____ NOES _____

(07 NOVEMBER 2023)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH	MARTY BREWER	X	
COUNTY CLERK	STEVE CARROW	X	
	MARC COUEY	X	
DATED: DECEMBER 12, 2023	GARY MANNING	X	
	TIMOTHY GOTTSCHALL	X	
	DAVID TURK	X	
	STEVE WILLIAMSON	X	
	MELISSA LUCK	X	
	JULIE FLEMING		

Supervisor Gottschall leaves meeting at 8:29 PM.

Resolution No. 23-114 approving 2024 budgeted reclassifications, position descriptions, new positions, handbook modifications, and wage adjustments was read by County Clerk Kalish. Motion by Voyce, second by Fleming that Resolution No. 23-114 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 114

A Resolution Approving 2024 Budgeted Reclassifications, Position Descriptions, New Positions, Handbook Modifications, And Wage Adjustments.

WHEREAS the County Board is responsible for final approval of all position and wage modification included in the budget, and all modifications to County policies;

WHEREAS each year during the budget process positions are created, reclassified, and wages and position descriptions are updated, and policies are reviewed;

WHEREAS these changes have been included in the approved departmental budgets for 2024, and

WHEREAS the Finance and Personnel Committee has reviewed, and recommends the following reclassifications, position descriptions, new positions, wage adjustments and handbook modifications:

Administration:

Reclassification/ New Position Description:

Payroll and Benefits Administrator:

-From Grade H \$ 24.96-\$27.74/ hr. (\$51,916.80- 57,699.20 annual) to

-Grade I \$26.99-\$29.99/ hr. (\$56,139.20 – 62,379.20 annual)

Increase of \$4,224.40- \$4,680.00 Annually

Ambulance Service:

New on Call rate and New Position/ Position Description:

-Flat rate for Ambulance Pd on call- \$1.50 during the week and \$3 for holiday and weekend

-EMT position and pay at Grade C \$16.05-\$17.84/ hr.

Detention Center:

New Position and Position Description:

Jail Administrator- Grade L- \$33.10-\$36.78/ hr. (\$68,848.00- \$76,502.40 annual)

Highway:**Reclassification/ New Position Description:**

Highway Office Manager:

-From Grade H \$ 24.96-\$27.74/ hr. (\$51,916.80- 57,699.20 annual) to

-Grade I \$26.99-\$29.99/ hr. (\$56,139.20 – 62,379.20 annual)

Increase of \$4,224.40- \$4,680.00 Annually

MIS:**Reclassification/New Position Description**

MIS Director

-From a grade M \$35.12- \$39.03/ hr. (\$73,049.60 – 80,011.50) to

-Grade N \$37.16-\$41.29/ hr. (\$77,292.80- \$85,883.20)

Increase of \$4,243.20- \$5871.70 Annually

Health & Human Services:**Transitioning from Contract Worker to County Employee:**

Family Preservation Worker:

-Creation of Family Preservation Worker position at Grade F

Pine Valley:**Reclassification/ New Position Description:**

Administrative Assistant (Accounting) retitled to Business & Financial Services Manager-

-From Grade H at \$29.47-\$30.69/hr. (\$61,297.60- \$63,835.20 annual) to

- Grade J at \$35.00- \$36.46/ hr. (\$72,800 -\$75,836.80 annual)

Increase of \$11,502.80- \$12,001.60 Annually

Approve Existing Position Description:

Assisted Living Nurse Supervisor

-Approve Job Description (position in existence since 2016 but no job description on file)

Handbook Modification and Wage Adjustment:

Premium Pay for Certified Nursing Assistants, Licensed Practical Nurse, and Registered Nurse

CNA: \$3.00 more per hour above Step 8

LPN: \$4.00 more per hour above Step 8

RN: \$5.00 more per hour above Step 8

Handbook Modification:**Vacation Policy:**

PV Addendum currently reads:

‘All vacation time shall be taken in no less than one two (2) hour increments and must be used within 18 months following the employee’s anniversary date. Vacation time not taken in accordance with this paragraph is forfeited’

Amend PV Addendum to the County Employee handbook to align with Handbook of Personnel Policies and Work Rules of Richland County which states the following:

“Vacation must be used within Eighteen (18) month following the employee’s anniversary date. Employees that have reached the 15-year service mark will receive payout of up to one (1) week that is not used by 18 months. The County Administrator is authorized to extend this deadline if the employee has been unable to take their accrued vacation within 18 months due to unforeseen circumstances. Vacation time not taken in accordance with this paragraph is forfeited.”

Handbook Modification and Premium Pay Adjustment:

Maintenance Workers:

Amend the PV Addendum which currently reads:

“Maintenance Workers whose shift begins at or after 2:00 p.m. receive a premium of 25¢ per hour and if Maintenance Worker shift begins at or after 10:00 p.m. receive a 30¢ per hour premium added to the base rate.”

To the following:

Maintenance workers whose shift begins at 2:00 PM or after, a shift differential of \$1.50/hour

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors approves the 2024 budgeted reclassifications position descriptions, new positions, handbook modifications, and wage adjustments as stated above.

BE IT FURTHER RESOLVED that these changes will be in effect the first payroll of 2024.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(05 DECEMBER 2023)

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

DATED: DECEMBER 12, 2023

MARTY BREWER

X

STEVE CARROW

X

MARC COUEY

X

GARY MANNING

X

TIMOTHY GOTTSCHALL

X

DAVID TURK

X

STEVE WILLIAMSON

X

MELISSA LUCK

JULIE FLEMING

X

Resolution No. 23-115 amending Resolution 14-149(amended) relating to making changes in how ambulance service is provided to the county was read by County Clerk Kalish. Motion by Manning, second by Fleming that Resolution No. 23-115 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 115

Resolution Amending Resolution 14-149 (amended) Relating To Making Changes In How Ambulance Service Is Provided By The County.

WHEREAS, allowing for the hiring of emergency medical technicians will bolster staffing capability and have a positive impact on wages and overtime budgets, and,

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED that Resolution No. 14-149 (Amended) is hereby further amended by adding the following paragraph before the last be it further resolved paragraph of that Resolution:

“BE IT FURTHER RESOLVED that the Policy on Personnel Classification, Compensation and Staff Authorization of Richland County be amended allowing for the hiring of EMTs as approved by the Joint Ambulance Committee in consideration of the budget and staffing needs”, and,

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____

NOES_____

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(05 DECEMBER 2023)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER

X

STEVE CARROW

X

MARC COUEY

X

DATED: DECEMBER 12, 2023

GARY MANNING

X

TIMOTHY GOTTSCHALL

X

DAVID TURK

X

STEVE WILLIAMSON

X

MELISSA LUCK

JULIE FLEMING

X

Approved at Joint Ambulance Committee on 15 November 2023

Resolution No. 23-116 approving three new members to the Nutrition Advisory Council Committee effective August 1, 2023 was read by County Clerk Kalish. Motion by Williamson, second by Turk that Resolution No. 23-116 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 116

A Resolution Approving Three New Members To The Nutrition Advisory Committee Effective August 1, 2023.

WHEREAS the Nutrition Advisory Council is a required advisory committee of the Richland County Aging and Disability Resource Center which is a part of Richland County Health and Human Services, and

WHEREAS the Council consists of an appointed county board member, meal site representatives, home delivered meal representative and a volunteer driver representative. The Nutrition Advisory Council is a required

committee that represents and speaks on behalf of the programs participants, makes recommendations to the nutrition director about food preferences of participants, makes recommendations to the aging unit about locations including days and hours of dining center operations and home delivered meals. The council further gives support and assistance to the ongoing development of the nutrition program and creation of nutrition goals for the county's required Three Year Aging Plan, and

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tricia Clements, are presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the appointment of Roseann Knower replacing Christine Storer, Linda Symons as the Advocate/Older Americans Act representative (formerly the Community/HDM position) and Lee Van Landuyt replacing Janet Jasper as the Germantown representative, and

BE IT FURTHER RESOLVED that terms for these appointments are two years in length with a maximum of three terms/six years not including partial terms.

BE IT FURTHER RESOLVED that these appointments were approved at the June Nutrition Advisory Council meeting and shall be effective August 1, 2023 with members receiving a \$30 per diem and mileage reimbursement of .51/mile, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(05 DECEMBER 2023)

AYES_____ NOES_____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER
STEVE CARROW
MARC COUEY
GARY MANNING
TIMOTHY GOTTSCHALL
DAVID TURK
STEVE WILLIAMSON
MELISSA LUCK
JULIE FLEMING

X
X
X
X
X
X
X
X
X

DATED: DECEMBER 12, 2023

Approved by members of the Nutrition Advisory Council on 07 June 2023

Resolution No. 23-117 approving the purchase of the Spillman Automatic Vehicle Locator (AVL) module was read by County Clerk Kalish. Motion by Cosgrove, second by Rynes that Resolution No. 23-117 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 – 117

A Resolution Approving The Purchase Of The Spillman Automatic Vehicle Locator (AVL) Module.

WHEREAS Rule 18 of the Rules of the Board requires that any expenditure in excess of \$10,000 must be approved by the County Board, and

WHEREAS the Public Safety Standing Committee has carefully considered this matter and is now recommending that the County Board approve the purchase of the Spillman AVL module.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Public Safety Standing Committee and the Sheriff to purchase Spillman AVL module from Motorola Solutions for a price of \$16,716.02, and

BE IT FURTHER RESOLVED that the total cost of carrying out this Resolution in the above amount of shall be paid from 2023 Fund 92 Short Term Borrowing, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE PUBLIC SAFETY STANDING COMMITTEE (07 JULY 2023)	
AYES_____	NOES_____		
RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK		MELISSA LUCK	X
		KEN RYNES	X
		DAVID TURK	
DATED: DECEMBER 12, 2023		BARBARA VOYCE	X
		BOB FRANK	X
		KERRY SEVERSON	X
		RICHARD MCKEE	X

Approved at Finance & Personnel Standing Committee on 07 November 2023

Resolution No. 23-118 approving the purchase of a new Buffalo Terra Station from J-Comp at a cost of \$28,520.72 was read by County Clerk Kalish. Motion by McKee, second by Fleming that Resolution No. 23-118 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 118

A Resolution Purchasing A New Buffalo Terra Station From J-Comp At The Cost Of \$28,520.72.

WHEREAS Richland County’s data storage needs are growing and there is a need for more space due to video retention, and

WHEREAS the Public Works Committee has carefully considered the proposed quote and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors to purchase a new Buffalo Terra Station from J-Comp at the cost of \$28,520.72.

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE
PUBLIC WORKS STANDING COMMITTEE
(10 AUGUST 2023)

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE WILLIAMSON
STEVE CARROW
RICHARD MCKEE
GARY MANNING
CHAD COSGROVE
MARC COUEY
JULIE FLEMING
DANIEL MCGUIRE

X
X
X
X

X
X

DATED: DECEMBER 12, 2023

Resolution No. 23-119 approving Richland County to enter into a contract with Deepseas Cyber Security Services for endpoint and network monitoring using Carbon Black XDR for a total cost of \$45,273.60 annually was read by County Clerk Kalish. Motion by Manning, second by Fleming that Resolution No. 23-119 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 119

A Resolution Approving Richland County To Enter Into A Contract With Deepseas Cyber Security Services For Endpoint And Network Monitoring Using Carbon Black XDR For A Total Cost Of \$45,273.60 Annually.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Finance Committee that there is a need for Endpoint and Network Monitoring for Richland County, and

WHEREAS the Finance Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Richland County MIS Department to Enter into a contract with DeepSeas Cyber Security Services for Endpoint and Network Monitoring using Carbon Black XDR for a total cost of \$45,273.60 annually and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from 2023 short term borrowing for MIS Expenses and approval is hereby granted for the MIS Director to sign the purchase agreement for these services, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(05 DECEMBER 2023)

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER
STEVE CARROW
MARC COUEY

X
X
X

DATED: DECEMBER 12, 2023

GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DAVID TURK	X
STEVE WILLIAMSON	X
MELISSA LUCK	
JULIE FLEMING	X

Resolution No. 23-120 approving Richland County to enter into a contract with Catalis for permit management for total cost of \$21,750.00, of which \$13,500.00 is an annual expense and \$8,250.00 is a one-time setup fee was read by County Clerk Kalish. Motion by Gentes, second by Fleming that Resolution No. 23-120 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 120

A Resolution Approving Richland County To Enter Into A Contract With Catalis For Permit Management For Total Cost Of \$21,750.00, Of Which \$13,500.00 Is An Annual Expense And \$8,250.00 Is A One-time Setup Fee.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Land and Zoning Committee that there is a need for new database management for Richland County, and

WHEREAS the Land and Zoning Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Richland County MIS Department to enter into a contract with Catalis for permit management for total cost of \$21,750.00 with an annual renew of \$13,500.00, and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from 2023 unused zoning salary funds and approval is hereby granted for the MIS Director to sign the purchase agreement for these services, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(27 NOVEMBER 2023)

AYES_____ NOES_____

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

MELISSA LUCK
STEVE CARROW
LINDA GENTES

X
X

DATED: DECEMBER 12, 2023

DAVID TURK
JULIE FLEMING
DANIEL MCGUIRE

X
X

Resolution No. 23-121 approving Richland County to enter into a contract with Environmental System Research Institute Inc. (ESRI) for Arc GIS Licensing for desktops for a total cost of \$37,402.00 annually was read by County Clerk Kalish. Motion by Cosgrove, second by Gentes that Resolution No. 23-121 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 121

A Resolution Approving Richland County To Enter Into A Contract With Environmental System Research Institute Inc. (ESRI) For Arc GIS Licensing For Desktops For A Total Cost Of \$37,402.00 Annually.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Land and Zoning Committee that there is a need for ESRI Licensing for Richland County, and

WHEREAS the Land and Zoning Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Richland County MIS Department to enter into a contract with Environmental System Research Institute Inc. (ESRI) for Arc GIS Licensing for desktops for a total cost of \$37,402.00 annually, and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from 2024 NG 9-1-1 GIS Grant and approval is hereby granted for the MIS Director to sign the purchase agreement for these services, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(27 NOVEMBER 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

MELISSA LUCK
STEVE CARROW
LINDA GENTES

X
X

DATED: DECEMBER 12, 2023

DAVID TURK
JULIE FLEMING

X
X

DANIEL MCGUIRE

Resolution No. 23-122 approving Richland County to enter into a contract with Jcomp Technologies Inc. for 3 years for Veeam Essentials Enterprise software and maintenance for a total cost of \$11,219.16 was read by County Clerk Kalish. Motion by Manning, second by McKee that Resolution No. 23-122 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 122

Resolution Approving Richland County To Enter Into A Contract With J-Comp Technologies Inc. For 3 Years For Veeam Essentials Enterprise Software And Maintenance For A Total Cost Of \$11,219.16.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Finance Committee that there is a need for Veeam Essentials Enterprise software and maintenance for Richland County, and

WHEREAS the Public Works Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is

hereby granted for the Richland County MIS Department to enter into a contract with J-Comp Technologies Inc. for 3 years for Veeam Essentials Enterprise software and maintenance for a total cost of \$11,219.16, and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from 2023 short term borrowing for MIS Expenses and approval is hereby granted for the MIS Director to sign the purchase agreement for these services, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE PUBLIC WORKS STANDING COMMITTEE (12 DECEMBER 2023)	
AYES_____	NOES_____		
RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK		STEVE WILLIAMSON	X
		STEVE CARROW	
DATED: DECEMBER 12, 2023		RICHARD MCKEE	X
		GARY MANNING	X
		CHAD COSGROVE	X
		MARC COUEY	
		JULIE FLEMING	X
		DANIEL MCGUIRE	

Resolution No. 23-123 modifying the current uniform allowance procedure for the Sheriff’s Office secretarial staff was read by County Clerk Kalish. Motion by Fleming, second by Williamson that Resolution No. 23-123 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 123

A Resolution Modifying The Current Uniform Allowance Procedure For The Sheriff’s Office Secretarial Staff.

WHEREAS the current practice of reimbursing secretarial staff for clothing purchased for daily wear is not in line with current IRS guidelines, and

WHEREAS if an allowance is given for clothing purchased that is not exclusively worn for work use it must be treated as taxable, and

WHEREAS the current practice is reimbursing secretarial staff for clothing that does not meet IRS guidelines for non-taxable allowance

WHEREAS the Finance and Personnel Committee has reviewed and recommends that the board approves \$250 taxable uniform allowance payouts on 6/1/24 and 12/1/2024 and that the current employee uniform allowance for the Sheriff’s secretarial staff sunset on 1/1/2025.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors board that the Sheriff’s office secretarial staff receive \$250 taxable uniform allowance payouts on 6/1/24 and 12/1/2024 and;

BE IT FURTHER RESOLVED that the current employee uniform allowance for the Sheriff’s secretarial staff sunset on 1/1/2025.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(05 DECEMBER 2023)

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER
STEVE CARROW
MARC COUEY
GARY MANNING
TIMOTHY GOTTSCHALL
DAVID TURK
STEVE WILLIAMSON
MELISSA LUCK
JULIE FLEMING

X
X
X
X
X
X
X
X
X

DATED: DECEMBER 12, 2023

Motion by Manning, second by Fleming to adjourn to January 16, 2024 at 7:00 PM. Motion carried and the meeting adjourned at 8:49 PM.

STATE OF WISCONSIN)
)SS
COUNTY OF RICHLAND)

I, Derek S. Kalish, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the meeting held on the 12th day of December, 2023.



Derek S. Kalish
Richland County Clerk

Emergency Fire Wardens
Richland County
2024

Below is a list of businesses/individuals who we recommend to serve as Emergency Fire Wardens in Richland County.

Business Name	Street Address	City	State	Zip Code
Boaz Country Store	17190 US HWY 14	Richland Center	WI	53581
Natural Bridge Grocery	17520 HWY 80	Richland Center	WI	53581
Richland County Land Conservation	26136 Executive Lane	Richland Center	WI	53581
The Port	14750 St. Hwy 60	Blue River	WI	53518

By: Aaron Young
Aaron Young, Area Forestry Leader

Date: 1/4/2024

By: _____
Chairperson, Richland County Board

Date: _____

Wisconsin Department of Transportation (WisDOT)
Division of Transportation System Development
Southwest Region
3550 Mormon Coulee Road
La Crosse, WI 54601

Governor Tony Evers
Secretary Craig Thompson
wisconsindot.gov
Telephone: enter (608) 785-9022
FAX: enter (608) 785-9969
Email: swr.dtsd@dot.wi.gov



January 8, 2024

Derek Kalish
Crawford County
181 W. Seminary St
, Richland Center WI

Project ID: 5190-04-02
WIS 60, Boscobel - Gotham
Crawford, Richland County

Please join us for a public involvement meeting to discuss WIS 60 between USH 61 and CTH W, located in Richland and Crawford Counties.

The meeting is scheduled for February 6, 2024, from 5:00pm to 6:00pm at Richwood Townhall (11801 DD Lane, Blue River, WI 53518). The meeting will follow an open house format.

This project involves a 4.08-mile-long stretch from USH 61 to CTH W. The purpose of this project is to address the aged and deteriorating pavement with alligator and block cracking. The existing 3-inches of asphaltic pavement was placed in 1998 and has since received a sealcoat in 2007. The proposed improvement would include 3.0-inch milling and removal of asphaltic surface with a 3.5-inch overlay of new asphaltic surface. Additionally, the existing 3-foot paved shoulder would be extended to 5-feet to improve the safety of the roadway. The project is currently scheduled for construction in 2029 and will remain open to traffic under flagging operations.

The objective of this meeting is to update the public and gather information about this project.

We look forward to meeting with you. If you are deaf or hard of hearing and require an interpreter, you may request one by contacting me at least three working days prior to the meeting.

If you have any questions, or if you cannot attend the meeting, but would like to find out more about the project, please contact me at (608) 785-9063 or paul.valenti@dot.wi.gov.

Sincerely,

Paul Valenti

Paul Valenti
WisDOT Project Manager

ORDINANCE NO. 24 - 1

Amendment No. 591 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Michael & Tammy Frank In The Town Of Henrietta.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 2.06-acre parcel belonging to Michael and Tammy Frank in the Town of Henrietta is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Residential-2 (R-2) District:

Being part of Both The NW 1/4 of The NE 1/4 and The NE 1/4 of The NE 1/4 of Section 28, T12 N, R1E, Town of Henrietta, Richland County, Wisconsin, to wit:

Commencing at the N 1/4 corner of said Section 28;
thence S 74° 23' 21" E, 1357.10' to the centerline of CTH C to the POINT OF BEGINING
thence N 89° 29' 09" E along the centerline of CTH C, 71.40';
thence S 06° 20' 33" E, 69.59';
thence S 47° 59' 57" E, 58.92';
thence S 87° 13' 58" E, 153.45';
thence S 00° 58' 20" W, 165.02';
thence S 79° 26' 42" W, 268.05';
thence N 61° 11' 13" W, 169.77';
thence N 39° 04' 36" E, 233.17';
thence N 15° 45' 46" E, 96.92';
thence N 00° 1' 33" W, 89.29';
thence N 07° 56' 17" W, 61.75 to the southerly right-of-way of CTH C;
thence continuing N 07° 56' 17" W, 33.28' to the POINT OF BEGINNING;

Containing 89,606 square feet or 2.06 acres, more or less.

Together with and subject to a 66' wide Access Easement, hereby created and retained by the owners, running from the centerline of CTH C to the easterly line of Lot 1, 33' on each side of the following described centerline:

Commencing at the aforementioned point of beginning of Lot 1;
thence N 59° 29' 45" E along the centerline of CTH C, 36.71 to the POINT OF BEGINNING of the 66' Access Easement centerline;

thence S 01° 54' 53" W, 204.06';
thence S 08° 12' 13" E, 126.10';
thence S 30° 53' 45" E, 96.83';
thence S 88° 48' 45" E, 97.59';
thence S 68° 12' 11" E 62.59' to the easterly line of Lot ` and the end of the Access Easement centerline.

3. This Ordinance shall be effective on January 16, 2024.

DATED: JANUARY 16, 2024
PASSED: JANUARY 16, 2024
PUBLISHED: JANUARY 25, 2024

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(2 JANUARY 2024)

		FOR	AGAINST
MARTY BREWER, CHAIR RICHLAND COUNTY BOARD OF SUPERVISORS	STEVE CARROW	X	
	LINDA GENTES	X	
	JULIE FLEMING	X	
	DAVID TURK	X	
	DANIEL MCGUIRE	x	
	MELISSA LUCK	X	
DEREK KALISH RICHLAND COUNTY CLERK			

RESOLUTION NO. 24 - 1

A Resolution Approving The Town Of Ithaca's Rezoning Of A Parcel Belonging To Thad And Mary Weldon.

WHEREAS the usual way that zoning is accomplished in the unincorporated areas of counties in Wisconsin is for the county to adopt county-wide zoning and for the town boards that wish to do so elect to be covered by that zoning, but there is an alternate, seldom-used method whereby towns, with the permission of the county board, can adopt their own zoning ordinances, and

WHEREAS the Town of Ithaca is one of two towns in Richland County that has elected to have town zoning and Wisconsin Statutes, section 60.62(3) provides that the County Board must not only approve the Town's initial zoning ordinance and zoning maps but the County Board must also approve any rezonings before they become effective, and

WHEREAS representatives of the Town of Ithaca met recently with the Zoning and Land Information Committee and requested that the County Board approve the Town's rezoning of a parcel belonging to Thad and Mary Weldon from the Agricultural Zoning District to the Agricultural Residential Zoning District in the Town of Ithaca's Zoning Ordinance and the Zoning Land Information Committee has carefully consider this matter and is now recommending that the County Board approve this rezoning.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors in accordance with Wisconsin Statutes, section 60.62(3), that approval is hereby granted for rezoning the following-described 5.71 acre parcel from the Agricultural Zoning District to the Agricultural Zoning District in accordance with the Town of Ithaca's Zoning Ordinance:

ALL OF LOT 1 CSM 654, PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER (SE $\frac{1}{4}$ -NW $\frac{1}{4}$), PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE $\frac{1}{4}$ -SW $\frac{1}{4}$), PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER (SW $\frac{1}{4}$ - NE $\frac{1}{4}$) , PART OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER (NW $\frac{1}{4}$ -SE $\frac{1}{4}$), OF SECTION 16, TOWN 10 NORTH, RANGE 2 EAST, TOWN OF ITHACA, RICHLAND COUNTY, WISCONSIN. AND BEING MORE FULLY DESCRIBED AS FOLLOWS;

COMMENCING AT THE NORTH QUARTER CORNER (N $\frac{1}{4}$) OF SECTION 16, THENCE ALONG THE WEST LINE OF THE NORTHEAST QUARTER (NE $\frac{1}{4}$), S00°23'42"W, A DISTANCE OF 2363 .60' TO THE POINT OF BEGINNING;

THENCE S67°38'12"E A DISTANCE OF 194.03';

THENCE S84°41'34"E A DISTANCE OF 225.20';

THENCE S07°57'13"W A DISTANCE OF 650.47' TO A POINT ON THE NORTH RIGHT OF WAY LINE OF CTH N;

THENCE CONTINUING S07°57'13"W, 34.81' TO A POINT ON THE CENTERLINE OF CTH N;

THENCE ALONG THE CENTERLINE OF CTH N ON A CURVE TO THE RIGHT, HAVING A RADIUS OF 750.00', A LENGTH OF 271.75', A DELTA ANGLE OF 20° 45' 38", AND WHOSE LONG CHORD BEARS N53°32'06"W A CHORD DISTANCE OF 270.27';

THENCE ON SAID CENTERLINE N43°09'17"W A DISTANCE OF 212.09' TO A POINT OF CURVATURE TO THE LEFT;

THENCE ALONG THE CENTERLINE OF SAID CURVE, HAVING A RADIUS OF 476.45', A LENGTH OF 197.56', A DELTA ANGLE OF 23°45'27", AND WHOSE LONG CHORD BEARS N55°03'19"W, A CHORD DISTANCE OF 196.15';
 THENCE N23°12'56"E A DISTANCE OF 32.99' TO A POINT ON THE NORTH RIGHT OF WAY LINE OF CTH N;
 THENCE CONTINUING N23°12'56"E, 39.21' TO THE NORTH LINE OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE1/4-SW1/4)
 THENCE ALONG SAID NORTH LINE S89°37'28"E A DISTANCE OF 183.95' TO THE CENTER OF SECTION 16;
 THENCE ALONG THE WEST LINE OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (SW¼-NE¼) N00°23'42"E A DISTANCE OF 280.50' TO THE POINT OF BEGINNING.
 PARCEL CONTAINS 5.71 ACRES (248,765 SQ. FT.) MORE OR LESS. (INCLUDING CTH N RIGHT OF WAY) AND 5.19 ACRES (226,428 SQ. FT.) MORE OR LESS. (EXCLUDING CTH N RIGHT OF WAY), and

BE IT FURTHER RESOLVED that the Zoning Administrator shall send a copy of this resolution to the known Clerk of the Town of Ithaca.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE LAND &
 ZONING STANDING COMMITTEE
 (27 NOVEMBER 2023)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
 COUNTY CLERK

MELISSA LUCK
 STEVE CARROW
 LINDA GENTES

X
 X

DATED: JANUARY 16, 2024

DAVID TURK
 JULIE FLEMING
 DANIEL MCGUIRE

X
 X

RESOLUTION NO. 24 - 2

A Resolution Recognizing The Retirement Of An Employee Of The Health And Human Services Department.

WHEREAS, Ms. Joanne Welsh was hired on August 27, 1984 as an Economic Support Worker in the Income Maintenance unit of Health and Human Services and transitioned to the ADRC as the Elder Benefit Specialist in 2000.

WHEREAS the Health and Human Services & Veterans Standing Committee and the Richland County Board wants to express its sincere appreciation to Ms. Joanne Welsh for over 39 years of dedicated service to Richland County, and

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that the County Board hereby expresses its sincere appreciation to Ms. Joanne Welsh for over 39 years of dedicated service to Richland County, and

BE IT FURTHER RESOLVED that the County Board wishes Ms. Joanne Welsh a long and happy retirement, and

BE IT FURTHER RESOLVED, that the County Clerk shall send a copy of this Resolution to: Ms. Joanne Welsh at her residence.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE HEALTH AND HUMAN SERVICES
& VETERANS STANDING COMMITTEE
(11 JANUARY 2024)

AYES_____ NOES_____

RESOLUTION _____

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

INGRID GLASBRENNER
DONALD SEEP
KEN RYNES
TIMOTHY GOTTSCHALL
KERRY SEVERSON

X
X
X

DATED: JANUARY 16, 2024

RESOLUTION NO. 24 - 3

A Resolution Authorizing The Joint Ambulance Committee To Purchase A Used Ambulance To Replace Its Oldest Ambulance.

WHEREAS, the Joint Ambulance Committee is looking to replace its oldest ambulance and the Committee is recommending, as a cost-saving measure, that it be authorized to purchase a used ambulance, at a cost not to exceed \$45,000, as opposed to purchasing a new ambulance which would likely cost around \$250,000.00, and,

WHEREAS, the Joint Ambulance Committee is requesting authorization from the County Board to purchase a used 2006 ambulance from the Muscoda Rescue Squad and the Committee is presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that authority is hereby granted for the Joint Ambulance Committee to purchase said used ambulance using funds in the Ambulance Outlay Account Fund 16, and,

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

RESOLUTION OFFERED BY COUNTY BOARD
MEMBERS OF THE JOINT AMBLANCE COMMITTEE
(15 NOVEMBER 2023)

	FOR	AGAINST
KERRY SEVERSON	X	
JULIE FLEMING	X	

DATED: JANUARY 16, 2024

Approved by Finance & Personnel Standing Committee on 02 January 2024

RESOLUTION NO. 24 - 4

A Resolution Approving The Creation Of A Parks And Trails Maintenance Worker Position.

WHEREAS the Fair and Parks Committee approved the creation of a Parks and Trails Maintenance position to ensure proper year-round mowing, plowing, repair and upkeep of County Fairgrounds, Trails, and Parks properties. The job will be classified at grade G in the 2024 pay scale.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the creation of a Parks and Trials Maintenance Worker in the Richland County Highway Department at a grade G in the current pay scale, and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from the Highway Department and the various departments serviced,

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(02 JANUARY 2024)

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER
STEVE CARROW
MARC COUEY
GARY MANNING
TIMOTHY GOTTSCHALL
DAVID TURK
STEVE WILLIAMSON
MELISSA LUCK
JULIE FLEMING

X
X
X
X
X
X
X
X
X

DATED: JANUARY 16, 2024

RESOLUTION NO. 24 - 5

A Resolution Approving The Creation Of A Position In The Richland County MIS Department For MIS Assistant At 20 Hours A Week.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Finance Committee that currently there is a 20 hour a week position in the MIS department that has been contracted for 4 years. It has been in the long-term plan to move this position from contracted to a county position. This move will make the position more permanent and help with retention and recruitment. The job will be classified at grade F in the 2024 pay scale. This position was in the approved 2024 budget, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the creation of a position in the Richland County MIS Department for MIS Assistant for 20 hours a week at a grade F in the current pay scale, and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from 2024 MIS budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(02 JANUARY 2024)

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER	X
STEVE CARROW	X
MARC COUEY	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DAVID TURK	X
STEVE WILLIAMSON	X
MELISSA LUCK	X
JULIE FLEMING	X

DATED: JANUARY 16, 2024

Richland County Position Description

Name:		Department:	Management Information Systems
Position Title:	MIS Assistant	Pay Grade:	F
		Hours Per Week:	20
Date:	September 2016	Reports To:	MIS Director
	Rev 01/02/2024		

Purpose of Position

Under the direction of the MIS Director, this position is to assist the Management Information Services Staff with maintaining agency network systems and troubleshoot hardware/software problems for Richland County.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Website Updates and Maintenance
- Troubleshoots computer hardware / software problems for agency staff.
- Assist with downloading and implementing patches to software as they are released.
- Rebuilding and refurbishing computer systems.
- Update databases/inventory for hardware and software.
- Assist Users with Email problems.
- Training and assisting users with software.
- Must be able to participate in a team workplace environment and work well with others.
- Must perform duties and responsibilities in a professional, courteous manner.
- Must comply with HIPAA regulations. On-site HIPAA training will be offered.
- Must comply with all pertinent policies and procedures of Richland County.
- Setup users in Printers
- Setup users in Building access systems
- Sets up users in Phone/voicemail systems

Additional Tasks and Responsibilities

While the following tasks are necessary for the work of the unit, they are not an essential part of the purpose of this position and may also be performed by other unit members.

- Database management and maintenance for all county systems.
- Maintains knowledge of computer operating systems, hardware, software, programming languages, security, and open records law.
- Supports Richland County Core Values throughout all levels of department decision making. Develops customer service as an integral part of department operations.

Minimum Training and Experience Required to Perform Essential Job Functions

MIS Assistant

Two-year vocational/technical diploma in computer networking support from accredited college or any combination of education and experience that provides equivalent knowledge, skills and abilities. Demonstrated ability to work independently. Ability to maintain and repair peripheral hardware.

Valid driver's license and access to automobile required for local driving. Must be able to successfully pass a criminal background check.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

Ability to decide the time, place and sequence of operations within an organizational framework, and to oversee their execution. Ability to analyze and categorize data and information using established criteria, to determine consequences and identify and select alternatives.

Ability to persuade, convince and train others. Ability to advise and interpret regarding the application of policies, procedures and standards to specific situations.

Ability to utilize a variety of advisory and design data and information such as purchase orders, invoices, billing statements, receipts, budgets, request for proposals, accounting methods, bid specifications, computer documentation, computer languages, flow charts, diagrams, leases, contracts, warranties, social service records, strategic plans, operating system manuals, hardware/software manuals, blue prints, maps, state statutes, state and federal program requirements and educational materials.

Ability to communicate orally and in writing with computer users, vendor representatives, department heads, computer consultants, outside agency personnel, County Board Supervisors, Finance and Personnel Committee and the general public.

Mathematical Ability

Ability to apply algebraic and trigonometric formulas. Ability to interpret inferential statistical reports and/or formulation and equation data. Ability to calculate percentages, fractions, decimals, volumes, ratios, present values and spatial relationships.

Judgment and Situational Reasoning Ability

Ability to apply functional reasoning in synthesizing information and functions, and ability to influence others in activities such as leading, controlling, managing, supervising and teaching.

Ability to exercise the judgment, decisiveness and creativity required in situations involving the direction, control and planning of an entire program or multiple programs.

Physical Requirements

Ability to operate equipment and machinery requiring complex and rapid adjustments, such as computers, copiers, multifunction machines, computer peripherals, common hand tools, carts, line testers and telephone.

MIS Assistant

Ability to coordinate eyes, hands, feet and limbs in performing movements requiring skill and training, such as data entry, pulling cable and installing equipment.

Ability to exert moderate but not constant physical effort, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, crawling, lifting, carrying, pushing and pulling.

Ability to recognize and identify degrees of similarities or differences between characteristics of colors, shapes, sounds and odors associated with job-related objects, materials and tasks. Ability to sustain prolonged visual concentration.

Environmental Adaptability

Ability to work under generally safe and comfortable conditions where exposure to environmental factors such as repetitive computer keyboard use may cause discomfort and poses a limited risk of injury.

Richland County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

MIS Director

Date

Date

RESOLUTION NO. 24 – 6

A Resolution Approving The Payment Of An Invoice For The Sheriff's Office.

WHEREAS the Sheriff's Office has received an invoice that exceeds \$10,000 which need to be paid and this invoice has been presented to the Public Safety Standing Committee and approved by that Committee, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for nearly all expenses in excess of \$10,000, and

WHEREAS the Public Safety Standing Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following invoice for the Sheriff's Office is hereby approved:

General Communications, Inc. of Madison for \$24,600.00 for a 2024 maintenance contract for the Sheriff's Office radio system, and

BE IT FURTHER RESOLVED that payment of is invoice shall be made from the Maintenance Agreement line in the Sheriff's Office's Police Radio account in the 2024 County budget, and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to issue County checks in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE
PUBLIC SAFETY STANDING COMMITTEE
(5 JANUARY 2024)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MELISSA LUCK
KEN RYNES
DAVID TURK
BARBARA VOYCE
BOB FRANK
KERRY SEVERSON
RICHARD MCKEE

X
X
X
X
X
X
X

DATED: JANUARY 16, 2024