

Richland County Campus Reconfiguration Committee

Date Posted: November 14, 2024

NOTICE OF MEETING

Please be advised that the Richland County Campus Reconfiguration Committee will convene on Wednesday, November 20, 2024 at 5 PM in the Richland County Board Room of the Courthouse located at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/campus-reconfiguration-committee/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email).

AGENDA

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From November 6, 2024
6. Public Comment
7. Reports
 - A. Update On The Winterization Of Campus Buildings
 - B. Space Needs Analysis Presentation From Venture Architects
8. Discussion & Possible Action: Update On Inventory Of Campus Items & Associated Costs
9. Discussion & Possible Action: Set Future Meeting Date(s)
10. Correspondence
11. Future Agenda Items
12. Adjourn

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Richland County Campus Reconfiguration Committee.

Derek S. Kalish
County Clerk

Richland County Campus Reconfiguration Committee

November 6, 2024

The Richland County Campus Reconfiguration Committee convened on Wednesday, November 6, 2024 in person and virtually at 5:00 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Turk called the meeting to order at 5:03 PM.

Roll Call: Clerk Kalish conducted roll call. Committee member(s) present: Steve Carrow, Ingrid Glasbrenner, David Turk, and Steve Williamson. Bob Frank arrived at 5:39 PM. Committee member(s) absent: Marty Brewer.

Verification Of Open Meetings Law Compliance: Clerk Kalish confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Glasbrenner second by Carrow to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From October 22, 2024 Meeting: Hearing no additions or corrections to the minutes as presented, Committee Chair Turk declared the minutes from October 22, 2024 approved as presented.

Public Comment: None.

Discussion & Possible Action – Update On Inventory Of Campus Items & Associated Costs:

Administrator Pesch reported she received a proposal from SCH Consultation for services to inventory and auction the items remaining at the campus at a cost not to exceed \$154,500. Administrator Pesch noted that the fees may change once the project begins and that it is possible that the cost to complete the inventory and auction may amount to more than the proceeds from the sale. Administrator Pesch stated that the use of a local auction company may be a more cost-effective solution that would help to ensure fair and local access to the remaining items. Supervisor Carrow asked if the unique or high value items need to be handled differently and Administrator Pesch that may be the case for some items. Supervisor Glasbrenner asked if the chemicals have been disposed of and Administrator Pesch noted a large amount has been removed. Administrator Pesch also noted that requests for campus items from county staff are still being received and items distributed as requested and/or available. Consensus was reached by the committee for Administrator Pesch to consult with local auction service. No action taken on this item.

Discussion & Possible Action – Winterization Of Campus Buildings: Kyle Knop from Venture Architects and other colleagues reviewed winterization possibilities for the campus buildings.

Discussion followed regarding the winterization needs and/or possible steps to take for each building on campus. R.D. Ruffin noted that keeping the buildings above freezing is recommended to avoid cracked pipes and Knop noted establishing low points is easier to manage for the plumbing infrastructure given the upcoming freezing/thaw cycles. Knop noted that the Building B (Arts & Education Building) could be fully winterized with minimal risk if the items currently in the building were moved to another building. Knop also noted that the temperature in Building A (Science Building) is harder to maintain due to the building's composition and that a minimized thermal set point should be established. Supervisor Glasbrenner proposed the mothballing of Buildings B & C (Arts & Education Building &

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Library Building) at an ambient temperature and to maintain all other buildings at a low temperature setting until emptied and reexamined. Consensus was reached to proceed with the winterization of the buildings in this manner. Supervisor Turk asked if there were any electrical concerns with mothballs and Ruffin noted there were not any known concerns at this point. Administrator Pesch stated maintenance staff could examine air vents and servers in Science Building and provide the temperature the building is currently being maintained at. No further action taken on this item at the meeting.

Discussion & Possible Action – Set Future Meeting Date(s): Next meeting date set for 5 PM on November 20, 2024.

Correspondence: None.


Future Agenda Items:

Discussion & Possible Action: Space Needs Analysis

Discussion & Possible Action: Inventory Update

Discussion & Possible Action: Winterization updates

Adjourn: Motion by Glasbrenner second by Frank to adjourn. Motion carried and meeting adjourned at 6:13 PM.



Derek S. Kalish
County Clerk