

# Richland County Campus Reconfiguration Committee

Date Posted: October 15, 2024

## NOTICE OF MEETING

Please be advised that the Richland County Campus Reconfiguration Committee will convene on Tuesday, October 22, 2024 at 5 PM in the Richland County Board Room of the Courthouse located at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/campus-reconfiguration-committee/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or [barbara.scott@co.richland.wi.us](mailto:barbara.scott@co.richland.wi.us) (email).

## AGENDA

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From October 1, 2024
6. Public Comment
7. Reports
  - A. Detailed Presentation Of Venture Architects Facilities Assessment Findings
  - B. Update On Committee Document Filing Structure
8. Discussion & Possible Action: UW-Redevelopment Grant
9. Discussion & Possible Action: Inventory Of Campus Items & Associated Cost(s)
10. Discussion & Possible Action: Campus Reconfiguration Committee Name Change
11. Correspondence
12. Future Agenda Items
13. Adjourn

*A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Richland County Campus Reconfiguration Committee.*

Derek S. Kalish  
County Clerk

# Richland County Campus Reconfiguration Committee

October 1, 2024

The Richland County Campus Reconfiguration Committee convened on Tuesday, October 1, 2024 in person and virtually at 6:00 PM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Chair Turk called the meeting to order at 6:00 PM.

**Roll Call:** Clerk Kalish conducted roll call. Committee member(s) present: Carrow, Brewer (virtual), Glasbrenner, Turk, Frank, and Williamson (virtual). Committee member(s) absent: None.

**Verification Of Open Meetings Law Compliance:** Clerk Kalish confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Motion by Glasbrenner second by Frank to approve agenda. Motion carried and agenda declared approved.

**Approval Of Minutes From June 11, 2024 Meeting:** Hearing no additions or corrections to the minutes as presented, Chair Turk declared the minutes from June 11, 2024 approved.

## **Public Comment:**

Gary Manning: Manning stated he has been approached by various people in the community whom have expressed interest in the campus buildings.

Marty Brewer: Brewer stated that the county has been in university negotiations for a long time and that the two million is being used as a way for the county to sign off.

**Reports – Review Of Venture Architects Facilities Assessment Findings:** Administrator Pesch briefly reviewed the facilities assessments findings from Venture Architects. Administrator Pesch noted that the firm will return for an in-depth review once a meeting date is determined and that space needs will need to be addressed soon. Supervisor Carrow questioned whether or not more information could be obtained regarding replacement and/or renewal totals. Administrator Pesch noted that could be done and the information provided was a general overview for presentation purposes. Supervisor Carrow questioned the scope of the remaining contract with Venture Architects. Administrator Pesch noted the firm was engaged for the facilities assessment, space needs analysis, and future facility use suggestions. Administrator Pesch also noted that the facilities assessment is complete, the space needs analysis is ready, and the future facility use suggestions are being developed. She also noted that an RFP may be required if additional services are desired. Supervisor Carrow commented on the file structure of committee documentation and noted that he would like all documents to appear in one place. Discussion followed regarding document storage and accessibility for committee members. Administrator Pesch noted that the winterization needs for the campus buildings needs to be addressed sooner rather than later and that many different items remain in the buildings. Supervisors Carrow and Frank stated they felt an inventory of the remaining items would be beneficial. Discussion followed regarding the completion and logistics of an inventory of the remaining items. Administrator Pesch questioned whether or not the remaining items could be used as various county departments have immediate needs for them. Supervisor Frank asked if Richland County owns the items and Administrator Pesch stated that what remains belongs to Richland County. Supervisor Frank questioned whether or not the items could be moved to a central storage area and Administrator Pesch noted that spatial constraints would likely be an issue due to the volume of remaining items. Committee Chair

## Richland County Campus Reconfiguration Committee

Turk questioned whether or not a walk-through would help and Supervisor Frank proposed the idea of using an auction service to liquidate the remaining items. Administrator Pesch noted that a review of the county's internal needs should be completed and agreed that the utilization of an auction service is a fair way to liquidate the remaining items. Discussion followed regarding completion of inventory and use of auction service to liquidate remaining items. Committee Chair Turk stated that a good starting point would be for Department Heads to compile a list of immediate departmental needs. Consensus was reached by the committee for Administrator Pesch and Maintenance Director Nelson to select items from those remaining at the campus for departments from the list of immediate needs submitted to Administrator Pesch by Department Heads, inventory removed items, and provide walk-through of buildings for interested committee members. Administrator Pesch provided an update on the UW Redevelopment Grant and noted that she has made contact with several individuals regarding the grant application language. Administrator Pesch noted that some have completed grant application as is but few have negative impacts like Richland County as our scenario is unique. Supervisor Brewer asked if a timeframe for response was given and Administrator Pesch answered by saying a sunset (if any) is unknown at this time. Administrator Pesch noted that there is no guarantee that anything will happen as legal interpretation is involved and that she would continue to seek clarification on grant language and application. Administrator Pesch provided brief overview of utility costs and how utility bills are reported for the campus buildings. Supervisor Carrow asked if the contract for the campus bridges was awarded and Administrator Pesch noted it was.

**Discussion & Possible Action – Campus Reconfiguration Committee Name Change:** Administrator Pesch stated the size and scope of the current committee should be adjusted. Supervisor Frank proposed the addition of members of the public to the committee. Supervisor Glasbrenner stated that a review of the scope of the committee should be taken to County Board. Supervisor Carrow noted that a review of the potential development is necessary and Supervisor Glasbrenner noted that the future of the campus facilities may impact the county's Strategic Plan. Administrator Pesch noted that she would like to have a facilitated dialogue to review committee's mission, vision, goals, and a review of action items and strategic direction. Committee Chair Turk noted the current ad hoc committee status should be adjusted accordingly as the tasks may be larger than originally determined and Supervisor Brewer questioned whether or not the committee should be a Standing Committee. Supervisor Carrow stated he felt no further action should be taken until next meeting with Venture occurs and Supervisor Frank stated he felt the issue should be discussed with the full County Board. Discussion continued regarding the name of the committee, future tasks of the committee, and what to present to full County Board. Supervisor Carrow questioned whether or not people have contacted the county about the buildings and Administrator Pesch stated that she has a list of those that have expressed interest in specific buildings. No further action taken on this item at meeting.

**Discussion & Possible Action – Set Future Meeting Date(s):** Administrator Pesch will consult with Venture Architects to see if a meeting at 5 PM on 10/22/2024, 10/24/2024, or 10/17/2024 is possible and report back to committee for consideration.

**Correspondence:** None.

**Future Agenda Items:**

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Report: Detailed Presentation Of Venture Architects Facilities Assessment Findings

Report: Update On Committee Document Filing Structure

Discussion & Possible Action: UW Redevelopment Grant

Discussion & Possible Action: Inventory Of Campus Items And Associated Cost(s)

**Adjourn:** Motion by Frank second by Carrow to adjourn. Motion carried and meeting adjourned at 7:28 PM.



Derek S. Kalish  
County Clerk

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