

Minutes
Transportation Coordinating Committee
Tuesday, July 2, 2024

A regularly scheduled meeting of the Transportation Coordinating Committee was held on Tuesday, July 2, 2024 at 3:00 p.m. via ZOOM and in Conference Room A/B - of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Sandra McKittrick, Darin Steinmetz, Linda Symons, Sandra Kraemer, Cindy Riley and David Scribbins

Members absent: Aaron Gray, Jeremy Walsh and Jesse Nelson

Other attendees include Linda Batten, Roxanne Klubertanz-Gerber, Bob Sheire and Heidi Sheire

- 1) Sandra Kraemer called the meeting to order at 3:00 p.m.
- 2) Proof of Notification: Linda Batten verified the posting.
- 3) Approve Agenda:
 - Linda Symons moved to approve the posting and agenda; David Scribbins seconded. Motion carried.
- 4) Approval of April 10, 2024 Transportation Coordinating Committee minutes:
 - Linda Symons moved to approve minutes; David Scribbins seconded. Motion carried.
- 5) Committee elections:
 - Roxanne Klubertanz-Gerber informed the committee that it was that time of the year to elect officers.
 - Linda Symons nominated Sandra Kramer as Chairperson; Sandra McKittrick seconded. Motion carried.
 - Sandra Kramer nominated David Scribbins as Vice Chair; Linda Symons seconded. Motion carried.
- 6) Report on 2024 Transportation Budget:
 - Roxanne reviewed the Transportation budget, to date.
 - Roxanne explained the Transportation budget is currently at 56.7% utilization which is a little over. However, revenues are keeping pace with expenses.
- 7) Review and Approve 2025 5310 grant application:
 - Roxanne reviewed the 2025 5310 grant application with the committee.
 - Roxanne asked if there were any additions or subtractions. There were none.
 - David Scribbins made a motion to approve the 2025 5310 grant application; Linda Symons seconded. Motion carried.
- 8) Updates from Transportation Providers:
 - Bob Sheire reported that the Richland Center taxi currently has two drivers on vacation.
- 9) Citizen Comments:
 - Sandra Kramer reported that the donkey visits are going well. She further went on to say that because of the weather, Sauk Counties visit for today had to be postponed.

- Sandra said that the donkeys have been invited by the Lions Club to be at Town Party at the Park in Gotham on August 24.
- Bob Sheire told the board that he is a Red Cross Coordinator and a full-time volunteer. Bob said that there is going to be a Blood Drive on July 17 and that they would be giving donors an umbrella. Bob informed the board that people need to call Heidi to make reservations for donating blood. Bob reported that the Red Cross will give people smoke detectors, if they cannot afford one.
- Sandra Kramer reported the American Legion have money and they are asking for a letter from interested parties on how they would use the money.
- Bob Sheire reported that walk with GRACE walk would be August 9.

10) Schedule next Meeting: tentatively October 2, 2024 for 3:00.

11) Adjourn

- David Scribbins moved to adjourn the meeting until October 2, 2024; Linda Symons seconded. Motion carried.

Respectfully submitted,

Linda Batten

Aging and Disability Resource Center of Eagle Country - Richland Center Office