

**Minutes**  
**Transportation Coordinating Committee**  
**Wednesday, April 10, 2024**

A regularly scheduled meeting of the Transportation Coordinating Committee was held on Wednesday, January 10, 2023 at 3:00 p.m. via ZOOM and in Conference Room A/B - of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Sandra McKittrick, Richard McKee, Darin Steinmetz, Linda Symons, Sandra Kraemer, Jeremy Walsh, Mary Miller and Bob Sheire

Members absent: Aaron Gray, Cindy Riley, Jesse Nelson and Don Seep

Other attendees include Linda Batten, Roxanne Klubertanz-Gerber, Chris Kanable and Heidi Sheire

- 1) Sandra Kraemer called the meeting to order at 3:00 p.m.
- 2) Proof of Notification: Linda Batten verified the posting.
- 3) Approve Agenda:
  - Sandra McKittrick moved to approve the posting and agenda; Richard McKee seconded. Motion carried.
- 4) Approval of January 10, 2024 Transportation Coordinating Committee minutes:
  - Sandra McKittrick moved to approve minutes; Bob Sheire seconded. Motion carried.
- 5) Possible new Transportation Logo:
  - Roxanne Klubertanz-Gerber showed the design she came up with for the new logo.
  - After some discussion, Bob Sheire made a motion to approve the top logo; Richard McKee seconded. Motion carried.
- 6) Report on 2023 Transportation Budget:
  - Roxanne reported that the 2023 budget is good and that there is over \$50,000 in the Trust Fund, which can be used for a new vehicle, vehicle repairs and other projects with DOT approval.
- 7) Report on 2024 Transportation Budget:
  - Roxanne reported that the 2024 budget is \$196,966 and we have only spent \$44,704. At this time, everything looks good.
  - Roxanne presented Bob Sheire a Certificate of Recognition for his years on the board. She also had a Certificate of Recognition for Don Seep who was absent.
- 8) Approve New Committee Member:
  - Roxanne read a letter of interest submitted by David Scribbins that he is interested in being appointed to the committee.
  - Bob Sheire made a motion to approve David Scribbins to be a committee member; Sandra McKittrick seconded. Motion carried.
- 9) Program Updates 2023 Highlights:
  - Roxanne informed reported that volunteer drivers did 4949 1-way trips, which amounted to 15,498 hours. Bus drivers did 1494 1way trips.
  - Roxanne also said that the program did quality of life trips; such as: Rotary Lights and Oakwood.

10) Updates from Transportation Providers:

- Chris Kanable reported that the taxi now has three cabs running during the week. They would like more drivers. Chris also said that they have two new vans.
- Jeremy Walsh told the board that Schmitt has not used the bus much this year.
- Jeremy also told the board that Schmitt will have a new Administrator starting in June.

11) Citizen Comments:

- Bob Sheire said that he is the Red Cross Coordinator for Richland County and that he will be taking a tour of the Madison Red Cross.
- Bob reported that the Red Cross has raised over \$1800.00 with all the fundraisers. All of this money will stay in Richland County.
- Bob told the committee that the Walk for GRACE kickoff meeting will be held on May 16 and that there will be a Run/Walk held for GRACE on May 18.
- Sandra Kramer said the donkeys will be at the Memorial Day parade, weather permitting.
- Sandra also said that the donkeys will start visiting different entities in June.
- Sandra reported that the American Legion made over \$2500.00 with the Chili/Soup/Pie Auction. This money is designated for the building fund.

12) Schedule next Meeting: tentatively July 10, 2024 for 3:00.

13) Adjourn

- Bob Sheire moved to adjourn the meeting until July 10, 2024; Sandra McKittrick seconded. Motion carried.

Respectfully submitted,

Linda Batten

Aging and Disability Resource Center of Eagle Country - Richland Center Office