

Minutes
Transportation Coordinating Committee
Wednesday, January 10, 2024

A regularly scheduled meeting of the Transportation Coordinating Committee was held on Wednesday, January 10, 2024 at 3:00 p.m. via ZOOM and in Conference Room A/B - of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Sandra McKittrick, Richard McKee, Darin Steinmetz, Linda Symons, Sandra Kramer, Don Seep and Bob Sheire

Members absent: Cindy Riley, Aaron Gray, Jesse Nelson and Don Seep

Other attendees include Linda Batten and Roxanne Klubertanz-Gerber

- 1) Sandra Kraemer called the meeting to order at 3:02 p.m.
- 2) Proof of Notification: Linda Batten verified the posting.
- 3) Approve Agenda:
 - Bob Sheire moved to approve the posting and agenda; Sandra McKittrick seconded. Motion carried.
- 4) Approval of October 12, 2023 Transportation Coordinating Committee minutes:
 - Richard McKee moved to approve minutes; Bob Sheire seconded. Motion carried.
- 5) Possible new Transportation Logo:
 - Roxanne Klubertanz-Gerber showed the board 3 possible new logos.
 - Sandra Kramer felt the logo should be simple.
 - Richard McKee, Bob Sheire and Sandra McKittrick said they like the bottom or top logo.
 - Linda Symons said it was a good start.
 - Richard McKee made a motion to have Roxanne work on the logo; Sandra McKittrick seconded. Motion carried.
- 6) Report on 2023 Transportation Budget:
 - Roxanne told the board that the Transportation budget was at 92.3% utilization. She said Transportation will have a surplus. Any surplus of 85.21 grant funds goes into the Transportation Trust fund, which has to be used for the program.
- 7) Review member terms:
 - Roxanne reviewed with the board that Bob Sheire's position will be opening. Additionally, we need someone from Schmitt.
 - Roxanne said Richard McKee has one more year. Don Seep's position will be open as he is not running for County Board.
- 8) Program updates 2023 highlights:
 - Roxanne told the board that both volunteer driver trips and wheelchair trips have increased in 2023 from 2022. Volunteer trips were 3729 and 5488 hours for 2023. Wheelchair trips were 1458 trips and 3470 hours for 2023.
 - Roxanne reported that we have a new bus driver. Due to availability of training, she will complete wheelchair securement training the end of May. Due to this she is limited to do bus routes that do not require wheel chair securement.

- Roxanne reported that we were approved for the 2024 5310 grant.

9) Updates from Transportation Providers:

- None

10) Citizen Comments:

- Bob Sheire gave information regarding the Red Cross blood drive and that volunteers are needed for set-up and tear down.
- Sandra Kramer reported that the first Sunday in March will be the 40/8 breakfast at the American Legion.

11) Schedule next Meeting: tentatively April 10, 2024 for 3:00 pm.

12) Adjourn

- Don Seep moved to adjourn the meeting until April 10, 2024; Sandra McKittrick seconded. Motion carried.

Respectfully submitted,

Linda Batten

Aging and Disability Resource Center of Eagle Country - Richland Center Office