

**Richland County Health and Human Services  
Coordinated Services Team (CST) Coordinating Committee**

**May 31, 2024**

The May 31, 2024 meeting of the Coordinated Services Team (CST) Coordinating Committee was held via Zoom and in Conference Room A/B in the Community Services Building at 11:00 a.m.

<b>Roll Call:</b>	Present	Absent		Present	Absent		Present	Absent
Alicia Woodhouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jennie Marroquin - <b>Via Phone</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Angela Tjaden	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cindy Chicker	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Briana Turk	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Tara Ruhland	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sheri Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Margaret Fillyaw - <b>Via Zoom</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sue Sharp	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brandie Anderson	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Amanda Miller	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sarah Iverson - <b>Via Zoom</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Leah Garner	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ashley Kramer – <b>Via Zoom</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Sherry Hillesheim – <b>Via Zoom</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Laurie Couey	<input checked="" type="checkbox"/>	<input type="checkbox"/>						

**Others Present:**

**Call Meeting to Order:**

The meeting was called to order at 11:02 am.

**Approve Agenda and Posting:**

The motion was made to approve the agenda and posting of the agenda by Sue Sharp and seconded by Amanda Miller.

**Approve Minutes for the February 9, 2024 meeting:**

The motion to approve the previous meeting minutes and changes was made by Amanda Miller and seconded by Angie Tjaden.

**Citizen Comments:**

**Next Meeting Dates:**

Discussion was held to determine upcoming meeting date. Meeting will be 10 am on August 19, 2024 at the Community Services Building and there will be a virtual option (Zoom).

**Children’s Community Options Program(CCOP) Program Updates:**

Laurie Couey reported 73 families served and 7 pending referrals. CCOP, Children’s Long Term Support Waiver, Birth to 3 and CST Programs will participate in outreach and have an informational booth at the Brewer Library’s Safety Days on June 22, 2024, 10 am to 12 pm.

**CST Program Update:**

Alicia reported that CST applied for and was awarded a \$5078 supplement. The monies can be used to support Trauma Informed Changes at the agency, to purchase taxi vouchers for program participants, to provide a training to community, participate and agency workers, and/or to update program brochures. Sue Sharp inquired about a Poll for training and date options. Monies must be spent by September 2024. Briana Turk inquired about pre-paying for training. Alicia also reported that CST hours have decreased as she is also providing service facilitation for children in the Children’s Comprehensive Community Services Program.

**Wrap-around Value Discussion: Community-based:**

Discussion on what accessible, inclusive and responsible settings mean to us committee members. We need to ask people we serve about accessibility, get feedback about the system to determine issues, etc. Families need parent to parent support. First step is awareness, we need to make people aware of what services are available and provide education, knowledge and awareness. Discussion on how non-English speakers receive information, how information is presented and perceived with possibility of apps, social media and QR codes. The agency recently hired a bilingual Spanish speaking worker, we also have interpreters, translated agency forms, software to translate forms, workers can text families and we are updating our webpage. Discussion on people lacking basic needs and how to connect resources with these people. Programs need to be flexible due to needs of families and situations.

**Other Agenda Items:**

**Next Meeting:**

The next scheduled meeting for the CST Coordinating Committee will be on August 19, 2024 at 10 am in Conference Room A/B of the Community Services Building with a virtual option (Zoom).

**Adjourn:**

The motion was made by Sue Sharp and seconded by Angie Tjaden to adjourn. The meeting adjourned at 11:56 am.

Respectfully Submitted,

Laurie Couey, CSW  
Behavioral Health Supervisor