

**Aging/ADRC Advisory Committee Meeting Minutes  
December 4, 2024**

The Aging/ADRC Advisory Committee met via ZOOM or in person in Conference rooms A/B of the Community Services Building, 221 W. Seminary St., Richland Center.

**Members present:** David Scribbins, Linda Symons, Larry Engel, Kevin Koester, Terry Berg and Marty Brewer  
**Members absent:**  
**HHS Staff present:** Roxanne Klubertanz-Gerber and Linda Batten  
**Others present:** None

1. **Call Meeting to Order: Aging/ADRC Advisory Meeting** was called to order at 1:00 p.m. by David Scribbins.
2. **Approval of Posting and Agenda:** Linda Symons made a motion to approve the agenda; Kevin Koester seconded. Motion carried.
3. **Approval of November 6, 2024 Aging/ADRC Advisory Committee Meeting Minutes:** Linda Symons made a motion to approve the November 6, 2024 ADRC/Aging Advisory Committee meeting minutes; Larry Engel seconded. Motion carried.
4. **Citizen Comments:**
  - None
5. **New Aging/ADRC Advisory Committee By-Laws:**
  - Roxanne went through the Aging/ADRC Advisory Committee By-Laws for everyone. She also showed these By-Laws on the screen.
  - Marty Brewer made a motion to approve the Aging/ADRC Advisory Committee By-Laws; Kevin Koester seconded. Motion carried.
6. **2025 C1to C2 and IIIB to C2 fund transfer:**
  - Roxanne discussed the fund transfer process and requested approval to transfer 20% of C1 (Congregate) to C2 (Home Delivered Meals). She also asked for a transfer of funds from IIIB to C-2.
  - Larry Engel made a motion to approve both transfers; Linda Symons seconded. Motion carried.
7. **Program Update: Elderly Benefit Specialist Program:**
  - Roxanne told the board that Rose Welsh is the new Elder Benefit Specialist.
  - Roxanne went on to say that every county and tribe in Wisconsin has an Elder Benefit Specialist. They are supervised by an attorney from GWAAR (Greater Wisconsin Agency on Aging).
  - Roxanne reported that Elder Benefit Specialist assists people with applying for and keeping many programs including: Medicaid, BadgerCare, Energy Assistance, Medicare Savings Programs and several housing and utility programs.
  - Roxanne reported that additionally Rose provides 10 Welcome to Medicare classes per year. This class explains the steps that are required when people are getting ready to, or are, close to retiring.
8. **Wisdom of the Elders article – Terry Berg:**
  - There was discussion about Terry’s article. It was suggested that Roxanne send the article to the paper.
9. **ADRC update:**
  - Roxanne reported to the board that tonight Transportation is taking people to Rotary Lights in La Crosse and Richland Center Rotary Lights.
  - Roxanne informed the board that the 5310 grant was approved.
  - Roxanne reported that the state has rolled out a new reporting system called Peerplace and has so far been very challenging to all personnel.
  - Roxanne reported that Medicare Open Enrollment is ending 12/7.
  - Roxanne reported that Nutrition has provided 800 more meals this year than at the same time last year.
10. **Caregiver data update:**
  - Roxanne reported that she is working on obtaining statewide caregiver data.

- Roxanne discussed we have a Caregiver Stipend program and can potentially pay Caregivers if they qualify and if there are funds available.

**11. ADRC Budget Review:**

- Roxanne reviewed the 2024 Budget spreadsheet.
- Roxanne discussed that all programs except Transportation were under budget. However, when we get all revenues in for Transportation we will have a surplus for the year.

**12. Reports from Aging and Disability Organizations:**

- **None.**

**13. Schedule next Aging/ADRC Advisory Committee Meeting:** February 5, 2025 at 1:00 pm in person and Zoom.

**14. Adjourn:** Terry Berg made a motion to adjourn, Linda Symons seconded. Meeting Adjourned.

Respectfully submitted,

Linda Batten  
ADRC of Eagle Country - Richland Center Office