

ADRC/Aging Advisory Committee Meeting Minutes
August 7, 2024

The ADRC/Aging Advisory Committee met via ZOOM or in person in Conference rooms A/B of the Community Services Building, 221 W. Seminary St., Richland Center.

Members present: David Scribbins, Larry Engel, Kevin Koester, Terry Berg
Members absent: Marty Brewer and Linda Symons
HHS Staff present: Roxanne Klubertanz-Gerber, Linda Batten, Cassie Sanders and Elizabeth Braun
Others present: Bob Sheire

1. **Call Meeting to Order: ADRC/Aging Advisory Meeting** was called to order at 1:00 p.m. by David Scribbins.
2. **Approval of Posting and Agenda:** Larry Engel made a motion to approve the agenda; Kevin Koester seconded. Motion carried.
3. **Approval of July 3, 2024 ADRC/Aging Advisory Committee Meeting Minutes:** Kevin Koester made a motion to approve the July 3, 2024 Commission on Aging and Disability meeting minutes; Terry Berg seconded. Motion carried.
4. **Citizen Comments:**
 - Terry Berg commented that the Dementia Conference in Stevens Point was both chaotic and good.
 - David Scribbins warned everyone that there are a lot of scams going around. He reminded everyone not to click on links.
5. **Board Education: ADRC Specialist: What do they do?:**
 - Cassie Sanders and Elizabeth Braun told the committee that they were ADRC Specialists. Cassie said Nicole Gaudette was the third ADRC Specialist but she could not be at the meeting.
 - Staff reviewed what an ADRC Specialist does and how to connect to them if needed.
 - Cassie reported they connect people to different resources, answer questions, assist with the long term care enrollment process, and more.
 - The ADRC Specialist had completed 24 enrollments into long term care programs in the first 5 months of 2024 and have completed 29 additional enrollments since June 1st.
 - Cassie and Elizabeth discussed lack of resources and reported that only one Caregiver Company is physically located in Richland County.
6. **Program Update: ADRC Specialist**
 - See above
7. **Review and Update Committee Bylaws**
 - Roxanne Klubertanz-Gerber reported that while she was reviewing the bylaws, she did not know if the County Board voted on the name change or the change in the amount of committee members.
 - Roxanne asked the committee members to review the bylaws while she checked into this. She will bring this back to the committee for approval next month.
8. **Aging Plan: goal review:**
 - Roxanne stated she is working on the Aging Plan goals and reviewed what currently is written.
 - Roxanne stated she will email the draft plan to the committee prior to the next meeting so they can review it and bring any questions to the next meeting.
9. **Motivations for serving the Aging – Terry Berg**
 - Terry Berg asked that everyone write down their motivation for being on the committee and for serving the Aging and Disabled. Each member of the committee and staff reported out.
10. **ADRC Update**
 - Roxanne reported ADRC staff had a booth at National Night Out.
 - Roxanne reported that Rose Welsh is getting ready for Open Enrollment season for Medicare Part D.
 - Roxanne reported that ADRC staff would be at the Senior Expo on September 11.

- Roxanne discussed that Transportation usage is getting back to pre-covid numbers and that there is a growing need for volunteers for the program.

11. ADRC Budget Review

- Roxanne reviewed the July ADRC expenses/revenues. All programs except Transportation are under utilization. However, she predicts that there will be a surplus again this year for Transportation.

12. Reports from Aging and Disability Organizations:

- None

13. Schedule next COAD Meeting: September 4, 2024 at 1:00 pm in person and Zoom.

14. Adjourn: Terry Berg made a motion to adjourn; Larry Engel seconded. Meeting Adjourned.

Respectfully submitted,

Linda Batten
ADRC of Eagle Country - Richland Center Office