

**Richland County  
Public Works Standing Committee**

Date Posted: October 31, 2024

**NOTICE OF MEETING**

Please be advised that the Richland County Public Works Standing Committee will convene on Thursday, November 7, 2024 at 4 PM in the Richland County Board Room of the Courthouse at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/public-works-committee/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or [barbara.scott@co.richland.wi.us](mailto:barbara.scott@co.richland.wi.us) (email).

**AGENDA**

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From October 3, 2024 Meeting
6. Public Comment
7. Reports
  - A. Property Management Report: Departmental Activities
  - B. Highway Commissioner Administrative Report: Departmental Activities & Review Of Monthly Bills
8. Future Agenda Items
9. Correspondence
10. Adjourn

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Public Works Standing Committee.

Derek S. Kalish  
County Clerk

# Richland County Public Works Standing Committee

October 3, 2024

The Richland County Public Works Standing Committee convened on Thursday, October 3, 2024 in person and virtually at 4:02 PM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Supervisor Williamson called the meeting to order at 4:02 PM.

**Roll Call:** Clerk Kalish conducted roll call. Committee members present: Williamson, Manning, Cosgrove, and McGuire. Committee members absent: Couey. Carrow joined at 4:08 PM.

**Verification Of Open Meetings Law Compliance:** Clerk Kalish confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Motion by Manning second by Williamson to approve agenda. Motion carried and agenda declared approved.

**Approval Of Minutes From September 5, 2024 Meeting:** Hearing no additions or corrections from those present, Supervisor Williamson declared the September 5, 2024 minutes approved as presented.

**Public Comment:** None present for Public Comment.

**Election Of Public Works Standing Committee Chair And Vice-Chair:** It was noted that Cosgrove is willing to be Vice-Chair of the committee and that Couey is willing to be Chair of committee. Motion by Williamson second by Manning for Marc Couey to be Chair of the Public Works Standing Committee. Motion carried and Couey declared Chair of the Public Works Standing Committee. Motion by Manning second by Williamson for Chad Cosgrove to be the Vice-Chair of the Public Works Standing Committee. Motion carried and Cosgrove declared Vice-Chair of the Public Works Standing Committee.

**Reports - Property Management Report:** County Maintenance Manager Nelson reported that he is still waiting on sealcoating bids to be returned for the Health & Human Services parking lot and that two replacement heating units have been received. Maintenance Manager Nelson stated that use of the courthouse lawn has been requested for Pumpkin Fest 2024. Maintenance Manager Nelson also noted that the county can setup the fencing which needs to be completed by October 22<sup>nd</sup>. Motion by Williamson second by Cosgrove to approve use of the courthouse lawn for Pumpkin Fest 2024. Motion carried and request declared approved. Maintenance Manager Nelson stated that he received request from Lisa Behling to borrow four chairs and two tables from Melvill Hall for use at school musical from November 8 – 10. Motion by Manning second by Williamson to approve request from Lisa Behling to borrow four chairs and two tables from November 8 – 10 for the school musical. Motion carried and request declared approved. Maintenance Manger Nelson stated he received a request for a tree memorial for Jim Patch to be placed on the courthouse lawn. Maintenance Manager Nelson noted that given no more trees can be placed on the lawn, a paver was a suitable substitution. Maintenance Manager noted that memorial pavers could be placed around the bench outside. Motion by Manning second by Cosgrove to approve placement of memorial pavers on courthouse lawn next to bench. Motion carried and request declare approved.

Richland County  
Public Works Standing Committee

**Reports - Highway Commissioner Administrative Report:** Highway Commissioner Elder reported the following:

- reviewed monthly bills
- reviewed work being complete on US HWY 14
- reviewed completed county sealcoating projects
- reviewed mowing and blacktop activities throughout county
- noted that radio tower roads have been finished

**Reports – Campus Bridge Update:** Highway Commission Elder reported no major updates and that more would be available in the Spring of 2025.

**Discussion & Possible Action – Bid Opening And Approval For Snowmobile Replacement Bridge:**

Highway Commissioner Elder reviewed RFP and bids received for the snowmobile bridge. Two bids were received: Eby’s Welding for \$75,000.00 and Custom Manufacturing, Inc. for \$65,900.00. Motion by Williamson second by Manning to approve bid received from Customer Manufacturing, Inc. with a project completion date of no later than December 15, 2024. Motion carried and item forwarded to full County Board for approval.

**Discussion & Possible Action – Installation Of Crisis Hotline Signage In Courthouse:** Motion by Manning second by McGuire to approve posting of crisis hotline signage throughout the courthouse. Motion carried and posting of crisis signage throughout the courthouse declared approved.

**Future Agenda Items:** None.

**Correspondence:** None to report.

**Adjourn:** Motion by Manning second by Williamson to adjourn. Motion carried and meeting adjourned at 4:26 PM.



Derek S. Kalish  
County Clerk