

**Richland County
Public Works Standing Committee**

May 30, 2024

NOTICE OF MEETING

Please be advised that the Richland County Public Works Standing Committee will convene on Thursday, June 6, 2024 at 4 PM in the Richland County Board Room of the Courthouse at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/public-works-committee/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email).

Amended Agenda

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From May 2, 2024 Meeting
6. Public Comment
7. Reports
 - A. Property Management Report
 - B. Administrative Report
 - C. Monthly Paid Bills Report
8. Discussion & Possible Action: Petition On Orion Right Of Way Parcels
9. Resolutions
 - A. Resolution Relating To Already Obtained Snowmobile Alliance Grants Accessible To Counties For Stream Bank Repair
 - B. Resolution To Pay The Bills To The Richland County Snowmobile Alliance And The Hillsboro Trail Blazers From The 2023-24 Snowmobile Maintenance Grant
10. Future Agenda Items
11. Correspondence
12. Adjourn

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Public Works Standing Committee.

Derek S. Kalish
County Clerk

Richland County Public Works Standing Committee

May 2, 2024

The Richland County Public Works Standing Committee convened on Thursday, May 2, 2024 in person and virtually at 4 PM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Rynes called the meeting to order at 4 PM.

Roll Call: Clerk Kalish conducted roll call. Committee members present: Carrow (joined at 4:05 PM), Rynes, Cosgrove, Williamson, and McGuire. Committee members absent: Manning and Couey.

Verification Of Open Meetings Law Compliance: Clerk Kalish confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Williamson second by Cosgrove to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From April 11, 2024 Meeting: Hearing no additions or corrections from those present, Committee Chair Rynes declared the April 11th minutes approved as presented.

Public Comment: None present for Public Comment.

Property Management Report: County Maintenance Manager Nelson provided an update on various building repairs within the county. Nelson also noted that a dumpster would be available for refuse collection in June.

Administrative Report: Highway Commissioner Elder reviewed Public Works Administrative Report and Fair Update with those present.

Discussion & Possible Action –Charter Easement Agreement: Attorney Windle reviewed the utility easement request and the Easement Agreement between Richland County and Spectrum Mid-America, LLC (Charter Communications). Motion by Williamson second by Cosgrove to approve Easement Agreement as presented. Motion carried and Easement Agreement forwarded to full County Board for approval.

Discussion & Possible Action – Petition On Orion Right Of Way Parcels: Attorney Windle provided background on landowner's request and the history of parcels in question. It was noted that the county has no use for the parcels in question and that Attorney Windle would draft resolution for the land transfer. Motion by Cosgrove second by Williamson to approve the land transfer. Motion carried and Attorney Windle will draft resolution to present to full County Board for approval.

Monthly Paid Bills Report: Highway Commissioner Elder reviewed the monthly bills report.

Discussion & Possible Action – Set Future Meeting Date(s) And Time(s): Motion by Cosgrove second by McGuire to hold regularly scheduled meetings on the first Thursday at 4 PM in the County Board Room. Motion carried.

Richland County
Public Works Standing Committee

Correspondence: McGuire noted an email he received regarding the Dark Skies Initiative.

Future Agenda Items: None.

Adjourn: Motion by Williamson second by Cosgrove to adjourn. Motion carried and meeting adjourned at 4:31 PM.

A handwritten signature in black ink, appearing to read "Derek S. Kalish", with a long horizontal flourish extending to the right.

Derek S. Kalish
County Clerk

APRIL 2024 Vouchers | MAY 2024 Meeting

Summary Total: \$ 625,066.27

RESOLUTION NO. 24 – XX

Resolution Relating To Already Obtained Snowmobile Alliance Grants Accessible To Counties For Stream Bank Repair.

WHEREAS the lowest bids were successfully obtained by Wanless Excavation LLC for the stream bank repair and protection at the sites identified as Mobile and Schreiber sites.

WHEREAS the Richland County Public Works Standing Committee working with the Richland County Snowmobile Alliance and the Wisconsin DNR awards the Mobile Site Project, totaling \$16,497 and the Schreiber Site, totaling \$15,993.40 to the lowest bidder of Wanless Construction LLC for all work to be completed by 06/30/2025 and

WHEREAS this has been reviewed by the Fair Parks and Recycling Committee in 2023, Public Works Standing Committee, and

WHEREAS funding for these projects have been made available from Snowmobile Trail Grants successfully awarded to Richland County in 2022 with no match

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to complete the projects as defined and submit for reimbursement once all work is completed.

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION
AYES _____ NOES _____

RESOLUTION OFFERED BY THE PUBLIC
WORKS STANDING COMMITTEE
(06 JUNE 2024)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

DATED: JUNE 18, 2024

STEVE WILLIAMSON
RICHARD MCKEE
MARC COUEY
CHAD COSGROVE
GARY MANNING
STEVE CARROW
JULIE FLEMING
DAN MCGUIRE

Richland County Committee

Agenda Item Cover

Agenda Item Name: Snowmobile Grant Approval

Department	Public Works	Presented By:	Highway Commissioner Elder
Date of Meeting:	06/06/2024	Action Needed:	Vote to approve and forward to County Board
Disclosure:		Authority:	
Date submitted:	05/29/2024	Referred by:	
Action needed by no later than (date)	06/06/2024	Resolution	24-XX

Recommendation and/or action language: Reccommend to move for approval and move to County Board

Background:

Snowmobile Grants were originally applied for in 2021 and awarded in 2022 for the stream bank protection and repair at locations identified as Mobile and Schriebers. Once change of responsible parties for the Snowmobile Alliance was completed, the necessity to bring grants to completion were established. Worked with the DNR to update current costs of projects to be covered by dollar value of grants and obtain extensions to complete all work in a timely manner.

Attachments and References: Resolutions 21-44 and Resolution 21-47 allowing Richland County To apply for funding for the two sites.

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

Joshua Elder

Department Head

Candace Pesch

Administrator, Candace Pesch

Richland County Committee

Agenda Item Cover

Agenda Item Name: Snowmobile Maintenance Reimbursement Approval

Department	Public Works	Presented By:	Highway Commissioner Elder
Date of Meeting:	06/06/2024	Action Needed:	Vote to approve and forward to County Board
Disclosure:		Authority:	
Date submitted:	05/30/2024	Referred by:	
Action needed by no later than (date)	06/06/2024	Resolution	24-XX

Recommendation and/or action language: Reccommend to move for approval and move to County Board

Background:

Annual Item to reimburse Snowmobile clubs for trail maintenance cost each year.

A

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

Joshua Elder
Department Head

Candace Pesch
Administrator, Candace Pesch

RESOLUTION NO. 24 - XX

Resolution To Pay The Bills To The Richland County Snowmobile Alliance And The Hillsboro Trail Blazers From The 2023-24 Snowmobile Maintenance Grant.

WHEREAS State funds are available to counties in Wisconsin for the maintenance and grooming of state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR)and

WHEREAS the Richland County applied for and received the grant, and

WHEREAS the Richland County Snowmobile Alliance, Hillsboro Trail Blazers, grooming and non-grooming hours eligible for payment of \$35,077.75, and

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to pay the bills from the Richland County Snowmobile Alliance and Hillsboro Trail Blazers for grooming and non-grooming hours through the 2023-24 Snowmobile Maintenance grant, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE PUBLIC
WORKS STANDING COMMITTEE
(06 JUNE 2024)

AYES_____ NOES_____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW
KEN RYNES
STEVE WILLIAMSON
DANIEL MCGUIRE
GARY MANNING
MARC COUEY
CHAD COSGROVE

DATED: JUNE 18, 2024