

**Richland County
Public Safety Standing Committee**

July 26, 2024

NOTICE OF MEETING

Please be advised that the Richland County Public Safety Standing Committee will convene on Friday, August 2, 2024 at 8:30 AM in the Richland County Board Room of the Courthouse at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/public-safety-committee/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email).

Agenda

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From July 5th And July 16th, 2024 Meetings
6. Public Comment
7. Reports
 - A. Sheriff – Departmental Activities
 - B. Coroner – Departmental Activities
 - C. Circuit Court Judge – Departmental Activities
 - D. Clerk Of Court – Departmental Activities
 - E. Register In Probate – Departmental Activities
 - F. District Attorney – Departmental Activities
 - G. Emergency Management – Departmental Activities & Wisconsin Emergency Management Grant Funding Update
 - H. PSAP & GIS Grants
 - I. Radio Tower Project
 - J. Mapping, Radio Systems, And Squad Updates
 - K. Courthouse Security Report
8. Approval Of Monthly Invoices
9. Discussion & Possible Action: Sale Of Sheriff's Office Surplus Firearms
10. Discussion & Possible Action: Approval Of Amendments To The Richland County Sheriff's Office Ordinance No. 89-7 Relating To Department Staffing & Hiring Practices
11. Discussion & Possible Action: Approval To Apply For A BOTS Equipment Grant From The Wisconsin Department Of Transportation
12. Discussion & Possible Action: Approval Of Decommission And Sale Of Emergency Management Vehicle
13. Discussion & Possible Action: Shared Cost / Shared Vehicle Replacement With EMS
14. Discussion & Possible Action: Deputy Director Of Emergency Management Position
15. Correspondence
16. Future Agenda Items
17. Adjourn

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Public Safety Standing Committee.

Derek S. Kalish
County Clerk

Richland County Public Safety Standing Committee

July 5, 2024

The Richland County Public Safety Standing Committee convened on Friday, July 5, 2024 in person and virtually at 8:30 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Frank called the meeting to order at 8:34 AM.

Roll Call: Deputy Clerk Hege conducted roll call. Committee member(s) present: David Turk via WebEx, Bob Frank, Kerry Severson, and Julie Fleming. Committee member(s) absent: Gary Manning, Craig Woodhouse, and Chad Cosgrove.

Verification of Open Meetings Law Compliance: Deputy Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Fleming, second by Severson to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From June 7, 2024 Meeting: Motion by Fleming, second by Severson to approve June 7, 2024 minutes. Motion carried and minutes declared approved.

Public Comment: None.

Reports:

- A. Sheriff – Departmental Activities & Projects:** Sheriff Porter presented the Sheriff’s Monthly Report to the committee. Brief discussion ensued.
- J. Mapping, Radio Systems, and Squad Updates:** Sheriff Porter presented the Squad Mileage Report to the committee. Brief discussion ensued.
- B. Coroner - Departmental Activities & Projects:** Mr. Rossing was not in attendance and Sheriff Porter stated that he had not received any report from the Coroner.
- C. Circuit Court Judge - Departmental Activities & Projects:** Register in Probate, Ms. Jenifer Laue gave report on behalf of Judge McDougal. The Judge is working with Administrator Pesch to get a separate budget. The Courthouse Security Committee met and there has been progress made with making the Courthouse and court rooms more secure, including installing a peephole in the Judge’s chambers door. The official report from the Capital Police was submitted to the Judge and due to its length, an abbreviated version will be presented to the Public Safety Committee in August. Brief discussion ensued.
- E. Register In Probate - Departmental Activities & Projects:** Register in Probate, Ms. Jenifer Laue, briefly spoke on the Register in Probate budget projections, currently at 41% usage and office case load. Brief discussion ensued.
- D. Clerk Of Court - Departmental Activities & Projects:** Committee Chair Frank reported that Clerk of Court Kleist was out of town and there was nothing to report.

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- F. District Attorney - Departmental Activities & Projects:** There was no representation from the DA's Office. The DA is out of town and the court is closed due to the holiday.
- G. Emergency Management - Departmental Activities & Projects:** John Heinen, Community Emergency Coordinator/Haz Planner gave report on the flooding and storms that have happened in the county and the flooding projections for the rest of the summer. Mr. Heinen spoke on the need to collect storm and flood damage data. Discussion ensued.
- H. PSAP & GIS Grants:** MIS Director Scott reported on the process and progression with closing out the 2023 PSAP grant and 2023 NG911 Grant, and the reception of the 2024 NG911 grant.
- I. Radio Tower Project:** MIS Director Scott reported that the recent rains have slowed down the building of roads to the new tower sites. Other aspects of the radio tower project are progressing on schedule. The bird survey came back and there are none of the protected bird living in the proposed tower site area. Ms. Scott raised questions on the internal billing process of the county in regards to zoning permits. Extended discussion ensued.
- J. Mapping, Radio Systems, And Squad Updates:** MIS Director Scott gave a brief update on the mapping systems. Brief discussion ensued.

Approval of Monthly Invoices: Sheriff Porter gave a brief explanation of the monthly invoices. Brief discussion ensued. Motion by Fleming, second by Severson to approve the Sheriff's Department's monthly invoices. Motion carried and the monthly invoices were approved.

Discussion & Possible Action: Jail Mental Health Contract: Sheriff Porter gave a brief explanation. Discussion ensued. Motion by Fleming, second by Severson to approve the Jail Mental Health Contract. Extensive discussion on alternate options ensued. Sheriff Porter will research whether or not it is possible for an inmate to use the National Crisis line: 988. Further discussion ensued. Motion by Severson to amend the motion to approve the Jail Mental Health Contract to be a motion to approve the Jail Mental Health Contract and to have Sheriff Porter write a resolution continuing the services to forward on to County Board, second by Fleming. Motion carried and the Jail Mental Health Contract was approved and Sheriff Porter will write a resolution continuing the services to forward on to County Board for approval.

Discussion & Possible Action: Sale of Sheriff's Office Surplus Firearms: Sheriff Porter briefly explained that this would disposing of the aging rifles for the Sheriff's Department and any monies from the sale would be spent on replacement rifles. Discussion ensued. No action taken. Item moved to August 2024 meeting.

Discussion & Possible Action: Approval Of Amendments To The Richland County Sheriff's Department Ordinance No. 89-7 Relating To Department Staffing & Hiring Practices: Discussion ensued. No action taken.

Discussion & Possible Action: Approval To Deviate From Sheriff's Office Ordinance No. 89-7 Relating To Department Staffing & Hiring: Discussion ensued. Committee Chair Frank set a special

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meeting of the Public Safety Standing Committee for July 16, 2024 at 5:00 p.m. in the Sheriff's Conference Room to conduct interviews for Jailer/Dispatch Positions. No other action taken.

Correspondence: None

Future Agenda Items: Sale of Sheriff's Office Surplus Firearms, Jail Tour for new County Board members, Courthouse Security Report, and Sheriff's Office Ordinance No. 89-7.

Adjourn: Committee Chair Frank entertained a motion to adjourn. Motion by Fleming, second by Turk to adjourn. Motion carried and meeting adjourned at 9:44 AM.



Myranda H. Hege
Deputy County Clerk

Richland County
Public Safety Standing Committee

July 16, 2024

The Richland County Public Safety Standing Committee convened on Tuesday, July 16, 2024 in person at 5:00 PM in the Sheriff's Conference Room of the Richland County Courthouse.

Call To Order: Committee Chair Frank called the meeting to order at 5:00 PM.

Roll Call: Deputy Clerk Hege conducted roll call. Committee member(s) present: Craig Woodhouse, David Turk, Chad Cosgrove, Bob Frank, Kerry Severson, and Julie Fleming. Committee member(s) absent: Gary Manning.

Verification of Open Meetings Law Compliance: Deputy Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Cosgrove, second by Fleming to approve agenda. Motion carried and agenda declared approved.

Public Comment: None.

Closed Session: The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85(1)(C): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Interviews For Jailer/Dispatch Positions: Motion by Fleming, second by Turk to enter into closed session pursuant to Wis. Stat, Sec 19.85(1)(C). Motion carried unanimously at 5:03 PM.

Returned To Open Session: Returned to open session at 6:19 PM.

Possible Action On Items From Closed Session: Motion by Turk, second by Fleming to forward the Committee's recommendations on to the Sheriff. Motion carried and the Committee's recommendations were forwarded on to the Sheriff.

Correspondence: None

Future Agenda Items: None

Adjourn: Committee Chair Frank entertained a motion to adjourn. Motion by Fleming, second by Woodhouse to adjourn. Motion carried and meeting adjourned at 6:21 PM.



Myranda H. Hege
Deputy County Clerk

Memo

Date: Friday, August 2nd, 2024

To: Public Safety Committee

From: Chief Deputy Aaron Wallace

RE: Personnel Announcements for Public Safety Committee

APPROVED BY SHERIFF AND PUBLIC SAFETY COMMITTEE

Current Sheriff's Office Staff:

Administration- 4 (Sheriff, Chief Deputy, Road Lieutenant, Jail Lieutenant)

Office administration- 2 (Office Manager, Administration assistant/typist)

Road Patrol- 14 (3 Sergeants, 1 Investigator, 10 deputies)

Jail/Dispatch- 14 (2 Sergeants, 12 jailer/dispatchers)

New road deputy Hires:

Investigator Tyler Barr - Start date 02/19/2024 (full time)

New Jail/Dispatch Hires:

Maria Orellana – Start date 08/05/2024 (full time) Will start FTO process for jail/dispatch on first day.

Abilaine Brockus – Start date 03/25/2024 (full time) Just starting FTO process in jail/dispatch. Completed jail training, still training on dispatch.

Aubrey Wiedenfeld – Start date 12/29/2023 (full time) Training. Expected completion all training on 08/02/24.

Annabelle Chally – Start date 01/15/2024 (Casual) Training. Completed jail training, still training on dispatch

Probationary Period (per Handbook/Union contract):

Danielle Brockway, Tyler Barr, Aubrey Wiedenfeld, Abilaine Brockus and Maria Orellana

Resignations/Retirements (per Richland Co Handbook):

Tonya Galston turned in her resignation letter as a casual employee as of 07/16/2024 and terminated her employment with Richland County.

Cherith Dilley turned in her resignation letter as a casual employee as of 01/23/2024 and terminated her employment with Richland County.

Allyssa Lisney turned her resignation letter as a full time employee as of 03/07/2024 and switched her employment as a casual employee.

Vacant Sheriff's Office Positions:

None

**SHERIFF'S MONTHLY REPORT
RICHLAND COUNTY
MONTH OF JULY 2024**

(PRESENTED AT THE AUGUST 2ND, 2024 PUBLIC SAFETY MEETING)



	2024		
	MAY	JUNE	JULY
TOTAL AMOUNT OF MONTHLY VOUCHERS SUBMITTED	\$37,069.45	\$38,434.66	\$49,779.13
NUMBER OF JAIL BOOKINGS	71	59	52
AVERAGE NUMBER OF INMATES HOUSED IN OUR COUNTY	36.87	40.25	36.23
TOTAL NUMBER OF INMATES HOUSED OUT OF COUNTY	0	0	0
MONTHLY COST OF HOUSING INMATES OUT OF COUNTY	\$0.00	\$0.00	\$0.00
MEDICAL COST OF INMATES HOUSED OUT OF COUNTY	\$0.00	\$0.00	\$0.00
MONTHLY COMPLAINTS	477	410	429
TRAFFIC CITATIONS ISSUED	74	33	70
TRAFFIC WARNINGS ISSUED	5	4	8
CIVIL PROCESS PAPERS SERVED	15	10	10
TRANSPORTS FOR THE MONTH	15	13	16
AVERAGE NUMBER ON ELECTRONIC MONITORING	6.00	6.00	7.00

Monthly Activity

Jail Activity:

716 calls for service
102 calls for EMS
143 calls for RCPD

Sq year	Plate	Vin#	January	February	March	April	May
2018	ADY7972	1FM5K8AR8JGB69005	56,723	58,439	59,310	60,140	60,513
2018	AED1287	1FM5K8AR6JGB69004	64,194	67,030	68,745	70,648	72,012
2018	7755	1FM5K8ARXJGB93287	56,940	57,748	58,347	58,736	59,119
2018	AST2493	1FM5K8AR1JGA84720	77,796	78,531	79,377	80,526	81,635
2018	5871	1FM5K8AR4JGC17213	151,223	151,514	151,550	151,550	151,602
2018	7754	1FM5K8AR2JGC17212	172,731	172,731	172,740	172,780	172,875
2019	5874	2C3CDXKTXKH600559	111,939	113,964	114,220	114,250	115,393
2019	AJM5933	2C4RDGBG8KR808426	44,123	45,910	47,890	48,999	49,772
2019	6898	1FTEW1P49KKC42277	73,645	76,851	78,761	80,941	82,574
2019	6958	1FTEW1P47KKC42276	68,310	69,446	71,294	73,004	74,468
2020	5872	1C4RDJFG6LC369759	38,070	39,330	40,118	40,764	41,999
2020	8980	1C4RDJFG2LC369757	70,285	75,079	77,393	80,747	82,737
2020	9047	1C4RDJFG4LC369758	71,186	74,346	76,233	78,226	79,486
2020	F2574	1C4RDJFG2LC369760	83,379	89,931	92,504	95,368	97,309
2021	TM8804	1C6SRFGT6MN708092	25,055	26,654	27,628	29,412	30,736
2021	5873	1FM5K8AB1MGB61433	39,628	43,230	44,585	46,760	48,285
2021	9794	1FM5K8AB3MGB61434	42,130	44,652	46,877	48,917	50,334
2022	E5876	1FM5K8AB7NGB48221	26,675	30,787	32,643	34,169	35,895
2022	E5619	1FM5K8AB2NGB50491	27,369	27,400	31,542	34,377	36,892
2023	E5875	1C4RDJFG8PC591449		4,169	6479	9,081	10,748
2023	E7754	1C4RDJFG9PC591539		3,746	5461	7,539	9,236
2024	AXF7591	1C4RDJFG1RC139717				880	1,569
2024	F2890	1C4RDJFGXRC139716					

June	July	August
61,316	61,960	63,012
73,979	75,564	77,334
60,072	60,100	60,239
83,210	84,037	84,836
152,007	152,630	153,188
172,925	173,102	173,274
115,895	117,383	119,053
50,773	52,136	52,536
84,968	85,761	87,330
76,107	77,240	78,740
43,515	45,723	47,072
85,793	86,186	89,454
82,322	83,564	85,722
100,873	101,917	103,112
31,469	32,615	34,666
50,773	52,324	54,422
52,484	54,325	55,171
37,617	39,548	41,728
38,997	40,816	43,881
13,752	14,485	17,097
10,835	12,513	13,836
2,000	2,332	2,902

Good morning,

Below you will find the Coroner's update for June and July. Please let me know if you have any questions or if you believe there is anything that should be added or changed.

June 2024

9 calls

all cremations

ages of decedents ranged from 59-91

4 of the 9 cases were on hospice

6 were heart-related

1 cancer

1 kidney-related

and 1 is still pending toxicology results

there was one autopsy case in June

At the end of June, we were at 60 cases for the year.

For comparison, we were at 63 cases at the same time last year, 52 cases 10 years ago, and 40 cases at the same time 20 years ago.

In July, our office had 10 calls

they were all cremations

the ages of the decedents ranged from 46-92

7 of the 10 cases were on hospice

There was a wide-range in the causes of deaths

1 pulmonary embolism

1 kidney-related

2 dementia

1 cancer

1 heart-related

1 lung-related

1 sepsis

2 had neurological disorders

.

At the end of July, we were at 70 cases for the year

In comparison, our office was at 78 cases at this time last year, 59 cases 10 years ago, and had 52 cases at the same time 20 years ago.

As you know, there have been issues with the paging system utilized by the Coroner's office due to lack of service in certain areas. We are very pleased to now be a part of the phone paging system implemented in the County and thus far, the system is working well for everyone in the office.

Deputy Coroner, Kate Levendoski, who covers the majority of weekday hours, has secured different employment, which no longer allows her to be available for calls. I continue to cover weekday evenings from 5 p.m. to 5 a.m. and there are 3 Deputy Coroners that rotate weekend coverage. Kate's exit from the department would once again leave a large gap in coverage.

I am very pleased that the Emergency Management Director, Michael Jessen, has stepped up to offer a solution to the problem. His willingness and ability to take on the gaps in our coverage is very much needed and appreciated. At this time, he will share the logistics of the new plan with those present.

As always, please reach out if you have any questions or concerns related to the Coroner's Office.

Respectfully,
James Rossing
Richland County Coroner



Stacy Kleist, Clerk of Circuit Court
Wisconsin Clerks of Circuit Court Association President

181 West Seminary Street, PO Box 655
Richland Center WI 53581
608/647-3956 phone
608/647-3911 fax
stacy.kleist@wicourts.gov

August 1, 2024

Dear Members of the Richland County Public Safety Committee,

The Richland County Clerk of Court office continues to do what it needs to each day to serve the needs of the Circuit Court, its customers, and collaborating agencies. With duties defined in Wisconsin Statute 59.40, the Clerk of Court and her staff are responsible for the creation and retention of court records, collection of court-ordered fines, management of the jury process, and general administration of the local court system.

As of July 31, our office has worked with parties in over 1900 new case filings since the start of 2024. While traffic and ordinance court gives us the highest volume of cases (1217 so far), staff spends most of their time with the more laborious case types including criminal (274 new filings so far this year) and family/paternity (53 new cases to date) and small claims actions (179 filings since Jan. 1).

Our office is also the access point for restraining orders, name change actions, foreclosures, evictions, and divorces. Every day, we provide customers with procedural information to help in their navigation of the court system. With each interaction, we carefully provide procedural information but never legal advice. The line between the two is narrow and we walk it cautiously; it is not lawful for us to provide legal advice.

Always, as we serve the public, we strive to remember the following:

Richland County Clerk of Court Mission Statement: To create, maintain, and develop access to the circuit court by responsibly managing the financial resources we've been allotted and to serve our customers with empathy and respect, never forgetting that an encounter with the court system may be stressful and life changing.

Speaking of financial resources, here's a snapshot of where we are today within the 2024 Budget:

Budgeted expense for 2024:	\$416,506.03
Actual expenses as of 7/31:	\$196,417.47
Remaining balance:	\$220,088.56
Projected revenue for 2024:	\$254,054.00
Actual revenue as of 7/31:	\$239,387.08

I will be at the meeting on Friday and look forward to answering any questions you have about my office or the courts in general. Thank you for your work on behalf of Richland County and its Citizens.

Stacy Kleist, Richland County Clerk of Court

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
5121 CIRCUIT COURT						
0000 PROJECT						
5111 SALARIES - REGULAR	175,922.24	0.00	0.00	89,073.92	86,848.32	50 ----
5112 SALARIES - PART-TIME	0.00	0.00	0.00	0.00	0.00	0
5113 SALARIES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0
5115 TEMPORARY - CASUAL	0.00	0.00	0.00	0.00	0.00	0
5144 WITNESS FEES	300.00	0.00	0.00	93.20	206.80	31 ---
5145 PER DIEM COURT REPORTER	200.00	0.00	0.00	0.00	200.00	0
5150 SECTION 125 PLAN CO SHARE	250.00	0.00	0.00	110.40	139.60	44 ----
5151 FICA - COUNTY SHARE	13,458.05	0.00	0.00	6,343.89	7,114.16	47 ----
5152 RETIREMENT - COUNTY SHARE	12,138.63	0.00	0.00	6,146.14	5,992.49	50 ----
5153 DENTAL INSURANCE- CO SHARE	2,514.48	0.00	0.00	1,257.30	1,257.18	50 ----
5154 HEALTH INSURANCE - COUNTY SH	50,484.48	0.00	0.00	23,513.76	26,970.72	46 ----
5155 LIFE INSURANCE - COUNTY SHAR	32.31	0.00	0.00	25.38	6.93	78 -----
5161 HEALTH INS REIMBURSEMENT DED	2,000.00	0.00	0.00	0.00	2,000.00	0
5167 DEFERRED COMP	0.00	0.00	0.00	0.00	0.00	0
5214 SOFTWARE SUPPORT	0.00	0.00	0.00	0.00	0.00	0
5215 PSYCHOLOGICAL EVALUATION	0.00	0.00	0.00	6,200.00	6,200.00	9999 -----!!!!
5216 INTERPRETER FEES	4,000.00	0.00	0.00	1,705.00	2,295.00	42 ----
5225 TELEPHONE	600.00	0.00	0.00	216.78	383.22	36 ---
5248 SERVICES ON MACHINES	0.00	0.00	0.00	0.00	0.00	0
5251 TRANSCRIPTS	800.00	0.00	0.00	218.00	582.00	27 --
5256 JURY TRIAL EXPENSE	10,500.00	0.00	0.00	0.00	10,500.00	0
5259 SMALL CLAIMS MEDIATION	1,500.00	0.00	0.00	700.00	800.00	46 ----
5311 POSTAGE AND ENVELOPES	5,000.00	0.00	0.00	2,065.77	2,934.23	41 ----
5315 COPY PAPER AND EXPENSE	1,900.00	0.00	0.00	1,036.60	863.40	54 ----
5319 OFFICE SUPPLIES & COMPUTERS	2,500.00	0.00	0.00	1,046.47	1,453.53	41 ----
5321 LEGAL SOFTWARE SUBSCRIPTION	3,705.84	0.00	368.56	884.00	2,821.84	23 --
5323 CLEAR (ONLINE DATA SEARCH)	2,000.00	0.00	0.00	637.14	1,362.86	31 ---
5324 DUES	300.00	0.00	0.00	325.00	25.00	108 -----
5326 ADVERTISING	0.00	0.00	0.00	0.00	0.00	0
5334 REGISTRATION	300.00	0.00	0.00	105.00	195.00	35 ---
5335 MEALS	200.00	0.00	0.00	104.35	95.65	52 ----
5336 LODGING	700.00	0.00	0.00	490.00	210.00	70 ----
5339 MILEAGE	700.00	0.00	0.00	240.72	459.28	34 ---
5819 NEW EQUIPMENT	2,000.00	0.00	0.00	0.00	2,000.00	0
5906 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0
5970 CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0
5999 BILLS- NO LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	294,006.03	0.00	368.56	142,538.82	151,467.21	48 ----
0103 GAL FEES CHAPTER 48 & 938						
5212 ATTORNEY- GAL FEES	0.00	0.00	0.00	0.00	0.00	0
TOTAL: GAL FEES CHAPTER 48 & 938	0.00	0.00	0.00	0.00	0.00	0
0106 GAL FEES CHAPTER 767						

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCI
10 GENERAL FUND						
5121 CIRCUIT COURT						
0106 GAL FEES CHAPTER 767						
5212 ATTORNEY- GAL FEES	38,000.00	0.00	0.00	7,364.71	30,635.29	19 -
TOTAL: GAL FEES CHAPTER 767	38,000.00	0.00	0.00	7,364.71	30,635.29	19 -
0112 N F COURT COMMISSIONER						
5212 ATTORNEY- N F COURT COMMISSIONER	2,500.00	0.00	0.00	84.00	2,416.00	3
TOTAL: N F COURT COMMISSIONER	2,500.00	0.00	0.00	84.00	2,416.00	3
0114 GAL FEES						
5212 ATTORNEY- GAL FEES	2,000.00	0.00	0.00	1,320.00	680.00	66 -----
TOTAL: GAL FEES	2,000.00	0.00	0.00	1,320.00	680.00	66 -----
0116 DEAN FEES						
5212 ATTORNEY- DEAN FEES	80,000.00	0.00	0.00	19,267.19	60,732.81	24 --
TOTAL: DEAN FEES	80,000.00	0.00	0.00	19,267.19	60,732.81	24 --
TOTAL: CIRCUIT COURT	416,506.03	0.00	368.56	170,574.72	245,931.31	40 ----
TOTAL: GENERAL FUND	416,506.03	0.00	368.56	170,574.72	245,931.31	40 ----

CHECK#	DATE	VENDOR	VENDOR NAME DETAIL DESCR	AMOUNT	CLAIM INVOICE PROJECT	PO#	SOURCE/JE/ID F 9 BX M BANK FUND	LINE	ACCOUNT NAME & ACCOUNT
38337	06/05/24	2692	SVENSSON/PER FREDRIK 05/07 5111 024	100.00	FS052020	4	D-060524-718 N 01	00030 WF52 10.5121.0000.5216	INTERPRETER FEES
38338	06/05/24	6324	VALLEY VIEW LAW LLC 05/24 24CF16	1,380.13	24CF16		D-060524-718 N 01	00031 WF52 10.5121.0116.5212	ATTORNEY-DEAN FEES
38483	06/13/24	6167	US BANK NATIONAL ASSOCIA 05/07 5111	164.98	5111		D-061324-744 -	00008 WF52 10.5121.0000.5319	OFFICE SUPPLIES & COMP
38483	06/13/24	6167	US BANK NATIONAL ASSOCIA 05/07 5111	2.69	5111		D-061324-744 -	00009 WF52 10.5121.0000.5319	OFFICE SUPPLIES & COMP
38483	06/13/24	6167	US BANK NATIONAL ASSOCIA 05/07 5111	317.98	5111		D-061324-744 -	00010 WF52 10.5121.0000.5319	OFFICE SUPPLIES & COMP
38483	06/13/24	6167	US BANK NATIONAL ASSOCIA 06/04 7011	294.00	7011		D-061324-744 -	00011 WF52 10.5121.0000.5336	LODGING
				779.65	*CHECK TOTAL				
38505	06/17/24	1221	DATATEK IMAGING LLC 6/30 AC/100-1890732-000	58.10	36714970		D-061724-754 -	00001 WF52 10.5121.0000.5315	COPY PAPER AND EXPENSE
38506	06/17/24	616	SOUTHERN WEST INTERPRETING 5/13	112.50	II-8843		D-061724-754 -	00004 WF52 10.5121.0000.5216	INTERPRETER FEES
38508	06/17/24	916	WEST PAYMENT CENTER 6/1 AC/100-1890732-534	130.38	85025250		D-061724-754 -	00007 WF52 10.5121.0000.5321	LEGAL SOFTWARE SUBSCRI
38686	06/20/24	8035	DABOUN LAW LLC 06/14 23CM76 23CM23	1,780.00	23CM76		D-062024-772 N 01	00006 WF52 10.5121.0116.5212	ATTORNEY-DEAN FEES
38689	06/20/24	132	FRANK/ATBURN THEODORE 06/17 23CV84	470.00	23CV84		D-062024-772 N 01	00019 WF52 10.5121.0114.5212	ATTORNEY-GAL FEES
38690	06/20/24	1575	TECH COM, INC 06/20 9705	36.13	597700		D-062024-772 -	00024 WF52 10.5121.0000.5225	TELEPHONE
38694	06/20/24	6324	VALLEY VIEW LAW LLC 06/17 23CM157	1,047.56	23CM157		D-062024-772 N 01	00020 WF52 10.5121.0116.5212	ATTORNEY-DEAN FEES
38735	06/28/24	6366	BUHLI WEINBERG & A 06/20 202888 1CF19	10.00	24JB37		D-062824-805 N 01	00013 WF52 10.5121.0000.5251	TRANSCRIPTS
38736	06/28/24	8035	DABOUN LAW LLC 06/20 23CM157	1,145.00	23CF157		D-062824-805 N 01	00014 WF52 10.5121.0116.5212	ATTORNEY-DEAN FEES
38741	06/28/24	6172	KHILBY LAW 06/20 202888	4.00	22CF29		D-062824-805 N 01	00014 WF52 10.5121.0000.5251	TRANSCRIPTS
38764	07/03/24	916	WEST PAYMENT CENTER 04/20 AC/100-1890732-5863756	130.38	85000400		D-070324-818 -	00007 WF52 10.5121.0000.5321	LEGAL SOFTWARE SUBSCRI

CHECK#	DATE	VENDOR	VENDOR NAME EMAIL DESCR	AMOUNT	CLAIM DIV/ID/ PROJECT	PO#	SOURCE/JE/ID F 9 BX M BANK FUND & ACCOUNT	LINE	ACCOUNT NAME
38764	07/03/24	910	LEGAL DEPARTMENT CENTER 200 ACCT/1005863756	184.88			D-070324-818	00010	LEGAL SOFTWARE SUBSCRIP
				368.16	*CHECK TOTAL				

CHECK#	DATE	VENDOR	VENDOR NAME DETAIL DESCR	AMOUNT	CLAIM INVOICE PROJECT	INVOICE PROJECT	PO#	SOURCE/GE/ID	LINE	ACCOUNT NAME
REPORT TOTALS:				8,488.01				F 9 BX M BANK	FUND 4	ACCOUNT

RECORDS PRINTED - 000018

ACS FINANCIAL SYSTEM
 7/03/2024 16:22:04
 LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2024 THROUGH 7/3/24 JUL 31, 2024

RICHLAND COUNTY
 GL520R-V08.21 PAGE 1

		ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10	GENERAL FUND						
4200	INTERGOVERNMENTAL GRANTS AND						
0000	PROJECT						
4203	ST AID-GAL FEES/CLERK COURT	26,279.00	26,279.00	0.00	0.00	26,279.00	0
TOTAL:	PROJECT	26,279.00	26,279.00	0.00	0.00	26,279.00	0
TOTAL:	INTERGOVERNMENTAL GRANTS AND	26,279.00	26,279.00	0.00	0.00	26,279.00	0
TOTAL:	GENERAL FUND	26,279.00	26,279.00	0.00	0.00	26,279.00	0

		ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10	GENERAL FUND						
4200	INTERGOVERNMENTAL GRANTS AND						
0000	PROJECT						
4223	ST AID-CIR CT COST APPROP	52,275.00	52,275.00	0.00	26,137.00	26,138.00	49 ----
TOTAL:	PROJECT	52,275.00	52,275.00	0.00	26,137.00	26,138.00	49 ----
TOTAL:	INTERGOVERNMENTAL GRANTS AND	52,275.00	52,275.00	0.00	26,137.00	26,138.00	49 ----
TOTAL:	GENERAL FUND	52,275.00	52,275.00	0.00	26,137.00	26,138.00	49 ----

		ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTB POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10	GENERAL FUND						
4200	INTERGOVERNMENTAL GRANTS AND						
0000	PROJECT						
4329	ST AID - INTERPRETER REIMB	5,000.00	5,000.00	0.00	0.00	5,000.00	0
	TOTAL: PROJECT	5,000.00	5,000.00	0.00	0.00	5,000.00	0
	TOTAL: INTERGOVERNMENTAL GRANTS AND	5,000.00	5,000.00	0.00	0.00	5,000.00	0
	TOTAL: GENERAL FUND	5,000.00	5,000.00	0.00	0.00	5,000.00	0

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED ACT AND IN PROCESS	MTD POSTED ACT AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4200 INTERGOVERNMENTAL GRANTS AND PROJECT						
4362 CLK OF CRT COOP AGR REIM	400.00	400.00	0.00	0.00	400.00	0
TOTAL: PROJECT	400.00	400.00	0.00	0.00	400.00	0
TOTAL: INTERGOVERNMENTAL GRANTS AND	400.00	400.00	0.00	0.00	400.00	0
TOTAL: GENERAL FUND	400.00	400.00	0.00	0.00	400.00	0

* \$ has been received by CSA/County but not allocated to the Courts per the "Cooperative Agreement"

		ADOPTED BUDGET	REVISIED BUDGET	ANNUAL ACT MTD POSTED ACT YTD POSTED AND IN PROCESS AND IN PROCESS	REMAINING BALANCE	PCT	
10	GENERAL FUND						
4400	FINES, FORFEITURES AND PENAL						
0000	PROJECT						
4411	COUNTY ORDINANCE FORFEITURES	38,500.00	38,500.00	4,433.10	26,834.56	11,665.44	69 -----
4412	COUNTY SHARE-STATE FINES & F	14,000.00	14,000.00	767.30	9,603.86	4,396.14	68 -----
4413	GAL-CLERK OF COURT	0.00	0.00	175.00	*15,167.67	*15,167.67-	9999 -----!!!!
4414	GAL-REGISTER IN PROBATE	0.00	0.00	3,334.86	*31,145.30	*31,145.30-	9999 -----!!!!
TOTAL:	PROJECT	52,500.00	52,500.00	8,710.26	82,751.39	30,251.39-	157 -----!!!!
TOTAL:	FINES, FORFEITURES AND PENAL	52,500.00	52,500.00	8,710.26	82,751.39	30,251.39-	157 -----!!!!
TOTAL:	GENERAL FUND	52,500.00	52,500.00	8,710.26	82,751.39	30,251.39-	157 -----!!!!

* These GAL reimbursements
 had been part of
 "4514/Court Fees & Costs.
 Clerk of Court asked
 they be given their
 own detail line.

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT YTD POSTED ACT YTD POSTED	IN PROCESS AND IN PROCESS	REMAINING BALANCE	PCT
GENERAL FUND						
4000 PUBLIC CHARGES FOR SERVICES						
4000 PROJECT						
4414 COURT FEES AND COSTS	70,000.00	70,000.00	2,678.64	17,195.11	52,804.89	24 --
TOTAL: PROJECT	70,000.00	70,000.00	2,678.64	17,195.11	52,804.89	24 --
TOTAL: PUBLIC CHARGES FOR SERVICES	70,000.00	70,000.00	2,678.64	17,195.11	52,804.89	24 --
TOTAL: GENERAL FUND	70,000.00	70,000.00	2,678.64	17,195.11	52,804.89	24 -

This appears low because GAL reimbursement, which was part of "4514," has been put into its own category now.

For 2025, we will decrease "4514/Court Fees & Costs" & record the GAL revenue in the new "4413" & "4414" lines.

		ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10	GENERAL FUND						
4400	FINES, FORFEITURES AND PENAL						
0000	PROJECT						
4427	IGNITION INTERLOCK DEVICE	1,100.00	1,100.00	106.97	738.94	361.06	67 -----
4429	BOND FORFEITURES	2,000.00	2,000.00	1,600.00	11,200.00	9,200.00-	560 -----!!!!
4433	ADVERSARY COUNSEL REIMB	28,000.00	28,000.00	7,685.59	29,132.13	1,132.13-	104 -----
4434	JURY FEES REIMBURSEMENT	500.00	500.00	36.00	604.00	104.00-	120 -----!!
4435	JUVENILE LEGAL FEES REIMB	300.00	300.00	0.00	0.00	300.00	0
	TOTAL: PROJECT	31,900.00	31,900.00	9,428.56	41,675.07	9,775.07-	130 -----!!!!
	TOTAL: FINES, FORFEITURES AND PENAL	31,900.00	31,900.00	9,428.56	41,675.07	9,775.07-	130 -----!!!!
	TOTAL: GENERAL FUND	31,900.00	31,900.00	9,428.56	<u>41,675.07</u>	9,775.07-	130 -----!!!!

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4500 PUBLIC CHARGES FOR SERVICES						
0000 PROJECT						
4575 COURT RESTITUTION SURCHARGE	200.00	200.00	0.00	99.67	100.33	49 ----
TOTAL: PROJECT	200.00	200.00	0.00	99.67	100.33	49 ----
TOTAL: PUBLIC CHARGES FOR SERVICES	200.00	200.00	0.00	99.67	100.33	49 ----
TOTAL: GENERAL FUND	200.00	200.00	0.00	99.67	100.33	49 ----

		ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED BUDGET AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10	GENERAL FUND						
4500	PUBLIC CHARGES FOR SERVICES						
0206	PROBATE FEES						
4515	REGISTER IN PROBATE - PROBAT	6,000.00	6,000.00	1,168.07	6,095.55	95.55-	101 -----
TOTAL:	PROBATE FEES	6,000.00	6,000.00	1,168.07	6,095.55	95.55-	101 -----
TOTAL:	PUBLIC CHARGES FOR SERVICES	6,000.00	6,000.00	1,168.07	6,095.55	95.55-	101 -----
TOTAL:	GENERAL FUND	6,000.00	6,000.00	1,168.07	6,095.55	95.55-	101 -----

ACS FINANCIAL SYSTEM
 7/03/2024 16:23:15
 LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

RICHLAND COUNTY
 GL520R-V08.21 PAGE 1

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED BUDGET AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4500 PUBLIC CHARGES FOR SERVICES						
0207 CERTIFICATIONS						
4515 REGISTER IN PROBATE - CERTIF	300.00	300.00	4.00	304.00	4.00-	101 -----
TOTAL: CERTIFICATIONS	300.00	300.00	4.00	304.00	4.00-	101 -----
TOTAL: PUBLIC CHARGES FOR SERVICES	300.00	300.00	4.00	304.00	4.00-	101 -----
TOTAL: GENERAL FUND	300.00	300.00	4.00	304.00	4.00-	101 -----

ACS FINANCIAL SYSTEM
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 LEVEL OF DETAIL 1.0 THRU 4.0

Revenue ³ guideline
 FOR THE PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

RICHLAND COUNTY
 G1503P-V08.21 PAGE 1

	ADOPTED BUDGET	REVISED BUDGET	ANK ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4800 MISCELLANEOUS REVENUES						
0000 PROJECT						
4801 INTEREST ON JUDGMENTS	4,000.00	4,000.00	559.60	7,039.55	3,039.55-	175 -----!!!!
TOTAL: PROJECT	4,000.00	4,000.00	559.60	7,039.55	3,039.55-	175 -----!!!!
TOTAL: MISCELLANEOUS REVENUES	4,000.00	4,000.00	559.60	7,039.55	3,039.55-	175 -----!!!!
TOTAL: GENERAL FUND	4,000.00	4,000.00	559.60	<u>7,039.55</u>	3,039.55-	175 -----!!!!

*Interest on
 clerk-entered
 fail-to-pay debts*

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED ACT YTD POSTED	AND IN PROCESS AND IN PROCESS	REMAINING BALANCE	PCT	
10 GENERAL FUND							
4800 MISCELLANEOUS REVENUES							
0000 PROJECT							
4812 INTEREST ON CIRCUIT COURT IN	200.00	200.00	146.88	767.37	567.37-	383	-----!!!!
TOTAL: PROJECT	200.00	200.00	146.88	767.37	567.37-	383	-----!!!!
TOTAL: MISCELLANEOUS REVENUES	200.00	200.00	146.88	767.37	567.37-	383	-----!!!!
TOTAL: GENERAL FUND	200.00	200.00	146.88	<u>767.37</u>	567.37-	383	-----!!!!

Bank Interest

ACS FINANCIAL SYSTEM
8/01/2024 13:57:48
LEVEL OF DETAIL 1.0 THRU 4.0

Expenditure Guideline
FOR THE PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

RICHLAND COUNTY
GL520R-V08.21 PAGE 1

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
10	GENERAL FUND						
5121	CIRCUIT COURT						
0000	PROJECT						
5111	175,922.24	0.00	13,703.68	102,777.60	73,144.64	58	-----
5112	0.00	0.00	0.00	0.00	0.00	0	
5113	0.00	0.00	0.00	0.00	0.00	0	
5115	0.00	0.00	0.00	0.00	0.00	0	
5144	300.00	0.00	0.00	93.20	206.80	31	---
5145	200.00	0.00	0.00	0.00	200.00	0	
5150	250.00	0.00	18.40	128.80	121.20	51	-----
5151	13,458.05	0.00	971.97	7,315.86	6,142.19	54	-----
5152	12,138.63	0.00	945.56	7,091.70	5,046.93	58	-----
5153	2,514.48	0.00	209.55	1,466.85	1,047.63	58	-----
5154	50,484.48	0.00	3,918.96	27,432.72	23,051.76	54	-----
5155	32.31	0.00	4.78	30.16	2.15	93	-----
5161	2,000.00	0.00	0.00	0.00	2,000.00	0	
5167	0.00	0.00	0.00	0.00	0.00	0	
5214	0.00	0.00	0.00	0.00	0.00	0	
5215	0.00	0.00	0.00	6,200.00	6,200.00	9999	-----!!!!
5216	4,000.00	0.00	630.00	2,335.00	1,665.00	58	-----
5225	600.00	0.00	36.13	252.91	347.09	42	-----
5248	0.00	0.00	0.00	0.00	0.00	0	
5251	800.00	0.00	12.00	230.00	570.00	28	--
5256	10,500.00	0.00	0.00	0.00	10,500.00	0	
5259	1,500.00	0.00	70.00	770.00	730.00	51	-----
5311	5,000.00	0.00	275.03	2,340.80	2,659.20	46	-----
5315	1,900.00	0.00	88.10	1,124.70	775.30	59	-----
5319	2,500.00	0.00	0.00	1,046.47	1,453.53	41	-----
5321	3,705.84	0.00	552.84	1,068.28	2,637.56	28	--
5323	2,000.00	0.00	130.38	767.52	1,232.48	38	---
5324	300.00	0.00	0.00	325.00	25.00	108	-----
5326	0.00	0.00	0.00	0.00	0.00	0	
5334	300.00	0.00	0.00	105.00	195.00	35	---
5335	200.00	0.00	0.00	104.35	95.65	52	-----
5336	700.00	0.00	0.00	490.00	210.00	70	-----
5339	700.00	0.00	0.00	240.72	459.28	34	---
5819	2,000.00	0.00	0.00	0.00	2,000.00	0	
5906	0.00	0.00	0.00	0.00	0.00	0	
5970	0.00	0.00	0.00	0.00	0.00	0	
5999	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	294,006.03	0.00	21,567.38	163,737.64	130,268.39	55	-----
0103	GAL FEES CHAPTER 48 & 938						
5212	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	0.00	0.00	0.00	0.00	0.00	0	
0106	GAL FEES CHAPTER 767						

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LEVEL OF DETAIL 1.0 THRU 4.0

Expenditure Guideline
FOR THE PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

RICHLAND COUNTY
GL520R-V08.21 PAGE 2

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
5121 CIRCUIT COURT						
0106 GAL FEES CHAPTER 767						
5212 ATTORNEY-GAL FEES	38,000.00	0.00	4,388.43	11,753.14	26,246.86	30 ---
TOTAL: GAL FEES CHAPTER 767	38,000.00	0.00	4,388.43	11,753.14	26,246.86	30 ---
0112 N/F COURT COMMISSIONER						
5212 ATTORNEY-N/F COURT COMMISSNR	2,500.00	0.00	255.50	339.50	2,160.50	13 -
TOTAL: N/F COURT COMMISSIONER	2,500.00	0.00	255.50	339.50	2,160.50	13 -
0114 GAL FEES						
5212 ATTORNEY-GAL FEES	2,000.00	0.00	0.00	1,320.00	680.00	66 -----
TOTAL: GAL FEES	2,000.00	0.00	0.00	1,320.00	680.00	66 -----
0116 DEAN FEES						
5212 ATTORNEY-DEAN FEES	80,000.00	0.00	0.00	19,267.19	60,732.81	24 --
TOTAL: DEAN FEES	80,000.00	0.00	0.00	19,267.19	60,732.81	24 --
TOTAL: CIRCUIT COURT	416,506.03	0.00	26,211.31	196,417.47	220,088.56	47 ----
TOTAL: GENERAL FUND	416,506.03	0.00	26,211.31	196,417.47	220,088.56	47 ----

(3)

ACS FINANCIAL SYSTEM
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Disbursement History Report

RICHLAND COUNTY
GL540R-V08.21 PAGE 1

CHECK#	DATE	VENDOR	VENDOR NAME DETAIL DESCR	AMOUNT	CLAIM INVOICE PROJECT	PO#	SOURCE/JE/ID F 9 BX M BANK	LINE FUND	ACCOUNT NAME & ACCOUNT
38764	07/03/24	916	WEST PAYMENT CENTER 04/01 ACCT/1005863756	184.28	850008909		D-070324-818	00009	LEGAL SOFTWARE SUBSCRI
							-	WF52	10.5121.0000.5321
38764	07/03/24	916	WEST PAYMENT CENTER 06/01 ACCT/1005863756	184.28	850306551		D-070324-818	00010	LEGAL SOFTWARE SUBSCRI
							-	WF52	10.5121.0000.5321
				368.56	*CHECK TOTAL				
38890	07/12/24	4233	KOPP MCKICHAN LLP DOC 264 21FA6	698.25	21FA6		D-071224-855	00038	ATTORNEY-GAL FEES
							N 01	WF52	10.5121.0106.5212
38890	07/12/24	4233	KOPP MCKICHAN LLP DOC 265 21FA6	2,610.85	21FA6		D-071224-855	00039	ATTORNEY-GAL FEES
							N 01	WF52	10.5121.0106.5212
				3,309.10	*CHECK TOTAL				
38909	07/15/24	4233	KOPP MCKICHAN LLP 07/10 16FA86	1,079.33	16FA86		D-071524-864	00037	ATTORNEY-GAL FEES
							N 01	WF52	10.5121.0106.5212
38910	07/15/24	1221	DATATEK IMAGING LLC 07/08 36944806	88.10	36944806		D-071524-864	00038	COPY PAPER AND EXPENSE
							-	WF52	10.5121.0000.5315
39000	07/15/24	6535	FAJARDO/NATALIA 6/20	180.00	NF062024		D-071524-840	00001	INTERPRETER FEES
							N 01	WF52	10.5121.0000.5216
39005	07/15/24	616	SOUTHERN WI INTERPRETING 6/17	450.00	II-9064		D-071524-840	00003	INTERPRETER FEES
							-	WF52	10.5121.0000.5216
39006	07/15/24	916	WEST PAYMENT CENTER 7/1 AC/1004012534	130.38	850399965		D-071524-840	00007	CLEAR (ON-LINE DATA SE
							-	WF52	10.5121.0000.5323
39006	07/15/24	916	WEST PAYMENT CENTER 7/1 AC/1005863756	184.28	850450184		D-071524-840	00006	LEGAL SOFTWARE SUBSCRI
							-	WF52	10.5121.0000.5321
				314.66	*CHECK TOTAL				
39053	07/22/24	6366	BUELL/JENNIFER A 07/17 24JB43	12.00	24JB43		D-072224-884	00011	TRANSCRIPTS
							N 01	WF52	10.5121.0000.5251
39135	07/25/24	1575	TECH COM, INC 07/20 597700	36.13	597700		D-072524-897	00021	TELEPHONE
							-	WF52	10.5121.0000.5225
39137	07/26/24	6326	TEWS LIEBE/TERRIE J 04/17 24SC44 69	70.00	69		D-072624-898	00052	SMALL CLAIMS MEDIATION
							N 01	WF52	10.5121.0000.5259
39149	07/26/24	2038	SCHWARZE/ATTORNEY DEBRA 07/05 CRT COMM COC FEES	255.50	070520242		D-072624-898	00061	ATTORNEY-N/F COURT COM
							N 01	WF52	10.5121.0112.5212

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Disbursement History Report

RICHLAND COUNTY
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CHECK#	DATE	VENDOR	VENDOR NAME DETAIL DESCR	AMOUNT	CLAIM INVOICE PROJECT	SOURCE/JE/ID PO#	LINE	ACCOUNT NAME & ACCOUNT
REPORT TOTALS:				6,163.38				

RECORDS PRINTED - 000014

1

ACS FINANCIAL SYSTEM
8/01/2024 13:59:15
LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

RICHLAND COUNTY
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	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED BUDGET AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4400 FINES, FORFEITURES AND PENAL PROJECT						
4427 IGNITION INTERLOCK DEVICE	1,100.00	1,100.00	106.97	738.94	361.06	67 -----
4429 BOND FORFEITURES	2,000.00	2,000.00	1,600.00	11,200.00	9,200.00-	560 -----!!!!
4433 ADVERSARY COUNSEL REIMB	28,000.00	28,000.00	7,685.59	29,132.13	1,132.13-	104 -----
4434 JURY FEES REIMBURSEMENT	500.00	500.00	36.00	604.00	104.00-	120 -----!!
4435 JUVENILE LEGAL FEES REIMB	300.00	300.00	0.00	0.00	300.00	0
TOTAL: PROJECT	31,900.00	31,900.00	9,428.56	41,675.07	9,775.07-	130 -----!!!!
TOTAL: FINES, FORFEITURES AND PENAL	31,900.00	31,900.00	9,428.56	41,675.07	9,775.07-	130 -----!!!!
TOTAL: GENERAL FUND	31,900.00	31,900.00	9,428.56	41,675.07	9,775.07-	130 -----!!!!

Revenue Summary as of 7/31/24

Actual Received to date: \$239,387.08
(7/31/24)

Projected for 2024: \$254,054.00

* So we are just over \$15,000.00 from meeting our 2024 Revenue projection

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ACS FINANCIAL SYSTEM
8/01/2024 14:00:11
LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

RICHLAND COUNTY
GL520R-V08.21 PAGE 1

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
10	GENERAL FUND						
4800	MISCELLANEOUS REVENUES						
0000	PROJECT						
4801	4,000.00	4,000.00	559.60	7,039.55	3,039.55-	175	-----!!!!
TOTAL: PROJECT	4,000.00	4,000.00	559.60	7,039.55	3,039.55-	175	-----!!!!
TOTAL: MISCELLANEOUS REVENUES	4,000.00	4,000.00	559.60	7,039.55	3,039.55-	175	-----!!!!
TOTAL: GENERAL FUND	4,000.00	4,000.00	559.60	<u>7,039.55</u>	3,039.55-	175	-----!!!!

3

ACS FINANCIAL SYSTEM
8/01/2024 13:58:32
LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

RICHLAND COUNTY
GLECQR-V08.21 PAGE 1

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4200 INTERGOVERNMENTAL GRANTS AND PROJECT						
4203 ST AID-GAL FEES/CLERK COURT	26,279.00	26,279.00	24,847.00	24,847.00	1,432.00	94 -----
TOTAL: PROJECT	26,279.00	26,279.00	24,847.00	24,847.00	1,432.00	94 -----
TOTAL: INTERGOVERNMENTAL GRANTS AND	26,279.00	26,279.00	24,847.00	24,847.00	1,432.00	94 -----
TOTAL: GENERAL FUND	26,279.00	26,279.00	24,847.00	24,847.00	1,432.00	94 -----

4

ACS FINANCIAL SYSTEM
8/01/2024 13:58:43
LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

RICHLAND COUNTY
GL520R-V08.21 PAGE 1

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4200 INTERGOVERNMENTAL GRANTS AND PROJECT						
4223 ST AID-CIR CT COST APPROP	52,275.00	52,275.00	26,138.00	52,275.00	0.00	100
TOTAL: PROJECT	52,275.00	52,275.00	26,138.00	52,275.00	0.00	100
TOTAL: INTERGOVERNMENTAL GRANTS AND	52,275.00	52,275.00	26,138.00	52,275.00	0.00	100
TOTAL: GENERAL FUND	52,275.00	52,275.00	26,138.00	52,275.00	0.00	100

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ACS FINANCIAL SYSTEM
8/01/2024 13:59:38
LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

RICHLAND COUNTY
GL520R-V08.21 PAGE 1

		ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10	GENERAL FUND						
4500	PUBLIC CHARGES FOR SERVICES						
0206	PROBATE FEES						
4515	REGISTER IN PROBATE - PROBAT	6,000.00	6,000.00	1,168.07	6,095.55	95.55-	101 -----
TOTAL:	PROBATE FEES	6,000.00	6,000.00	1,168.07	6,095.55	95.55-	101 -----
TOTAL:	PUBLIC CHARGES FOR SERVICES	6,000.00	6,000.00	1,168.07	6,095.55	95.55-	101 -----
TOTAL:	GENERAL FUND	6,000.00	6,000.00	1,168.07	6,095.55	95.55-	101 -----



ACS FINANCIAL SYSTEM
8/01/2024 13:58:51
LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

RICHLAND COUNTY
GL520R-V08.21 PAGE 1

		ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10	GENERAL FUND						
4200	INTERGOVERNMENTAL GRANTS AND						
0000	PROJECT						
4329	ST AID - INTERPRETER REIMB	5,000.00	5,000.00	3,113.00	3,113.00	1,887.00	62 -----
TOTAL:	PROJECT	5,000.00	5,000.00	3,113.00	3,113.00	1,887.00	62 -----
TOTAL:	INTERGOVERNMENTAL GRANTS AND	5,000.00	5,000.00	3,113.00	3,113.00	1,887.00	62 -----
TOTAL:	GENERAL FUND	5,000.00	5,000.00	3,113.00	3,113.00	1,887.00	62 -----

1

ACS FINANCIAL SYSTEM
8/01/2024 14:00:04
LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

RICHLAND COUNTY
GL520R-V08.21 PAGE 1

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED ACT YTD POSTED BUDGET AND IN PROCESS AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND					
4200 INTERGOVERNMENTAL GRANTS AND 0000 PROJECT					
4362 CLK OF CRT COOP AGR REIM	400.00	400.00	0.00	400.00	0
TOTAL: PROJECT	400.00	400.00	0.00	400.00	0
TOTAL: INTERGOVERNMENTAL GRANTS AND	400.00	400.00	0.00	400.00	0
TOTAL: GENERAL FUND	400.00	400.00	0.00	400.00	0

There is \$ that's
 been received by the
 County that is supposed
 to be credited here.

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ACS FINANCIAL SYSTEM
8/01/2024 13:59:04
LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

RICHLAND COUNTY
GL520R-V08.21 PAGE 1

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4400 FINES, FORFEITURES AND PENAL PROJECT						
4411 COUNTY ORDINANCE FORFEITURES	38,500.00	38,500.00	4,433.10	26,834.56	11,665.44	69 -----
4412 COUNTY SHARE-STATE FINES & F	14,000.00	14,000.00	767.30	9,603.86	4,396.14	68 -----
4413 GAL-CLERK OF COURT	0.00	0.00	175.00	15,167.67	15,167.67-	9999 -----!!!!
4414 GAL-REGISTER IN PROBATE	0.00	0.00	3,334.86	31,145.30	31,145.30-	9999 -----!!!!
TOTAL: PROJECT	52,500.00	52,500.00	8,710.26	82,751.39	30,251.39-	157 -----!!!!
TOTAL: FINES, FORFEITURES AND PENAL	52,500.00	52,500.00	8,710.26	82,751.39	30,251.39-	157 -----!!!!
TOTAL: GENERAL FUND	52,500.00	52,500.00	8,710.26	82,751.39	30,251.39-	157 -----!!!!

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ACS FINANCIAL SYSTEM
8/01/2024 13:59:29
LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

RICHLAND COUNTY
GL520R-V08.21 PAGE 1

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4500 PUBLIC CHARGES FOR SERVICES						
0000 PROJECT						
4575 COURT RESTITUTION SURCHARGE	200.00	200.00	0.00	99.67	100.33	49 ----
TOTAL: PROJECT	200.00	200.00	0.00	99.67	100.33	49 ----
TOTAL: PUBLIC CHARGES FOR SERVICES	200.00	200.00	0.00	99.67	100.33	49 ----
TOTAL: GENERAL FUND	200.00	200.00	0.00	99.67	100.33	49 ----

10

ACS FINANCIAL SYSTEM
8/01/2024 13:59:47
LEVEL OF DETAIL: 1.0 THRU 4.0

Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

RICHLAND COUNTY
GL52CR-V08.21 PAGE 1

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED ACT YTD POSTED	AND IN PROCESS	AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND							
4500 PUBLIC CHARGES FOR SERVICES							
0207 CERTIFICATIONS							
4515 REGISTER IN PROBATE - CERTIF	300.00	300.00	4.00	304.00	4.00-	101	-----
TOTAL: CERTIFICATIONS	300.00	300.00	4.00	304.00	4.00-	101	-----
TOTAL: PUBLIC CHARGES FOR SERVICES	300.00	300.00	4.00	304.00	4.00-	101	-----
TOTAL: GENERAL FUND	300.00	300.00	4.00	304.00	4.00-	101	-----

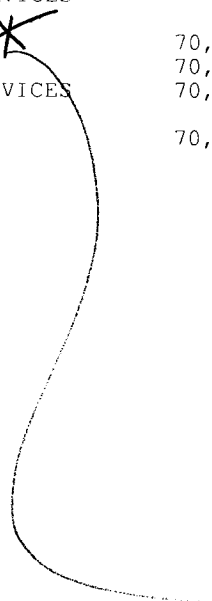
11

ACS FINANCIAL SYSTEM
8/01/2024 13:59:23
LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

RICHLAND COUNTY
GL520R-V08.21 PAGE 1

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4500 PUBLIC CHARGES FOR SERVICES						
0000 PROJECT						
4514 COURT FEES AND COSTS *	70,000.00	70,000.00	2,678.64	17,195.11	52,804.89	24 --
TOTAL: PROJECT	70,000.00	70,000.00	2,678.64	17,195.11	52,804.89	24 --
TOTAL: PUBLIC CHARGES FOR SERVICES	70,000.00	70,000.00	2,678.64	17,195.11	52,804.89	24 --
TOTAL: GENERAL FUND	70,000.00	70,000.00	2,678.64	<u>17,195.11</u>	52,804.89	24 --



The \$ 70,000 projection includes GAL Reimbursements which have been moved to their own revenue line because they are neither a fee or cost.

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ACS FINANCIAL SYSTEM
8/01/2024 13:59:54
LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

RICHLAND COUNTY
GL520R-V08.21 PAGE 1

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4800 MISCELLANEOUS REVENUES						
0000 PROJECT						
4812 INTEREST ON CIRCUIT COURT IN	200.00	200.00	146.88	767.37	567.37-	383 -----!!!!
TOTAL: PROJECT	200.00	200.00	146.88	767.37	567.37-	383 -----!!!!
TOTAL: MISCELLANEOUS REVENUES	200.00	200.00	146.88	767.37	567.37-	383 -----!!!!
TOTAL: GENERAL FUND	200.00	200.00	146.88	767.37	567.37-	383 -----!!!!

13

ACS FINANCIAL SYSTEM
8/01/2024 13:58:24
LEVEL OF DETAIL 1.0 THRU 4.0

Revenue Guideline
FOR THE PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

RICHLAND COUNTY
GL520R-V08.21 PAGE 1

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
31	MEDIATION SERVICE FUND						
4100	TAXES						
0000	PROJECT						
4111	GENERAL PROPERTY TAXES	340.00	340.00	0.00	340.00	0.00	100 -----
TOTAL:	PROJECT	340.00	340.00	0.00	340.00	0.00	100 -----
TOTAL:	TAXES	340.00	340.00	0.00	340.00	0.00	100 -----
4400	FINES, FORFEITURES AND PENAL						
0000	PROJECT						
4428	CIRCUIT COURT-MEDIATION FEE	3,000.00	3,000.00	265.00	1,704.37	1,295.63	56 -----
TOTAL:	PROJECT	3,000.00	3,000.00	265.00	1,704.37	1,295.63	56 -----
TOTAL:	FINES, FORFEITURES AND PENAL	3,000.00	3,000.00	265.00	1,704.37	1,295.63	56 -----
4500	PUBLIC CHARGES FOR SERVICES						
0000	PROJECT						
4536	MARRIAGE LICENSE FEES	1,660.00	1,660.00	280.00	1,180.00	480.00	71 -----
TOTAL:	PROJECT	1,660.00	1,660.00	280.00	1,180.00	480.00	71 -----
TOTAL:	PUBLIC CHARGES FOR SERVICES	1,660.00	1,660.00	280.00	1,180.00	480.00	71 -----
4900	OTHER FINANCIAL SOURCES						
0000	PROJECT						
4920	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0
4922	TRANSFER FROM CONTINGENCY FU	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	PROJECT	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	OTHER FINANCIAL SOURCES	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	MEDIATION SERVICE FUND	5,000.00	5,000.00	545.00	3,224.37	1,775.63	64 -----

ACS FINANCIAL SYSTEM
 7/03/2024 16:11:55
 LEVEL OF DETAIL 1.0 THRU 4.0

Mediation Fund

Revenue Guide Line
 FISCAL PERIOD(S) JAN 01, 2024 THROUGH JUL 31, 2024

	ANNUAL BUDGET	REVISED BUDGET	AMOUNTS POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
31	MEDIATION SERVICE FUND					
4100	TAXES					
0000	PROJECT					
4111	340.00	340.00	0.00	340.00	0.00	100 -----
TOTAL: PROJECT	340.00	340.00	0.00	340.00	0.00	100 -----
TOTAL: TAXES	340.00	340.00	0.00	340.00	0.00	100 -----
4400	FINES, FORFEITURES AND PENAL					
0000	PROJECT					
4428	3,000.00	3,000.00	45.00	1,704.37	1,295.63	56 -----
TOTAL: PROJECT	3,000.00	3,000.00	45.00	1,704.37	1,295.63	56 -----
TOTAL: FINES, FORFEITURES AND PENAL	3,000.00	3,000.00	45.00	1,704.37	1,295.63	56 -----
4500	PUBLIC CHARGES FOR SERVICES					
0000	PROJECT					
4536	1,660.00	1,660.00	0.00	900.00	760.00	54 -----
TOTAL: PROJECT	1,660.00	1,660.00	0.00	900.00	760.00	54 -----
TOTAL: PUBLIC CHARGES FOR SERVICES	1,660.00	1,660.00	0.00	900.00	760.00	54 -----
4900	OTHER FINANCIAL SOURCES					
0000	PROJECT					
4920	0.00	0.00	0.00	0.00	0.00	0
4922	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER FINANCIAL SOURCES	0.00	0.00	0.00	0.00	0.00	0
TOTAL: MEDIATION SERVICE FUND	5,000.00	5,000.00	45.00	2,944.37	2,055.63	58 -----

**RICHLAND COUNTY SHERIFF'S DEPARTMENT
MONTHLY BILLS SUBMITTED FOR APPROVAL
JULY 2024 BILLS**

(PRESENTED AT THE AUG 2ND, 2024 PUBLIC SAFETY COMMITTEE MEETING)

NO.	VENDOR	# OF INV.	DESCRIPTION	INVOICE #	General Dept. Bills \$ AMT	LINE ITEM	LINE ITEM
1	BARNES, SUSAN	2	UNIFORM ALLOWANCE	N/A	129.03	19.5213.0000.5346	
2	CDW GOVERNMENT	1	NEW CAR FUND	SB02499	1,728.00	92.5685.0000.5999	
3	CHARM TEX	2	JAIL SUPPLIES	370102, 370395	432.50	10.5251.0000.5352	
4	CIVIC MEDIA INC	1	WRCO TOWER	1754	6,415.92	10.5217.0000.5535	
5	CORNERSTONE SERVICE	1	SQUAD MAINTENANCE	18299	2,067.71	10.5211.0000.5352	
6	ELIOR - SUMMIT FOODS	4	MEALS FOR PRISONERS	211644, 212202, 212941, 213990	14,620.18	10.5251.0000.5294	
7	FILLBACK FORD	3	SQUAD MAINTENANCE	310078, 310081, 310501	278.33	10.5211.0000.5352	
8	GALLS	4	UNIFORM ALLOWANCE/GERBER, SUMWALT, MARSHALL, BROCKWAY	28327654, 28206302, 28206500, 28206506	345.10	19.5213.0000.5346	
9	GENERAL COMMUNICATIONS	2	NEW CAR FUND	334736, 334735	7,808.54	92.5685.0000.5999	
10	GFC LEASING	2	COPY LEASE	938088, 14756433, 14756432	667.96	10.5251.0000.5315	10.5211.0000.5315
11	GRIMM, SHAWN	3	SQUAD MAINTENANCE	36130,36132, 36309	219.64	10.5211.0000.5352	
12	GUNDERSON BOSCOBEL	1	CARE OF PRISONERS	N/A	35.00	10.5251.0000.5296	
13	JCOMP TECHNOLOGIES	1	COMPUTER MAINTENANCE	72452	1,918.00	10.5211.0000.5813	
14	MCKESSON MEDICAL	4	JAIL SUPPLIES	22303798, 22358666, 22345483, 22346041	736.12	10.5251.0000.5352	
15	MELBY, KEVIN	1	UNIFORM ALLOWANCE	N/A	109.99	19.5213.0000.5346	
16	O'REILLY AUTO PARTS	1	SQUAD MAINTENANCE	160197	54.92	10.5211.0000.5352	
17	PERSONNEL EVALUATION	1	MEDICAL EXAMS	51929	75.00	10.5211.0000.5346	
18	RICHLAND HOSPITAL	1	MEDICAL EXAMS & CARE OF PRISONERS	40	448.00	10.5211.0000.5346	10.5251.0000.5296
19	RUPNOW, JACOB	1	UNIFORM ALLOWANCE	N/A	57.86	19.5213.0000.5346	
20	SCHILDGEN, CHRIS	1	K-9 SUPPLIES	N/A	68.14	35.5255.0000.5319	
21	SHOPPING NEWS	1	ADVERTISING	N/A	304.00	10.5211.0000.5326	
22	SYSTEM TECHNOLOGIES	1	JAIL REPAIR	99010674	586.25	10.5251.0000.5356	
23	TC AUTOWORKS	1	SQUAD MAINTENANCE	13160	153.69	10.5211.0000.5352	
24	THE UNIFORM SHOPPE	2	UNIFORM ALLOWANCE/BROCKUS, MARSHALL	347128, 346461	212.90	19.5213.0000.5346	
25	TOP PACK DEFENSE	1	UNIFORM ALLOWANCE/SCHILDGEN	13575	85.49	19.5213.0000.5346	
26	ULINE	1	JAIL SUPPLIES	180253780	36.00	10.5251.0000.5352	
27	US CELLULAR	1	MUSCODA TOWER RENT	725290	6,694.08	10.5217.0000.5533	
28	WALSH'S ACE	2	OFFICER SUPPLIES	N/A	38.28	10.5211.0000.5319	
29	WAUKESHA COUNTY TECH COLLEGE	1	TRAINING/BIEGE	835239	304.50	10.5211.0000.5157	
30	WEGNER AUTO SERVICE	3	TOWING	5679, 6564, 5682	600.00	10.5211.0000.5295	
31	WI BADGER STATE SHERIFFS ASSOC	1	CONFERENCE REGISTRATION	2689	100.00	10.5211.0000.5325	
32	WI DEPT OF JUSTICE, TIME	1	TIME	16706	2,448.00	10.5251.0000.5292	

JULY 2024 BILLS		49,779.13
SHERIFFS DEPARTMENT		6,331.56
POLICE RADIO		13,110.00
COUNTY JAIL		19,792.52
SHERIFFS OUTLAY-NEW CARS		9,536.54
DEPARTMENT-UNIFORM ALLOWANCE		940.37
K-9		68.14
DOG CONTRACT-MONTHLY PAYMENT		1,500.00
CURRENT MONTH'S JAIL ASSESSMENT		

RICHLAND COUNTY SHERIFF'S OFFICE ORDINANCE NO. 89-7

The County Board of Supervisors of Richland County, Wisconsin, do ordain as follows:

(1) CREATION AND DUTIES OF THE PUBLIC SAFETY COMMITTEE: DUTIES OF SHERIFF POSITIONS IN THE OFFICE.

(a) There is created a Public Safety Committee to consist of seven members of the Richland County Board appointed to this Committee in the manner of appointment of Supervisors to committees which is set forth in Richland County Board's RULES OF THE BOARD. Vacancies on the Public Safety Committee shall be filled in the same manner as any other vacancy on a standing committee of the Richland County Board.

(b) DUTIES OF THE PUBLIC SAFETY COMMITTEE.

The duties of the Public Safety Committee shall be:

1. To prepare or approve and publish rules and regulations relating to the Richland County Sheriff's Office, hereinafter referred to as the RCSO, in the manner set forth in this Ordinance;
2. To observe the Public Safety Program of the Richland County Board, and to make recommendations to the Sheriff and to the Richland County Board for its implementation and improvement;
3. To hold monthly meetings to conduct the business of the Sheriff's Office, and to review bills of the RCSO;
4. To review the budget of the RCSO;
5. To act as Grievance Committee in the case of any grievance by an employee of the RCSO arising out of employment by the RCSO;
6. To refer, from time to time as deemed necessary by the Public Safety Committee, or as otherwise required by law, matters pertaining to the RCSO to the County Board;
7. To perform such other acts as are specifically allocated to the Public Safety Committee elsewhere in the Ordinance.

(c) **DUTIES OF THE SHERIFF.** The duties of the Richland County Sheriff shall be set forth in Wisconsin Statutes. In addition to the statutory duties, the Sheriff's duties shall include the general management of the RCSO and the maintenance of law enforcement services to the citizens of Richland County, as well as any other duty assigned elsewhere in this Ordinance.

(d) **TYPES OF POSITIONS IN THE RICHLAND COUNTY SHERIFF'S OFFICE.** The positions in the RCSO, excluding the Sheriff shall be as follows:

1. Chief Deputy Sheriff, a management position, the holder of this position must be deputized by the Sheriff.
2. Road Patrol Lieutenant, a management position; the holder of this position must be deputized by the Sheriff.
3. Jail/Dispatch Administrator, a management position; the holder of this position

must be deputized by the Sheriff.

4. Investigator, the holder of this position must be deputized by the sheriff.
5. Road Patrol Deputy Sheriff; the holder of this position must be deputized by the Sheriff.
6. Dispatcher-Jailer; the holder of this position may be deputized by the Sheriff.
7. RCSO Office Manager/Confidential Administrative Assistant; the holder of this position must be deputized by the Sheriff.
8. RCSO Clerk/Typist; the holder of this position may be deputized by the Sheriff.
9. The above positions are classified as follows:
 - a. Full-time.
 - b. Part-time, being those part-time employees who work a regular part-time basis.
 - c. Casual and temporary, being those persons who are called in to work in the Department on an irregular and unscheduled basis, as the Department's needs demand.

(e) NUMBERS OF POSITIONS. The numbers of each of the foregoing positions in the Richland County Sheriff's Office are as follows:

- | | |
|--|----|
| 1. Full-time Chief Deputy | 1 |
| 2. Full-time Road Patrol Lieutenant | 1 |
| 3. Full-time Jail/Dispatch Lieutenant (Administrator) | 1 |
| 4. Full-time Road Patrol Deputy Sheriff | 14 |
| 5. Full-time Investigator | 1 |
| 6. Full-time Dispatcher-Male Section Jailer | 6 |
| 7. Full-time Dispatcher-Female Section Jailer | 6 |
| 8. Full-time Dispatcher-Either Male or Female Jailer | 2 |
| 9. Full-time Office Manager/Confidential Administrative Assistant | 1 |
| 10. Full-time Clerk/Typist | 1 |
| 11. Casual and temporary employees may be called in by the Sheriff, Chief Deputy or Lieutenant to work, as the RCSO's needs demand and in accordance with the appropriate collective bargaining agreement. Clerical and administrative office staff may be called in for casual or "call in status". | |

TOTAL NUMBER OF FULL-TIME POSITIONS 34

TOTAL NUMBER OF PART-TIME POSITIONS 0

(f) SALARIES. The Richland County Board of Supervisors shall fix the salaries to be paid to the Sheriff and to the holders of all of the above positions by Resolution as needed from time to time.

(2) PROCEDURES AND STANDARDS FOR HIRING NEW PERSONNEL.

(a) This section shall govern the filling of all full-time and part-time non-management vacancies in the RCSO which cannot be filled by job posting within the department. These hiring standards will also apply to all casual and temporary employees.

(b) The Public Safety Committee shall cause to be publicized the creation of an eligibility list to fill any vacancy.

(c) Minimum qualifications for all Non-Management positions in the Richland County Sheriff's Office are:

1. The applicant must be a high school graduate or equivalent.
2. The applicant must be not less than 18 years of age.
3. Applicants with a pending criminal charge or a criminal record, as those terms are defined by Wisconsin Statute, will be considered for employment on a case-by-case basis; persons convicted of a felony are ineligible, by virtue of a Wisconsin Statute, to apply for all positions within RCSO.

Except as provided in section (i) herein, all applicants who apply for the eligibility list to fill a vacancy for the position of Road Patrol Deputy Sheriff, Investigator or Dispatcher-Jailer who have met the requirements of paragraph (c), as appropriate, shall take a competitive examination at County expense.

- Step 1. Complete a standardized application form provided by the Training and Standards Board of the State of Wisconsin.
- Step 2. The application shall be reviewed to make sure applicants meet qualifications:
 - a. criminal record check pursuant to c-3 above.
 - b. traffic record check (if applicant will be required to drive as part of his/her duties).
- Step 3. A competitive examination will be administered.
- Step 4. Road Patrol Deputies will complete a Physical Agility Test administered by the RCSO or designee.
- Step 5. First oral interview panel will consist of the Sheriff or designee and 3-6 other people appointed by the Sheriff.
- Step 6. The five highest ranking applicants who are eligible to fill the following categories (Male Section Jailer/Dispatcher; Female Section Jailer/Dispatcher; Part-Time Male or Female Section Jailer/Dispatcher; Road Patrol Deputy; Part-Time Road Patrol Deputy; Investigator;) shall undergo background checks, reference checks, neighborhood inquiries, prior employment checks, character references and other checks.
- Step 7. No person shall be certified as one of the five highest ranking applicants who has not taken the examination within twelve (12) months of the date of certification, unless the Public Safety Committee shall have extended the time interval between the taking of the examination and the date of certification, which extension said Committee is herewith empowered to grant up to an aggregate period of twelve (12) months after the date of examination, except that any such extension must be granted to all persons who took said examination at the same time.
- Step 8. When a vacancy occurs, and the Public Safety Committee determines that a vacancy shall be filled from Step Six (6) the five applicants will be interviewed by a panel that consists of the Sheriff or designee, the Chair of Public Safety Committee or designee, County Administrator or designee and 3-6 other people designated by the Sheriff. All information from Steps 1 through 6 will be available for review at this interview. Applicants will then be ranked 1 through 5 for the position which is vacant.
- Step 9. Vacancies will be filled by appointment by the Sheriff from the names provided by Step 8.
- Step 10. Appointment to a position is contingent upon successful completion of:
 - a. a psychological examination.
 - b. a psychologist's recommendation.
 - c. background check.

c. a physical examination.

d. successful completion of employee's probationary period. A probationary employee may be dismissed at any time without cause.

(d) All persons who apply for or attain the position of full-time Road Patrol Deputy Sheriff or Investigator shall be certified by the State of Wisconsin as a law enforcement officer in accordance with sec. 165.85 of Wisconsin Statutes or be eligible for Wisconsin Law Enforcement Standards Board certification. RCSO may, upon approval of the Sheriff and the Public Safety Committee, give any current employee who is not so certified or certifiable at the time of his or her employment, an opportunity to attend the Academy, where successful completion leads to that person being accepted and approved as a law enforcement officer by the State of Wisconsin Law Enforcement Board of Standards. RCSO will give the opportunity to any such person to attend such a course only once. Failure to satisfactorily complete the course shall constitute grounds for discharge. Persons who become full-time Road Patrol Deputy Sheriffs or Investigators by attending the Academy after application for employment and who do not remain employed by the RCSO for 3 consecutive years must promptly reimburse the County for all expenses which were paid or reimbursed by the County relative to the person's attendance at the Academy, except salary or wages. The County will deduct the amount due under this paragraph from any compensation owed to the employee after the County has received the employee's notice of separation or retirement.

(e) Part-time/casual Road Patrol Deputy. All persons who apply for or attain the position of part-time or casual Road Patrol Deputy Sheriff shall be certified by the State of Wisconsin as a Law Enforcement Officer in accordance with that portion of the Wisconsin Statutes which pertains to part-time law enforcement officers sec. 165.85, or have completed the law enforcement recruit academy to become eligible for certification prior to the start of their employment.

(f) Full or part-time Jailer/Dispatcher. All persons who attain the position of Part-Time or Full-Time Jailer/Dispatcher shall be certified by the State of Wisconsin Statutes 165.85 which pertains to part-time or full-time jail officers. RCSO shall give any Part-Time or Full-Time Jailer/Dispatcher who is not so certified at the time of his or her appointment to the position, an opportunity to attend one full or part-time, State of Wisconsin Certified Jailer School where completion leads to being accepted and approved as a State of Wisconsin certified jailer by the State of Wisconsin Law Enforcement Board as outlined in Wisconsin Statutes 165.85. Failure to satisfactorily complete the course shall constitute grounds and cause for discharge except that the Public Safety Committee may, in its sole discretion, allow a person who has failed to satisfactorily complete such course, time and opportunity to retake all or a portion of the course on such terms as the Committee deems appropriate.

(3) CONDUCT OF DEPARTMENT EMPLOYEES IN REGARD TO POLITICAL ACTIVITY.

(a) No employee of RCSO shall engage in any form of political activity calculated to favor or improve the chances of any political party or of any person seeking or attempting to seek political office, while on duty.

(b) Any employee of the Office may seek any partisan or non-partisan office which he or she is legally

able to hold without being required to take a leave of absence from the RCSO.

(4) PROVISION FOR CHIEF DEPUTY AND POWERS AND DUTIES OF CHIEF DEPUTY.

(a) There is continued the position of Chief Deputy Sheriff within the Richland County Sheriff's Office. The Chief Deputy Sheriff, hereinafter, referred to as Chief Deputy, shall be selected and appointed in the manner set out hereinafter.

(b) SELECTION OF CHIEF DEPUTY. The Sheriff of Richland County shall, within thirty (30) days after taking office as Sheriff, select a person to be Chief Deputy Sheriff, who shall serve in that position at the pleasure of the Sheriff.

(c) QUALIFICATIONS FOR THE OFFICE OF CHIEF DEPUTY. Any person who is a Patrol Deputy Sheriff, Investigator, Road Patrol Lieutenant, Dispatcher-Jailer or Jail Administrator in the RCSO at the time of his or her appointment as Chief Deputy may be selected as Chief Deputy, provided that such person shall at the time of his or her appointment as Chief Deputy be certified by the State of Wisconsin as a law enforcement officer in accordance with sec. 165.85, Wisconsin Statutes, and is on active duty with the RCSO at the time of his or her appointment. Alternatively, the Sheriff may appoint any person who is not on active duty with the RCSO at the time of his or her appointment, provided that such person shall be at the time of his or her appointment certified by the State of Wisconsin as a law enforcement officer in accordance with sec. 165.85, Wisconsin Statutes, or such person possessed such training and experience as a law enforcement officer that he or she can become so certified forthwith, without the necessity of completing a training course leading to such certification, and shall forthwith upon appointment become a resident of Richland County.

1. Upon the appointment of an employee on active duty with the RCSO as Chief Deputy, said employee shall be considered on leave of absence from his or her prior duties and shall not be responsible for any duty of his or her prior position except as incorporated in the office of the Chief Deputy or as otherwise directed by the Sheriff.
2. Upon the appointment of a new Chief Deputy, the incumbent Chief Deputy shall be returned to his or her former position with the RCSO, if such person was an employee of the RCSO at the time of his or her appointment as Chief Deputy, whether under this Ordinance or any former Richland County Sheriff's Office Ordinance.
3. Restoration to the former position within the RCSO of a Chief Deputy who was a former employee of the RCSO shall be with tenure time for the time spent in the position as Chief Deputy.
4. Nothing contained herein shall limit the right of a former Chief Deputy who was an employee of the RCSO on active duty with the RCSO at the time of his or her appointment as Chief Deputy, to advancements in rank upon his or her return to his or her former position with the RCSO.

(d) DUTIES OF CHIEF DEPUTY. The Chief Deputy shall be the highest ranking officer of the RCSO under the Sheriff, and shall be the head administrative officer of the RCSO under the Sheriff. Chief Deputy is a management position, and it shall be the duty of the Chief Deputy to provide such

management services in the RCSO as are expected of the head administrative officer, subject only to the limitations placed upon a Chief Deputy by the Sheriff under whom he or she serves. The Chief Deputy shall assume any duties related to the management and day to day operations of the RCSO specified by the Sheriff, whether orally or in writing, which duties shall continue for the period of time established by the Sheriff. Chief Deputy shall delegate responsibility to other employees of the RCSO, as warranted by the nature of the responsibilities and tasks so delegated and the ability of the employee to carry out said tasks. The Chief Deputy shall assume the management of the RCSO during periods of time when the Sheriff is outside the boundaries of Richland County or is on a leave of absence. It is intended that all general policies of the RCSO and its operation shall come from the Sheriff, but that the Chief Deputy, with the authority herein delegated and as limited by the Sheriff, shall furnish the necessary leadership and administration skills so as to free the Sheriff and to assist the Sheriff in providing efficient operation of the RCSO and delivery of law enforcement services to the citizens of Richland County.

(e) Because of the nature of the Chief Deputy's position and duties in implementing the directions and philosophies of the Sheriff, the Sheriff may at any time, without demonstrating cause, remove a Chief Deputy from that office. In the event that there is a removal of a Chief Deputy from office, and said Chief Deputy was an employee on active duty with the RCSO at the time of his or her appointment as Chief Deputy, said person shall resume his or her former position with the RCSO as hereinbefore set forth. In the event that the Chief Deputy was not an employee of the RCSO on active duty at the time of his or her appointment, service as Chief Deputy shall not in any way be construed to grant such person any rights to continued employment with the RCSO, unless such person shall be thereafter hired pursuant to the provisions of paragraph (2) of this Ordinance.

(5) PROVISIONS AND DUTIES OF THE DEPUTY SHERIFF ROAD PATROL LIEUTENANT.

(a) There is created the position of Deputy Sheriff Road Patrol Lieutenant within the Richland County Sheriff's Office. The holder of this position must be deputized by the Sheriff. The Deputy Sheriff Road Patrol Lieutenant, herein after referred to as Road Patrol Lieutenant, shall be a "Third in Command" management position in the Richland County Sheriff's Office with administrative duties as well as all other Deputy Sheriff duties.

(b) SELECTION OF ROAD PATROL LIEUTENANT

When a vacancy occurs in the position of Road Patrol Lieutenant and the Public Safety Committee determines that the vacancy shall be filled, applicants who meet the following requirements set forth in this Ordinance shall be certified and the Road Patrol Lieutenant vacancy shall be filled in the following manner:

1. The vacancy detailing the duties and job description for the position of Road patrol Lieutenant shall be posted within the Richland County Sheriff's Office for ten (10) working days. Officers within the RCSO who meet the requirements set forth in paragraph (5)(c), as appropriate, shall sign the job posting vacancy and submit a resume' to the Sheriff. The Sheriff or the Public Safety Committee shall screen out applicants whose written resume' or experience does not meet minimum qualifications in paragraph (5)(c).
2. If no officer within the Richland County Sheriff's Office signs the job posting or meets the

requirements detailed in paragraph (5)(c) or is not promoted at the end of the selection process, the position may be filled by individuals outside the RCSO provided they meet the qualifications detailed in paragraph (5)(c). If this position is to be filled by qualified applicants outside the RCSO, those applicants shall be screened in a similar manner as other new employees to the RCSO detailed in Section (2)(c) of this ordinance. Applicants must also successfully pass a psychological examination and a physical examination. In addition, they shall also follow the same process of selection detailed in (5)(b)(3) and (4).

3. The Public Safety Committee shall designate that either a "project" oriented competitive exam, an essay type competitive examination or a question/answer type examination shall be given by the Sheriff to all applicants whose written resume' and experience meets the minimum qualifications in paragraph (5)(c). The exam shall be scored by or at the direction of supervisory Law Enforcement Personnel from other Sheriff's or Police Departments or by the direction of the Public Safety Committee. The scorers of the exam shall not know the names of the candidates submitting their exams. The exams shall be scored and ranked. The minimum number of scorers shall be three (3) and the maximum number of scorers shall be five (5). The Sheriff shall designate scorers from the various law enforcement departments. A score of 70% or more shall be considered a passing grade. A failing grade being that the scorer feels that the applicant does not meet the minimum standards for a Road patrol Lieutenant position. All passing scores are to be then compiled and the top five (5) passing scores shall be invited for an oral interview detailed in (5)(b).
4. The Richland County Public Safety Committee and the Chief Deputy, (if not an applicant) shall then review applicant's resume' and examination scores and interview no more than the top five (5) candidates from (5)(b)(3). The Public Safety Committee and the Chief Deputy combined shall then certify to the Sheriff the names of three (3) candidates who, in the opinion of the Public Safety Committee and Chief Deputy, are the most qualified to fill the position. The Sheriff may then fill the position from one of the candidates certified.

(c) **QUALIFICATIONS FOR THE POSITION OF ROAD PATROL LIEUTENANT.** Any person who is a Chief Deputy Sheriff, who is on leave of absence from his prior duties in the RCSO, Jail Administrator, a Road Patrol Deputy Sheriff, Investigator, or Dispatcher-Jailer in the Richland County Sheriff's Office with at least five (5) years' experience in the RCSO, is eligible to sign a job posting for Road Patrol Lieutenant provided that such person is at the time of his or her signing certified by the State of Wisconsin as a law enforcement officer in accordance with Sec. 165.85, Wisconsin Statute and is on active duty with the RCSO at the time of his or her signing the job posting. Candidates from outside the RCSO, should the need arise to fill the position from outside the department, per paragraph (5)(b)(2) shall also be required to have at least five (5) years of law enforcement experience and be certified by the State of Wisconsin as a law enforcement officer in accordance with Section 165.85 Wisconsin Statutes. Upon promotion of an employee on active duty with the Richland County Sheriff's Office as Road Patrol Lieutenant, said employee shall be considered on leave of absence from his or her prior duties and shall not be responsible for any duty of his or her prior position except as incorporated in the position of Road Patrol Lieutenant or as otherwise directed by the Sheriff or Chief Deputy. The employee shall serve a three (3) month probationary period.

1. Upon the resignation of, the vacancy of, or the elimination of the Road Patrol Lieutenant position,

by the Richland County Board of Supervisors, the incumbent Road Patrol Lieutenant shall be returned to his or her former position within the RCSO, if such person was an employee of the RCSO at the time of his or her promotion to Road Patrol Lieutenant, whether under this Ordinance or any former Richland County Sheriff's Office Ordinance.

2. Restoration to the former position within the RCSO of a Road Patrol Lieutenant shall be with tenure time for the time spent in the position as Road Patrol Lieutenant.
3. Nothing contained herein shall limit the right of a former Road Patrol Lieutenant who returns to their former position from advancements in rank upon their return to their former position within the RCSO.

(d) DUTIES OF ROAD PATROL LIEUTENANT. The Road Patrol Lieutenant shall be the highest-ranking officer of the RCSO under the Sheriff and Chief Deputy. The Road Patrol Lieutenant shall assist the Sheriff and the Chief Deputy in managing the road patrol and investigative activities of the RCSO. The Road Patrol Lieutenant position is a combined Management and Deputy Sheriff position. It shall be the duty of the Road Patrol Lieutenant to provide such management and deputy sheriff services in the RCSO as are expected, subject only to the limitations placed upon the Road Patrol Lieutenant by the Sheriff, Chief Deputy or Public Safety Committee. The Road Patrol Lieutenant shall also assume any duties related to being a deputy Sheriff and a manager of the day to day operations of the RCSO specified by the Sheriff or Chief Deputy, whether orally or in writing, which duties shall continue for the period of time established by the Sheriff or Chief Deputy. The Road Patrol Lieutenant shall delegate responsibility to other employees of the RCSO as warranted by the nature of the responsibilities and tasks so delegated and monitor and evaluate the ability of the employees to carry out said tasks. The Road Patrol Lieutenant shall assume management of the Road Patrol responsibilities during periods of time when the Sheriff and Chief Deputy are outside the boundaries of Richland County or are on a leave of absence. It is intended that all general policies of the RCSO and its operation shall come from the Sheriff, but the Road Patrol Lieutenant, with the authority herein delegated and as limited by the Sheriff, shall furnish the necessary leadership and administrative skills to assist the Sheriff or Chief Deputy in carrying out the responsibilities they have in administrating the Richland County Sheriff's Office's law enforcement services to the citizens of Richland County.

Other duties are designated in the Road Patrol Lieutenant's job description. The Road Patrol Lieutenant shall assist the Sheriff and the Chief Deputy in evaluating personnel, maintaining discipline within the RCSO, and assisting with scheduling needs including authorizing overtime and changing or modifying existing work schedules or grievances.

(e) A ROAD PATROL LIEUTENANT may only be demoted or removed from the department for just cause as determined by Richland County's Personnel Policies applying to non-union employees and in the manner prescribed in those policies and as outlined in statute. In the event of a resignation or demotion of a Road Patrol Lieutenant or the elimination of said position and said Road Patrol Lieutenant was an employee on active duty with the RCSO at the time of his or her promotion as Road Patrol Lieutenant, said person shall resume his or her former position within the RCSO as herein set forth in this ordinance. In the event that the Road Patrol Lieutenant was not an employee of the Department on active duty at the time of his or her hiring, the Road Patrol Lieutenant shall not in any way be construed to grant such

person any rights to continued employment with the RCSO unless such person shall be thereafter newly hired pursuant to the provisions of paragraph (2) of this Ordinance.

(6) PROVISIONS AND DUTIES OF THE DEPUTY SHERIFF JAIL ADMINISTRATOR LIEUTENANT.

(a) There is created the position of Deputy Sheriff Jail Administrator within the Richland County Sheriff's Office. The holder of this position must be deputized by the Sheriff. The Deputy Sheriff Jail Administrator, herein after referred to as Jail Administrator, shall be a "Fourth in Command" management position with direct oversight of jail/dispatch operations in the Richland County Sheriff's Office with administrative duties as well as all other Deputy Sheriff duties.

(b) SELECTION OF JAIL ADMINISTRATOR

When a vacancy occurs in the position of Jail Administrator and the Public Safety Committee determines that the vacancy shall be filled, applicants who meet the following requirements set forth in this Ordinance shall be certified and the Jail Administrator vacancy shall be filled in the following manner:

1. The vacancy detailing the duties and job description for the position of Jail Administrator shall be posted within the Richland County Sheriff's Office for ten (10) working days. Officers within the RCSO who meet the requirements set forth in paragraph (6)(c), as appropriate, shall sign the job posting vacancy and submit a resume' to the Sheriff. The Sheriff or the Public Safety Committee shall screen out applicants whose written resume' or experience does not meet minimum qualifications in paragraph (6)(c).
2. If no officer within the Richland County Sheriff's Office signs the job posting or meets the requirements detailed in paragraph (6)(c) or is not promoted at the end of the selection process, the position may be filled by individuals outside the RCSO provided they meet the qualifications detailed in paragraph (6)(c). If this position is to be filled by qualified applicants outside the RCSO, those applicants shall be screened in a similar manner as other new employees to the RCSO detailed in Section (2)(c) of this ordinance. Applicants must also successfully pass a psychological examination and a physical examination. In addition, they shall also follow the same process of selection detailed in (6)(b)(3) and (4).
3. The Public Safety Committee shall designate that either a "project" oriented competitive exam, an essay type competitive examination or a question/answer type examination shall be given by the Sheriff to all applicants whose written resume' and experience meets the minimum qualifications in paragraph (6)(c). The exam shall be scored by or at the direction of supervisory Law Enforcement Personnel from other Sheriff's or Police Departments or by the direction of the Public Safety Committee. The scorers of the exam shall not know the names of the candidates submitting their exams. The exams shall be scored and ranked. The minimum number of scorers shall be three (3) and the maximum number of scorers shall be five (5). The Sheriff shall designate scorers from the various law enforcement departments. A score of 70% or more shall be considered a passing grade. A failing grade being that the scorer feels that the applicant does not meet the minimum standards for a Road patrol Lieutenant position. All passing scores are to be then compiled and the top five (5) passing scores shall be invited for an oral interview detailed in (6)(b).

4. The Richland County Public Safety Committee and the Chief Deputy, (if not an applicant) shall then review applicant's resume' and examination scores and interview no more than the top five (5) candidates from (6)(b)(3). The Public Safety Committee and the Chief Deputy combined shall then certify to the Sheriff the names of three (3) candidates who, in the opinion of the Public Safety Committee and Chief Deputy, are the most qualified to fill the position. The Sheriff may then fill the position from one of the candidates certified.

(c) QUALIFICATIONS FOR THE POSITION OF JAIL ADMINISTRATOR. Any person who is a Chief Deputy Sheriff, who is on leave of absence from his prior duties in the RCSO, a Road Patrol Lieutenant, a Road Patrol Deputy Sheriff, Investigator, or Dispatcher-Jailer in the Richland County Sheriff's Office with at least five (5) years' experience in the RCSO, is eligible to sign a job posting for Jail Administrator provided that such person is at the time of his or her signing certified by the State of Wisconsin as a law enforcement officer in accordance with Sec. 165.85, Wisconsin Statute and is on active duty with the RCSO at the time of his or her signing the job posting. Candidates from outside the RCSO, should the need arise to fill the position from outside the RCSO, per paragraph (6) (b)(2) shall also be required to have at least five (5) years of law enforcement experience and be certified by the State of Wisconsin as a law enforcement officer in accordance with Section 165.85 Wisconsin Statutes.

Upon promotion of an employee on active duty with the Richland County Sheriff's Office as Jail Administrator, said employee shall be considered on leave of absence from his or her prior duties and shall not be responsible for any duty of his or her prior position except as incorporated in the position of Jail Administrator or as otherwise directed by the Sheriff or Chief Deputy. The employee shall serve a three (3) month probationary period.

1. Upon the resignation of, the vacancy of or the elimination of the Jail Administrator position, by the Richland County Board of Supervisors, the incumbent Jail Administrator shall be returned to his or her former position within the RCSO, if such person was an employee of the RCSO at the time of his or her promotion to Jail Administrator, whether under this Ordinance or any former Richland County Sheriff's Office Ordinance.
2. Restoration to the former position within the RCSO of a Jail Administrator shall be with tenure time for the time spent in the position as Jail Administrator.
3. Nothing contained herein shall limit the right of a former Jail Administrator who returns to their former position from advancements in rank upon their return to their former position within the RCSO.

(d) DUTIES OF JAIL ADMINISTRATOR. The Jail Administrator shall be the highest-ranking officer of the RCSO in the Jail/Dispatch Division but under the Sheriff, Chief Deputy and Road Patrol Lieutenant. The Jail Administrator shall assist the Sheriff and the Chief Deputy in managing the jail and dispatch operations. The Jail Administrator position is a combined Management and Deputy Sheriff position. It shall be the duty of the Jail Administrator to provide such management and deputy sheriff services in the Office as are expected, subject only to the limitations placed upon the Jail Administrator by the Sheriff, Chief Deputy or Public Safety Committee. The Jail Administrator shall also assume any duties related to being a deputy Sheriff and a manager of the day to day operations specified by the Sheriff or Chief Deputy, whether orally or in writing, which duties shall continue for the period of time established by the

Sheriff or Chief Deputy. The Jail Administrator shall delegate responsibility to other employees of the RCSO as warranted by the nature of the responsibilities and tasks so delegated and monitor and evaluate the ability of the employees to carry out said tasks. The Jail Administrator shall assume management of the operations during periods of time when the Sheriff and Chief Deputy are outside the boundaries of Richland County or are on a leave of absence. It is intended that all general policies of the RCSO and its operation shall come from the Sheriff, but the Jail Administrator, with the authority herein delegated and as limited by the Sheriff, shall furnish the necessary leadership and administrative skills to assist the Sheriff or Chief Deputy in carrying out the responsibilities they have in administrating the Richland County Sheriff's Office's law enforcement services to the citizens of Richland County.

Other duties are designated in the Jail Administrator's job description. The Jail Administrator shall assist the Sheriff and the Chief Deputy in evaluating personnel, maintaining discipline within the RCSO, and assisting with scheduling needs including authorizing overtime and changing or modifying existing work schedules or grievances.

(e) A JAIL ADMINISTRATOR may only be demoted or removed from the RCSO for just cause as determined by Richland County's Personnel Policies applying to non-union employees and in the manner prescribed in those policies and as outlined in statute. In the event of a resignation or demotion of a Jail Administrator or the elimination of said position and said Jail Administrator was an employee on active duty with the RCSO at the time of his or her promotion as Jail Administrator, said person shall resume his or her former position within the RCSO as herein set forth in this ordinance. In the event that the Jail Administrator was not an employee of the RCSO on active duty at the time of his or her hiring, the Jail Administrator shall not in any way be construed to grant such person any rights to continued employment with the RCSO unless such person shall be thereafter newly hired pursuant to the provisions of paragraph (2) of this Ordinance.

(7) POWERS OF THE SHERIFF TO MAKE WORK RULES.

(a) There is hereby delegated to the Sheriff of Richland County the power to make work rules and to establish departmental policies and procedures to any or all the positions within the RCSO. Work Rules may be established in accordance with the procedure hereinafter set forth and subject to the approval of the Public Safety Committee as hereinafter set forth:

1. The Sheriff may prepare Work Rules which the Sheriff believes necessary and advisable for the efficient operation of the RCSO and provision of law enforcement services to Richland County.
2. The work rule proposed by the Sheriff shall be posted on a bulletin board within the office of the RCSO in such a location as to be readily observed by the employees. In addition, a copy of such proposed work rules shall be circulated to every employee of the RCSO and the Public Safety Committee Chair.
3. The Public Safety Committee shall have 45 days in which to disapprove, in whole or in part, any proposed work rule. The Committee may, in its sole discretion, conduct a formal or informal hearing or hearings upon said proposed work rule, or any portion thereof, but the Committee need not give notice of said hearings except as required by the "Wisconsin Open Meeting Law."

4. If the proposed work rule is not disapproved by the Public Safety Committee within 45 days after the posting, circulation and submission to the members of the Public Safety Committee of the proposed work rules, said work rule shall be deemed to be in full force and effect retroactive to the date of said circulation, posting and submission to the Public Safety Committee,
5. All work rules in effect at the time a Sheriff assumes office shall remain in full force and effect until and unless the said Sheriff shall modify or repeal the existing rule or rules, in whole or in part. Modification or repeal of any work rule, or part thereof, shall be accomplished by means of the identical procedure hereinabove set forth for the creation of new work rules.
6. Upon the effective date of any work rule, all employees of the RCSO shall conduct themselves in accordance with such rules and regulations.

(7) LEAVE OF ABSENCE FOR MILITARY SERVICE. All employees of the RCSO who enter the armed forces of the United States shall be considered on leave of absence for the period during which said employee is on active duty with said armed forces, and such employees shall retain all seniority rights and rank accumulated at the time of his or her induction into the armed forces, provided said employee receives an Honorable Discharge upon completion of military service and is physically and mentally capable of performing the duties of his or her employment upon discharge and returns to work within 60 days of the date of discharge.

(8) CARRYOVER OF ACCUMULATED SICK LEAVE UPON BECOMING SHERIFF. In the event that any employee of the RCSO shall take office as Sheriff, whether by election or by appointment, such employee shall retain all sick leave which he or she had accumulated as of the date of taking office as Sheriff provided such employee shall leave the office of Sheriff and return to his or her full-time employment within twenty-five (25) months of the date of originally taking office as Sheriff. In the event that such employee does not so leave the office of Sheriff and return to full-time employment within such twenty-five (25) months, then all such accumulated sick leave shall be lost and forfeited permanently by such employee, without compensation therefor.

(9) EFFECT OF LABOR CONTRACT. In the event that the Richland County Board shall, during the period of time that this Ordinance is in effect, enter into a labor contract with a recognized union representing the employees of the RCSO, then the provisions of such contract wherein conflict with the provisions of this Ordinance, shall supersede this Ordinance and such provisions of this Ordinance so superseded shall be of no force and effect during the continuance of such contract, or renewals or extensions thereof.

(10) SEVERABILITY. The provisions of this Ordinance are hereby declared severable. All provisions or sections which may hereinafter be declared to be illegal or unconstitutional shall be declared void, and the remaining portions of this Ordinance not so declared to be illegal or unconstitutional shall be and remain in full force and effect.

(11) WORDS AND PHRASES. In this Ordinance, "RCSO" and the words "Sheriff's Office" shall mean the Richland County Sheriff's Office. In this Ordinance the word "Committee" and the words "Public Safety Committee" shall mean the Public Safety Committee of the Richland County Board of

Supervisors.

(12) REPEAL OF PREVIOUS ORDINANCES. All previous Richland County Sheriff's Office ordinances that are contrary to this ordinance are hereby repealed.

(13) HUBER CHARGES FOR BOARD AND ROOM WHILE AN INMATE OF THE RICHLAND COUNTY JAIL. Every prisoner who is granted Huber privileges and who is gainfully employed or who receives unemployment compensation or employment training benefits shall, in accordance with section 56.08(4), Wisconsin Statutes, as amended, be charged for his or her maintenance and board while in the jail in accordance with Richland County Fee Schedule Policy. All charges shall be payable in a lump-sum payment for each week and such payment shall be made in advance by the prisoner; any refund due for unused days shall be refunded to the prisoner;

(14) CHARGE FOR HOUSING OF PRISONERS IN THE RICHLAND COUNTY JAIL. When either the Federal Government, State Government or other counties have excess prisoners whom they desire the Richland County Jail to house on their behalf, a daily fee per day shall be charged for the care and maintenance of one prisoner, in addition to any costs incurred by the Richland County Jail for medical treatment, hospitalization, or medication required on behalf of said prisoner, while said prisoner is being housed by Richland County. See Richland County Fee Schedule Policy for rates.

(16) EFFECTIVE DATE. This ordinance shall be in full force and effect upon its passage and publication.

Dated:

ORDINANCE OFFERED BY THE PUBLIC SAFETY COMMITTEE

Chapter 16

LAW ENFORCEMENT**ARTICLE 16.04. LAW ENFORCEMENT IN GENERAL****Sec. 16.04.010. Disposal of lost, abandoned or seized property.**

(a) This section covers the following lost, abandoned or seized property coming into the custody of the sheriff, in accordance with Wis. Stats. § ~~66.0139:66-28(1)~~

- (1) Court evidence or matters seized in criminal investigations, after all court proceedings have been finally concluded and the rightful owner of the property, after a diligent search, either cannot be determined or cannot be located;
- (2) Property lost or abandoned in the county where the rightful owner of the property, after a diligent search, either cannot be determined or cannot be located;
- (3) Property in the custody of the sheriff of which the rightful owner refuses to retake possession of the property;
- (4) Property seized and forfeited as having been used in an illegal drug transaction, consistent with Wis. Stats. §§ ~~961.55 and 961.555-161.55 and 161.555.~~

(b) Except for subsection (c) of this section, all property types listed in this section shall be sold by the sheriff at public auction. The frequency of such auctions and the time, date and place of such auctions shall be determined by the sheriff. The auctions shall be advertised for at least two weeks in ~~The Richland Observer~~ newspaper of record and the proceeds of the sale shall be deposited in the county treasury unless other disposition is required by state law.

(c) Any such property which cannot be sold at a reasonable price, as determined by the sheriff, or which is deemed by the sheriff to be useful in the performance of the sheriff's official duties, may be retained and used by the sheriff's department, subject to the approval of the law enforcement committee.

(Ord. No. 1991-1, § 2, 2-19-1991)

ARTICLE 16.08. SHERIFF'S DEPARTMENT**Sec. 16.08.010. Duties of the sheriff.**

The duties of the county sheriff shall be set forth in state law. In addition to the statutory duties, the sheriff's duties shall include the general management of the county sheriff's department and the maintenance of law enforcement services to the citizens of the county, as well as any other duty assigned elsewhere in this article.

(Ord. No. 89-7, § 1, 6-21-1989; Ord. No. 1990-17, 11-6-1990; Ord. No. 91-12, §§ 1, 2, 9-24-1991, Ord. No. 95-18, §§ 1, 2, 11-7-1995; Ord. No. 98-28, § 1, 1-19-1999; Ord. No. 2000-4, § 1, 1-18-2000; Ord. No. 2000-26, 12-12-2000; Ord. No. 2002-39, § 1, 10-29-2002; Ord. No. 2003-29, 10-28-2003; Ord. No. 2003-32, 12-10-2003; Ord. No. 2004-13, § 1, 4-27-2004; Ord. No. 2005-32, § 1, 12-13-2005; Ord. No. 06-26, § 1, 9-21-2006; Ord. No. 07-24, § 1, 10-30-2007; Ord. No. 07-27, § 1, 12-11-2007; Ord. No. 14-2, § 1, 2-18-2014; Ord. No. 15-7, § 1, 6-16-2015; Ord. No. 16-26, § 1, 8-16-2016; Ord. No. 16-34, § 1(c), 10-25-2016)

Sec. 16.08.020. Types of positions in the county sheriff's department.

- (a) The positions in the county sheriff's department, excluding the sheriff, shall be as follows:
- (1) Chief deputy sheriff, a management position; the holder of this position must be deputized by the sheriff.
 - (2) Road patrol lieutenant, a management position; the holder of this position must be deputized by the sheriff.
 - (3) Investigator; the holder of this position must be deputized by the sheriff.

- (4) Road patrol deputy sheriff, the holder of this position must be deputized by the sheriff.
- (5) Dispatcher/jailer; the holder of this position may be deputized by the sheriff.
- (6) Task force deputy; the holder of this position must be deputized by the sheriff.
- (7) Sheriff's department secretary; the holder of this position must be deputized by the sheriff.
- (8) Sheriff's department clerk/typist; the holder of this position may be deputized by the sheriff.
- (b) The positions in subsection (a) of this section are classified as follows:
 - (1) Full-time.
 - (2) Part-time, being those part-time employees who work on a regular part-time basis.
 - (3) Casual and temporary, being those persons who are called in to work in the department on an irregular basis as the department's needs demand.

(Ord. No. 89-7, § 1, 6-21-1989; Ord. No. 1990-17, 11-6-1990; Ord. No. 91-12, §§ 1, 2, 9-24-1991, Ord. No. 95-18, §§ 1, 2, 11-7-1995; Ord. No. 98-28, § 1, 1-19-1999; Ord. No. 2000-4, § 1, 1-18-2000; Ord. No. 2000-26, 12-12-2000; Ord. No. 2002-39, § 1, 10-29-2002; Ord. No. 2003-29, 10-28-2003; Ord. No. 2003-32, 12-10-2003; Ord. No. 2004-13, § 1, 4-27-2004; Ord. No. 2005-32, § 1, 12-13-2005; Ord. No. 06-26, § 1, 9-21-2006; Ord. No. 07-24, § 1, 10-30-2007; Ord. No. 07-27, § 1, 12-11-2007; Ord. No. 14-2, § 1, 2-18-2014; Ord. No. 15-7, § 1, 6-16-2015; Ord. No. 16-26, § 1, 8-16-2016; Ord. No. 16-34, § 1(d), 10-25-2016)

Sec. 16.08.030. Number of positions.

The numbers of each of the following positions in the county sheriff's department, excluding the sheriff, are as follows:

1.	Full-time chief deputy	01
2.	Full-time road patrol lieutenant	01
3.	Full-time road patrol deputy sheriff	11 <u>10</u>
4.	Full-time investigator	01
5.	Full-time male jailer/dispatcher	6
6.	Full-time female jailer/dispatcher	6
	Either male or female jailer/dispatchers	1
7.	Full-time task force deputy	03
8.	Full-time manager/confidential assistant	01
9.	Part-time dispatcher-female section jailer	01
10.	Casual and temporary employees may be called in by the sheriff, chief deputy or lieutenant to work as the department's needs demand and in accordance with the appropriate collective bargaining agreement. Clerical and administrative office staff may be called in for casual or call in status	
11.	Total number of full-time positions	31
12.	Total number of part-time positions	01

(Ord. No. 89-7, § 1, 6-21-1989; Ord. No. 1990-17, 11-6-1990; Ord. No. 91-12, §§ 1, 2, 9-24-1991, Ord. No. 95-18, §§ 1, 2, 11-7-1995; Ord. No. 98-28, § 1, 1-19-1999; Ord. No. 2000-4, § 1, 1-18-2000; Ord. No. 2000-26, 12-12-2000; Ord. No. 2002-39, § 1, 10-29-2002; Ord. No. 2003-29, 10-28-2003; Ord. No. 2003-32, 12-10-2003; Ord. No. 2004-13, § 1, 4-27-2004; Ord. No. 2005-32, § 1, 12-13-2005; Ord. No. 06-26, § 1, 9-21-2006; Ord. No. 07-24, § 1, 10-30-2007; Ord. No. 07-27, § 1, 12-11-2007; Ord. No. 14-2, § 1, 2-18-2014; Ord. No. 15-7, § 1, 6-16-2015; Ord. No. 16-26, § 1, 8-16-2016; Ord. No. 16-34, § 1(f), 10-25-

2016)

Sec. 16.08.040. Salaries.

The county board of supervisors shall fix the salaries to be paid to the sheriff and to the holders of all of the positions listed in RCC 16.08.030 by resolution as needed from time to time.

(Ord. No. 89-7, § 1, 6-21-1989; Ord. No. 1990-17, 11-6-1990; Ord. No. 91-12, §§ 1, 2, 9-24-1991; Ord. No. 95-18, §§ 1, 2, 11-7-1995; Ord. No. 98-28, § 1, 1-19-1999; Ord. No. 2000-4, § 1, 1-18-2000; Ord. No. 2000-26, 12-12-2000; Ord. No. 2002-39, § 1, 10-29-2002; Ord. No. 2003-29, 10-28-2003; Ord. No. 2003-32, 12-10-2003; Ord. No. 2004-13, § 1, 4-27-2004; Ord. No. 2005-32, § 1, 12-13-2005; Ord. No. 06-26, § 1, 9-21-2006; Ord. No. 07-24, § 1, 10-30-2007; Ord. No. 07-27, § 1, 12-11-2007; Ord. No. 14-2, § 1, 2-18-2014; Ord. No. 15-7, § 1, 6-16-2015; Ord. No. 16-26, § 1, 8-16-2016; Ord. No. 16-34, § 1, 10-25-2016)

ARTICLE 16.12. COUNTY JAIL

Sec. 16.12.010. Huber charges for board and room while an inmate of the county jail.

Every prisoner who has been granted Huber privileges and who is gainfully employed or who receives unemployment compensation or employment training benefits shall, in accordance with Wis. Stats. § 303.08 56.08(4), be charged for maintenance and board while in the jail a daily fee in the amount provided in the county fee schedule. All charges shall be payable in a lump-sum payment for each week and such payment shall be made in advance by the prisoner; any refund due for unused days shall be refunded to the prisoner.

at the rate of \$20.00 per day.

~~— At the rate of \$13.00 per day or \$91.00 per week, itemized as follows:~~

~~— For room, at \$2.20 per day;~~

~~— For laundry services, at \$0.36 per day.~~

~~— For meals at the same rate that the county pays for the catering of jail meals, plus sales tax;~~

~~— For laundry services, at \$0.35 per day.~~

(Ord. No. 89-7, § 13, 6-21-1989; Ord. No. 1991-1, § 1, 2-19-1991; Ord. No. 1993-16, § 1, 12-14-1993; Ord. No. 99-39, § 1, 12-14-1999; Ord. No. 2001-31, §§ 1--3, 12-11-2001; Ord. No. 20-6, § 3, 2-20-2020)

Sec. 16.12.020. Charge for housing of prisoners in the county jail.

When either the federal government, state government or other counties have excess prisoners whom they desire to be housed by the county jail on their behalf, a daily fee of \$50.00 per day in the amount provided in the county fee schedule shall be charged for the care and maintenance of one prisoner, in addition to any costs incurred by the county jail for medical treatment, hospitalization, or medication required on behalf of the prisoner, while the prisoner is being housed by the county.

(Ord. No. 89-7, § 14, 6-21-1989)

~~Sec. 0. Procedures and standards for hiring personnel.~~

~~— This section shall govern the filling of all full time and part time non management vacancies in the department which cannot be filled by job posting within the department. These hiring procedures and standards will also apply to all casual and temporary employees except for those casual and temporary employees hired per Ordinance 89-7 or hired as follows:~~

~~Law enforcement officers who reside in the county and who are certified law enforcement officers by the state of Wisconsin under Wisconsin Statutes section 165.85 may be hired by the sheriff as a casual employee to do prisoner transports, courtroom duties, emergency duties or other casual employee duties, as determined by the sheriff. Hiring will only be allowed after an interview with the Law Enforcement committee and after the approval of the hire by the committee. Casual employees hired under this subsection are exempt from the written examination, physical agility and interviewing process detailed in 2(d) and (e) of Ordinance 89-7.~~

~~— The Law Enforcement committee shall publicize the creation of an eligibility list to fill any vacancy in accordance with the county's Affirmative Action Resolution (Resolution No. 76-58, passed in October 20, 1976).~~

~~___ The Law Enforcement committee shall screen all applicants for the secretary position to ensure that they have the minimum qualification necessary to satisfy the job description for the position.~~

~~___ Minimum qualifications for all Non-Management positions in the county sheriff's department are:~~

~~___ The applicant shall become a resident of the county within 30 days of the date of employment.~~

~~___ The applicant must be a high school graduate or equivalent.~~

~~___ The applicant must be not less than 18 years of age.~~

~~___ Applicants with a pending criminal charge or a criminal record, as those terms are defined by Wisconsin Statute, will be considered for employment on a case-by-case basis; persons convicted of a felony are ineligible, by virtue of a Wisconsin Statute, to apply for the positions of Road Patrol Deputy sheriff or Investigator.~~

~~___ Except as provided in section (i) herein, all applicants who apply for the eligibility list to fill a vacancy for the position of Road Patrol Deputy sheriff, Investigator or Dispatcher Jailer who have met the requirements of paragraph (d), as appropriate, shall take a competitive examination, which shall be administered by the Wisconsin department of Administration, at county expense, in accordance with sec. 59.21 (8)(a), Wisconsin Statutes, except that nothing in this paragraph shall prevent the sheriff or the Law Enforcement committee from screening out all applicants whose written applications reveal that they are either ineligible for or incapable of performing the position to which they have applied.~~

~~___ Except as provided in section (i) herein, all applicants for the position of patrol Deputy sheriff, Investigator or Dispatcher Jailer, and all applicants who wish to be placed on an eligibility list for vacancies in those positions, when and if such a vacancy occurs, and who have met the requirements of paragraph (d), shall complete the following steps. In order for applicants must achieve a score of 70 percent or better in Steps 3, 4, 5, and 7, before proceeding to the next higher numbered step. (Example: a score of 70 percent or better must be achieved in Step 3 before advancing to Step 4, etc.) Steps one thru four shall establish the eligibility list. Steps five thru ten shall be executed when a vacancy occurs and the county's Law Enforcement committee determines the vacancy shall be filled.~~

~~___ Complete a standardized application form provided by the Training and Standards Board of the state of Wisconsin.~~

~~___ The application shall be reviewed to make sure applicants meet qualifications:~~

~~___ criminal record check pursuant to d 4 above.~~

~~___ traffic record check (if applicant will be required to drive as part of his/her duties).~~

~~___ State of Wisconsin competitive examination which will be administered in accordance with sec. 59.21(8)(a), Wisconsin Statutes.~~

~~___ Physical Agility Test administered by local physical education, health or other appropriate personnel.~~

~~___ First oral interview by the following Law Enforcement Personnel:~~

~~___ Chief Deputy or designee.~~

~~___ Road Patrol Lieutenant or designee.~~

~~___ Dispatcher/Jailer Sgt. or designee.~~

~~___ Patrol Sgt. or designee.~~

~~___ Investigator or designee.~~

~~___ Another department member or designee at the request of the sheriff.~~

~~___ Supervisory personnel from another law enforcement agency.~~

~~___ sheriff will approve any designee named.~~

~~___ Maximum interviewers shall be six, one member from each of the categories above.~~

~~___ Minimum interviewers shall be three, chosen from categories a-g.~~

~~— The five highest ranking applicants who are eligible to fill the following categories (Male section Jailer/Dispatcher; Female section Jailer/Dispatcher; Part Time Male or Female section Jailer/Dispatcher; Road Patrol Deputy; Part Time Road Patrol Deputy; Investigator;) shall undergo background checks, reference checks, neighborhood inquiries, prior employment checks, character references and other checks.~~

~~— No person shall be certified as one of the five highest ranking applicants who has not taken the examination within 12 months of the date of certification, unless the Law Enforcement committee shall have extended the time interval between the taking of the examination and the date of certification, which extension the committee is herewith empowered to grant up to an aggregate period of 12 months after the date of examination, except that any such extension must be granted to all persons who took the examination at the same time.~~

~~— When a vacancy occurs, and the Law Enforcement determines that a vacancy shall be filled from Step Six occurs, and the Law Enforcement committee determines the vacancy shall be filled, the five applicants will be interviewed by the Law Enforcement committee and the sheriff or his designee. All information from Steps 1 through 6 will be available for review at this interview. Applicants will then be ranked 1 through 5 for the position which is vacant.~~

~~— Vacancies will be filled by appointment by the sheriff from the names provided by Step 8.~~

~~— Appointment to a position is contingent upon successful completion of:~~

~~— a psychological examination.~~

~~— a psychologist's recommendation.~~

~~— a physical examination.~~

~~— successful completion of employee's probationary period. (A probationary employee may be dismissed at any time without cause.)~~

~~— All persons who apply for or attain the position of full-time Road Patrol Deputy sheriff or Investigator shall be certified by the state of Wisconsin as a law enforcement officer in accordance with sec. 165.85, Wisconsin Statutes or shall have completed the state of Wisconsin Police Recruit Academy to become eligible for certification. The department may, upon approval of the sheriff and the Law Enforcement and Judiciary committee, give any current employee who is not so certified or certifiable at the time of his or her employment, an opportunity to attend the Academy, where successful completion leads to that person being accepted and approved as a law enforcement officer by the state of Wisconsin Law Enforcement Board of Standards. The department will give the opportunity to any such person to attend such a course only once. Failure to satisfactorily complete the course shall constitute grounds for discharge. Persons who become full-time Road Patrol Deputy sheriffs or Investigators by attending the Academy after application for employment and who do not remain employed by the sheriff's department for three consecutive years must promptly reimburse the county for all expenses which were paid or reimbursed by the county relative to the person's attendance at the Academy, except salary or wages. The county will deduct the amount due under this paragraph from any compensation owed to the employee after the county has received the employee's notice of separation or retirement.~~

~~— All persons who apply for or attain the position of part-time or casual Road Patrol Deputy sheriff shall be certified by the state of Wisconsin as a law enforcement officer in accordance with that portion of the Wisconsin Statutes which pertains to part-time law enforcement officers sec. 165.85, or have completed the law enforcement recruit academy to become eligible for certification prior to the start of their employment.~~

~~— Full or part-time Jailer/Dispatcher. All persons who attain the position of Part Time or Full Time Jailer/Dispatcher shall be certified by the state of Wisconsin Statutes 165.85 which pertains to part-time or full-time jail officers. The department shall give any Part Time or Full Time Jailer/Dispatcher who is not so certified at the time of his or her appointment to the position, an opportunity to attend one full or part-time, State of Wisconsin Certified Jailer School where completion leads to being accepted and approved as a State of Wisconsin certified jailer by the state of Wisconsin Law Enforcement Board as outlined in Wisconsin Statutes 165.85. Failure to satisfactorily complete the course shall constitute grounds and cause for discharge except that the Law Enforcement committee may, in its sole discretion, allow a person who has failed to satisfactorily complete such course, time and~~

~~opportunity to retake all or a portion of the course on such terms as the committee deems appropriate.~~

~~— Persons who have been full-time employees of the sheriff's department for 20 years or more and who retire from such employment, may be rehired as casual or temporary employees by the sheriff upon approval by the Law Enforcement committee. sections (2)(d)5 and (2)(e) shall not apply to such persons, provided that the person has been retired from the sheriff's department for more than 35 days but less than 180 days. For the purposes of this section, "retire" and "retired" have the same meaning as is applicable to the Wisconsin Retirement System.~~

~~(Ord. No. 89-7, § 2, 6-21-1989; Ord. No. 1993-12, § 1, 8-17-1993; Ord. No. 99-7, §§ 1, 2, 3-16-1999; Ord. No. 2002-5, § 1, 1-15-2002; Ord. No. 14-16, §§ 1, 3, 9-16-2014; Ord. No. 18-2, § 2, 1-16-2018)~~

~~(3.) Leaves of absence for candidates for political office and conduct of department employees in regard to political activity.~~

~~— No employee of the department shall engage in any form of political activity calculated to favor or improve the chances of any political party or of any person seeking or attempting to seek political office, except as provided in this subsection.~~

~~— Any employee of the department may seek partisan or non-partisan office which he or she is legally able to hold without being required to take a leave of absence from the department.~~

~~— Any employee of the department may display political signs, sign nomination papers and otherwise participate in passive political actions so long as such actions do not interfere with the normal operations of the department or interfere with the discharge of the duties of the employee. The Law Enforcement committee may by rule or regulation determine the scope of this provision of this article by determining what actions constitute "passive political actions."~~

~~(Ord. No. 89-7, § 3, 6-21-1989; Ord. No. 96-2, §§ 2, 3, 2-20-1996)~~

~~(4.) Provision for chief deputy and powers and duties of chief deputy.~~

~~— There is continued the position of Chief Deputy sheriff within the county sheriff's department. The Chief Deputy sheriff, hereinafter, referred to as Chief Deputy, shall be selected and appointed in the manner set out hereinafter.~~

~~— SELECTION OF CHIEF DEPUTY. The sheriff of the county shall, within 30 days after taking office as sheriff, select a person to be Chief Deputy sheriff, who shall serve in that position at the pleasure of the sheriff.~~

~~— QUALIFICATIONS FOR THE OFFICE OF CHIEF DEPUTY. Any person who is a Patrol Deputy sheriff, Investigator, Road Patrol Lieutenant or Dispatcher-Jailer in the county sheriff's department at the time of his or her appointment as Chief Deputy may be selected as Chief Deputy, provided that such person shall at the time of his or her appointment as Chief Deputy be certified by the state of Wisconsin as a law enforcement officer in accordance with sec. 165.85, Wisconsin Statutes, and is on active duty with the department at the time of his or her appointment. Alternatively, the sheriff may appoint any person who is not on active duty with the department at the time of his or her appointment, provided that such person shall be at the time of his or her appointment certified by the state of Wisconsin as a law enforcement officer in accordance with sec. 165.85, Wisconsin Statutes, or such person possessed such training and experience as a law enforcement officer that he or she can become so certified forthwith, without the necessity of completing a training course leading to such certification, and shall forthwith upon appointment become a resident of the county.~~

~~— Upon the appointment of an employee on active duty with the department as Chief Deputy, the employee shall be considered on leave of absence from his or her prior duties and shall not be responsible for any duty of his or her prior position except as incorporated in the office of the Chief Deputy or as otherwise directed by the sheriff.~~

~~— Upon the appointment of a new Chief Deputy, the incumbent Chief Deputy shall be returned to his or her former position with the department, if such person was an employee of the department at the time of his or her appointment as Chief Deputy, whether under this article or any former the county sheriff's department Ordinance.~~

~~— Restoration to the former position within the department of a Chief Deputy who was a former employee of the department shall be with tenure time for the time spent in the position as Chief Deputy.~~

~~Nothing contained herein shall limit the right of a former Chief Deputy who was an employee of the department on active duty with the department at the time of his or her appointment as Chief Deputy, to advancements in rank upon his or her return to his or her former position with the department.~~

~~Any person who vacates the position of Chief Deputy in 2021 to become sheriff of the county shall be deemed to be on unpaid leave of absence from the Chief Deputy position. This leave of absence shall be for a period not to exceed two years from the date on which the person becomes sheriff. A person returning to the position of Chief Deputy shall displace any person who then holds that position unless the sheriff removes the returning Chief Deputy under 89-7(4)(e) at which time the returning Chief Deputy would return to his former position with the department with all earned benefit time intact.~~

~~DUTIES OF CHIEF DEPUTY. The Chief Deputy shall be the highest ranking officer of the department under the sheriff, and shall be the head administrative officer of the department under the sheriff. Chief Deputy is a management position, and it shall be the duty of the Chief Deputy to provide such management services in the department as are expected of the head administrative officer, subject only to the limitations placed upon a Chief Deputy by the sheriff under whom he or she serves. The Chief Deputy shall assume any duties related to the management and day to day operations of the department specified by the sheriff, whether orally or in writing, which duties shall continue for the period of time established by the sheriff. Chief Deputy shall delegate responsibility to other employees of the department, as warranted by the nature of the responsibilities and tasks so delegated and the ability of the employee to carry out the tasks. The Chief Deputy shall assume the management of the department during periods of time when the sheriff is outside the boundaries of the county, is on leave of absence, or is incapacitated so as to be unable to discharge his duties as sheriff. It is intended that all general policies of the department and its operation shall come from the sheriff, but that the Chief deputy, with the authority herein delegated and as limited by the sheriff, shall furnish the necessary leadership and administration skills so as to free the sheriff and to assist the sheriff in providing efficient operation of the department and delivery of law enforcement services to the citizens of the county.~~

~~Because of the nature of the Chief Deputy's position and duties in implementing the directions and philosophies of the sheriff, the sheriff may at any time, without demonstrating cause, remove a Chief Deputy from that office. In the event that there is a removal of a Chief Deputy from office, and the Chief Deputy was an employee on active duty with the department at the time of his or her appointment as Chief Deputy, the person shall resume his or her former position with the department as hereinbefore set forth. In the event that the Chief Deputy was not an employee of the department on active duty at the time of his or her appointment, service as Chief Deputy shall not in any way be construed to grant such person any rights to continued employment with the department, unless such person shall be thereafter hired pursuant to the provisions of paragraph (2) of this article.~~

~~(Ord. No. 89-7, § 4, 6-21-1989; Ord. No. 21-29, 10-26-2021)~~

(5.) Provisions and duties of the deputy sheriff road patrol lieutenant.

~~There is created the position of Deputy sheriff Road Patrol Lieutenant within the county sheriff's department. The holder of this position must be deputized by the sheriff. The Deputy sheriff Road Patrol Lieutenant, hereinafter referred to as Road Patrol Lieutenant, shall be a "Third In Command" management position in the county sheriff's department with administrative duties as well as all other Deputy sheriff duties.~~

~~SELECTION OF ROAD PATROL LIEUTENANT~~

~~When a vacancy occurs in the position of Road Patrol Lieutenant and the Law Enforcement committee determines that the vacancy shall be filled, applicants who meet the following requirements set forth in this article shall be certified and the Road Patrol Lieutenant vacancy shall be filled in the following manner:~~

~~The vacancy detailing the duties and job description for the position of Road patrol Lieutenant shall be posted within the county sheriff's department for ten working days. Officers within the department who meet the requirements set forth in paragraph (5)(c), as appropriate, shall sign the job posting vacancy and submit a resume' to the sheriff. The sheriff or the Law Enforcement committee shall screen out applicants whose written resume' or experience does not meet minimum qualifications in paragraph (5)(c).~~

~~If no officer within the county sheriff's department signs the job posting or meets the requirements~~

~~detailed in paragraph (5)(c) or is not promoted at the end of the selection process, the position may be filled by individuals outside the county sheriff's department provided they meet the qualifications detailed in paragraph (5)(c). If this position is to be filled by qualified applicants outside the county sheriff's department, those applicants shall be screened in a similar manner as other new employees to the department detailed in section (2)(d)(1-4) of this article. Applicants must also successfully pass a psychological examination and a physical examination. In addition they shall also follow the same process of selection detailed in (5)(b)(3)(4).~~

~~— The Law Enforcement committee shall designate that either a "project" oriented competitive exam, an essay type competitive examination or a question/answer type examination shall be given by the sheriff to all applicants whose written resume' and experience meets the minimum qualifications in paragraph (5)(c). The exam shall be scored by or at the direction of supervisory Law Enforcement Personnel from other sheriff's or Police departments or by the direction of the Law Enforcement committee. The scorers of the exam shall not know the names of the candidates submitting their exams. The exams shall be scored and ranked. The minimum number of scorers shall be three and the maximum number of scorers shall be five. The sheriff shall designate scorers from the various law enforcement departments. A score of 70 percent or more shall be considered a passing grade. A failing grade being that the scorer feels that the applicant does not meet the minimum standards for a Road patrol Lieutenant position. All passing scores are to be then compiled and the top five passing scores shall be invited for an oral interview detailed in (5)(b)(4).~~

~~— The county Law Enforcement committee and the Chief Deputy, (if not an applicant) shall then review applicant's resume' and examination scores and interview no more than the top five candidates from (5)(b)(3). The Law Enforcement committee and the Chief Deputy combined shall then certify to the sheriff the names of three candidates who, in the opinion of the Law Enforcement committee and Chief Deputy, are the most qualified to fill the position. The sheriff may then fill the position from one of the candidates certified.~~

~~— QUALIFICATIONS FOR THE POSITION OF ROAD PATROL LIEUTENANT. Any person who is a Chief Deputy sheriff, who is on leave of absence from his prior duties in the department, a Road Patrol Deputy sheriff, Investigator, or Dispatcher Jailer in the county sheriff's department with at least five years experience in the department, is eligible to sign a job posting for Road Patrol Lieutenant, provided that such person is at the time of his or her signing certified by the state of Wisconsin as a law enforcement officer in accordance with Sec. 165.85, Wisconsin Statute and is on active duty with the department at the time of his or her signing the job posting. Candidates from outside the department, should the need arise to fill the position from outside the department, per paragraph (5)(b)(2) shall also be required to have at least five years of law enforcement experience and be certified by the state of Wisconsin as a law enforcement officer in accordance with section 165.85 Wisconsin Statutes. The Road patrol Lieutenant upon apointment in this case shall become a resident of the county.~~

~~— Upon promotion of an employee on active duty with the county sheriff's department as Road Patrol Lieutenant, the employee shall be considered on leave of absence from his or her prior duties and shall not be responsible for any duty of his or her priod position except as incorporated in the position of Road Patrol Lieutenant or as otherwise directed by the sheriff or Chief Deputy. The employee shall serve as six months probationary period.~~

~~— Upon the resignation of or the vacancy of the elimination of the Road Patrol Lieutenant position, by the county board of supervisors, the incumbent Road Patrol Lieutenant shall be returned to his or her former position within the department, if such person was an employee of the department at the time of his or her promotion to Road Patrol Lieutenant, whether under this article or any former the county sheriff's department Ordinance.~~

~~— Restoration to the former position within the department of a Road Patrol Lieutenant shall be with tenure time for the time spent in the position as Road Patrol Lieutenant.~~

~~— Nothing contained herein shall limit the right of a former Road Patrol Lieutenant who returns to their former position from advancements in rank upon their return to their former position within the department.~~

~~Any person who vacates the position of Road Patrol Lieutenant in 1996 to become sheriff of the county shall be deemed to be on unpaid leave of absence from the Road Patrol Lieutenant position. This leave of absence shall be for a period not to exceed three years from the date on which the person becomes sheriff. A person returning to the position of Road Patrol Lieutenant under this section shall displace any person who then holds that position.~~

~~— DUTIES OF ROAD PATROL LIEUTENANT. The Road Patrol Lieutenant shall be the highest ranking officer of the department under the sheriff and Chief Deputy. The Road Patrol Lieutenant shall assist the sheriff and the Chief Deputy in managing the road patrol and investigative activities of the county sheriff's department. The Road Patrol Lieutenant position is a combined Management and Deputy sheriff position. It shall be the duty of the Road Patrol Lieutenant to provide such management and deputy sheriff services in the department as are expected, subject only to the limitations placed upon the Road patrol Lieutenant by the sheriff, Chief Deputy or Law Enforcement committee. The Road Patrol Lieutenant shall also assume any duties related to being a deputy sheriff and a manager of the day to day operations of the department specified by the sheriff or Chief Deputy, whether orally or in writing, which duties shall continue for the period of time established by the sheriff or Chief Deputy. The Road Patrol Lieutenant shall delegate responsibility to other employees of the department as warranted by the nature of the responsibilities and tasks so delegated and monitor and evaluate the ability of the employees to carry out the tasks. The Road Patrol Lieutenant shall assume management of the Road Patrol responsibilities during periods of time when the sheriff and Chief Deputy are off duty or outside the boundaries of the county, are on leave of absence or are incapacitated so they are unable to discharge their duties as sheriff or Chief Deputy. It is intended that all general policies of the department and its operation shall come from the sheriff, but the Road Patrol Lieutenant, with the authority herein delegated and as limited by the sheriff, shall furnish the necessary leadership and administrative skills to assist the sheriff or Chief Deputy in carrying out the responsibilities they have in administrating the county sheriff's department's law enforcement services to the citizens of the county.~~

~~Other duties are designated in the Road Patrol Lieutenant's job description. The Road Patrol Lieutenant shall assist the sheriff and the Chief Deputy in evaluating personnel, maintaining discipline within the department, and assisting with scheduling needs including authorizing overtime and changing or modifying existing work schedules or grievances.~~

~~— A ROAD PATROL LIEUTENANT may only be demoted or removed from the department for just cause as determined by the county's Personnel Policies applying to non union employees and in the manner prescribed in those policies. In the event of a resignation or demotion of a Road Patrol Lieutenant or the elimination of the position and the Road Patrol Lieutenant was an employee on active duty with the department at the time of his or her promotion as Road Patrol Lieutenant, the person shall resume his or her former position within the department as herein set forth in this article. In the event that the Road Patrol Lieutenant was not an employee of the department on active duty at the time of his or her hiring, the Road Patrol Lieutenant shall not in any way be construed to grant such person any rights to continued employment with the department unless such person shall be thereafter newly hired pursuant to the provisions of paragraph (2) of this article.~~

~~(Ord. No. 89 7, § 5, 6 21 1989; Ord. No. 96 2, § 1, 2 20 1996)~~

~~(6.) Powers of the sheriff to make work rules.~~

~~— There is delegated to the sheriff of the county the power to make work rules pertaining and to establish departmental policies and procedures to any or all the positions within the department. Work Rules may be established in accordance with the procedure hereinafter set forth and subject to the disapproval of the Law Enforcement committee as hereinafter set forth:~~

~~— The sheriff may prepare Work Rules which the sheriff believes necessary and advisable for the efficient operation of the department and provision of law enforcement services to the county.~~

~~— The work rule proposed by the sheriff shall be posted on a bulletin board within the office of the sheriff's department in such a location as to be readily observed by the employees. In addition, a copy of such proposed work rules shall be circulated to every employee of the department, either by personal delivery to such employee or by placing a copy in the employee's personal document box or bin. In the event that an employee is on leave of absence, or is on vacation or sick leave and is not expected to return to work within ten days of the posting of a proposed work rule, a copy of the work rule shall be mailed to the home address of the employee. Immediately upon posting and circulating a proposed work rule, the~~

~~sheriff shall also submit by mail or by personal delivery a copy of the proposed work rule to each incumbent member of the Law Enforcement committee.~~

~~— The Law Enforcement committee shall have 45 days in which to disapprove, in whole or in part, any proposed work rule. The Committee may, in its sole discretion, conduct a formal or informal hearing or hearings upon the proposed work rule, or any portion thereof, but the committee need not give notice of the hearings except as required by the "Wisconsin Open Meeting Law."~~

~~— If the proposed work rule is not disapproved by the Law Enforcement committee within 45 days after the posting, circulation and submission to the members of the Law Enforcement committee of the proposed work rules, the work rule shall be deemed to be in full force and effect retroactive to the date of the circulation, posting and submission to the Law Enforcement committee.~~

~~— All work rules in effect at the time a sheriff assumes office shall remain in full force and effect until and unless the sheriff shall modify or repeal the existing rule or rules, in whole or in part. Modification or repeal of any work rule, or part thereof, shall be accomplished by means of the identical procedure hereinabove set forth for the creation of new work rules.~~

~~— Upon the effective date of any work rule, all employees of the department shall conduct themselves in accordance with such rules and regulations.~~

(Ord. No. 89-7, § 6, 6-21-1989)

(7.) Leave of absence for military service.

~~All employees of the department who enter the armed forces of the United States shall be considered on leave of absence during the period during which the employee is on active duty with the armed forces, and such employees shall retain all seniority rights and rank accumulated at the time of his or her induction into the armed forces, provided the employee receives an Honorable Discharge upon completion of military service and is physically and mentally capable of performing the duties of his or her employment upon discharge and returns to work within 60 days of the date of discharge.~~

(Ord. No. 89-7, § 7, 6-21-1989)

(8.) Carryover of accumulated sick leave upon becoming sheriff.

~~In the event that any employee of the department shall take office as sheriff, whether by election or by appointment, such employee shall retain all sick leave which he or she had accumulated as of the date of taking office as sheriff provided such employee shall leave the office of sheriff and return to his or her full time employment within 25 months of the date of originally taking office as sheriff. In the event that such employee does not so leave the office of sheriff and return to full-time employment within such 25 months, then all such accumulated sick leave shall be lost and forfeited permanently by such employee, without compensation therefor.~~

(Ord. No. 89-7, § 8, 6-21-1989)

(9.) Effect of labor contract.

~~In the event that the county board shall, during the period of time that this article is in effect, enter into a labor contract with a recognized union representing the employees of the department, then the provisions of such contract wherein conflict with the provisions of this article, shall supersede this article and such provisions of this article so superseded shall be of no force and effect during the continuance of such contract, or renewals of extensions thereof.~~

(Ord. No. 89-7, § 9, 6-21-1989)

RESOLUTION NO. 24 - **

A Resolution Approving the Sheriff's Office Applying For And Accepting A Equipment Grant From The Wisconsin Department of Transportation.

WHEREAS the Public Safety Committee and Sheriff Clay Porter have been notified that the Sheriff's Office may be eligible to receive an up to \$14,000 BOTS equipment grant from the Wisconsin Department of Transportation for the purchase of a radar speed trailer.

WHEREAS Rule 19 of the Rules of the Board requires County Board approval for any department of County government to apply for and accept a grant, and WHEREAS the Public Safety Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Sheriff's Office to apply for and accept a grant of up to \$14,000 from the Wisconsin Department of Transportation for equipment purposes, and

BE IT FURTHER RESOLVED that the money needed to pay for this shall come from and be reimbursed to the Sheriff's new equipment line, and

BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the Sheriff is hereby authorized to sign on behalf of the County any documents needed to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

Richland County Committee

Agenda Item Cover

Agenda Item Name:

Department	Emergency Management	Presented By:	M. Jessen
Date of Meeting:	08/02/2024	Action Needed:	Approval to sell depreciated asset
Disclosure:		Authority:	
Date submitted:	07/25/2024	Referred by:	
Action needed by no later than (date)	08/02/2024	Resolution	Ref. 2003-135

Recommendation and/or action language:

Background:

Seeking action to decommission and sell 2004 F-250 belonging to emergency management. Action needed due to this vehicle being acquired with federal grant dollars in 2003.

Attachments and References:

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

Department Head M. Jessen

Administrator, Candace Pesch

Resolution No. 2003-135 Approving Three Purchases By The Emergency Management Department was read by the Clerk. Motion by Sowle, second by Deets that Resolution No. 2003-135 be adopted. Discussion followed. Motion carried and resolution declared adopted.

RESOLUTION NO. 2003-135

A Resolution Approving Three Purchases By The Emergency Management Department.

WHEREAS the Emergency Management Committee has recommended that the Emergency Management Department be authorized to make the three purchases described in this Resolution, and

WHEREAS Rule 17 of the Rules of the Board requires nearly all purchases by the County in excess of \$5,000 to be approved by the County Board, and

WHEREAS the Emergency Management Committee has carefully considered these proposed purchases and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Emergency Management Department to make the following three purchases:

1. A Keywatcher II System (an electronic key management system) to give total accountability of keys to the Courthouse and emergency equipment, from Morse Watchmans, Inc. of Oxford, Connecticut in the amount of \$7,795.00, plus freight. This unit will be stored in the Sheriff's Department. Funds for this purchase are in the 2003 budget of the Local Emergency Planning Committee.

2. A 2004 3/4 ton Ford 4-wheel drive truck to be purchased from Fillback Ford of Richland Center at an estimated purchase price of \$43,193.34. This purchase is to be made with funds from the 2003 Domestic Preparedness grant.

3. One portable repeater from Evans Communications of Madison for an estimated purchase price of \$20,000. This purchase is to be made with funds from the 2003 Domestic Preparedness grant, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE EMERGENCY MANAGEMENT COMMITTEE

FOR AGAINST

Ann M. Greenheck X
Gaylord L. Deets X
Lawrence Sowle X

Richland County
Public Safety Standing Committee

July 26, 2024

Please be advised that the Richland County Public Safety Standing Committee will be conducting an annual walkthrough of the Richland County Jail facilities on Friday, August 2, 2024 immediately following the August 2nd, 2024 Public Safety Standing Committee regularly scheduled meeting.

A quorum may be present from Public Safety Standing Committee. The Public Safety Standing Committee will not exercise any responsibilities, authority or duties during the annual walkthrough of the Richland County Jail facilities.

Derek S. Kalish
Richland County Clerk