

Richland County Public Safety Standing Committee

November 1, 2024

The Richland County Public Safety Standing Committee convened on Friday, November 1, 2024 in person and virtually at 8:30 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Frank called the meeting to order at 8:45 AM.

Roll Call: Deputy Clerk Hege conducted roll call. Committee member(s) present: David Turk via WebEx, Chad Cosgrove, Bob Frank, and Julie Fleming. Committee member(s) absent: Gary Manning, Craig Woodhouse, and Kerry Severson.

Verification of Open Meetings Law Compliance: Deputy Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Fleming, second by Cosgrove to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From October 4, 2024 Meeting: Motion by Cosgrove, second by Fleming to approve the October 4, 2024 minutes. Motion carried and minutes declared approved.

Public Comment: None.

Reports:

- A. **Sheriff – Departmental Activities:** Sheriff Porter presented the Sheriff's Monthly Report for October 2024. Brief discussion ensued.
- C. **Circuit Court Judge - Departmental Activities:** Richland County Circuit Court Judge, the Honorable Lisa McDougal, reported on various activities in the office of the Circuit Court Judge including: the need for chairs in the court room, a court security work station/kiosk, a public access computer to use for legal data base searches, continuing renovations to the small court room, and the need for mediators and translators in the court. Judge McDougal commended Sheriff Porter and Jail Administrator Rupnow for their continued work to ensure security. Judge McDougal also reported that the Court House Security Report was not ready to be presented to the Committee. Extensive discussion on the items that the Honorable McDougal reported to the committee.
- E. **Register In Probate - Departmental Activities:** Register in Probate, Ms. Jenifer Laue, reported that her office has been very busy over the last month.
- D. **Clerk Of Court – Departmental Activities:** Clerk of Court, Ms. Stacy Kleist reported on various actives of the Clerk of Courts Office, including: the disposal of expired files, updates to the Law Library, collaboration with the District Attorney's Office with criminal information reporting, and the juror selection process. Brief discussion ensued.
- B. **Coroner – Departmental Activities:** Sheriff Porter shared the Coroner's Report on behalf of Mr. Rossing.

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- F. District Attorney – Departmental Activities:** No one was present from the District Attorney's Office to give report to the committee.
- G. Emergency Management – Departmental Activities:** No one was present from the Emergency Management Department to give report to the committee.
- H. PSAP & GIS Grants:** Sheriff Porter and MIS Director, Ms. Barb Scott briefly reported on the status of the PSAP and GIS grants. Richland County was awarded the monies that was applied for.
- I. Radio Tower Project:** Sheriff Porter and MIS Director, Ms. Barb Scott briefly reported that the Radio Tower Project continues and progress has been made.
- J. Mapping, Radio Systems, And Squad Updates:** Sheriff Porter briefly reported that one new squad is currently being outfitted and the first batch of the new radios have been issued.

Approval of Monthly Invoices: Sheriff Porter gave a brief explanation of the monthly invoices. Brief discussion ensued. Motion by Cosgrove, second by Fleming to approve the Sheriff's Department monthly invoices. Motion carried and the monthly invoices were approved.

Discussion & Possible Action: Approval Of Amendments To The Richland County Sheriff's Office Ordinance No. 89-7 Relating To Department Staffing & Hiring Practices: Chair Frank presented the draft Sheriff's Office Ordinance noting that the hiring process would be moved into the county policy. Motion by Fleming, second by Cosgrove to approve amendments to the Richland County Sheriff's Office ordinance No. 89-7 relating to department staffing & hiring practices. Motion carried and the amendments to The Richland County Sheriff's Office ordinance no. 89-7 relating to department staffing & hiring practices was moved forward to county board for final approval.

Discussion & Possible Action: Approval To Solicit Bids For 2025 Squad Cars: Sheriff Porter gave a brief explanation. Brief discussion ensued. Motion by Cosgrove, second by Fleming to approve the Sheriff to solicit bids for 2025 squad cars. Motion carried and approval was given to the Sheriff to solicit bids for 2024 squad cards.

Discussion & Possible Action: Approval To Enter Into Contract With Flock Safety For LPR Cameras: Sheriff Porter gave background on the use of the LPR (license plate recording) cameras, a donation that had been made to the Sheriff's Department that would cover the start up costs for 3 cameras. Sheriff Porter mention possible funding for the continuing costs for the contract with Flock. Discussion ensued. Chair Frank recommended that Sheriff Porter work on finalize the funding sources before forwarding it for final approval. Brief discussion ensued. Consensus from the committee was for Sheriff Porter to finalize the funding sources and bring the contract back to the committee.

Discussion & Possible Action: Approval To Start A Hiring Process For A Road Patrol Deputy: Sheriff Porter gave a brief explanation of the need to hire a Road Patrol Deputy in 2025. Brief discussion ensued. Motion by Cosgrove, second by Fleming to approve the Sheriff to start the hiring process for a Road Patrol Deputy. Motion carried and the Sheriff was approved to start the hiring process for a Road Patrol Deputy.

Correspondence: None

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Future Agenda Items:

Courthouse Security Report – Circuit Court Judge

Discussion & Possible Action: Approval To Enter Into Contract With Flock Safety For LPR Cameras

Chair Frank mention he might want item J: Mapping, Radio Systems, And Squad Updates struck from the agenda going forward.

Adjourn: Committee Chair Frank entertained a motion to adjourn. Motion by Fleming, second by Turk to adjourn. Motion carried and meeting adjourned at 10:06 AM.



Myranda H. Hege
Deputy County Clerk