

# Richland County Public Safety Standing Committee

October 4, 2024

The Richland County Public Safety Standing Committee convened on Friday, October 4, 2024 in person and virtually at 8:30 AM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Chair Frank called the meeting to order at 8:31 AM.

**Roll Call:** Deputy Clerk Hege conducted roll call. Committee member(s) present: Gary Manning, Chad Cosgrove, Bob Frank, and Julie Fleming. Committee member(s) absent: Craig Woodhouse, David Turk, Kerry Severson. Kerry Severson joined the meeting via WebEx at 9:06 AM.

**Verification of Open Meetings Law Compliance:** Deputy Clerk Hege confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Motion by Manning, second by Fleming to approve agenda. Motion carried and agenda declared approved.

**Approval Of Minutes From September 6, 2024 Meeting:** Motion by Fleming, second by Cosgrove to approve the September 6, 2024 minutes. Motion carried and minutes declared approved.

**Public Comment:** Mike Jessen reminded the committee of the upcoming EMS fund raiser event happening on October 5, 2024.

## Reports:

- A. Sheriff – Departmental Activities:** Sheriff Porter presented the Sheriff’s Monthly Report for September 2024. Brief discussion ensued.
- B. Coroner - Departmental Activities:** Michael Jessen, Emergency Management Director, gave report on behalf of Mr. Rossing for September 2024. Mr. Rossing’s report consisted of a monthly total of 9 calls. Director Jessen highlighted the year-to-date total of calls was up to 92 and shared Mr. Rossing’s plea for assistance in the Coroner’s Office. Discussion ensued.
- C. Circuit Court Judge - Departmental Activities:** Register in Probate, Ms. Jenifer Laue, briefly reported, on behalf of Judge McDougal, that she continues to have a very busy calendar. Brief discussion.
- D. Clerk Of Court - Departmental Activities:** Clerk of Court, Stacy Kleist was not in attendance to present the Clerk of Court monthly report to the committee. Chair Frank shared a few comments from an email received from the Clerk of Court.
- E. Register In Probate - Departmental Activities:** Register in Probate, Ms. Jenifer Laue, reported that her office has been very busy over the last month due to illness and one staff member being off work on medical leave. Brief discussion ensued.
- F. District Attorney - Departmental Activities:** District Attorney, Ms. Jennifer Harper, gave an overview of a kiosk system that could be used for pretrial monitoring. Extensive discussion ensued.

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Chair Frank moved agenda item 9. Discussion & Possible Action: Disorderly Conduct With A Motor Vehicle Ordinance and agenda item 10. Discussion & Possible Action: Contempt Of Court Ordinance to follow agenda item 7-F so that DA Harper could return to court once she was finished presenting the two ordinances.

**Discussion & Possible Action: Disorderly Conduct With A Motor Vehicle Ordinance/ Discussion & Possible Action: Contempt Of Court Ordinance:** District Attorney Harper presented both ordinances to the committee. Brief discussion ensued. Motion Manning, second by Fleming to approve both the Disorderly Conduct With A Motor Vehicle Ordinance and the Contempt of Court Ordinance and to move them both on to County Board for final approval. Motion carried and both the Disorderly Conduct With A Motor Vehicle Ordinance and the Contempt of Court Ordinance were approved and forwarded on to County Board for final approval.

Supervisor Severson joined the meeting via WebEx at 9:06 AM.

- G. Emergency Management - Departmental Activities & Wisconsin Emergency Management Grant Funding Update:** Emergency Services Director, Michael Jessen gave a brief report on the Emergency Management Department's budget, proposed changes to the Community Emergency Coordinator position, upcoming training days, and reported that the Emergency Management Response vehicle replacement process was stalled indefinitely. Extensive discussion ensued.
- H. PSAP & GIS Grants:** MIS Director, Ms. Barbara Scott gave a brief update on the PSAP & GIS grant status. Brief discussion ensued.
- I. Radio Tower Project:** MIS Director, Ms. Barbara Scott reported that major progress has been made on the Tower Project as a whole. Extensive discussion ensued.
- J. Mapping, Radio Systems, And Squad Updates:** Sheriff Porter presented the Squad Mileage Report to the Committee and reported that one new squad is currently being assembled.. Brief discussion ensued.
- K. Courthouse Security Report:** There was consensus from the committee to table this item till the November 2024 meeting.

**Approval of Monthly Invoices:** Sheriff Porter gave a brief explanation of the monthly invoices. Brief discussion ensued. Motion by Cosgrove, second by Manning to approve the Sheriff's Department monthly invoices. Motion carried and the monthly invoices were approved.

**Discussion & Possible Action: Sale Of Sheriff's Office Surplus Firearms:** Sheriff Porter presented a resolution approving the Sheriff's Office to sell surplus firearms to current certified law enforcement staff of the office. Brief discussion ensued. Motion by Severson, second by Manning to approved the resolution approving the Sheriff's Office to sell surplus firearms to current certified law enforcement staff of the office and to forward the resolution on to County Board for final approval. Motion carried and the resolution approving the Sheriff's Office to sell surplus firearms to current certified law enforcement staff of the office was approved and was forwarded on to County Board for final approval.

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**Discussion & Possible Action: Approval Of Amendments To The Richland County Sheriff's Department Ordinance No. 89-7 Relating To Department Staffing & Hiring Practices:** Brief discussion ensued. There was consensus from the committee to table this item until the November Public Safety Standing Committee meeting.

**Discussion & Possible Action: Resolution Approving The Payment For A New K-9 And Required Training From Donated Funds:** Sheriff Porter gave a brief explanation of the resolution. Brief discussion ensued. Motion by Cosgrove, second by Manning to approve the resolution approving the payment for a new K-9 and required training from donated funds and to forward the resolution on to County Board for final approval. Motion carried and the resolution approving the payment for a new K-9 and required training from donated funds was approved and forwarded onto County Board for final approval.

**Correspondence:** None

Sheriff Porter briefly mentioned to the committee that the webpage for the Richland County Sheriff's Department would have staff photos uploaded within the near future. Brief discussion ensued.

**Future Agenda Items:**

Courthouse Security Report – Circuit Court Judge/Register in Probate

Discussion & Possible Action: Approval Of Amendments To The Richland County Sheriff's Department Ordinance No. 89-7 Relating To Department Staffing & Hiring Practices

**Adjourn:** Committee Chair Frank entertained a motion to adjourn. Motion by Manning, second by Fleming to adjourn. Motion carried and meeting adjourned at 9:43 AM.



Myranda H. Hege  
Deputy County Clerk