

Richland County Public Safety Standing Committee

September 6, 2024

The Richland County Public Safety Standing Committee convened on Friday, September 6, 2024 in person and virtually at 8:30 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Frank called the meeting to order at 8:35 AM.

Roll Call: Deputy Clerk Hege conducted roll call. Committee member(s) present: Gary Manning, Craig Woodhouse, David Turk via WebEx, Chad Cosgrove, Bob Frank, Kerry Severson, and Julie Fleming. Committee member(s) absent: None. David Turk left the meeting at 10:00 AM.

Verification of Open Meetings Law Compliance: Deputy Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Cosgrove, second by Fleming to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From August 2nd, 2024 Meetings: Motion by Fleming, second by Woodhouse to approve August 2nd, 2024 minutes. Motion carried and minutes declared approved.

Public Comment: None.

Reports:

- A. Sheriff – Departmental Activities:** Sheriff Porter was unable to present the Sheriff's Monthly Report for August 2024. Sheriff Porter gave a brief verbal report including the introduction for the proposed addition of patrol position that would also provide regular security coverage for the courts and the announcement of the acquisition of a new K-9 officer to replace K-9 Rambo who retired earlier in the year. Extensive discussion ensued. Motion by Woodhouse, second by Fleming to present two versions of the Sheriff's budget, one including the addition of the new position and one to not include the addition of the new position. Motion to present two versions of the Sheriff's budget carried.
- B. Coroner - Departmental Activities:** Michael Jessen, Emergency Management Director, gave report on behalf of Mr. Rossing for August 2024. Mr. Rossing's report consisted of 14 total calls, all being cremations. Director Jessen highlighted the continued increase in the overall calls over the last several years. Brief discussion ensued.
- C. Circuit Court Judge - Departmental Activities:** Deputy Register in Probate, Ms. Jennie Marroquin, briefly reported on behalf of Judge McDougal as she was attending a Circuit Court Judge's district meeting. Ms. Marroquin reported that the Judge continues to have a very busy calendar. Brief discussion. Chair Frank reminded the Committee of the upcoming Court Room Security meeting which will happen on Tuesday, September 10 in the Richland County Board Room.
- D. Clerk Of Court - Departmental Activities:** Clerk of Court, Stacy Kleist presented the financial reports for the Clerk of Courts Office to the committee. Extensive discussion ensued.

Richland County Public Safety Standing Committee

- E. Register In Probate - Departmental Activities:** Deputy Register in Probate, Ms. Jennie Marroquin, briefly reported on the status of the Register in Probate's budget and that they are also catching up on projects that were placed on hold during the time that there was only one staff member in the Register in Probate office. Brief discussion ensued.
- F. District Attorney - Departmental Activities:** District Attorney, Ms. Jennifer Harper, reported on various activities, including the District Attorney's Office budget, system options for the enforcement of pretrial monitoring, several crisis and help hotline graphics, the recent disturbance that occurred outside her office, and briefly outlined two proposed ordinances. Discussion ensued.
- G. Emergency Management - Departmental Activities & Wisconsin Emergency Management Grant Funding Update:** Emergency Services Director, Michael Jessen gave a brief report on the Emergency Management Department's budget, proposed changes to the Community Emergency Coordinator position, and the status of the Emergency Management Response vehicle.
- H. PSAP & GIS Grants:** MIS Director, Ms. Barbara Scott reported that the grants have been submitted, but the County has not received any of the monies yet. Brief discussion ensued.
- I. Radio Tower Project:** MIS Director, Ms. Barbara Scott reported that the roads to several of the new tower sites have been completed and that the issues with US Cellular were on going. Extensive discussion ensued.
- J. Mapping, Radio Systems, And Squad Updates:** Sheriff Porter presented the Squad Mileage Report to the Committee. Brief discussion ensued.

Approval of Monthly Invoices: Sheriff Porter gave a brief explanation of the monthly invoices. Brief discussion ensued. Motion by Manning, second by Fleming to approve the Sheriff's Department monthly invoices. Motion carried and the monthly invoices were approved.

Discussion & Possible Action: Sale Of Sheriff's Office Surplus Firearms: County Administrator Pesch briefly shared talks between herself, Sheriff Porter, and Corporation Counsel Windle on the matter of the sale of surplus firearms in the Sheriff's Department. Extensive discussion ensued. There was consensus from the committee to table this item until the next Public Safety Standing Committee meeting.

Discussion & Possible Action: Approval Of Amendments To The Richland County Sheriff's Department Ordinance No. 89-7 Relating To Department Staffing & Hiring Practices: Brief discussion ensued. There was consensus from the committee to table this item until the next Public Safety Standing Committee meeting.

Discussion & Possible Action: Approval Of Decommission And Sale Of Emergency Management Vehicle: Emergency Management Director, Michael Jessen gave a brief explanation of the end of life status of the Emergency Management Department's Emergency Response vehicle and presented a proposal for leasing a new Emergency Response vehicle. Chair Frank entertained a motion to approve decommissioning and selling the Emergency Management vehicle. Motion by Cosgrove, second by

Richland County Public Safety Standing Committee

Manning to approve the decommissioning and sale of the Emergency Response vehicle. Motion carried and the Emergency Response vehicle was decommissioned and the sale approved.

Discussion & Possible Action: Shared Cost/Shared Vehicle Replacement With EMS: Emergency Management Director, Michael Jessen presented a proposal for leasing a replacement Emergency Response vehicle. Director Jessen stated that the monthly lease payment would be shared 50/50 between fund 10 and fund 51. Motion by Fleming, second by Woodhouse to approve the lease of the replacement Emergency Response vehicle. Motion carried and the Emergency Management Department was approved to lease a replacement Emergency Response vehicle.

Resolution Celebrating And Saluting Richland County's Citizen Jurors: Clerk of Court, Ms. Stacy Kleist gave a brief explanation of the resolution. Motion by Cosgrove, second by Fleming to approve the resolution celebrating and saluting Richland County's citizen jurors. Motion carried and the resolution celebrating and saluting Richland County's citizen jurors was approved.

Correspondence: None

Future Agenda Items:

Courthouse Security Report to be presented in October – Circuit Court Judge/Register in Probate

Discussion & Possible Action: Disorderly Conduct With A Motor Vehicle Ordinance – DA's Office

Discussion & Possible Action: Contempt Of Court Ordinance – DA's Office

Discussion & Possible Action: Sale Of Sheriff's Office Surplus Firearms – Sheriff's Department

Adjourn: Committee Chair Frank entertained a motion to adjourn. Motion by Manning, second by Fleming to adjourn. Motion carried and meeting adjourned at 10:38 AM.



Myranda H. Hege
Deputy County Clerk