

Richland County Public Safety Standing Committee

June 7, 2024

The Richland County Public Safety Standing Committee convened on Friday, June 7, 2024 in person and virtually at 8:30 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Frank called the meeting to order at 8:31 AM.

Roll Call: Deputy Clerk Hege conducted roll call. Committee member(s) present: Craig Woodhouse, David Turk via WebEx, Chad Cosgrove, Bob Frank, Kerry Severson via WebEx, and Julie Fleming. Committee member(s) absent: Gary Manning.

Verification of Open Meetings Law Compliance: Deputy Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Cosgrove second by Fleming to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From May 3, 2024 Meeting: Motion by Fleming, second by Woodhouse to approve May 3, 2024 minutes. Motion carried and minutes declared approved.

Public Comment: Attorney Windle shared information on J.O.B.S., a juvenile offenders community service program that the City of Richland Center implemented and how there is potential for offenders in the County to benefit from the program once it has been established. Brief discussion ensued.

Reports:

- A. Sheriff – Departmental Activities & 2025 Budget Prep Update** Sheriff Porter presented the Sheriff's Monthly Report to the committee. Brief discussion ensued.

Approval of Monthly Invoices: Sheriff Porter gave a brief explanation of the monthly invoices and noted several adjustments to which budget line(s) several invoices would be charged to. Brief discussion ensued. Motion by Fleming, second by Cosgrove to approve the Sheriff's Department's monthly invoices. Motion carried and the monthly invoices were approved.

- B. Coroner - Departmental Activities & 2025 Budget Prep Update:** Sheriff Porter presented the Coroner's Report in place of James Rossing, Richland County Coroner. Total of 10 cases for Richland County in May 2024. Cases included: 2 lung-related, 2 dementia-related, 4 heart-related, 1 aneurysm, and 1 workplace accident. Brief discussion ensued. Michael Jessen, Emergency Management Director, requested that the Coroner's office follow up with the EMS department on the workplace death.
- C. Circuit Court Judge - Departmental Activities & 2025 Budget Prep Update:** Judge McDougal commented that the Circuit Court Judge does not have their own budget, separate from the Clerk of Court or Register in Probate. Discussion ensued. Judge McDougal gave a brief report on the space needs meeting, physical safety report updates and recent safety and securities meetings, audio issues in the court rooms and the protentional for adverse effects by the poor audio quality, and the new signage in regards to court safety. Discussion ensued.

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- D. Clerk Of Court - Departmental Activities & 2025 Budget Prep Update:** Committee Chair Frank read an email from Clerk of Court, Stacey Kleist on the Clerk of Court budget projections and capital improvement requests.
- E. Register In Probate - Departmental Activities & 2025 Budget Prep Update:** The Register in Probate, Jenifer Laue, briefly spoke on the Register in Probate budget projections and capital improvement requests. Brief discussion ensued.
- F. District Attorney - Departmental Activities & 2025 Budget Prep Update:** District Attorney, Jennifer Harper, gave an overview of the structure, function, and budgeting for the District Attorney's Office. Ms. Harper also briefly reported on space needs meeting, State of WI budget process as it affects the DA's Office, and the possibility of getting a part time prosecutor.
- G. Emergency Management - Departmental Activities & 2025 Budget Prep Update:** Michael Jessen, the new Emergency Management Director introduced himself to the committee, reported on the current HazMat response process, capital improvement requests, proposed changes to staffing and certifications, and the recent gas leak in Ithaca. Extensive discussion ensued. John Heinen, Community Emergency Coordinator/Haz Planner gave a brief update on the gas leak in Ithaca.
- H. PSAP & GIS Grants:** MIS Director Scott reported on the process and progression with closing out the 2023 PSAP grant and 2023 NG911 Grant, and the reception of the 2024 NG911 grant.
- I. Radio Tower Project:** MIS Director Scott reported that the tower leases are being signed and the project is progressing in spite of a protected bird being found in the Viola area. Ms. Scott gave a brief explanation for moving away from the US Cellular site. Discussion ensued.
- J. Mapping, Radio Systems, And Squad Updates:** Sheriff Porter reported on the current updates to the squads and the outfitting of the new squads, and that the deer damage to the squads has been repaired. Brief discussion ensued.

Discussion & Possible Action: Approval Of Amendments To The Richland County Sheriff's Department Ordinance No. 89-7: Committee Chair Frank gave a brief review of the amendments to the ordinance. Extensive discussion ensued. Unanimous voice vote to have Attorney Windle review the entire ordinance and move the item to the next meeting of the Public Safety Standing Committee.

Resolutions

- A. Resolution Approving The Sheriff's Office's Purchase Of New Mobile And Portable Radios For The New Radio System.** Sheriff Porter gave a brief explanation and pointed out that there was a typo in the resolution. In the second paragraph \$74,000 was referenced when it should have read \$78,000. Brief discussion ensued. Committee Chair Frank entertained a motion to move the resolution forward to the Executive Standing Committee. Motion by Fleming, second by Cosgrove to move the resolution forward to the Executive Standing Committee. Motion carried and the resolution was moved forward to the Executive Standing Committee.
- B. Resolution Approving An Intradepartmental Partnership Of MIS, Land Information, And The Sheriff's Department Applying For And Accepting An NG911 GIS Grant From Wisconsin Department Of Military Affairs.** MIS Director Scott gave a brief explanation of the resolution. Committee Chair Frank entertained a motion to move the resolution forward to County Board for approval. Motion by Fleming, second by Woodhouse to move the resolution to County Board. Motion carried and the resolution was moved forward to County Board.
- C. Resolution Approving An Intradepartmental Partnership Of MIS, And The Sheriff's Department Applying For And Accepting An PSAP Grant From Wisconsin Department Of Military Affairs For 2025.** MIS Director Scott gave a brief explanation of the resolution.

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Committee Chair Frank entertained a motion to move the resolution forward to County Board for approval. Motion by Cosgrove, second by Fleming to move the resolution to County Board. Motion carried and the resolution was moved forward to County Board

Correspondence: None

Future Agenda Items: None

Adjourn: Committee Chair Frank entertained a motion to adjourn. Motion by Fleming, second by Cosgrove to adjourn. Motion carried and meeting adjourned at 10:33 AM.



Myranda H. Hege
Deputy County Clerk