

Richland County
Pine Valley Sub-Committee

November 11, 2024

NOTICE OF MEETING

Please be advised that the Richland County Pine Valley Sub-Committee will convene on Monday, November 18, 2024 at 6pm in the Richland County Board Room of the Courthouse at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:
<https://administrator.co.richland.wi.us/minutes/pine-valley-committee/>.

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email).

1. Call to Order
2. Roll Call
3. Approval of Agenda and Verification of Posting
4. Approval of Minutes of the October 21, 2024 Pine Valley Sub-Committee Meeting
5. Public Comment
6. Pine Valley Financials
 - a. Accounts Receivable Trend Report
 - b. Consideration of Vouchers
 - c. Pine Valley Census Recap-Financial Report
7. Administrator's Report:
8. Adjourn

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Pine Valley Sub-Committee.

Richland County
Pine Valley Sub Committee
Meeting October 21,2024

The Richland County Pine Valley Committee convened on Monday October 21,2024 in person and virtually at 6:00pm in the County Boardroom of the Richland County Courthouse.

Call to Order: Committee Co- Chair Mark Gill called the meeting to order at 6:00pm.

Pine Valley Sub Committee Members Present: Gary Manning, Mary Miller, Sandra Kramer, Mark Gill, Committee members participating through WebEx: Marc Couey

County Board Members Present: Alayne Hendricks

Members of the Public: None

Attendants: Staff included Angie Wall, Interim Administrator for Pine Valley; Jesi Towne, DON for Pine Valley; Candace Pesch, County Administrator;

Approval of Agenda and Verification of Posting: Motion by Miller second by Kramer to approve agenda. Motion carried and agenda approved. It was confirmed the meeting had been properly noticed and posted.

Approval of Minutes of the September 16,2024 Pine- Valley Sub Committee Meeting: Co Chair Gill asked if there was any correction, hearing none the September 16,2024 minutes were accepted.

Public Comment: Committee member Kramer announced that the Veterans will be having a Safe Trick or Treat Sat Oct 23 from 1p-3p and that they know it is the same time as Pine Valley's, she would just like to let us know that way we could let trick or treaters know that they can go there as well. Kramer stated that they will also let the trick or treaters that come there know that Pine Valley has a Safe Trick or Treat going on.

Alayne Hendricks address the sub committee that Therese should be recognized for years of service.

Pine Valley Financials- Accounts Receivable Trend Report: Angie reviewed the accounts receivable trend report which showed days in accounts received for Sept. The goal is to be under 40

Pine Valley Financials- Consideration of vouchers: Angie highlighted cash receipts for September 773,675.79. Vouchers totaling 174,565.39 which Angie explained that Pine Valley had to purchase 2 plate warmers which where around 1200.00 a piece we also had to purchase a faucet for the kitchen sink which was around 300.00 and a couple resident bathroom faucets with are 250.00 each. Angie then highlighted some several checks and welcome any questions regarding the checks highlighted or any others.

Pine Valley Financial- Pine Valley Census Recap- Financial Report: Angie reviewed the September census highlighting the SNF census, high was 67, low as 62 and average was 64. Continue to get referrals from local hospital, Gundersen and Madison hospitals. CBRF census average was 15 for the month of

Sept, we currently have 16 residents in the CBRF which would make the CBRF full. We current have 3 residents that are on the waitlist. **PV Financial:** Angie highlighted from the balance sheet, the current operating cash balance of 2,169,817.29 which is around 2.5 months of operating cost.

Administrator Report:

Angie went over census at the facility the SNF side and the CBRF side. Staffing: Angie went over that we have 3 agency staff at this time as we have three staff members that are currently out on FMLA on the SNF side. CBRF is currently full staffed. Housekeeping is currently staffed. Dietary had a lead cook position open but we have offered the position to an applicate. Angie also went over the DON position and that Jesi Towne has excepted that position and is doing a great job. Angie went over events that Pine Valley has been doing over the month of September. Also mentioned the upcoming events that Pine Valley is planning so far. Angie asked if there were any questions regarding the administrator report.

Adjourn: Motion by Manning second by Gill to adjourn. Motion carried and meeting adjourned at 6:20pm.

SCHEDULE OF VOUCHERS – PINE VALLEY COMMUNITY VILLAGE

RICHLAND COUNTY

DATE: OCTOBER 2024

WE HEREBY CERTIFY THAT THE PINE VALLEY SUB-COMMITTEE OF THE COUNTY OF RICHLAND PINE VALLEY COMMUNITY VILLAGE HAVE ALLOWED AND AUDITED THE FOLLOWING CLAIMS. YOU ARE INSTRUCTED TO ISSUE A COUNTY-ORDER CHECK TO EACH PERSON NAMED BELOW THE AMOUNT SET OPPOSITE EACH NAME.

SUMMARY OF CASH RECEIPTS AND EXPENSES

CASH RECEIPTS:	+ 852,573.46
Jrnl Entries: Crthouse	
Telephone/Internet:	- 146.56
HRA/FLEX & Fees	- 378.00
PV Sub Co. Exp.	- 121.38
Mileage	- 281.52
PAYROLL	- 539,648.69
VOUCHERS:	- 196,536.77

Cash Variance	115,460.54

Note: This report includes only the selection criteria listed below.
 Check Date: 10/31/2024

Cash Disbursements Journal
10010 Cash - Operating
 Pine Valley Community Village (PV)

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Sort Order: Check Number

<i>Vendor</i>	<i>Date Entered</i>	<i>Check Date</i>	<i>Void Date</i>	<i>GL Month</i>	<i>Check Number</i>	<i>Check Amount</i>	<i>----- Distribution ----- Account</i>	<i>Amount</i>	<i>Invoice ID</i>
1411 AGING & DISABILITY RESOURCE CENTER (AGIND)									
Medical Transports	11/13/24	10/31/24		10/24	11139	\$240.55	20010	\$240.55	10312024
19 ADDED TOUGH FLORAL (ADDE)									
Funeral Flowers	11/13/24	10/31/24		10/24	11140	\$60.00	20010	\$60.00	10312024
2057 PREMIER MEDICAL STAFFING SERVICES (PREMM)									
Contract RN WE 10/19/24	11/13/24	10/31/24		10/24	11141	\$1,200.00	20010	\$1,200.00	073047
2669 ADVANCED PUMP AND WELL SOLUTIONS (ADVAP)									
Water sample postage	11/13/24	10/31/24		10/24	11142	\$23.26	20010	\$23.26	10312024
2703 BEN KOELSCH (KOELB)									
Public access sponsorship	11/13/24	10/31/24		10/24	11143	\$50.00	20010	\$50.00	10312024
2856 ORKIN INC (ORKIP)									
Pest control services	11/13/24	10/31/24		10/24	11144	\$104.99	20010	\$104.99	266319083
5001 GUNDERSEN HEALTH SYSTEM (GUNDL)									
Diagnostic Fees	11/13/24	10/31/24		10/24	11145	\$23.37	20010	\$23.37	10312024
6145 OAK MEDICAL SC (OAKME)									
Medical director fee	11/13/24	10/31/24		10/24	11146	\$1,200.00	20010	\$1,200.00	10312024
6173 ROCKET INDUSTRIAL (ROCKI)									
Laundry and dietary chemicals	11/13/24	10/31/24		10/24	11147	\$561.24	20010	\$561.24	IN00494638
6192 GRAPETREE MEDICAL STAFFING (GRAPM)									
4 Contract CNA's-WE 10/19, 10/26	11/13/24	10/31/24		10/24	11148	\$15,305.00	20010	\$15,305.00	10312024
6257 CIVIC MEDIA (CIVIM)									
WRCO radio advertising	11/13/24	10/31/24		10/24	11149	\$435.00	20010	\$435.00	10312024
6262 SARA SUARDINI (SUARS)									
Dietary Consultant	11/13/24	10/31/24		10/24	11150	\$1,718.00	20010	\$1,718.00	10312024
6383 Elim Preferred Services (ELIM)									
Medical Supplies	11/13/24	10/31/24		10/24	11151	\$9,350.89	20010	\$9,350.89	10312024
6514 VESTIS (VESTI)									
Laundry services	11/13/24	10/31/24		10/24	11152	\$8,934.24	20010	\$8,934.24	10312024
6520 TruBridge, Inc (TRU)									
Accting/Nsg Software Support	11/13/24	10/31/24		10/24	11153	\$1,022.45	20010	\$1,022.45	P24100464042
6592 RICHLAND FAMILY DENTAL (RICHF)									
Denture Repair	11/13/24	10/31/24		10/24	11154	\$1,948.00	20010	\$1,948.00	10312024
914 PHILLIPS TOTAL CARE PHARMACY, INC. (PHILLI)									
Pharmacy and IV charges	11/13/24	10/31/24		10/24	11155	\$5,820.71	20010	\$5,820.71	10312024
3060 INOVALON PROVIDER, INC (IVAN)									
Medicare billing service	11/13/24	10/31/24		10/24	11156	\$370.84	20010	\$370.84	24M-0140938
1308 AEGIS THERAPIES, INC. (AEGI)									
Contracted therapy services	11/13/24	10/31/24		10/24	11157	\$47,673.57	20010	\$47,673.57	10312024
5027 J.F. AHERN COMPANY (AHER)									
Oct Annual inspection-sprinklers	11/13/24	10/31/24		10/24	11158	\$947.00	20010	\$947.00	686535

Cash Disbursements Journal
10010 Cash - Operating
Pine Valley Community Village (PV)

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2760 AMERICAN HEALTHTECH, INC. (AHTC)										
Nursing & Accounting software support	11/13/24	10/31/24		10/24	11159	\$1,508.45		20010	\$1,508.45	J24100464042
4228 AMERICAN DO IT CENTER (AMER)										
Maintenance supplies	11/13/24	10/31/24		10/24	11160	\$98.97		20010	\$98.97	10312024
BAILEY'S PAINT & DECORATING (BAILP)										
Paint	11/13/24	10/31/24		10/24	11161	\$294.70		20010	\$294.70	10312024
4032 BRIGGS HEALTHCARE (BRIG)										
Physician's Telephone orders	11/13/24	10/31/24		10/24	11162	\$336.45		20010	\$336.45	B471053
1217 DALCO (DALC)										
Housekeeping chemicals & supplies	11/13/24	10/31/24		10/24	11163	\$416.59		20010	\$416.59	416.59
2214 EZ WAY INC (EZWA)										
Buckle Release	11/13/24	10/31/24		10/24	11164	\$81.00		20010	\$81.00	2099598
2117 FITZSIMMONS HOSPITAL SERVICES (FITZ)										
Mattresses, wound care, chair rentals	11/13/24	10/31/24		10/24	11165	\$1,962.20		20010	\$1,962.20	126618
6174 GUNDERSEN COULEE TRAILS (GUNDER)										
Medical Transport	11/13/24	10/31/24		10/24	11166	\$137.20		20010	\$137.20	3765
659 RICHLAND CO. HIGHWAY SHOP (HWY)										
Construction/Mtnc-black top driveway	11/13/24	10/31/24		10/24	11167	\$6,570.21		20010	\$6,570.21	10312024
354 HYNEK PRINTING LLC (HYNE)										
Stamped envelopes, LS & CNA Schedules	11/13/24	10/31/24		10/24	11168	\$1,043.55		20010	\$1,043.55	10312024
JONES CHEVROLET (JONES)										
Oil/Filter-2020 Chev Silverado	11/13/24	10/31/24		10/24	11169	\$82.30		20010	\$82.30	19386
187 KRAEMER'S WATER STORE, INC. (KRAEM)										
Water softner service & chlorine	11/13/24	10/31/24		10/24	11170	\$472.36		20010	\$472.36	10312024
LV LABS WATER LLC (LVLAB)										
Water testing	11/13/24	10/31/24		10/24	11171	\$30.00		20010	\$30.00	4069
4204 MARTIN BROTHERS DISTRIBUTING (MART)										
Dietary purchases	11/13/24	10/31/24		10/24	11172	\$20,720.77		20010	\$20,720.77	10312024
1966 MCKESSON MEDICAL SUPPLY INC. (MCKE)										
Medical supplies	11/13/24	10/31/24		10/24	11173	\$4,300.10		20010	\$4,300.10	10312024
170 MEDLINE INDUSTRIES (MEDL)										
Bed, Mattress, Bed Parts, Nsg Supplies	11/13/24	10/31/24		10/24	11174	\$3,971.80		20010	\$3,971.80	10312024
783 NAPA AUTO PARTS (NAPA)										
Mtnc Supplies	11/13/24	10/31/24		10/24	11175	\$95.78		20010	\$95.78	10312024
754 NETWORK SERVICES COMPANY (NETW)										
Housekeeping supplies, Dietary chemicals	11/13/24	10/31/24		10/24	11176	\$4,453.60		20010	\$4,453.60	10312024
5120 NORTHWEST RESPIRATORY SERVICES (NORTH)										
Oxygen, concentrators, bi-paps	11/13/24	10/31/24		10/24	11177	\$2,115.07		20010	\$2,115.07	10312024
2379 PAN-O-GOLD BAKING COMPANY (PANO)										

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							<i>Account</i>	<i>Amount</i>	
Bread and buns	11/13/24	10/31/24		10/24	11178	\$493.92	20010	\$493.92	10312024
1295 PELLITTERI WASTE SYSTEMS (PELL)									
Data shredding	11/13/24	10/31/24		10/24	11179	\$238.86	20010	\$238.86	5352307
1364 PINE VALLEY H&R RESIDENT FUND (PINETRUST)									
Resident trust deposits	11/13/24	10/31/24		10/24	11180	\$3,419.16	20010	\$3,419.16	10312024
1774 RHYME BUSINESS PRODUCTS (RHYM)									
Copier service	11/13/24	10/31/24		10/24	11181	\$708.83	20010	\$708.83	AR777739
222 RICHLAND HOSPITAL, INC. (HOSP)									
Diagnostic charges	11/13/24	10/31/24		10/24	11182	\$562.00	20010	\$562.00	10312024
648 SHOPPING NEWS (SHOP)									
Shopping news ads	11/13/24	10/31/24		10/24	11183	\$53.00	20010	\$53.00	10312024
2212 LINCARE INC (SMS)									
Billing consultant	11/13/24	10/31/24		10/24	11184	\$112.50	20010	\$112.50	CC P101 1024
6373 TOWN & COUNTRY T.V. (TOWN&)									
Electric Dryer- 300 Hall	11/13/24	10/31/24		10/24	11185	\$599.00	20010	\$599.00	10312024
4598 TOWN & COUNTRY SANITATION, INC. (TOWN)									
Trash removal	11/13/24	10/31/24		10/24	11186	\$1,105.17	20010	\$1,105.17	10312024
4523 USA BLUE BOOK (USA)									
Mtnc Supplies	11/13/24	10/31/24		10/24	11187	\$200.41	20010	\$200.41	INV00500460
902 WALSH'S ACE HARDWARE (WALS)									
Maintenance supplies and copy paper	11/13/24	10/31/24		10/24	11188	\$987.14	20010	\$987.14	10312024
4341 WI DEPT OF JUSTICE (WIJUST)									
Background checks	11/13/24	10/31/24		10/24	11189	\$240.00	20010	\$240.00	10312024
2223 WI DEPT. OF HEALTH & FAMILY SERVICES (WIDHFS)									
Bed tax	11/13/24	10/31/24		10/24	11190	\$13,600.00	20010	\$13,600.00	10312024
						\$168,000.20		\$168,000.20	

Total Manual Checks	\$0.00
Total Voided Checks	\$0.00
Total Computer Checks	\$168,000.20

End of Month Data 2024

Month:	Oct-24 SNF Budget	SNF Average Census	CBRF Budget	CBRF Ave Censu:	SNF Admissions	CBRF Admission:	SNF Discharges	CBRF Discharge	SNF Deaths	CBRF Death	SNF D/C Home	CBRF D/C home	SNF D/C Other	CBRF D/C other	Medicare	Medicare
															& Med Adv Average Census	& Med Adv budget days
JAN	66	60	14.75	16	12	0	4	0	2	0	3	0	1	0	7	11
FEB	66	62	14.75	16	7	0	6	0	2	0	4	0	2	0	10	11
MAR	66	60	14.75	16	11	1	7	2	2	0	4	1	3	1	9	11
APRIL	66	60	14.75	16	7	1	8	0	3	0	7	0	1	0	11	11
MAY	66	59	14.75	16	8	0	10	0	1	0	6	0	4	0	7	11
JUNE	66	57	14.75	16	8	1	6	1	0	0	5	0	1	1	7.5	11
JULY	66	59	14.75	16	15	1	6	0	5	0	5	0	1	0	9	11
AUG	66	60	14.75	16	11	0	6	1	2	0	6	0	0	1	9	11
SEPT	66	64	14.75	15	14	1	11	0	2	0	9	0	2	0	12	11
OCT	66	62	14.75	16	7	0	9	0	1	0	9	0	0	0	9	11
NOV	66		14.75													11
DEC	66		14.75													11
Total		603		159	100	5	73	4	20	0	58	1	15	3	90.5	
2024 Month Avg		60.3		15.9	10.0	0.5	7.3	0.4	2.0	0.0	5.8	0.1	1.5	0.3	9.1	
2023 Total		773		176	96	11	71	6	27	4	60	3	11	3	134	
2023 Month Avg		64		14.7	8	0.9	5.9	0.5	2.3	0.3	5	0.3	0.9	0.3	11.2	

NOTE: CBRF Budget includes 12.75 Private Pay and 2 FC Pay

2024 Pine Valley Community Village Census

Month	Beginning	End	High	Low	Average	CBRF Avg
January	57	63	64	56	60	16
February	63	61	64	61	62	16
March	61	62	62	56	60	16
April	62	59	62	58	60	16
May	59	54	62	54	59	16
June	54	57	59	54	57	16
July	57	58	63	54	59	16
August	58	63	65	57	60	16
September	63	63	67	62	64	15
October	63	60	65	58	62	16
November						
December						

PINE VALLEY COMMUNITY VILLAGE
FINANCIAL STATEMENT
OCTOBER 2024

DISTRIBUTION:

Angie Wall

Candace Pesch

Gary Manning

Marc Couey

Mark Gill

Marty Brewer

Mary Miller

Sandra Kramer

Pat Rippchen

Average Census: 62

Medicare/Med Advantage: 9

CBRF: 16

Balance Sheet
as of 10/31/24
Pine Valley Community Village (PV)

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GLBalShtLandscape

<i>Account</i>	<i>Description</i>	<i>Amount</i>
10000	Assets	
10003	Current Assets	
10050	Patient Trust Funds	
10060	Patient Trust Fund - Checking	8,262.39
10065	Patient Trust Fund-Cash	500.00
		8,762.39
10090	Accounts Receivable	
10100	A/R - Private	111,932.08
10200	A/R - Medicaid	364,565.99
10300	A/R - Medicare Part A	306,509.84
10350	A/R - Medicare Advantage	20,714.65
10400	A/R - Medicare Part B	20,269.72
10500	A/R - Co Insurance Part A	89,498.73
10600	A/R - Co Insurance Part B	7,719.54
10650	A/R - Family Care	74,389.68
10850	A/R - Patient Liability	60,526.60
10860	A/R - Assisted Living	34,633.05
12000	A/R Allowance for Doubtful Accts	(53,825.19)
		1,036,934.69
14000	Inventory	
14100	Supplies - Medical	25,284.86
14200	Supplies - Dietary	11,420.41
14300	Supplies - Housekeeping	3,108.57
14350	Supplies - Laundry	(644.10)
14400	Supplies - Maintenance	2,056.73
14550	Supplies - Office	4,621.13
		45,847.60
15000	Prepaid Expenses	
15200	Prepaid - Insurance	(26,495.00)
		(26,495.00)
	Total Current Assets	1,065,049.68
10005	Cash	
10010	Cash - Operating	2,285,614.65
10015	Cash - Petty	825.00
10040	Cash-Designated Fund-Capital Impr	1,001,249.10

Balance Sheet
as of 10/31/24
Pine Valley Community Village (PV)

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GLBalShtLandscape

<i>Account</i>	<i>Description</i>	<i>Amount</i>	
10042	Cash-Designated Fund-Debt Service	725,000.00	
	Total Cash		4,012,688.75
16000	Fixed Assets		
16010	Land	7,904.18	
16020	Land Improvements	375,172.65	
16100	Buildings	11,911,041.65	
16110	Building Improvements	4,780,666.42	
16130	Fixed Equipment	469,030.62	
16140	Movable Equipment	1,539,680.14	
16150	Transportation Equipment	61,607.15	
16160	Minor Equipment	69,331.41	
16161	CBRF Land Improvements	55,687.34	
16162	CBRF Buildings	2,960,204.16	
16163	CBRF Building Improvements	1,018,083.03	
16164	CBRF Fixed Equipment	16,187.96	
16165	CBRF Moveable Equipment	193,409.83	
16170	Accum.Dep. - Land Improvements	(109,089.73)	
16500	Accum.Dep. - Building	(2,686,412.41)	
16550	Accum.Dep. - Building Improvements	(3,878,118.31)	
16650	Accum.Dep. - Fixed Equipment	(121,716.10)	
16700	Accum.Dep. - Movable Equipment	(1,231,264.87)	
16750	Accum.Dep. - Transportation Equip.	(29,216.24)	
16800	Accum.Dep. - Minor Equipment	(69,331.41)	
16810	Accum.Dep.-CBRF Land Improv	(21,207.20)	
16815	Accum.Dep.-CBRF Building	(670,402.97)	
16820	Accum.Dep.-CBRF Building Improv	(811,569.56)	
16825	Accum.Dep.-CBRF Fixed Equipment	(13,173.84)	
16830	Accum.Dep.-CBRF Moveable Equipment	(154,206.06)	
	Total Fixed Assets		13,662,297.84
18000	Other Assets		
18001	Net Pension Asset	(1,267,258.00)	
18004	DOR-Projected vs Actual Experience	4,717,804.00	
19005	LRLIF DOR-Changes of Actuarial Assump	153,268.00	
	Total Other Assets		3,603,814.00
	Total Assets		\$22,343,850.27
20000	Liabilities and Equity		
19001	Net OPEB Liability-Life Ins.	364,081.00	

Balance Sheet
as of 10/31/24
Pine Valley Community Village (PV)

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GLBalShtLandscape

<i>Account</i>	<i>Description</i>	<i>Amount</i>	
20005	Current Liabilities		
20200	Accrued Payroll	182,417.04	
20210	Accrued Vacation Pay	259,141.58	
20220	Accrued Sick Pay	273,451.29	
20230	Accrued Other Expense	3,369.38	
20240	Accrued Interest	157,641.00	
21510	Resident Refunds/adjustments	(17,733.27)	
21540	Resident Trust - Checking	8,262.39	
21545	Resident Trust - Cash	500.00	
	Total Current Liabilities		867,049.41
25000	Long Term Liabilities		
25011	Long Term Debt-2015 GO Bond - 10 mil	8,055,000.00	
25013	Long Term Debt-2016 GO Bond - 10 mil	6,955,000.00	
	Total Long Term Liabilities		15,010,000.00
26000	Other Liability		
25200	Premium on Bonds	252,356.35	
26003	DIR-Projected & Actual Invest Earnings	2,655,029.00	
	Total Other Liability		2,907,385.35
27003	LRLIF DIR-Proj vs Act Invest Earnings	279,331.00	
30000	Equity		
30010	Contribution Capital-Richland County	24,726,863.11	
30100	Contribution Capital-By Grants	76,254.01	
30800	Retained Earnings(deficit)	(19,819,508.87)	
30900	Current Earnings	(2,067,604.74)	
	Total Equity		2,916,003.51
	Total Liabilities and Equity		\$22,343,850.27