

Richland County
Pine Valley Sub Committee
December 16,2024 @ 6pm

The Richland County Pine Valley Sub Committee convened on Monday, December 16,2024 in person and virtually at 6:00 pm in the County Boardroom of the Richland County Courthouse.

Call to Order: Committee Chair Marty Brewer called the meeting to order at 6:15pm.

Committee Members Present: Marty Brewer, Mark Gill, Mark Couey in person and Sandra Kramer virtually.

County Board Members Present: None

Members of the Public Present: None

Attendants: Staff members from Pine Valley included Angela Wall, Interim Administrator, Jesi Towne, PV DON, and Mary Wipperfurth PV Business Office Manager.

Approval of Agenda and Verification of Posting: Motion by Couey and second by Marc Gill to approve agenda. Motion carried and agenda declared approved. It was confirmed the meeting had been properly posted.

Approval of Minutes of the November 18,2024 Pine Valley Sub Committee Meeting: Committee Chair Brewer asked if there were any corrections, hearing none the November 18,2024 minutes were accepted.

Public Comment: None

Pine Valley Financials- Accounts Receivable: Mary reviewed the accounts receivable trend report. The goal is to be under 40.

Pine Valley Financials- Consideration of Vouchers: Mary highlighted cash receipts for November 2024 totaling \$823,045.70. Mary reported there were 2 payrolls for November totaling \$536,319.96. Vouchers totaled \$234,130.73. Agency staff charges totaled \$32,612.00 in November. The cash variance for the month totaled a positive \$44,501.51. Mary then highlighted several checks and welcomed any questions from members on any of the checks. Motion carried by Couey and second by Gill to approve vouchers as presented. Motion carried.

Pine Valley Financial- Pine Valley Census Recap- Financial Report: Angie reviewed the census report for November highlighting that the SNF average census for November was 57/day as we

have had a stall in referrals as this time of the year there are not a lot of surgeries and families want to keep loved one's home for the holidays, however we have seen an up ward of referrals coming in this week. The census in the CBRF is 16/day (which is full capacity) we also have 2 on the waiting list.

Administrator Report:

Staffing: Angie gave an update on open positions and stated that the CBRF is currently fully staffed. Agency reporting, we have 0 agency CN A in the building at this time and we have 1 contracted nurse. We have been getting applications for CN A but have not gotten a nurse application in a while. We are reaching out to local colleges and as there is a class that has just graduated, we are also going out on Indeed and reviewing application and reaching out to them. We sent to RA to CN A class and they finished the course a couple weeks ago and are now fulltime CN A at Pine Valley. We will be having 2 or 3 new RA starting class in March at SWTC as the class for Jan is currently full. We have hired 2 new staff for dietary so that department is currently full, we also hired 1 staff member for housekeeping which puts that department as well as fully staffed.

Events: We have our employee Christmas potluck and employee years of service recognition on Dec 19, all are welcome to attend. We will be doing staff and resident Christmas Caroling as well. We also have dress up days all through out the week along with snack and goodies.

Motion to Adjourn: Made by Couey second by Gill motion passed meeting adjourned to 6:40pm.

Angela Wall

Interim Administrator

Pine Valley Community Village