

Richland County
Pine Valley Sub Committee
November 18, 2024

The Richland County Pine Valley Committee convened on Monday, November 18, 2024 in person and virtually at 6:00 PM in the County Boardroom of the Richland County Courthouse.

Call to Order: Committee Chair Brewer called the meeting to order at 6:00 PM.

Committee members present: Mary Miller, Marty Brewer, Marc Couey, Mark Gill.

County Board Members Present: None

Members from the Public Present: None

Attendants: Staff present include Angela Wall, Interim Pine Valley Administrator; Mari Wipperfurth, PV Business Office Manager; Jesi Towne, PV DON, Candace Pesch, County Administrator.

Approval of Agenda and Verification of Posting: Motion by Couey second by Marc Gill to approve agenda. Motion carried and agenda declared approved. It was confirmed the meeting had been properly noticed.

Approval of Minutes of the October 21, 2024 Pine Valley Sub-Committee Meeting: Committee Chair Brewer asked if there were any corrections, hearing none the October 21, 2024 minutes were accepted.

Public Comment: None

Pine Valley Financials – Accounts Receivable Trend Report: Angie reviewed the account receivable trend report. The goal is to be under 40 days.

Pine Valley Financials- Consideration of Vouchers: Angie highlighted cash receipts for October 2024 \$852,573.46. Therese reported there were 2 payrolls in October totaling \$539,648.69. Vouchers totaled \$196,536.77. Agency staffing charges totaled \$25,230.00 in October. The cash variance for the month totaled a positive \$115,460.54. Angie then highlighted several checks and welcomed questions on any of the other checks. Motion by Couey, seconded Gill to approve vouchers as presented. Motion carried.

Pine Valley Financial- Pine Valley Census Recap-Financial Report: Angie reviewed the census report for October highlighting the SNF census average of 62/day. CBRF Census averaged 16/day.

Administrator's Report:

Staffing: Interim Administrator Angela Wall gave an update on open positions and said the CBRF is currently fully staffed. Angela reported we have 3 contracted C.N.A. Angie reported that we have been thinking outside the box to be able to get new staff in and that Pine Valley is splitting staff between departments as the applicates that we have been getting are wanting fulltime status and some departments have part time position open. Angie also went over that we are sending 2 staff members to CN A class at this time. Angie also report the names of all the new hires that we have hired and then that Pine Valley will also had 1 staff member that retired after 31 years of service.

Training: Angela reported that we had our monthly all staff meeting in Oct and it was presented by therapy on Preventing Falls, and then Chad and Clayton did fire safety. Novembers all staff training will be Dementia Training which therapy will be providing and we will also be having a pot luck with the theme of Bring your Favorite Dish, it will be judged and the winner will get bragging rights.

Events: Pine Valley had a very active month for Oct. We had an employee appreciation at the Phoenix Center where staff and their family members were able to enjoy free bowling from 5p-9p. We had our Safe Trick or Treat which brought in around 220 children alone, that number does not include the adults that attended as well. We had a costume party as well as the staff dressed up in a theme and the residents got to judge for the best group. We had Ithaca schools bring in 4 bus loads of children to walk through the facility so that residents were able to view their costumes. We also made up 4 raffle baskets for the EMS to have at their fall festival.

Angie also reported on some projects that she has been working on. She is working on going through the Pine Valley Addendum as there are things that are out dated that need to be updated. Angie just wanted to give the sub committee an FYI that there may be some changes coming to it, but nothing has been approved at this time that it is only being reviewed. Another project that Angie is working on is a laundry contract as the current contract will end in Dec. Angie has been in contact with Visti, Bandbox and then also looking at possibly bring it back in house, Angie has asked Justin to run the number to see what it would cost to bring laundry back in house and Angie is also been reaching out to see what it would cost for linens as Pine Valley does have some but would need to purchase some as well. Angie is also looking in what it would cost for us to purchase 2 washing machines and 2 dryers at this time. The last project that Angie mentioned that she was working on is with Healthcare Workforce Training company on possible getting a classroom set up at Pine Valley that we could host in house CN A classes, Med Tech classes through this company. Angie explained that it would not cost Pine Valley anything to get this class set up as the supplies that we would need is things that we have already in house, such as bed, night stand, and supplies

Adjourn: Motion by Couey second by Gill to adjourn. Motion carried and meeting adjourned at 6:27 P.M.

Angela Wall, PV Interim Administrator