

Richland County
Pine Valley Sub Committee

The Richland County Pine Valley Committee convened on Monday, September 16, 2024 in person and virtually at 6:00 PM in the County Boardroom of the Richland County Courthouse.

Call to Order: Committee Chair Brewer called the meeting to order at 6:00 PM.

Committee members present: Gary Manning, Mary Miller, Marty Brewer, Marc Couey, Mark Gill & Pat Rippchen. Committee Member participating through WebEx: Sandra Kraemer.

County Board Members Present: Alayne Hendricks, David Turk & Steve Williamson.

Members from the Public Present: Tom Rislow.

Attendants: Staff present include Angela Wall, Interim Pine Valley Administrator; Therese Deckert, PV Business Office Manager; Chad Williamson, PV Maintenance Director, Candace Pesch, County Administrator, Corporate Counsel, Michael Windle.

Approval of Agenda and Verification of Posting: Motion by Couey second by Rippchen to approve agenda. Motion carried and agenda declared approved. It was confirmed the meeting had been properly noticed.

Approval of Minutes of the August 19, 2024 Pine Valley Sub-Committee Meeting: Committee Chair Brewer asked if there were any corrections, hearing none the August 19, 2024 minutes were accepted.

Public Comment: Former PV Administrator Tom Rislow addressed the members of the sub-committee. Alayne Hendricks addressed members of the sub-committee.

Pine Valley Financials – Accounts Receivable Trend Report: Therese reviewed the account receivable trend report which showed days in accounts receivable for August 28.82. The goal is to be under 40 days.

Pine Valley Financials- Consideration of Vouchers: Therese highlighted cash receipts for August \$787,783.85. Therese reported there were 3 payrolls in August totaling \$787,783.85. Vouchers totaled \$192,660.73. Agency staffing charges totaled \$11,888.75 in August. The cash variance for the month totaled a negative \$203,126. Therese then highlighted several checks and welcomed questions on any of the other checks. Motion by Manning, seconded Miller to approve vouchers as presented. Motion carried.

Pine Valley Financial- Pine Valley Census Recap-Financial Report: Angie reviewed the census report for August highlighting the SNF census average of 60/day. CBRF Census averaged 15/day and there is one resident on the SNF side that will be moving to the CBRF. **PV Financials:** Therese highlighted from the balance sheet, the current operating cash balance of 2,207,701.96 which she said amounts to 2.5 months of operating expenses (after removing depreciation expense). Therese pointed out that \$725,000 was transferred from the operating cash account to the debt service fund. The \$725,000 will be used at the County's discretion in the 2025 budget. The 3 payrolls in August also contributed to the reduction in operating cash. August Statement of Operations were reviewed. Therese reported that PV has received their 7/1/2024 interim Medicaid rates and while the average daily increase was nearly \$39/day it most likely will be close to \$28/day increase (as we had Brian Schoneck review the rate

calculations) once all the Medicaid Cost reports are completed, so there may be recoupment. The additional revenue is booked in August but won't hit cash until September.

Administrator's Report:

Staffing: Interim Administrator Angela Wall gave an update on open positions and said the CBRF is currently fully staffed. Angela reported we have 1 contracted C.N.A.

Training: Angela reported there will be CPR Class given by PV Activity Director, Mal Winchel, and there will be an all staff inservice on the Covid and Influenza vaccine.

Events: PV had a booth at the Fair and the Safe Trick or Treat will be held in October.

Electronic Health Records & Computer Licensing: Angela reported Computer Licenses will be going to the Executive & Finance Co for approval. Matrix software will be going the County Board. Once the Matrix software has final approval, implementation will begin.

Closed Session: The Chair May Entertain a Motion to Enter Closed Sessions Pursuant to Wis. Stats, Sec 19.85 (1) (C) : considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Pine Valley Personnel Updates. Motion by Rippchen to move into closed door session at 6:22 p.m.; second by Miller. Therese Deckert left the meeting before Closed Session began.

Return to Open Session: Motion by Manning to **Return** to Open Session at 7:14 p.m., second by Rippchen.

Possible Action on Items from Closed Session: No action from Closed Session.

Adjourn: Motion by Manning second by Kramer to adjourn. Motion carried and meeting adjourned at 7:15 P.M.

Angela Wait, PV Interim Administrator