

Richland County
Pine Valley Sub Committee

The Richland County Pine Valley Committee convened on Monday, August 19, 2024 in person and virtually at 6:00 PM in the County Boardroom of the Richland County Courthouse.

Call to Order: Committee Chair Brewer called the meeting to order at 6:00 PM.

Committee members present: Gary Manning, Mary Miller, Sandra Kramer, Marty Brewer, & Pat Rippchen. Committee member(s) absent: Marc Couey & Mark Gill.

County Board Members Present: Alayne Hendricks, David Turk & Steve Williamson.

Attendants: Staff present include Angela Wall, Interim Pine Valley Administrator; Therese Deckert, Business Office Manager; Candice Pesch, County Administrator, Corporate Counsel, Michael Windle.

Approval of Agenda and Verification of Posting: Motion by Manning second by Kraemer to approve agenda. Motion carried and agenda declared approved. It was confirmed the meeting had been properly noticed.

Approval of Minutes of the July 22, 2024 Pine Valley Sub-Committee Meeting: Committee Chair Brewer asked if there were any corrections, hearing none the July 22, 2024 minutes were accepted.

Public Comment: No public comment.

Pine Valley Financials – Accounts Receivable Trend Report: Therese reviewed the account receivable trend report which showed days in accounts receivable for July was 24.40; in June it was 28.76. The goal is to be under 40 days.

Pine Valley Financials- Consideration of Vouchers: Therese highlighted cash receipts for July of \$927,860.98. Therese reported payroll expenses amount to \$586,788.55 and included July 4th Holiday. Vouchers totaled \$192,660.73. Agency staffing charges totaled \$23,883.18 in July. The cash variance for the month totaled a positive \$146,660.28. Therese then highlighted several checks and welcomed questions on any of the other checks. Motion by Manning, seconded Miller to approve vouchers as presented. Motion carried.

Pine Valley Financial- Pine Valley Census Recap-Financial Report: Angie reviewed the census report for July highlighting the SNF census average of 59/day which includes 15 admissions and 6 discharges. CBRF Census averaged 16/day. **PV Financials:** Therese highlighted from the balance sheet, the current operating cash balance of 3,357,660.31 which she said amounts to nearly 4 months of operating expenses (after removing depreciation expense). July Statement of Operations was reviewed.

2025 Budget Draft: Therese gave a brief review of the 2025 budget draft with a worksheet showing 2023 Actual amounts; 2024 Projected Budget as well as the 2025 Budget Draft. The money that will be transferred to the Debt Service Fund (to be used at the County's discretion) will be set aside in 2024 for use in January 2025. The draft budget did not include wage increases (d/t waiting on wage study) nor did it include the amount of transfer to Debt Service as that has not been finalized.

Administrator's Report: Interim Administrator Angela Wall reported staff training that we are having at the building. Pine Valley has some events that are also coming up, we will be taking residents out to

enjoy the fair, we will be having a booth at the fair that we work with Pine Valley Committee who will be working at the booth, we are also planning an open house.

RFP-Electronic Health Records- Angela Wall reported that Matrix has been chosen as the new software vendor to replace AHT which sunsets year end. This will be presented to the Finance Committee at the September meeting and then on to County Board.

Closed Session: The Chair May Entertain a Motion to Enter Closed Sessions Pursuant to Wis. Stats, Sec 19.85 (1) (C) : considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Review and follow up on Pine Valley Investigation. Motion by Manning to move into closed door session at 6:30 pm; second by Rippchen. Therese Deckert & Angela Wall left the meeting before Closed Session began.

Return to Open Session: Return to Open Session at 6:58 p.m.

Possible Action on Items from Closed Session: There will be a future agenda item to recognize employees' years of service/resolution for PV retired employees.

Adjourn: Motion by Manning second by Kramer to adjourn. Motion carried and meeting adjourned at 7:00 PM.

Angela Wall, PV Interim Administrator