

Richland County  
Executive & Finance Standing Committee

December 23, 2024

The Richland County Executive & Finance Standing Committee convened on Monday, December 23, 2024 in person and virtually at 5:00 PM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Chair Williamson called the meeting to order at 5:00 PM.

**Roll Call:** Clerk Kalish conducted roll call. Committee members present: Gary Manning, David Turk, Bob Frank, Steve Williamson, and Marc Couey. Committee member(s) absent: Steve Carrow, Mark Gill, and Ingrid Glasbrenner. Craig Woodhouse joined meeting at 5:43 PM.

**Verification Of Open Meetings Law Compliance:** County Clerk Kalish confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Motion by Manning second by Frank to approve agenda. Motion carried and agenda declared approved.

**Approval Of Minutes From The 12-06-2024 and 12-10-2024 Meetings:** Committee Chair Williamson asked if any member desired the minutes from 12-06-2024 and 12-10-2024 meetings be read or amended. Hearing no motion to read or amend the minutes, Committee Chair Williamson declared the minutes from 12-06-2024 and 12-10-2024 meetings approved as published.

**Public Comment:** None.

**Reports – County Administrator:** Administrator Pesch provided an update on the wage scale and noted that she is cleaning up items in preparation for her upcoming departure as County Administrator.

**Discussion & Possible Action – Resolution Petitioning The Secretary Of Transportation For Airport Improvement Aid:** Mark Higgs, Tri-County Airport Director, provided brief background on resolution petitioning the Secretary of Transportation for airport improvement aid. Higgs noted that the funding would be used to rehabilitate the terminal building and that the project would occur in two phases between 2025 and 2026. Motion by Frank second by Manning to approve the resolution petitioning the Secretary of Transportation for airport improvement aid. Motion carried and resolution forwarded to full County Board for approval.

**Discussion & Possible Action: Approval To Accept Proposal From Public Administration Associates, LLC:** Supervisor Turk reviewed proposal from Public Administration Associates, LLC for County Administrator recruitment services. Motion by Frank second by Turk to accept proposal from Public Administration Associates, LLC for County Administrator recruitment services. Motion carried and proposal forwarded to full County Board for approval.

Committee Chair Williamson called for a recess at 5:20 PM. Committee Chair Williamson reconvened the meeting at 5:43 PM.

Supervisor Woodhouse joined the meeting at 5:43 PM.

**Closed Session: The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85(1)(C): Considering Employment, Promotion, Compensation Or Performance Evaluation Data Of Any Public Employee Over Which The Governmental Body Has Jurisdiction Or Exercises Responsibility: Appointment Of Interim County Administrator:** Motion by Manning second by Frank to enter into Closed Session pursuant to Wis. Stat, Sec 19.85(1)(C): considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: appointment of Interim County Administrator. Motion to convene into Closed Session carried unanimously at 5:44 PM with County Clerk Kalish and Highway Commissioner Elder permitted to remain in Closed Session portion of the meeting.

**Closed Session**

**Return To Open Session:** Committee reconvened into Open Session at 6:03 PM.

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**Possible Action On Items From Closed Session:** Motion by Manning second by Woodhouse to appoint Derek S. Kalish, current County Clerk, as Interim County Administrator and Joshua Elder, current Highway Commissioner, as Deputy Interim County Administrator with Kalish and Elder retaining their current positions in addition to the interim appointments. Motion carried and appointments forwarded to full County Board for approval. Attorney Windle was directed to draft the MOUs as applicable.

**Correspondence:** None.

**Future Agenda Items:**

Discussion: Ethics Board

**Adjourn:** Motion by Manning second by Woodhouse to adjourn. Motion carried and meeting adjourned at 6:08 PM.



Derek S. Kalish  
County Clerk