

**Richland County  
Executive & Finance Standing Committee**

Date Posted: October 3, 2024

**NOTICE OF MEETING**

Please be advised that the Richland County Executive & Finance Standing Committee will convene on Tuesday, October 8, 2024 at 5 PM in the Richland County Board Room of the Courthouse located at 181 West Seminary Street, Richland Center, WI 53581.

Information for attending the meeting virtually (if available) can be found at the following link:

<https://administrator.co.richland.wi.us/minutes/executive-and-finance-committee/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or [barbara.scott@co.richland.wi.us](mailto:barbara.scott@co.richland.wi.us) (email).

**AGENDA**

1. Call To Order
2. Roll Call
3. Verification Of Open Meetings Law Compliance
4. Approval Of Agenda
5. Approval Of Minutes From September 10, 2024 Meeting
6. Public Comment
7. Reports
  - A. Veterans Service Officer Quarterly Report
  - B. Administrator's Report: Human Resources Update & 2025 Budget Review
8. Discussion & Possible Action: Ordinance Adopting And Enacting A New Code Of Ordinances For Richland County
9. Discussion & Possible Action: Approval Of Public Comment Form
10. Discussion & Possible Action: Resolution Approving The Purchase And Implementation Of Microsoft Office 365
11. Discussion & Possible Action: Purchase Of Laptops For County Board Supervisors
12. Discussion & Possible Action: Termination Of EMS Medical Billing Contract
13. Discussion & Possible Action: Adoption Of EMS Billing And Software Contract
14. Discussion & Possible Action: Performance Review Process For County Administrator
15. Discussion & Possible Action: Approval Of Richland County Farm Lease Agreement
16. Discussion & Possible Action: Increasing 35 Hour/Week Schedules To 40 Hour/Week Schedules For Various County Departments
17. Discussion & Possible Action: Development Of Code Of Conduct
18. Discussion & Possible Action: Meeting Frequency of Executive & Finance Standing Committee
19. Closed Session: The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85(1)(C): Considering Employment, Promotion, Compensation Or Performance Evaluation Data Of Any Public Employee Over Which The Governmental Body Has Jurisdiction Or Exercises Responsibility: Ancillary County Clerk Duties
20. Closed Session: The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85(1)(F): Considering Financial, Medical, Social Or Personal Histories Or Disciplinary Data Of Specific Persons, Preliminary Consideration Of Specific Personnel Problems Or The Investigation Of Charges Against Specific Persons Except Where Par. (B) Applies Which, If Discussed In Public, Would Be Likely To Have A Substantial Adverse Effect Upon The Reputation Of Any Person Referred To In Such Histories Or Data, Or Involved In Such Problems Or Investigations: Allegations Regarding Improper Conduct Of County Personnel
21. Return To Open Session
22. Possible Action On Items From Closed Session
23. Correspondence
24. Future Agenda Items
25. Adjourn

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Executive & Finance Standing Committee.

Derek S. Kalish  
County Clerk