

County Clerk's Office Richland County, Wisconsin

Derek S. Kalish
County Clerk

Richland County Courthouse
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Richland Center, Wisconsin 53581

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Dated Posted: December 9, 2024

Please be advised that the Richland County Board of Supervisors will convene at 7:00 p.m., Tuesday, December 10, 2024, in the County Board Room on the third floor of the Richland County Courthouse, located at 181 W Seminary Street, Richland Center, Wisconsin 53581.

Virtual access and documents for the meeting can be found by clicking on this link:
<https://administrator.co.richland.wi.us/minutes/county-board/>

AMENDED AGENDA

1. Call To Order
2. Roll Call
3. Invocation
4. Pledge Of Allegiance
5. County Clerk Verification Of Open Meeting Laws Compliance
6. Approve Agenda
7. Approve Minutes Of The November 19, 2024 Meeting
8. Public Comment
9. Appointments To Various Boards, Committees, And Commissions
10. Appointment Of County Treasurer
11. Ordinance Relating To A Parcel Belonging To Eugene & Ila Hagenston In The Town Of Dayton
12. Ordinance Relating To A Parcel Belonging To Wild Hills Real Estate/Aaron Halverson In The Town Of Orion
13. Resolution Approving The Town Of Ithaca's Rezoning Of A Parcel Belonging To Benjamin and Arianne Leskos
14. Resolution Approving The Town Of Ithaca's Rezoning Of A Parcel Belonging To Richland County Highway Department
15. Report On Petitions For Zoning Amendments Received Since The Last County Board Session
16. Report On Rezoning Petitions Recommended For Denial By The Natural Resources Standing Committee
17. Reports
 - A. County Administrator Update
 - B. Campus Reconfiguration Committee Update
18. Discussion & Possible Action: Adoption Of New Richland County Wage Scale
19. Ordinance Approving Amendments To The Richland County Sheriff's Office Ordinance No. 89-7 Relating To Department Staffing & Hiring Practices
20. Resolution Approving The 2025 Land Information Grant
21. Resolution Approving An Amendment to a 2024 Provider Contract For The Health And Human Services Department
22. Resolution Approving Provider Contracts For 2025 For The Health And Human Services Department
23. Resolution Awarding Opioid Settlement Funds
24. Resolution Establishing A Policy For The Expenditure Of Remaining Funds From American Rescue Plan Act Funds
25. Correspondence
26. Future Agenda Items
27. Adjourn

NOVEMBER MEETING

November 19, 2024

Chair Turk called the meeting to order at 7:00 PM.

Roll Call: Roll call found the following members present: Supervisor(s) Steve Carrow, Mary Miller, Marty Brewer, Sandra Kramer, Richard McKee, Alayne Hendricks, Gary Manning, Mark Gill, Ingrid Glasbrenner, Michelle Harwick, Craig Woodhouse, David Turk, Bob Frank, Kerry Severson, Steve Williamson, Julie Fleming, and Robert Brookens. Members absent: Chad Cosgrove, Marc Couey, and Daniel McGuire.

Pastor Larry Engel of Five Points Lutheran Church gave the Invocation.

County Clerk Kalish led the Pledge of Allegiance.

County Clerk Kalish confirmed the meeting had been properly noticed.

Motion by Brewer second by McKee to approve agenda. Motion carried and the amended agenda declared approved.

Chair Turk asked if any member desired the minutes of the October 29, 2024 meeting be read or amended. Hearing no motion to read or amend the minutes, Chair Turk declared the minutes of the October 29, 2024 meeting approved as published.

Rod Perry noted the passing of Susan Marino.

County Clerk Kalish noted that a letter of interest to fill the current vacancy in County Supervisory District #6 was received from Thomas Perry and Larry Engel. Thomas Perry and Larry Engel each addressed the County Board. Chair Turk stated that an election to fill the vacancy would be conducted, County Clerk Kalish distributed ballots, and Supervisor Williamson collected voted ballots. County Clerk Kalish and Corporation Counsel Windle counted the ballots and recorded the votes. With a total of 17 ballots cast, Perry received 6 votes and Engel received 11 votes. Having received the most votes, Engel was declared the winner.

Motion by Williamson second by Manning to approve the Comprehensive Community Services committee appointments as presented. Motion carried and Comprehensive Community Services appointments declared approved.

Ordinance No. 24-28 Amendment No. 611 to the Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Joseph and Edna Hochstetler in the Town of Akan was read by County Clerk Kalish. Motion by McKee second by Brewer that Ordinance No. 24-28 be adopted. Motion carried and Ordinance No. 24-28 declared adopted.

ORDINANCE NO. 24 - 28

Amendment No. 611 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Joseph And Edna Hochstetler In The Town Of Akan.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 18.06-acre parcel belonging to Joseph and Edna Hochstetler in the Town of Akan is hereby rezoned from Illegal Non-Conforming to the Agricultural/Residential (AR) District:

Being of the South 1/2 of the SW 1/4 of the NW 1/4 of Section 4, and the South 1/2 of the SE 1/4 of the NW 1/4 of Section 4, all in township T10 N, R2 W, Town of Akan, Richland County, Wisconsin,
Excepting:

The South 1/2 of the SW 1/4 of the NW 1/4 of Section 4 T10 N, R2 W Richland County, Wisconsin, lying Westerly of Elderberry Drive

3. This Ordinance shall be effective on Passage and Publication.

DATED: NOVEMBER 19, 2024
PASSED: NOVEMBER 19, 2024
PUBLISHED: DECEMBER 5, 2024

ORDINANCE OFFERED BY THE NATURAL
RESOURCES STANDING COMMITTEE
(04 NOVEMBER 2024)

	FOR	AGAINST
DAVID TURK, CHAIR		
RICHLAND COUNTY		
BOARD OF SUPERVISORS		
ROBERT BROOKENS	X	
STEVE CARROW	X	
JULIE FLEMING	X	
MARK GILL	X	
ALAYNE HENDRICKS	X	
RICHARD MCKEE	X	
CRAIG WOODHOUSE		

DEREK KALISH
RICHLAND COUNTY CLERK

Ordinance No. 24-29 Amendment No. 612 to the Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Mark and Julie Luther in the Town of Forest was read by County Clerk Kalish. Motion by Fleming second by Gill that Ordinance No. 24-29 be adopted. Motion carried and Ordinance No. 24-29 declared adopted.

ORDINANCE NO. 24 - 29

Amendment No. 612 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Mark And Julie Luther In The Town Of Forest.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 6.93 acre parcel belonging to Mark and Julie Luther in the Town of Forest is hereby rezoned from Agricultural/Forestry (AF) to the Agricultural/Residential (AR) District:

Being part of The NE 1/4 of The SE 1/4 of Section 20, and The NW 1/4 of the SW 1/4 of Section 21, all part of T12 N, R2W, Town of Forest, Richland County, Wisconsin, to wit:

Commencing at the E 1/4 corner of said Section 20;

thence S 01° 38' 42" E, 275.44';

thence S 71° 06' 00" W, 250.05' to the point of a 1112.92' radius curve;

thence 144.16' along said curve, and whose chord bears S 74° 48' 39" W, 407.41';

thence S 88° 00' 42" E, 379.63' to the point of beginning;

AND;

Tax parcel number 012-2132-1000 in the NW 1/4 of the SW 1/4 of Section 21;

Containing 301,870.8 square feet or 6.93 acres, more or less.

3. This Ordinance shall be effective on Passage and Publication.

DATED: NOVEMBER 19, 2024
PASSED: NOVEMBER 19, 2024
PUBLISHED: DECEMBER 5, 2024

ORDINANCE OFFERED BY THE NATURAL
RESOURCES STANDING COMMITTEE
(04 NOVEMBER 2024)

	FOR	AGAINST
DAVID TURK, CHAIR		
RICHLAND COUNTY		
BOARD OF SUPERVISORS		
ROBERT BROOKENS	X	
STEVE CARROW	X	
JULIE FLEMING	X	
MARK GILL	X	
ALAYNE HENDRICKS	X	
RICHARD MCKEE	X	
CRAIG WOODHOUSE		

DEREK KALISH
RICHLAND COUNTY CLERK

Supervisor Carrow noted that four petitions for zoning amendments are in progress and that no rezoning petitions have been recommended for denial by the Natural Resources Standing Committee.

Administrator Pesch review the Administrator's Report and noted the following activities:

- *Tyler software conversion underway with the General Ledger and Chart of Accounts being the current focus
- *Wage study update regarding wage scale and implementation expected on November 22, 2024
- *Union negotiations with Sheriff's Department underway
- *Campus Redevelopment Grant application is open
- *Year-end is approaching
- *Matrix implementation is underway at Pine Valley

Administrator Pesch provided an overview of Campus Reconfiguration Committee activities. Administrator Pesch reviewed winterization efforts for the buildings on campus and noted additional decisions need to be made. Supervisor Gill asked the utilities cost and Administrator Pesch report the cost to be approximately \$10,000 per month. Supervisor Miller asked if the bridges have been completed and Administrator Pesch reported that the bridges would not be addressed until the spring of 2025.

Resolution No. 24-86 approving the purchase of new computers/laptops/monitors for Health and Human Services staff was read by County Clerk Kalish. Motion by Kramer second by Harwick that Resolution No. 24-86 be adopted. Motion carried and Resolution No. 24-86 declared adopted.

RESOLUTION NO. 24 - 86

Resolution Approving The Purchase Of New Computers/Laptops/Monitors for Health and Human Services Staff.

WHEREAS, Health and Human Services aims to purchase new computers on a rotating basis, and

WHEREAS, prior to the end of 2024, 12 laptop computers, 2 desktop computers, 10 monitors, and accessories will need to be purchases, and

WHEREAS, a quote of \$22,003.50 was obtained for the purchase of these items, and

WHEREAS, ARPA funds, MAT grant funds, and ADRC carryover funds will be use for the cost of the items.

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that approval is hereby granted for the purchase of 12 laptop computers, 2 desktop computers, 10 monitors, and accessories for Health and Human Services Staff, and

BE IT FURTHER RESOLVED, the quote received in the amount of \$22,003.50 is accepted and the cost will be covered by ARPA funds, MAT grant funds, and ADRC carryover funds, and

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(07 NOVEMBER 2024)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARY MILLER	X
MARTY BREWER	
SANDRA KRAMER	X
INGRID GLASBRENNER	X
MICHELLE HARWICK	
DANIEL MCGUIRE	X

DATED: NOVEMBER 19, 2024

Resolution No. 24-87 awarding Opioid Settlement Fund grants to applicants providing for the prevention, treatment, and/or recovery of opioid drug use was read by County Clerk Kalish. Motion by Fleming second by Brookens that Resolution No. 24-87 be adopted. Motion carried and Resolution No. 24-87 declared adopted.

RESOLUTION NO. 24 - 87

Resolution Awarding Opioid Settlement Fund Grants To Applicants Providing For The Prevention, Treatment, And/Or Recovery Of Opioid Drug Use.

WHEREAS Richland County non-profit organizations and those that serve Richland County Residents may submit applications for Opioid Settlement Fund Grants twice a year to be reviewed by the Opioid Settlement Committee, with recommendations to be presented to the Community and Health Services Committee and full County Board for approval, and

WHEREAS awards will generally be between \$1,000 and \$25,000 and projects can be renewed annually if funding allows and reporting requirements have been met, and

WHEREAS two applications meeting the grant requirements have been reviewed by the Opioid Settlement Committee and Community Health Services Committee and are being presented to the County Board for approval.

NOW THEREFORE. BE IT RESOLVED by the Richland County Board of Supervisors that the Richland County Department of Health and Human Services is hereby authorized to award Opioid Settlement Fund Grants to the following:

Richland County Treatment Court in the amount of \$5,000 for prevention efforts, treatment and recovery efforts and to connect people to resources and expanding resources; and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(07 NOVEMBER 2024)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARY MILLER	X
MARTY BREWER	
SANDRA KRAMER	X
INGRID GLASBRENNER	X
MICHELLE HARWICK	
DANIEL MCGUIRE	X

DATED: NOVEMBER 19, 2024

Resolution No. 24-88 authorizing approval of the Richland County Procurement Policy and Fee Schedule was read by County Clerk Kalish. Motion by Glasbrenner second by Fleming that Resolution No. 24-88 be adopted. Motion carried and Resolution No. 24-88 declared adopted.

RESOLUTION NO. 24 - 88

A Resolution Authorizing Approval Of The Richland County Procurement Policy And Fee Schedule.

WHEREAS the Board of Supervisors of Richland County is tasked with the responsible management of taxpayer dollars and ensuring expenditures adhere to statutory guidelines and best practices

WHEREAS the County Board, County Administrator and Finance Director have determined that the County requires a Procurement Policy and Fee Schedule.

WHEREAS this policy will ensure responsible financial practices are consistent across all County departments and will follow appropriate statutory guidance and financial best practices;

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the county adopts the Richland County Procurement Policy and Fee Schedule.

BE IT FURTHER RESOLVED that this Resolution is effective upon its passage and publication

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(12 NOVEMBER 2024)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH

STEVE CARROW	X
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COUNTY CLERK

DATED: NOVEMBER 19, 2024

STEVE WILLIAMSON	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	X
MARC COUEY	X

Resolution No. 24-89 accepting a donation from the Richland County Ambulance Association was read by County Clerk Kalish. EMS Director Jessen recognized Dean Amundson for his 19 years of service. Motion by Fleming second by Brookens that Resolution No. 24-89 be adopted. Motion carried and Resolution No. 24-89 declared adopted.

RESOLUTION NO. 24 - 89

A Resolution Accepting A Donation From Richland County Ambulance Association.

WHEREAS the Richland County Ambulance Association, members, and community donors have worked tirelessly to raise funds for Richland County EMS, and

WHEREAS the Richland County Ambulance Association has voted to disband due to unfortunate circumstances with plans forth to re-establish a new association, and

WHEREAS upon dissolution of the Ambulance Association the body, in accordance with their by-laws is donating all remaining funds (\$30,866.64) to Richland County EMS, and

WHEREAS the Joint Ambulance Committee has made the motion “The acceptance of a donation from the EMS Foundation was discussed and a motion by Dull which was seconded by Nicks, to accept the donation, with the requirements it be used for equipment, including personal protective gear for the EMTs, but excluding vehicles and that the donation be deposited into Fund 51, which was approved unanimously”, and

WHEREAS donation of (\$30,866.64) from Richland County Ambulance association; JAC language is in error in regards to deposit location. Deposit needs to be placed in Fund 47 “AMB EQUIP & TRAINING OUTLAY” line 5819. This supports the motion for funds to be utilized for PPE.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval Accept Donation from Richland County Ambulance Association in total of (\$30,866.64) into Fund 47.5766.0000.5819 for the purchase of Personal Protective Equipment for EMS staff.

BE IT FURTHER RESOLVED effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(12 NOVEMBER 2024)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW	X
STEVE WILLIAMSON	X
GARY MANNING	X

DATED: NOVEMBER 19, 2024

MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	X
MARC COUEY	X

Resolution No. 24-90 approving a change order to Edge Consulting Engineers, Inc. Contract was read by County Clerk Kalish. Motion by Manning second by Fleming that Resolution No. 24-90 be adopted. Motion carried and Resolution No. 24-90 declared adopted.

RESOLUTION NO. 24 - 90

Resolution Approving A Change Order To Edge Consulting Engineers, Inc. Contract.

WHEREAS Richland County Board of Supervisors Resolution No. 23-36 approved entering into a contract with Edge Consulting Engineers Inc. Of Prairie Du Sac in the amount of \$308,350.00 for engineering services for the radio system civil work. This was then amended by Resolution 24-67 to a total amount of \$327,650.00.

WHEREAS, while working through the process many changes in tower location and requirements were found to be needed for federal and local regulation, and

WHEREAS, our Radio Project consultant Mike Day, of True North Consulting Group has reviewed and approved on the proposal form Edge Consulting.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby given for a change order to the contract with Edge Consulting Engineers Inc. Of Prairie Du Sac, in the following amount of \$26,200 for necessary changes per Change order #02 for a new total of \$353,850.00, and

BE IT FURTHER RESOLVED that funding for the project shall be covered through Radio Tower Borrowed Funds, and

BE IT FURTHER RESOLVED that the County Administrator shall have authority to enter into any necessary contract amendments with Edge Consulting Engineers Inc. Of Prairie Du Sac; and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(12 NOVEMBER 2024)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH

STEVE CARROW

X

COUNTY CLERK

DATED: NOVEMBER 19, 2024

STEVE WILLIAMSON	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	X
MARC COUEY	X

Resolution No. 24-91 approving county wide training and development with Lou Everett Group was read by County Clerk Kalish. Motion by McKee second by Glasbrenner that Resolution No. 24-91 be adopted. Motion carried and Resolution No. 24-91 declared adopted.

RESOLUTION NO. 24 - 91

A Resolution Approving County Wide Training And Development With Lou Everett Group.

WHEREAS Richland County values its Board of Supervisors and County Staff, and

WHEREAS training and development of Board members and Staff is critical to operations and overall employee growth and satisfaction, and

WHEREAS Richland County is in a period of transformation and needs to define its Mission, Vision and Goals, and

WHEREAS the Lou Everett Group has provided a yearlong curriculum providing quarterly training and engagement to promote the “We Are One” philosophy with Board members, Department Heads, and staff, and

WHEREAS the funds for this training will be provided out of ARPA monies not to exceed \$26,650,

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval of the Lou Everett Group training proposal is given.

BE IT FURTHER RESOLVED that this resolution is effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(12 NOVEMBER 2024)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW	X
STEVE WILLIAMSON	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	X
MARC COUEY	X

DATED: NOVEMBER 19, 2024

Resolution No. 24-92 approving codification of the Richland County Rules of the Board was read by County Clerk Kalish. Motion by McKee second by Fleming that Resolution No. 24-92 be adopted. Corporation Counsel Windle explained the difference between a resolution and an ordinance. Supervisor Turk noted that codification of the Rules of the Board was recommended by Attorney Phillips. Motion carried with Supervisors Hendricks and Severson opposed and Resolution No. 24-92 declared adopted.

RESOLUTION NO. 24 - 92

Resolution Approving Codification Of The Richland County Rules Of The Board.

WHEREAS the Richland County Board of Supervisors adopted the Richland County Rules of the Board on March 12, 2024 and later amended on October 29, 2024, and

WHEREAS the codification of the Richland County Rules of the Board will provide a single, easy-to-access source of information for both the Richland County Board of Supervisors and the general public, and

WHEREAS the codification of the Richland County Rules of the Board will increase the Richland County Board of Supervisors’ ability to enforce said Rules and provide consistency when doing so, and

WHEREAS the Executive and Finance Standing Committee has carefully reviewed and approved the codification of the Richland County Rules of the Board, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the codification of the Richland County Rules of the Board, and

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE EXECUTIVE & FINANCE STANDING COMMITTEE	
AYES _____ NOES _____		(12 NOVEMBER 2024)	
RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	STEVE CARROW	X	
	STEVE WILLIAMSON	X	
DATED: NOVEMBER 19, 2024	GARY MANNING	X	
	MARK GILL	X	
	INGRID GLASBRENNER	X	
	DAVID TURK	X	
	BOB FRANK	X	
	MARC COUEY	X	

Ordinance No. 24-30 adopting and enacting a new code for Richland County was read by County Clerk Kalish. Motion by McKee second by Brewer that Ordinance No. 24-30 be adopted. Motion carried and Ordinance No. 24-30 declared adopted.

ORDINANCE NO. 24 - 30

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR RICHLAND COUNTY, WISCONSIN; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH

CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

BE IT ORDAINED BY THE COUNTY BOARD OF SUPERVISORS:

Section 1. The Code entitled "Code of Ordinances, Richland County, Wisconsin," published by CivicPlus, LLC, consisting of chapters 1 through 119, each inclusive, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before August 20, 2024, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished by a fine up to the maximum permitted or required by state law. Each act of violation and each day upon which any such violation shall continue or occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the county board may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention of the county board to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after August 20, 2024, that amend or refer to ordinances that have been codified in the Code shall be construed as if they amend or refer to like provisions of the Code.

Section 7. This ordinance shall become effective November 19th, 2024.

Passed and adopted by the Richland County Board of Supervisors this 19th day of November, 2024.

DATED: NOVEMBER 19, 2024
PASSED: NOVEMBER 19, 2024
PUBLISHED: DECEMBER 5, 2024

ORDINANCE OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(08 OCTOBER 2024)

FOR AGAINST

DAVID TURK, CHAIR
RICHLAND COUNTY
BOARD OF SUPERVISORS

STEVE CARROW	X
MARC COUEY	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	
STEVE WILLIAMSON	X

DEREK KALISH
RICHLAND COUNTY CLERK

Resolution No. 24-93 accepting a Richland County Campus Foundation grant was read by County Clerk Kalish. Motion by McKee second by Kramer that Resolution No. 24-93 be adopted. Motion carried and Resolution No. 24-93 declared adopted.

RESOLUTION NO. 24 - 93

Resolution To Accept Richland County Campus Foundation Grant.

WHEREAS. Richland County Extension has an opportunity to host a half-time AmeriCorps. The position will focus on educational outreach programs. Training & support will be provided by Wisconsin 4-H. To be eligible to host an AmeriCorps member, Richland County must provide a matching grant of \$2,500, and

WHEREAS Richland County 4-H program requested and received funds from the Richland County Campus Foundation of \$3,000 to cover Richland County's match and program funds to support a half-time AmeriCorps worker, and

WHEREAS, the Richland County Extension department is seeking approval to accept these funds, and

WHEREAS this has been reviewed and approved through Natural Resources and Executive and Finance Committees, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval to accept the Richland County Campus Foundation grant in the amount of \$3,000.

BE IT FURTHER RESOLVED this resolution shall be effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(12 NOVEMBER 2024)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW	X
STEVE WILLIAMSON	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	X

DATED: NOVEMBER 19, 2024

Motion by Kramer second by Manning to convene into Closed Session pursuant to Wis. Stat, Sec 19.85(1)(G): conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: informing body of new litigation & OCR complaint and 19.85(1)(C): considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: County Administrator Annual Performance Review. Motion carried unanimously and Closed Session convened at 8:01 PM.

CLOSED SESSION

Open Session reconvened at 8:45 PM.

No action taken on items from Closed Session.

No correspondences were reported.

No future agendas requested.

Motion by Manning second by Fleming to adjourn. Motion carried and meeting adjourned at 8:46 PM.

STATE OF WISCONSIN)
)SS
COUNTY OF RICHLAND)

I, Derek S. Kalish, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the meeting held on the 19th day of November, 2024.



Derek S. Kalish
Richland County Clerk

*Note: Published minutes are unapproved until approved at next regularly scheduled County Board meeting.
Resolutions and meeting packet materials can be found by accessing the following link:
<https://administrator.co.richland.wi.us/minutes/county-board/>*

Richland County Health and Human Services Board

AGENDA ITEM SUMMARY

Agenda Item Name: Approve New Nutrition Advisory Council Member

Unit:	ADRC	Presented By:	Roxanne Klubertanz-Gerber
Date of Meeting:	August 1, 2024	Action Needed:	Vote
Disclosure:	Open Session	Authority:	
Date submitted:	July 18, 2024	Referred by:	Nutrition Advisory Council

Recommendation and/or action language: Appoint Vicky McCauley to the Nutrition Advisory Council (NAC), replacing Georgette White as the Rockbridge representative, and forward the recommendation onto the County Administrator for review and submission to the County Board for approval. Ms. White has resigned from her position.

Background: The Richland County Senior Nutrition program is housed within the ADRC. It provides nutrition services to individuals over 60 through congregate dining sites and home delivered meals. The NAC is a required advisory committee of the Nutrition Program and is a part of regulating and developing nutrition services in Richland County. The committee meets four times per year

The committee consists of one appointed county board member and members representing each of the meal sites, home delivered meal drivers and an advocate for the Older American Act. Terms for this appointment are two years in length with a maximum of three terms/six years, not including partial terms. Vicky McCauley has been approved by the NAC to fill the Rockbridge position replacing Georgette White.

Attachments and References:

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Financial Review: \$30/member plus mileage.

(please check one)

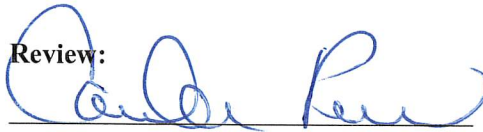
<input checked="" type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	No financial impact		

Approval:



Department Head

Review:



Administrator, or Elected Office (if applicable)

ORDINANCE NO. 24 - 31

Amendment No. 613 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Eugene W. Hagenston, Jr. and Ila L. Hagenston In The Town of Dayton.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 21.05 acre parcel belonging to Eugene W. Hagenston, Jr. and Ila L. Hagenston in the Town of Orion is hereby rezoned from Agricultural/Forestry (AF) to the Agricultural/Residential (AR) District:

That portion of the North half (n ½) of the Southwest Quarter (SW ¼) of Section Twenty-nine (29), Township Ten (10) North, Range One (1) West, Richland County, Wisconsin, lying Easterly of the centerline of Jackson Drive.

Excepting Therefrom:

All that part of the Northwest Quarter (NW ¼) of the Southwest (SW ¼) and that part of the Northeast Quarter (NE ¼) of the Southwest Quarter (NE ¼) of the Southwest Quarter (SW ¼) of Section Twenty-nine (29), Township Ten (10) North, Range One (1) West, Township of Dayton, Richland County, Wisconsin, bounded and described as follows:

Commencing at the South Quarter 1/4 corner of said Section Twenty-nine (29);

Thence N 01° 15' 52" E, 1328.36' along the East line of the Southwest Quarter (SW ¼) of Section Twenty-nine (29) to an iron pipe, the pint of beginning;

thence S 88° 47' 32" W, 1811.94 along the South line of the Northeast Quarter (NE ¼) of the Southwest Quarter (SW ¼) and the South one of the Northwest Quarter (NW ¼) of the Southwest Quarter (SW ¼) to a point in the centerline of Jackson Drive;

thence N 11° 54' 15" W, 364.09' along said centerline;

thence leaving said centerline, N 72° 09' 49" E, 1078.62' to an iron pipe;

thence N 20° 21' 14" W, 94.35' to an iron pipe;

thence N 73° 07' 38" E, 701.20' to an iron pipe;

thence N 20° 42' 04" W, 404.53' to an iron pipe situated on the North line of the Southwest Quarter (SW ¼) of said Section Twenty-nine (29);

thence N 88° 39' 49" E, 394.07' along said North line to a monument at the Center Quarter (C ¼) of said Section Twenty-nine (29);

thence S 01° 15' 52" W, 1328.36' along the East line of the Northeast Quarter (NE ¼) of the Northwest Quarter (NW ¼) to the point of beginning.

Also Excepting Therefrom

All that part of the Northeast Quarter (NE ¼) of the Southwest Quarter (SW ¼) and that part of the Northwest Quarter (NW ¼) of the Southwest (SW ¼) of Section Twenty-nine (29), Township Ten (Ten) North, Range One (1) West, Town of Dayton, Richland County, Wisconsin, bounded and described as follows:

Commencing at the West Quarter (W ¼) corner of said Section Twenty-nine (9);

thence N 88° 44' 27" E, 593.58' along the North line of the Southwest Quarter (SW ¼) of said Section Twnty-nine (29) to a railroad spike situated on the center of Jackson Drive, the point o f beginning;

thence N 88° 44' 27" E, 1567.14' along the North line of the Southwest Quarter (SW ¼) of Section Twnty-nine (29), to an iron pipe;

thence S 73° 48' 30" W, 1493.28' to the centerline of Jackson Drive;

thence N 20° 02' 59" W, 123.62' along said centerline;

thence N 20° 41' 16" W, 118.82' along said centerline;

thence N 18° 50' 00" W, 71.82' along said centerline;

thence N 16° 11' 37" W, 90.27' along said centerline to the point of beginning.

3. This Ordinance shall be effective on Passage and Publication.

DATED: DECEMBER 10, 2024
PASSED: DECEMBER 10, 2024
PUBLISHED: DECEMBER 19, 2024

ORDINANCE OFFERED BY THE NATURAL
RESOURCE STANDING COMMITTEE
(25 NOVEMBER 2024)

		FOR	AGAINST
DAVID TURK, CHAIR RICHLAND COUNTY BOARD OF SUPERVISORS	STEVE CARROW	X	
	JULIE FLEMING		
	MARK GILL	X	
	RICHARD MCGEE	X	
	ROBERT BROOKENS	X	
DEREK KALISH RICHLAND COUNTY CLERK	CRAIG WOODHOUSE	X	
	ALAYNE HENDRICKS	X	

ORDINANCE NO. 24 - 32

Amendment No. 614 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Wild Hills Real Estate, LLC In The Town of Orion.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 83.08 acre parcels belonging to Wild Hills Real Estate, LLC in the Town of Orion is hereby rezoned from Agricultural/Forestry (AF) and Agricultural/Residential (AR) to the Commercial (C) District:

Parcel 1:

All that part of the Southwest Quarter (SW ¼) of the Southwest Quarter (SW ¼) of Section Seventeen (7), that part of the Northwest Quarter (NW ¼) of the Northwest Quarter (NW ¼) and all of the Southwest Quarter (SW ¼) of the Northwest Quarter (NW ¼) of Section Twenty (20), Township Nine (9) North, Range one (1) East, Town of Orion, Richland County, Wisconsin bounded and describe as follows:

Commencing at the Northwest Corner of said Section Twenty (20);

thence S 00° 25' 03" E, along the West line of the Northwest quarter (NW ¼), 372.50' to an iron pipe, the Point of Beginning; thence continuing S 00° 25' 03" E, along the West line of the Northwest quarter (NW ¼), 2301.00' to the West ¼ corner of Section Twenty (2), a Richland County Cast Iron Monument;

thence S 88° 18' 25" E, along the South line of the Northwest quarter (NW ¼), 1328.88' to an iron pipe at the SE corner of the Southwest quarter Northwest quarter (SW ¼-NW ¼) Section Twenty (20);

thence N 00° 15' 59" W, along the East line of the West one-half (W ½) Northwest quarter (NW ¼) Section Twenty (20), 2460.04' to an iron pipe;

thence S 88° 31' 33" W, 208.94' to an iron pipe;

thence N 00° 15' 59" W, 208.53' to an iron pipe on the North line of the Northwest quarter (NW ¼);

thence N 88° 31' 33" E, along the North line of the Northwest quarter (NW ¼) 208.94' to an iron pipe at the SE Corner of the SW/SW Section Seventeen (17);

thence N 00° 15' 59" W along the East line of the SW ¼ of the SW ¼ SE ¼ Section Seventeen (17), 446.64' to the centerline of Richland County Trunk Highway "O";

thence S 64° 05' 01" W, 461.56' along said centerline;

thence S 65° 29' 50" W, 13.98' along said centerline;

thence leaving said centerlines S 33° 15' 53" E, 41.31' to an iron pipe;

thence S 56° 44' 07" W, 365.16' to an iron pipe;

thence S 78° 10' 58" W, 198.03' to an iron pipe;

thence S 18° 08' 21" E, 184.89' to an iron pipe;

thence S 41° 01' 16" W, 104.04' to an iron pipe;

thence S 81° 13' 38" W, 152.34' to an iron pipe;

thence S 56° 59' 07" W, 145.48' to an iron pipe;

thence S 84° 27' 31" W, 143.73' to the Point of Beginning;

Parcel 2:

A non-exclusive perpetual easement for the ingress and egress for the benefit of Parcel 1, being Thirty-three (33) feet in width, as created by Land Contract dated May 11, 1992 and recorded on May 12, 1992 in Volume 227 of Records on page 486-489 as Document No. 204943, the centerline of which is described as follows:

Commencing at the Northwest Corner of Section Twenty (20), Town Nine (9) North, Range One (1) East;

thence North, 310.19';

thence East, 853.21' to a point on the centerline of Richland County Trunk Highway "O" and the Point of Beginning of an Easement;

thence S 39° 36' 52" W, 84.16';

thence S 56° 46' 19" W, 204.56';

thence S 70° 21' 05" W, 157.63';

thence S 81° 49' 22" W, 47.11';

thence S 08° 10’ 38” E, 18.00 feet to the termination of said Easement;

Parcel 3:
One (1) acre in the Northeast (NE) corner of the Northwest Quarter (NW ¼) of the Northwest quarter (NW 1.4) of Section number Twenty (20), Township Nine (9) North, Range One (1) East, Richland County, Wisconsin.

3. This Ordinance shall be effective on Passage and Publication.

DATED: DECEMBER 10, 2024
PASSED: DECEMBER 10, 2024
PUBLISHED: DECEMBER 19, 2024

ORDINANCE OFFERED BY THE NATURAL
RESOURCE STANDING COMMITTEE
(25 NOVEMBER 2024)

		FOR	AGAINST
DAVID TURK, CHAIR RICHLAND COUNTY BOARD OF SUPERVISORS	STEVE CARROW	X	
	JULIE FLEMING		
	MARK GILL	X	
	RICHARD MCGEE	X	
	ROBERT BROOKENS	X	
DEREK KALISH RICHLAND COUNTY CLERK	CRAIG WOODHOUSE	X	
	ALAYNE HENDRICKS	X	

RESOLUTION NO. 24 - 94

Resolution Approving The Town Of Ithaca’s Rezoning Of A Parcel Belonging To Benjamin and Arianne Leskos.

WHEREAS the usual way that zoning is accomplished in the unincorporated areas of counties in Wisconsin is for the county to adopt county-wide zoning and for the town boards that wish to do so elect to be covered by that zoning, but there is an alternate, seldom-used method whereby towns, with the permission of the county board, can adopt their own zoning ordinances, and

WHEREAS the Town of Ithaca is one of two towns in Richland County that has elected to have town zoning and Wisconsin Statutes, section 60.62(3) provides that the County Board must not only approve the Town’s initial zoning ordinance and zoning maps but the County Board must also approve any rezonings before they become effective, and

WHEREAS representatives of the Town of Ithaca met recently with the Natural Resource Committee and requested that the County Board approve the Town’s rezoning of a parcel belonging to Benjamin and Arianne Leckos from the Farmland Preservation (FP) District to the Residential (A2) Zoning District in the Town of Ithaca’s Zoning Ordinance and the Natural Resource Committee has carefully considered this matter and is now recommending that the County Board approve this rezoning.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors in accordance with Wisconsin Statutes, section 60.62(3), that approval is hereby granted for rezoning the following-described parcel from the Farmland Preservation (FP) District to the Residential (A2) in accordance with the Town of Ithaca’s Zoning Ordinance:

A part of the NE ¼ of the NW ¼ and part of the NW ¼ of The NE ¼ of Section 7, T10N, R2E, Town of Ithaca, Richland County, Wisconsin, to wit:

Commencing at the N quarter corner of said Section 7;
thence S 00° 31’ 27” W, along the W line of said NE ¼, 662.72’;
thence S 89° 01’ 38” W, 58.13’ TO THE POINT OF BEGINNING of the lands hereinafter described;
thence N 89° 01’ 38” E, 306.32’;
thence S 00° 28’ 57” W, 264.85’;
thence N 89° 55’ 22” W, 305.55’;
thence N 23° 39’ 04” W, 136.01’;
thence N 22° 36’ 25” E, 145.85 TO THE POINT OF BEGINNING.

BE IT FURTHER RESOLVED that the Zoning Administrator shall send a copy of this resolution to the known Clerk of the Town of Ithaca.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE NATURAL RESOURCE STANDING COMMITTEE (25 NOVEMBER 2024)	
AYES_____	NOES_____		
RESOLUTION_____		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK		STEVE CARROW JULIE FLEMING MARK GILL RICHARD MCGEE ROBERT BROOKENS CRAIG WOODHOUSE ALAYNE HENDRICKS	
DATED: DECEMBER 10, 2024			

RESOLUTION NO. 24 - 95

Resolution Approving The Town Of Ithaca’s Rezoning Of A Parcel Belonging To Richland County Highway Department.

WHEREAS the usual way that zoning is accomplished in the unincorporated areas of counties in Wisconsin is for the county to adopt county-wide zoning and for the town boards that wish to do so elect to be covered by that zoning, but there is an alternate, seldom-used method whereby towns, with the permission of the county board, can adopt their own zoning ordinances, and

WHEREAS the Town of Ithaca is one of two towns in Richland County that has elected to have town zoning and Wisconsin Statutes, section 60.62(3) provides that the County Board must not only approve the Town’s initial zoning ordinance and zoning maps but the County Board must also approve any rezonings before they become effective, and

WHEREAS representatives of the Town of Ithaca met recently with the Natural Resource Committee and requested that the County Board approve the Town’s rezoning of a parcel belonging to Richland County Highway Department from the Agricultural Residential Zoning (AR) District to the Residential (A2) Zoning District in the Town of Ithaca’s Zoning Ordinance and the Natural Resource Committee has carefully considered this matter and is now recommending that the County Board approve this rezoning.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors in accordance with Wisconsin Statutes, section 60.62(3), that approval is hereby granted for rezoning the following-described parcel from the Agriculture Residential (AR) District to the Residential (A2) District in accordance with the Town of Ithaca’s Zoning Ordinance:

A part of the NE ¼ of the SW ¼ and part of the NW ¼ of The SE ¼ of Section 14, T10N, R2E, Town of Ithaca, Richland County, Wisconsin, to wit:

Commencing at the S quarter corner of Section 14, T10N R2E;
thence N 00° 25’ 48” W, on the W line of SE ¼ of section 14, 1702.40’ to the Northwesterly corner of lot 1 of certified survey map number 785 and the point of beginning;
thence N 60° 45’ 55” W, 137.23’ to a point on the Southerly right-of-way of County Highway N;
thence S 71° 41’ 17” E on said right-of-way, 37.64’;
thence S 82° 41’ 49” E, 281.42’;
thence N 84° 52’ 21” E, 262.64’ to a pint on the Westerly right-of-way of Keyesville Ridge Road and the last point on the Southerly right-of-way of County Highway N;
thence S 31° 30’ 00” E , on the Westerly right-of-way of Keyesville Ridge Road, 283.01’;
thence S 33° 17’ 42” E, 62.82’ a point on the Northerly line of lot 1 of Certified Survey Map number 785 and the last point on the Westerly right-of-way of Keyesville Ridge Road;
thence N 69° 11’ 32” W on said Northernly line of lot 1 of Certified Survey Map Number 785, 353.23’;
thence N 60° 48’ 55” W on another Northernly line of lot 1 of Certified Survey Map number 785, 353.73’ to the point of beginning.
Parcel contains 2.00 acres (87,017 sq.ft.)

BE IT FURTHER RESOLVED that the Zoning Administrator shall send a copy of this resolution to the known Clerk of the Town of Ithaca.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE NATURAL RESOURCE STANDING COMMITTEE (25 NOVEMBER 2024)	
AYES_____	NOES_____		
RESOLUTION_____		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK		STEVE CARROW JULIE FLEMING MARK GILL RICHARD MCGEE ROBERT BROOKENS CRAIG WOODHOUSE ALAYNE HENDRICKS	
DATED: DECEMBER 10, 2024			

Richland County Wage Scale 2025

New Grade	Grade	1	2	3	4	5	6	7	8	9
	AD	\$10.41	\$10.70	\$10.99	\$11.30	\$11.61	\$11.93	\$12.26	\$12.59	\$12.94
	AC	\$11.26	\$11.57	\$11.89	\$12.22	\$12.55	\$12.90	\$13.25	\$13.62	\$13.99
	AB	\$12.16	\$12.49	\$12.84	\$13.19	\$13.55	\$13.94	\$14.32	\$14.71	\$15.11
	AA	\$13.13	\$13.49	\$13.86	\$14.24	\$14.64	\$15.04	\$15.45	\$15.88	\$16.32
	A	\$14.17	\$14.56	\$14.97	\$15.38	\$15.80	\$16.23	\$16.68	\$17.14	\$17.61
1	B	\$15.31	\$15.73	\$16.16	\$16.60	\$17.06	\$17.53	\$18.01	\$18.51	\$19.01
2	C	\$16.53	\$16.98	\$17.45	\$17.93	\$18.43	\$18.93	\$19.46	\$19.99	\$20.54
3	D	\$17.87	\$18.36	\$18.87	\$19.38	\$19.92	\$20.47	\$21.03	\$21.61	\$22.21
4	E	\$19.44	\$19.97	\$20.52	\$21.08	\$21.66	\$22.26	\$22.88	\$23.50	\$24.14
5	F	\$21.53	\$22.11	\$22.73	\$23.35	\$24.00	\$24.66	\$25.33	\$26.03	\$26.75
6	G	\$23.61	\$24.26	\$24.93	\$25.61	\$26.32	\$27.04	\$27.78	\$28.54	\$29.33
7	H	\$25.71	\$26.42	\$27.14	\$27.89	\$28.65	\$29.45	\$30.25	\$31.09	\$31.94
8	I	\$27.80	\$28.56	\$29.34	\$30.16	\$30.98	\$31.84	\$32.71	\$33.61	\$34.54
9	J	\$29.90	\$30.72	\$31.57	\$32.43	\$33.33	\$34.25	\$35.18	\$36.15	\$37.15
10	K	\$32.00	\$32.88	\$33.78	\$34.71	\$35.67	\$36.65	\$37.66	\$38.70	\$39.76
11	L	\$34.09	\$35.03	\$36.00	\$36.99	\$38.00	\$39.05	\$40.12	\$41.22	\$42.35
12	M	\$36.17	\$37.17	\$38.19	\$39.24	\$40.32	\$41.43	\$42.57	\$43.73	\$44.94
13	N	\$38.27	\$39.33	\$40.41	\$41.52	\$42.66	\$43.84	\$45.04	\$46.28	\$47.56
14	O	\$40.38	\$41.49	\$42.63	\$43.80	\$45.00	\$46.24	\$47.51	\$48.82	\$50.16
15	P	\$42.46	\$43.62	\$44.83	\$46.06	\$47.32	\$48.63	\$49.97	\$51.34	\$52.75
16	Q	\$44.56	\$45.78	\$47.04	\$48.34	\$49.67	\$51.03	\$52.44	\$53.88	\$55.36
17	R	\$46.66	\$47.95	\$49.26	\$50.61	\$52.00	\$53.44	\$54.91	\$56.41	\$57.97
18	S	\$49.00	\$50.34	\$51.72	\$53.15	\$54.61	\$56.11	\$57.65	\$59.24	\$60.87
19	T	\$51.44	\$52.86	\$54.31	\$55.80	\$57.34	\$58.91	\$60.53	\$62.20	\$63.91
20	U	\$54.01	\$55.50	\$57.02	\$58.60	\$60.20	\$61.86	\$63.56	\$65.31	\$67.10

RICHLAND COUNTY SHERIFF'S OFFICE ORDINANCE NO. ~~24 - 33XXX~~

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The County Board of Supervisors of Richland County, Wisconsin, do ordain as follows:

(1) CREATION AND DUTIES OF THE PUBLIC SAFETY COMMITTEE: DUTIES OF SHERIFF POSITIONS IN THE OFFICE.

(a) There is created a Public Safety Committee to consist of seven members of the Richland County Board appointed to this Committee in the manner of appointment of Supervisors to committees which is set forth in Richland County Board's RULES OF THE BOARD. Vacancies on the Public Safety Committee shall be filled in the same manner as any other vacancy on a standing committee of the Richland County Board.

(b) DUTIES OF THE PUBLIC SAFETY COMMITTEE.

The duties of the Public Safety Committee shall be:

1. To prepare or approve and publish rules and regulations relating to the Richland County Sheriff's Office, hereinafter referred to as the RCSO, in the manner set forth in this Ordinance;
2. To observe the Public Safety Program of the Richland County Board, and to make recommendations to the Sheriff and to the Richland County Board for its implementation and improvement;
3. To hold monthly meetings to conduct the business of the Sheriff's Office, and to review bills of the RCSO;
4. To review the budget of the RCSO;
5. To refer, from time to time as deemed necessary by the Public Safety Committee, or as otherwise required by law, matters pertaining to the RCSO to the County Board;
6. To perform such other acts as are specifically allocated to the Public Safety Committee elsewhere in the Ordinance.

(c) **DUTIES OF THE SHERIFF.** The duties of the Richland County Sheriff shall be set forth in Wisconsin Statutes. In addition to the statutory duties, the Sheriff's duties shall include the general management of the RCSO and the maintenance of law enforcement services to the citizens of Richland County, as well as any other duty assigned elsewhere in this Ordinance.

(d) **TYPES OF POSITIONS IN THE RICHLAND COUNTY SHERIFF'S OFFICE.** The positions in the RCSO, excluding the Sheriff shall be as follows:

1. Chief Deputy Sheriff, a management position, the holder of this position must be deputized by the Sheriff.
2. Road Patrol Lieutenant, a management position; the holder of this position must be deputized by the Sheriff.
3. Jail/Dispatch Administrator, a management position; the holder of this position must be deputized by the Sheriff.
4. Investigator, the holder of this position must be deputized by the sheriff.

5. Road Patrol Deputy Sheriff; the holder of this position must be deputized by the Sheriff.
6. Dispatcher-Jailer; the holder of this position may be deputized by the Sheriff.
7. RCSO Office Manager/Confidential Administrative Assistant; the holder of this position must be deputized by the Sheriff.
8. RCSO Clerk/Typist; the holder of this position may be deputized by the Sheriff.
9. The above positions are classified as follows:
 - a. Full-time.
 - b. Part-time, being those part-time employees who work a regular part-time basis.
 - c. Casual and temporary, being those persons who are called in to work in the Department on an irregular and unscheduled basis, as the Department's needs demand.

(e) **NUMBERS OF POSITIONS.** The numbers of each of the foregoing positions in the Richland County Sheriff's Office are as follows:

Commented [MW1]: See comment below.

- | | |
|--|----|
| 1. Full-time Chief Deputy | 1 |
| 2. Full-time Road Patrol Lieutenant | 1 |
| 3. Full-time Jail/Dispatch Lieutenant (Administrator) | 1 |
| 4. Full-time Road Patrol Deputy Sheriff | 14 |
| 5. Full-time Investigator | 1 |
| 6. Full-time Dispatcher-Male Section Jailer | 6 |
| 7. Full-time Dispatcher-Female Section Jailer | 6 |
| 8. Full-time Dispatcher-Either Male or Female Jailer | 2 |
| 9. Full-time Office Manager/Confidential Administrative Assistant | 1 |
| 10. Full-time Administrative Assistant | 1 |
| 11. Casual and temporary employees may be called in by the Sheriff, Chief Deputy or Lieutenant to work, as the RCSO's needs demand and in accordance with the appropriate collective bargaining agreement. Clerical and administrative office staff may be called in for casual or "call in status". | |

TOTAL NUMBER OF FULL-TIME POSITIONS 34

TOTAL NUMBER OF PART-TIME POSITIONS 0

(f) **SALARIES.** The Richland County Board of Supervisors shall fix the salaries to be paid to the Sheriff and to the holders of all of the above positions by Resolution as needed from time to time.

Commented [MW2]: Should the preceding section simply mirror this language? "Pursuant to Wis. Stat. sec. 59.26(8)(a), the BOS shall fix the number of positions by ordinance as needed from time to time."

(2) PROCEDURES AND STANDARDS FOR HIRING NEW PERSONNEL.

Commented [MW3]: Highlighting as intended for removal to another document.

(a) *This section shall govern the filling of all full-time and part-time non-management vacancies in the RCSO which cannot be filled by job posting within the department. These hiring standards will also apply to all casual and temporary employees.*

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(b) *The Public Safety Committee shall cause to be publicized the creation of an eligibility list to fill any vacancy.*

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(c) *Minimum qualifications for all Non-Management positions in the Richland County*

Sheriff's Office are:

- 1. The applicant must be a high school graduate or equivalent.*
- 2. The applicant must be not less than 18 years of age.*
- 3. Applicants with a pending criminal charge or a criminal record, as those terms are defined by Wisconsin Statute, will be considered for employment on a case-by-case basis; persons convicted of a felony are ineligible, by virtue of a Wisconsin Statute, to apply for all positions within RCSO.*

Except as provided in section (i) herein, all applicants who apply for the eligibility list to fill a vacancy for the position of Road Patrol Deputy Sheriff, Investigator or Dispatcher-Jailer who have met the requirements of paragraph (c), as appropriate, shall take a competitive examination at County expense.

- Step 1. Complete a standardized application form provided by the Training and Standards Board of the State of Wisconsin.*
- Step 2. The application shall be reviewed to make sure applicants meet qualifications:*
 - a. criminal record check pursuant to c-3 above.*
 - b. traffic record check (if applicant will be required to drive as part of his/her duties).*
- Step 3. A competitive examination will be administered.*
- Step 4. Road Patrol Deputies will complete a Physical Agility Test administered by the RCSO or designee.*
- Step 5. First oral interview panel will consist of the Sheriff or designee and 3-6 other people appointed by the Sheriff.*
- Step 6. The five highest ranking applicants who are eligible to fill the following categories (Male Section Jailer/Dispatcher; Female Section Jailer/Dispatcher; Part-Time Male or Female Section Jailer/Dispatcher; Road Patrol Deputy; Part-Time Road Patrol Deputy; Investigator;) shall undergo background checks, reference checks, neighborhood inquiries, prior employment checks, character references and other checks.*
- Step 7. No person shall be certified as one of the five highest ranking applicants who has not taken the examination within twelve (12) months of the date of certification, unless the Public Safety Committee shall have extended the time interval between the taking of the examination and the date of certification, which extension said Committee is herewith empowered to grant up to an aggregate period of twelve (12) months after the date of examination, except that any such extension must be granted to all persons who took said examination at the same time.*
- Step 8. When a vacancy occurs, and the Public Safety Committee determines that a vacancy shall be filled from Step Six (6) the five applicants will be interviewed by a panel that consists of the Sheriff or designee, the Chair of Public Safety Committee or designee, County Administrator or designee and 1-3-6 other people designated by the Sheriff. All information from Steps 1 through 6 will be available for review at this interview. Applicants will then be ranked 1 through 5 for the position which is vacant.*
- Step 9. Vacancies will be filled by appointment by the Sheriff from the names provided by Step 8.*
- Step 10. Appointment to a position is contingent upon successful completion of:*
 - a. a psychological examination.*
 - b. a psychologist's recommendation.*
 - c. -background check.*
 - c. a physical examination.*

d. successful completion of employee's probationary period. A probationary employee may be dismissed at any time without cause.

(d) All persons who apply for or attain the position of full-time Road Patrol Deputy Sheriff or Investigator shall be certified by the State of Wisconsin as a law enforcement officer in accordance with sec. 165.85 of Wisconsin Statutes or be eligible for Wisconsin Law Enforcement Standards Board certification. RCSO may, upon approval of the Sheriff and the Public Safety Committee, give any current employee who is not so certified or certifiable at the time of his or her employment, an opportunity to attend the Academy, where successful completion leads to that person being accepted and approved as a law enforcement officer by the State of Wisconsin Law Enforcement Board of Standards. RCSO will give the opportunity to any such person to attend such a course only once. Failure to satisfactorily complete the course shall constitute grounds for discharge. Persons who become full-time Road Patrol Deputy Sheriffs or Investigators by attending the Academy after application for employment and who do not remain employed by the RCSO for 3 consecutive years must promptly reimburse the County for all expenses which were paid or reimbursed by the County relative to the person's attendance at the Academy, except salary or wages. The County will deduct the amount due under this paragraph from any compensation owed to the employee after the County has received the employee's notice of separation or retirement.

(e) Part-time/casual Road Patrol Deputy. All persons who apply for or attain the position of part-time or casual Road Patrol Deputy Sheriff shall be certified by the State of Wisconsin as a Law Enforcement Officer in accordance with that portion of the Wisconsin Statutes which pertains to part-time law enforcement officers sec. 165.85, or have completed the law enforcement recruit academy to become eligible for certification prior to the start of their employment.

(f) Full or part-time Jailer/Dispatcher. All persons who attain the position of Part-Time or Full-Time Jailer/Dispatcher shall be certified by the State of Wisconsin Statutes 165.85 which pertains to part-time or full-time jail officers. RCSO shall give any Part-Time or Full-Time Jailer/Dispatcher who is not so certified at the time of his or her appointment to the position, an opportunity to attend one full or part-time, State of Wisconsin Certified Jailer School where completion leads to being accepted and approved as a State of Wisconsin certified jailer by the State of Wisconsin Law Enforcement Board as outlined in Wisconsin Statutes 165.85. Failure to satisfactorily complete the course shall constitute grounds and cause for discharge except that the Public Safety Committee may, in its sole discretion, allow a person who has failed to satisfactorily complete such course, time and opportunity to retake all or a portion of the course on such terms as the Committee deems appropriate.

-(3) CONDUCT OF DEPARTMENT EMPLOYEES IN REGARD TO POLITICAL ACTIVITY.

(a) No employee of RCSO shall engage in any form of political activity calculated to favor or improve the chances of any political party or of any person seeking or attempting to seek political office, while on duty.

(b) Any employee of ~~the Office~~ RCSO may seek any partisan or non-partisan office which he or she is legally able to hold without being required to take a leave of absence from the RCSO.

(4) PROVISION FOR CHIEF DEPUTY AND POWERS AND DUTIES OF CHIEF DEPUTY.

(a) There is continued the position of Chief Deputy Sheriff within the Richland County Sheriff's Office. The Chief Deputy Sheriff, hereinafter, referred to as Chief Deputy, shall be selected and appointed in the manner set out hereinafter.

(b) SELECTION OF CHIEF DEPUTY. The Sheriff of Richland County shall, within thirty (30) days after taking office as Sheriff, select a person to be Chief Deputy Sheriff, who shall serve in that position at the pleasure of the Sheriff.

(c) QUALIFICATIONS FOR THE OFFICE OF CHIEF DEPUTY. Any person who is a Patrol Deputy Sheriff, Investigator, Road Patrol Lieutenant, Dispatcher-Jailer or ~~Jail Administrator~~ [Jail Administrator Lieutenant](#) in the RCSO at the time of his or her appointment as Chief Deputy may be selected as Chief Deputy, provided that such person shall at the time of his or her appointment as Chief Deputy be certified by the State of Wisconsin as a law enforcement officer in accordance with sec. 165.85, Wisconsin Statutes, and is on active duty with the RCSO at the time of his or her appointment. Alternatively, the Sheriff may appoint any person who is not on active duty with the RCSO at the time of his or her appointment, provided that such person shall be at the time of his or her appointment certified by the State of Wisconsin as a law enforcement officer in accordance with sec. 165.85, Wisconsin Statutes, or such person possessed such training and experience as a law enforcement officer that he or she can become so certified forthwith, without the necessity of completing a training course leading to such certification, and shall forthwith upon appointment become a resident of Richland County.

1. Upon the appointment of an employee on active duty with the RCSO as Chief Deputy, said employee shall be considered on leave of absence from his or her prior duties and shall not be responsible for any duty of his or her prior position except as incorporated in the office of the Chief Deputy or as otherwise directed by the Sheriff.
2. Upon the appointment of a new Chief Deputy, the incumbent Chief Deputy shall be returned to his or her former position with the RCSO, if such person was an employee of the RCSO at the time of his or her appointment as Chief Deputy, whether under this Ordinance or any former Richland County Sheriff's Office Ordinance.
3. Restoration to the former position within the RCSO of a Chief Deputy who was a former employee of the RCSO shall be with tenure time for the time spent in the position as Chief Deputy.
4. Nothing contained herein shall limit the right of a former Chief Deputy who was an employee of the RCSO on active duty with the RCSO at the time of his or her appointment as Chief Deputy, to advancements in rank upon his or her return to his or her former position with the RCSO.

(d) DUTIES OF CHIEF DEPUTY. The Chief Deputy shall be the highest ranking officer of the RCSO under the Sheriff, and shall be the head administrative officer of the RCSO under the Sheriff. Chief Deputy is a management position, and it shall be the duty of the Chief Deputy to provide such management services in the RCSO as are expected of the head administrative officer, subject only to the limitations placed upon a Chief Deputy by the Sheriff under whom he or she serves. The Chief Deputy

shall assume any duties related to the management and day to day operations of the RCSO specified by the Sheriff, whether orally or in writing, which duties shall continue for the period of time established by the Sheriff. Chief Deputy shall delegate responsibility to other employees of the RCSO, as warranted by the nature of the responsibilities and tasks so delegated and the ability of the employee to carry out said tasks. The Chief Deputy shall assume the management of the RCSO during periods of time when the Sheriff is outside the boundaries of Richland County or is on a leave of absence. It is intended that all general policies of the RCSO and its operation shall come from the Sheriff, but that the Chief Deputy, with the authority herein delegated and as limited by the Sheriff, shall furnish the necessary leadership and administration skills so as to free the Sheriff and to assist the Sheriff in providing efficient operation of the RCSO and delivery of law enforcement services to the citizens of Richland County.

(e) Because of the nature of the Chief Deputy's position and duties in implementing the directions and philosophies of the Sheriff, the Sheriff may at any time, without demonstrating cause, remove a Chief Deputy from that office. In the event that there is a removal of a Chief Deputy from office, and said Chief Deputy was an employee on active duty with the RCSO at the time of his or her appointment as Chief Deputy, said person shall resume his or her former position with the RCSO as hereinbefore set forth. In the event that the Chief Deputy was not an employee of the RCSO on active duty at the time of his or her appointment, service as Chief Deputy shall not in any way be construed to grant such person any rights to continued employment with the RCSO, unless such person shall be thereafter hired pursuant to the provisions of paragraph (2) of this Ordinance.

(5) PROVISIONS AND DUTIES OF THE DEPUTY SHERIFF ROAD PATROL LIEUTENANT.

(a) There is created the position of Deputy Sheriff Road Patrol Lieutenant within the Richland County Sheriff's Office. The holder of this position must be deputized by the Sheriff. The Deputy Sheriff Road Patrol Lieutenant, herein after referred to as Road Patrol Lieutenant, shall be a "Third in Command" management position in the Richland County Sheriff's Office with administrative duties as well as all other Deputy Sheriff duties.

(b) SELECTION OF ROAD PATROL LIEUTENANT

When a vacancy occurs in the position of Road Patrol Lieutenant and the Public Safety Committee determines that the vacancy shall be filled, applicants who meet the following requirements set forth in this Ordinance shall be certified and the Road Patrol Lieutenant vacancy shall be filled in the following manner:

1. The vacancy detailing the duties and job description for the position of Road patrol Lieutenant shall be posted within the Richland County Sheriff's Office for ten (10) working days. Officers within the RCSO who meet the requirements set forth in paragraph (5)(c), as appropriate, shall sign the job posting vacancy and submit a ~~resume~~[resume](#) to the Sheriff. The Sheriff or the Public Safety Committee shall screen out applicants whose written ~~resume~~[resume](#) or experience does not meet minimum qualifications in paragraph (5)(c).
2. If no officer within the Richland County Sheriff's Office signs the job posting or meets the requirements detailed in paragraph (5)(c) or is not promoted at the end of the selection process, the position may be filled by individuals outside the RCSO provided they meet the qualifications

detailed in paragraph (5)(c). If this position is to be filled by qualified applicants outside the RCSO, those applicants shall be screened in a similar manner as other new employees to the RCSO detailed in Section (2)(c) of this ordinance. Applicants must also successfully pass a psychological examination and a physical examination. In addition, they shall also follow the same process of selection detailed in (5)(b)(3) and (4).

3. The Public Safety Committee shall designate that either a "project" oriented competitive exam, an essay type competitive examination or a question/answer type examination shall be given by the Sheriff to all applicants whose written ~~resume~~resume and experience meets the minimum qualifications in paragraph (5)(c). The exam shall be scored by or at the direction of supervisory Law Enforcement Personnel from other Sheriff's or Police Departments or by the direction of the Public Safety Committee. The scorers of the exam shall not know the names of the candidates submitting their exams. The exams shall be scored and ranked. The minimum number of scorers shall be three (3) and the maximum number of scorers shall be five (5). The Sheriff shall designate scorers from the various law enforcement departments. A score of 70% or more shall be considered a passing grade. A failing grade being that the scorer feels that the applicant does not meet the minimum standards for a Road patrol Lieutenant position. All passing scores are to be then compiled and the top five (5) passing scores shall be invited for an oral interview detailed in (5)(b).
4. The Richland County Public Safety Committee and the Chief Deputy, (if not an applicant) shall then review applicant's ~~resume~~resume and examination scores and interview no more than the top five (5) candidates from (5)(b)(3). The Public Safety Committee and the Chief Deputy combined shall then certify to the Sheriff the names of three (3) candidates who, in the opinion of the Public Safety Committee and Chief Deputy, are the most qualified to fill the position. The Sheriff may then fill the position from one of the candidates certified.

(c) QUALIFICATIONS FOR THE POSITION OF ROAD PATROL LIEUTENANT. Any person who is a Chief Deputy Sheriff, who is on leave of absence from his prior duties in the RCSO, ~~Jail~~ Administrator/Jail Administrator Lieutenant, a Road Patrol Deputy Sheriff, Investigator, or Dispatcher-Jailer in the Richland County Sheriff's Office with at least five (5) years' experience in the RCSO, is eligible to sign a job posting for Road Patrol Lieutenant provided that such person is at the time of his or her signing certified by the State of Wisconsin as a law enforcement officer in accordance with Sec. 165.85, Wisconsin Statute and is on active duty with the RCSO at the time of his or her signing the job posting. Candidates from outside the RCSO, should the need arise to fill the position from outside the department, per paragraph (5)(b)(2) shall also be required to have at least five (5) years of law enforcement experience and be certified by the State of Wisconsin as a law enforcement officer in accordance with Section 165.85 Wisconsin Statutes. Upon promotion of an employee on active duty with the Richland County Sheriff's Office as Road Patrol Lieutenant, said employee shall be considered on leave of absence from his or her prior duties and shall not be responsible for any duty of his or her prior position except as incorporated in the position of Road Patrol Lieutenant or as otherwise directed by the Sheriff or Chief Deputy. The employee shall serve a three (3) month probationary period.

1. Upon the resignation of, the vacancy of, or the elimination of the Road Patrol Lieutenant position, by the Richland County Board of Supervisors, the incumbent Road Patrol Lieutenant shall be returned to his or her former position within the RCSO, if such person was an employee of the

RCSO at the time of his or her promotion to Road Patrol Lieutenant, whether under this Ordinance or any former Richland County Sheriff's Office Ordinance.

2. Restoration to the former position within the RCSO of a Road Patrol Lieutenant shall be with tenure time for the time spent in the position as Road Patrol Lieutenant.
3. Nothing contained herein shall limit the right of a former Road Patrol Lieutenant who returns to their former position from advancements in rank upon their return to their former position within the RCSO.

(d) **DUTIES OF ROAD PATROL LIEUTENANT.** The Road Patrol Lieutenant shall be the highest-ranking officer of the RCSO under the Sheriff and Chief Deputy. The Road Patrol Lieutenant shall assist the Sheriff and the Chief Deputy in managing the road patrol and investigative activities of the RCSO. The Road Patrol Lieutenant position is a combined Management and Deputy Sheriff position. It shall be the duty of the Road Patrol Lieutenant to provide such management and deputy sheriff services in the RCSO as are expected, subject only to the limitations placed upon the Road Patrol Lieutenant by the Sheriff, Chief Deputy or Public Safety Committee. The Road Patrol Lieutenant shall also assume any duties related to being a deputy Sheriff and a manager of the day to day operations of the RCSO specified by the Sheriff or Chief Deputy, whether orally or in writing, which duties shall continue for the period of time established by the Sheriff or Chief Deputy. The Road Patrol Lieutenant shall delegate responsibility to other employees of the RCSO as warranted by the nature of the responsibilities and tasks so delegated and monitor and evaluate the ability of the employees to carry out said tasks. The Road Patrol Lieutenant shall assume management of the Road Patrol responsibilities during periods of time when the Sheriff and Chief Deputy are outside the boundaries of Richland County or are on a leave of absence. It is intended that all general policies of the RCSO and its operation shall come from the Sheriff, but the Road Patrol Lieutenant, with the authority herein delegated and as limited by the Sheriff, shall furnish the necessary leadership and administrative skills to assist the Sheriff or Chief Deputy in carrying out the responsibilities they have in administering the Richland County Sheriff's Office's law enforcement services to the citizens of Richland County.

Other duties are designated in the Road Patrol Lieutenant's job description. The Road Patrol Lieutenant shall assist the Sheriff and the Chief Deputy in evaluating personnel, maintaining discipline within the RCSO, and assisting with scheduling needs including authorizing overtime and changing or modifying existing work schedules or grievances.

(e) A ROAD PATROL LIEUTENANT may only be demoted or removed from the department for just cause as determined by Richland County's Personnel Policies applying to non-union employees and in the manner prescribed in those policies and as outlined in statute. In the event of a resignation or demotion of a Road Patrol Lieutenant or the elimination of said position and said Road Patrol Lieutenant was an employee on active duty with the RCSO at the time of his or her promotion as Road Patrol Lieutenant, said person shall resume his or her former position within the RCSO as herein set forth in this ordinance. In the event that the Road Patrol Lieutenant was not an employee of the Department on active duty at the time of his or her hiring, the Road Patrol Lieutenant shall not in any way be construed to grant such person any rights to continued employment with the RCSO unless such person shall be thereafter newly hired pursuant to the provisions of paragraph (2) of this Ordinance.

(6) PROVISIONS AND DUTIES OF THE DEPUTY SHERIFF ~~JAIL ADMINISTRATOR~~JAIL ADMINISTRATOR LIEUTENANT LIEUTENANT.

(a) There is created the position of Deputy Sheriff ~~Jail Administrator~~Jail Administrator Lieutenant within the Richland County Sheriff's Office. The holder of this position must be deputized by the Sheriff. The Deputy Sheriff ~~Jail Administrator~~Jail Administrator Lieutenant, herein after referred to as ~~Jail Administrator~~Jail Administrator Lieutenant, shall be a "Fourth in Command" management position with direct oversight of jail/dispatch operations in the Richland County Sheriff's Office with administrative duties as well as all other Deputy Sheriff duties.

(b) SELECTION OF ~~JAIL ADMINISTRATOR~~JAIL ADMINISTRATOR LIEUTENANT

When a vacancy occurs in the position of ~~Jail Administrator~~Jail Administrator Lieutenant and the Public Safety Committee determines that the vacancy shall be filled, applicants who meet the following requirements set forth in this Ordinance shall be certified and the ~~Jail Administrator~~Jail Administrator Lieutenant vacancy shall be filled in the following manner:

1. The vacancy detailing the duties and job description for the position of ~~Jail Administrator~~Jail Administrator Lieutenant shall be posted within the Richland County Sheriff's Office for ten (10) working days. Officers within the RCSO who meet the requirements set forth in paragraph (6)(c), as appropriate, shall sign the job posting vacancy and submit a resume¹ to the Sheriff. The Sheriff or the Public Safety Committee shall screen out applicants whose written resume¹ or experience does not meet minimum qualifications in paragraph (6)(c).
2. If no officer within the Richland County Sheriff's Office signs the job posting or meets the requirements detailed in paragraph (6)(c) or is not promoted at the end of the selection process, the position may be filled by individuals outside the RCSO provided they meet the qualifications detailed in paragraph (6)(c). If this position is to be filled by qualified applicants outside the RCSO, those applicants shall be screened in a similar manner as other new employees to the RCSO detailed in Section (2)(c) of this ordinance. Applicants must also successfully pass a psychological examination and a physical examination. In addition, they shall also follow the same process of selection detailed in (6)(b)(3) and (4).
3. The Public Safety Committee shall designate that either a "project" oriented competitive exam, an essay type competitive examination or a question/answer type examination shall be given by the Sheriff to all applicants whose written ~~resume~~resume and experience meets the minimum qualifications in paragraph (6)(c). The exam shall be scored by or at the direction of supervisory Law Enforcement Personnel from other Sheriff's or Police Departments or by the direction of the Public Safety Committee. The scorers of the exam shall not know the names of the candidates submitting their exams. The exams shall be scored and ranked. The minimum number of scorers shall be three (3) and the maximum number of scorers shall be five (5). The Sheriff shall designate scorers from the various law enforcement departments. A score of 70% or more shall be considered a passing grade. A failing grade being that the scorer feels that the applicant does not meet the minimum standards for a Road patrol Lieutenant position. All passing scores are to be then compiled and the top five (5) passing scores shall be invited for an oral interview detailed in (6)(b).
4. The Richland County Public Safety Committee and the Chief Deputy, (if not an applicant) shall

then review applicant's ~~resume~~^{resume} and examination scores and interview no more than the top five (5) candidates from (6)(b)(3). The Public Safety Committee and the Chief Deputy combined shall then certify to the Sheriff the names of three (3) candidates who, in the opinion of the Public Safety Committee and Chief Deputy, are the most qualified to fill the position. The Sheriff may then fill the position from one of the candidates certified.

(c) QUALIFICATIONS FOR THE POSITION OF ~~JAIL ADMINISTRATOR~~^{JAIL ADMINISTRATOR} ~~LIEUTENANT~~. Any person who is a Chief Deputy Sheriff, who is on leave of absence from his prior duties in the RCSO, a Road Patrol Lieutenant, a Road Patrol Deputy Sheriff, Investigator, or Dispatcher-Jailer in the Richland County Sheriff's Office with at least five (5) years' experience in the RCSO, is eligible to sign a job posting for ~~Jail Administrator~~^{Jail Administrator Lieutenant} provided that such person is at the time of his or her signing certified by the State of Wisconsin as a law enforcement officer in accordance with Sec. 165.85, Wisconsin Statute and is on active duty with the RCSO at the time of his or her signing the job posting. Candidates from outside the RCSO, should the need arise to fill the position from outside the RCSO, per paragraph (6) (b)(2) shall also be required to have at least five (5) years of law enforcement experience and be certified by the State of Wisconsin as a law enforcement officer in accordance with Section 165.85 Wisconsin Statutes.

Upon promotion of an employee on active duty with the Richland County Sheriff's Office as ~~Jail Administrator~~^{Jail Administrator Lieutenant}, said employee shall be considered on leave of absence from his or her prior duties and shall not be responsible for any duty of his or her prior position except as incorporated in the position of ~~Jail Administrator~~^{Jail Administrator Lieutenant} or as otherwise directed by the Sheriff or Chief Deputy. The employee shall serve a three (3) month probationary period.

1. Upon the resignation of, the vacancy of or the elimination of the ~~Jail Administrator~~^{Jail Administrator Lieutenant} position, by the Richland County Board of Supervisors, the incumbent ~~Jail Administrator~~^{Jail Administrator Lieutenant} shall be returned to his or her former position within the RCSO, if such person was an employee of the RCSO at the time of his or her promotion to ~~Jail Administrator~~^{Jail Administrator Lieutenant}, whether under this Ordinance or any former Richland County Sheriff's Office Ordinance.
2. Restoration to the former position within the RCSO of a ~~Jail Administrator~~^{Jail Administrator Lieutenant} shall be with tenure time for the time spent in the position as ~~Jail Administrator~~^{Jail Administrator Lieutenant}.
3. Nothing contained herein shall limit the right of a former ~~Jail Administrator~~^{Jail Administrator Lieutenant} who returns to their former position from advancements in rank upon their return to their former position within the RCSO.

(d) DUTIES OF ~~JAIL ADMINISTRATOR~~^{JAIL ADMINISTRATOR} ~~LIEUTENANT~~. The ~~Jail Administrator~~^{Jail Administrator Lieutenant} shall be the highest-ranking officer of the RCSO in the Jail/Dispatch Division but under the Sheriff, Chief Deputy and Road Patrol Lieutenant. The ~~Jail Administrator~~^{Jail Administrator Lieutenant} shall assist the Sheriff and the Chief Deputy in managing the jail and dispatch operations. The ~~Jail Administrator~~^{Jail Administrator Lieutenant} position is a combined Management and Deputy Sheriff position. It shall be the duty of the ~~Jail Administrator~~^{Jail Administrator Lieutenant} to provide such management and deputy sheriff services in the Office as are expected, subject

only to the limitations placed upon the ~~Jail Administrator~~ Jail Administrator Lieutenant by the Sheriff, Chief Deputy or Public Safety Committee. The ~~Jail Administrator~~ Jail Administrator Lieutenant shall also assume any duties related to being a deputy Sheriff and a manager of the ~~day-to-day~~ day-to-day operations specified by the Sheriff or Chief Deputy, whether orally or in writing, which duties shall continue for the period of time established by the Sheriff or Chief Deputy. The ~~Jail Administrator~~ Jail Administrator Lieutenant shall delegate responsibility to other employees of the RCSO as warranted by the nature of the responsibilities and tasks so delegated and monitor and evaluate the ability of the employees to carry out said tasks. The ~~Jail Administrator~~ Jail Administrator Lieutenant shall assume management of the operations during periods of time when the Sheriff and Chief Deputy are outside the boundaries of Richland County or are on a leave of absence. It is intended that all general policies of the RCSO and its operation shall come from the Sheriff, but the ~~Jail Administrator~~ Jail Administrator Lieutenant, with the authority herein delegated and as limited by the Sheriff, shall furnish the necessary leadership and administrative skills to assist the Sheriff or Chief Deputy in carrying out the responsibilities they have in administering the Richland County Sheriff's Office's law enforcement services to the citizens of Richland County.

Other duties are designated in the ~~Jail Administrator~~ Jail Administrator Lieutenant's job description. The ~~Jail Administrator~~ Jail Administrator Lieutenant shall assist the Sheriff and the Chief Deputy in evaluating personnel, maintaining discipline within the RCSO, and assisting with scheduling needs including authorizing overtime and changing or modifying existing work schedules or grievances.

(e) A ~~JAIL ADMINISTRATOR~~ JAIL ADMINISTRATOR LIEUTENANT may only be demoted or removed from the RCSO for just cause as determined by Richland County's Personnel Policies applying to non-union employees and in the manner prescribed in those policies and as outlined in statute. In the event of a resignation or demotion of a ~~Jail Administrator~~ Jail Administrator Lieutenant or the elimination of said position and said ~~Jail Administrator~~ Jail Administrator Lieutenant was an employee on active duty with the RCSO at the time of his or her promotion as ~~Jail Administrator~~ Jail Administrator Lieutenant, said person shall resume his or her former position within the RCSO as herein set forth in this ordinance. In the event that the ~~Jail Administrator~~ Jail Administrator Lieutenant was not an employee of the RCSO on active duty at the time of his or her hiring, the ~~Jail Administrator~~ Jail Administrator Lieutenant shall not in any way be construed to grant such person any rights to continued employment with the RCSO unless such person shall be thereafter newly hired pursuant to the provisions of paragraph (2) of this Ordinance.

(7) POWERS OF THE SHERIFF TO MAKE WORK RULES.

(a) There is hereby delegated to the Sheriff of Richland County the power to make work rules and to establish departmental policies and procedures to any or all the positions within the RCSO. Work Rules may be established in accordance with the procedure hereinafter set forth and subject to the approval of the Public Safety Committee as hereinafter set forth:

1. The Sheriff may prepare Work Rules which the Sheriff believes necessary and advisable for the efficient operation of the RCSO and provision of law enforcement services to Richland County.
2. The work rule proposed by the Sheriff shall be posted on a bulletin board within the office of the

RCSO in such a location as to be readily observed by the employees. In addition, a copy of such proposed work rules shall be circulated to every employee of the RCSO and the Public Safety Committee Chair.

3. The Public Safety Committee shall have 45 days in which to disapprove, in whole or in part, any proposed work rule. The Committee may, in its sole discretion, conduct a formal or informal hearing or hearings upon said proposed work rule, or any portion thereof, but the Committee need not give notice of said hearings except as required by the "Wisconsin Open Meeting Law."
4. If the proposed work rule is not disapproved by the Public Safety Committee within 45 days after the posting, circulation and submission to the members of the Public Safety Committee of the proposed work rules, said work rule shall be deemed to be in full force and effect retroactive to the date of said circulation, posting and submission to the Public Safety Committee,
5. All work rules in effect at the time a Sheriff assumes office shall remain in full force and effect until and unless the said Sheriff shall modify or repeal the existing rule or rules, in whole or in part. Modification or repeal of any work rule, or part thereof, shall be accomplished by means of the identical procedure hereinabove set forth for the creation of new work rules.
6. Upon the effective date of any work rule, all employees of the RCSO shall conduct themselves in accordance with such rules and regulations.

(7) LEAVE OF ABSENCE FOR MILITARY SERVICE. All employees of the RCSO who enter the armed forces of the United States shall be considered on leave of absence for the period during which said employee is on active duty with said armed forces, and such employees shall retain all seniority rights and rank accumulated at the time of his or her induction into the armed forces, provided said employee receives an Honorable Discharge upon completion of military service and is physically and mentally capable of performing the duties of his or her employment upon discharge and returns to work within 60 days of the date of discharge.

(8) CARRYOVER OF ACCUMULATED SICK LEAVE UPON BECOMING SHERIFF. In the event that any employee of the RCSO shall take office as Sheriff, whether by election or by appointment, such employee shall retain all sick leave which he or she had accumulated as of the date of taking office as Sheriff provided such employee shall leave the office of Sheriff and return to his or her full-time employment within twenty-five (25) months of the date of originally taking office as Sheriff. In the event that such employee does not so leave the office of Sheriff and return to full-time employment within such twenty-five (25) months, then all such accumulated sick leave shall be lost and forfeited permanently by such employee, without compensation therefor.

(9) EFFECT OF LABOR CONTRACT. In the event that the Richland County Board shall, during the period of time that this Ordinance is in effect, enter into a labor contract with a recognized union representing the employees of the RCSO, then the provisions of such contract wherein conflict with the provisions of this Ordinance, shall supersede this Ordinance and such provisions of this Ordinance so superseded shall be of no force and effect during the continuance of such contract, or renewals or extensions thereof.

(10) SEVERABILITY. The provisions of this Ordinance are hereby declared severable. All provisions or

sections which may hereinafter be declared to be illegal or unconstitutional shall be declared void, and the remaining portions of this Ordinance not so declared to be illegal or unconstitutional shall be and remain in full force and effect.

(11) WORDS AND PHRASES. In this Ordinance, "RCSO" and the words "Sheriff's Office" shall mean the Richland County Sheriff's Office. In this Ordinance the word "Committee" and the words "Public Safety Committee" shall mean the Public Safety Committee of the Richland County Board of Supervisors.

(12) REPEAL OF PREVIOUS ORDINANCES. All previous Richland County Sheriff's Office ordinances that are contrary to this ordinance are hereby repealed.

(13) HUBER CHARGES FOR BOARD AND ROOM WHILE AN INMATE OF THE RICHLAND COUNTY JAIL. Every prisoner who is granted Huber privileges and who is gainfully employed or who receives unemployment compensation or employment training benefits shall, in accordance with section 56.08(4), Wisconsin Statutes, as amended, be charged for his or her maintenance and board while in the jail in accordance with Richland County Fee Schedule Policy. All charges shall be payable in a lump-sum payment for each week and such payment shall be made in advance by the prisoner; any refund due for unused days shall be refunded to the prisoner;

(14) CHARGE FOR HOUSING OF PRISONERS IN THE RICHLAND COUNTY JAIL. When either the Federal Government, State Government or other counties have excess prisoners whom they desire the Richland County Jail to house on their behalf, a daily fee per day shall be charged for the care and maintenance of one prisoner, in addition to any costs incurred by the Richland County Jail for medical treatment, hospitalization, or medication required on behalf of said prisoner, while said prisoner is being housed by Richland County. See Richland County Fee Schedule Policy for rates.

(16) EFFECTIVE DATE. This ordinance shall be in full force and effect upon its passage and publication.

Dated:

ORDINANCE OFFERED BY THE PUBLIC SAFETY COMMITTEE

RESOLUTION NO. 24 - 96

Resolution Approving Richland County Applying For And Accepting A Wisconsin Land Information Program Grant For 2025.

WHEREAS each year the Wisconsin Land Information Program offers grants to counties to update and improve access to land information, and

WHEREAS the County Land Information Officers and Land Information Council have reviewed the status of the land information available and the current Land Information Plan to put together the 2025 grant, and

WHEREAS the Natural Resources Committee has approved the grant, and

WHEREAS \$1,000.00 of the grant is for training, \$20,000.00 is for the strategic initiative of maintaining parcel mapping and \$78,368.00 is for various projects listed in the County’s Land Information plan;

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval the County applying for and accepting the 2025 Wisconsin Land Information Program grant in the amount up to \$99,368.00, with no County match required for the grant, for the grant funds to be spent in accordance with the terms of the grant and the County Conservationist, Ms. Cathy Cooper is hereby authorized to sign on behalf of the County any documents needed to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE NATURAL
RESOURCE STANDING COMMITTEE
(25 NOVEMBER 2024)

RESOLUTION _____	FOR	AGAINST
DEREK S. KALISH		
COUNTY CLERK		
DATED: DECEMBER 10, 2024		
STEVE CARROW	X	
JULIE FLEMING		
MARK GILL	X	
RICHARD MCKEE	X	
ROBERT BROOKENS	X	
CRAIG WOODHOUSE	X	
ALAYNE HENDRICKS	X	

RESOLUTION 24 – 97

A Resolution Approving An Amendment To A 2024 Provider Contract For The Health And Human Services Department.

WHEREAS The Richland County Procurement Ordinance adopted November 19, 2024 provides that any contract entered into by the Department of Health and Human Services involving an expenditure more than \$100,000 either at one time or within the course of one year must be approved by the County Board, and

WHEREAS the Community and Health Services Committee has carefully considered this matter and is now presenting this resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the following amendments to the following contract:

With **Mazo Catering** of Mazomanie, WI, with the original contract being for \$140,000, amended to \$155,000 due to an increase in the meals served through the Senior Nutrition Program by Richland County Health and Human Services; and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tricia Clements, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(05 December 2024)

AYES_____ NOES_____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARY MILLER	
MARTY BREWER	
SANDRA KRAMER	X
INGRID GLASBRENNER	X
MICHELLE HARWICK	X
DANIEL MCGUIRE	X

DATED: DECEMBER 10, 2024

RESOLUTION 24 – 98

A Resolution Approving Provider Contracts For 2025 For The Health And Human Services Department.

WHEREAS The Richland County Procurement Ordinance adopted November 19, 2024 provides that any contract entered into by the Department of Health and Human Services involving an expenditure more than \$100,000 must be approved by the County Board, and

WHEREAS the Community and Health Services Standing Committee is now presenting the following provider contracts for 2025 which total \$5,485,000 to the County Board for approval.

Provider	Provider Description	County Tax Levy Funded	2025 Contract Amount
Arneson Counseling	<i>Behavioral Health Services unit provider of services to Comprehensive Community Services clients.</i>	No	\$100,000
Children's Service Society of Wisconsin (Children's Wisconsin)	<i>Child & Youth Services Unit provider of treatment foster care and respite.</i>	Yes	\$175,000
Community Care Resources	<i>Child & Youth Services Unit provider of treatment foster care and respite.</i>	Yes	\$200,000
Driftless Counseling LLC. dba Trailhead Therapy and Mentoring	<i>Behavioral Health Services unit provider of services to Comprehensive Community Services clients.</i>	No	\$1,500,000
Forward Home For Boys	<i>Provider of treatment foster care and respite services for the Child & Youth Services Unit.</i>	Yes	\$300,000
Hailey Schneider	<i>Behavioral Health Services Unit Provider of medication management and individual outpatient services.</i>	No	\$100,000
Lucky Star 3 Corporation, dba Cornerstone Foundation	<i>Behavioral Health Services unit provider of Day services and CBRF services to Comprehensive Community Services clients.</i>	No	\$260,000
Mazo Catering	<i>Provides meals for the senior nutrition program through the ADRC.</i>	Partially	\$160,000
Northwest Counseling & Guidance Clinic	<i>Behavioral Health Services Provider of Crisis Intervention Services.</i>	Partially	\$105,000
Red Maple Consulting Services, LLC	<i>Behavioral Health Services unit provider of services to Comprehensive Community Services clients.</i>	No	\$150,000
Roots Residential AFH, LLC	<i>Behavioral Health Services Unit provider of Adult Family Home Services for Comprehensive Community Services clients.</i>	No	\$325,000
RTP (WI) S.C. dba Array Behavioral Care	<i>Behavioral Health Services unit provider of medication management and individual outpatient services.</i>	No	\$140,000
Southwest Workforce Development Board	<i>Provides contracted employee services to Richland County Health & Human Services</i>	Partially	\$200,000
Tellurian, Inc.	<i>Behavioral Health Services unit provider of medically monitored detoxification services and crisis.</i>	Yes	\$115,000
Tiffany K. Olson, LLC	<i>Behavioral Health Services unit provider of services to Comprehensive Community Services clients.</i>	No	\$275,000

Tracey Benton, LLC	<i>Behavioral Health Services unit provider of services to Comprehensive Community Services clients.</i>	<i>No</i>	<i>\$285,000</i>
Trempealeau County Health Care Center	<i>Behavioral Health Services Unit provider for Institute for Mental Disease (IMD), Adult Family Home, and Community Base Residential Facility services.</i>	<i>Yes</i>	<i>\$280,000</i>
Vista Care Wisconsin	<i>Behavioral Health Services Unit Provider for Adult Family Home services for Comprehensive Community Services clients.</i>	<i>No</i>	<i>\$815,000</i>

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Community and Health Services Standing Committee to enter into the following provider contracts for 2025;

BE IT FURTHER RESOLVED that the Director of Health and Human Services Department, Ms. Tricia Clements, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(05 DECEMBER 2024)

AYES_____ NOES_____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARY MILLER	
MARTY BREWER	
SANDRA KRAMER	X
INGRID GLASBRENNER	X
MICHELLE HARWICK	X
DANIEL MCGUIRE	X

DATED: DECEMBER 10, 2024

RESOLUTION 24 - 99

A Resolution Awarding Opioid Settlement Fund Grant To An Applicant Providing For The Prevention, Treatment, And/Or Recovery Of Opioid Drug Use.

WHEREAS Richland County non-profit organizations and those that serve Richland County residents may submit applications for Opioid Settlement Fund Grants twice a year to be reviewed by the Opioid Settlement Committee, with recommendations to be presented to the Community and Health Services Committee and full County Board for approval, and

WHEREAS awards will generally be between \$1,000 and \$25,000 and projects can be renewed annually if funding allows and reporting requirements have been met, and

WHEREAS Richland County Treatment Court team requested up to \$30,000 for their team of 10 individuals to attend the national conference for treatment court professionals in Kissimmee, Florida in May of 2025, and

WHEREAS the Community and Health Services Committee reviewed this request and discussed an alternative option to provide up to \$15,000 to the Richland County Treatment Court team for continuing education, including attendance at the conference if deemed beneficial, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the Richland County Department of Health and Human Services is hereby authorized to award Opioid Settlement Fund Grants to the following:

Richland County Treatment Court in the amount of \$15,000 for continuing education expenses for members of the Treatment Court Team to be used by December 31, 2025; and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(05 DECEMBER 2024)

AYES_____ NOES_____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARY MILLER		
MARTY BREWER		X
SANDRA KRAMER		X
INGRID GLASBRENNER	X	
MICHELLE HARWICK		X
DANIEL MCGUIRE		

DATED: DECEMBER 10, 2024

RESOLUTION NO. 24 - 100

A Resolution Establishing A Policy For The Expenditure Of Remaining Funds From American Rescue Plan Act Funds.

WHEREAS, The Richland County Finance and Personnel Committee initially adopted appropriations of the ARPA Funds into 10% Public Health Response, 10% Negative Economic Impacts, 10% Premium Pay for Essential Workers, 20% Water Sewer Broadband Infrastructure and 50% for Lost Revenues; and

WHEREAS the Finance and Personnel Standing Committee and County Administrator Candace Pesch propose that the Richland County Board to adopt a Policy on Expenditure of Remaining America Rescue Plan Act. That all remaining balance shall be obligated to the County Highway O road construction project to extent of the county's obligation of \$800,000.00.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors the "Coronavirus Local Fiscal Recovery Fund" (established under the American Rescue Plan Act, and referred to as "ARPA Funds" Policy is hereby adopted, and

BE IT FURTHER RESOLVED that a copy of the policy shall be made available in the Richland County Administrator's Office and on the Richland County website; and

BE IT FURTHER RESOLVED that expenditures regarding equipment purchase and contract expenditures are approved by adoption of this policy. As long as the expenditure is used on the desired purpose by resolution and within the apportioned amount authorized by the policy, or amended by the Finance and Personnel Committee, additional resolution is not required by the County Board; and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(06 DECEMBER 2024)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE CARROW	X
STEVE WILLIAMSON	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	X
MARC COUEY	X

DATED: DECEMBER 10, 2024

Richland County
Summary Schedule of ARPA funds
November 30, 2024

Total Balance	835,287.19
Less:	
Bills Outstanding	<u>285,622.75</u>
Net Balance	549,664.44
Plus:	
Interest Earned	<u>196,526.72</u>
Total Balance to Obligate (to Hwy O Project)	<u><u>746,191.16</u></u>

As of November 27, 2024

\$3,350,999.00 Obligated by 12/31/2024 & Expended by 12/31/2026

Unappropriated	Appropriated
620.00	43,119.25
7,500.00	58,000.00
8,100.00	161,503.50
130,000.00	
5,087.41	23,000.00
78,873.15	
-28.55	
-114.36	
3,610.00	
2,885.96	
313,130.83	
549,664.44	285,622.75
Unappropriated	549,664.44
Interest	196,526.72
Total Current Unappropriated	\$ 746,191.16