

# County Clerk's Office

## Richland County, Wisconsin

Derek S. Kalish  
County Clerk

Richland County Courthouse  
181 W Seminary Street  
Richland Center, Wisconsin 53581

Phone (608) 647-2197  
derek.kalish@co.richland.wi.us

Dated Posted: November 15, 2024

Please be advised that the Richland County Board of Supervisors will convene at 7:00 p.m., Tuesday, November 19, 2024, in the County Board Room on the third floor of the Richland County Courthouse, located at 181 W Seminary Street, Richland Center, Wisconsin 53581.

Virtual access and documents for the meeting can be found by clicking on this link:

<https://administrator.co.richland.wi.us/minutes/county-board/>

### Agenda

1. Call To Order
2. Roll Call
3. Invocation
4. Pledge Of Allegiance
5. County Clerk Verification Of Open Meeting Laws Compliance
6. Approve Agenda
7. Approve Minutes Of The October 29, 2024 Meeting
8. Public Comment
9. Appointments To Various Boards, Committees, And Commissions
  - A. County Board Supervisor – District 6
  - B. Comprehensive Community Services Committee Members
10. Ordinance Relating To A Parcel Belonging To Joseph & Edna Hochstetler In The Town Of Akan
11. Ordinance Relating To A Parcel Belonging To Mark & Julie Luther In The Town Of Forest
12. Report On Petitions For Zoning Amendments Received Since The Last County Board Session
13. Report On Rezoning Petitions Recommended For Denial By The Natural Resources Standing Committee
14. Reports
  - A. County Administrator Update
  - B. Campus Reconfiguration Committee Update
15. Resolution Approving The Purchase Of New Computers/Laptops/Monitors for Health and Human Services Staff
16. Resolution Awarding Opioid Settlement Fund Grants To Applicants Providing For The Prevention, Treatment, And/Or Recovery Of Opioid Drug Use
17. Resolution Authorizing Approval Of The Richland County Procurement Policy And Fee Schedule
18. Resolution Accepting A Donation From The Richland County Ambulance Association
19. Resolution Approving A Change Order To Edge Consulting Engineers, Inc. Contract
20. Resolution Approving County Wide Training And Development With The Lou Everett Group
21. Resolution Approving Codification Of The Richland County Rules Of The Board
22. Ordinance Adopting And Enacting A New Code Of Ordinances For Richland County
23. Resolution Approving Acceptance Of Grant From The Richland County Campus Foundation
24. Closed Session: The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85(1)(G): Conferring With Legal Counsel For The Governmental Body Who Is Rendering Oral Or Written Advice Concerning Strategy To Be Adopted By The Body With Respect To Litigation In Which It Is Or Is Likely To Become Involved: Informing Body Of New Litigation & OCR Complaint
25. Closed Session: The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85(1)(C): Considering Employment, Promotion, Compensation Or Performance Evaluation Data Of Any Public Employee Over Which The Governmental Body Has Jurisdiction Or Exercises Responsibility: County Administrator Annual Performance Review
26. Return To Open Session
27. Possible Action On Items From Closed Session
28. Correspondence
29. Future Agenda Items
30. Adjourn

## OCTOBER MEETING

October 29, 2024

Chair Turk called the meeting to order at 7:00 PM.

Roll Call: Roll call found the following members present: Supervisor(s) Steve Carrow, Mary Miller, Marty Brewer, Sandra Kramer, Richard McKee, Alayne Hendricks, Gary Manning, Mark Gill, Ingrid Glasbrenner, Michelle Harwick, Craig Woodhouse, David Turk, Chad Cosgrove, Bob Frank, Steve Williamson, Marc Couey, Julie Fleming, Robert Brookens, and Daniel McGuire. Members absent: Kerry Severson.

Lead Pastor Tim Ward of the Richland Center Free Methodist Church gave the Invocation.

County Clerk Kalish led the Pledge of Allegiance.

County Clerk Kalish confirmed the meeting had been properly noticed.

Motion by Brewer second by Kramer to approve agenda with addition of Public Comment and agenda item #25 stricken. Motion carried and the amended agenda declared approved.

Chair Turk asked if any member desired the minutes of the September 17, 2024 meeting and the September 24, 2024 meeting be read or amended. Hearing no motion to read or amend the minutes of both meetings, Chair Turk declared the minutes of the September 17, 2024 and September 24, 2024 meeting approved as published.

None present for Public Comment.

Chair Turk opened the Public Hearing for the proposed 2025 Richland County budget at 7:04 PM. Administrator Pesch reviewed and provided highlights from the 2025 budget. Supervisor McGuire asked about the contingency fund balance, Supervisor McKee asked about the mill rate, and Supervisor Fleming questioned the sales tax revenue. Chair Turk closed the Public Hearing for the proposed 2025 Richland County budget at 7:24 PM.

Resolution No. 24-71 adopting the Richland County Budget for 2025 was read by County Clerk Kalish. Motion by McKee second by Fleming that Resolution No. 24-71 be adopted. Motion carried and Resolution No. 24-71 declared adopted.

### **RESOLUTION NO. 24 - 71**

Resolution Adopting The Richland County Budget For 2025.

WHEREAS the County Board held the required public hearing on the proposed County budget for 2025 on October 29, 2024, and

WHEREAS the County Board has carefully considered the County budget for 2025 and is now ready to adopt the budget.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the 2025 budget includes revenues from the County sales tax in the estimated amount of \$1,500,000.00, and

BE IT FURTHER RESOLVED that the sum of \$10,341,005.79 be used and hereby is levied upon all taxable property in Richland County for County purposes for the year 2024, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE EXECUTIVE &  
FINANCE STANDING COMMITTEE  
(08 OCTOBER 2024)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

FOR            AGAINST

DEREK S. KALISH  
COUNTY CLERK

STEVE CARROW	X
STEVE WILLIAMSON	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	
MARC COUEY	X

DATED: OCTOBER 29, 2024

Ordinance No. 24-17 Amendment No. 604 to the Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Al Vignieri in the Town of Richland was read by County Clerk Kalish. Motion by McKee second by Gill that Ordinance No. 24-17 be adopted. Motion carried and Ordinance No. 24-17 declared adopted.

#### **ORDINANCE NO. 24 - 17**

Amendment No. 604 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Al Vignieri In The Town Of Richland.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 2.14-acre parcel belonging to Al Vignieri in the Town of Richland is hereby rezoned from Agricultural/Forestry (AF) to the Residential (R-1) District:

Being part of The SE 1/4 of The SW 1/4 of Section 2, T10 N, R1E, Town of Richland, Richland County, Wisconsin, to wit:

Commencing at the S 1/4 corner of said Section 2;  
thence N 00° 18' 36" E ALONG THE EAST LINE OF SAID SOUTHWEST QUARTER, 604.50';  
thence N 89° 41' 24" W, 19.47' TO THE POINT OF BEGINNING;  
thence S 32° 19' 47" W, 174.61';  
thence N 55° 54' 43" W, 411.35';  
thence N 00° 19' 55" E, 107.56';  
thence N 87° 32' 33" E, 324.58';  
thence S 28° 05' 29" E, 231.79' TO THE POINT OF BEGINNING.  
Containing 93,180 square feet or 2.14 acres, more or less.

3. This Ordinance shall be effective on Passage and Publication.

DATED: OCTBER 29, 2024  
PASSED: OCTOBER 29, 2024  
COMMITTEE  
PUBLISHED: NOVEMBER 7, 2024

ORDINANCE OFFERED BY THE NATURAL  
RESOURCES STANDING  
(07 OCTOBER 2024)

		FOR	AGAINST
DAVID TURK, CHAIR	ROBERT BROOKENS	X	
RICHLAND COUNTY	STEVE CARROW	X	
BOARD OF SUPERVISORS	JULIE FLEMING	X	
	MARK GILL	X	
	ALAYNE HENDRICKS	X	
	RICHARD MCKEE	X	
	CRAIG WOODHOUSE	X	
DEREK KALISH			
RICHLAND COUNTY CLERK			

Ordinance No. 24-18 Amendment No. 605 to the Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Rowen Wipperfurth in the Town of Orion was read by County Clerk Kalish. Motion by Couey second by Manning that Ordinance No. 24-18 be adopted. Motion carried and Ordinance No. 24-18 declared adopted.

**ORDINANCE NO. 24 - 18**

Amendment No. 605 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Rowen Wipperfurth In The Town Of Orion.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 23.66-acre parcel belonging to Rowen Wipperfurth in the Town of Orion is hereby rezoned from Agricultural/Forestry (AF) to the Agricultural/Residential (AR) District:

Being part of The SE 1/4 of The NE 1/4 of Section 3, T9 N, R1 E, Town of Orion, Richland County, Wisconsin, to wit:

Commencing at the E 1/4 corner of said Section 3, T9N R1E;  
thence N 00° 26' 25" W, 50.60' ON THE WEST LINE OF THE SOUTHEAST QUARTER TO A POINT IN THE CENTERLINE OF RICHLAND COUNTY RUNK HIGHWAY "O" AND THE POINT OF BEGINNING;

thence N 53° 01' 52" E, 339.79';

thence N 51° 42' 48" E, 559.99';

thence N 50° 29' 57" E, 332.06';

thence N 40° 55' 00" W, 213.00';

thence N 11° 18' 00" E, 59.8';

thence N 16° 58' 00" E, 155.50';

thence S 65° 45' 00" E, 376.30';

thence N 39° 49' 46" E, 131.89';

thence N 30° 37' 14" E, 101.15';

thence N 71° 55' 08" W, 351.65';

thence S 29° 29' 52" W, 112.00';

thence N 53° 35' 48" W, 1228.98';

thence S 00° 26' 25" E, 1905.71'; TO THE POINT OF BEGINNING.

Containing 1,030,629.6 square feet or 23.66 acres, more or less. Excepting therefrom Lot 1 of Richland County Certified Survey Map Number 1289 recorded September 3, 2024 in Volume 12 of Certified Survey Maps on Pages 29 and 30 as Document Number 339663.

3. This Ordinance shall be effective on Passage and Publication.

DATED: OCTBER 29, 2024  
PASSED: OCTOBER 29, 2024  
PUBLISHED: NOVEMBER 7, 2024

ORDINANCE OFFERED BY THE NATURAL  
RESOURCES STANDING COMMITTEE  
(07 OCTOBER 2024)

	FOR	AGAINST
DAVID TURK, CHAIR	X	
RICHLAND COUNTY	X	
BOARD OF SUPERVISORS	X	
	X	
	X	
	X	
	X	
	X	
	X	
	X	
	X	
	X	
	X	
DEREK KALISH		
RICHLAND COUNTY CLERK		

Ordinance No. 24-19 Amendment No. 606 to the Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Aaron Wallace in the Town of Forest was read by County Clerk Kalish. Motion by Cosgrove second by Couey that Ordinance No. 24-19 be adopted. Motion carried and Ordinance No. 24-19 declared adopted.

**ORDINANCE NO. 24 - 19**

Amendment No. 606 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Aaron Wallace In The Town Of Forest.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:
  - (a) Adequate public facilities to serve the development are present or will be provided.
  - (b) Provision of these facilities will not be an unreasonable burden to local government.
  - (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
  - (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
  - (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
  - (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
  - (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 10.81-acre parcel belonging to Aaron Wallace in the Town of Forest is hereby rezoned from Agricultural/Forestry (AF) to the Agricultural/Residential (AR) District:

Being part of The SE 1/4 of The SE 1/4 of Section 13, T12 N, R2W, Town of Forest, Richland County, Wisconsin, to wit:

Commencing at the S 1/4 corner of said Section 13;  
 thence N 01° 04' 34" W ALONG THE WEST LINE OF SAID SOUTHEAST QUARTER, 1635.13';  
 thence N 89° 04' 14" E, 2469.97' TO THE POINT OF BEGINNING;  
 thence S 56° 50' 55" W, 179.75' TO THE POINT OF CURVATURE OF A 700.00' RADIUS CURVE, CONCAVE TO THE SOUTHEAST;  
 thence SOUTHWESTERLY 91.97' ALONG SAID CENTERLINE AND THE ARC OF SAID CURVE, HAVING A CENTRAL ANGLE OF 07° 31' 41" AND A CHORD BEARING S 53° 05' 05" W, 91.91' TO A POINT OF COMPOUND CURVATURE WITH A 400.00' RADIUS CURVE, CONCAVE TO THE SOUTHEAST;  
 thence SOUTHWESTERLY 164.91' ALONG SAID CENTERLINE AND THE ARC OF SAID CURVE WITH A CENTRAL ANGLE OF 23° 37' 18" AND A CHORD BEARING S 37° 30' 35" W, 163.75' TO THE POINT OF TANGENCY OF SAID CURVE;  
 thence S 25° 41' 56" W, 50.74';  
 thence S 89° 07' 54" W, 226.75';  
 thence S 00° 03' 47" E, 51.69';  
 thence S 51° 03' 43" W, 40.30';  
 thence N 89° 19' 33" W, 55.16';  
 thence S 27° 54' 15" W, 1016.06';  
 thence S 01° 11' 34" E, 349.31';  
 thence S 89° 10' 39" W, 1311.98' TO THE POINT OF BEGINNING;  
 Containing 470,883.6 square feet or 10.81 acres, more or less.

3. This Ordinance shall be effective on Passage and Publication.

DATED: OCTOBER 29, 2024  
 PASSED: OCTOBER 29, 2024  
 PUBLISHED: NOVEMBER 7, 2024

ORDINANCE OFFERED BY THE NATURAL  
 RESOURCES STANDING COMMITTEE  
 (07 OCTOBER 2024)

		FOR	AGAINST
DAVID TURK, CHAIR	ROBERT BROOKENS	X	
RICHLAND COUNTY	STEVE CARROW	X	
BOARD OF SUPERVISORS	JULIE FLEMING	X	
	MARK GILL	X	
	ALAYNE HENDRICKS	X	
	RICHARD MCKEE	X	
	CRAIG WOODHOUSE	X	

DEREK KALISH  
 RICHLAND COUNTY CLERK

Ordinance No. 24-20 Amendment No. 607 to the Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to David Bristol in the Town of Dayton was read by County Clerk Kalish. Motion by Couey second by Woodhouse that Ordinance No. 24-20 be adopted. Motion carried and Ordinance No. 24-20 declared adopted.

**ORDINANCE NO. 24 - 20**

Amendment No. 607 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To David Bristol In The Town Of Dayton.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 0.946-acre parcel belonging to David Bristol in the Town of Dayton is hereby rezoned from Agricultural/Forestry (AF) to the Residential (R-1) District:

Being Lot 1 of Certified Survey Map Number 825, and part of The SW & NW ¼'s of The SW 1/4 of Section 36, and part of The SE ¼ of The SE ¼ of Section 35, all in T10 N, R1W, Town of Dayton, Richland County, Wisconsin, to wit:

Commencing at the SW corner of said Section 36;  
thence N 10° 52' 12" W, 196.73'; TO THE POINT OF BEGINNING  
thence N 00° 59' 32" W, 898.90';  
thence N 13° 10' 48" E, 121.41';  
thence N 89° 06' 35" E, 4.02';  
thence N 00° 59' 32" W, 192.96';  
thence N 89° 52' 28" E, 151.51';  
thence S 00° 48' 32" E, 190.94';  
thence S 27° 44' 18" W, 146.80' TO THE BEGINNING OF A TRAVERSE ALONG THE CENTERLINE OF COUNTY ROAD Y;



thence S 64° 49' 31" E, 43.73' TO THE BEGINNING OF A CURVE, CONCAVE TO THE WEST, HAVING A CENTRAL ANGLE 79° 47' 46", A RADIUS OF 220.86', AND WHOSE LONG CHORD BEARS S 07° 31' 26" W, 225.26';  
 thence 307.59' ALONG THE ARC OF SAID CURVE;  
 thence S 14° 58' 17" W, 138.22' TO THE BEGINNING OF A CUVE CONCAVE TO THE EAST, HAVING A CENTRAL ANGLE OF 16° 02' 15", A RADIUS OF 807.40', AND WHOSE LONG CHORD BEARS S 07° 31' 26" W, 225.26';  
 thence 226.00' ALONG THE ARC OF SAID CURVE TO THE BEGINNING OF A CURVE, CONCAVE TO THE WEST, HAVING A CENTRAL ANGLE OF 52° 12' 30", A RADIUS OF 213.10', AND WHOSE LONG CHORD BEARS S 25° 36' 38" W, 187.53';  
 thence 194.18' ALONG THE ARC OF SAID CURVE;  
 thence S 51° 42' 56" W, 142.03'; TO THE POINT OF BEGINNING.  
 Containing 41,205 square feet or 0.946 acres, more or less. Excepting therefrom Lot 1 of above legal description.

3. This Ordinance shall be effective on Passage and Publication.

DATED: OCTBER 29, 2024  
 PASSED: OCTOBER 29, 2024  
 PUBLISHED: NOVEMBER 7, 2024

ORDINANCE OFFERED BY THE NATURAL  
 RESOURCES STANDING COMMITTEE  
 (07 OCTOBER 2024)

		FOR	AGAINST
DAVID TURK, CHAIR	ROBERT BROOKENS	X	
RICHLAND COUNTY	STEVE CARROW	X	
BOARD OF SUPERVISORS	JULIE FLEMING	X	
	MARK GILL	X	
	ALAYNE HENDRICKS	X	
	RICHARD MCKEE	X	
	CRAIG WOODHOUSE	X	
DEREK KALISH			
RICHLAND COUNTY CLERK			

Ordinance No. 24-21 Amendment No. 608 to the Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Robert McConkey in the Town of Richland was read by County Clerk Kalish. Motion by Couey second by Manning that Ordinance No. 24-21 be adopted. Motion carried and Ordinance No. 24-21 declared adopted.

**ORDINANCE NO. 24 - 21**

Amendment No. 608 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Robert McConkey In The Town Of Richland.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.

- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 10.38-acre parcel belonging to Robert McConkey in the Town of Richland is hereby rezoned from Agricultural/Forestry (AF) to the Agricultural/Residential (AR) District:

Being part of The NW 1/4 of The SW 1/4 of Section 6, T10 N, R1E, Town of Richland, Richland County, Wisconsin, to wit:

Commencing at the W 1/4 corner of said Section 6;  
 thence S 01° 06' 55" W, 661.56' TO THE POINT OF BEGINNING;  
 thence N 89° 38' 10" E, 683.63';  
 thence S 00° 59' 02" W, 660.765';  
 thence S 89° 34' 22" W, 685.165';  
 thence N 01° 06' 55" E, 661.56'; TO THE POINT OF BEGINNING;  
 Containing 452,353 square feet or 10.38 acres, more or less.

3. This Ordinance shall be effective on Passage and Publication.

DATED: OCTBER 29, 2024  
 PASSED: OCTOBER 29, 2024  
 PUBLISHED: NOVEMBER 7, 2024

ORDINANCE OFFERED BY THE NATURAL  
 RESOURCES STANDING COMMITTEE  
 (07 OCTOBER 2024)

	FOR	AGAINST
DAVID TURK, CHAIR	X	
RICHLAND COUNTY	X	
BOARD OF SUPERVISORS	X	
ROBERT BROOKENS	X	
STEVE CARROW	X	
JULIE FLEMING	X	
MARK GILL	X	
ALAYNE HENDRICKS	X	
RICHARD MCKEE	X	
CRAIG WOODHOUSE	X	

DEREK KALISH  
 RICHLAND COUNTY CLERK

Ordinance No. 24-22 Amendment No. 609 to the Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Melvin Mishler in the Town of Henrietta was read by County Clerk Kalish. Motion by Manning second by McKee that Ordinance No. 24-22 be adopted. Motion carried and Ordinance No. 24-22 declared adopted.

**ORDINANCE NO. 24 - 22**

Amendment No. 609 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Melvin Mishler In The Town Of Henrietta.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 2.04-acre parcel belonging to Melvin Mishler in the Town of Henrietta is hereby rezoned from Agricultural/Forestry (AF) to the Residential (R-1) District:

Being part of The NE 1/4 of The NW 1/4 of Section 4, T12 N, R1E, Town of Henrietta, Richland County, Wisconsin, to wit:

Commencing at the N 1/4 corner of said Section 4;  
thence S 00° 54' 39" E, 835.00' TO THE POINT OF BEGINNING;  
thence S 00° 54' 39" E, 433.77';  
thence S 88° 31' 21" W, 224.20';  
thence N 04° 48' 23" E, 448.21';  
thence S 87° 43' 26" E, 179.82'; TO THE POINT OF BEGINNING;  
Containing 88,882 square feet or 2.04 acres, more or less.

3. This Ordinance shall be effective on Passage and Publication.

DATED: OCTBER 29, 2024  
PASSED: OCTOBER 29, 2024  
PUBLISHED: NOVEMBER 7, 2024

ORDINANCE OFFERED BY THE NATURAL  
RESOURCES STANDING COMMITTEE  
(07 OCTOBER 2024)

	FOR	AGAINST
DAVID TURK, CHAIR		
RICHLAND COUNTY		
BOARD OF SUPERVISORS		
ROBERT BROOKENS	X	
STEVE CARROW	X	
JULIE FLEMING	X	
MARK GILL	X	
ALAYNE HENDRICKS	X	
RICHARD MCKEE	X	
CRAIG WOODHOUSE	X	

DEREK KALISH  
RICHLAND COUNTY CLERK

Ordinance No. 24-23 Amendment No. 610 to the Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Melvin Mishler in the Town of Henrietta was read by County Clerk Kalish. Motion by Woodhouse second by Williamson that Ordinance No. 24-23 be adopted. Motion carried and Ordinance No. 24-23 declared adopted.

**ORDINANCE NO. 24 - 23**

Amendment No. 610 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Melvin Mishler In The Town of Henrietta.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 34.96-acre parcel belonging to Melvin Mishler in the Town of Henrietta is hereby rezoned from Agricultural/Forestry (AF) to the Agricultural/Residential (AR) District:

Being part of the NW 1/4 of Section 4, T12 N, R1E, Town of Henrietta, Richland County, Wisconsin, to wit:

EXCEPTING THEREFROM THE FOLLOWING:

Commencing at the N 1/4 corner of said Section 4;  
thence S 00° 54' 39" E, 835.00' TO THE POINT OF BEGINNING;  
thence S 00° 54' 39" E, 433.77';  
thence S 88° 31' 21" W, 224.20';  
thence N 04° 48' 23" E, 448.21';  
thence S 87° 43' 26" E, 179.82'; TO THE POINT OF BEGINNING;  
Containing 88,882 square feet or 2.04 acres, more or less.

AND;

The S 3/4 of the SE 1/4 of the NW 1/4 of Section 4, T12 N, R1E;  
thence the S 3/4 of the SW 1/4 of the NW 1/4 of Section 4, T12 N, R1E;

AND;

Commencing at the N 1/4 corner of said Section 4;  
thence S 00° 49' 24" E, 1562.45' TO THE POINT OF BEGINNING;  
thence S 00° 49' 24" E, 186.97';  
thence N 89° 51' 30" W, 2095.97';  
thence N 01° 32' 15" W, 187.02';  
thence S 89° 51' 30" E, 2098.30 TO THE POINT OF BEGINNING';  
Together containing 3,005,640 square feet or 69.00 acres, more or less.

AND;

Commencing at the N 1/4 of said Section 4;  
thence S 00° 49' 24" E, 610.50' FROM THE POINT OF BEGINNING;  
thence S 90° 00' 00" W, 1690.00';  
thence S 00° 00' 00" E, 947.64';  
thence N 89° 51' 30" W, 394.62';  
thence N 01° 32' 15" W, 623.60';  
thence N 83° 48' 48" E, 88.54';  
thence N 00° 00' 00" W, 854.33';  
thence N 89° 53' 23" E, 805.00';  
thence N 00° 00' 00" E, 66.00';  
thence N 89° 53' 23" E, 1199.55' TO THE POINT OF BEGINNING;  
Containing 1,485,396 square feet or 34.10 acres, more or less.

3. This Ordinance shall be effective on Passage and Publication.

DATED: OCTOBER 29, 2024  
PASSED: OCTOBER 29, 2024  
PUBLISHED: NOVEMBER 7, 2024

ORDINANCE OFFERED BY THE NATURAL  
RESOURCES STANDING COMMITTEE  
(07 OCTOBER 2024)

		FOR	AGAINST
DAVID TURK, CHAIR	ROBERT BROOKENS	X	
RICHLAND COUNTY	STEVE CARROW	X	
BOARD OF SUPERVISORS	JULIE FLEMING	X	
	MARK GILL	X	

ALAYNE HENDRICKS X  
RICHARD MCKEE X  
CRAIG WOODHOUSE X

DEREK KALISH  
RICHLAND COUNTY CLERK

Resolution No. 24-72 approving the Town of Ithaca's rezoning of a parcel belonging to John Herbst was read by County Clerk Kalish. Motion by Kramer second by McKee that Resolution No. 24-72 be adopted. Motion carried and Resolution No. 24-72 declared adopted.

**RESOLUTION NO. 24 – 72**

Resolution Approving The Town Of Ithaca's Rezoning Of A Parcel Belonging To John Herbst.

WHEREAS the usual way that zoning is accomplished in the unincorporated areas of counties in Wisconsin is for the county to adopt county-wide zoning and for the town boards that wish to do so elect to be covered by that zoning, but there is an alternate, seldom-used method whereby towns, with the permission of the county board, can adopt their own zoning ordinances, and

WHEREAS the Town of Ithaca is one of two towns in Richland County that has elected to have town zoning and Wisconsin Statutes, section 60.62(3) provides that the County Board must not only approve the Town's initial zoning ordinance and zoning maps but the County Board must also approve any rezonings before they become effective, and

WHEREAS representatives of the Town of Ithaca met recently with the Zoning and Land Information Committee and requested that the County Board approve the Town's rezoning of a parcel belonging to Thad and Mary Weldon from the Agricultural Zoning District to the Agricultural Residential Zoning District in the Town of Ithaca's Zoning Ordinance and the Natural Resource Committee has carefully considered this matter and is now recommending that the County Board approve this rezoning.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors in accordance with Wisconsin Statutes, section 60.62(3), that approval is hereby granted for rezoning the following-described 7.77 acre parcel from the Farmland Preservation District to the Commercial District in accordance with the Town of Ithaca's Zoning Ordinance:

Being part of The SE 1/4 of The SW 1/4 of Section 20, T10N, R2E, and The NE 1/4 of The NW 1/4 of Section 29, T10N, R2E, Town of Ithaca, Richland County, Wisconsin, to wit:

Commencing at the SW corner of said Section 20;  
thence S 88° 42' 22" E, 1323.75';  
thence S 88° 42' 22" E, 66.00' TO THE POINT OF BEGINNING;  
thence N 00° 135' 42" W, 101.55';  
thence N 77° 56' 11" E, 322.34';  
thence N 88° 16' 30" E, 114.00';  
thence N 89° 49' 22" E, 259.90';  
thence N 85° 39' 42" E, 566.06';  
thence S 00° 58' 54" E, 244.39';  
thence S 84° 11' 31" W, 570.38';  
thence S 72° 59' 38" W, 64.91';

thence S 48° 51' 02" W, 152.95';  
 thence S 85° 44' 17" W, 151.60';  
 thence N 51° 52' 00" W, 109.80';  
 thence N 52° 22' 23" W, 177.40';  
 thence N 87° 45' 00" W, 120.55';  
 thence N 20° 42' 32" W, 37.72' TO THE POINT OF BEGINNING.  
 Containing 338,609 square feet or 7.77 acres, more or less.

BE IT FURTHER RESOLVED that the Zoning Administrator shall send a copy of this resolution to the known Clerk of the Town of Ithaca.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE NATURAL  
 RESOURCE STANDING COMMITTEE  
 (7 OCTOBER 2024)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

FOR      AGAINST

DEREK S. KALISH  
 COUNTY CLERK

STEVE CARROW	X
JULIE FLEMING	X
MARK GILL	X
RICHARD MCKEE	X
ROBERT BROOKENS	X
CRAIG WOODHOUSE	X
ALAYNE HENDRICKS	X

DATED: OCTOBER 29, 2024

County Conservationist Cathy Cooper reported two petitions for zoning amendments have been received since the last County Board Session.

It was also reported that zero rezoning petitions have been recommended for denial by the Natural Resources Standing Committee.

Ordinance No. 24-24 approving an amendment to the Richland County Zoning Ordinance No. 5 was read by County Clerk Kalish. Motion by Fleming second by Manning that Ordinance No. 24-24 be adopted. Motion carried and Ordinance No. 24-24 declared adopted.

**ORDINANCE NO. 24 - 24**

Ordinance Approving An Amendment To The Richland County Zoning Ordinance No. 5.

The Richland County Board of Supervisors does hereby ordain that Section II.C.1.b.(3) of the Richland County Zoning Ordinance No. 5 is amended to read as follows:

- (3) Up to two (2) farm residences

BE IT FURTHER ORDAINED that this ordinance shall be effective upon its passage and publication.

DATED: OCTOBER 29, 2024  
PASSED: OCTOBER 29, 2024  
PUBLISHED: NOVEMBER 07, 2024

ORDINANCE OFFERED BY THE NATURAL  
RESOURCES STANDING COMMITTEE  
(07 OCTOBER 2024)

	FOR	AGAINST
DAVID TURK, CHAIR		
RICHLAND COUNTY		
BOARD OF SUPERVISORS		
ROBERT BROOKENS	X	
STEVE CARROW	X	
JULIE FLEMING	X	
MARK GILL	X	
ALAYNE HENDRICKS	X	
RICHARD MCKEE	X	
CRAIG WOODHOUSE	X	

DEREK KALISH  
RICHLAND COUNTY CLERK

Resolution No. 24-73 setting the fee for certain rezoning read by County Clerk Kalish. Motion by Gill second by Fleming that Resolution No. 24-73 be adopted. Discussion continued. Motion by Couey second by Williamson to strike “as described in [Cite to Ordinance]” from the resolution. Motion carried. Motion to adopt amended resolution carried and Resolution No. 24-73 declared adopted.

**RESOLUTION NO. 24 - 73**

Resolution Setting The Fee For Certain Rezoning.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the fee for the rezoning of parcels which are not new land division shall be set at \$125.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE NATURAL  
RESOURCES STANDING COMMITTEE  
(07 OCTOBER 2024)

RESOLUTION ADOPTED	FOR	AGAINST
DEREK S. KALISH		
COUNTY CLERK		
ROBERT BROOKENS	X	
STEVE CARROW	X	
MARK GILL	X	
ALAYNE HENDRICKS	X	
JULIE FLEMING	X	
RICHARD MCKEE	X	
CRAIG WOODHOUSE	X	

DATED: OCTOBER 29, 2024



Resolution No. 24-74 approving the Natural Resources Standing Committee applying for and accepting a lake monitoring and protection grant from the Wisconsin Department of Natural Resources was read by County Clerk Kalish. Motion by Manning second by Fleming that Resolution No. 24-74 be adopted. Motion carried with McGuire opposed and Resolution No. 24-74 declared adopted.

**RESOLUTION NO. 24 - 74**

Resolution Approving The Natural Resources Standing Committee Applying For And Accepting A Lake Monitoring And Protection Grant From The Wisconsin Department Of Natural Resources.

WHEREAS the Natural Resources Standing Committee and the County Conservationist, Ms. Cathy Cooper, have recommended that the Committee be granted authority to apply for a Lake Monitoring and Protection Grant from the Wisconsin Department of Natural Resources to pay for staff time and supplies relating to aquatic invasive species projects in the County, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for any department of County government to apply for and accept a grant.

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application;

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Natural Resources Standing Committee to apply for a Lake Monitoring and Protection Grant from the Wisconsin Department of Natural Resources in the amount of up to \$8560.00 to pay for staff time and supplies for aquatic invasive species projects in the County, and

BE IT FURTHER RESOLVED, that the Richland County Land Conservation Department will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorize and empowers the following employees to submit the following documents to the Wisconsin Department of Natural Resources for the financial assistance that may be available:

<u>Task</u>	<u>Title of Authorized Representative</u>
Sign and submit a grant application	County Conservationist
Enter into a grant agreement with the DNR	County Conservationist
Submit quarterly and/or final reports to the DNR to satisfy the grant agreement, as appropriate	County Conservationist
Submit reimbursement request(s) to the DNR no later than the date specified in the grant agreement	County Conservationist

BE IT FURTHER RESOLVED that there is no County match required for this grant and approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the County Conservationist, Ms. Cathy Cooper, is hereby authorized to sign on behalf of the County any documents needed to carry out this Resolution, and

BE IT FURTHER RESOLVED that the applicant will comply with all local, state and federal rules, regulations and ordinances relating to the project and the cost-share agreement, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE NATURAL RESOURCES STANDING COMMITTEE  
(07 OCTOBER 2024)

RESOLUTION ADOPTED	FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	X	
DATED: OCTOBER 29, 2024	X	
	X	
	X	
	X	
	X	
	X	

Administrator Pesch provided an update on the short-term borrowing and noted that the lender chosen was Community First Bank with an interest rate of 4.49% with loan amount of \$601,200. Administrator Pesch reported that the Tyler Technologies implementation is underway. Finance Director Erbs noted that the core user group is currently completing the required trainings, end-users will begin training soon, and full implementation is tentatively scheduled for the second quarter of 2025.

Attorney Andrew Phillips from Attolles Law presented and reviewed revisions to the Richland County Rules of the Board. Proposed revisions included Section 4.10 – Exclusion From Closed Session at Committee, Other Board or Commission Meetings, Section 2.11 – Board Relationship with Administrator, Department Heads, and Employees, Section 2.14 – Board Member Rules of Conduct, and Section 5.01 – Procedure for Enforcement. Resolution No. 24-75 approving revisions to the Richland County Rules of the Board was read by County Clerk Kalish. Motion by Manning second by Frank that Resolution No. 24-75 be adopted. Motion carried with Hendricks and Miller opposed and Resolution No. 24-75 declared adopted.

**RESOLUTION NO. 24 - 75**

Resolution Approving Revisions To The Richland County Rules Of The Board.

WHEREAS the Richland County Board of Supervisors revised and adopted a new set of Board Rules in March of 2024, and

WHEREAS it has been brought to the attention of the board that clarifications and additions would be beneficial to the overall understanding, functionality and application of said rules, and

WHEREAS changes and additions have been recommended by legal counsel to improve upon the Board rules as presented, and

WHEREAS the Executive & Finance Standing Committee has reviewed and approved the proposed revisions, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to accept the proposed revisions and adopt the revised Richland County Rules of the Board, and

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE EXECUTIVE & FINANCE STANDING COMMITTEE (28 OCTOBER 2024)	
AYES _____	NOES _____	FOR	AGAINST
RESOLUTION ADOPTED			
DEREK S. KALISH COUNTY CLERK			
DATED: OCTOBER 29, 2024			
		STEVE CARROW	X
		STEVE WILLIAMSON	
		GARY MANNING	
		MARK GILL	X
		INGRID GLASBRENNER	X
		DAVID TURK	X
		BOB FRANK	X
		MARC COUEY	X

Agenda Item #25 was stricken from the agenda.

Ordinance No. 24-25 adopting and enacting a new Code of Ordinances for Richland County was presented and reviewed by County Clerk Kalish. Motion by Carrow second by Glasbrenner to adopt and enact the new Code of Ordinances for Richland County. Discussion continued. Supervisor Frank and Sheriff Porter expressed concerns that Section 16 appeared to be incomplete and was missing the necessary information. Brief discussion regarding edits, timeline available to amend the section, and how to proceed followed. Motion by Brewer second by McKee to postpone indefinitely. Motion carried and Ordinance No. 24-25 was not declared adopted.

Resolution No. 24-76 accepting donations to the Symons Recreation Complex was read by County Clerk Kalish. Motion by Gill second by Glasbrenner that Resolution No. 24-76 be adopted. Motion carried and Resolution No. 24-76 declared adopted.

### **RESOLUTION NO. 24 - 76**

Resolution Accepting Donations To The Symons Recreation Complex.

WHEREAS the Symons Natatorium Board has reviewed and approved the acceptance of several donations from the Symons Foundation, and

WHEREAS the Symons Foundation is a steadfast and important community partner assisting Symons Recreation Center to become a more sustainable, inclusive and fiscally efficient facility, and

WHEREAS the Symons Foundation is offering to donate the following:

- refurbishing the Hwy 14 sign at Symons valued at \$4,600
- professional deep cleaning of Symons (one time) valued at \$1,850
- purchase of 4 inflatable water rafts for the swimming pool valued at \$5,547.95
- purchase of an A7xi Ascent Elliptical Trainer to replace older elliptical valued at \$3,000
- purchase of 2 swim suit water extractors to replace 2 older units valued at \$5,000

WHEREAS these funds will all be paid out of Symons Foundation Monies generated from donations, no County tax dollars will be utilized.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval to accept the above donations from the Symons Foundation is granted.

BE IT FURTHER RESOLVED that this resolution is effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE EXECUTIVE &  
FINANCE STANDING COMMITTEE  
(28 OCTOBER 2024)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

FOR            AGAINST

DEREK S. KALISH  
COUNTY CLERK

STEVE CARROW  
STEVE WILLIAMSON  
GARY MANNING

X

DATED: OCTOBER 29, 2024

MARK GILL  
INGRID GLASBRENNER  
DAVID TURK  
BOB FRANK  
MARC COUEY

X  
X  
X  
X  
X

*Approved by Symon's Natatorium Board on September 9, 2024*

Ordinance No. 24-26 prohibiting persons from engaging in obstreperous behavior with a motor vehicle was read by County Clerk Kalish. Motion by Manning second by Cosgrove that Ordinance No. 24-26 be adopted. Motion carried and Ordinance No. 24-26 declared adopted.

**ORDINANCE NO. 24 – 26**

**Disorderly Conduct with a Motor Vehicle Summary:** An Ordinance Prohibiting Persons From Engaging In Obstreperous Behavior With A Motor Vehicle.

The County may issue a citation for Disorderly Conduct with a Motor Vehicle to an individual if he or she engages in the following behavior:

Whoever, in a public or private place, engages in boisterous, unreasonably loud or otherwise disorderly conduct with a motor vehicle under circumstances in which the conduct tends to cause or provoke a disturbance is guilty of Disorderly Conduct with a Motor Vehicle.

“Motor vehicle” means a vehicle, including a combination of 2 or more vehicles or an articulated vehicle, which is self-propelled. “Motor vehicle” includes, without limitation, a snowmobile, an all-terrain vehicle, a utility terrain vehicle. “Motor vehicle” does not include an electric bicycle or an electric personal assistive mobility device, if it is being used for that purpose.

The minimum and maximum penalty for this citation shall be consistent with the Richland County forfeiture penalty structure.

DATED: OCTOBER 29, 2024  
PASSED: OCTOBER 29, 2024  
PUBLISHED: NOVEMBER 7, 2024

ORDINANCE OFFERED BY THE PUBLIC  
SAFETY STANDING COMMITTEE  
(04 OCTOBER 2024)

	FOR	AGAINST
DAVID TURK, CHAIR		
RICHLAND COUNTY		
BOARD OF SUPERVISORS		
GARY MANNING	X	
CHAD COSGROVE	X	
BOB FRANK	X	
JULIE FLEMING	X	
CRAIG WOODHOUSE		
DAVID TURK		
KERRY SERVERSON	X	

DEREK KALISH  
RICHLAND COUNTY CLERK

Ordinance No. 24-27 prohibiting persons from acting contemptuously with respect to the Circuit Court was read by County Clerk Kalish. Motion by Cosgrove second by Kramer that Ordinance No. 24-27 be adopted. Motion carried and Ordinance No. 24-27 declared adopted.

### ORDINANCE NO. 24 - 27

**Contempt of Court Summary:** An Ordinance Prohibiting Persons From Acting Contemptuously With Respect To The Circuit Court.

The County may issue a citation charging an individual with Contempt of Court if he or she engages in any of the following:

- (a) Misconduct in the presence of the court which interferes with a court proceeding or with the administration of justice, or which impairs the respect due the court;
- (b) Disobedience, resistance or obstruction of the authority, process or order of a court;
- (bm) Violation of any provision of s. [767.117 \(1\)](#);
- (br) Violation of an order under s. [813.1285 \(4\) \(b\) 2.](#);
- (c) Refusal as a witness to appear, be sworn or answer a question; or
- (d) Refusal to produce a record, document or other object.

The minimum and maximum penalty for this citation shall be consistent with the Richland County forfeiture penalty structure.

DATED: OCTOBER 29, 2024  
PASSED: OCTOBER 29, 2024  
PUBLISHED: NOVEMBER 7, 2024

ORDINANCE OFFERED BY THE PUBLIC  
SAFETY STANDING COMMITTEE  
(04 OCTOBER 2024)

		FOR	AGAINST
DAVID TURK, CHAIR	GARY MANNING	X	
RICHLAND COUNTY	CHAD COSGROVE	X	
BOARD OF SUPERVISORS	BOB FRANK	X	
	JULIE FLEMING	X	
	CRAIG WOODHOUSE		
	DAVID TURK		
	KERRY SERVERSON	X	

Resolution No. 24-77 approving the purchase and implementation of Microsoft Office 365 was read by County Clerk Kalish. Motion by Harwick second by Brewer that Resolution No. 24-77 be adopted. Motion carried and Resolution No. 24-77 declared adopted.

**RESOLUTION NO. 24 - 77**

Resolution Approving The Purchase And Implementation Of Microsoft Office 365.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Executive and Finance Committee that Richland County needs to update our Microsoft Office licensing to maintain security standards. Such implementation requires specialized consulting to ensure secure, efficient and resilient implementation, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the purchase of Office 365 Licensing from CDWG in the amount of \$69,435.66 and the implantation to be performed by Booz Allen at a cost not to exceed \$42,625.00, for a total cost not to exceed \$112,060.66, and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from the following sources \$66,000 from ARPA Funds from Health and Human Services and \$46,060.66 from remaining 2022 MIS CIP Budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION OFFERED BY THE EXECUTIVE &  
FINANCE STANDING COMMITTEE  
(08 OCTOBER 2024)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH	STEVE CARROW	X	
COUNTY CLERK	STEVE WILLIAMSON	X	
	GARY MANNING	X	

DATED: OCTOBER 29, 2024

MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	
MARC COUEY	X

Resolution No. 24-78 relating to an already obtained Snowmobile Alliance grant accessible to counties for snowmobile bridge replacement was read by County Clerk Kalish. Motion by Cosgrove second by Frank that Resolution No. 24-78 be adopted. Motion carried and Resolution No. 24-78 declared adopted.

**RESOLUTION NO. 24 – 78**

Resolution Relating To An Already Obtained Snowmobile Alliance Grant Accessible To Counties For Snowmobile Bridge Replacement.

WHEREAS the lowest bids were successfully obtained by Custom Manufacturing Inc. for the removal and replacement of a snowmobile bridge located on the east branch of Mill Creek.

WHEREAS the Richland County Public Works Standing Committee working with the Richland County Snowmobile Alliance and the Wisconsin DNR awards the bridge replacement, totaling \$65,900 to the lowest bidder of Custom Manufacturing for all work to be completed by 12/15/2024 and

WHEREAS this has been reviewed by the Public Works Standing Committee, and

WHEREAS funding for these projects have been made available from Snowmobile Trail Grants successfully awarded to Richland County with no match

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to complete the project as defined and submit for reimbursement once all work is completed.

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION  
AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE PUBLIC  
WORKS STANDING COMMITTEE  
(03 OCTOBER 2024)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	STEVE WILLIAMSON	X	
	DANIEL MCGUIRE	X	
	MARC COUEY		
DATED: OCTOBER 29, 2024	CHAD COSGROVE	X	
	GARY MANNING	X	
	STEVE CARROW	X	

Resolution No. 24-79 approving the Sheriff’s Office to sell surplus firearms to current certified law enforcement staff of the office was read by County Clerk Kalish. Motion by Cosgrove second by Glasbrenner that Resolution No. 24-79 be adopted. Discussion continued. Motion by McKee second by Frank to amend the WHEREAS section to remove “current members” and replace with “certified law enforcement staff” and to

amend the NOW THEREFORE BE IT RESOLVED section to remove “current members” and replace with “certified law enforcement staff”. Motion to amend carried and amended Resolution No. 24-79 declared adopted.

**RESOLUTION NO. 24 – 79**

Resolution Approving The Sheriff’s Office To Sell Surplus Firearms To Current Certified Law Enforcement Staff Of The Office.

WHEREAS the Public Safety Standing Committee and Sheriff Clay Porter have recommended to the County Board that the Sheriff’s Office be authorized to sell surplus firearms to staff members, and

WHEREAS there is no current rule regarding the sale of surplus firearms. The Public Safety Standing committee is recommending the Sheriff’s Office may sell surplus firearms to certified law enforcement staff of the Sheriff’s Office.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Sheriff’s Office to sell surplus firearms to certified law enforcement staff of the Sheriff’s Office staff.

BE IT FURTHER RESOLVED that proceeds from the sale of surplus firearms shall be deposited into the Sheriff’s New Equipment Line in order to help purchase replacement equipment, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE  
PUBLIC SAFETY STANDING COMMITTEE  
(04 OCTOBER 2024)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	BOB FRANK	X	
	DAVID TURK		
	GARY MANNING	X	
DATED: OCTOBER 29, 2024	JULIE FLEMING	X	
	CHAD COSGROVE	X	
	KERRY SEVERSON	X	
	CRAIG WOODHOUSE		

Resolution No. 24-80 approving the payment for a new K-9 and required training from donated funds was read by County Clerk Kalish. Motion by Kramer second by Harwick that Resolution No. 24-80 be adopted. Motion carried and Resolution No. 24-80 declared adopted.

**RESOLUTION NO. 24 – 80**

Resolution Approving The Payment For A New K-9 And Required Training From Donated Funds.

WHEREAS Rule 14 of the Rules of the Board requires that any expenditure in excess of \$10,000 must be approved by the County Board, and



WHEREAS the Public Safety Standing Committee has carefully considered this matter and is now recommending that the County Board approve the payment to Vohn Liche Kennels Inc.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Public Safety Standing Committee and the Sheriff to pay Vohn Liche Kennels Inc. in the amount of \$20,325.00, and

BE IT FURTHER RESOLVED that the total cost of carrying out this Resolution in the amount of shall be paid from the Richland County K-9 Fund, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE  
PUBLIC SAFETY STANDING COMMITTEE  
(04 OCTOBER 2024)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	BOB FRANK	X	
	DAVID TURK		
	GARY MANNING	X	
DATED: OCTOBER 29, 2024	JULIE FLEMING	X	
	CHAD COSGROVE	X	
	KERRY SEVERSON	X	
	CRAIG WOODHOUSE		

Resolution No. 24-81 approving termination of current billing contract with EMSMC was read by County Clerk Kalish. Motion by Gill second by Manning that Resolution No. 24-81 be adopted. Motion carried and Resolution No. 24-81 declared adopted.

**RESOLUTION NO. 24 - 81**

Resolution Approving Termination Of Current Billing Contract With EMSMC.

WHEREAS January 19<sup>th</sup> 2024 Richland County EMS entered into an ambulance billing contact with EMSMC, and

WHEREAS it was discovered EMSMC was not fulfilling their role in the contract and Richland County EMS was suffering financial harm due to this, and

WHEREAS Joint Ambulance Committee and Executive and Finance Committee have approved, and

WHEREAS Notice must be given on or by November 19, 2024, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval here authorized for the termination of EMSMC ambulance contract, and

BE IT FURTHER RESOLVED that this resolution shall be effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE EXECUTIVE &  
FINANCE STANDING COMMITTEE  
(10 SEPTEMBER 2024)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH  
COUNTY CLERK

STEVE CARROW  
STEVE WILLIAMSON

X

DATED: OCTOBER 29, 2024

GARY MANNING  
MARK GILL  
INGRID GLASBRENNER  
DAVID TURK  
BOB FRANK  
MARC COUEY

X

X

X

X

X

X

Resolution No. 24-82 approving an amendment to seven 2024 provider contracts for the Health and Human Services Department was read by County Clerk Kalish. Motion by Kramer second by Brewer that Resolution No. 24-82 be adopted. Motion carried with Woodhouse abstaining and Resolution No. 24-82 declared adopted.

**RESOLUTION NO. 24 - 82**

Resolution Approving An Amendment To Seven 2024 Provider Contracts For The Health And Human Services Department.

WHEREAS Rule 14 of the Rules of the Board provides that any contract entered into by the Department of Health and Human Services involving the expenditure more than \$50,000 either at one time or within the course of one year must be approved by the County Board, and

WHEREAS the Community and Health Services Committee has carefully considered this matter and is now presenting this resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the following amendments to the following contract:

With **Southwest Workforce Development Board** of Platteville, with the original contract being for \$120,000, amended to \$150,000 due to an increased need to provide contract employee services to Richland County Health and Human Services; and

With **Driftless Counseling LLC dba Trailhead Therapy and Mentoring** of Viroqua, with the original contract being for \$900,000, amended to \$1,500,000 due to an increased need for a variety of services to Comprehensive Community Services consumers in the Behavioral Health Services Unit; and

With **Northwest Counseling & Guidance Clinic** of Siren, with the original contract being for \$90,000, amended to \$150,000 due to an increased need for crisis intervention services and crisis clinical consultation for the Behavioral Health Services Unit; and

With **Roots Residential AFH, LLC** of Racine, with the original contract being for \$250,000, amended to \$325,000 due to an increased need for an adult family home for individuals being served by the Behavioral Health Services Unit; and

With **Red Maple Consulting Services, LLC** of Gays Mills, with the original contract being for \$150,000, amended to \$225,000 due to an increased need for a variety of services to Comprehensive Community Services consumers in the Behavioral Health Services Unit; and

With **You Are Enough Counseling, LLC** of Avoca, with the original contract being for \$100,000, amended to \$160,000 due to an increased need for a variety of services to Comprehensive Community Services consumers in the Behavioral Health Services Unit; and

With **Coulee Region Psychiatric Services, S.C** of Onalaska, with the original contract being for \$35,000, amended to \$50,000 due to an increased need for clinical/psychiatric consultation; and

BE IT FURTHER RESOLVED that the Community and Health Services Standing Committee is hereby authorized to amend any of the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tricia Clements, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE COMMUNITY & HEALTH  
SERVICES STANDING COMMITTEE  
(03 OCTOBER 2024)

RESOLUTION ADOPTED

FOR    AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARY MILLER	X
MARTY BREWER	X
SANDRA KRAMER	X
INGRID GLASBRENNER	X
MICHELLE HARWICK	X
DANIEL MCGUIRE	X

DATED: OCTOBER 29, 2024

Resolution No. 24-83 approving the 2025-2027 Richland County Aging Plan was read by County Clerk Kalish. Motion by Glasbrenner second by Williamson that Resolution No. 24-83 be adopted. Motion carried and Resolution No. 24-83 declared adopted.

**RESOLUTION NO. 24 - 83**

Resolution Approving The 2025-2027 Richland County Aging Plan.

WHEREAS every 3 years counties in Wisconsin are required to submit an Aging Plan for Older People to the Greater Wisconsin Agency on Aging Resources in order to remain eligible to receive State and Federal funds which will total \$178,575.00 for 2025, and

WHEREAS the proposed 2025-2027 Richland County Aging Plan has been the subject of numerous public listening sessions, public forums and a public hearing and the Aging/ADRC Advisory Committee as well

as the Health and Community Services Standing Committee have approved the Plan and County Board approval is also required, and

WHEREAS the Community and Health Services Standing Committee is presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the 2025-2027 Richland County Aging Plan, a copy of which is on file in the County Clerk’s office, is hereby approved, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION                      RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE COMMUNITY & HEALTH  
SERVICES STANDING COMMITTEE  
AYES\_\_\_\_\_                      NOES\_\_\_\_\_                      (03 OCTOBER 2024)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	MARY MILLER	X	
	MARTY BREWER	X	
	SANDRA KRAMER	X	
DATED: OCTOBER 29, 2024	INGRID GLASBRENNER	X	
	MICHELLE HARWICK	X	
	DANIEL MCGUIRE	X	

Resolution No. 24-84 relating to Richland County’s participation in a state program providing specialized transportation assistance was read by County Clerk Kalish. Motion by Kramer second by Fleming that Resolution No. 24-84 be adopted. Motion carried and Resolution No. 24-84 declared adopted.

**RESOLUTION NO. 24 - 84**

Resolution Relating To Richland County’s Participation In A State Program Providing Specialized Transportation Assistance.

WHEREAS Wisconsin Statutes, section 85.21 authorizes the Wisconsin Department of Transportation to make grants to Wisconsin counties for the purpose of assisting them in providing specialized transportation services to the elderly and the disabled, and

WHEREAS each grant must be matched with a local share of not less than 20% of the amount the grant and the Wisconsin Department of Transportation has allocated \$79,888 to Richland County for this program for 2025 so that, with a minimum 20% (\$15,978) matching contribution to be paid by Richland County for 2025, the total would be \$95,869, and

WHEREAS the County Board considers that the provision of specialized transportation services would improve the maintenance of human dignity and self-sufficiency of the elderly and disabled.

NOW THEREFORE. BE IT RESOLVED by the Richland County Board of Supervisors that the Richland County Department of Health and Human Services and its Director are hereby authorized to prepare

and submit to the Wisconsin Department of Transportation an application for assistance during 2025 under Wisconsin Statutes, section 85.21 in accordance with the requirements issued by the Department of Transportation, and

BE IT FURTHER RESOLVED that a sum of not less than \$15,978 of the amount budgeted for transportation funds for the Department of Health and Human Services’s Transportation Account in 2025 Richland County budget shall be used as the 20% matching County cost-share portion of this program for specialized transportation assistance, which County contribution will enable Richland County to receive the \$79,889 grant which has been allocated to Richland County for 2025 by the Wisconsin Department of Transportation, in accordance with Wisconsin Statutes, section 85.21, and

BE IT FURTHER RESOLVED that the Director of the Department of Health and Human Services, Ms. Tricia Clements, is hereby authorized to execute a State aid contract with the Wisconsin Department of Transportation under Wisconsin Statutes, section 85.21 on behalf of Richland County, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE COMMUNITY & HEALTH  
SERVICES STANDING COMMITTEE  
(03 OCTOBER 2024)

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARY MILLER	X
MARTY BREWER	X
SANDRA KRAMER	X
INGRID GLASBRENNER	X
MICHELLE HARWICK	X
DANIEL MCGUIRE	X

DATED: OCTOBER 29, 2024

Resolution No. 24-85 approving the purchase of new network switches for Pine Valley Community Village was read by County Clerk Kalish. Motion by Gill second by Cosgrove that Resolution No. 24-85 be adopted. Motion carried and Resolution No. 24-85 declared adopted.

**RESOLUTION NO. 24 – 85**

Resolution Approving The Purchase Of New Network Switches For Pine Valley Community Village.

WHEREAS, Pine Valley network switches are nine years old and were end of life in October of 2024, and

WHEREAS, fund 61 are available for the cost to replace the switches, and

WHEREAS, a quote of \$28,023.37 was obtained from JComp Technologies, and

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that approval is hereby granted for the purchase of new network switches for Pine Valley Community Village, and

BE IT FURTHER RESOLVED, the quote received from JComp Technologies in the amount of \$28,023.37 is accepted and the cost will be covered by Pine Valley Community Village Fund 61, and

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE EXECUTIVE &  
FINANCE STANDING COMMITTEE  
(28 OCTOBER 2024)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

FOR            AGAINST

DEREK S. KALISH  
COUNTY CLERK

STEVE CARROW  
STEVE WILLIAMSON  
GARY MANNING

X

DATED: OCTOBER 29, 2024

MARK GILL  
INGRID GLASBRENNER  
DAVID TURK  
BOB FRANK  
MARC COUEY

X  
X  
X  
X  
X

No appointments were made to any Board, Committee, or Commission.

A correspondence from the Town of Buena Vista was noted.

Supervisor Hendricks asked when the filling and of the County Board vacancy for District #6 would occur and Chair Turk stated that it would be on the agenda for November 2024.

Motion by Manning second by Kramer to adjourn. Motion carried and meeting adjourned at 9:05 PM.

STATE OF WISCONSIN )  
                                  )SS  
COUNTY OF RICHLAND)

I, Derek S. Kalish, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the meeting held on the 29<sup>th</sup> day of October, 2024.



Derek S. Kalish  
Richland County Clerk

*Note: Published minutes are unapproved until approved at next regularly scheduled County Board meeting. Resolutions and meeting packet materials can be found by accessing the following link:  
<https://administrator.co.richland.wi.us/minutes/county-board/>*

Mr. Derek S. Kalish  
Richland County Clerk  
Post Office Box 310  
Richland Center, WI 53581

Larry Engel  
26328 Morris Valley Road  
Richland Center, WI 53581

September 21, 2024

Dear Mr. Kalish,

I am writing to express interest in serving as the Supervisor for District 6, a seat currently vacant. I would welcome serving on the Richland County Board of Supervisors.

Currently I serve as the Pastor for Five Points Lutheran Church and have had that privilege since 2003. I have a 30 plus year history of involvement in Richland County serving in leadership within organizations such as Star Spangled Celebration, the Richland Community Food Pantry, A Child's Place Homeless Shelter, Southwest Partners, Richland County Ministerial Association, Richland County Economic Development, Richland Hospital Ethics Committee, Neighborhood Housing Services, and others.

Prior to joining Five Points Lutheran I served as an Associate Professor at Edgewood College in Madison from 1992-2003. Here are some relevant courses taught that apply to Richland County. "Dane County Democracy" was a course that I co-taught with then County Board Chair Kevin Kesterson. The course became a popular offering as we explored all aspects of County Government and Services. Other relevant courses include Ethics, Democracy and Ethics, and Religion and Ethics.

Currently, I serve on two Richland County Committees, the Aging and Disability Resources Commission and the Criminal Justice Coordinating Committee.

I would be happy to provide further information and references. Thank you for your consideration, time, attention, and service to Richland County.

Sincerely



Larry Engel

RECEIVED

SEP 24 2024

DEREK S. KALISH  
RICHLAND COUNTY CLERK

RECEIVED

OCT 25 2024

25OCT2024

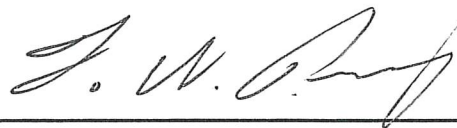
DEREK S. KALISH  
RICHLAND COUNTY CLERK

My name is Thomas W. Perry. I am interested in being appointed as a County Board Supervisor representing District 6. I have been a Richland County resident since my birth in 1959. I now own our family farm in section 26 of Rockbridge Township. I have served in the US Navy. I am a retired Richland County employee, I worked at Pine Valley for 15 years. For ten years I served as the Chief Election Inspector for Rockbridge Township. I have also served on the Rockbridge Township Zoning Board for a number of years. I am an active member in various local Veterans Organizations and serve on our Local Veterans Honor Guard. Thank you for your consideration.

Tom Perry

26114 Steamboat Hollow

Thomas W. Perry



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## Richland County Committee Agenda Item Cover

**Agenda Item Name:** Approve New Comprehensive Community Services (CCS) Coordination Committee Membership List

<b>Department:</b>	HHS	<b>Presented By:</b>	Tricia Clements
<b>Date of Meeting:</b>	December 10, 2024	<b>Action Needed:</b>	County Administrator recommendation and County Board approval
<b>Disclosure:</b> <small>Open or Closed</small>	Open Session	<b>Authority:</b>	Board Rule
<b>Date submitted:</b>	October 25, 2024	<b>Referred by:</b>	CCS Coordination Committee

**Recommendation and/or action language:** Appoint the following new membership list to the Comprehensive Community Services (CCS) Coordination Committee, and forward the recommendation onto the County Administrator for review and submission to the County Board for approval.

<i>Member's Name</i>	<i>First Appointed</i>	<i>Representing</i>
Laurie Couey	12/10/2024	HHS – Behavioral Health Services Supervisor
Kiah Holtzman	12/10/2024	HHS- Staff
William Miles	12/10/2024	HHS-Staff
Megan Johnson	12/10/2024	Consumer

**Background:** The CCS Coordination Committee is responsible for reviewing the annual Quality Improvement Plan and the Comprehensive Community Services Plan for Richland County CCS Programming. The Comprehensive Community Services Coordination Committee reviews changes to policies and practices related to CCS Services in Richland County.

In an effort to increase attendance at the committee meetings, Health & Human Services began offering per diems and mileage reimbursement to committee members in early 2022. These meetings are held at least quarterly and are a requirement of the CCS Program. Meeting agendas and minutes are recorded and will be offered to the County Clerk’s Office.

**Attachments and References:**

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**Financial Review:** A \$30.00 meeting per diem plus mileage would be paid to committee members.

X	In adopted budget	Fund Number	
	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

**Approval:**

**Review:**

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Administrator, or Elected Office (if applicable)

**ORDINANCE NO. 24 - 28**

Amendment No. 611 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Joseph And Edna Hochstetler In The Town Of Akan.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 18.06-acre parcel belonging to Joseph and Edna Hochstetler in the Town of Akan is hereby rezoned from Illegal Non-Conforming to the Agricultural/Residential (AR) District:

Being of the South 1/2 of the SW 1/4 of the NW 1/4 of Section 4, and the South 1/2 of the SE 1/4 of the NW 1/4 of Section 4, all in township T10 N, R2 W, Town of Akan, Richland County, Wisconsin,  
Excepting:

The South 1/2 of the SW 1/4 of the NW 1/4 of Section 4 T10 N, R2 W Richland County, Wisconsin, lying Westerly of Elderberry Drive

3. This Ordinance shall be effective on Passage and Publication.

DATED: NOVEMBER 19, 2024  
PASSED: NOVEMBER 19, 2024  
PUBLISHED: NOVEMBER 28, 2024

ORDINANCE OFFERED BY THE NATURAL  
RESOURCES STANDING COMMITTEE  
(04 NOVEMBER 2024)

		FOR	AGAINST
DAVID TURK, CHAIR	ROBERT BROOKENS	X	
RICHLAND COUNTY	STEVE CARROW	X	
BOARD OF SUPERVISORS	JULIE FLEMING	X	
	MARK GILL	X	
	ALAYNE HENDRICKS	X	
	RICHARD MCKEE	X	
	CRAIG WOODHOUSE		

DEREK KALISH  
RICHLAND COUNTY CLERK

**ORDINANCE NO. 24 - 29**

Amendment No. 612 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Mark And Julie Luther In The Town Of Forest.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 6.93 acre parcel belonging to Mark and Julie Luther in the Town of Forest is hereby rezoned from Agricultural/Forestry (AF) to the Agricultural/Residential (AR) District:

Being part of The NE 1/4 of The SE 1/4 of Section 20, and The NW ¼ of the SW ¼ of Section 21, all part of T12 N, R2W, Town of Forest, Richland County, Wisconsin, to wit:

Commencing at the E 1/4 corner of said Section 20;  
 thence S 01° 38' 42" E, 275.44';  
 thence S 71° 06' 00" W, 250.05' to the point of a 1112.92' radius curve;  
 thence 144.16' along said curve, and whose chord bears S 74° 48' 39" W, 407.41';  
 thence S 88° 00' 42" E, 379.63' to the point of beginning;  
 AND;  
 Tax parcel number 012-2132-1000 in the NW ¼ of the SW ¼ of Section 21;  
 Containing 301,870.8 square feet or 6.93 acres, more or less.

3. This Ordinance shall be effective on Passage and Publication.

DATED: NOVEMBER 19, 2024  
 PASSED: NOVEMBER 19, 2024  
 PUBLISHED: NOVEMBER 28, 2024

ORDINANCE OFFERED BY THE NATURAL  
 RESOURCES STANDING COMMITTEE  
 (04 NOVEMBER 2024)

		FOR	AGAINST
DAVID TURK, CHAIR	ROBERT BROOKENS	X	
RICHLAND COUNTY	STEVE CARROW	X	
BOARD OF SUPERVISORS	JULIE FLEMING	X	
	MARK GILL	X	
	ALAYNE HENDRICKS	X	
	RICHARD MCKEE	X	
	CRAIG WOODHOUSE		

DEREK KALISH  
 RICHLAND COUNTY CLERK

**RESOLUTION NO. 24 - 86**

Resolution Approving The Purchase Of New Computers/Laptops/Monitors for Health and Human Services Staff.

WHEREAS, Health and Human Services aims to purchase new computers on a rotating basis, and

WHEREAS, prior to the end of 2024, 12 laptop computers, 2 desktop computers, 10 monitors, and accessories will need to be purchases, and

WHEREAS, a quote of \$22,003.50 was obtained for the purchase of these items, and

WHEREAS, ARPA funds, MAT grant funds, and ADRC carryover funds will be use for the cost of the items.

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that approval is hereby granted for the purchase of 12 laptop computers, 2 desktop computers, 10 monitors, and accessories for Health and Human Services Staff, and

BE IT FURTHER RESOLVED, the quote received in the amount of \$22,003.50 is accepted and the cost will be covered by ARPA funds, MAT grant funds, and ADRC carryover funds, and

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE COMMUNITY & HEALTH  
SERVICES STANDING COMMITTEE  
(07 NOVEMBER 2024)

RESOLUTION \_\_\_\_\_

FOR    AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARY MILLER	X
MARTY BREWER	
SANDRA KRAMER	X
INGRID GLASBRENNER	X
MICHELLE HARWICK	
DANIEL MCGUIRE	X

DATED: NOVEMBER 19, 2024

**RESOLUTION NO. 24 - 87**

Resolution Awarding Opioid Settlement Fund Grants To Applicants Providing For The Prevention, Treatment, And/Or Recovery Of Opioid Drug Use.

WHEREAS Richland County non-profit organizations and those that serve Richland County Residents may submit applications for Opioid Settlement Fund Grants twice a year to be reviewed by the Opioid Settlement Committee, with recommendations to be presented to the Community and Health Services Committee and full County Board for approval, and

WHEREAS awards will generally be between \$1,000 and \$25,000 and projects can be renewed annually if funding allows and reporting requirements have been met, and

WHEREAS two applications meeting the grant requirements have been reviewed by the Opioid Settlement Committee and Community Health Services Committee and are being presented to the County Board for approval.

NOW THEREFORE. BE IT RESOLVED by the Richland County Board of Supervisors that the Richland County Department of Health and Human Services is hereby authorized to award Opioid Settlement Fund Grants to the following:

**Richland County Treatment Court** in the amount of \$5,000 for prevention efforts, treatment and recovery efforts and to connect people to resources and expanding resources; and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE COMMUNITY & HEALTH  
SERVICES STANDING COMMITTEE  
(07 NOVEMBER 2024)

RESOLUTION \_\_\_\_\_

FOR    AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARY MILLER	X
MARTY BREWER	
SANDRA KRAMER	X
INGRID GLASBRENNER	X
MICHELLE HARWICK	
DANIEL MCGUIRE	X

DATED: NOVEMBER 19, 2024

**RESOLUTION NO. 24 - 88**

A Resolution Authorizing Approval Of The Richland County Procurement Policy And Fee Schedule.

WHEREAS the Board of Supervisors of Richland County is tasked with the responsible management of taxpayer dollars and ensuring expenditures adhere to statutory guidelines and best practices

WHEREAS the County Board, County Administrator and Finance Director have determined that the County requires a Procurement Policy and Fee Schedule.

WHEREAS this policy will ensure responsible financial practices are consistent across all County departments and will follow appropriate statutory guidance and financial best practices;

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the county adopts the Richland County Procurement Policy and Fee Schedule.

BE IT FURTHER RESOLVED that this Resolution is effective upon its passage and publication

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE EXECUTIVE &  
FINANCE STANDING COMMITTEE  
(12 NOVEMBER 2024)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

FOR            AGAINST

DEREK S. KALISH  
COUNTY CLERK

STEVE CARROW	X
STEVE WILLIAMSON	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	X
MARC COUEY	X

DATED: NOVEMBER 19, 2024

DRAFT

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RICHLAND COUNTY  
PROCUREMENT ORDINANCE

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## I. GENERAL PROVISIONS

### A. Title.

Procurement, purchasing, and transfer of excess county property ordinance for Richland County, Wisconsin.

### B. Statutory Authority.

This chapter is adopted pursuant to the authority of the Richland County Board of Supervisors under Wis. Stat. §§ 59.51, 59.52(29), and 66.0901.

### C. Purpose.

The intent of this procurement ordinance (this "Procurement Ordinance") is to provide a framework to the Richland County (the "County") officials and employees to efficiently and effectively operate within applicable state and federal statutory requirements related to the County's activities and processes of purchasing, contracting, and grant procedures.

It is the County's objective to conduct purchasing of goods and services in the most professional, ethical, legal, economical, and efficient manner possible, and to enhance the public confidence in the integrity and transparency of the County's practices in contract and grant procedures.

This Procurement Ordinance applies to all procurement procedures for all departments and offices of the County, unless otherwise stated herein or in an ordinance or resolution duly adopted by the Richland County Board of Supervisors. All applicable federal and state laws and regulations ("Applicable Procurement Laws") relating to public purchasing and contracting supersede this Procurement Ordinance .

### D. Exceptions.

Notwithstanding anything in this Procurement Ordinance to the contrary, this Procurement Ordinance does not apply to highway contracts which the county highway committee or the county highway commissioner is authorized by law to let or make.

## II. DEFINITIONS

In this chapter:

"Board" shall mean the Richland County Board of Supervisors.

"Contract" shall mean, collectively, Equipment Contracts, Public Contracts, and Professional Services Contracts.

"Equipment Contract" means an agreement entered into by the County for purchase of supplies or materials that are not earmarked for inclusion in a project of public work, or equipment or the rental thereof.

"Grant Agreement" means a written contract between two parties, through which the grantor gives a sum of money to the grantee on the condition that the grantee uses the money for specific purposes of the grant, often to benefit a third party that is not a party to the grant agreement.

"Joint Powers Agreement" means, to the extent authorized under Wis. Stat. § 66.0301, a written contract between a municipality (as such term is defined in Wis. Stat. § 66.0301(1)(a)) and one or more other municipalities, to jointly exercise any power common to them; or an agreement between one or more municipalities where one municipality performs a service or activity on behalf of another municipality.

"Professional Service Contract" means a contract for services that are intellectual in character, including, without limitation, management information systems, information technology, architectural, engineering, medical, auditing, legal, real estate, consulting, analysis, evaluation, planning, programming, or recommendation, and results in the production of a report or the completion of a task. Professional service contracts do not include the provision of supplies or materials.

"Public Contract" means a contract for the construction, execution, repair, remodeling or improvement of a public work or building or for the furnishing of supplies or material of any kind, proposals for which are required to be advertised for by law.

### III. CONFLICT OF INTEREST

No employee, officer, or agent of the County may use his or her public position or office to obtain financial gain or anything of substantial value for the private benefit of himself or herself or his or her immediate family, or for an organization with which he or she is associated.

No employee, officer, or agent of the County may participate in the selection, award or administration of a contract if he or she has a real or apparent conflict of interest. Such conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an organization considered for a contract.

The officers, employees, and agents of Richland County may neither solicit nor accept gratuities, favors, or anything of monetary value from any contractors or subcontractors or any potential contractors or subcontractors.

For purposes of this Section, the term "immediate family" means (a) an individual's spouse; and (b) an individual's relative by marriage, lineal descent or adoption who receives, directly or indirectly, more than one-half of his or her support from the individual or from whom the individual receives, directly or indirectly, more than one-half of his or her support.

### IV. AUTHORITY LEVELS

#### A. Approval by Department Heads or designees.

1. Equipment Contracts for which the estimated cost is less than \$25,000 may be approved and signed by the Department Head (or the Department Head's designee) when funds for the Equipment Contract are included within the County budget or Capital Improvement Program (CIP). When funds are not included in the County budget or Capital Improvement Program, such Equipment Contract requires approval by the County Administrator.

2. Public Contracts for which the estimated cost is less than \$50,000 may be approved and signed by the Department Head (or the Department Head's designee) when funds for the Public Contract are included within the County budget or Capital Improvement Program. When funds are not included in the County budget or Capital Improvement Program, such Public Contract requires approval by the County Administrator.
3. Amendments and/or Change Orders for Equipment Contracts for which the estimated cost is less than \$10,000, or for Public Contracts for which the estimated cost is less than \$50,000, or less than 10% of the total contract amount, whichever is greater, may be approved and signed by the Department Head (or the Department Head's designee).
4. Professional Service Contracts for which the estimated cost is less than \$ 25,000 may be approved and signed by the Department Head (or the Department Head's designee) when funds for the contract are included within the County budget. When funds are not included in the County budget or Capital Improvement Program, such Professional Service Contract requires approval by the County Administrator.

**B. Approval by County Administrator or designee**

1. Equipment Contracts for which the estimated cost is between \$25,000 and \$100,000 may be approved and signed by the County Administrator (or the County Administrator's designee) when the funds for the Equipment contract are included within the County budget or Capital Improvement Program. When funds are not included in the County budget or Capital Improvement Program, such Equipment Contract requires approval by the Board.
2. Public Contracts for which the estimated cost is between \$50,000 and \$100,000 may be approved and signed by the County Administrator (or the County Administrator's designee) when the funds for the Public Contract are included within the County budget or Capital Improvement Program. When funds are not included in the County budget or Capital Improvement Program, such Public Contract requires approval by the Board.
3. Professional Service Contracts for which the estimated cost is between \$25,000 and \$100,000 may be approved and signed by the County Administrator (or the County Administrator's designee) when funds for the Professional Service Contract are included within the County budget. When funds are not included in the County budget, such Professional Services Contract requires approval by the Board
4. Professional Service Contracts for the maintenance of computer hardware or software may be approved and signed by the County Administrator, regardless of the value of the contract, when funds for the contract are included in the budget.
5. For new grants which the County must make specific application and will not be used to increase the number of County employees (whether full time employees or limited term employees), sufficient information should be provided and discussed with the County Administrator prior to accepting a grant. For grants greater than \$100,000, or resulting in

additional employees, acceptance of the grant requires approval by the Board. Copies of new grant agreements should also be sent to the Department of Finance.

6. Amendments or Change Orders for Equipment Contracts for which the estimated cost is equal to or greater than \$10,000, or for Public Contracts for which the estimated cost is equal to or greater than \$50,000, or 10% of the total contract amount, whichever is greater, may be approved by the County Administrator. Additional payment and performance bonds should also be considered if previously required.

### C. County Board Action

Except as otherwise explicitly provided herein, Equipment Contracts, Public Contracts, and Professional Services Contracts for which the estimated cost is greater than \$100,000 may only be approved by the Board.

Contracts for which the estimated costs is greater than \$50,000, but less than \$100,000, and for which funds are not included within the County budget or Capital Improvement Program require approval of the Board.

All new Joint Powers Agreement are required to be approved by the Board.

## V. COMPETITIVE BIDDING PROCESS

All County procurement and contracting for Equipment Contracts and Public Contracts shall be competitively bid in accordance with this Section V; provided, however, that to the extent of a conflict between this Section V and the Wisconsin Statutes, particularly Wis. Stat. §§ 59.52(29) and 66.0901, the Wisconsin Statutes shall control. Professional Service Contracts are not required to be competitively bid.

### A. Competitive requirements based on dollar amount of contract for Equipment Contracts

All Equipment Contracts shall be let pursuant to this Section; provided, however, that the requirements of this Section may be waived by the County Administrator if the County Administrator, in his or her sole discretion, finds and determines that the requirements of this Section are not practical or otherwise in the best interest of the County.

#### 1. Equipment Contracts in value of up to \$25,000

An Equipment Contract for which the estimated cost does not exceed \$25,000 shall be made either:

- (i) Upon quotation; provided that:
  - a. The county shall have received at least two quotations; and
  - b. Such quotations shall be kept on file for a period of at least 1 year,
- or
- (ii) In the open market

#### 2. Equipment Contracts between \$25,000 and \$175,000

An Equipment Contract for which the estimated cost is between \$25,000 and \$175,000, shall be made either upon:

- (i) Sealed competitive bids pursuant to Wis. Stat. § 66.0901(1)(c); or

- (ii) Quotation, provided that:
  - a. The County shall have received two or more quotations for the purchase or sale;
  - b. The Equipment Contract shall be let to the lowest responsible bidder; and
  - c. All quotations obtained shall be kept on file for a period of at least one year.

### 3. Equipment Contracts greater than \$175,000.

An Equipment Contract for which the estimated cost is in excess of \$175,000 shall be made upon sealed competitive bids. Bids shall be solicited by giving a class 2 notice under Wis. Stat. ch. 985. Alternatively, the County may elect to post the notice in accordance with Wis. Stat. § 985.02(2).

## B. Competitive requirements based on dollar amount of contract for Public Contracts

### 1. Public Contracts in value of less than \$5,000.

A Public Contract for which the estimated cost is less than \$5,000, shall be made either:

- (i) Upon quotation; provided that:
  - a. The county shall have received at least two quotations; and
  - b. Such quotations shall be kept on file for a period of at least 1 year,or
- (ii) In the open market.

The requirements of this Subsection may be waived by the County Administrator if the County Administrator, in his or her sole discretion, finds and determines that the requirements of this Subsection are not practical or otherwise in the best interest of the County.

### 2. Public Contracts in value between \$5,000 and \$25,000.

For any Public Contract for which the estimated cost is between \$5,000 and \$25,000, the Board shall either (i) give a class 1 notice under Wis. Stat. ch. 985 before the County contracts for the work or (ii) shall contract with a person qualified as a bidder under Wis. Stat. § 66.0901 (2). For purposes of the foregoing, the Board hereby delegates its authority to the County Administrator and the Department Heads to the extent of their authority under Section IV of this Procurement Ordinance.

### 3. Public Contracts in value in excess of \$25,000.

A Public Contract for which the estimated cost exceeds \$25,000 shall be let and entered into pursuant to Wis. Stat. § 66.0901, except that the Board may by a three-fourths vote of all the members entitled to a seat provide that any class of public work or any part thereof may be done directly by the County without submitting the same for bids.

## C. Exceptions to Competitive Purchases

### 1. Cooperative Purchasing

The County may also participate in cooperative purchasing arrangements pursuant to Wis. Stat. §§ 16.73 and 66.0301. For an Equipment Contract estimated to exceed \$25,000, the County must consider the availability, price and quality of supplies, materials, or equipment available through the

Wisconsin Department of Administration's cooperative purchasing venture before purchasing through another source.

If the County does not utilize the state's cooperative purchasing venture, it may contract for the purchase of supplies, materials, or equipment without regard to the competitive bidding requirements of this Section if the purchase is through a national municipal association's purchasing alliance or cooperative created by a Joint Powers Agreement that purchases items from more than one source on the basis of competitive bids or competitive quotations.

## 2. Professional Services Contracts

An agreement of a professional nature creates a different relationship than normally exists in a buyer-seller transaction. The purchasing protocol needs to take into consideration qualifications, competency, character, availability and mutual trust. For these reasons, such Professional Service Contracts may use a non-competitive procurement process when selecting providers.

## 3. Emergency Purchases

### A. Declared Emergencies by the Governor.

Pursuant to Wis. Stat. § 323.15(4), the County's head of emergency management may, on behalf of the County, contract with any person to provide equipment and services on a cost basis to be used to respond to a disaster, or the imminent threat of a disaster during a state of emergency declared by the governor.

### B. Damage or Threatened Damage to Public Facilities.

The provisions of Section V of this Procurement Ordinance are not mandatory for the repair or reconstruction of public facilities when damage or threatened damage thereto creates an emergency, as determined by resolution of the Board, in which the public health or welfare of the County is endangered. Whenever the Board by majority vote at a regular or special meeting determines that an emergency no longer exists, this Subsection no longer applies.

### D. Authority of the County Administrator.

Notwithstanding any provision of this Procurement Ordinance to the contrary, the County Administrator, upon finding that an emergency procurement is necessary, may authorize an emergency procurement from the most practicable source, as determined by the County Administrator; provided, however, that nothing in this Section authorizes the County Administrator to waive the competitive bid requirements of Section V.B. of this Procurement Ordinance unless specifically authorized thereunder. The County Administrator shall report any emergency procurement to the Board as soon as practical.

## VI. CONTRACT PROVISION

### A. General

All contractual agreements (new contracts and contracts at renewal times) must be read and understood to be certain that the obligations and expectations of each party are clearly identified in the agreement.

Contracts approved by the Board should have two signature lines for: Chair of Board, County Administrator or applicable Department Head.

The County will maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Contracts must conform to all Applicable Procurement Laws. If there is a discrepancy between this Procurement Ordinance and any Applicable Procurement Laws, the Applicable Procurement Laws govern.

All contracts for which the estimated cost exceeds \$5,000 shall be approved as to content, form, substance, and execution by the office of the corporation counsel or such other counsel as may be retained by the county for such purpose.

### B. Managing Risks

The obligations and expectations of each party, including insurance coverage must be clearly identified in the agreements with vendors/suppliers.

Unless specifically waived by the Administrator, Contracts shall include the following insurance requirements:

- (i) Insurance Type and Limits. Information regarding the type of coverage a vendor/provider carries is required for all agreements except for select Letters of Agreement. At a minimum, insurance coverage should reflect an occurrence limit of tort liability damage caps of \$1,500,000 per occurrence. The aggregate limit should be two times the occurrence limit of \$3,000,000. If insurance increments are difficult to reach, the contractor may have the option of meeting the required limits by purchasing a combination of primary and excess limits (umbrella coverage).
- (ii) Certificate of Insurance. Current insurance certificates are required throughout the term of the contract. It is the responsibility of the respective department staff to ensure the receipt of the current insurance certificate according to the bid/proposal requirements. This should be requested at an early stage in the contract process to avoid delays. The contractor must provide a minimum of 30 days advance notice to the Richland County of any substantial change to or cancellation of any insurance policies listed on the Certificate.
- (iii) Indemnification. The agreements shall have a clause which sets out the liability of the Contractor for its acts and when appropriate, contracts should contain an indemnification provision holding Richland County harmless and indemnifying the County for any loss it may have to pay due to activities of those performing the contract.
- (iv) Other. The contractor's insurance should be primary, not excess, to any coverage of Richland County. The contractor's insurance carrier must be acceptable to Richland County. Coverage must be in force for the complete term of the contract. The contractor is responsible for any deductible or self-insurance retention contained within their insurance program. The County should be listed as an additional insured on the contractor's policy (except under worker's compensation or professional liability policies).

### C. Bonds

Bond requirements provide additional security for projects

- (i) Payment Bond is a bond which assures payments, as required by law, to all persons supplying

labor or material (subcontractors) for the completion of work under the contract. It is required for Public Contracts for which the estimated cost is greater than \$175,000

- (ii) Performance Bond is a bond executed subsequent to award by a successful bidder to protect the County from loss due to the bidder's inability to complete the contract as agreed. It is required for Public Contracts for which the estimated cost is greater than \$175,000
- (iii) Bond Value. The performance and payment bonds shall equal to or be greater than the contract price. If the value of the contract increases after bonds are provided, supplemental bonds must be provided.
- (iv) Bid Bonds are required on all bid projects that are subject to the competitive purchasing process for which the estimated cost is greater than \$175,000.  
Bid Bonds shall equal 5% of the contract's bid amount.

#### D. Termination

Every County Contract shall contain the following termination provisions to the extent practical:

- (i) Mutual Convenience. When both parties agree that they will no longer be subject to the terms of the agreement
- (ii) Non-appropriation. This termination occurs when governmental funding sources do not appropriate funds for future payment obligations
- (iii) For Cause. When one party is in breach or default

#### E. Document Retention

The department authorizing a Contract is responsible for making sure copies of the newspaper affidavit, all invoices and any other required information is kept in the department for 10 years after the Contract is completed.

## VII. TRANSFER OF SURPLUS PROPERTY.

### A. Transfer of Surplus Property

Subject to the provisions of this Article VII, the County Clerk is hereby directed to lease, sell or convey, or contract to sell or convey, any county property (not donated or to be held for a special purpose) [with an estimated value of less than \$500 on the terms approved by the County Administrator.

### B. Sale of Personal Property

A sale of personal property with a value estimated to be \$15,000 or greater may be made only after the County Clerk advertises for bids by giving a class 1 notice under Wis. Stat. ch. 985 or by posting the notice in accordance with Wis. Stat. § 985.02(2).

### C. Sale of Real Estate

Subject to the requirements of Wis. Stat. ch. 75, the County shall advertise for bids or proposals any sale, lease, or conveyance of real estate owned by the County. The County Clerk shall advertise for bids by giving a class 3 notice under Wis. Stat. ch. 985 or by posting the notice in accordance with Wis. Stat. § 985.02(2).. With the exception of a lease of a residence acquired by the County as part of an approved capital improvement project, any sale, lease or conveyance that has not first been advertised as



required is invalid.

The notice must state the time and place of considering the proposals, and contain a legal description of any real estate and a brief description of any personal property. Leases that are less than \$15,000 in any one year may be negotiated and are not subject to the competitive bid procedures of this section. All proposals estimated to be more than \$15,000 will be considered at the time set for the bid opening, and the bid most favorable to the County will be accepted. However, the County board may, in the interest of the County, reject any or all proposals.

#### D. Exchange of Real Property

A County may exchange parcels of real property of substantially similar or equal value without advertising for bids.

When acquiring real property for purposes other than County highway right-of-ways, the County may exchange similarly valued parcels and the estimated values for these parcels must be determined by a private appraisal performed by a licensed Wisconsin real estate appraiser. In addition, before giving final approval to an exchange of land the County board shall hold a public hearing on the exchange. The County Clerk shall give a Class 3 notice under Wis. Stat. ch. 985 that contains a description of the lands affected.

## Appendix A

# Summary Fee Schedule

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<b>Richland County Health and Human Services Fee Schedule</b>	<b>Resident</b>	<b>Non-Resident</b>
<b>ADRC - Nutrition</b>		
Congregate Meal- Private contribution over 60 (Suggested Donations per Meal)	\$4.00	
Individuals Under 60 With Waiver - Per Meal	\$12.60	
Home Delivered Meals- Private Contribution over 60 (Suggested Donations per meal)	\$4.00	
<b>ADRC - Transportation</b>		
<b>Driver Escort: Private Pay/Disabled/Over 60</b>		
Under 100 Miles	\$20.00	
101-140 Miles	\$25.00	
141-170 Miles	\$30.00	
171-200 Miles	\$40.00	
201+ (up to 200 Miles, Then Federal IRS Rate Per Mile)	\$40.00	
<b>Bus Routes Private Pay</b>		
One Way	\$3.00	
Round Trip	\$5.00	
<b>Wheelchair Transport - Private Pay</b>		
Driver Fee	\$14.00	
Mileage - Per Mile	\$0.75	
Coordination Fee	\$12.00	
<b>Behavior Health Services</b>		
AODA Assessment - Hourly	\$200.00	\$225.00
AODA Assessment - No Show Fee	\$100.00	\$110.00
AODA Counseling Group - Hourly	\$55.00	\$65.00
AODA Individual Counseling - Hourly	\$160.00	\$170.00
AODA No-Show Individual Counseling	\$50.00	\$60.00
Birth to Three Parental Pay Limits	Varies	N/A
Choices	\$180.00	N/A
CLTS Parental Pay Limits	Varies	N/A
Crisis Services - Hourly	\$120.00	N/A
Domestic Violence Assessment	\$400.00	\$500.00
Domestic Violence No-Show Assessment	\$100.00	\$150.00
Domestic Violence Group - Per Group	\$40.00	\$50.00
Domestic Violence No-Show Group	\$20.00	\$30.00
IDP Assessment	\$350.00	N/A
IDP No Show Fee	\$150.00	N/A
IDP Amendment	\$100.00	N/A
Mental Health Assessment - Hourly	\$250.00	\$300.00
Mental Health No-Show Assessment	\$150.00	\$160.00
M.H. Tech/Rehabilitation Worker - Hourly	\$75.00	N/A
Mental Health Individual Counseling - Hourly	\$200.00	\$210.00
Mental Health No-Show Individual Counseling	\$60.00	\$70.00
Mental Health Therapy Group - Hourly	\$60.00	\$70.00
Out of State IDP	\$470.00	N/A
Psychiatric Evaluation - Hourly	\$350.00	\$400.00
Psychiatric Medication Management - Hourly	\$200.00	\$250.00
Psychiatric Nurse Practitioner Evaluation - Hourly	\$250.00	\$300.00
Psychiatric Nurse Practitioner Medication Management - Hourly	\$150.00	\$200.00
Psychologist - Hourly	\$250.00	\$300.00
R.N./BSW - Hourly	\$125.00	N/A
Underage Drinking Assessment	\$200.00	\$225.00

<b>Public Health Services</b>	<b>Fee</b>	
Adult Hepatitis B	\$65.00	
TB Skin Test	\$25.00	
Copy of TB Results	\$10.00	
Flu Vaccines Regular	\$45.00	
Flu Vaccines High Dose	\$65.00	
<b>Child &amp; Youth Services</b>		
Out of Home Placement	Varies	
Secure Detention	Varies	
Step Parent Adoption - Home Study	\$350.00	
* Ability to Pay Applications Available		
* Medical Assistance Co-Payments - See MA Schedule		
* Priority of Services Will Go to Richland County Residents First		
<b>Fees for Guardianship and Protective Placement</b>	<b>Fee</b>	
Uncontested,(no adversary counsel appointed) guardianship and/or protective placement/services cases, including chapter 51/54 conversions	\$300.00	
If adversary counsel is appointed	\$225.00	
If an evidentiary hearing held	\$525.00	
For contested annual Watts reviews, if evidentiary hearing is ordered	\$300.00	
In cases where county is not the petitioner, for the services of the adult protective services worker to do an assessment of the ward and a placement study and recommendation for placement	\$175.00	
For successor guardian of person and estate	\$250.00	
<b>Ambulance Fees</b>	<b>Fees</b>	
No Transport - lift assist. w/o treatment <sup>1</sup>	\$100.00	
No Transport - W/ assessment & treatment	\$300.00	
BLS Base Rate	\$800.00	
ALS Base Rate	\$1,000.00	
ALS II	\$1,300.00	
Mileage	\$25.00	
Standby Time & Fire Assist. Call	\$250.00 for first two hours, \$100.00 hour per additional hour	
<b>Land Conservation Fees</b>	<b>Fee</b>	
<b>Farmland Preservation Program</b>		
Compliance Letter - each	\$20.00	
Late Fee - Form requested after Jan 15th - each	\$40.00	
<b>Livestock Siting License</b>	\$1,000.00	
<b>Manure Storage</b>		
<250,000 Gallons	\$250.00	
250,000 - 5 Million Gallons	\$500.00	
> 5 Million Gallons	\$750.00	
Closure of Facility	\$100.00	
After the Fact	\$300.00	
Late Nutrient Management Plan - per month	\$50.00	

Zoning Fees	Type of Permit	Fee
Single Family Residence	Land Use	<2,000 Sq. Ft. Total \$225.00
	Land Use	>2,000 Sq. Ft Total \$325.00
Multi-Family Residence	Land Use	<2,000 Sq. Ft. Total \$225.00
	Land Use	>2,000 Sq. Ft Total \$325.00
Resident Addition	Land Use	\$75.00 >\$2,000.00 and <50% of Original Sq. Ft.
	Land Use	\$150.00 > 49% Increase Over Original Floor Sq. Ft.
Resident Garage, Attached	Land Use	\$100.00
Resident Garage, Detached	Land Use	\$100.00
Residence Shed	Land Use	\$100.00
Porch/Deck	Land Use	\$75.00
Ag Storage	Land Use	\$125.00
Animal Storage	Land Use	\$125.00
Ag Storage > 999 Sq. Ft.	Land Use	\$150.00
Animal Storage >999 Sq Ft.	Land Use	\$150.00
Floodplain or Shoreline/Wetland	Land Use	\$125.00
Floodplain or Shoreline/Wetland ( If Onsite Inspection Necessary)	Land Use	\$175.00
Sign	Land Use	\$65.00
Commercial	Land Use	\$525.00
Industrial	Land Use	\$525.00
Late Fee	Land Use	\$500.00 + original fee
Renewals	Land Use	\$5.00
County Address Signs	Cty Address Signs	\$100.00
Second Visit ( If Driveway Isn't Marked)	Cty Address Signs	\$50.00
Permit to rezone a single parcel of 4 or less non-contiguous parcels, with a separate fee for the single parcel or for each non-contiguous parcel	Zoning	\$500.00
Special Use Permit	Zoning	\$500.00
Conditional Use Permit	Zoning	\$500.00
Application for a rezone and conditional use permit on the same application	Zoning	\$800.00
Variance or special exception permit from BOA	Zoning	\$500.00
Permit for Mobil Tower Siting	Zoning	\$3,000.00
Sanitary Permits	Sanitary	\$550.00
Sanitary Permits Maintenance Agreement	Sanitary	30.00 recording fee
Rezone no-land division of existing parcels	Zoning	\$125.00
Permit for Mobil Tower Class 2 Collocation	Zoning	\$500.00
Digital Date Requests (GIS files, etc.)	Other	\$50.00
Maintainance Report Filing Fee - within 90 days	Sanitary	\$25.00
Maintainance Report Filing Fee - after 90 days	Sanitary	\$50.00
Renewals	Sanitary	\$125.00
Transfers	Sanitary	\$125.00
Ordinance Copies	Ordinance	\$.25 per page
Soil Testing Filing Fee	Other	\$125.00
Minor Subdivision Review/Certified Survey Map	Land Division	\$100.00 plus \$20.00 per lot
Preliminary Plats - Sewered & Unsewered	Land Division	\$350.00 plus \$20.00 per lot
Final State Plat	Land Division	\$350.00 plus \$20.00 per lot
Final County Plat	Land Division	\$350.00 plus \$20.00 per lot
Preliminary Condominium Plat	Land Division	\$350.00 plus \$20.00 per lot
Final Condominium Plat	Land Division	\$350.00 plus \$20.00 per lot
Copies	Miscellaneous	\$.25 each
Handling and Shipping	Other	\$5.00 plus postage
Scanned Copies	Other	\$1.00 per sheet
Copies of Photographs	Other	\$.50 per sheet

Short-term Rental Obtaining License/License Renewal	Other	\$200.00
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<b>Nonmetallic Mining Fees</b>	<b>Fees</b>	
<b>DNR Fees Collected by County, Mine size in Unclaimed Acres, Rounded to Nearest Whole Acre</b>	<b>Annual Fees</b>	
1 to 5 Acres (does not include mines < 1 acre)	\$35.00	
6 to 10 Acres	\$70.00	
11 to 15 Acres	\$105.00	
16 to 25 Acres	\$140.00	
26 to 50 Acres	\$160.00	
51 Acres or Larger	\$175.00	
Inactive Mine	\$15.00	
<b>County Fees</b>	<b>Fees</b>	
Annual Fees	\$120.00 per acre	
Plan Review	\$900.00	flat rate
Modification of Plan	\$500.00	flat rate
Expedited Fee	\$500.00	flat rate
Inactive Mine	\$75.00	
<b>Digital Data and Custom Map Fee Schedule</b>	<b>Fees</b>	
<b>Paper Map</b>		
3.5 x 2		
8.5 x 11	\$2.80	
8.5 x 14	\$3.60	
11x 17	\$5.65	
17 x 22	\$11.25	
22 x 34	\$22.50	
28 x 40	\$33.60	
34 x 44	\$45.00	
Custom	\$.03/sq. inch	
<b>Scan Price</b>		
3.5 x 2		
8.5 x 11	\$0.25	
8.5 x 14	\$0.25	
11x 17	\$3.00	
17 x 22	\$4.50	
22 x 34	\$6.00	
28 x 40	\$7.50	
34 x 44	\$9.00	
Custom	\$.02/sq.inch	
<b>Digital Data and Custom Map Fee Schedule (continued)</b>	<b>Fees</b>	
<b>Laminating Price</b>		
3.5 x 2	\$1.00	
8.5 x 11	\$1.25	
8.5 x 14	\$1.75	
11x 17	\$5.00	
17 x 22	\$6.00	
22 x 34	\$7.00	
28 x 40	\$12.00	
34 x 44	\$16.00	
Custom	\$.10/sq. inch	

<b>Highway Department Fees</b>	<b>Fees</b>	
Driveway Permits	\$150.00	
<b>Sheriff's Department Fees</b>	<b>Fees</b>	
All Open Records Requests	\$25.00	Plus per hour fee after intial hour
Documents	\$1.00 per page printed	
	\$1.00 per page printed	
Video Request	\$5.00 per video	
Radio Traffic/Phone Conversations	\$25.00	
CD's/DVD's with requested information	\$10.00 per disc	
Civil Process Fee	\$100.00 per person/entity	
	\$25.00 for additional person if at same address	
	\$25.00 for additional person if at same address	
Sheriff Sale	\$150.00	
Huber Charges (incl. room, meals, Sales Tax and Laundry)	\$25.00 per day, \$175.00 per week	
Electronic Monitoring	\$30.00 per day, \$210.00 per week	
Escorts/Security	\$75.00 per hour/per deputy & \$1.00 per mile/per squad, admin fee \$50.00 to set up	
<b>Fairgrounds Fees</b>	<b>Fees</b>	
<b>Fair Exhibitor Fees</b>		
Junior Entry	\$6.00	
Open Entry	\$10.00	
<b>Gate Fees - (included the grandstand)</b>		
Adult (ages 13-61) Daily	\$10.00	
Adult (ages 13-61) Season	\$20.00	
Seniors, Military & First Responders - Daily (Sat & Sunday Only)	\$5.00	
Seniors, Military & First Responders -Season-	\$20.00	
Children (ages 6-12) Daily	\$5.00	
Children (ages 6-12) Season	\$10.00	
Children 5 & under	Free	
<b>Vendor Fees - Includes Electricity</b>		
Service Clubs	\$300.00 Flat Rate, plus \$20 per appliance	
AV Miller Building	\$100.00 flate rate	
AV Miller Building - unmanned display tables	\$200.00 flat rate	
<b>Outside Food Vendor</b>		
Up to 10 feet	\$250.00	
Up to 20 feet	\$425.00	
Up to 30 feet	\$575.00	
<b>Outside Non-food Vendor</b>		
Up to 12 feet	\$150.00	
up to 20 feet	\$250.00	
<b>Camping Rates</b>		
<b>Fairgrounds Camping (shower and bath facilities on site)</b>		
Tent	\$15.00 per day	
RV/Camper	\$25.00 per day	
Fair & Affiliated Youth Groups	\$15.00 per day	
<b>Pier Park and Viola</b>		
Tent	\$20.00 per day	



RV/Camper	\$25.00 per day
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<b>Clerk of Courts Fees</b>	<b>Fees</b>
Copies	\$1.25 per page
Certified Copies	\$5.00 per document
Payment Plan Setup	\$15.00
Mailing Summons/Complaints	\$2.00
Judgement Docketing	\$5.00
Transmittal of Copies (faxes or email)	\$5.00 per document
Motion to Reopen (small claims, Traffic, Non-Criminal Ordinance Judgements)	\$50.00
Motion to Change - Child Support	\$30.00
Motion to Change - Custody or Placement	\$50.00
<b>County Clerk Fees</b>	<b>Fees</b>
Marriage License	\$75.00
Marriage License Waiver	\$15.00
Plat Books	\$35.00
Copies of County Directory	\$15.00
Maps	\$2.00
Faxes	\$.25 per page
Copies	\$.25 per page
<b>Child Support Fees</b>	<b>Fees</b>
Genetic Testing	\$69.00
Copies	\$.25 per page
<b>Treasurer's Fees</b>	<b>Fees</b>
Copies	\$.25 per page
Bulk Data File	\$50.00
Misc. Tax Files	\$10.00
<b>Register of Deeds Fees</b>	<b>Fees</b>
<b>Recording Documents</b>	
Deeds, Mortgages, Land Contracts, Satisfactions and Misc. Documents	\$30.00
HT-110 & TOD-110	\$30.00
<b>Document Copies or Certified Copies</b>	
Copies of Recorded Documents	\$2.00 first page, \$1.00 each additional page
Certified Copies	Additional \$1.00 per page
<b>Plat Fees</b>	
Filing Fees-subdivision, cemetery, condominium	\$50.00
Dept. of Transportation Plats (TPP)	\$25.00, with one page being on plat
Plat Copies	\$7.00 first page, \$6.00 each additional page
<b>Vital Records</b>	
Birth, Death, Divorce and Marriage	\$20.00 first copy, and \$3.00 for each additional copy if purchased at same time

<b>Register in Probate</b>	<b>Fees</b>	
Copies	\$1.00 per page	
Certified Copies	\$3.00 per document plus \$1.00 per page	
	copy fee	
Wills For Safe Keeping	\$10.00	
<b>Probate Filing Fee</b>		
Estates valued at \$10,000.00 or less	\$20.00	
Estates valued at more than \$10,000.00	0.2% of Inventory Assets	
Claim against Estate	\$3.00	
Research Fee on Wills or Probate	\$4.00	
<b>Inventory Fee for Guardianships</b>		
When assets are \$50,000.00 or less	\$20.00	
When assets are over \$50,000.00	0.2% of Inventory Assets	

**RESOLUTION NO. 24 - 89**

A Resolution Accepting A Donation From Richland County Ambulance Association.

WHEREAS the Richland County Ambulance Association, members, and community donors have worked tirelessly to raise funds for Richland County EMS, and

WHEREAS the Richland County Ambulance Association has voted to disband due to unfortunate circumstances with plans forth to re-establish a new association, and

WHEREAS upon dissolution of the Ambulance Association the body, in accordance with their by-laws is donating all remaining funds (\$30,866.64) to Richland County EMS, and

WHEREAS the Joint Ambulance Committee has made the motion “The acceptance of a donation from the EMS Foundation was discussed and a motion by Dull which was seconded by Nicks, to accept the donation, with the requirements it be used for equipment, including personal protective gear for the EMTs, but excluding vehicles and that the donation be deposited into Fund 51, which was approved unanimously”, and

WHEREAS donation of (\$30,866.64) from Richland County Ambulance association; JAC language is in error in regards to deposit location. Deposit needs to be placed in Fund 47 “AMB EQUIP & TRAINING OUTLAY” line 5819. This supports the motion for funds to be utilized for PPE.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval Accept Donation from Richland County Ambulance Association in total of (\$30,866.64) into Fund 47.5766.0000.5819 for the purchase of Personal Protective Equipment for EMS staff.

BE IT FURTHER RESOLVED effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE EXECUTIVE &  
FINANCE STANDING COMMITTEE  
(12 NOVEMBER 2024)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

FOR            AGAINST

DEREK S. KALISH  
COUNTY CLERK

STEVE CARROW	X
STEVE WILLIAMSON	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	X
MARC COUEY	X

DATED: NOVEMBER 19, 2024

October 24, 2024

The Ambulance Association met on August 29, 2024 at the end of the posted EMS general meeting. We discussed the problems with the ByLaws being outdated and not allowing most of EMS members and employees being able to be voting members of the current Association. In addition, Dean Winchell discussed how the 501.3c accidentally became a private foundation, when a wrong box was checked on an IRS tax return. The Association is not technically a foundation, but it is very difficult to change this status. This makes the filing of a tax return much more difficult.

At the time of this meeting, we were under the impression that a new 501.3c non-profit would be started, and the funds on hand would be simply moved into that organization.

Jerry Crotsenberg made a motion to dissolve the current Association. Motion seconded by Kim Clark, and there were no objections. Members present: Dean Winchell, Kim Clark, Jerry Crotsenberg, Mike Marshall, Jason Marshall.

It was later discovered, after consulting with Wegner CPAs that when the Association was dissolved, the assets must be distributed to either a government agency or to a c3 public charity that has been in existence for at least 5 years. This information was shared with the members, and the choice was presented to either: 1) transfer the funds to Richland County with the stipulation that these funds were donated for EMS equipment so they must be set aside for this use, or 2) keep the Association alive by appointing new officers, etc.

Dean sent notice of these choices by email to the members, and received notice of their decision to go ahead with Option 1 on October 24th. Members voting on this: Jerry Crotsenberg, Kim Clark, Kaili Klatt, Jason Marshall, Mike Marshall, Barb Scott.

Based on this unanimous decision, Dean will file the Articles of Dissolution with the state, and a final 990-PF tax return will need to be filed with the IRS.

The funds on hand are **\$30,866.64** The only upcoming expense is \$20 fee for filing the articles of dissolution with the state, and the costs of filing a tax return, which will not be available until January 15, 2025.

Respectfully submitted,

Dean Winchell, acting Treasurer

**RESOLUTION NO. 24 - 90**

Resolution Approving A Change Order To Edge Consulting Engineers, Inc. Contract.

WHEREAS Richland County Board of Supervisors Resolution No. 23-36 approved entering into a contract with Edge Consulting Engineers Inc. Of Prairie Du Sac in the amount of \$308,350.00 for engineering services for the radio system civil work. This was then amended by Resolution 24-67 to a total amount of \$327,650.00.

WHEREAS, while working through the process many changes in tower location and requirements were found to be needed for federal and local regulation, and

WHEREAS, our Radio Project consultant Mike Day, of True North Consulting Group has reviewed and approved on the proposal form Edge Consulting.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby given for a change order to the contract with Edge Consulting Engineers Inc. Of Prairie Du Sac, in the following amount of \$26,200 for necessary changes per Change order #02 for a new total of \$353,850.00, and

BE IT FURTHER RESOLVED that funding for the project shall be covered through Radio Tower Borrowed Funds, and

BE IT FURTHER RESOLVED that the County Administrator shall have authority to enter into any necessary contract amendments with Edge Consulting Engineers Inc. Of Prairie Du Sac; and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION OFFERED BY THE EXECUTIVE &  
FINANCE STANDING COMMITTEE  
(12 NOVEMBER 2024)

RESOLUTION \_\_\_\_\_

FOR            AGAINST

DEREK S. KALISH  
COUNTY CLERK

STEVE CARROW	X
STEVE WILLIAMSON	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	X
MARC COUEY	X

DATED: NOVEMBER 19, 2024

November 6, 2024

Richland County  
Attn: Candace Pesch  
181 W Seminary St.  
Richland Center, WI 53581

**SUBJECT: CHANGE ORDER #02 – ENGINEERING SERVICES  
RADIO TOWER PROJECT  
RICHLAND COUNTY, WISCONSIN**

Ms. Pesch:

Edge Consulting Engineers, Inc. (Edge) is pleased to submit this Change Order request to Richland County, Wisconsin (Client) for engineering services of radio tower communication sites associated with the Richland County Radio Tower Project. The services provided under this Change Order shall be considered an amendment to the existing consultant agreement and proposal dated March 16, 2023. The following scope of work outlines our understanding of the requested additional services for project development.

**SCOPE OF WORK**

The scope of work under this Change Order includes additional engineering services not covered under the original proposal and subsequent Change Orders issued to date. It also includes services in the original proposal that are no longer required. Here is a site-by-site description of each change:

**Site 5: Yuba – Quarry Dr** (the Yuba site at Herb Hay property)

- The following services are removed due to the abandonment of the Mr. Hay property:
  - Construction Staking
  - 50% of Utility Coordination (this will be continued on the Frank property)
  - Tower Foundation Inspection
  - Punch List Inspection (w/Tower Climb)
  - As-Built Drawings

**Site 12: Yuba – Frank** (the Yuba site at the Frank property)

- This site and services are added to replace the “Yuba – Quarry Dr” (Herb Hay property) site.
  - Field Inspection, Data Collection & Surveying
  - NEPA Compliance Documentation
  - NEPA Expenses (DNR Consultation/Tribal/Public Notices)
  - Archeological Survey
  - Geotechnical Investigation - Self-Support Tower
  - FAA Determination & FCC ASR Registration
  - Zoning & Construction Drawings
  - Prepare Utility Easements for Neighboring Parcels
    - This is per the request of Richland Electric Cooperative to route power to the site.
  - Construction Staking
  - 50% Utility Coordination (continuation from Mr. Hay property)
  - Tower Foundation Inspection
  - Punch List Inspection (w/Tower Climb)
  - As-Built Drawings

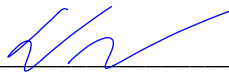
**FEES**

Services as described above shall be provided on a Lump Sum (LS) basis as listed on the attached **A/E Services Breakdown**. The total fee amount increase being requested under this Change Order is **\$26,200**. The total fee for services for the overall project after this Change Order will be **\$349,050**.

**AUTHORIZATION**

Please indicate your acceptance of this Change Order by having an authorized representative sign below and return a scanned copy to Edge.

If we are given verbal or other written notification to proceed, it will be mutually understood that both of us will nonetheless be contractually bound by this Change Order, even in the absence of your written acceptance.

  
\_\_\_\_\_  
Edge Consulting Engineers, Inc.

11/06/2024  
Date

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**Edge - A/E Services  
Richland Co., WI**

Site:	Item:	Description:	Proposal Fee: (03/16/23 Proposal)	CO #1A (07/22/24)	CO #2 (11/06/24)	Total Fees	Invoice #1 09/28/23	Invoice #2 04/18/24	Invoice #3 06/05/24	Invoice #4 10/17/24	Total Invoiced	Balance To Complete	% Invoiced	Notes:
<b>1</b>	<b>Richland Center - Existing 300' Self-Support Tower (USCC)</b>													
	1	Field Inspection, Data Collection & Surveying	\$4,600			\$4,600	\$4,600				\$4,600	\$0	100%	A
	2	Tower Inventory	By USCC			\$0					\$0	\$0	NA	I, L
	3	Tower Structural Analysis	By USCC			\$0					\$0	\$0	NA	I, M
	4	Tower Modification Design	By USCC			\$0					\$0	\$0	NA	I, N
	5	Construction Drawings	\$5,500			\$5,500	\$2,750	\$2,750			\$5,500	\$0	100%	
	6	Construction Staking	\$1,400			\$1,400				\$1,400	\$1,400	\$0	100%	F,G
	7	Utility Coordination	\$1,800			\$1,800			\$900		\$900	\$900	50%	H
	8	Punch List Inspection (w/ Tower Climb)	\$2,900			\$2,900					\$0	\$2,900	0%	F
	9	Final Inspection (No Tower climb)	\$1,400	-\$1,400		\$0					\$0	\$0	NA	F
	10	As-Built Drawings	\$1,400			\$1,400					\$0	\$1,400	0%	J
		<b>Site Sub-Total:</b>	<b>\$19,000</b>	<b>(\$1,400)</b>	<b>\$0</b>	<b>\$17,600</b>	<b>\$7,350</b>	<b>\$2,750</b>	<b>\$900</b>	<b>\$1,400</b>	<b>\$12,400</b>	<b>\$5,200</b>	<b>70%</b>	
<b>2</b>	<b>Muscoda (Eagle) - Existing 240' Self-Support Tower (USCC)</b>													
	1	Field Inspection, Data Collection & Surveying	\$4,600	-\$3,450		\$1,150	\$1,150				\$1,150	\$0	100%	A
	2	Tower Inventory	By USCC			\$0					\$0	\$0	NA	I, L
	3	Tower Structural Analysis	By USCC			\$0					\$0	\$0	NA	I, M
	4	Tower Modification Design	By USCC			\$0					\$0	\$0	NA	I, N
	5	Construction Drawings	\$5,500			\$5,500	\$1,500	\$4,000			\$5,500	\$0	100%	
	6	Construction Staking	\$1,400	-\$1,400		\$0					\$0	\$0	NA	F,G
	7	Utility Coordination	\$1,800	-\$1,800		\$0					\$0	\$0	NA	H
	8	Punch List Inspection (w/ Tower Climb)	\$2,900			\$2,900					\$0	\$2,900	0%	F
	9	Final Inspection (No Tower climb)	\$1,400	-\$1,400		\$0					\$0	\$0	NA	F
	10	As-Built Drawings	\$1,400			\$1,400					\$0	\$1,400	0%	J
		<b>Site Sub-Total:</b>	<b>\$19,000</b>	<b>(\$8,050)</b>	<b>\$0</b>	<b>\$10,950</b>	<b>\$2,650</b>	<b>\$4,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,650</b>	<b>\$4,300</b>	<b>61%</b>	
<b>3</b>	<b>Gotham - New 275' Self-Support Tower</b>													
	1	Field Inspection, Data Collection & Surveying	\$4,600			\$4,600	\$4,600				\$4,600	\$0	100%	A
	2	NEPA Compliance Documentation	\$3,000			\$3,000		\$1,500	\$750	\$750	\$3,000	\$0	100%	C
	3	NEPA Expenses (DNR Consultation/Tribal/Public Notices)	\$1,000			\$1,000		\$500	\$250	\$250	\$1,000	\$0	100%	D
	4	Archeological Survey	\$2,600			\$2,600		\$2,600			\$2,600	\$0	100%	E
	5	Geotechnical Investigation - Self-Support Tower	\$4,000			\$4,000			\$4,000		\$4,000	\$0	100%	
	6	FAA Determination & FCC ASR Registration	\$1,300			\$1,300		\$650		\$650	\$1,300	\$0	100%	
	7	Zoning & Construction Drawings	\$5,500			\$5,500	\$2,750	\$2,750			\$5,500	\$0	100%	
	8	Construction Staking	\$1,400			\$1,400				\$1,400	\$1,400	\$0	100%	F,G
	9	Utility Coordination	\$1,800			\$1,800			\$900		\$900	\$900	50%	H
	10	Tower Foundation Inspection	\$2,400			\$2,400				\$2,400	\$2,400	\$0	100%	
	11	Punch List Inspection (w/ Tower Climb)	\$2,900			\$2,900					\$0	\$2,900	0%	F
	12	Final Inspection (No Tower climb)	\$1,400	-\$1,400		\$0					\$0	\$0	NA	F
	13	As-Built Drawings	\$1,400			\$1,400					\$0	\$1,400	0%	J
	14	Power Walk		\$500		\$500				\$500	\$500	\$0	100%	
		<b>Site Sub-Total:</b>	<b>\$33,300</b>	<b>(\$900)</b>	<b>\$0</b>	<b>\$32,400</b>	<b>\$7,350</b>	<b>\$8,000</b>	<b>\$5,900</b>	<b>\$5,950</b>	<b>\$27,200</b>	<b>\$5,200</b>	<b>84%</b>	
<b>4</b>	<b>Westport - New 195' Self-Support Tower, Demo Existing Guyed Tower</b>													
	1	Field Inspection, Data Collection & Surveying	\$4,600			\$4,600	\$1,150		\$3,450		\$4,600	\$0	100%	A
	2	Tower Inventory	\$3,400	-\$3,400		\$0					\$0	\$0	NA	I, L
	3	Tower Structural Analysis	\$2,400	-\$2,400		\$0					\$0	\$0	NA	I, M
	4	Tower Modification Design	TBD			\$0					\$0	\$0	NA	I, N
	5	Construction Drawings	\$5,500			\$5,500	\$1,500	\$4,000			\$5,500	\$0	100%	
	6	Construction Staking	\$1,400			\$1,400				\$1,400	\$1,400	\$0	100%	F,G
	7	Utility Coordination	\$1,800			\$1,800			\$900		\$900	\$900	50%	H
	8	Punch List Inspection (w/ Tower Climb)	\$2,900			\$2,900					\$0	\$2,900	0%	F
	9	Final Inspection (No Tower climb)	\$1,400	-\$1,400		\$0					\$0	\$0	NA	F
	10	As-Built Drawings	\$1,400			\$1,400					\$0	\$1,400	0%	J
	11	NEPA Compliance Documentation	\$3,000			\$3,000				\$3,000	\$3,000	\$0	100%	C
	12	NEPA Expenses (DNR Consultation/Tribal/Public Notices)	\$1,000			\$1,000				\$1,000	\$1,000	\$0	100%	D
	13	Archeological Survey	\$2,600			\$2,600				\$2,600	\$2,600	\$0	100%	E
	14	Geotechnical Investigation - Self-Support Tower	\$4,000			\$4,000			\$4,000		\$4,000	\$0	100%	
	15	FAA Determination & FCC ASR Registration	\$1,300			\$1,300			\$1,300		\$1,300	\$0	100%	
	16	Tower Foundation Inspection	\$2,400			\$2,400					\$0	\$2,400	0%	
	17	Bird Survey and WDNR Correspondence	\$2,500			\$2,500				\$2,500	\$2,500	\$0	100%	
	18	New Tower Submittal Structural Analysis	\$2,000			\$2,000				\$2,000	\$2,000	\$0	100%	M
		<b>Site Sub-Total:</b>	<b>\$24,800</b>	<b>\$11,600</b>	<b>\$0</b>	<b>\$36,400</b>	<b>\$2,650</b>	<b>\$4,000</b>	<b>\$4,350</b>	<b>\$17,800</b>	<b>\$28,800</b>	<b>\$7,600</b>	<b>79%</b>	
<b>5</b>	<b>Yuba - Quarry Dr. - New 195' Self-Support Tower</b>													
	1	Field Inspection, Data Collection & Surveying	\$4,600			\$4,600	\$1,150	\$3,450			\$4,600	\$0	100%	A
	2	NEPA Compliance Documentation	\$3,000			\$3,000		\$1,500	\$750	\$750	\$3,000	\$0	100%	C
	3	NEPA Expenses (DNR Consultation/Tribal/Public Notices)	\$1,000			\$1,000		\$500	\$250	\$250	\$1,000	\$0	100%	D
	4	Archeological Survey	\$2,600			\$2,600		\$2,600			\$2,600	\$0	100%	E
	5	Geotechnical Investigation - Self-Support Tower	\$4,000			\$4,000			\$4,000		\$4,000	\$0	100%	
	6	FAA Determination & FCC ASR Registration	\$1,300			\$1,300		\$650		\$650	\$1,300	\$0	100%	
	7	Zoning & Construction Drawings	\$5,500			\$5,500	\$1,500	\$4,000			\$5,500	\$0	100%	
	8	Construction Staking	\$1,400		-\$1,400	\$0					\$0	\$0	NA	F,G
	9	Utility Coordination	\$1,800		-\$900	\$900			\$900		\$900	\$0	100%	H
	10	Tower Foundation Inspection	\$2,400		-\$2,400	\$0					\$0	\$0	NA	
	11	Punch List Inspection (w/ Tower Climb)	\$2,900		-\$2,900	\$0					\$0	\$0	NA	F
	12	Final Inspection (No Tower climb)	\$1,400	-\$1,400		\$0					\$0	\$0	NA	F
	13	As-Built Drawings	\$1,400		-\$1,400	\$0					\$0	\$0	NA	J
	14	Survey Rework for New Location on Parcel	\$3,000			\$3,000				\$3,000	\$3,000	\$0	100%	A
	15	Revisit for Archeological Fieldwork	\$1,300			\$1,300				\$1,300	\$1,300	\$0	100%	E
	16	New Tower Submittal Structural Analysis	\$2,000			\$2,000				\$2,000	\$2,000	\$0	100%	M
		<b>Site Sub-Total:</b>	<b>\$33,300</b>	<b>\$4,900</b>	<b>(\$9,000)</b>	<b>\$29,200</b>	<b>\$2,650</b>	<b>\$12,050</b>	<b>\$6,550</b>	<b>\$7,950</b>	<b>\$29,200</b>	<b>\$0</b>	<b>100%</b>	



**Edge - A/E Services  
Richland Co., WI**

Site:	Item:	Description:	Proposal Fee: (03/16/23 Proposal)	CO #1A (07/22/24)	CO #2 (11/06/24)	Total Fees	Invoice #1 09/28/23	Invoice #2 04/18/24	Invoice #3 06/05/24	Invoice #4 10/17/24	Total Invoiced	Balance To Complete	% Invoiced	Notes:
<b>6</b>	<b>Bunker Hill - New 275' Self-Support Tower</b>													
	1	Field Inspection, Data Collection & Surveying	\$4,600			\$4,600	\$1,150	\$3,450			\$4,600	\$0	100%	A
	2	Tower Inventory	\$3,400	-\$3,400		\$0					\$0	\$0	NA	L
	3	Tower Structural Analysis	\$2,400	-\$2,400		\$0					\$0	\$0	NA	M
	4	Tower Modification Design	TBD			\$0					\$0	\$0	NA	N
	5	Construction Drawings	\$5,500			\$5,500	\$5,500				\$5,500	\$0	100%	
	6	Construction Staking	\$1,400			\$1,400				\$1,400	\$1,400	\$0	100%	F,G
	7	Utility Coordination	\$1,800	-\$1,800		\$0					\$0	\$0	NA	H
	8	Punch List Inspection (w/ Tower Climb)	\$2,900			\$2,900					\$0	\$2,900	0%	F
	9	Final Inspection (No Tower climb)	\$1,400	-\$1,400		\$0					\$0	\$0	NA	F
	10	As-Built Drawings	\$1,400			\$1,400					\$0	\$1,400	0%	J
	11	NEPA Compliance Documentation		\$3,000		\$3,000				\$3,000	\$3,000	\$0	100%	C
	12	NEPA Expenses (DNR Consultation/Tribal/Public Notices)		\$1,000		\$1,000				\$1,000	\$1,000	\$0	100%	D
	13	Archeological Survey		\$2,600		\$2,600				\$2,600	\$2,600	\$0	100%	E
	14	Geotechnical Investigation - Self-Support Tower		\$4,000		\$4,000				\$4,000	\$4,000	\$0	100%	
	15	FAA Determination & FCC ASR Registration		\$1,300		\$1,300				\$1,300	\$1,300	\$0	100%	
	16	Tower Foundation Inspection		\$2,400		\$2,400					\$0	\$2,400	0%	
	17	Revisit for Archeological Fieldwork		\$1,300		\$1,300				\$1,300	\$1,300	\$0	100%	
		<b>Site Sub-Total:</b>	<b>\$24,800</b>	<b>\$6,600</b>	<b>\$0</b>	<b>\$31,400</b>	<b>\$1,150</b>	<b>\$8,950</b>	<b>\$0</b>	<b>\$14,600</b>	<b>\$24,700</b>	<b>\$6,700</b>	<b>79%</b>	
<b>7</b>	<b>Keyesville - New 195' Self-Support Tower</b>													
	1	Field Inspection, Data Collection & Surveying	\$4,600			\$4,600	\$4,600				\$4,600	\$0	100%	A
	2	NEPA Compliance Documentation	\$3,000			\$3,000		\$1,500	\$750	\$750	\$3,000	\$0	100%	C
	3	NEPA Expenses (DNR Consultation/Tribal/Public Notices)	\$1,000			\$1,000		\$500	\$250	\$250	\$1,000	\$0	100%	D
	4	Archeological Survey	\$2,600			\$2,600		\$2,600			\$2,600	\$0	100%	E
	5	Geotechnical Investigation - Self-Support Tower	\$4,000			\$4,000		\$4,000			\$4,000	\$0	100%	
	6	FAA Determination & FCC ASR Registration	\$1,300			\$1,300		\$650		\$650	\$1,300	\$0	100%	
	7	Zoning & Construction Drawings	\$5,500			\$5,500	\$2,750	\$2,750			\$5,500	\$0	100%	
	8	Construction Staking	\$1,400			\$1,400				\$1,400	\$1,400	\$0	100%	F,G
	9	Utility Coordination	\$1,800			\$1,800			\$900		\$900	\$900	50%	H
	10	Tower Foundation Inspection	\$2,400			\$2,400				\$2,400	\$2,400	\$0	100%	
	11	Punch List Inspection (w/ Tower Climb)	\$2,900			\$2,900					\$0	\$2,900	0%	F
	12	Final Inspection (No Tower climb)	\$1,400	-\$1,400		\$0					\$0	\$0	NA	F
	13	As-Built Drawings	\$1,400			\$1,400					\$0	\$1,400	0%	J
	14	Power Walk		\$500		\$500				\$500	\$500	\$0	100%	
	15	New Tower Submittal Structural Analysis		\$2,000		\$2,000				\$2,000	\$2,000	\$0	100%	M
		<b>Site Sub-Total:</b>	<b>\$33,300</b>	<b>\$1,100</b>	<b>\$0</b>	<b>\$34,400</b>	<b>\$7,350</b>	<b>\$12,000</b>	<b>\$1,900</b>	<b>\$7,950</b>	<b>\$29,200</b>	<b>\$5,200</b>	<b>85%</b>	
<b>8</b>	<b>Boaz - USC - Existing 230' Self-Support Tower</b>													
	1	Field Inspection, Data Collection & Surveying	\$4,600			\$4,600	\$1,150	\$3,450			\$4,600	\$0	100%	A
	2	Tower Inventory				\$0					\$0	\$0	NA	L
	3	Tower Structural Analysis				\$0					\$0	\$0	NA	M
	4	Tower Modification Design				\$0					\$0	\$0	NA	N
	5	Construction Drawings	\$5,500			\$5,500	\$1,500	\$4,000			\$5,500	\$0	100%	
	6	Construction Staking	\$1,400			\$1,400					\$0	\$1,400	0%	F,G
	7	Utility Coordination	\$1,800			\$1,800		\$450			\$450	\$1,350	25%	H
	8	Punch List Inspection (w/ Tower Climb)	\$2,900			\$2,900					\$0	\$2,900	0%	F
	9	Final Inspection (No Tower climb)	\$1,400	-\$1,400		\$0					\$0	\$0	NA	F
	10	As-Built Drawings	\$1,400			\$1,400					\$0	\$1,400	0%	J
		<b>Site Sub-Total:</b>	<b>\$19,000</b>	<b>(\$1,400)</b>	<b>\$0</b>	<b>\$17,600</b>	<b>\$2,650</b>	<b>\$7,450</b>	<b>\$450</b>	<b>\$0</b>	<b>\$10,550</b>	<b>\$7,050</b>	<b>60%</b>	
<b>9</b>	<b>Viola - New 250' Self-Support Tower</b>													
	1	Field Inspection, Data Collection & Surveying	\$4,600			\$4,600	\$1,150	\$3,450			\$4,600	\$0	100%	A
	2	NEPA Compliance Documentation	\$3,000			\$3,000		\$1,500	\$1,500		\$3,000	\$0	100%	C
	3	NEPA Expenses (DNR Consultation/Tribal/Public Notices)	\$1,000			\$1,000		\$500	\$500		\$1,000	\$0	100%	D
	4	Archeological Survey	\$2,600			\$2,600		\$2,600			\$2,600	\$0	100%	E
	5	Geotechnical Investigation - Self-Support Tower	\$4,000			\$4,000		\$4,000			\$4,000	\$0	100%	
	6	FAA Determination & FCC ASR Registration	\$1,300			\$1,300		\$650			\$1,300	\$0	100%	
	7	Zoning & Construction Drawings	\$5,500			\$5,500	\$1,500	\$4,000			\$5,500	\$0	100%	
	8	Construction Staking	\$1,400			\$1,400				\$1,400	\$1,400	\$0	100%	F,G
	9	Utility Coordination	\$1,800			\$1,800			\$900		\$900	\$900	50%	H
	10	Tower Foundation Inspection	\$2,400			\$2,400					\$0	\$2,400	0%	
	11	Punch List Inspection (w/ Tower Climb)	\$2,900			\$2,900					\$0	\$2,900	0%	F
	12	Final Inspection (No Tower climb)	\$1,400	-\$1,400		\$0					\$0	\$0	NA	F
	13	As-Built Drawings	\$1,400			\$1,400					\$0	\$1,400	0%	J
	14	Power Walk		\$500		\$500				\$500	\$500	\$0	100%	
	15	New Tower Submittal Structural Analysis		\$2,000		\$2,000				\$2,000	\$2,000	\$0	100%	M
		<b>Site Sub-Total:</b>	<b>\$33,300</b>	<b>\$1,100</b>	<b>\$0</b>	<b>\$34,400</b>	<b>\$2,650</b>	<b>\$16,700</b>	<b>\$3,550</b>	<b>\$3,900</b>	<b>\$26,800</b>	<b>\$7,600</b>	<b>78%</b>	
<b>10</b>	<b>Yuba - Sebranek Ln (Location Cancelled) - New 195' Self-Support Tower</b>													
	1	Field Inspection (Site Visit)		\$500		\$500				\$500	\$500	\$0	100%	
	2	PR Drawings		\$1,375		\$1,375				\$1,375	\$1,375	\$0	100%	
		<b>Site Sub-Total:</b>	<b>\$0</b>	<b>\$1,875</b>	<b>\$0</b>	<b>\$1,875</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,875</b>	<b>\$1,875</b>	<b>\$0</b>	<b>100%</b>	
<b>11</b>	<b>Boaz - Deer Run Rd (Location Cancelled) - New Self-Support Tower</b>													
	1	Field Inspection (Site Visit)		\$500		\$500				\$500	\$500	\$0	100%	
	2	PR Drawings		\$1,375		\$1,375				\$1,375	\$1,375	\$0	100%	
		<b>Site Sub-Total:</b>	<b>\$0</b>	<b>\$1,875</b>	<b>\$0</b>	<b>\$1,875</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,875</b>	<b>\$1,875</b>	<b>\$0</b>	<b>100%</b>	
<b>12</b>	<b>Yuba - Frank - New 195' Self-Support Tower</b>													
	1	Field Inspection, Data Collection & Surveying			\$4,600	\$4,600					\$0	\$4,600	0%	A
	2	NEPA Compliance Documentation			\$3,000	\$3,000					\$0	\$3,000	0%	C
	3	NEPA Expenses (DNR Consultation/Tribal/Public Notices)			\$1,000	\$1,000					\$0	\$1,000	0%	D
	4	Archeological Survey			\$2,600	\$2,600					\$0	\$2,600	0%	E
	5	Geotechnical Investigation - Self-Support Tower			\$4,000	\$4,000					\$0	\$4,000	0%	
	6	FAA Determination & FCC ASR Registration			\$1,300	\$1,300					\$0	\$1,300	0%	
	7	Zoning & Construction Drawings			\$5,500	\$5,500					\$0	\$5,500	0%	
	8	Prepare Utility Easements for Neighboring Parcels			\$4,200	\$4,200					\$0	\$4,200	0%	
	9	Construction Staking			\$1,400	\$1,400					\$0	\$1,400	0%	F,G
	10	Utility Coordination (partial - continuation from Mr. Hay property)			\$900	\$900					\$0	\$900	0%	H
	11	Tower Foundation Inspection			\$2,400	\$2,400					\$0	\$2,400	0%	
	12	Punch List Inspection (w/ Tower Climb)			\$2,900	\$2,900					\$0	\$2,900	0%	F
	13	As-Built Drawings			\$1,400	\$1,400					\$0	\$1,400	0%	J
		<b>Site Sub-Total:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$35,200</b>	<b>\$35,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$35,200</b>	<b>0%</b>	

**Edge - A/E Services  
Richland Co., WI**

Site:	Item:	Description:	Proposal Fee: (03/16/23 Proposal)	CO #1A (07/22/24)	CO #2 (11/06/24)	Total Fees	Invoice #1 09/28/23	Invoice #2 04/18/24	Invoice #3 06/05/24	Invoice #4 10/17/24	Total Invoiced	Balance To Complete	% Invoiced	Notes:
13	<b>Overall Project</b>													
	1	Design Phase Project Management - (9) Sites	\$22,500			\$22,500	\$5,625	\$11,250		\$5,625	\$22,500	\$0	100%	O
	2	Specs, Bid Docs & Public Bid Process - (1) Package	\$7,500			\$7,500		\$5,625	\$1,875		\$7,500	\$0	100%	P
	3	Contract Administration - (1) Contract	\$11,250			\$11,250			\$8,550	\$2,700	\$11,250	\$0	100%	Q
	4	Construction Phase Project Management - (9) Sites	\$22,500			\$22,500				\$5,625	\$5,625	\$16,875	25%	O
	5	Drawings for Stick-Built Shelter		\$2,000		\$2,000				\$2,000	\$2,000	\$0	100%	
		<b>Sub-Total:</b>	\$63,750	\$2,000	\$0	\$65,750	\$5,625	\$16,875	\$10,425	\$15,950	\$48,875	\$16,875	74%	
		<b>Total:</b>	\$303,550	\$19,300	\$26,200	\$349,050	\$42,075	\$92,775	\$34,025	\$79,250	\$248,125	\$100,925	71%	
		<b>Cummulative Total:</b>	\$303,550	\$322,850	\$349,050		\$42,075	\$134,850	\$168,875	\$248,125				
14	<b>Optional Services</b>													
	1	Pre-Bid Meeting (1 meeting)	\$1,400											
	2	Pre-Construction Meeting (1 meeting)	\$1,400											
	3	New Tower Submittal Structural Analysis (Each Tower)	\$2,000											M

Notes:														
A	Includes Property/Boundary, lease parcel survey w/ 1A Certificate. Title report to be provided by Others at the project outset. CSM, if required, shall be considered an additional expense													
B	Includes topographic survey w/ 1A Certificate. No boundary/property survey.													
C	Includes coordination with SHPO, TCNS, DNR, Public Notices, etc..													
D	NEPA expenses (Public Notices, Database Searches, etc.) do not include costs for extended environmental or historical studies and/or tribal monitoring during construction. NEPA fees charged by tribes and other entities shall be billed separately. NEPA fees will be billed on actual incurred cost plus 15%.													
E	Archeological survey only. Historical architectural, endangered species or other extended studies, if required, shall be considered an additional expense.													
F	Services assumed to be grouped for multiple sites to minimize travel.													
G	Assumes one time staking of the site.													
H	Coordinate utility service applications (electric & natural gas) with utility provider(s) on behalf of Client. Fees charged by Utilities are not included and shall be paid directly by Client. Site visits, requested by Utility companies, are not assumed and if required shall be considered an additional expense.													
I	Service not requested or to be compelled by Others.													
J	Assume redline As-Built drawings will be provided to Edge documenting all changes and no field verification is required.													
K	Perform inventory of antennas, lines & appurtenances. Service does not include mapping of tower members.													
L	Assumes all required information to complete the analysis are provided (tower & foundation design drawings, geotechnical report, existing tower loading). Modification design for failing structures is not included.													
M	Structurally model and analyze submitted tower and tower foundation system design to confirm compliance with design requirements.													
N	Costs for tower modification design will be determined upon receiving a failing tower structural analysis.													
O	Participate in weekly project management calls. Manage sites throughout the project phase.													
P	Prepare bid document package suitable for public bidding. Publically advertise project per Owner purchasing requirements. Facilitate bid process, maintain plan holders list, issue addendums. Prepare bid tab and recommend contract award.													
Q	Prepare contracts, process change orders, answer contractor questions, review contractor pay requests.													

**RESOLUTION NO. 24 - 91**

A Resolution Approving County Wide Training And Development With Lou Everett Group.

WHEREAS Richland County values its Board of Supervisors and County Staff, and

WHEREAS training and development of Board members and Staff is critical to operations and overall employee growth and satisfaction, and

WHEREAS Richland County is in a period of transformation and needs to define its Mission, Vision and Goals, and

WHEREAS the Lou Everett Group has provided a yearlong curriculum providing quarterly training and engagement to promote the “We Are One” philosophy with Board members, Department Heads, and staff, and

WHEREAS the funds for this training will be provided out of ARPA monies not to exceed \$26,650,

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval of the Lou Everett Group training proposal is given.

BE IT FURTHER RESOLVED that this resolution is effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE EXECUTIVE &  
FINANCE STANDING COMMITTEE  
(12 NOVEMBER 2024)

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION \_\_\_\_\_

FOR            AGAINST

DEREK S. KALISH  
COUNTY CLERK

STEVE CARROW	X
STEVE WILLIAMSON	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	X
MARC COUEY	X

DATED: NOVEMBER 19, 2024



## Training and Development Proposal for Richland County, Wisconsin

### Objective:

To build a unified, resilient, and positive workplace culture across all departments within the county organization, enhancing teamwork, accountability, and employee satisfaction while mitigating the effects of toxicity and misinformation.

### Program Structure:

- **Quarterly Training Sessions**
- **Accountability Mechanisms**
- **Team Building**
- **Ongoing Feedback and Support**

### Overview:

Richland County is poised for growth and success, but to realize its full potential, the organization must address critical challenges related to current culture in both the workplace and within the Board of Directors. This program aims to address these issues, break down any remaining silos (including within Board culture), and foster a collaborative environment. It focuses on empowering employees, creating a positive identity for the county, and addressing the challenges posed by internal and external negativity.

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## Quarterly Training Sessions

### 1. Q1: Building a Unified Team (*Board members & Leaders*)

- **The Lou Everett Group kicks off In-Person**
- **Focus:** Understanding the "We Are One" philosophy.
- **Activities:**
  - **Workshops on Team Dynamics:** Interactive sessions to foster understanding and collaboration across departments.
  - **Vision and Mission Alignment:** Department heads work together to create a unified vision and goals.
- **Outcome:** Establish a clear mission statement that emphasizes collective responsibility.

### 2. Q2: Overcoming Toxicity and Misinformation (*Board & Leaders*)

- **Focus:** Addressing the impacts of negativity and fostering resilience.
- **Activities:**
  - **Conflict Resolution Training:** Equip employees with skills to handle conflict and misinformation effectively.
  - **Crisis Communication Workshops:** Training on how to communicate positively about the county internally and externally.
- **Outcome:** Empower employees to manage toxic behaviors and promote a positive narrative.

**3. Q3: Building Employee Pride and Resilience** (*Department leaders/Selected board members*)

- **Focus:** Celebrating achievements and building a culture of appreciation.
- **Activities:**
  - **Recognition Programs:** Introduce peer-to-peer recognition initiatives to highlight individual and team contributions.
  - **Resilience Building Workshops:** Techniques for personal and professional resilience.
- **Outcome:** Employees feel valued and proud of their work, fostering a sense of belonging.

**4. Q4: Feedback and Future Planning** (*leaders & Board members*)

- **Focus:** Evaluating progress and setting future goals.
- **Activities:**
  - **Feedback Forums:** Open discussions for leaders and board members to share thoughts on program effectiveness.
  - **Strategic Planning for Next Steps/Next Year:** Collaborative session to identify areas for improvement and new goals.
- **Outcome:** Continuous improvement based on employee feedback, reinforcing the “We Are One” philosophy.

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**Accountability Mechanisms**

1. **Monthly Check-ins:**
  - Leaders to hold monthly meetings to discuss progress towards goals, celebrate successes, and address any ongoing challenges.
2. **Employee Feedback Surveys:**
  - Conduct quarterly anonymous surveys to assess employee sentiment and engagement, with follow-up actions based on results.
3. **Recognition of Accountability Champions:**
  - Designate individuals within teams to champion the initiative, ensuring that accountability is fostered at all levels.
4. **Public/Internal Reporting:**
  - Share progress and success stories internally and publicly (social media) to improve community perception and highlight positive changes.

**Team Building Activity Ideas** (*We will assist you in developing ideas and coach through implementation.*)

- **County-wide Team Days:** Organize quarterly team-building events that include all departments. Activities could include:
    - Outdoor retreats focusing on teamwork and collaboration.
    - Workshops on effective communication and trust-building exercises.
  - **Social Responsibility Initiatives:** Engage employees in community service projects to reinforce the mission of public service and pride in their roles.
- 

#### **Ongoing Feedback and Support**

- **Open-Door Policy:** Encourage open communication between employees and leadership to discuss concerns and suggestions.
  - **Support Groups:** Establish peer support groups for employees to share experiences and coping strategies for dealing with toxicity and change.
  - **Leadership Development Programs:** Train leaders to foster a positive culture and to be equipped to handle conflict and support their teams effectively.
- 

#### **Conclusion**

The “We Are One” initiative is designed to build a resilient, collaborative, and positive culture within the county organization. By focusing on quarterly training, accountability, and team-building activities, this program aims to empower board members and employees, foster unity, and reshape the public narrative surrounding the county. Change is challenging, but with a structured approach and commitment to improvement, the organization can move forward positively.

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#### **Your Investment**

- 1. Quarterly Training Sessions**
  - 4 Sessions
  - Q1 in-person/Remaining Virtual (or as agreed upon throughout program)
  - 1.5-2 hours each session
  - Any materials will be provided (digital)
  - **Total for Training Sessions: \$12000**
- 2. Accountability**
  - Monthly Check-ins (1 hour each)
  - Assist in feedback surveys, recognition, and reporting

- Unlimited 10-minute emails, calls, or texts
- **Total for Accountability: \$6000**

**3. Additional Support and Resources**

- Ongoing Feedback and Support (consulting)
- Up to 15 hours in 12 months
- **Total for Consulting: \$5000**

**4. Travel and Accommodations**

- Q1 In-Person Kickoff
- Two Trainers
- Lodging, Flights, Rental Vehicle/fuel, per diem
- **Total for Travel and Accommodations: \$2650**

**Total Investment Cost: \$25,650**

***\*All training and consulting is virtual/remote with exception for the kickoff in Q1 which will be in-person. However, onsite support can be arranged at additional costs as needed at anytime with advanced notice. Additional costs would include all travel expenses (hotel, flights, car rental, etc).***

***\*Topics and subtopics subject to change or revised based upon progress and needs as program moves along.***

**RESOLUTION NO. 24 - 92**

Resolution Approving Codification Of The Richland County Rules Of The Board.

WHEREAS the Richland County Board of Supervisors adopted the Richland County Rules of the Board on March 12, 2024 and later amended on October 29, 2024, and

WHEREAS the codification of the Richland County Rules of the Board will provide a single, easy-to-access source of information for both the Richland County Board of Supervisors and the general public, and

WHEREAS the codification of the Richland County Rules of the Board will increase the Richland County Board of Supervisors’ ability to enforce said Rules and provide consistency when doing so, and

WHEREAS the Executive and Finance Standing Committee has carefully reviewed and approved the codification of the Richland County Rules of the Board, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the codification of the Richland County Rules of the Board, and

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon passage.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE EXECUTIVE &  
FINANCE STANDING COMMITTEE  
(12 NOVEMBER 2024)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

FOR            AGAINST

DEREK S. KALISH  
COUNTY CLERK

STEVE CARROW	X
STEVE WILLIAMSON	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	X
MARC COUEY	X

DATED: NOVEMBER 19, 2024



**ORDINANCE NO. 24 - 30**

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR RICHLAND COUNTY, WISCONSIN; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

BE IT ORDAINED BY THE COUNTY BOARD OF SUPERVISORS:

Section 1. The Code entitled "Code of Ordinances, Richland County, Wisconsin," published by CivicPlus, LLC, consisting of chapters 1 through 119, each inclusive, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before August 20, 2024, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished by a fine up to the maximum permitted or required by state law. Each act of violation and each day upon which any such violation shall continue or occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the county board may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention of the county board to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after August 20, 2024, that amend or refer to ordinances that have been codified in the Code shall be construed as if they amend or refer to like provisions of the Code.

Section 7. This ordinance shall become effective November 19<sup>th</sup>, 2024.

Passed and adopted by the Richland County Board of Supervisors this 19<sup>th</sup> day of November, 2024.

DATED: NOVEMBER 19, 2024  
PASSED: NOVEMBER 19, 2024  
PUBLISHED: NOVEMBER 28, 2024

ORDINANCE OFFERED BY THE EXECUTIVE &  
FINANCE STANDING COMMITTEE  
(08 OCTOBER 2024)

		FOR	AGAINST
DAVID TURK, CHAIR	STEVE CARROW	X	
RICHLAND COUNTY	MARC COUEY	X	
BOARD OF SUPERVISORS	GARY MANNING	X	
	MARK GILL	X	
	INGRID GLASBRENNER	X	
	DAVID TURK	X	
	BOB FRANK		
	STEVE WILLIAMSON	X	

DEREK KALISH  
RICHLAND COUNTY CLERK

**Certificate of Adoption**

I HEREBY CERTIFY that the foregoing is a true copy of the ordinance passed at the regular meeting of the county board of supervisors, held on the 19<sup>th</sup> day of November, 2024

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Derek S. Kalish  
Richland County Clerk

**RESOLUTION NO. 24 - 93**

Resolution To Accept Richland County Campus Foundation Grant.

WHEREAS. Richland County Extension has an opportunity to host a half-time AmeriCorps. The position will focus on educational outreach programs. Training & support will be provided by Wisconsin 4-H. To be eligible to host an AmeriCorps member, Richland County must provide a matching grant of \$2,500, and

WHEREAS Richland County 4-H program requested and received funds from the Richland County Campus Foundation of \$3,000 to cover Richland County’s match and program funds to support a half-time AmeriCorps worker, and

WHEREAS, the Richland County Extension department is seeking approval to accept these funds, and

WHEREAS this has been reviewed and approved through Natural Resources and Executive and Finance Committees, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval to accept the Richland County Campus Foundation grant in the amount of \$3,000.

BE IT FURTHER RESOLVED this resolution shall be effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE EXECUTIVE &  
FINANCE STANDING COMMITTEE

AYES \_\_\_\_\_ NOES \_\_\_\_\_

(12 NOVEMBER 2024)

RESOLUTION \_\_\_\_\_

FOR            AGAINST

DEREK S. KALISH  
COUNTY CLERK

STEVE CARROW	X
STEVE WILLIAMSON	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	X
MARC COUEY	X

DATED: NOVEMBER 19, 2024

*Approved by Natural Resources Standing Committee on November 4, 2024*