

County Clerk's Office Richland County, Wisconsin

Derek S. Kalish
County Clerk

Richland County Courthouse
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Richland Center, Wisconsin 53581

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May 22, 2024

Please be advised that the Richland County Board of Supervisors will convene at 7:00 p.m., Tuesday, May 28, 2024, in the County Board Room on the third floor of the Richland County Courthouse, located at 181 W Seminary Street, Richland Center, Wisconsin.

Virtual access and documents for the meeting can be found by clicking on this link:

<https://administrator.co.richland.wi.us/minutes/county-board/>

Amended Agenda

1. Call To Order
2. Roll Call
3. Invocation
4. Pledge Of Allegiance
5. County Clerk Verification Of Open Meeting Laws Compliance
6. Approve Agenda
7. Approve Minutes Of The April 16th And 23rd Meetings
8. Public Comment
9. Resolution Relating To Cancelling Stale Tax Certificates For The Tax Year 2011 And Making An Appropriation
10. Resolution Relating To Cancelling Stale County Checks
11. Resolution Approving The Purchase Of A New Pharmaceutical Grade Vaccine Refrigerator For The Health And Human Services Department - Public Health Unit
12. Resolution Approving The Purchase Of New Network Switches For The Community Services Building
13. Resolution Approving The Purchase Of New Phones For the Community Services Building
14. Resolution Relating To The County's Contribution To The Cost Of Town Highway Bridge Construction Required By Wisconsin Statutes, Section 82.08
15. Resolution Approving The Purchase Of Four Plow Truck Body Builds By The Highway Department
16. Resolution Approving Entering Into A Contract With Finish Excavating Inc. Of East Dubuque, IL Not To Exceed \$3,300,000.00
17. Discussion & Possible Action: Approval Of Easement Agreement Between Richland County And Spectrum Mid-America, LLC
18. Ordinance Relating To A Parcel Belonging To Thomas Gebhart & Carrie Roth In The Town Of Akan
19. Report On Petitions For Zoning Amendments Received Since The Last County Board Session
20. Report On Rezoning Petitions Recommended For Denial By The Zoning And Land Information Committee
21. Discussion & Possible Action: County Board Confirmation Of New Emergency Services Director
22. Reports
 - a. Administrator's Report: Staffing Updates & Current Projects
 - b. Richland County Ambulance Service: Service Overview
 - c. Pine Valley Investigation Report
23. Correspondence
24. Future Agenda Items
25. Adjourn

APRIL MEETING

April 16, 2024

County Clerk Kalish called the meeting to order at 7 PM.

Roll call found the following members present: District 1: Steve Carrow; District 2: Mary Miller; District 3: Marty Brewer; District 4: Sandra Kramer; District 5: Richard McKee; District 6: Ken Rynes; District 7: Alayne Hendricks; District 9: Mark Gill; District 10: Ingrid Glasbrenner; District 11: Michelle Harwick; District 12: Craig Woodhouse; District 13: David Turk; District 14: Chad Cosgrove; District 15: Bob Frank; District 16: Kerry Severson; District 17: Steve Williamson; District 18: Marc Couey; District 19: Julie Fleming; District 20: Robert Brookens; District 21: Daniel McGuire. Due to recount, representation for District 8 finalized at a later date. Roll call vote found 20 of 21 present.

Michael Breininger, Pastor at Richland Center Fellowship, Richland Center, gave the Invocation.

County Clerk Kalish led the Pledge of Allegiance.

County Clerk Kalish confirmed the meeting had been properly noticed.

County Clerk Kalish administered the Oath of Office to all County Board Supervisors.

Motion by Cosgrove second by Frank to approve agenda. Motion carried and agenda declared approved.

County Clerk Kalish conducted the election of the County Board Chair and opened the floor for nominations. Motion by Rynes second by Kramer to nominate Marty Brewer as County Board Chair. Motion by Williamson second by Fleming to nominate David Turk as County Board Chair. Hearing no other nominations after asking three times, County Clerk Kalish closed the floor for nominations for County Board Chair. Nominees were allowed to address the audience in the order in which they were nominated. Brewer addressed the Board first and Turk addressed the Board second. County Clerk Kalish read the list of nominees and reviewed the process to cast a secret ballot. Administrator Pesch distributed and collected ballots for voting purposes. County Clerk Kalish and Corporation Counsel Windle tallied the votes. A total of 20 ballots were cast with the following results: 9 votes for Brewer and 11 votes for Turk. County Clerk Kalish stated that a majority of votes has been gained by Supervisor Turk and declared Supervisor Turk County Board Chair. County Clerk Kalish provided Chair Turk the gavel and Chair Turk assumed control of the meeting.

Chair Turk conducted the election of the County Board Vice-Chair and opened the floor for nominations. Motion by Fleming second by Cosgrove to nominate Steve Williamson as County Board Vice-Chair. Motion by McKee second by Kramer to nominate Marty Brewer as County Board Vice-Chair. Motion by McGuire second by Rynes to close floor for nominations for County Board Vice-Chair. Motion carried. Nominees were allowed to address the audience in the order in which they were nominated. Williamson addressed the Board first and Brewer addressed the Board second. Chair Turk read the list of nominees and reviewed the process to cast a secret ballot. County Clerk Kalish and Administrator Pesch distributed and collected ballots for voting purposes. County Clerk Kalish and Corporation Counsel Windle tallied the votes. A total of 20 ballots were cast with the following results: 7 votes for Brewer and 13 votes for Williamson. County Clerk Kalish stated that a majority of votes has been gained by Supervisor Williamson and Chair Turk declared Supervisor Williamson County Board Vice-Chair.

Chair Turk conducted the election of the members for the Committee on Committees. Chair Turk and County Clerk Kalish reviewed the process to cast a ballot. County Clerk Kalish and Administrator Pesch distributed and collected ballots for voting purposes. Chair Turk called for a recess at 7:32 PM while County Clerk Kalish, Administrator Pesch, and Corporation Counsel Windle tallied the votes. Chair Turk reconvened the meeting at 7:43 PM. County Clerk stated that the following individuals received the highest number of votes: Brewer – 16, Glasbrenner – 14, Severson – 13, Frank – 9, and a three-way tie for 8 votes between Rynes, Cosgrove, and Couey. County Clerk Kalish and Administrator Pesch distributed and collected a second round of ballots for voting purposes to break the tie. County Clerk Kalish, Administrator Pesch, and Corporation Counsel Windle tallied the votes. Chair Turk stated that Supervisor Rynes received the highest number of votes on the second ballot making him the fifth at-large member of the Committee on Committees.

Chair Turk asked if any member desired the minutes of the March 12th, 19th, and 25th meetings be read or amended. Hearing no motion to read or amend the minutes of March 12th, 19th, and 25th meetings, Chair Turk declared the minutes approved as published.

Public Comment: None

Resolution No. 24-23 allowing for request for proposals for replacement of existing roof of the Emergency Services Facility was read by County Clerk Kalish. Motion by Rynes second by McKee that Resolution No. 24-23 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 24 - 23

A Resolution Allowing For Request For Proposals For Replacement Of Existing Roof Of The Emergency Services Facility.

WHEREAS the building located at 1027 N Jefferson St has been purchased to house the County's emergency services programs; and

WHEREAS, the appraisal of the building from January 2020 indicated the roof was approximately 20 years old; and

WHEREAS, the Joint Ambulance Committee had indicated in the Business Plan to replace the western and northern sections of roof in 2026; and

WHEREAS, the Joint Ambulance Committee had intended to do minor repairs and found the replacement costs to be more economically feasible at this time; and

WHEREAS the Joint Ambulance Committee and Public Works Committee have carefully considered this matter and are now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for a request for proposals to be sought for a public works project consisting of replacing the existing roof for the western and northern roof sections of the emergency services facility; and

BE IT FURTHER RESOLVED that the funds to pay for these services shall come from Ambulance Funds (Funds 51 and 16); and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY COUNTY BOARD
MEMBERS OF THE JOINT AMBLANCE COMMITTEE
(21 FEBRUARY 2024)

RESOLUTION ADOPTED

	FOR	AGAINST
DEREK S. KALISH	X	
COUNTY CLERK	X	
KERRY SEVERSON		
JULIE FLEMING		

DATED: APRIL 16, 2024

Approved by Public Works Standing Committee on 14 March 2024

Approved by Finance & Personnel Standing Committee on 02 April 2024

Resolution No. 24-24 amending Resolution No. 24-3 relating to the purchase of a used ambulance to replace the service's oldest ambulance was read by County Clerk Kalish. Motion by Couey second by Fleming that Resolution No. 24-24 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 24 - 24

A Resolution Amending Resolution No. 24-3 Relating To The Purchase Of A Used Ambulance To Replace The Service's Oldest Ambulance.

WHEREAS, the Joint Ambulance Committee wished for the inclusion of preventative maintenance repairs upon authorized purchase of the used ambulance in order to protect against commonly identified issues with that model engine;

WHEREAS, the ambulance was approved to be purchased at a cost not to exceed \$40,000, and was ultimately purchased at \$29,000,

WHEREAS, these repair costs were included in discussions with each respective committee relating to this purchase and intended to be included in the original resolution but were incidentally omitted, the Joint Ambulance Committee is requesting authorization from the County Board to permit payment for these repairs, ensuring the longevity of this ambulance.

NOW THEREFORE BE IT RESOLVED that Resolution No. 24-3 is hereby amended by adding the following BE IT FURTHER RESOLVED paragraph of the Resolution:

BE IT FURTHER RESOLVED that upon purchase, authority is hereby granted to make preventative maintenance repairs to said used ambulance not to exceed \$15,000 to be paid from the Ambulance Outlay Account Fund 16, and,

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY COUNTY BOARD
MEMBERS OF THE JOINT AMBLANCE COMMITTEE
(15 NOVEMBER 2023)

RESOLUTION ADOPTED

FOR	AGAINST
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DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON X
JULIE FLEMING X

DATED: APRIL16, 2024

Approved by Finance & Personnel Standing Committee on 02 April 2024

Resolution No. 24-25 approving payment of change orders for the Richland County Ambulance Service was read by County Clerk Kalish. Motion by Rynes second by Cosgrove that Resolution No. 24-25 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 24 – 25

A Resolution Approving Payment Of Change Orders For The Richland County Ambulance Service.

WHEREAS the Ambulance Service has received an invoice that exceeds \$10,000 which needs to be paid and this invoice has been presented to the Finance and Personnel Committee and approved by that Committee, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for nearly all expenses in excess of \$10,000, and

WHEREAS the Finance and Personnel Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following invoice for the Ambulance Service is hereby approved: Joe Daniels Construction of Madison for \$12,814.70 for change orders associated with the Emergency Services Building project, and

BE IT FURTHER RESOLVED that payment of this invoice shall be made from the Contract Services line in the Ambulance account (Fund 51), and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to issue County checks in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION	RESOLUTION OFFERED BY THE FINANCE & PERSONNEL STANDING COMMITTEE (02 APRIL 2024)
RESOLUTION ADOPTED	

AYES_____ NOES_____	FOR	AGAINST
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DEREK S. KALISH	MARTY BREWER	X
COUNTY CLERK	STEVE CARROW	X
	MARC COUEY	X
DATE: APRIL 16, 2024	GARY MANNING	X
	TIMOTHY GOTTSCHALL	
	DAVID TURK	X
	STEVE WILLIAMSON	X

MELISSA LUCK
JULIE FLEMING

Resolution No. 24-26 approving the purchase of Log Analytics & Anomaly Detection Service was read by County Clerk Kalish. Motion by Cosgrove second by Williamson that Resolution No. 24-26 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 24 - 26

Resolution Approving The Purchase Of Log Analytics & Anomaly Detection Service.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Public Works Committee that Richland County needs to be cyber security compliant. To achieve this the county will need to log and store our analytical data. Richland County will also need anomaly detection services. Several companies have been reviewed and it has been determined that Deep Seas is offering a very cost-effective solution that will be realistically manageable by MIS Staff, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the purchase of Log Analytics & Anomaly Detection Service in the amount of \$15,940.80 annually, and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from the 2024 MIS Budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE
PUBLIC WORKS STANDING COMMITTEE
(11 APRIL 2024)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH	STEVE WILLIAMSON	X	
COUNTY CLERK	STEVE CARROW	X	
	RICHARD MCKEE	X	
DATED: APRIL 16, 2024	GARY MANNING	X	
	CHAD COSGROVE	X	
	MARC COUEY	X	
	JULIE FLEMING	X	
	DANIEL MCGUIRE		

Resolution No. 24-27 to allow Richland County Highway Department to put in roadways for the Radio Tower Project was read by County Clerk Kalish. Motion by Fleming second by Frank that Resolution No. 24-27 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 24 - 27

Resolution To Allow Richland County Highway Department To Put In Roadways For The Radio Tower Project.

WHEREAS Richland County Board Rule 14 states Public Works projects and all matters dealing with the “construction, repair, remodeling or improvement” of any County building or real estate is governed by

section 59.52(29), Wisconsin Statutes and regardless of the estimated cost of the project, the County Board may, by a 3/4th vote, allow the work to be done by the County itself;

WHEREAS building the new roadways for the tower project is considered a public project, and

WHEREAS Richland County Highway Department has the ability and equipment to properly build the roads and the Public Safety & Judicial Committee has considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors here by authorized the Richland County Highway Department to complete the Radio Tower Road projects at the Viola and Westport sites at a cost of \$228,529.61, and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from the borrowed funds for the Radio Tower Project, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE PUBLIC SAFETY STANDING COMMITTEE (5 APRIL 2024)	
AYES_____	NOES_____		
RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK			
DATED: APRIL 16, 2024			

Resolution No. 24-28 approving an amendment to one 2024 provider contract for The Health and Human Services Department was read by County Clerk Kalish. Motion by Glasbrenner second by Cosgrove that Resolution No. 24-28 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 24 - 28

Resolution Approving An Amendment To One 2024 Provider Contract For The Health And Human Services Department.

WHEREAS Rule 14 of the Rules of the Board provides that any contract entered into by the Department of Health and Human Services involving the expenditure more than \$50,000 either at one time or within the course of one year must be approved by the County Board, and

WHEREAS the Health and Human Services and Veterans Standing Committee has carefully considered this matter and is now presenting this resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the following amendment to the following contract:

With **Moe’s Transitional Living Center, Inc.**, with the original contract being for \$49,500 amended to \$79,500 due to a placement lasting longer than anticipated.

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend any of the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tricia Clements, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE HEALTH AND HUMAN SERVICES
& VETERANS STANDING COMMITTEE
(11 APRIL 2024)

AYES_____ NOES_____

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH	INGRID GLASBRENNER	X	
COUNTY CLERK	DONALD SEEP	X	
	KEN RYNES	X	
DATED: APRIL 16, 2024	TIMOTHY GOTTSCHALL		
	KERRY SEVERSON	X	

Resolution No. 24-29 approving a provider contract for 2024 for the Health and Human Services Department was read by County Clerk Kalish. Motion by McKee second by Couey that Resolution No. 24-29 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 24 - 29

Resolution Approving A Provider Contract For 2024 For The Health And Human Services Department.

WHEREAS Rule 14 of the Rules of the Board provides that any contract entered into by the Department of Health and Human Services involving the expenditure more than \$50,000 either at one time or within the course of one year must be approved by the County Board, and

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Health and Human Services Board to enter into the following 2024 contract:

With **Whispering Pines Custom Builders LLC.** of Richland Center for \$50,000 to provide home modification services for families enrolled in Children’s Long Term Support in the Behavioral Health Services Unit; and

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend any of the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tricia Clements, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE HEALTH AND HUMAN SERVICES
& VETERANS STANDING COMMITTEE
(11 APRIL 2024)

AYES_____ NOES_____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

INGRID GLASBRENNER	X
DONALD SEEP	X
KEN RYNES	X
TIMOTHY GOTTSCHALL	
KERRY SEVERSON	X

DATED: APRIL 16, 2024

Ordinance No. 24-06 Amendment No. 596 to Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to David & Francine Ewing in the Town of Dayton was read by County Clerk Kalish. Motion by Rynes second by Fleming that Ordinance No. 24-06 be adopted. Motion carried and the ordinance declared adopted.

ORDINANCE NO. 24 - 06

Amendment No. 596 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To David And Francine Ewing In The Town Of Dayton.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 3.584-acre parcel belonging to David and Francine Ewing in the Town of Dayton is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Residential-1 (R-1) District:

Being part of The NE 1/4 of The NE 1/4 and the SE 1/4 of the NE 1/4 of Section 26, T10 N, R1W, Town of Dayton, Richland County, Wisconsin, to wit:

Commencing at the East corner of said Section 26;
thence N 00° 20' 17" W, ALONG THE EAST LINE OF SAID NORTHEAST QUARTER, 1,166.27';
thence S 89° 39' 48" W 449.42'; to the POINT OF BEGINING
thence N 69° 36' 36" W, 505.64' TO THE CENTERLINE OF CHICKEN RIDGE ROAD;
thence N 04° 49' 25" W, ALONG SAID CENERLINE 341.30';
thence S 69° 36' 36" E, 505.64';
thence S 04° 49' 25" E, 341.30'; TO THE POINT OF BEGINING

Containing 156,133 square feet or 3.584 acres, more or less.

3. This Ordinance shall be effective on April 16, 2024.

DATED: APRIL 16, 2024
PASSED: APRIL 16, 2024
PUBLISHED: APRIL 25, 2024

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(01 APRIL 2024)

		FOR	AGAINST
DAVID TURK, CHAIR RICHLAND COUNTY BOARD OF SUPERVISORS	STEVE CARROW	X	
	LINDA GENTES	X	
	JULIE FLEMING	X	
	DAVID TURK		
	DANIEL MCGUIRE	X	
	MELISSA LUCK	X	
DEREK KALISH RICHLAND COUNTY CLERK			

Ordinance No. 24-07 Amendment No. 597 to Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Jim and Dawn Berghorn in the Town of Akan was read by County Clerk Kalish. Motion by Couey second by McKee that Ordinance No. 24-07 be adopted. Motion carried and the ordinance declared adopted.

ORDINANCE NO. 24 - 07

Amendment No. 597 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Jim And Dawn Berghorn In The Town Of Akan.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:
- (a) Adequate public facilities to serve the development are present or will be provided.

(b) Provision of these facilities will not be an unreasonable burden to local government.

(c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.

(d) Non-farm development will be directed to non-agricultural soils or less productive soils.

- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 1.7-acre parcel belonging to Jim and Dawn Berghorn in the Town of Akan is hereby rezoned from Illegal Non-Conforming (NC) to the Residential-1 (R-1) District:

Being part of The SE 1/4 of The SE 1/4 of Section 9, T10 N, R2W, Town of Akan, Richland County, Wisconsin, to wit:

Commencing at the Southeast corner of said Section 9;
 thence N 08° 36' 52" W, ALONG THE EAST SECTION LINE, 213.27' to the POINT OF BEGINING;
 thence S 81° 20' 58" W 130.55';
 thence N 00° 01' 04" W, 466.71';
 thence N 00° 01' 04" W, 33.40' TO THE CENTERLINE OF COUNTY HIGHWAY UU;
 thence S 81° 17' 24" E, ALONG SAID CENERLINE 49.28';
 thence S 87° 31' 57" E, ALONG SAID CENERLINE 13.99';
 thence S 08° 36' 52" E, 33.0';
 thence S 08° 36' 52" E, 444.04'; TO THE POINT OF BEGINING

Containing 74,052 square feet or 1.7 acres, more or less.

3. This Ordinance shall be effective on April 16, 2024.

DATED: APRIL 16, 2024
 PASSED: APRIL 16, 2024
 PUBLISHED: APRIL 25, 2024

ORDINANCE OFFERED BY THE LAND &
 ZONING STANDING COMMITTEE
 (01 APRIL 2024)

		FOR	AGAINST
DAVID TURK, CHAIR	STEVE CARROW	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	LINDA GENTES	X	
	JULIE FLEMING	X	
	DAVID TURK		
	DANIEL MCGUIRE	X	
	MELISSA LUCK	X	
DEREK KALISH			
RICHLAND COUNTY CLERK			

Report on petitions for zoning amendments received since the last County Board session: None

Report on rezoning petitions recommended for denial by the Zoning and Land Information Committee:
None

Administrator Pesch noted that SSWRPC has released the report on the housing study and that a detailed review of the report will occur at a future meeting. Administrator Pesch provided a brief update on the following: hiring activities within the County, storage at fairgrounds, key stakeholder meeting with Venture Architects, and the wage study.

Attorney Windle provided brief overview of the responsibilities of elected officials, open meeting/public records laws, and the use of county email when conducting official County business. Attorney Windle also advised all County Board Supervisors to review the Ethics Ordinance, the Rules of the Board, and the Wisconsin County Official's Handbook from the Wisconsin Counties Association.

Correspondence: None

Future agenda items: None

Motion by Rynes second by Glasbrenner to adjourn. Motion carried and the meeting adjourned at 8:28 PM.

STATE OF WISCONSIN)
)SS
COUNTY OF RICHLAND)

I, Derek S. Kalish, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the meeting held on the 16th day of April, 2024.



Derek S. Kalish
Richland County Clerk

SPECIAL MEETING

APRIL 23, 2024

County Board Chair Turk called the meeting to order at 7 PM. Roll call found all members present except Supervisor Miller.

Deputy County Clerk Hege led the Pledge of Allegiance.

Motion by Cosgrove, second by McGuire to approve the agenda. Motion carried and the agenda was approved.

Public Comment: County Board Chair Turk asked if there were any members of the public who wished to make a public comment. Hearing none, County Board Chair Turk closed the time for public comment.

County Board Chair Turk gave a brief overview of the assignments recommended by the Committee on Committees. County Board Chair Turk called on County Administrator Pesch to give a brief comment. County Board Chair Turk emphasized that attention was paid to the placement preferences expressed by the individual supervisors. Motion by Rynes, second by Manning to approve the assignments recommended by the Committee on Committees. Brief discussion ensued. Motion carried and appointments were approved.

Executive Standing Committee

David Turk
Steve Williamson
Ingrid Glasbrenner
Marc Couey
Ken Rynes

Alternate 1: Gary Manning

Alternate 2: Mark Gill

Community & Health Standing Committee

Michelle Harwick
Sandra Kramer
Daniel McGuire
Marty Brewer
Ingrid Glasbrenner
Mary Miller

Alternate: Mark Gill

Natural Resources Standing Committee

Steve Carrow
Mark Gill
Craig Woodhouse
Robert Brookens
Julie Fleming
Richard McKee
Alayne Hendricks

Alternate: Sandra Kramer

Public Works Standing Committee

Chad Cosgrove
Steve Williamson
Gary Manning
Daniel McGuire
Marc Couey
Steve Carrow
Ken Rynes

Alt: Robert Brookens

Public Safety Standing Committee

David Turk
Bob Frank
Julie Fleming
Chad Cosgrove
Kerry Severson
Craig Woodhouse
Gary Manning

Alternate: Michelle Harwick

Pine Valley Sub Committee

Mary Miller
Gary Manning
Mark Gill
Sandra Kramer
Marty Brewer
Marc Couey

Fair Sub Committee

Richard McKee
Julie Fleming
Robert Brookens
Kerry Severson

Parks Sub Committee

Daniel McGuire
Alayne Hendricks
Chad Cosgrove
Kerry Severson

Veteran's Service Commission

Ken Rynes

Aging Unit Advisory Committee

Sandra Kramer

Housing Authority

Bob Frank
Richard McKee

ADRC of Eagle Country Regional Board

Richard McKee

Joint Ambulance Committee

Kerry Severson

Julie Fleming

Lone Rock Library Board

Robert Brookens

Mississippi Valley Health Services Commission

VACANT

Neighborhood Housing Services of SW WI

Craig Woodhouse

Richland Center Library Board

David Turk

Dan McGuire

Richland Center Park Board

Chad Cosgrove

SW WI Community Action Program

Michelle Harwick

SWWI Library System Board

Alayne Hendricks

SWWI Regional Planning Commission

David Turk

Symons Natatorium Board

David Turk

Mary Miller

Tri-County Airport Commission

Steve Williamson

Marty Brewer

Viola Library Board

Mary Miller

Library Planning Committee

Craig Woodhouse

Chapter 980 Committee

Sandra Kramer

Campus Reconfiguration Committee

Ken Rynes
David Turk
Steve Williamson
Ingrid Glasbrenner
Marty Brewer
Bob Frank
Steve Carrow

Community and Health Standing Committee

County Board Chair Turk entertained nominations for a Chair of the Community and Health Standing Committee. Brewer nominated Glasbrenner, second by McGuire. Glasbrenner accepted nomination. Hearing no other nominations, County Board Chair Turk entertained a motion to close the nominations for Community and Health Standing Committee Chair and to cast a unanimous voice ballot. Motion by McGuire, second by Kramer to close nominations. Motion passed and nominations for Community and Health Standing Committee closed. Committee Chair Glasbrenner entertained nominations for Community and Health Standing committee Vice-Chair. Glasbrenner nominated Brewer, second by Kramer. Brewer accepted nomination. Hearing no other nominations Committee Chair Glasbrenner entertained a motion to close nominations for Community and Health Standing Committee Vice-Chair and to cast a unanimous voice ballot. Motion by Kramer to close nominations for Community and Health Services Standing Committee Vice-Chair and cast unanimous voice ballot. The Community and Health Standing Committee will meet on the 1st Monday of the month at 9:30 AM in the County Board Room.

Natural Resources Standing Committee

County Board Chair Turk entertained nominations for a Chair of the Natural Resources Standing Committee. Fleming nominated Carrow, second by Woodhouse. Carrow accepted nomination. Hearing no other nominations, County Board Chair Turk entertained a motion to close the nominations for Natural Resources Standing Committee Chair and to cast a unanimous voice ballot. Motion by Fleming, second by Gill. Motion passed. Committee Chair Carrow entertained nominations for Natural Resources Standing Committee Vice-Chair. Motion by Gill to nominated McKee. McKee declined nomination. Woodhouse nominated Fleming, second by Gill. Fleming accepted nomination. Hearing no other nominations, Committee Chair Carrow entertained a motion to close nominations for Natural Resources Standing Committee Vice-Chair and to cast a unanimous voice ballot. Motion by Woodhouse, second by Gill. Motion passed. The Natural Resources Standing Committee will meet on the 1st Monday of the month at 3:00 PM in the County Board Room.

Public Works Standing Committee

County Board Chair Turk entertained nominations for a Chair of the Public Works Standing Committee. Cosgrove nominated Rynes, second by Couey. Rynes accepted nomination. Hearing no other nominations, County Board Chair Turk entertained a motion to close the nominations for Public Works Standing Committee Chair and to cast a unanimous voice ballot. Motion by McGuire, second by Cosgrove to close nominations for Public Safety Standing Committee Chair. Motion passed. Committee Chair Rynes entertained nominations for Public Safety Standing Committee Vice-Chair. Carrow nominated Cosgrove, second by Manning. Cosgrove accepted nomination. Hearing no other nominations, Committee Chair Rynes entertained a motion to close nominations for Public Works Standing Committee Vice-Chair and to cast a unanimous voice ballot. Motion by Couey, second by Cosgrove to close nominations for Public Works Standing Committee Vice-Chair. Motion passed. The Public Works Standing Committee will meet on the 1st Thursday of the month at 4:00 PM in the County Board Room.

Public Safety Standing Committee

County Board Chair Turk entertained nominations for a Chair of the Public Safety Standing Committee for nominations for a Chair of the Public Safety Standing Committee. Manning nominated Frank, second by Cosgrove. Frank accepted nomination. Hearing no other nominations, County Board Chair Turk entertained a

motion to close the nominations for Public Safety Standing Committee Chair and to cast a unanimous voice ballot. Motion by Turk, second by Severson to close nominations for Public Safety Standing Committee Chair. Motion passed. Committee Chair Frank entertained nominations for Public Safety Standing Committee Vice-Chair. Cosgrove nominated Severson, second by Woodhouse. Severson accepted nomination. Hearing no other nominations, Committee Chair Frank entertained a motion to close nominations and to cast a unanimous voice ballot. Motion by Cosgrove, second by Fleming to close nominations for Public Safety Standing Committee Vice-Chair. Motion passed. The Public Safety Standing Committee will meet on the 1st Friday of the month at 8:30 AM in the County Board Room.

Chair Turk and Administrator Pesch briefly outlined the change to the appointments to the Executive Committee members. Members of the Executive Standing Committee now being:

Executive Standing Committee

David Turk
Steve Williamson
Ingrid Glasbrenner
Marc Couey
Ken Rynes
Steve Carrow
Bob Frank
Gary Manning
Mark Gill

Motion by Cosgrove, second by Glasbrenner to approve revisions to the Executive Committee Assignments. Motion carried and appointments to the Executive Committee were approved. The Executive Standing Committee will meet on the 2nd Tuesday of the month at 5:00 PM in the County Board Room.

County Board Chair Turk read the letter and memo sent to Richland County from Jeff Buhrandt, Vice President for University Relations with the Universities of Wisconsin. Brief discussion ensued.

Chair Turk entertained a motion to enter into closed session pursuant to Wis. Stat, Sec 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Correspondence and Update from Universities of Wisconsin and also pursuant to Wis. Stat, Sec 19.85(1)(c) considering employment, promotion, compensation or performance evaluation of data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons...which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; and (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Update on Pine Valley Operations. Motion by Rynes, second by Couey to enter into closed session. Motion carried unanimously at 7:25 PM.

Reconvened into open session.

Motion by Carrow, second by Gill to adjourn. Motion carried and the meeting adjourned at 8:40 PM.

STATE OF WISCONSIN)

)SS
COUNTY OF RICHLAND)

I, Myranda H. Hege, Deputy County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the meeting held on the 23rd day of April, 2024.

A handwritten signature in cursive script that reads "Myranda H. Hege".

Myranda H. Hege
Richland County Deputy Clerk

RESOLUTION NO. 24 - 30

Resolution Relating To Cancelling Stale Tax Certificates For The Tax Year 2011 And Making An Appropriation.

WHEREAS when real estate taxes on a parcel go unpaid, the County issues a tax certificate which is a lien on the real estate and, if a tax certificate remains unpaid for 11 years, Wisconsin Statutes, section 75.20 requires the County Treasurer to cancel that tax certificate, and

WHEREAS there are 7 tax certificates which County Treasurer Jeffrey Even is now required to cancel and the Finance and Personnel Committee is now presenting this Resolution to the County Board for an appropriation to reflect the lost revenues resulting from these cancelled tax certificates in the 2024 County budget.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for cancelling the following tax certificates for Tax year 2011.

Certificate Number	Parcel Number	Tax Amount	Property Owner
24	002-2721-2100	34.66	Gander, Stacy
392	022-0932-2100	7.00	Owner Unknown
416	022-2231-1100	3.52	Mayland Acres Inc
500	028-1633-2100	2.08	Sylvan Creamery Co.
540	032-2220-0810	117.32	Koechley, Robert
541	032-2220-0830	49.05	Koechley, Robert
542	032-2220-0880	29.85	Koechley, Robert
Total		\$243.48	

BE IT FURTHER RESOLVED that \$243.48 is hereby appropriated from the General Fund to the Cancelled Tax Certificates account in the 2024 County budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(14 MAY 2024)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

DATED: MAY 28, 2024

STEVE CARROW	X
KEN RYNES	X
GARY MANNING	X
MARK GILL	X
INGRID GLASBRENNER	X
DAVID TURK	X
BOB FRANK	
STEVE WILLIAMSON	X
MARC COUEY	X

RESOLUTION NO. 24 - 31

Resolution Relating To Cancelling Stale County Checks.

WHEREAS it appears in the report of the County Treasurer that the following checks have been outstanding against the County for more than one year and County Board approval is required before these checks can be taken off the books of the County.

NOW THEREFORE BE IT FURTHER RESOLVED by the Richland County Board of Supervisors that the following County checks drawn on Richland County Bank are hereby cancelled:

Check Number	Check Amount	Check Number	Check Amount
22146	4.63	26053	11.50
22173	14.84	26065	2.50
22176	14.58	26066	36.50
22656	5.17	26067	30.75
23022	4.99	26068	1.75
23473	3.70	26145	4.00
23538	2.03	26154	7.50
24674	15.00	26155	2.75
25392	114.03	26156	5.00
25843	26.20	26169	9.00
25847	56.48	26182	2.00
25918	2.00	26204	1.00
25921	1.50	26205	4.50
25931	2.00	26206	3.50
25950	4.00	26207	3.50
25972	5.00	26216	7.00
25993	1.25	26269	110.00
25994	6.00	27244	10.01
26000	2.00	27470	25.00
26005	3.75	27474	50.00
26023	4.25		
Grand Total		\$621.16	

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____NOES_____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED: MAY 28, 2024

RESOLUTION OFFERED BY THE EXECUTIVE &
FINANCE STANDING COMMITTEE
(14 MAY 2024)

STEVE CARROW

X

KEN RYNES

X

GARY MANNING

X

MARK GILL

X

INGRID GLASBRENNER

X

DAVID TURK

X

BOB FRANK

STEVE WILLIAMSON

X

MARC COUEY

X

FOR

AGAINST

RESOLUTION NO. 24 - 32

Resolution Approving The Purchase Of A New Pharmaceutical Grade Vaccine Refrigerator For The Health And Human Services Department - Public Health Unit.

WHEREAS, Public Health departments are required to carry Vaccines for Children (VFC) vaccine with recommendations to use a pharmaceutical grade refrigerator, and

WHEREAS, Public Health is currently utilizing a commercial refrigerator and a K2 Scientific Brand refrigerator that will not properly hold all of the VFC vaccine along with flu vaccines, and

WHEREAS, a quote of \$11,127.60 was obtained to purchase a new Helmer model vaccine refrigerator, with costs to be covered by ARPA funds, and

WHEREAS, the Health and Human Services & Veterans Standing Committee has reviewed and approved the purchase to be sent to the County Board, and

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that approval is hereby granted for the purchase of a new pharmaceutical grade vaccine refrigerator for the Public Health Unit of Health and Human Services, and

BE IT FURTHER RESOLVED, the quote received from Helmer Scientific in the amount of \$11,127.60 is accepted and the cost will be covered by ARPA funds, and

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE HEALTH AND HUMAN SERVICES
& VETERANS STANDING COMMITTEE
(11 APRIL 2024)

AYES_____NOES_____

RESOLUTION_____	FOR	AGAINST
DEREK S. KALISH	INGRID GLASBRENNER	X
COUNTY CLERK	DONALD SEEP	X
	KEN RYNES	X
DATED: MAY 28, 2024	TIMOTHY GOTTSCHALL	
	KERRY SEVERSON	X

RESOLUTION NO. 24 -33

Resolution Approving The Purchase Of New Network Switches For The Community Services Building.

WHEREAS, the Community Services Building network switches are nine years old and will be at end of life in 2025, and

WHEREAS, ARPA funds are available for the cost to replace the switches in 2024, but will no longer be available after December 31, 2024, and

WHEREAS, a quote of \$48,471.28 was obtained from JComp Technologies, and

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that approval is hereby granted for the purchase of new network switches for the Community Services Building, and

BE IT FURTHER RESOLVED, the quote received from JComp Technologies in the amount of \$48,471.28 is accepted and the cost will be covered by ARPA funds, and

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(02 MAY 2024)

AYES_____ NOES_____

RESOLUTION_____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARY MILLER
MARTY BREWER
SANDRA KRAMER
INGRID GLASBRENNER
MICHELLE HARWICK
DANIEL MCGUIRE

X
X
X
X
X
X

DATED: MAY 28, 2024

RESOLUTION NO. 24 - 34

Resolution Approving The Purchase Of New Phones For The Community Services Building.

WHEREAS, end of life for the phones in the Community Services Building is November 1, 2024, and

WHEREAS, all support from Mitel for these phones will sunset on July 31, 2025, and

WHEREAS, a quote of \$24,765 was obtained from Marco Technologies for the purchase of 100 new phones, and

WHEREAS, ARPA funds are available for the cost to replace 100 phones in 2024, but will no longer be available after December 31, 2024, and

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that approval is hereby granted for the purchase of 100 new phones for the Community Services Building, and

BE IT FURTHER RESOLVED, the quote received from Marco Technologies in the amount of \$24,765 is accepted and the cost will be covered by ARPA funds, and

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE COMMUNITY & HEALTH
SERVICES STANDING COMMITTEE
(02 MAY 2024)

AYES_____NOES_____

RESOLUTION_____	FOR	AGAINST
DEREK S. KALISH	MARY MILLER	X
COUNTY CLERK	MARTY BREWER	X
	SANDRA KRAMER	X
DATED: MAY 28, 2024	INGRID GLASBRENNER	X
	MICHELLE HARWICK	X
	DANIEL MCGUIRE	

RESOLUTION NO. 24 - 35

Resolution Relating To The County's Contribution To The Cost Of Town Highway Bridge Construction Required By Wisconsin Statutes, Section 82.08.

WHEREAS Wisconsin Statutes, section 82.08, requires counties in Wisconsin to pay approximately 50% of the cost of construction or repair of any culvert or bridge on a town highway or village street when so requested by the town or village board, and

WHEREAS the Public Works Standing Committee has received the following requests from the following towns and the Public Works Standing Committee is recommending that the County Board approve the payment of the following amounts as financial aid from the County as mandated by Wisconsin Statutes, section 82.08.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the county shall pay the following amounts as financial aid for the following bridge or culvert projects in the following towns, as mandated by Wisconsin Statutes, section 82.08:

<u>Town or Village</u>	<u>Road Name</u>	<u>Total Cost</u>	<u>Amount of County Aid Granted</u>
Town of Henrietta	South Shore Dr.	19,028.27	9,514.14
Town of Henrietta	Shellington	11,747.80	5,873.90
TOTALS		\$30,776.07	\$15,388.04

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION
AYES _____ NOES _____

RESOLUTION OFFERED BY THE PUBLIC
WORKS STANDING COMMITTEE
(11 April 2024)

RESOLUTION _____

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

DATED: MAY 28, 2024

STEVE WILLIAMSON	X
RICHARD MCKEE	X
MARC COUEY	X
CHAD COSGROVE	X
GARY MANNING	X
STEVE CARROW	X
JULIE FLEMING	X
DAN MCGUIRE	

RESOLUTION NO. 24 - 36

Resolution Approving The Purchase Of Four Plow Truck Body Builds By The Highway Department.

WHEREAS the Public Works Committee and the County Highway Commissioner, Joshua Elder; have recommended that the Department be authorized to purchase four complete body builds for four tandem axle trucks with the funds already available in the 2024 budget.

WHEREAS Rule 14 of the Board requires County Board approval for any purchase by the Highway Department in excess of \$50,000 and

WHEREAS the Highway Department is seeking approval for the following purchases:

1. Two State Spec Tandem builds totaling \$379,660 or \$189,830 each
2. One County Spec Tandem build totaling \$181,820
3. One County Spec Tri Axle totaling \$186,925

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that approval is hereby granted for the purchase of four plow truck body builds by the Highway Department, and

BE IT FURTHER RESOLVED that funds for these purchases are in the County Highway Department's account in the 2024 County Budget,

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION_____

DEREK S. KALISH
COUNTY CLERK

DATED: MAY 28, 2024

RESOLUTION OFFERED BY THE PUBLIC
WORKS STANDING COMMITTEE
(03 MARCH 2024 & 11 APRIL 2024)

STEVE WILLIAMSON	X
GARY MANNING	X
RICHARD MCKEE	X
CHAD COSGROVE	X
MARC COUEY	X
DANIEL MCGUIRE	
STEVE CARROW	X
JULIE FLEMING	X

FOR AGAINST

RESOLUTION NO. 24 - 37

Resolution Approving Entering Into A Contract With Finish Excavating Inc. Of East Dubuque, IL Not To Exceed \$3,300,000.00.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Public Safety Committee that we need to enter into a contract for Tower Site Construction for the radio system project, and

WHEREAS the county has committed to replacing its current radio tower system and will require tower demolition, manufacture and erection as well as shelter construction, fencing, electrical, LP Fuel tank and generator services for the tower sites, and

WHEREAS the Public Safety Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to enter into a contract with Finish Excavating Inc. of East Dubuque, IL not to exceed \$3,300,000.00.

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from Fund 94 and approval is hereby granted for the County Administrator to sign the contract, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION		RESOLUTION OFFERED BY THE PUBLIC SAFETY STANDING COMMITTEE (03 MAY 2024)	
AYES_____	NOES_____		
RESOLUTION _____		FOR	AGAINST
DEREK S. KALISH			
COUNTY CLERK			
DATED: MAY 28, 2024			
	GARY MANNING		
	CRAIG WOODHOUSE	X	
	DAVID TURK		
	CHAD COSGROVE	X	
	BOB FRANK	X	
	KERRY SEVERSON	X	
	JULIE FLEMING	X	

EASEMENT COMMUNICATIONS

Document Number

Document Title

Recording Area

Name and Return Address

Mi-Tech Services

ATTN: Real Estate/ Roxann Holda

1345 North Road, SUITE B

Green Bay, Wisconsin 54313

Parcel Identification Number (PIN)

022-3633-1100

THIS PAGE IS PART OF THIS LEGAL DOCUMENT – DO NOT REMOVE.

This information must be completed by submitter: document title, name & return address, and PIN (if required). Other information such as the granting clause, legal description, etc., may be placed on this first page of the document or may be placed on additional pages of the document.

WRDA Rev. 12/22/2010

RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:

Charter Communications
2701 Daniels St.
Madison WI 53718
Attn: Area Vice President, Field Operations

EASEMENT AGREEMENT

THIS EASEMENT AGREEMENT is entered into as of _____, 202__, by and between Richland County, a Wisconsin municipal corporation ("Grantor"), and Spectrum Mid-America, LLC ("Operator").

THE PARTIES HERETO AGREE AS FOLLOWS:

- 1. GRANT OF EASEMENT.** Grantor hereby grants to Operator, its successors and assigns, an irrevocable, unrestricted easement to the Property (as defined in Section 2) or portion thereof as may be described in Section 2 (the "Easement") for the installation, maintenance, operation, improvement, removal and repair of Operator's cable television system and/or other communications facilities, including, without limitation, lines, cables, amplifiers, nodes, utility cabinets, and other electronic equipment, towers and poles (collectively, the "Facilities"). Grantor hereby agrees that the Facilities shall remain the property of Operator, and are removable at Operator's option. The Easement shall include the right of ingress and egress to the Property for the purpose of installation, maintenance, operation, improvement, removal and repair of the Facilities during normal working hours or any other time, day or night, in the event of an emergency situation which, in Operator's reasonable determination, affects the normal operation of the Facilities. Grantor warrants that it has title to the Property and that Operator shall have peaceable enjoyment of such Easement. Operator will not remove underground cables or underground lines during the term of the Easement Agreement or at the expiration of the Easement Agreement.
- 2. PROPERTY.** Grantor's property is situated in the Town of Richland, County of Richland, State of Wisconsin (the "Community") with a street address of N/A. (the "Property"). A legal description of the Property in which the Easement has been granted is set forth on Exhibit A, which is attached hereto and by reference made a part hereof.
- 3. REPAIR.** Operator shall repair to the reasonable satisfaction of Grantor any structure, fence, paving, landscaping or other part of the Property which is materially altered or damaged during the installation, maintenance, repair or removal of the Facilities in the Easement.
- 4. ASSIGNMENT.** Operator may assign this Easement Agreement to any entity or individual that is a successor to Operator as a cable communications franchisee in the Community. No consent to such assignment is required from Grantor.

5. **TERM.** This Easement Agreement shall remain in full force and effect for so long as Operator (or its successors-in-interest) holds a cable communications franchise or other right to provide communications services in the Community. In the event of a dispute as to the termination date of a franchise, this Easement Agreement shall remain in force until such dispute is finally resolved. The grant of this Easement is not conditioned upon the provision of any communications service to the Property. Non-use or a limited use of this Easement shall not prevent Operator from later making full use of the Easement. This Easement Agreement may be terminated by Operator upon the giving of sixty (60) days prior written notice to Grantor and after a reasonable opportunity is provided to remove the Facilities excluding the underground cables or underground lines from the Property. Notwithstanding anything herein to the contrary, upon termination or release of this Easement, Operator may abandon any buried or underground Facilities and such Facilities shall be deemed the property of Grantor. Operator will not remove underground cables or underground lines during the term of the Easement Agreement or at the expiration of the Easement Agreement. Upon termination of this Easement Agreement, Operator shall record such documents as are necessary to terminate the Easement.

6. **NON-INTERFERENCE.** Grantor, for itself, its heirs, successors and assigns, covenants that the Property shall not be used in any manner which might interfere with or damage the Facilities, or which might interfere with the maintenance, operation or removal of the Facilities.

7. **BINDING.** The provisions and covenants contained in this Easement Agreement shall run with the land and shall bind and inure to the benefit of the respective successors-in-interest of the parties hereto.

8. **RECORDATION.** Upon completion of the installation of the Facilities on the Property, Operator may record this Easement Agreement in the real property records of the county or other local government where the Property is located.

9. **NOTICE.** All notices to be given by one party to this Easement Agreement to the other party hereto shall be in writing, by certified mail to the following addresses:

(1) If to Grantor:
Richland County
181 W Seminary St.
Richland Center, WI, 53581

(ii) If to Operator:
Charter Communications
2701 Daniels St.
Madison, WI, 53718-9212
Attn: Area Vice President, Field Operations

With a copy to: Charter Communications
12405 Powerscourt Drive
St. Louis, Missouri 63131
Attn: Legal Operations, Operation

10. **FURTHER DOCUMENTS.** Each party hereto will execute any and all further documents which the other party reasonably requests to assure that Operator has the rights granted in this Easement Agreement.

11. **ENTIRE AGREEMENT; AMENDMENTS.** This Easement Agreement constitutes the entire agreement between the parties with respect to, and supersedes all prior agreements and/or all understandings with respect to the subject matter contained herein. This Easement Agreement shall not be modified, amended, supplemented or revised, except by a written document signed by both parties.

12. **SEVERABILITY.** If any term or provision of this Easement Agreement is determined to be invalid or unenforceable, in whole or in part, such a determination shall not affect any other provision of this Easement Agreement and this Easement Agreement shall be treated as if such term or provision had not been contained herein.

13. **GOVERNING LAW.** This Easement Agreement shall be construed to be in accordance with the laws of the state where the Property is located.

[Signature Pages Follow]

IN WITNESS WHEREOF, the parties have executed this Easement Agreement as of the date first written above.

GRANTOR:
Richland County

GRANTOR:
Richland County

By: _____
Print Name: _____
Print Title: _____
Date: _____

By: _____
Print Name: _____
Print Title: _____
Date: _____

OPERATOR:
Spectrum Mid-America, LLC
By: Charter Communications, Inc., Its Manager

By: _____
Print Name: _____
Print Title: _____
Date: _____

The instrument was drafted by: Colleen A. O'Leary, Contract Manager Charter Communications – 301 Barber Ave. – Worcester, MA. 01606

GRANTOR ACKNOWLEDGEMENT

STATE OF _____

COUNTY OF _____

This instrument was acknowledged before me on _____ (date) by _____

(name of person(s) whose
signature is acknowledged).

My Commission Expires: _____

(Signature of notarial officer)
(Seal, if any)

OPERATOR ACKNOWLEDGEMENT

STATE OF _____

COUNTY OF _____

This instrument was acknowledged before me on _____ (date)
by _____ (name(s) of person(s)) as _____ (type of
authority, e.g., officer, trustee, etc.) of Spectrum Mid-America, LLC

My Commission Expires: _____

(Signature of notarial officer)
(Seal, if any)

EXHIBIT A

Attached to and Forming a Part of Easement Agreement
between

Richland County, as Grantor
and
Spectrum Mid-America, LLC, as Operator

Legal Description of Grantor's Parcel

A 100 foot wide strip of land across the SW $\frac{1}{4}$ SW $\frac{1}{4}$, Section 36, Township 10 North, Range 1 East, Town of Richland, Richland County, Wisconsin, being the former Chicago, Milwaukee, St. Paul and Pacific Railroad ROW.

Legal Description of Easement Area

Located in part of the Southwest Quarter of the Southwest Quarter of Section 36, Township 10 North, Range 1 East, Town of Richland, Richland County, Wisconsin, more particularly described as follows:

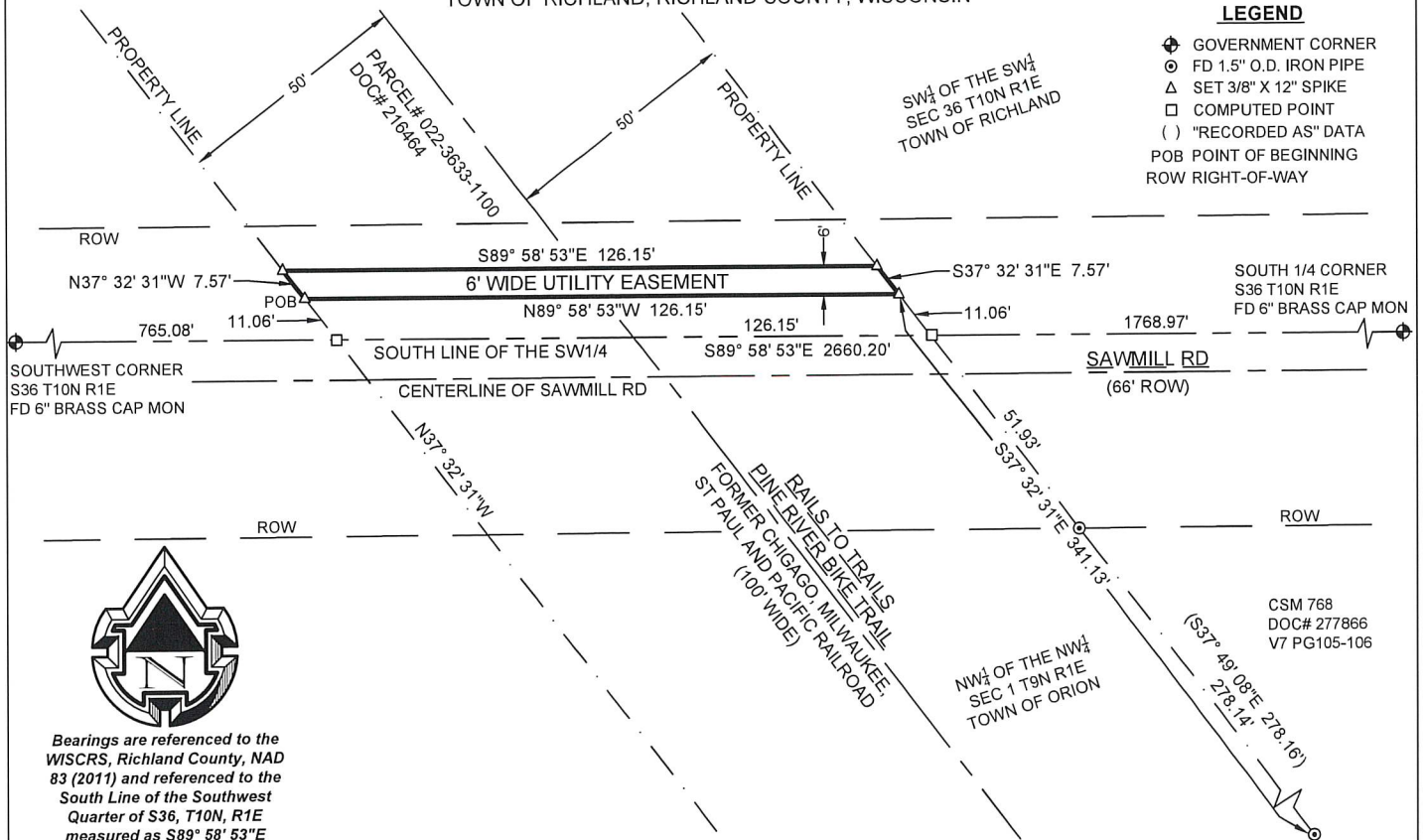
Commencing at the Southwest Corner of said Section 36; thence South 89 degrees 58 minutes 53 seconds East along the South Line of the Southwest Quarter of said Section 36, a distance of 765.08 feet to the West Line of the Pine River Bike Trail (formerly Chicago, Milwaukee, St. Paul and Pacific Railroad); thence North 37 degrees 32 minutes 31 seconds West along said West Line, a distance of 11.06 feet to the Point of Beginning; thence continuing North 37 degrees 32 minutes 31 seconds West along said West Line, a distance of 7.57 feet; thence South 89 degrees 58 minutes 53 seconds East parallel to said South Line, a distance of 126.15 feet to the East Line of said Pine River Bike Trail; thence South 37 degrees 32 minutes 31 seconds East along said East Line, a distance of 7.57 feet; thence North 89 degrees 58 minutes 53 seconds West parallel to said South Line, a distance of 126.15 feet to the Point of Beginning.

EXHIBIT "B"

LOCATED IN PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 36, TOWNSHIP 10 NORTH, RANGE 1 EAST,
TOWN OF RICHLAND, RICHLAND COUNTY, WISCONSIN

LEGEND

- ⊕ GOVERNMENT CORNER
- ⊙ FD 1.5" O.D. IRON PIPE
- △ SET 3/8" X 12" SPIKE
- COMPUTED POINT
- () "RECORDED AS" DATA
- POB POINT OF BEGINNING
- ROW RIGHT-OF-WAY



Bearings are referenced to the
WISCRS, Richland County, NAD
83 (2011) and referenced to the
South Line of the Southwest
Quarter of S36, T10N, R1E
measured as S89° 58' 53"E

miTECH
Fond Du Lac • Green Bay • Madison • New Berlin
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GRAPHIC SCALE



1 inch = 30 ft.

MARCH 6, 2024

SHEET 1 OF 2

CHARTER 4025442

EXHIBIT "B"

LOCATED IN PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 36, TOWNSHIP 10 NORTH, RANGE 1 EAST,
TOWN OF RICHLAND, RICHLAND COUNTY, WISCONSIN

Legal Description for Charter Easement:

Located in part of the Southwest Quarter of the Southwest Quarter of Section 36, Township 10 North, Range 1 East, Town of Richland, Richland County, Wisconsin, more particularly described as follows:

Commencing at the Southwest Corner of said Section 36; thence South 89 degrees 58 minutes 53 seconds East along the South Line of the Southwest Quarter of said Section 36, a distance of 765.08 feet to the West Line of the Pine River Bike Trail (formerly Chicago, Milwaukee, St. Paul and Pacific Railroad); thence North 37 degrees 32 minutes 31 seconds West along said West Line, a distance of 11.06 feet to the Point of Beginning; thence continuing North 37 degrees 32 minutes 31 seconds West along said West Line, a distance of 7.57 feet; thence South 89 degrees 58 minutes 53 seconds East parallel to said South Line, a distance of 126.15 feet to the East Line of said Pine River Bike Trail; thence South 37 degrees 32 minutes 31 seconds East along said East Line, a distance of 7.57 feet; thence North 89 degrees 58 minutes 53 seconds West parallel to said South Line, a distance of 126.15 feet to the Point of Beginning.

ORDINANCE NO. 24 - 8

Amendment No. 598 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Thomas Gebhart and Carrie Roth In The Town Of Akan.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 20.63-acre parcel belonging to Thomas Gebhart and Carrie Roth in the Town of Akan is hereby rezoned from Legal Non-Conforming (NC) to the Agricultural-Residential (AR) District:

Being part of The SE 1/4 of The SW 1/4 of Section 5, T10 N, R2W, Town of Akan, Richland County, Wisconsin, to wit:

Commencing at the Southwest corner of said Section 5;
thence N 05° 14' 44" W, 2,550.01';
thence N 85° 49' 22" E, 666.20' to a 1" diameter iron pipe and the POINT OF BEGINNING;
thence S 04° 37' 26" E, 661.94';
thence S 69° 55' 42" E, 7.73' to the centerline of a private driveway;
thence S 04° 29' 01" E, 175.37';
thence S 04° 20' 45" W, 295.99';
thence S 10° 37' 21" W, 176.43';
thence S 00° 57' 37" W, 158.67';
thence S 18° 54' 46" E, 146.63';
thence S 43° 20' 11" E, 40.0';
thence S 54° 19' 00" E, 269.38' to the centerline of Jim Town Rd.;
thence N 18° 56' 34" E, 554.17';
thence N 07° 50' 36" E, 114.21';
thence N 00° 59' 39" E, 163.51';
thence N 13° 25' 58" E, 178.28';
thence N 20° 44' 07" E, 452.38' to the East line of the NW 1/4 of the SW 1/4 of Section 5;
thence N 05° 33' 59" W, 442.97'
thence S 85° 49' 22" W, 669.21' TO THE POINT OF BEGINNING.
Containing 898,642 square feet or 20.63 acres, more or less.

Together with and subject to a non-exclusive Access Easement for the benefit of Parcel I, over and across a private road, the centerline of which is described as follows;

Commencing at the SW corner of the SE 1/4 of Section 5,
thence N 05° 14' 44" W, 2,550.01'
thence N 85° 49' 22" E, 666.20'
thence S 04° 37' 26" E, 661.97';
thence S 69° 55' 42" E, 7.73' to the centerline of a private driveway and THE POINT OF BEGINING;
thence S 04° 29' 01" E, 175.37' ALONG SAID CENTERLINE;
thence S 04° 20' 45" W, 295.99' ALONG SAID CENTERLINE;

thence S 10’ 37’ 21” E, 176.43’ ALONG SAID CENTERLINE;
thence S 00’ 57’ 37” W, 157.67’ ALONG SAID CENTERLINE;
thence S 18’ 54’ 46” E, 146.63’ ALONG SAID CENTERLINE;
thence S 43’ 20’ 11” E, 40.00’ ALONG SAID CENTERLINE;
thence S 54’ 19’ 00” E, 269.38’ ALONG SAID CENTERLINE TO THE POINT OF INTERSECTION WITH
THE CENTERLINE OF JIMTOWN RD. AND THE END OF THE EASEMENT;

3. This Ordinance shall be effective on May 21, 2024.

DATED: MAY 21, 2024
PASSED: MAY 21, 2024
PUBLISHED: MAY 30, 2024

ORDINANCE OFFERED BY THE NATURAL
RESOURCES STANDING COMMITTEE
(6 MAY 2024)

		FOR	AGAINST
DAVID TURK, CHAIR RICHLAND COUNTY BOARD OF SUPERVSORS	STEVE CARROW	X	
	RICHARD MCKEE		
	ALAYNE HENDRICKS	X	
	MARK GILL	X	
	CRAIG WOODHOUSE	X	
	JULIE FLEMING	X	
	ROBERT BROOKENS	X	

DEREK KALISH
RICHLAND COUNTY CLERK



Richland County Ambulance Service

RICHLAND COUNTY BOARD

MAY 21, 2024



Joint Ambulance Committee & the Richland County Ambulance Service

- ▶ Joint Ambulance Committee established in 2015
 - ▶ Per County Resolution and MOU with municipalities
 - ▶ County Board has ultimate decision-making authority
 - ▶ Representatives from each municipality so all have a voice at the table
 - ▶ Created non-lapsing segregated account
 - ▶ Subcommittee for Strategic Planning discusses options and presents to JAC for consideration
- ▶ Ambulance Service established in 1972
 - ▶ Volunteer/Paid-on-Call until addition of Full-Time in 2015
 - ▶ Currently 20 members

Service Members

New members since February 2020:

- ▶ Kisha Dehnart 7/2020
- ▶ Sarah Orr 8/2020
- ▶ Abby Jongquist 3/2021
- ▶ Stacy Petersheim 3/2022
- ▶ Abby Noggle 3/2022
- ▶ Hope Petersheim 12/2022
- ▶ Kaili Klatt 2/2023



Pictured above: Darin Gudgeon, Tim Dehnart, Kisha Dehnart, Dean Winchell, Judy Shireman, Stacy Petersheim, Amber Morris, Robin Pierson, Kim Clark, Kaili Klatt, Hope Petersheim, Sarah Orr, Cody Layer, Brianna Johann, Abby Noggle, Amber Burch. Not Pictured: Jerry Crotsenberg, Abby Jongquist, Jason Marshall, Mike Marshall, Barb Scott, David Yardley. Photo taken May 2023.

Paid on Call : 10

Casual: 6

Full-Time : 5

Staffing Two Ambulances

- ▶ JAC Goal to establish staffing to provide two staffed ambulances
- ▶ Full-time and Casual staff always in state of readiness or response.
 - ▶ When not on a call, staff have assigned chores and tasks (cleaning, maintenance, inventory, etc)
- ▶ Roughly 15% of ambulance calls are covered by the back-up truck
- ▶ Having second truck staffed means less delay in response for
 - ▶ Multiple patients on first scene
 - ▶ Second 911 calls
 - ▶ Transfers from local hospitals to other hospitals or facilities
 - ▶ Transfers help the patient, the hospital, the Service, and the community.

Call Volume

Total Ambulance Calls for the Year 2012-2023



Total Ambulance Calls for the Year 1986-1993



Likely Reasons for change:

- ▶ Aging population
- ▶ Increased number of lift-assists
- ▶ Taking more transfers
- ▶ Assisting neighbors

Budget Overview

- ▶ No County Tax Levy dollars used
- ▶ Budget consists of
 - ▶ Payment for Services Rendered
 - ▶ Municipality payments
 - ▶ Grants, donations, and other miscellaneous
- ▶ Recent Expenditures
 - ▶ \$40,000 to New Ambulance Outlay
 - ▶ 3 New LifePak15 Cardiac Monitors
 - ▶ New engine for Unit 35 (2009 Ford E450)
 - ▶ New used ambulance to replace 2003 unit

2/02/2024 14:22:13		Balance Sheet JAN 31, 2024	
----	FUND----	51	AMBULANCE SERVICE FUND
ACCOUNT	-----		BEGINNING BALANCE
		ASSETS	-----

		CURRENT ASSETS:	
51.0000.0000.1110		CASH	205,038.55
51.0000.0000.1180		PETTY CASH	0.00

- ▶ Future Expenditures
 - ▶ New System Compliant Radios
 - ▶ Roof Replacement
 - ▶ Staffing

Keeping Tax Payers in Mind

- ▶ AFG Grant for required radio upgrades (applied for, awards TDA)
- ▶ FLEX Grant for staffing
 - ▶ \$22,260
- ▶ FAP Grant for annual training and related supplies
- ▶ Re-Chassis ambulances rather than buying new
- ▶ Utilizing back-up crew when available for lifting assistance, etc
- ▶ Emergency Services Building Project



Fiscally Responsible Building Project

- Purchased items such as desk tops and chairs from Wisconsin Surplus
- Whenever possible, handled projects such as installing fire-door and ceiling with our staff/volunteers
- Items such as kitchen cabinets donated



COVID-19 Response Efforts

Support provided by Richland County Ambulance during the COVID-19 pandemic:

- ▶ Procurement and Distribution of PPE
- ▶ COVID-19 Free Community Testing
- ▶ Vaccine Administration/Support



Joint Ambulance Committee

Goals & Priorities

▶ Primary Focus Areas:

- ▶ Staffing
- ▶ Ensure Municipalities have their voice heard
- ▶ Planning for future financial needs
- ▶ Strengthening partnerships with Richland Hospital and Richland Center Fire Department
- ▶ Work toward providing paramedic-level service and community medicine program
 - ▶ Hoping to roll out Flex Medic January 2025

Richland County Emergency Services Building

Our sincerest thanks to the
Richland Electric Cooperative
Board, Shannon Clark,
and Bob Simpson
for their generous donations,
without which this project
would not have been possible.

Building Occupancy: January 18, 2023



Seeking Feedback

- ▶ How are we doing?
- ▶ Is there any other information you would like to receive?

Pine Valley Investigation Report

This report results from an investigation conducted by myself, Corporation Counsel Michael Windle, beginning in late February of 2024. Certain information remains confidential, especially as regards specific personnel, but the disclosure of the following findings and conclusions have been deemed necessary both to provide education to interested parties and to mitigate ongoing misinformation surrounding the investigation. Therefore this report should not be considered comprehensive. This report is written in the first person for readability.

INVESTIGATION

On February 28, 2024, County Administrator Candace Pesch tasked me with conducting a review of Pine Valley Community Village's operations. Her directive was prompted by numerous reports and complaints she had received, but I was granted autonomy to conduct the investigation as I saw fit and was not limited to investigating only those matters about which she'd received complaints. A notice of the investigation was sent on February 29, 2024 by email to Pine Valley staff, and copies of the notice were posted throughout the facility.

Through the course of his investigation I interviewed numerous Pine Valley and County employees, both on site and elsewhere. Efforts were made to invite participation by as many employees as were comfortable coming forward. In addition to interviews, I reviewed documentation including personnel files, policies and procedures, and correspondence, as well as some of the written complaints compiled to that point.

FINDINGS AND RECOMMENDATIONS

Below are some of the findings of my investigation, delineated by general subject matter, followed by recommendations resulting from said findings. Please note that I do not have the operational or subject matter expertise to advise on specific means of implementing certain recommendations, which will be left general and to the discretion of the appropriate party.

Action Against Specific Personnel: Unfortunately, I think this subject is going to be the source of the greatest disappointment for the reader. However, it is standard practice that action taken against an employee or employees be kept confidential. The reason I wanted to include this section is first to inform the reader that there will be no list of what disciplinary action(s) were taken against what employee(s) as a result of this investigation. As gratifying as that might be for some, if any action other than termination is taken against an employee it's because it's believed that the employee has an opportunity to change the offending behavior, and airing their failings is counterproductive to the goal of their improvement. The next concern would be giving credence to any false or misleading allegations. As the reader is likely aware, this investigation has been marred by rumor, and misinformation. So if action were taken against an employee for reasons supported by factual evidence discovered in the course of the investigation, unless all of that information were included with the notice of disciplinary action it would open that employee to that same degree of speculation or attacks on their character based on falsehoods. Additionally, releasing that information could create liability for the county. As a final point, I will

point out to the reader that the preceding statements mean that unless an employee is talking about disciplinary action taken against them specifically, they have either obtained that information secondhand (at best) or are making it up.

Recommendations: Recommendations against specific personnel are confidential and will be relayed directly to the appropriate parties.

Resistance to Change: Pine Valley has an overwhelmingly positive reputation in the community and high ratings from regulatory authorities. It is understandable that with that success comes confidence in the practices that yielded those results. Unfortunately, in some cases that confidence has evolved into a belief that the facility is perfect, or near enough to it that any significant change(s) are not only unwarranted, but a threat to that established success. While change solely for the sake of change can be misguided and a net negative for an organization, so too is the belief that there is no room for improvement or that someone from outside traditional structures may have something positive to contribute. For the latter, this can manifest as resistance to change when a directive is issued from an authority, especially when that authority is new, or it can occur when leadership turns a deaf ear to the contributions of their subordinates.

Another misconception on the subject of change is the differentiation between being able to adapt to change and being open to it. In several of my interviews people took umbrage with the idea they were resistant to change and pointed to the ever-changing nature of healthcare regulations as evidence of their assertion. However, I very rarely heard anyone indicate a positive view towards change or cite an example of a time they experienced a positive change.

This is consistent with a phenomenon I refer to as “institutional inertia,” wherein an organization comes up with a solution to a problem and so long as the solution keeps working and no external force requires it to change, will continue to use that solution *ad infinitum*. If someone has ever told you some variation of “this is the way we’ve always done it,” you have experienced institutional inertia. Again, a solution’s longevity may very well be because it reflects the best practice, but that cannot be determined if the solution is never subject to review. And that is one of the issues I’ve found at Pine Valley, that there can be resistance not just to change, but to the oversight and review which may lead to it.

Resistance to oversight manifested in part as a reluctance, if not outright refusal, of some personnel to cooperate with my investigation. I was told frequently that staff did not know why I was there, who they could trust, or that the knowledge that they participated wouldn’t be used against them in some way. I will note that for certain staff with information I could not get elsewhere I did compel their participation, but tried to use that authority sparingly. However, that reluctance to participate was telling in and of itself, and lent further credence to claims reported to me that staff’s experience with reporting issues led to feeling unheard, not seeing any change come of the report, and in the worst cases, that the fact staff made the report ended up being used against them. Therefore many staff felt discouraged that, even with the unprecedented nature of my investigation, anything would come of it that would make the risk of participation

worth the potential cost. As I became more familiar with the facility, I came to understand these concerns and opted to work around the limited participation rather than forcing anyone to speak with me.

In summary, Pine Valley's history of excellence has enabled an environment which is resistant to change. Even for those individuals who seek change, the result has been disappointing at best, and led to retaliation at worst. The transition of Administrators highlighted this issue, but the culture existed prior to the current Administrator having assumed her position.

Recommendations: The main recommendation is already underway, which is to simply make changes. Those who are resistant to change will make themselves known, and can be addressed as their responses warrant. I would anticipate a loss of personnel due to these changes; some will depart voluntarily rather than accept the necessary changes, and some may need to be terminated if they cannot or will not accept such changes. To minimize these losses, staff should be invited and encouraged to participate in proposing and making the changes, and that encouragement should be reinforced from time to time. When not unduly burdensome to do so, the reasons for rejected proposals should be relayed to their originator so that they do not feel discouraged in future efforts due to lack of feedback.

Failures of Communication: In a 24-hour residential facility, good communication is an absolute necessity. For a resident to receive the care to which they're entitled, numerous people across multiple shifts and disciplines need to have the information about the resident to perform their jobs successfully. But beyond the impact on resident care, communication is necessary to maintain an informed, empowered and satisfied workforce, who aren't burdened by rumors and misinformation which ends up impeding their performance. There are several key areas in which communication can be improved.

First, there is a sense of division between Pine Valley and "the courthouse," meaning the County Administrator and her staff (I suppose including myself). The most notable example of this that I found again and again was the misconception that the County was planning on or seeking to sell the facility. Several times I had to explain that those efforts had been abandoned years ago when the Board chose not to pursue a referendum. I was not able to make a determination on why the allegations of a potential sale were so widespread among the staff, but that the fact those allegations were severely outdated wasn't, and ultimately the only cause that matters is a failure of county leadership to ensure all county employees were informed of significant changes which may impact their employment.

From the opposite perspective, there is also a belief among staff that county leadership does not solicit or is indifferent to the input of employees when it makes changes, even when those changes affect their employment. Similar to the concerns addressed above, this leads employees to feel powerless and that such changes are inflicted upon them, rather than made with their collaboration. While an instinctual response may be to direct the employees to be more vocal about their concerns, in truth it is on leadership to earn the trust of employees such that they feel comfortable doing so, and that their input will not be ignored or used against them.

Overcoming this division, be it real or perceived, is the responsibility of county leadership. Efforts need to be made to provide better information and communication when the county makes a decision or change. Hopefully by providing that additional information, employees will develop sufficient trust in the process that they engage in those efforts earlier in the process, but that trust is lacking currently.

Within the facility, staff need resources and support to communicate better among themselves. Again, there are issues with employees feeling their concerns are unheard, but even something as simple as making notes in a resident's chart or communicating important information between shifts can be difficult. From my understanding, Pine Valley staff is the only county department I'm aware of that does not have automatic access to a county email address. I have not had time to investigate this, and it may be changing if the facility changes electronic health record providers, but I've also received reports that only nurses can make notes of substance within a resident's chart. There is no formal "report" when shifts change as you would find in other facilities; some staff report only finding out about critical developments about residents from the residents themselves. What improvements to these channels of communication look like is beyond the scope of my investigation and best left to facility leadership to implement, but as things stand currently one of the best means I've found for staff to communicate amongst themselves is a set of whiteboards in a staff hallway, which is effective for simple messages but not for anything to do with an individual resident or their care.

It is said that nature abhors a vacuum. While typically this is in the context of physics, when examined in the context of humanity one finds that it very much applies to information as well. In other words, when employees feel un- or under-informed and there is no expectation that those with actual knowledge of a subject intend on communicating with them, others will step in to fill the void. This investigation is a perfect example - I simply could have come out and said who the complainants were, what the nature of their complaints were, and why I was there investigating. Doing so would have been directly contrary to the goals of the investigation, but in choosing to withhold that information I knew the consequence would be that there would be misinformation and rumor as people tried to deduce the reasons why I was doing what I was doing. Unfortunately, I underestimated the extent and nature of the speculative communication that would take place in the absence of an official statement.

Typically I would not release any substantive information from such an investigation before it was concluded, or at least before initial recommendations were made, but eventually the misinformation got so bad that the impediment of it outweighed the need for continued discretion and I was forced to participate in several staff meetings wherein I tried to share some information and assuage employees' concerns. Now, I was clear at the outset of my intention to keep information to myself, but if that was the response to me, someone whose job does not carry the aegis of confidentiality will need to be mindful of the necessary balance between communicating information at the proper time and building employees' expectations that such information will be forthcoming. That is the only effective long term solution to halting this entrenched rumor mill.

So to summarize, leadership at all levels has not done enough to facilitate and support communication among the staff. At times, reported behavior seems intended to disrupt that communication, but even when not done deliberately any failure to communicate effectively risks having efforts completely overshadowed by the rumors that will fester in the absence of official comment. Overall, though, information should be shared with staff not out of fear of what will happen if it isn't, but because it is the right and proper thing for an employer to do for their staff.

Recommendations: First, because it is the easiest to implement, there must be greater opportunities for Pine Valley staff to communicate with other county personnel, including those at the courthouse. This could take the form of regular meetings (being mindful of the various shifts) like those held during the course of this investigation, making the contact information for other personnel more readily available, and clarifying the proper procedure if Pine Valley staff needs to reach out for something beyond the scope of the facility.

While I do not know how this can be most successfully implemented, there needs to be improved intra-facility communication as well. All county personnel should have email and some access to a computer in the course of their normal duties so they can utilize it. Communication among shifts needs to be efficient but also sufficient - personnel should not be learning about incidents or developments from residents. It was reported that resident's charts can only be modified by staff of a certain level, and while this is appropriate for vitals and other information that should only come from properly-licensed personnel, it should be possible for other staff to enter notes or share other information from one centralized repository.

I would also recommend staff document failed attempts at communication, whether with peers or superiors. Doing so may assist in trying to resolve and prevent miscommunications, and could be used by an outside reviewer (like myself) to help piece together an interaction of which they weren't a part. This needn't be nefarious secret recordings or anything like that, simply a sensible course of action in service of, to use a colloquialism, "CYA."

Policies: Looking at the policies of the facility has yielded two major concerns. First, the policies themselves can be problematic, and second the application of those policies can be inconsistent to the point that it impacts their efficacy. Pine Valley employees are subject to three sets of policies, broadly: the Richland County Employee Handbook policies, the Pine Valley Addendum thereunto, and facility-specific policies not found in either preceding document. The Handbook and Addendum are updated through Board action, but facility policies are (or should be) within the discretion of the Administrator.

The policies of the facility have suffered from the same lack of oversight and review that has led to some of the other issues outlined above. In one instance, I inquired as to when a particular document - relevant to an area of law known to develop rapidly - was last reviewed by an attorney, and the best guess (since no one was certain) was at least a decade prior. Failure to review policies not only denies personnel the opportunity to ensure they are operating in

accordance with best practices, but also creates the potential for liability if the policies were established under laws which are no longer enforceable.

As to the application of policies, there is no better example of the deficiencies than the attendance or “points” policy. In short, any time an employee is absent from work, with certain extremely limited exceptions, they are assigned a point. Once an employee accrues a certain number of points (6 for part-time, 7 for full-time) they become subject to disciplinary action which escalates from verbal warnings to termination. One concern is of all the employees I asked about this policy, only one was able to cite it accurately. Proponents of this policy in its current form cited in its favor that it applied equally to all employees, however my findings indicate that this simply isn’t true. Review of personnel files showed numerous instances where points were not assigned in accordance with policy with no explanation of why the employee was exempt. One explanation I found for this was that management - who is ostensibly responsible for enforcing the policy - was as unfamiliar with the policy as the employees. Though I can only speculate as to the reasons why, it also appears that the policy was - despite its advocates’ statements - selectively applied, meaning that if two employees were absent for the same reason they would not necessarily receive the same number of points, or any points at all.

Recommendations: When employees aren’t empowered to inform themselves about the policies that apply to their employment, and they’re given reason to believe they’re not being applied fairly, it can be crippling to morale. In the information age, best practice is to convert all policies to an electronic format and make them accessible (in read-only format) in a shared drive, in addition to having hard copies readily available for employees to review. This way no individual or group can monopolize access to this information, and employees have their own opportunity to determine whether they feel a policy is being applied fairly and consistent with its language.

Policies need to be reviewed regularly to ensure they remain legal, practical, and effective in furthering their stated goal. This is a process in which staff should be encouraged to participate, since they are ultimately the ones who will be subjected to them. It may be helpful to hold formal training on the most widely-applicable policies; essentially a refresher course on the information staff receive at their new hire orientation so they are brought up to speed on any changes.

Trust: The culmination of all of the above is that there is a lack of trust among personnel. In these matters trust is the goal, not the presumption, and I believe trust can be rebuilt most effectively from the top, down. Employees who trust in their leaders will be more accepting if those leaders look to make a change, will communicate more readily and about a larger range of issues, and hopefully would be more receptive to discipline if they know the goal is to help them improve rather than establishing a reason to terminate them down the line. Rebuilding trust at Pine Valley is going to be a substantial undertaking, but a necessary one.

Recommendations: Repairing trust is like lifting a boulder - it’s not particularly complicated, but it is *hard*. Trust is built through clear and honest communication, following through on promises (or explaining why one can’t), and methods of accountability applicable to

all when there's a failure. That's why I believe so strongly trust is built from the top down: leadership is in the best position to make promises, to see them through to fruition, and to weather the consequences should they fail to deliver on any promises made. A subordinate who consistently violates a leader's trust in them is subject to correction by that superior, so the manager risks less in extending trust first. Conversely, if an employee's trust in their leader is violated (or worse, never established in the first place) that leader loses effectiveness and the whole organization suffers. Employees can become more focused on what they can get away with in, rather than what they can do for, the organization. This would be especially true if employees did not trust that leadership had the residents' best interests in mind; I would imagine that scenario would lead from acts of insubordination to the workplace equivalent of a rebellion.

SUMMARY AND CONCLUSION

Pine Valley is a facility that has found success in part because of, and in part in spite of, leadership at both the facility and county level, and its separation from the core of county operations. That success has led to an ossification of a workplace culture characterized by poor communication, distrust among staff, and inconsistent leadership. This is true to such a degree that staff felt attacked by the very presence of the County Administrator on the campus and the entire facility's morale cratered upon just the notice that it was being investigated. While many of the elements that contributed to the current state of things have changed or are gone (or are anticipated to be shortly), left behind is a facility reeling from a series of shake-ups it hasn't experienced in modern memory. Leadership will need to make a concentrated and visible effort to rebuild the trust of employees before undertaking any other serious revisions, lest they risk destabilizing the facility completely. Ultimately, the needs of the residents are paramount, and restoring some sense of normalcy should be a priority.

Outside the realm of resident care many staff did not feel supported or heard. My job was to uncover the origins of those feelings. Questions yet remain, and I hope that as changes wrought of the findings of this investigation are implemented more will feel comfortable coming forward (whether to myself or, ideally, within the normal chain of command) if there are things I remain unaware of or new issues that arise. While the above is what I feel can be shared without impacting the integrity of the investigation or the efforts now to be undertaken by leadership, it is not the totality of my findings.

I have been genuinely impressed by the passion and pride the staff have in their work at Pine Valley. I frequently heard the refrain that residents were family and that staff respected the fact that for the residents Pine Valley is their home. Were that the entirety of their jobs, my investigation would have been much shorter, and likely not necessary at all.

Michael S. Windle

Richland County Corporation Counsel



April 22, 2024

Amy Forehand, Child Support Attorney
Richland County Child Support Agency
181 West Seminary Street
Room 213
Richland Center, WI 53581

Dear Ms. Forehand:

Congratulations to the Richland County Child Support Agency for receiving the Federal Fiscal Year 2023 ***Certificate of Excellence Award***.

The Richland County Child Support Agency demonstrated excellence in all four-performance measures: Paternity Establishment, Court Order Establishment, Current Support Collections and Arrears Case Reductions. The benchmarks used were:

- Paternity Establishment Rate: 90% or greater
- Court Order Establishment Rate: 80% or greater
- Collection Rate on Current Support: 80% or greater
- Arrears Case Collections Rate: 80% or greater

Your agency was one of 20 child support agencies honored this year with this award.

Congratulations on this exceptional accomplishment. On behalf of Wisconsin's children, thank you for a job well done!

Sincerely,

A handwritten signature in cursive script that reads "Phyllis Fuller".

Phyllis Fuller
Director, Bureau of Child Support

cc: Marty Brewer, County Board Chairperson
Lorinda Patzner, BRO Regional CS Coordinator

Derek S. Kalish

From: bvclerk buenavista <buenavistabvclerk@gmail.com>
Sent: Tuesday, May 28, 2024 12:42 PM
To: Derek S. Kalish
Subject: Fwd: Veterans Graves Flags

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Correspondence for tonights county board meeting.

Thanks
Van Nelson
Clerk
Town of Buena Vista

----- Forwarded message -----

From: **bvclerk buenavista** <buenavistabvclerk@gmail.com>
Date: Tue, May 28, 2024 at 12:39 PM
Subject: Veterans Graves Flags
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Supervisors, As the long time sexton for the Lone Rock Cemetery and the Clerk for the Town of Buena Vista responsible for placing flags on veterans graves . It was sad and very disappointing to find the size of the flags offered by the county were so small. Of all the things to try and save money on, it should not be on flags for Civil War Veterans, and for Veterans who lost their lives in combat. If money is such a problem for these flags let those responsible for the cemeteries know so they can reach out to others for help

Thank You
Van Nelson
Clerk
Town of Buena Vista

