

# Richland County Community & Health Services Standing Committee

October 3, 2024

The Richland County Community & Health Services Standing Committee convened on Thursday, October 3, 2024 in person and virtually at 9:30 AM in the County Boardroom of the Richland County Courthouse.

**Call To Order:** Committee Chair Glasbrenner called the meeting to order at 9:33 AM.

**Roll Call:** Deputy Clerk Hege conducted roll call. Committee members present: Mary Miller, Marty Brewer, Sandra Kramer, Ingrid Glasbrenner, Michelle Harwick via WebEx, Daniel McGuire, and Francis Braithwaite. Committee members absent: Dr. Jerel Berres and Cynthia Chicker.

**Verification of Open Meetings Law Compliance:** Deputy Clerk Hege confirmed the meeting had been properly noticed.

**Approval Of Agenda:** Motion by Brewer, second by Braithwaite to approve agenda. Motion carried and agenda declared approved.

**Approval Of Minutes From September 5, 2024 Meeting:** Chair Glasbrenner asked if there were any corrections to the minutes from the September 5, 2024 meeting. Hearing none, Chair Glasbrenner declared the minutes from the September 5, 2024 meeting approved as published.

**Public Comment:** None present for Public Comment.

## Reports:

**A. HHS Director: Administrative Report & Review Of Organizational Chart:** Health and Human Services Director, Tricia Clements gave a brief report on various activities in the Health and Human Services department including the immunizations clinic. Director Clements reported that the Health and Human Services department was fully staffed except for one, part time clerical staff member. Director Clements presented the Health and Human Services Organizational Chart to the committee. Brief discussion ensued.

**B. HHS Expenditures Report (Vouchers & Expenditures Over \$2,000 But Less Than \$10,000):** Health and Human Services Business & Financial Services Manager, Stephanie Ronnfeldt gave a brief explanation of the HHS Expenditures report. Brief discussion ensued.

**C. 2024 HHS Budget Summary & Richland County Placement Report:** Health and Human Services Business & Financial Services Manager, Stephanie Ronnfeldt gave a brief report on the Health and Human Services Budget Summary and Richland County Placement Report. Brief discussion ensued.

## Contract Approvals:

**Highland Springs Counseling LLC:** Director Clements gave a brief explanation of the contract with Highland Springs Counseling LLC to the committee as informational only, no action by the committee was needed as the contract is not to exceed \$5,000 and was approved by County Administrator Pesch.

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**FW Consulting DHFS, LLC – Entity Of Wegner CPAS, LLP:** Director Clements gave a brief explanation of the changes to the contract with FW Consulting DHFS, LLC – Entity of Wegner CPAS, LLP to the committee as informational only, no action by the committee was needed as the contract is not to exceed \$9,999 and was approved by County Administrator Pesch.

**Resolution Approving An Amendment To Seven 2024 Provider Contracts For The Health And Human Services Department:** Director Clements gave a brief explanation of the changes to the seven 2024 provider contracts. Brief discussion ensued. Motion by Brewer, second by Harwick to approve the resolution approving an amendment to seven 2024 provider contracts for the Health and Human Services Department and to forward the resolution on to County Board. Motion carried and the resolution approving an amendment to seven 2024 provider contracts for the Health and Human Services Department was approved and moved on to County Board.

**Resolution Approving The 2025-2027 Richland County Aging Plan:** Aging & Disability Resource Center Manager, Roxanne Klubertanz-Gerber presented the 2025-2027 Richland County Aging Plan to the committee. Brief discussion ensued. Motion by Kramer, second by Miller to approve the resolution approving the 2025-2027 Richland County Aging Plan and to forward the resolution on to County Board. Motion carried and the resolution approving the 2025-2027 Richland County Aging Plan was approved and moved on to County Board.

**Resolution Relating To Richland County’s Participation In A State Program Specialized Transportation Assistance:** Aging & Disability Resource Center Manager, Roxanne Klubertanz-Gerber gave a brief background on the resolution. Brief discussion ensued. Motion by Kramer, second by Braithwaite to approve the resolution relating to Richland County’s participation in a state program specialized transportation assistance and to forward the resolution on to County Board. Motion carried and the resolution relating to Richland County’s participation in a state program specialized transportation assistance was approved and moved on to County Board.

**Correspondence:** None

### **Future Agenda Items:**

Discussion & Possible Action: ARPA Spending Plan – Chair Glasbrenner

Discussion & Possible Action: 2025 Provider Contracts

Discussion & Possible Action: Resolution Awarding Opioid Settlement Grant Funds – Tricia Clements

Discussion & Possible Action: Richland County Transportation program 2025 Vehicle Lease Agreement and a Memorandum of Understanding (MOU) – Tricia Clements

Discussion & Possible Action: Resolution Approving Purchase of New Computers – Tricia Clements

**Adjourn:** Committee Chair Glasbrenner entertained a motion to adjourn to November 7, 2024. Motion by Kramer, second by Brewer to adjourn. Motion carried and meeting adjourned at 10:08 AM.



Myranda H. Hege  
Deputy County Clerk