

Richland County Community & Health Services Standing Committee

May 2, 2024

The Richland County Community & Health Services convened on Thursday, May 2, 2024 in person and virtually at 9:30 AM in the County Boardroom of the Richland County Courthouse.

Call To Order: Committee Chair Glasbrenner called the meeting to order at 9:31 AM.

Roll Call: Deputy Clerk Hege conducted roll call. Committee members present: Mary Miller, Marty Brewer, Sandra Kramer, Ingrid Glasbrenner, Michelle Harwick, Dr. Jerel Berres, Francis Braithwaite. Committee members absent: Daniel McGuire and Cynthia Chicker.

Verification Of Open Meetings Law Compliance: Deputy Clerk Hege confirmed the meeting had been properly noticed.

Approval Of Agenda: Motion by Brewer, second by Braithwaite to approve agenda. Motion carried and agenda declared approved.

Approval Of Minutes From April 11, 2024 Meeting: Hearing no additions or corrections from those present, Committee Chair Glasbrenner declared the April 11, 2024 minutes approved as presented.

Public Comment: None present for Public Comment.

Confirmation of Community & Health Services Standing Committee Vice-Chair: Committee Chair Glasbrenner briefly explained that at the County Board meeting on April 23, 2024, a second was never made to the nomination of Marty Brewer for Vice-Chair of the Community and Health Services Standing Committee. Committee Chair Glasbrenner asked if there were any other nominations for Vice-Chair, hearing none, Committee Chair Glasbrenner entertained a motion to close nominations for Vice-Chair of the Community and Health Services Standing Committee and to cast a unanimous ballot. Motion by Kramer, second by Miller to close nominations for Community and Health Services Standing Committee Vice-Chair and to cast a unanimous ballot. Motion carried and Brewer confirmed as Community and Health Services Standing Committee Vice-Chair.

Reports:

A. HHS Overview: HHS Director Clements gave a brief overview of the HHS operations and offerings to the County.

B. HHS Expenditures Report (Vouchers & Expenditures over \$2,000, But Less Than \$10,000): HHS Director Clements gave a brief overview of the HHS billing and payment procedures. Discussion ensued.

C. 2024 HHS Budget Summary & Richland County Placement Report: Director Clements gave a brief overview of the 2024 HHS Budget Summary and Richland County placement process. Discussion ensued.

D. 2024 Contract Monitoring Report: Director Clements gave a brief overview of the 2024 Contract Monitoring Report. Brief discussion ensued. Brief discussion ensued.

E. HHS Administrator Report: Director Clements gave report on the general operations of the Health and Human Services Department, including their involvement with Youth Government Day for area high school students, employee recruitment and turn over, and proposed restructuring of the Behavioral Health Unit. Director Clements gave an update on the plan to hire a Mental Health Case

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Manager in place of a mental health therapist as approved by County Administrator Pesch. Discussion ensued.

F. Addition Of Transportation Coordinating Committee Member: Director Clements gave a brief overview of the recommendation made to County Administrator Pesch for the addition of David Scribbins to the Transportation Coordinating Committee to replace Robert Shiere. County Administrator Pesch will be forwarding the recommendation to the County Board for approval.

G. Child Support Updates: Melony Walters, Caseworker and Financial Specialist for the Child Support Agency gave a brief over view of the Child Support Agency's role and duties, staffing, and continuing education of staff, and billing processes. Brief discussion ensued. Chair Glasbrenner recommended that the Child Support Agency report to the Community and Health Services quarterly due to their expenditures being minimal. Ms. Walters will be making her next report at the July 2024 Community and Health Standing Committee meeting.

Contract Approvals: There were no contracts for approval.

Resolutions:

- A. Purchase of New Phones For Community Services Building. Director Clements briefly explained the resolution. Brief discussion ensued. Motion by Harwick, second by Kramer to forward the resolution on to County Board for approval. Motion carried and the resolution will be forwarded on to County Board.
- B. Purchase Of Network Switches For Community Services Building. Director Clements briefly explained the resolution. Brief discussion ensued. Motion by Harwick, second by Miller to forward the resolution on to County Board for approval. Motion carried and the resolution will be forwarded on to County Board

Discussion & Possible Action: Set Future Meeting Date(s) And Time(s): Committee Chair Glasbrenner gave a brief review of past meeting dates and times and reviewed the recommendation that future meeting dates be within the first week of the month so that the meeting would fall before the Executive Standing Committee meeting and the County Board meeting. Brief discussion ensued. Committee Chair Glasbrenner set the meeting date as the first Thursday of the month at 9:30 AM.

Correspondence: none

Future Agenda Items: Fund Monitoring, HHS Annual Report, and 140 Review Presentation for Public Health.

Adjourn: Committee Chair Glasbrenner entertained a motion to adjourn to June 6, 2024 at 9:30 AM. Motion by Kramer, second by Berres. Motion carried and meeting adjourned at 10:55 AM



Myranda H. Hege
Deputy County Clerk