



Date Posted: November 25, 2024

Notice of Meeting

Richland County Joint Ambulance Committee

Please be advised that the Richland County Joint Ambulance Committee will convene on Tuesday December 3rd, 2024 at 7 PM in the Richland County Board Room of the Courthouse located at 181 W Seminary Street, Richland Center, Wisconsin 53581.

This meeting can also be attended via Webex with information available at

<https://ems.co.richland.wi.us/about/agendas-minutes/>

Agenda

1. Call meeting to order
2. Proof of notification and posting
3. Roll Call
4. Approval of Agenda
5. Director Report
 - 2024 Review
 - Staff Introductions
 - Run Data Review
 - Paid-On Call Hires
 - Roof Repair
 - Peer Support
 - Paid on Call Lieutenant
 - Billing Update
 - Intercept Agreement
 - Possible ALS Equipment Donation
6. Financial Report
7. Discussion & Possible Action: Appointment of Secretary
8. Discussion & Possible Action: JAC Sub Committee Dates
 - 5 year plan (Business Plan Review)
 - Roles/Responsibility of JAC
9. Discussion: EM Coordinator Position
10. Discussion: Updated Organizational Chart/Duty Crews
11. Adjourn

Richland County Joint Ambulance Committee

October 30, 2024

Minutes

Present: Brian McGraw, Julie Fleming, Tom McCarthy, Todd Coppernoll, Mary Rognholt, Cheryl Dull, Glen Niemeyer, Jerome Durst, Don Stanke, Gordon Palmer, Doug Duhr, Jean Nicks, and Terrance Jindrick.

Absent: Tim Willis, Jerome Durst, Doug Duhr, and Todd Stittleburg.

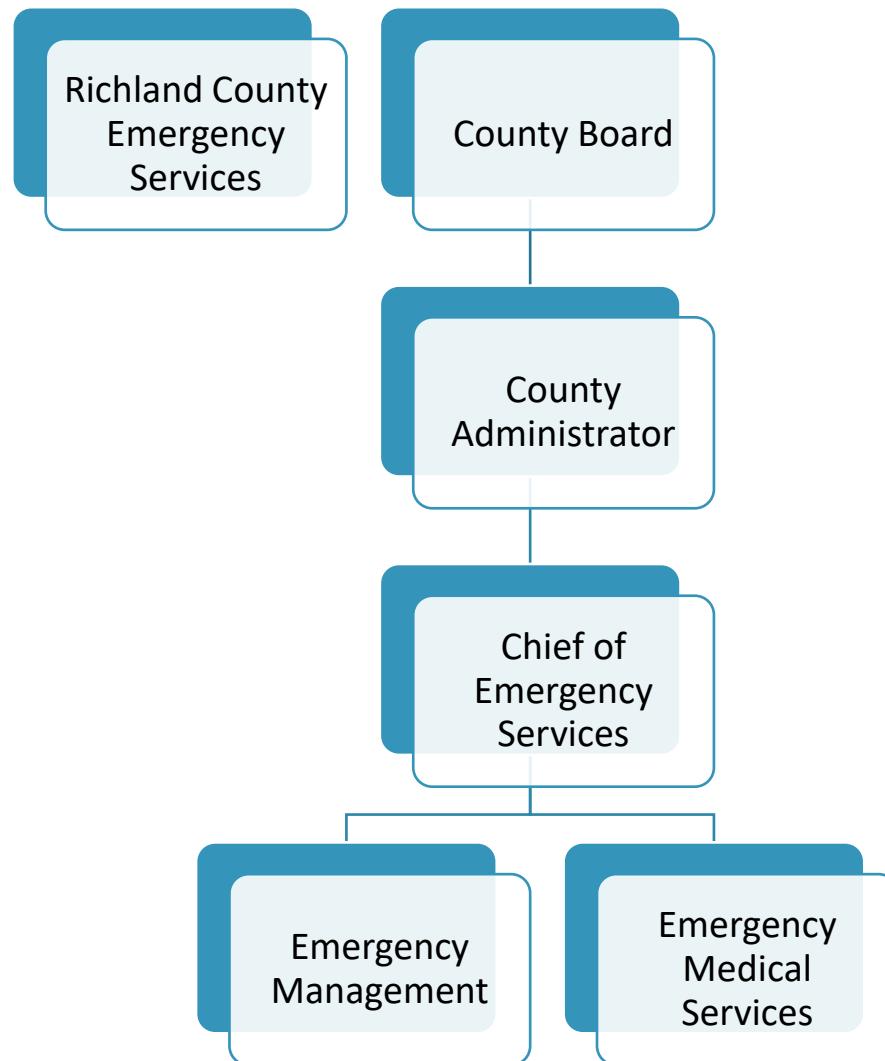
1. The meeting was called to order at 7 pm.
2. Notification of the meeting was made and the agenda was posted.
3. Committee attendance was as noted above and a quorum was present.
4. A motion was made by Stanke and seconded by Fleming to approve the agenda, which passed unanimously.
5. The appointment of the committee Secretary was postponed to the next meeting on a motion by Stanke, which was seconded by Dull and approved unanimously.
6. The acceptance of a donation from the EMS Foundation was discussed and a motion by Dull which was seconded by Nicks, to accept the donation, with the requirements it be used for equipment, including personal protective gear for the EMTs, but excluding vehicles and that the donation be deposited into Fund 51, which was approved unanimously.
7. The Committee participated in a presentation by County Board Chair Turk and Corporation Counsel Windel, on roles, responsibilities and limitations of the Joint Ambulance Committee.
8. A motion was made by Stanke and seconded by Nicks to adjourn, which was approved unanimously at 8:58 pm.

RICHLAND COUNTY JOINT AMBULANCE COMMITTEE
2024 GOALS & PRIORITIES

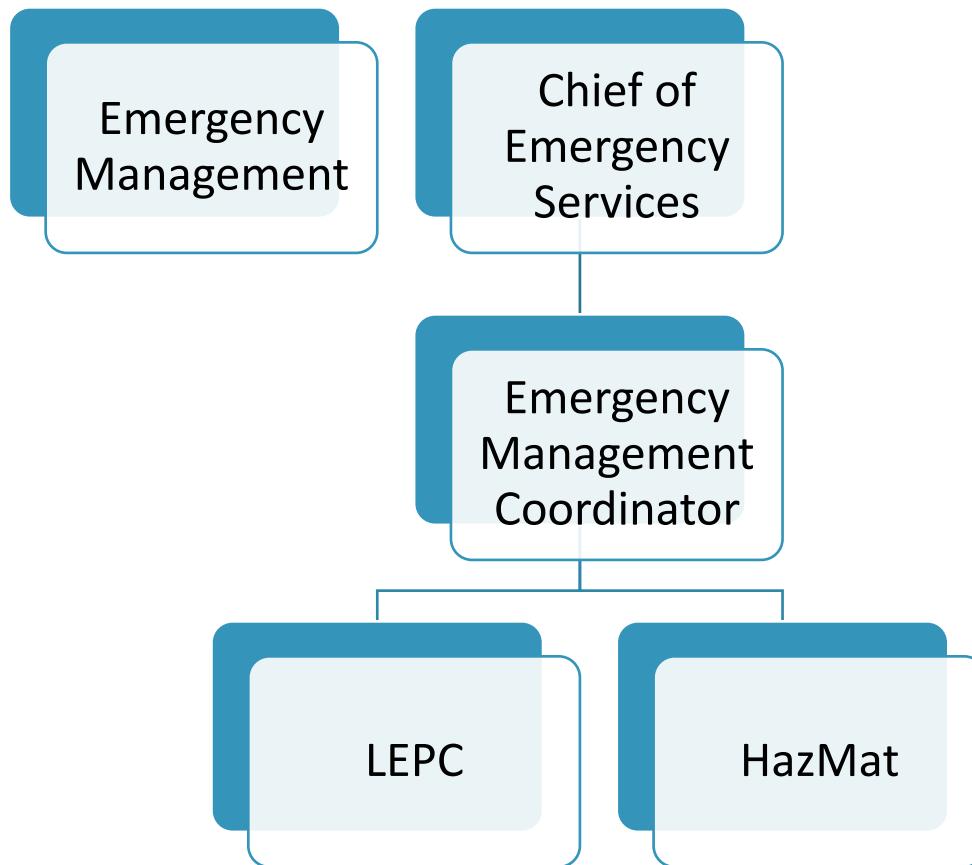
1. Continue efforts to recruit and retain EMS staff and fix compensation at amounts that are competitive with the surrounding area. This may include the need to correct/revise the compensation grade established by the County Board.
2.
 - A. Establish minimum staffing levels that permit the Service to consistently provide primary and backup coverage as well as transfer services.
 - B. Develop a staffing model as set forth in the Business Plan and amend the County Board Resolution related to the number of authorized full-time, casual call-in, and paid-on-call positions.
 - C. Revise the current Handbook policies and procedures regarding staffing to facilitate achieving A and B above.
3. Evaluate the current municipality contribution formula to ensure it is fair and equitable for all parties while providing sufficient revenue for the service and determine if a different formula is needed, with findings presented to the Committee before December 2024.
4. Extend the existing MOU between the County and the participating municipalities for a minimum of three (3) years beyond the current expiration date of December 31, 2025.
5. Acquire and pay for a replacement ambulance by the end of 2024.
6. Consider future financial obligations through:
 - a. Setting aside funds into non-lapsing accounts to pay for the acquisition of equipment, ambulance replacement, and other costs and expenses that accrue over time but are not due and payable until a future date.
 - b. Setting aside funds into a non-lapsing account in preparation for staff retirement.
 - c. Considering options for utilizing borrowing to finance the acquisition of long term assets.
7. Establish a close working relationship with the Richland Hospital through:
 - a. Having JAC Representative attend at least one Richland Hospital Board Meeting annually.
 - b. Holding at least two joint trainings between Service members and Hospital staff annually.
 - c. Accepting at least 75% of eligible transfers offered.
8. Strengthen partnership with Richland Center Fire Department through:
 - a. Consider discontinuing practice of billing each other for services
 - b. Conducting at least one joint training annually.
9. Develop a plan with neighboring community ambulance services to strengthen EMS response in the region.
10. Consider updates to the operational plan to include addition of Flex Operational Plan to allow use of Paramedic Scope of Practice as eligible by staffing. Also consider addition of Emergency Medical Responders, the provision of medical transports, and/or community para-medicine.
11. Upgrade service to a paramedic level.

November					
Ambulance Cash Report					
Payroll		Receipts		Disbursements	
25,800.00	Salaries		Prior Years (2015 - 2022)		Aladtec
			2023 Accounts	146.33	AT&T Mobility
10,348.61	Overtime	20,039.53	2024 Accounts	578.00	Badger Welding Supplies
			Contract Pymts - Municip		Bio-Tron Inc
8,416.72	Temp-Casual		City of Richland Center		Bound Tree Medical LLC
1,065.25	Crew Pay	64.16	Miscellaneous Revenues	67.99	CDW LLC
40.20	Per Diem/Mileage			4,054.47	EMC MC Medical Billing
3,404.23	FICA				Emergency Medical Products
					EMS Technology Solutions
439.39	Retirement				Fillback Ford Inc
10,487.72	Health Insurance				Gordon Flesch Inc.
130.41	Dental Insurance			1,498.01	Jones Chevrolet
3.72	Life Insurance			1,412.71	Kwik Trip Fuel
					Med-Tech Resource
15.80	Flex Admin Fees				Metered Mail-Postage
32.22	HRA Admin Fees			9.25	O'Reilly Automotive
	Health Ins Reimb Deductible				Pellitteri Waste Systems
	2024 General Liability Ins				Pioneer Print Co
	2024 Identity Recovery Ins				Premier CO-OP
	2024 Auto Liability				Reliant Fire Apparatus
				453.09	Richland Center Utilities
					Securian Life Ins
				159.50	SW Technical Collage
				955.27	TC Auto Works
				179.47	Tech Com
				1,203.75	US Bank-Credit Card
				13.22	Verizon Telephone
				670.46	Wal Mart
				115.81	WE Energies
					Wertz Plumbing & Heating
				888.00	Total Mechanical Inc
\$ 60,184.27		\$ 20,103.69		\$ 12,405.33	

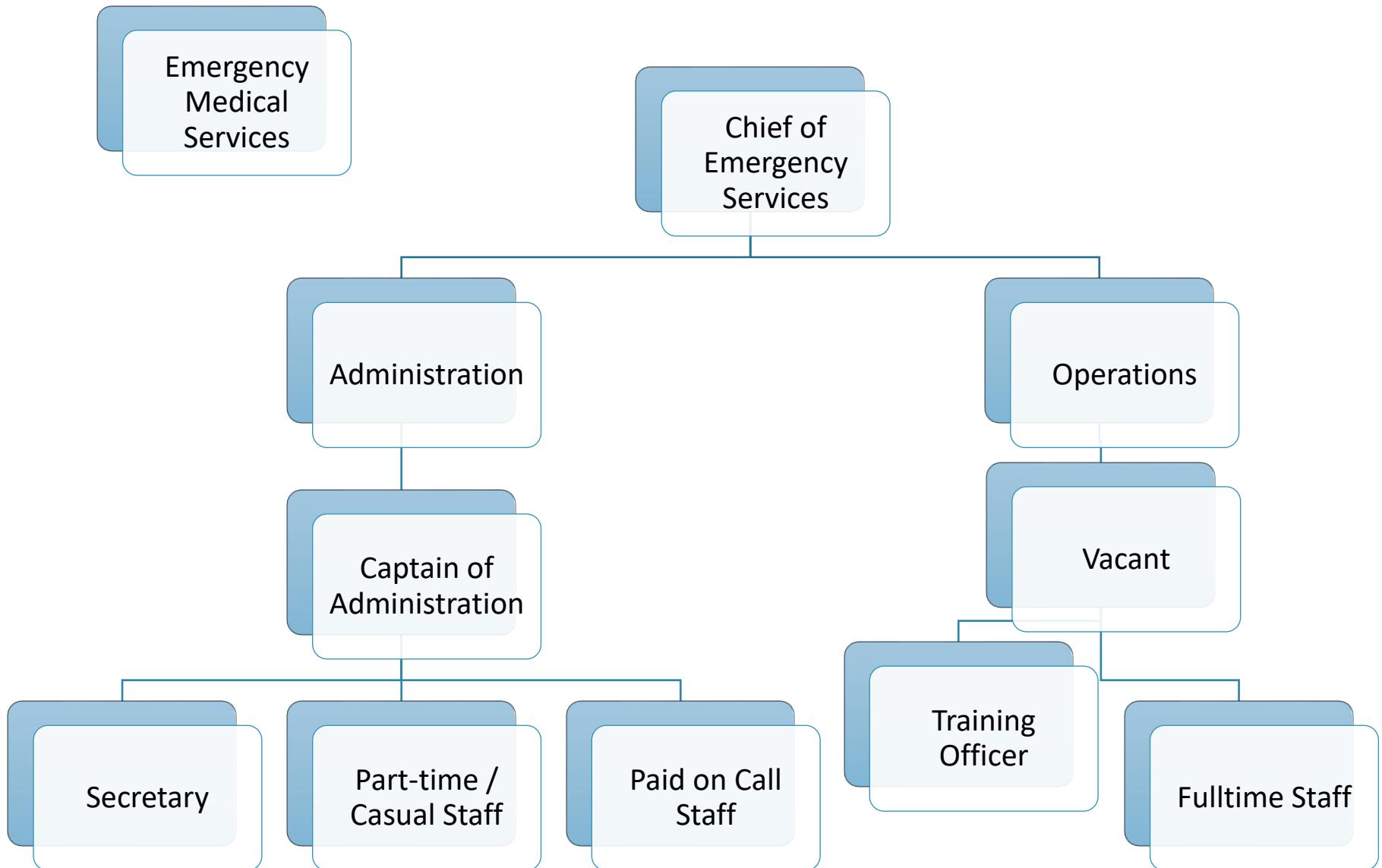
Richland County Emergency Services Organizational Chart



Richland County Emergency Services Organizational Chart



Richland County Emergency Services Organizational Chart



RCEMS Duty Crews

Duty Crew 1	Duty Crew 2	Duty Crew 3
A. Noggle	N. Meeker	Captain Goplen
R. Lamourt	R. Ward	VACANT
R. Pierson	S. Petersheim	H. Petersheim
K. Petersheim	M. Marshall	J. Marshall
B. Scott	K. Clark	J. Crostenberg
B. Johann	A. Jongquist	K. Klatt
J. Baker	A. Wiedenfeld	T. Coleman
P. Martin		N. Kanable

Monthly Ambulance Rotation

33		34		35	
Month	Crew	Month	Crew	Month	Crew
Jan	1	Jan	2	Jan	3
Feb	3	Feb	1	Feb	2
Mar	2	Mar	3	Mar	1
Apr	1	Apr	2	Apr	3
May	3	May	1	May	2
Jun	2	Jun	3	Jun	1
Jul	1	Jul	2	Jul	3
Aug	3	Aug	1	Aug	2
Sep	2	Sep	3	Sep	1
Oct	1	Oct	2	Oct	3
Nov	3	Nov	1	Nov	2
Dec	2	Dec	3	Dec	1

DUTY CREWS SHOULD TRY TO COORDINATE MONTHLY RIG CHECKS TOGETHER

Fulltime staff assigned to these crews will assure checks are completed prior to the end of the first week of the month



Date Posted: December 16, 2024

Notice of Meeting

Richland County Joint Ambulance Subcommittee

Please be advised that the Richland County Joint Ambulance Subcommittee will convene on Monday December 23rd, 2024 at 2 PM in the Richland County Board Room of the Courthouse located at 181 W Seminary Street, Richland Center, Wisconsin 53581.

Please note that a quorum of the Joint Ambulance Committee may be in attendance, and in that event, this meeting would be a meeting of the Joint Ambulance Committee.

Amended Agenda

1. Call Meeting to Order
2. Proof of notification and posting
3. Roll Call
4. Approval of Agenda
5. Directors Report
 - 2024 Financial Summary and Review
6. Discussion: Goals and Priorities of the Joint Ambulance Committee
7. Adjourn