

# Richland County

## Public Works Standing Committee | Agenda

February 7, 2023

### NOTICE OF MEETING

Please be advised that the Richland County Public Works Standing Committee will convene at 4:00 p.m., **Thursday, February 9<sup>th</sup>, 2023** in the Richland County Board Room, 181 W. Seminary Street.

- **WebEx Videoconference, WebEx Teleconference, or Join by Phone** meeting access information at:  
<https://administrator.co.richland.wi.us/minutes/public-works/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or [barbara.scott@co.richland.wi.us](mailto:barbara.scott@co.richland.wi.us) (email), or Public Works Standing Committee Chair Steve Williamson at (608)574-5520 (phone/text) or [steve.williamson@co.richland.wi.us](mailto:steve.williamson@co.richland.wi.us) (email).

#### **Agenda:**

1. Call to Order
2. Proof of notification
3. Agenda Approval
4. Previous Meeting Minutes\*
5. Public Comment

#### **Administrative Report:**

6. Courthouse
  - a. Maintenance Report\*
  - b. Radio Tower Project – Green Fill Site Near Keysville
7. MIS
  - a. Administrative Report
8. Highway
  - a. Administrative Report
  - b. Monthly Paid Bills\*

#### **Action Items:**

9. Discussion and Possible Action on JamF Renewal\* [MIS]
10. **Discussion and Possible Action on Barracuda Renewal\* [MIS]**
11. Discussion and Possible Action on Reassessment of Tax Deed Parcel #006-0634-4100 -Town of Buena Vista\* [Treasury]
12. Discussion and Possible Action on the Acquisition of Tax Deed Parcels\* [Treasury]
  - a. Tax Deed Parcel #020-4212-4200 -Town of Orion
  - b. Tax Deed Parcel #186-1833-1470 -Village of Viola
13. Discussion and Possible Action on Reviewing and Awarding 2023 Bids\* [Hwy]
  - a. Bid Review|Award: *Tandem Axel Plow Trucks* [x2]
  - b. Bid Review|Award: *Loader* [1 Year Term or Equivalent Program]
  - c. Bid Review|Award: *Seal Coating Aggregate* [Chips]
  - d. Bid Review|Award: *Asphalt Bituminous Materials*
  - e. Bid Review|Award: *Asphalt Emulsions* [Chip Seal Oil]
  - f. Bid Review|Award: *Pulverizing* [Full Depth]
  - g. Bid Review|Award: *Culverts* [Culverts, Endwalls & Bands]
14. Discussion and Possible Action on Replacement of Fleet Vehicles or Equipment [Hwy]
  - a. Truck(s)
  - b. Hot Box
15. Discussion and Possible Action on Wage Modifiers for Highway Employees [Hwy]
16. Discussion and Possible Action on Courthouse Mailbox [Admin]

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Public Works Standing Committee.

CC: ✓Committee Members ✓County Board ✓Department Heads ✓Richland Observer ✓WRCO ✓Valley Sentinel ✓Courthouse Bulletin Board

# Richland County

## Public Works Standing Committee | Agenda

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17. Move into Closed Session pursuant Wisconsin State Statute 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. *[Admin]*

Performance Evaluations:

- i. *Maintenance Supervisor*
- ii. *MIS Director*
- iii. *Highway Commissioner*

18. Return to Open Session

**Closing:**

19. Future Agenda Items
20. Adjournment

***\*\*Items in Bold have been Added and/or Modified and Items with a Strike have been Removed from Agenda\*\****

\*Meeting materials for items marked with an asterisk may be found at: <https://administrator.co.richland.wi.us/minutes/public-works/>

# Richland County

## Public Works Standing Committee | Meeting Minutes

January 26, 2023

The Richland County Public Works Standing Committee met on Thursday, January 12<sup>th</sup>, 2023, in the Richland County Board Room, at 181 W. Seminary St., Richland Center, WI 53581.

### Roll Call:

|                | Present | Absent |                  | Present | Absent |                  | Present | Absent |
|----------------|---------|--------|------------------|---------|--------|------------------|---------|--------|
| Josh Elder     | ✓       | □      | Daniel McGuire   | ✓       | □      | Marc Couey       | ✓       | □      |
| Lisa Mueller   | ✓       | □      | Steve Carrow     | ✓       | □      | Julie Fleming    | ✓       | □      |
| Randy Nelson   | ✓       | □      | Richard McKee    | ✓       | □      | Clinton Langreck | ✓       | □      |
| Barb Scott     | ✓       | □      | Gary Manning     | □       | ✓      | Cheryl Dull      | ✓       | □      |
| Jason Marshall | ✓       | □      | Chad Cosgrove    | ✓       | □      | Jeffrey Even     | ✓       | □      |
| John Couey     | □       | ✓      | Steve Williamson | ✓       | □      | Michael Windle   | ✓       | □      |

### 1. Call to Order

Committee Chair Williamson called the meeting to order at 4:00 p.m.

### 2. Proof of Notification

Committee Chair Williamson verified with Commissioner Elder that the meeting had been properly noticed.

### 3. Agenda Approval

Motion: Moved by Vice Chair Cosgrove, seconded by Supervisor Couey to approve the agenda.

All voting aye, motion carried.

### 4. Previous Meeting Minutes

Motion: Moved by Supervisor Couey, seconded by Supervisor McKee to approve and accept the previous meeting minutes.

All voting aye, motion carried.

### 5. Public Comment

Discussion: No Public Comment

### 6. Courthouse Administrative Report - Update

- *Courthouse*
  - Windows: Measurements have been taken and the ordering process has begun.
  - Re-Signing Work Space: Project has been completed
  - Land|Zoning Move: In progress with plans to arrange for training
- *DOJ Grant:*
  - *Key Project:* Working on an Inventory log of all keys issued and clearance level. [for added security & protection]
  - *New Doors:* Installation of new doors at the Courthouse. Working with Perkins to install new Courtroom door.
- *UW Campus Coppertop:* Done and completed at this time.
- *Land Swap:* The Pine Valley farm lease and land swap project. Project Status: Suspended until the CTH O project has been completed.

### 7. MIS Administrative Report –Update

Discussion: MIS currently hired a part-time employee to fill the position for MIS assistant. The Radio Tower Project is continuing to move forward. Large grant of \$244,000.00 to be put towards 9-1-1 dispatch.

# Richland County

## Public Works Standing Committee | Meeting Minutes

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### 8. Highway Administrative Report

#### a. Highway Monthly Paid Bills

Discussion: Included in this month's bills was the cost of the new Sand|Salt shed, three[3] new trucks & three[3] truck body builds.

Motion: Moved by Vice Chair Cosgrove, seconded by Supervisor Couey to approve and accept the total of \$777,968.77 for the monthly paid bills for the Highway Department.

All voting aye, motion carried.

#### b. Highway – 2022 Projects-Status Update

Discussion:

##### ▪ Winter Maintenance:

- Currently have nine[9] trucks down and in need of repair which means there are not enough trucks for employees.
- Taking applications for Shop Superintendent.
- Taking applications for Mechanics

##### ▪ Building Maintenance:

- Emergency purchase of two[2] garage doors. All remaining doors, which were budgeted for replacement in 2023, will be send out for bids.

### 9. Referendum Update [Supervisor Carrow]

Discussion: A brief status update regarding the referendum. The Ad Hoc Committee met, discussed, and concluded to exclude the referendum from the spring ballot.

### 10. Discussion and Possible Action on a Compensation Package for Employees [Highway]

Discussion: A compensation package for employees would be an incentive to hire/retain employees as well as keep competitive with the private sector. The compensation package would include:

- Tool allowance for mechanics of \$1,000 per calendar year
- Uniform expenses reimbursed/covered
- Mechanics/Equipment Operators/Patrolmen would receive \$1.00 per hour increase for weather related events [labeled as: hazard pay]

These nearby counties offer their employees a similar compensation package [for research/reference]: Vernon, Grant and Lacrosse.

### 11. Discussion and Possible Action on Tax Deed Parcel #006-0634-4100 – Town of Buena Vista. [Treasury]

Discussion: Agenda item to be added and discussed at the February meeting.

### 12. Move into Closed Session Pursuant Wisconsin State Statue 19.85(1)(c) *Considering Employment, Promotion, Compensation, or Performance Evaluation Data of any Public Employee over which Government Body has Jurisdiction or Exercises Responsibility*

- i. Maintenance Supervisor
- ii. MIS Director
- iii. Highway Commissioner

Motion: Moved by Supervisor Couey, seconded by Vice Chair Cosgrove to move into Closed Session.

All voting aye, motion carried.

### 13. Return to Open Session

Motion: Moved by Supervisor Carrow, seconded by Supervisor McKee to return to Open Session.

All voting aye, motion carried.



# Richland County

## Public Works Standing Committee | Meeting Minutes

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### 14. Closing - Future Agenda Items

- Tax Deed Parcel #006-0634-4100[Town of Buena Vista] – New bid amount

**Adjournment** – The next Public Works Committee meeting is set for Thursday, February 9, 2023 at 4:00 pm.

Motion: Moved by Supervisor McKee, seconded by Supervisor Fleming to adjourned the meeting at 4:54 p.m.

All voting aye, motion carried.

Minutes respectfully submitted by,



Lisa Mueller

Bookkeeper, Highway Department

## Richland County Committee

### Agenda Item Cover

**Agenda Item Name:** Property Management Report:

|                         |                 |                       |                             |
|-------------------------|-----------------|-----------------------|-----------------------------|
| <b>Department</b>       | Administration  | <b>Presented By:</b>  | Administrator               |
| <b>Date of Meeting:</b> | 12 January 2023 | <b>Action Needed:</b> | Informational // may accept |
| <b>Disclosure:</b>      | Open            | <b>Authority:</b>     |                             |
| <b>Date submitted:</b>  | 12 January 2023 | <b>Referred by:</b>   |                             |

**Recommendation and/or action language:** *(summarize action/s sought by committee, e.g. present a resolution, present an ordinance, receive and file information, approve expense or grant, etc.)*

Motion to accept and file the property management report.

**Background:** *(preferred one page or less with focus on options and decision points)*

The Property Management Report is a reoccurring report composed with intentions of keeping the members of the Property, Buildings and Grounds Committee informed on projects and information impacting the courthouse facility and other properties under the committee's care.

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#### Attachments and References:

|                       |  |
|-----------------------|--|
| Report inserted below |  |
|-----------------------|--|

#### Financial Review:

*(please check one)*

|                                     |                      |                       |  |
|-------------------------------------|----------------------|-----------------------|--|
| <input checked="" type="checkbox"/> | In adopted budget    | Fund Number           |  |
| <input checked="" type="checkbox"/> | Apportionment needed | Requested Fund Number |  |
| <input checked="" type="checkbox"/> | Other funding Source |                       |  |
| <input type="checkbox"/>            | No financial impact  |                       |  |

*(summary of current and future impacts)*

Multiple impacts pending development

#### Approval:

#### Review:

*Clinton Langreck*

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Department Head

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Administrator, or Elected Office (if applicable)

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## **Richland County Committee**

### **Agenda Item Cover**

- c. **Door replacement on courtroom** – underway.
- d. **Window replacement:**  
They measured on December 27th. Ordering process.
- e. **Land and Zoning Move:** Conference room has been vacated by EMS. Painter will be here towards the end of February. \$1,855.00 estimate. Anticipated access to set up the conference room will be after 2/28/2023. Plan to move the tables and chairs from the County Board room when the new tables for the County Board room are acquired.
- f. **Administration move:** Complete.
- g. **Exploring possible improvements to the small court room** – improve video conferencing capabilities
- h. **Window speaker for Register and Probate** – Complete
- i. **Mailbox:** Mailbox will be moved to 1<sup>st</sup> floor.
- j. **DMV Kiosk:** Public service. Location 1<sup>st</sup> floor.

### **OTHER PROPERTY REPORT**

**k. Pine Valley Farm Lease and Land Swap:**

Ongoing until County Hwy O road project is complete. Information on grant funding for pathway is being explored under (Transportation Alternatives Program).

- l. **UW Campus Coppertop** — Bids were due 2/3. Russ Mohns has them and will prepare a recommendation for the Education Committee.

**JOSH ELDER**  
Highway Commissioner  
Phone: [608]604-7624  
josh.elder@co.richland.wi.us

**LONNIE HACH**  
State Patrol Superintendent  
Phone: [608]604-7623  
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**DERRICK BROWN**  
County Patrol Superintendent  
Phone: [608]475-0032  
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**Richland County Highway Department**  
120 Bowen Circle, Richland Center, WI 53581  
Office: [608] 647-4707  
Email: highway@co.richland.wi.us

**LISA MUELLER**  
Bookkeeper  
lisa.mueller@co.richland.wi.us

**CERRESA NIMOCKS**  
Office Clerk  
cerresa.nimocks@co.richland.wi.us

**BRANDON ADAMS**  
Shop Superintendent  
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## Voucher Register

## FEBRUARY MEETING | JANUARY BILLS

| Month      | Voucher N | Vendor Name                        | Description  | Amount Paid |
|------------|-----------|------------------------------------|--|-------------|
| January-23 | 2P        | PAYROLL                            | Pay Period 1/1/2023-1/14/2023  | \$63,510.02 |
| January-23 | 3P        | PAYROLL                            | Pay Period 1/15/2023-1/28/2023                                       | \$98,315.67 |
| January-23 | 1         | Bindl Bauer Limestone              | Gravel, Breakerrun, Screenings, Etc.                                 | \$12,655.76 |
| January-23 | 2         | Pioneer Printing                   | Vests   Employee Safety Apparat, Etc.                                | \$2,421.54  |
| January-23 | 3         | DCL [dba Don's Tire]               | Tires 460/85R34 [x2]   | \$1,770.00  |
| January-23 | 4         | Falk, Kyle                         | Reimbursement: Meals [2EE's Falk Clary]                              | \$26.25     |
| January-23 | 5         | Insight FS                         | Diesel Fuel, 87 Gas w/Eth 10%, Services, Etc.                        | \$24,858.75 |
| January-23 | 6         | Monrore Truck Equipment            | TBEI, Body Prop LH Complete, Shipping, Etc.                          | \$183.17    |
| January-23 | 7         | Premiere Cooperative               | LP & Propane Services   Shop Heat                                    | \$330.38    |
| January-23 | 8         | Richland County Zoning             | Non-Metallic Mining Reclamation Permit [Annual Mine Permit]          | \$335.00    |
| January-23 | 9         | Richland Electric Coop [REC]       | Monthly Electric Services  | \$122.96    |
| January-23 | 10        | Town & Country Sanitation          | Monthly Disposal & Recycling Fees                                    | \$207.20    |
| January-23 | 11        | Transportation Development Assc.   | Membership Dues [Annual]   | \$300.00    |
| January-23 | 12        | Alliant Energy                     | Monthly Electric Services [A#3929950000]                             | \$215.79    |
| January-23 | 13        | Frontier                           | Monthly Telephone Services [A#60864747070101655]                     | \$230.13    |
| January-23 | 14        | Prairie Sand & Gravel, Inc         | Bedding Sand [Pelican Pit]   | \$155.32    |
| January-23 | 15        | Purchase Power [Pitney Bowes]      | Postage Meter Refill   | \$208.99    |
| January-23 | 16        | Richland Center Utilities          | Monthly Utilities-Electirc Water Sewer                               | \$1,985.93  |
| January-23 | 17        | We Energies                        | Monthly Energy Services [A#0718844914-00001]                         | \$280.82    |
| January-23 | 18        | Registration Fee Trust             | New Employee Driving Records Request                                 | \$7.00      |
| January-23 | 19        | Insight FS                         | Diesel Fuel, 87 Gas w/Eth 10%, Services, Etc.                        | \$2,538.72  |
| January-23 | 20        | 1st AYD Corporation                | Shop Lighting Blue Shop Towels Freight, Etc                          | \$1,156.81  |
| January-23 | 21        | Aramark                            | Rugs, Towels, Uniforms, Etc.   | \$617.37    |
| January-23 | 22        | Ash Creek Plumbing                 | Service: Furnace Pressure Switch, Blower Replacement, Labor, Etc.    | \$975.54    |
| January-23 | 23        | Auto Value                         | Parts: Filters, Battery, Fuel Line, Permatex, Spark Plug, Etc.       | \$3,198.73  |
| January-23 | 24        | Blackstone Technologies            | High Performance Patch Mix[State Patch]                              | \$1,869.49  |
| January-23 | 25        | CDW Government                     | Acer Computer Monitor [x2]   | \$220.08    |
| January-23 | 26        | Cornerstone Service                | Service: Tire Mount & Balance #58 Labor, Etc.                        | \$187.64    |
| January-23 | 27        | DeBauche Truck & Diesel            | Service Repairs:24,37,36 Parts:Drive Fan, Seat Cushion, Pulley, Etc  | \$34,795.77 |
| January-23 | 28        | Decker Supply Center               | Various Sianage & Signage Materials                                  | \$1,350.88  |
| January-23 | 29        | FleetPride                         | Service: #944 Cylinder Repair, Labor, Parts, Etc.                    | \$233.33    |
| January-23 | 30        | Gander's Cleaning Service          | Monthly Cleaning Services  February 2023                             | \$417.08    |
| January-23 | 31        | Garage Door Express                | Service Call, Misc Materials, Parts, Transpt Cost, Etc.              | \$1,842.26  |
| January-23 | 32        | Gundersen Boscobel Hospital        | DOT EE Alcohol Testing[Random x1 EE]                                 | \$32.00     |
| January-23 | 33        | Hach, Lonnie                       | Reimbursement: Meal [1EE]  | \$9.17      |
| January-23 | 34        | Halron Lubricants Inc              | Purus DEF, Delivery, Etc.  | \$698.25    |
| January-23 | 35        | Hartje Lumber, Inc.                | 4x4x14'Sign Posts  | \$1,213.55  |
| January-23 | 36        | Hartje Tire & Service Center       | 11R225 Copr 315/80R22.5GY 445/65R225GY 425/65R225GY Etc              | \$10,501.89 |
| January-23 | 37        | Istate Truck Center                | Tempreture Sensor, Pressure Sensor, Gasket, Valve Kit, Intake, Etc.  | \$2,280.11  |
| January-23 | 38        | JFTCO Inc. [John Fabik Tractor Co] | Service: Troubleshoot Turbocharger #23, Parts, Labor, Etc.           | \$7,730.64  |
| January-23 | 39        | Jones Chevrolet                    | Vehicle Inspection Report Recommendations #33                        | \$344.95    |
| January-23 | 40        | LaFarge Truck Center [Itc]         | Alternator #22   | \$347.76    |
| January-23 | 41        | Kasten Tools & Equip [dba Matco]   | Tool Replacement:9/64 In Hyper-Step Drill Bit 1/2" 4PC DR            | \$215.85    |
| January-23 | 42        | Mid-States Equipment               | Washer,Hydraulic Fittings, 3/4" Female Coupler, Freight, Etc         | \$491.76    |
| January-23 | 43        | Mueller, Lisa                      | Reimbursement: Mileage[38mi]  Walmart[Office Supplies]               | \$45.36     |
| January-23 | 44        | Jones Auto [dba NAPA]              | Wheel Hub, Alignmt Bar, Oil Filter, Fuel Filter, Etc.                | \$737.18    |
| January-23 | 45        | Oil Equipment Company              | Fuel Pump Freight, Etc.  | \$49.98     |
| January-23 | 46        | PreCise MRM LLC                    | Monthly Data Plan x7 Trucks -Dec                                     | \$189.00    |
| January-23 | 47        | RC Truck & Auto Inc.               | Service Repairs: 6,39,46   Parts, Labor, Supplies, Etc.              | \$1,233.43  |
| January-23 | 48        | Rhyme Business Products            | Monthly Printer Contract Office Supplies, Etc.                       | \$511.00    |
| January-23 | 49        | Ryan, Sam                          | Reimbursement: Meal [1EE]  | \$13.90     |
| January-23 | 50        | Simpson's Tractor                  | Skid Loader Pivot Pin [#800]   | \$65.10     |
| January-23 | 51        | Shopping News [Woodward]           | Advertisements: Hiring Positions [Mechanic Shop Supr] x3Wks          | \$1,521.30  |
| January-23 | 52        | SnoDepot, LLC                      | Oil Pan Kit [#53], Freight, Etc.                                     | \$1,651.00  |
| January-23 | 53        | Sprayer Specialties, Inc.          | Gaskets [EPDM VITON], Freight, Etc.                                  | \$31.65     |
| January-23 | 54        | Superior Customs, LLC              | 1.5x6x32 Mild Steel Plow Parts [#651 #624]                           | \$125.00    |
| January-23 | 55        | Universal Truck Equipment          | Bearing, Square 3/8x1 1/2 Key, Sprocket, LH RH Lights, Freight, Etc. | \$3,330.03  |
| January-23 | 56        | UW-Milwaukee                       | CTH O Project Phase 1: Data  | \$2,750.00  |
| January-23 | 57        | Walsh's Ace Hardware               | Screws Bolts, Tape Measure, Clevis, Battery Pac, Etc.                | \$495.57    |
| January-23 | 58        | Wertz Plumbing & Heating           | Service: Sewer Auger Serviced Equipment, Labor, Etc.                 | \$245.00    |
| January-23 | 59        | WI Dept of Trans                   | Boaz-Rich. Ctr STH 56-CTH I T RC-Covered Bridge                      | \$3,007.16  |
| January-23 | 60        | Wisconsin Emergency Managmnt       | Annual Tier II Chemical Reporting Permitting                         | \$485.00    |
| January-23 | 61        | Wisconsin Metals                   | Steel Plate[#446], Flat Steel[Stock], Etc.                           | \$2,032.00  |

**BALANCE: \$299,908.97**

## Richland County Committee

### Agenda Item Cover

**Agenda Item Name:** JamF Renewal

|                         |              |                       |               |
|-------------------------|--------------|-----------------------|---------------|
| <b>Department</b>       | MIS          | <b>Presented By:</b>  | Barbara Scott |
| <b>Date of Meeting:</b> | 02/09/2023   | <b>Action Needed:</b> | Approval      |
| <b>Disclosure:</b>      | Open Session | <b>Authority:</b>     |               |
| <b>Date submitted:</b>  | 02/03/2023   | <b>Referred by:</b>   |               |

**Recommendation and/or action language:**

Motion to ... approve the renew of JamF Software. This is a budgeted cost.

---

**Background:** *(preferred one page or less with focus on options and decision points)*

Richland County uses JamF software to manage the iPads and iPhones. This allows us to collect the text messages as required by open records laws and also to deploy software and to manage the devices. The software also allows us to control access to inappropriate websites with county owned devices.

**Attachments and References:**

|                 |  |
|-----------------|--|
| Quote from JamF |  |
|-----------------|--|

**Financial Review:**

(please check one)

|                                     |                      |                           |  |
|-------------------------------------|----------------------|---------------------------|--|
| <input type="checkbox"/>            | In adopted budget    | Fund Number               |  |
| <input type="checkbox"/>            | Apportionment needed | Requested Fund Number     |  |
| <input checked="" type="checkbox"/> | Other funding Source | Covered by Borrowed money |  |
| <input type="checkbox"/>            | No financial impact  |                           |  |

*(summary of current and future impacts)*

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**Approval:** *Barbara J Scott*

**Review:** *Clinton Langreck*

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Department Head

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Administrator, or Elected Office (if applicable)

Quote # Q-650906  
Created Date 1/24/2023  
Expiration Date 1/27/2023



Prepared By Ayla Frost Account Name Richland County Government  
Quote Contact Ayla Frost  
Owner Email ayla.frost@jamf.com  
Phone  
  
Bill To Name Richland County Government Ship To Name Richland County Government  
Bill To 181 West Seminary Street Ship To 221 W Seminary ST  
Richland Center, WI 53581 Richland Center, WI 53581  
United States United States

| Manufacturer SKU | Product                      | Quantity | MSRP      | Total Price  | Line Item Description  |
|------------------|------------------------------|----------|-----------|--------------|--|
| 1002020201       | COM-RC Jamf Pro iOS - 50-249 | 100.00   | USD 44.00 | USD 4,400.00 | Jamf Cloud seat of Jamf Pro for iOS Valid from (2023-01-27 - 2024-01-26)   |
| DATA-POLICY-R    | Jamf Data Policy - Renewal   | 100.00   | USD 60.00 | USD 6,000.00 | Data Policy and Content Filtering for the mobile workforce, with real-time visibility and flexible policy controls. Valid from (2023-01-27 - 2024-01-26) |

Total Price USD 10,400.00

## Terms & Conditions

**Sales Tax** This price quote does not include applicable sales tax. The appropriate tax for your location will be added to your invoice. If your purchase qualifies for a tax-exempt status, please send us a copy of your Tax-Exempt Certificate. If no certificate is received at the time of order, JAMF Software, LLC ("Jamf") will charge the appropriate sales tax for your location.

**License Agreement** Jamf's standard Software License and Services Agreement or other applicable license agreement between the Ship-to Name entity/Customer and Jamf (either, the "License Agreement") and this Quote govern Customer's licensing of Jamf Software and Jamf's provision of Services indicated in this Quote. If there is a conflict between any terms on Customer's purchase order, schedule or other ordering document and the License Agreement, the License Agreement will control.

**Submit POs To** Purchasing@jamf.com - Fax: 612-332-9054

**JumpStarts** JumpStart and Onboarding services must be scheduled and completed within 12 months of purchase. Specifications can be found on Jamf's website.

**Requirements** The following information must be provided before an order can be fulfilled: PO #, Quote #, complete Bill To address, Billing contact email address, complete Ship To address, Ship To contact email address, date, product description, currency, line items, quantity and payment terms

**Payment Terms** Net 30

|                 |           |
|-----------------|-----------|
| Quote #         | Q-650906  |
| Created Date    | 1/24/2023 |
| Expiration Date | 1/27/2023 |



as shown on the Jamf Quote, total purchase amount, and a copy of a tax exemption certificate (if applicable). Kindly submit POs to JAMF Software, LLC at the Corporate Address listed below. Should you have any queries or require further clarification, contact your Jamf contact.

|                   |   |
|-------------------|---|
| Corporate Address | Jamf<br>100 S Washington Ave #1100<br>Minneapolis, MN 55401 USA |
|-------------------|---|



## Richland County Committee

### Agenda Item Cover

**Agenda Item Name:** Barracuda Renewal

|                         |              |                       |               |
|-------------------------|--------------|-----------------------|---------------|
| <b>Department</b>       | MIS          | <b>Presented By:</b>  | Barbara Scott |
| <b>Date of Meeting:</b> | 02/09/2023   | <b>Action Needed:</b> | Approval      |
| <b>Disclosure:</b>      | Open Session | <b>Authority:</b>     |               |
| <b>Date submitted:</b>  | 02/09/2023   | <b>Referred by:</b>   |               |

**Recommendation and/or action language:**

Motion to ... approve the renew of Barracuda Software in the amount of \$22,054.80. This is a budgeted cost.

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**Background:** *(preferred one page or less with focus on options and decision points)*

Richland County uses Barracuda software to secure its web access and to archive its email. This allows us to collect the email messages as required by open records laws and also to. The software also allows us to control access to inappropriate websites on the county's network.

**Attachments and References:**

|                                |  |
|--------------------------------|--|
| Quote from J-Comp Technologies |  |
|--------------------------------|--|

**Financial Review:**

(please check one)

|                                     |                      |                           |  |
|-------------------------------------|----------------------|---------------------------|--|
| <input type="checkbox"/>            | In adopted budget    | Fund Number               |  |
| <input type="checkbox"/>            | Apportionment needed | Requested Fund Number     |  |
| <input checked="" type="checkbox"/> | Other funding Source | Covered by Borrowed money |  |
| <input type="checkbox"/>            | No financial impact  |                           |  |

*(summary of current and future impacts)*

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**Approval:** *Barbara J Scott*

**Review:** *Clinton Langreck*

---

Department Head

---

Administrator, or Elected Office (if applicable)



Richland Co.  
February 03, 2023

Prepared By:  
Robert C. Carns MCSE, CCNA, CCDA, MCNE, CCA

**1 Year Renewals**

| Qty. | Description   |    | Price     |
|------|---|----|-----------|
| 4350 | Barracuda Essentials Security Edition<br>Per User - Co-Term to 05/01/2024         | \$ | 13,050.00 |
| 12   | Barracuda Web Security Gateway 410 Energize Updates<br>Co-Term to 05/01/2024      | \$ | 1,804.80  |
| 12   | Barracuda Web Security Gateway 410 Instant Replacement<br>Co-Term to 05/01/2024   | \$ | 1,440.00  |
| 12   | Barracuda Web Security Gateway 410 Advanced Threat Prot.<br>Co-Term to 05/01/2024 | \$ | 1,680.00  |
| 12   | Barracuda Message Arciver Appliance 350 Energize Updates<br>Co-Term to 05/01/2024 | \$ | 2,280.00  |
| 12   | Barracuda Message Arciver Appliance 350 Instant Replace<br>Co-Term to 05/01/2024  | \$ | 1,800.00  |

**Total** **\$ 22,054.80**

## Richland County Committee

### Agenda Item Cover

**Agenda Item Name:** Discussion & Possible Action on Assets Tax Deed Property for Sale

|                         |                  |                       |                             |
|-------------------------|------------------|-----------------------|-----------------------------|
| <b>Department</b>       | Treasurer        | <b>Presented By:</b>  | Treasurer                   |
| <b>Date of Meeting:</b> | February 9, 2023 | <b>Action Needed:</b> | Recommendation by Committee |
| <b>Disclosure:</b>      | Open Session     | <b>Authority:</b>     |                             |
| <b>Date submitted:</b>  | February 9, 2023 | <b>Referred by:</b>   |                             |

**Recommendation and/or action language:**

Review parcel in Buena Vista Township taken by tax deed and re-assess value for sale.

**Background:**

The County acquired ownership of a blighted parcel in Buena Vista Township through tax deed foreclosure and advertised for bids. The County received zero sealed bids for the property by the 01/12/23 deadline. Re-assess property and re-advertise for sale.

---

**Attachments and References:**

|                           |  |
|---------------------------|--|
| 006-0634-4100 Information |  |
| Terms & Conditions        |  |

**Financial Review:**

(please check one)

|                                     |                      |                       |  |
|-------------------------------------|----------------------|-----------------------|--|
| <input type="checkbox"/>            | In adopted budget    | Fund Number           |  |
| <input type="checkbox"/>            | Apportionment needed | Requested Fund Number |  |
| <input checked="" type="checkbox"/> | No financial impact  |                       |  |

**Approval:**

Jeffrey Even \_\_\_\_\_

Department Head

**Review:**

\_\_\_\_\_

Administrator, or Elected Office (if applicable)

## NOTICE OF REQUEST FOR SEALED BIDS

NOTICE IS HEREBY GIVEN that the Public Works Standing Committee of the Richland County Board of Supervisors will be accepting sealed bids for county-owned tax deed land no later than Thursday, January 12, 2023, at 3:00 p.m. Information on attending the meeting virtually can be found on the County's web site, <http://www.co.richland.wi.us>. Sealed bids can be submitted to the office of the County Clerk via certified postal mail or hand-delivered to the County Clerk's office on the third floor of the Courthouse located at 181 W. Seminary Street, Richland Center, WI 53581.

**Submission of a sealed bid is subject to the terms and conditions** listed on the County's website, <http://www.co.richland.wi.us> or at the County Clerk's office.

NOTICE IS FURTHER GIVEN that the tax deed land owned by Richland County upon which bids will be received and the appraised value of said land is set forth as follows:

Town of Buena Vista – Tax Parcel # 006-0634-4100

Minimum Bid Accepted: \$25,000

The legal description relating to this parcel is as follows:

The following-described real estate is situated in Richland County, State of Wisconsin:

A part of the South Half {S 1/2} of the Southwest Quarter (SW 1/4) of Section 6, Township 9 North, Range 2 East, Richland County, Wisconsin, described as follows:

Beginning at the Southwest corner of the Southeast Quarter (SE 1/4) of said Southwest Quarter (SW 1/4);  
thence East 87.50 feet along the South line of said Section 6;  
thence North 01° 00" West, 122.00 feet;  
thence North 48° 00" West, 64.45 feet;  
thence North 27° 58' East, 202.45 feet;  
thence North 81° 38' West, 197.53 feet;  
thence South 372.00 feet to the South line of said Section 6;  
thence East, 63.00 feet along said South line to the point of beginning.

ALSO, a part of the Southeast Quarter (SE 1/4) of the Southwest Quarter (SW 1/4) of Section 6, Township 9 North, Range 2 East, Richland County, Wisconsin, described as follows:

Beginning at a point on the South line of said forty that is 87.50 feet East of the Southwest corner of said Southeast Quarter (SE 1/4) of the Southwest Quarter (SW 1/4) thence North 01° West, 122 feet;  
thence North 49° West, 64.45 feet;  
thence North 27° 58' East, 202.45 feet;  
thence South 31° 16' East, 109.23 feet;  
thence South 23° 22' East, 272.20 feet to said South line;  
thence West 210.50 feet along said South line to the point of beginning.

ALSO, a part of the Southeast Quarter (SE 1/4) of the Southwest Quarter (SW 1/4) of Section 6, Township 9 North, Range 2 East, Richland County,

Wisconsin, described as follows:

Beginning at a point on the South line of said forty, that is 298 feet East of the Southwest corner of said Southeast Quarter (SE 1/4) of the Southwest Quarter (SW 1/4);  
thence North 13° 45' East, 394.21 feet to the centerline of United States Highway 14;  
thence North 46° 21' West, 281.21 feet along said centerline;  
thence South 13° 35' West, 241.81 feet;  
thence South 31° 16' East, 109.23 feet;  
thence South 23° 22' East, 272.20 feet to the point of beginning.

ALSO, a part of the Southeast Quarter (SE 1/4) of the Southwest Quarter (SW 1/4) of Section 6, Township 9 North, Range 2 East, Richland County, Wisconsin, described as follows:

Beginning at a point on the South line of said forty, that is 298.00 feet East of the Southwest corner of said forty;  
thence North 13° 45' East, 325.00 feet to the Southerly right-of-way limit of United States Highway 14;  
thence South 46° 21' East, 265.02 feet along said Southerly right-of-way limit;  
thence South 34° 47' West, 101.25 feet;  
thence South 76° 47' West, 217.00 feet to the point of beginning.

EXCEPTING THEREFROM, a parcel of land being located in the Southeast Quarter (SE 1/4) of the Southwest Quarter (SW 1/4) of Section 6, Township 9 North, Range 2 East, Richland County, Wisconsin, described as commencing at the Southwest corner of the Southeast Quarter (SE 1/4) of the Southwest Quarter (SW 1/4) of said Section 6;  
thence East 87.50 feet;  
thence North 1° 00' West, 122.00 feet;  
thence North 48° 00' West, 64.45 feet;  
thence North 27° 58' East, 202.45 feet to the point of beginning;  
thence North 13° 35' East, 171.77 feet to a point on the Southerly right-of-way limit of United States Highway 14;  
thence South 47° 39' 55" East, 384.08 feet along said right-of-way limit;  
thence South 69° 14' 04" West, 232.53 feet;  
thence North 12° 49' 45" West, 162.97 feet;  
thence North 77° 49' 59" West, 72.27 feet to the point of beginning.

ALSO EXCEPTING THEREFROM

Commencing at the Southeast corner of the Southwest Quarter (SW 1/4) of Section 6, Township 9 North, Range 2 East, Buena Vista Township, Richland County, Wisconsin;  
thence West, 1261.70 feet along the South section line of Section 6 to a

1" x 24" iron pipe and this being the point of beginning;  
thence North 00° 13' 12" East, 354.20 feet to a spike driven into edge of  
roadway;  
thence North 81° 38' West, 117.70 feet;  
thence South, 372.00 feet to the South section line of Section 6;  
thence East 63 feet to the Southeast corner of the SW 1/4 of the SE 1/4,  
which is marked with a 1 ½" diameter iron rod;  
thence East 55.08 feet along South section line to the point of beginning,

The above described parcel of land located partly in the SW 1/4 of the  
SW 1/4 and partly in the SE 1/4 of the SW 1/4, all in Section 6, Township  
9 North, Range 2 East, Richland County, Wisconsin.

NOTICE IS FURTHER GIVEN that said premises will not be sold for less than the appraised value of the parcel as set forth above, and that the Public Works Standing and Finance & Personnel Standing Committees reserves the right to reject any and all bids and to accept such bids as may be most advantageous to the County of Richland. A non-refundable \$30.00 fee will be added to the bid of the successful bidder for the County's cost of recording its deed to the successful bidder. The buyer shall be responsible for paying the property taxes on the property, if any, for the year of the sale to the buyer. The former owner of the property has limited rights under Wisconsin Statutes, sections 75.26 through 75.31. For further information about this property, visit Richland County's website at <http://www.co.richland.wi.us> and click on tax deed sale notice or call 608-647-3658.

Signed and certified to this 8<sup>th</sup> day of December, 2022  
Derek S. Kalish, County Clerk  
Richland County, Wisconsin

**Bid Requirements:**

By submitting a bid on this property, the bidder acknowledges their understanding of and guarantees they meet the following conditions:

- They are current on all property taxes on other property owned in Richland County.
- That they have diligently inspected available records on the property, its condition, and all relevant laws and/or ordinances governing its use.
- That they have a plan to bring the property up to current code, whether by demolition, restoration of the current property, or other means; that they will present said plan to the Public Works Committee for its approval prior to the Committee accepting the bid; and that they have the resources available to finalize that plan within two years of the Committee's acceptance of the bid.
- That, if circumstances warrant, the time to complete the plan may be extended at the sole discretion of the Committee.
- That the above terms will be incorporated into the contract of sale for the property and shall therefore become binding on the bidder.

**Parcel #: 006-0634-4100**

08/11/2022 08:30 AM

PAGE 1 OF 1

Alt. Parcel #: 5200606344100

006 - TOWN OF BUENA VISTA  
RICHLAND COUNTY, WISCONSINCurrent ☒

| Creation Date | Historical Date | Map # | Sales Area | Application # | Permit # | Permit Type | # of Units |
|---------------|-----------------|-------|------------|---------------|----------|-------------|------------|
|               |                 | 000   | 0          |               |          |             |            |

**Tax Address:**  
UMS VENTURES LLC"TAX DEED"  
330 E 38TH ST APT 16G  
NEW YORK NY 10016**Owner(s):** O = Current Owner, C = Current Co-Owner  
O - UMS VENTURES LLC**Property Address(es):** \* = Primary  
\* 28299 US HWY 14**Districts:** SC = School SP = Special

| Type | Dist # | Description             |
|------|--------|-------------------------|
| SC   | 2660   | ITHACA SCHOOL DISTRICT  |
| SP   | 0300   | SOUTHWEST WIS TECH COLL |
| SP   | 0011   | RICHLAND FIRE DISTRICT  |

**Notes:****Legal Description:** **Acres:** 3.600  
SE 1/4 SW 1/4 PARCEL DESC IN VOL-PAGE  
INCL LAND TO CTRLN OF CREEK (NOT ON  
DEED) EX .01A FOR HWY DESC IN DOC 304952**Parcel History:**

| Date       | Doc #  | Vol/Page | Type |
|------------|--------|----------|------|
| 03/03/2014 | 304692 | 618/535  | QCD  |
| 04/03/2009 | 286727 | 535/555  | QCD  |
|            | 244759 | 343/217  | WD   |
|            | 239103 | 322/52   | WD.  |

more...**Plat:** \* = Primary  
\* N/A-N/A**Tract:** (S-T-R 40¼ 160¼ GL) **Block/Condo Bldg:**  
06-09N-02E**2022 SUMMARY****Bill #:****Fair Market Value:**  
0**Assessed with:****Valuations:****Last Changed:** 06/17/2010

| Description | Class | Acres | Land   | Improve | Total   | State | Reason |
|-------------|-------|-------|--------|---------|---------|-------|--------|
| RESIDENTIAL | G1    | 1.000 | 15,600 | 68,600  | 84,200  | NO    |        |
| COMMERCIAL  | G2    | 2.600 | 34,000 | 131,400 | 165,400 | NO    |        |

**Totals for 2022:**

|                  |       |        |         |         |
|------------------|-------|--------|---------|---------|
| General Property | 3.600 | 49,600 | 200,000 | 249,600 |
| Woodland         | 0.000 | 0      |         | 0       |

**Totals for 2021:**

|                  |       |        |         |         |
|------------------|-------|--------|---------|---------|
| General Property | 3.600 | 49,600 | 200,000 | 249,600 |
| Woodland         | 0.000 | 0      |         | 0       |

**Lottery Credit:**

|              |   |                     |          |    |
|--------------|---|---------------------|----------|----|
| Claim Count: | 0 | Certification Date: | Batch #: | 20 |
|--------------|---|---------------------|----------|----|

**Specials:**

| User Special Code | Category | Amount |
|-------------------|----------|--------|
|-------------------|----------|--------|

|              |                            |                        |                           |
|--------------|----------------------------|------------------------|---------------------------|
| <b>Total</b> | <b>Special Assessments</b> | <b>Special Charges</b> | <b>Delinquent Charges</b> |
|              | 0.00                       | 0.00                   | 0.00                      |



certificate were not liable to taxation or because the taxes on the lands were paid prior to the inclusion in the tax certificate or because the lands have been redeemed according to law, the owner of, or any person interested in, the lands covered by the lien of the certificate may, at any time before final judgment is entered, deposit with the county clerk the amount for which the lands are delinquent, with interest from the date of the inclusion in the tax certificate to the date of the deposit and penalty as provided under s. 74.47, together with the legal charges on it.

(2) The clerk or treasurer shall retain such deposit until the final determination of the action, and if the certificate is vacated and set aside or if the issuing of the deed is permanently restrained, the money deposited shall, at the time of entry of judgment or at any later time, upon demand, be returned to the person depositing it. If final judgment is rendered in the action sustaining the validity of the inclusion of the land in a tax certificate, and of the tax certificate, the court shall compute the interest upon the certificate from the date of the deposit to the date of judgment and penalty as provided under s. 74.47 and add it to the costs and disbursements taxable in the action and to the amount of the deposit, and shall enter judgment against the plaintiff for the total amount, and no tax deed may be issued upon the certificate unless the plaintiff fails to pay to the clerk or treasurer, for the use of the owner of the certificate, the amount of the judgment within 20 days after its rendition, together with interest on it.

**History:** 1981 c. 167; 1987 a. 378.

**75.67 Procedure in populous counties containing authorized city.** (1) In counties having a population of 750,000 or more containing a city authorized to proceed under s. 74.87, whenever either such county or city acquires any property by tax deed or by quitclaim deed or by any other means, the issuance of other tax certificates and the redemption and cancellation thereof shall be as provided by this section.

(2) All tax certificates issued upon such property by such county or city on the same day or subsequent to the date of issuance of the certificate upon which such deed was acquired, and which certificates are owned by such county or city at the time of the acquisition of the property, shall be assigned to such county or city so owning such property. On any issuance of tax certificate subsequent to the acquisition of such property after the first Monday of August in any year, such county or city so owning such land shall be the exclusive recipient of the tax certificates. Any issuance of a tax certificate in violation of these provisions shall be null and void. It is the duty of the city and the county treasurer to give the other, as the case may be, written notice of the acquisition of such property within 24 hours, Sundays and holidays excluded, after such tax deed or other conveyance has been acquired; and upon receipt of such notice it is the duty of such treasurer, as the case may be, to make entry of such notice upon the treasurer's records.

(3) (a) Whenever such property has been so acquired, the city treasurer shall notify the county clerk and the county treasurer, or the county clerk shall notify the city treasurer, as the case may be, in writing thereof within 24 hours thereafter, Sundays and holidays excluded. The county treasurer or the city treasurer upon receipt of such notice shall forthwith charge the amount, without interest or penalties, of all city, county, state and metropolitan sewerage district current and delinquent taxes, all unpaid installments of special assessments and other assessments, charges and tax certificates which are liens upon the land, and which are held by or due to such county or city, as the case may be, and upon which the time limitations of s. 75.20 have not expired, to a "tax deed in force" account, and such taxes, assessments and certificates shall thereby be considered as paid or redeemed and such taxes shall be marked paid or redeemed on the tax roll, as the case may be; thereafter the amounts thereof owned by or due to such county shall be charged back against such city and such amounts thereof owned or held by or due to such city shall be credited to such city in the next tax levy upon such city by the county.

(b) On or before October 1 of each year, the city treasurer and the county treasurer shall respectively furnish the other with an itemized statement of the amounts so charged by the treasurer, as the case may be, to the city's or county's "tax deed in force" account as a result of tax deeds taken by the city or county. The county clerk shall include an itemized statement of such amounts in the apportionment filed by the clerk. If any such tax deed is set aside, the city treasurer and the county treasurer shall respectively credit the other with the amounts so charged with respect to the deed set aside, and the amounts and entries by either treasurer with reference thereto, comprising said amounts shall be as though no charge had been made to a "tax deed in force" account; and the city treasurer and the county treasurer, respectively, shall, on or before October 1 of each year, advise the other of such credits due.

(c) In the event that such property is so acquired by such city while the county tax roll is in the possession of its city treasurer, the latter shall consider such taxes as paid and mark the tax roll accordingly, and furnish the county treasurer with a statement thereof upon a form provided by the county. The city treasurer shall return such records to the county treasurer with the delinquent county tax roll, and shall receive credit therefor the same as for delinquent taxes. The amount for which such credit is given shall be included in the amount to be charged back to such city in succeeding apportionment of county taxes.

**History:** 1985 a. 135; 1987 a. 27, 378; 2017 a. 207 s. 5.

**75.69 Sale of tax delinquent real estate.** (1) Except as provided in sub. (1m), no tax delinquent real estate acquired by a county may be sold unless the sale and appraised value of such real estate has first been advertised by publication of a class 3 notice, under ch. 985. Any county may accept the bid most advantageous to it but, at the first attempt to sell the property, every bid less than the appraised value of the property shall be rejected. Any county is authorized to sell for any amount any land previously advertised for sale after advertising the sale of such land by publication of a class 1 notice, under ch. 985; except that no property may be sold for an amount that is less than the property's appraised value unless the county board or a committee designated by the county board has reviewed and approved such a sale and no property may be sold for an amount that is less than the amount of the highest bid unless the county board or a committee designated by the county board prepares a written statement, available for public inspection, that explains the reasons for accepting a bid that is less than the highest bid. In this subsection, "appraised value" means the value determined, at the discretion of the county board, by the county board, a committee designated by the county board, or a certified appraiser, as defined in s. 458.01 (7).

(1m) (a) Subsection (1) does not apply to counties with a population of 750,000 or more.

(b) Notwithstanding sub. (1), any county may advertise the sale of any or all of its real estate that has been tax delinquent for at least 4 years by publishing a class 3 notice under ch. 985, indicating in which municipality or municipalities and in which ward or wards the real estate is located and the place and date for filing written bids but without listing specific parcels or appraised values for the parcels, if the county makes readily available in the courthouse a list of the parcels and the appraised value of each parcel.

(2) This section shall not apply to exchange of property under s. 59.69 (8), to withdrawal and sale of county forest lands, nor to the sale or exchange of lands to or between municipalities or to the state.

(3) This section shall apply to all tax delinquent lands regardless of the date of acquisition by the county.

(4) No tax delinquent real estate may be sold by a county under this section unless notice of such sale is mailed to the clerk of the municipality in which the real estate is located at least 3 weeks prior to the time of the sale. Any county may sell tax delinquent real estate by open or closed bid.

**History:** 1983 a. 344; 1987 a. 378; 1995 a. 201; 2003 a. 123; 2017 a. 207 s. 5.





LORI WILLIAMSON & JEROME E LINSCHIED (LIFE ESTATE)

2.7

633-3

KELLI J KLITZKE & TAMI S MEYER AMY L DEMARS

5.1

634-6

JAMES L & JANICE L BARNHART

9.64

634-2

634-99

STATE OF WISCONSIN (DOT)

1.8

HAROLD R VICKERMAN

1.69

634-32

PHILIP D PROCHASKA

0.39

X

Buena Vista

0345

CATHLEEN K WITHINGTON

0.93

633-4

CORY C OLSON & BRENDA L (KAUL) OLSON

1.83

UMS VENTURES LLC

3.12

634-41

634-5

RUSSELL S & KAREN M GALT

2.34

JAMES L & JANICE L BARNHART

1.08

634-51

A

JAMES L & JANICE L BARNHART &

0.6

---DEED IN ERROR---

STATE OF WISCONSIN (DOT)

2.2

X

722-1

JAMES L & JANICE L BARNHART

31.68

721-1

JAMES L & JANICE L BARNHART

31.05

721-99



## Buena Vista

The buildings on this property are found to be completely dilapidated. The floors of the motel building are sagging, partially collapsed, and in some rooms completely collapsed into the crawlspace below. Recommendation is to consult with Corp Counsel on paths forward regarding this property in the best interest of the County before assessing and advertising for sale.







Figure 1: Floor Collapse - Bottom Right





Figure 2: Additional Room Complete Floor Collapse





Figure 3: Floor Sagging - Failure Imminent





Figure 4: Floor Sagging - Failure Imminent











### **Recruitment/ Retention Package**

1. Would like to pay certain positions \$1 more per hour when employees are called into work for snow plowing or flooding outside their normal work hours. New pay code(s) would need to be created to track these hours for reporting purposes (pay code for snow plowing and a pay code for flooding so we can separate which hours are for what especially for FEMA).
2. Would like to introduce a tool reimbursement program as employees are supplying their own tools to repair county vehicles. Suggested guidelines would be:
  - a. Maximum annual amount that can be reimbursed would be \$1200 with reimbursements being made January 1 – August 31. No reimbursements will be done September through December due to the 90-day clause.
  - b. Tool reimbursement would be for the Mechanic or any other position at the discretion of the Highway Commissioner.
  - c. Create a Tool Reimbursement Claim form that states when the tool(s) were purchased.
  - d. How this tool(s) will be used at work.
  - e. Dollar amount requested to be reimbursed.
  - f. Request must be made within 30 days of purchase with the original receipt – no photo copies
  - g. In the event the employee terms within 90 days of purchasing and being reimbursed for new tools – the tool(s) will be turned back in to the County Highway Shop and the employee will reimburse the County for the amount of the tool(s). If the employee does not reimburse the County for the tools, the County has the authority to garnish their wages for the cost of the tools.
  - h. Reimbursed tools will be considered taxable wages. The month of December the total amount of tools an employee was reimbursed for will be added to their wages with the employee paying taxes on this reimbursed purchase and will become part of their W2 wages.
  - i. Reimbursed tool purchases will be done through the Accounts Payable
3. Would like to introduce a Uniform Reimbursement program for the Mechanic or any other position at the discretion of the Highway Commissioner.

**Appleton**

700 Randolph Drive  
Appleton, WI 54913  
Phone: (920) 687-1111  
Fax: (920) 687-1122

**Milwaukee**

12655 W. Silver Spring Rd  
Butler, WI 53007  
Phone: (262) 544-5404  
Fax: (800) 261-0383

Account: Richland County  
Name: Josh Elder  
Address: 120 Bowen Circle  
Richland Center, WI 53581

Date: 2-1-2023  
Email: Josh.elder@co.richland.wi.us  
Phone: 608-647-4707  
Note: Hot Patch Demo Unit

**\*\* Sales Quotation \*\*****1. Hot Patch Unit**

- A. Hot Patch high output model full size asphalt repair mix heater with rear shoveling platform. Unit is 81" wide x 105" long.
- B. Debris Divider
- C. Tarp
- D. Demonstration Unit
- E. Furnish Only

**Total: \$ 9,000.00**

**2. Option:**

- A. Casper's to Install and Deliver Above Unit
- B. Triton THS-2A (2x) Concealed Amber LED Strobes ILO TWS-6AG (installed)
- C. Triton TAS-48A LED Arrow Stick ILO TWS-6AG (installed)

**Add: \$ 568.00**

**Add: \$ 346.00**

**Add: \$ 439.00**

**Installed All Total: \$ 10,353.00**

**All Sales Tax and FET Tax will be added**

**Submitted by: Scott Kirkendall**

**Quote firm 30 days**

**Terms: Net 30**

**By signing below, I agree that I have read, understood, and will comply with the terms of this quote.**

**Quote accepted by: \_\_\_\_\_**

**Title: \_\_\_\_\_ Date Accepted: \_\_\_\_\_ PO# \_\_\_\_\_**

**Thank You for the opportunity to submit our quote for your consideration**

## Richland County Committee

### Agenda Item Cover

#### Agenda Item Name: Acquisition of Tax Deed Parcels

|                         |                  |                       |                          |
|-------------------------|------------------|-----------------------|--------------------------|
| <b>Department</b>       | Treasurer        | <b>Presented By:</b>  | Treasurer                |
| <b>Date of Meeting:</b> | February 9, 2023 | <b>Action Needed:</b> | Vote                     |
| <b>Disclosure:</b>      | Open             | <b>Authority:</b>     | Committee Structure E, G |
| <b>Date submitted:</b>  | February 9, 2023 | <b>Referred by:</b>   |                          |

**Recommendation and/or action language:** *(summarize action/s sought by committee, e.g. present a resolution, present an ordinance, receive and file information, approve expense or grant, etc.)*

- 1) Pursue taking ownership of tax delinquent properties through Tax Deed action pursuant to WI Stat. 75.14

**Background:** *(preferred one page or less with focus on options and decision points)*

- The following parcels have fallen into severe tax delinquency and have remained in tax deed status. The owners of said properties have not communicated or executed efforts to return these properties into good standing. The property owners were notified via Certified Mail, or Class III Publication, that inaction would result in application of Tax Deed for their properties.
  - Parcel 020-4212-4200 – Town of Orion

---

#### Attachments and References:

|               |             |
|---------------|-------------|
|               |             |
| Tax Summaries | Parcel Maps |

#### Financial Review:

*(please check one)*

|                          |                      |                       |                            |
|--------------------------|----------------------|-----------------------|----------------------------|
| <input type="checkbox"/> | In adopted budget    | Fund Number           |                            |
| x                        | Apportionment needed | Requested Fund Number | "Tax Deed Expense Account" |
| <input type="checkbox"/> | Other funding Source |                       |                            |
| <input type="checkbox"/> | No financial impact  |                       |                            |

*(summary of current and future impacts)*

---

#### Approval:

#### Review:

Jeffrey Even

Jeffrey Even

Department Head

Administrator, or Elected Office (if applicable)

---



# TAX DEEDS OWNED BY COUNTY

NAME: Ralph D Smythe

PARCEL # 020-4212-4200

Town of Orion

22561 Thiede Road

(TOWN, VILLAGE OR CITY)

## DESCRIPTION:

The portion of the following described property lying south of the centerline of Thiede Road, formerly known as Maple Grove Road, (the centerline appearing to be the South section line of said forty as shown on a plat of survey No. 1073.001 of Woodland Consultants, Inc. dated April 3, 1995); Beginning at a point that is 21.0 feet North and 256.27 feet East of the Northwest corner of Fraction Six (6), Section Six (6), Township Eight (8) North, Range One (1) East, Richland county, Wisconsin; Thence East 176.6 feet to a point on the Northerly right-of-way of Wisconsin State Highway "60"; Thence South 66° 46' 15" West, 72.48 feet to a point of said Northerly right-of-way; Thence South 62° 10' West, 100.00 feet to a point on said Northerly right-of-way; Thence North, 16° West, 78.3 feet to the point of beginning. The above described parcel of land being located partly in the Southwest Quarter (SW ¼) of the Southeast Quarter (SE ¼) of Section Thirty-one (31), Township Nine (9) North, Range One (1) East, and partly in Fraction Six (6), Township Eight (8) North, Range One (1) East, Richland County, Wisconsin.

## BASED ON TAX CERTIFICATES:

2/28/2023

| PARCEL NO.     | DATE OF DEED | VOL | PAGE | TAX YEAR | CERT NUMBER | YEAR OF SALE | FACE OF CERTIFICATE | INTEREST & PENALTY | FEES   | TOTAL  |
|----------------|--------------|-----|------|----------|-------------|--------------|---------------------|--------------------|--------|--------|
| 016-1731-2400  | 3/21/2013    | 602 | 108  | 2014     | 266         | 2015         | 99.70               | 96.71              |        | 196.41 |
|                |              |     |      | 2015     | 304         | 2016         | 205.14              | 174.37             |        | 379.51 |
|                |              |     |      | 2016     | 256         | 2017         | 208.16              | 151.96             |        | 360.12 |
|                |              |     |      | 2017     | 222         | 2018         | 232.96              | 142.11             |        | 375.07 |
|                |              |     |      | 2018     | 234         | 2019         | 237.51              | 116.38             |        | 353.89 |
|                |              |     |      | 2019     | 207         | 2020         | 235.51              | 87.14              |        | 322.65 |
|                |              |     |      | 2020     | 189         | 2021         | 248.33              | 62.08              |        | 310.41 |
|                |              |     |      | 2021     | 190         | 2022         | 254.35              | 33.07              |        | 287.42 |
|                |              |     |      | 2022     |             |              | 250.77              | 2.51               |        | 253.28 |
|                |              |     |      |          |             |              |                     |                    | 150.00 | 150.00 |
| Title Search   |              |     |      |          |             |              |                     |                    | 147.87 | 147.87 |
| Publication    |              |     |      |          |             |              |                     |                    | 14.66  | 14.66  |
| Certified Mail |              |     |      |          |             |              |                     |                    |        |        |

1,972.43

866.33

312.53

TOTAL: 3,151.29

BY:

JEFFREY EVEN, RICHLAND COUNTY TREASURER

DATE:

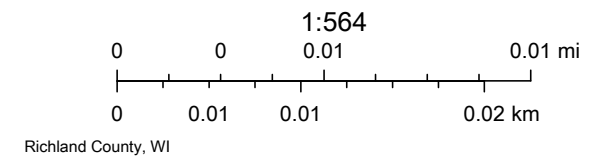
Thursday, February 9, 2023

# ArcGIS Web Map



2/9/2023, 10:22:24 AM

- |                          |              |                |               |
|--------------------------|--------------|----------------|---------------|
| Municipalities           | Parcel Lines | Town Roads     | State Highway |
| Sections                 | Roads        | US Hwy         |               |
| Section Quarter Quarters | City Streets | County Highway |               |



## Richland County Committee

### Agenda Item Cover

#### Agenda Item Name: Acquisition of Tax Deed Parcels

|                         |                  |                       |                          |
|-------------------------|------------------|-----------------------|--------------------------|
| <b>Department</b>       | Treasurer        | <b>Presented By:</b>  | Treasurer                |
| <b>Date of Meeting:</b> | February 9, 2023 | <b>Action Needed:</b> | Vote                     |
| <b>Disclosure:</b>      | Open             | <b>Authority:</b>     | Committee Structure E, G |
| <b>Date submitted:</b>  | February 9, 2023 | <b>Referred by:</b>   |                          |

**Recommendation and/or action language:** *(summarize action/s sought by committee, e.g. present a resolution, present an ordinance, receive and file information, approve expense or grant, etc.)*

- 1) Pursue taking ownership of tax delinquent properties through Tax Deed action pursuant to WI Stat. 75.14

**Background:** *(preferred one page or less with focus on options and decision points)*

- The following parcels have fallen into severe tax delinquency and have remained in tax deed status. The owners of said properties have not communicated or executed efforts to return these properties into good standing. The property owners were notified via Certified Mail, or Class III Publication, that inaction would result in application of Tax Deed for their properties.
  - Parcel 186-1833-1470 – Village of Viola

---

#### Attachments and References:

|               |             |
|---------------|-------------|
|               |             |
| Tax Summaries | Parcel Maps |

#### Financial Review:

*(please check one)*

|                          |                      |                       |                            |
|--------------------------|----------------------|-----------------------|----------------------------|
| <input type="checkbox"/> | In adopted budget    | Fund Number           |                            |
| x                        | Apportionment needed | Requested Fund Number | "Tax Deed Expense Account" |
| <input type="checkbox"/> | Other funding Source |                       |                            |
| <input type="checkbox"/> | No financial impact  |                       |                            |

*(summary of current and future impacts)*

---

#### Approval:

#### Review:

Jeffrey Even

Jeffrey Even

Department Head

Administrator, or Elected Office (if applicable)

---



# TAX DEEDS OWNED BY COUNTY

**NAME:** Dusti Higley

**PARCEL #** 186-1833-1470

**Village of Viola**

204 East Wisconsin Street, Viola, WI 54664

(TOWN, VILLAGE OR CITY)

## DESCRIPTION:

Lots Seven (7) and Ten (10), Block Fourteen (14), in Cushman's Heirs Addition to the Village of Viola, Richland County, Wisconsin.

## BASED ON TAX CERTIFICATES:

2/28/2023

| PARCEL NO.           | DATE OF DEED | VOL | PAGE | TAX YEAR | CERT NUMBER | YEAR OF SALE | FACE OF CERTIFICATE | INTEREST & PENALTY | FEES   | TOTAL    |
|----------------------|--------------|-----|------|----------|-------------|--------------|---------------------|--------------------|--------|----------|
| <b>016-1731-2400</b> | 3/21/2013    | 602 | 108  | 2017     | 403         | 2018         | 607.29              | 346.16             |        | 953.45   |
|                      |              |     |      | 2018     | 443         | 2019         | 1,879.17            | 845.63             |        | 2,724.80 |
|                      |              |     |      | 2019     | 373         | 2020         | 156.14              | 51.53              |        | 207.67   |
|                      |              |     |      | 2020     | 365         | 2021         | 178.96              | 37.58              |        | 216.54   |
|                      |              |     |      | 2021     | 340         | 2022         | 187.43              | 16.87              |        | 204.30   |
|                      |              |     |      | 2022     |             |              | 173.50              | 1.74               |        | 175.24   |
|                      |              |     |      |          |             |              |                     |                    | 150.00 | 150.00   |
| Title Search         |              |     |      |          |             |              |                     |                    | 89.43  | 89.43    |
| Publication          |              |     |      |          |             |              |                     |                    | 21.99  | 21.99    |
| Certified Mail       |              |     |      |          |             |              |                     |                    |        |          |

3,182.49

1,299.51

261.42

**TOTAL:**

**4,743.42**

**BY:**

**JEFFREY EVEN, RICHLAND COUNTY TREASURER**

**DATE:**

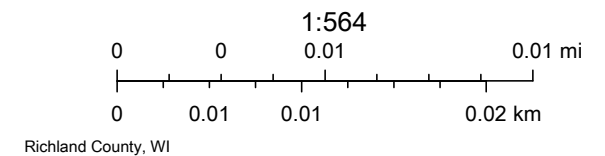
Thursday, February 9, 2023

# ArcGIS Web Map



10/5/2022, 11:07:24 AM

- |                          |              |                |               |
|--------------------------|--------------|----------------|---------------|
| Municipalities           | Parcel Lines | Town Roads     | State Highway |
| Sections                 | Roads        | US Hwy         |               |
| Section Quarter Quarters | City Streets | County Highway |               |



# 2023 Bid Summary Report



**Richland County Highway Department**  
120 Bowen Circle, Richland Center, WI 53581  
**Office:** [608]647-4707  
**Email:** highway@co.richland.wi.us  
**Fax:** [608]647-3231

## Seal Coat Chips

| BID   DESCRIPTION                                 |
|---|
| 2989.93 Tons of 3/8 Washed Fractured Quartz Chips |
| Quarry Utilized:                                  |

### Milestone

| Tons                 | Price/Ton | TOTAL              |
|----------------------|-----------|--------------------|
| \$2,989.93           | \$31.25   | <b>\$93,435.31</b> |
| →Rock Springs Quarry |           |                    |

### Fahrner

| Tons                 | Price/Ton | TOTAL              |
|----------------------|-----------|--------------------|
| \$3,000.00           | \$28.25   | <b>\$84,750.00</b> |
| →Rock Springs Quarry |           |                    |

## Bid Awarding

Recommendation: Fahrner

# 2023 Bid Summary Report



**Richland County Highway Department**  
120 Bowen Circle, Richland Center, WI 53581  
**Office:** [608]647-4707  
**Email:** highway@co.richland.wi.us  
**Fax:** [608]647-3231

## Chip Sealing

| BID   DESCRIPTION                         |
|---|
| HRFS-2 Chipseal Oil [80,000 gals] Applied |

## Meigs

| Price/Gal | Application Cost/Gal | TOTAL           |
|-----------|----------------------|-----------------|
| \$2.44    | \$0.34               | <b>\$2.7800</b> |

## Farhner | Flinthills

| Price/Gal | Application Cost/Gal | TOTAL           |
|-----------|----------------------|-----------------|
| \$2.50    | \$0.39               | <b>\$2.8860</b> |

## Bid Awarding

Recommendation: Meigs

# 2023 Bid Summary Report



**Richland County Highway Department**

120 Bowen Circle, Richland Center, WI 53581

Office: [608]647-4707

Email: [highway@co.richland.wi.us](mailto:highway@co.richland.wi.us)

Fax: [608]647-3231

## Pulverizing

| BID   DESCRIPTION |
|-------------------|
|-------------------|

Approx. 6.82 Miles | 3 Mobilizations

→ CTH JJ | CTH OO | CTH W

## WK Construction

| Bid          | TOTAL                |
|--------------|----------------------|
| \$129,869.00 | <b>\$ 129,869.00</b> |

## The Kraemer Co

| Bid    | TOTAL       |
|--------|-------------|
| \$0.00 | <b>\$ -</b> |

## Tri County Paving

| Bid          | TOTAL                |
|--------------|----------------------|
| \$163,860.00 | <b>\$ 163,860.00</b> |

## Kartechner Brothers LLC

| Bid    | TOTAL       |
|--------|-------------|
| \$0.00 | <b>\$ -</b> |

## Bid Awarding

Recommendation: **WK Construction**

# 2023 Bid Summary Report



**Richland County Highway Department**

120 Bowen Circle, Richland Center, WI 53581

Office: [608]647-4707

Email: [highway@co.richland.wi.us](mailto:highway@co.richland.wi.us)

Fax: [608]647-3231

## Hot Mix Asphalt

| BID   DESCRIPTION |            |                                  |
|-------------------|------------|----------------------------------|
| CTH JJ            | 1.02 Miles | Schuknecht Quarry [Spring Green] |
| CTH OO            | 3.05 Miles | Schuknecht Quarry [Spring Green] |
| CTH W             | 2.75 Miles | Mollett Quarry [Viroqua]         |

## DL Gasser

| Tons | Price/Ton | TOTAL               |
|------|-----------|---------------------|
| 2844 | \$62.07   | <b>\$176,527.08</b> |
| 7794 | \$62.07   | <b>\$483,773.58</b> |
| 7027 | \$62.07   | <b>\$436,165.89</b> |

## Iverson Construction

| Tons | Price/Ton | TOTAL         |
|------|-----------|---------------|
| 0    | \$0.00    | <b>\$0.00</b> |
| 0    | \$0.00    | <b>\$0.00</b> |
| 0    | \$0.00    | <b>\$0.00</b> |

## SCOTT Construction

| Tons | Price/Ton | TOTAL      |
|------|-----------|------------|
| 0    | \$0       | <b>\$0</b> |
| 0    | \$0       | <b>\$0</b> |
| 0    | \$0       | <b>\$0</b> |

## Bid Awarding

Recommendation: **DL Gasser**

# 2023 Bid Summary Report



**Richland County Highway Department**

120 Bowen Circle, Richland Center, WI 53581

Office: [608]647-4707

Email: highway@co.richland.wi.us

Fax: [608]647-3231

## Tandem Axle Trucks

| BID   DESCRIPTION                |
|----------------------------------|
| Truck #1   Tandem, Cab & Chassis |
| Truck #2   Tandem, Cab & Chassis |
| <b>TOTAL BID</b>                 |

## Lakeside International

| Bid          | TOTAL               |
|--------------|---------------------|
| \$125,493.30 | \$125,493.30        |
| \$125,493.30 | \$125,493.30        |
|              | <b>\$250,986.60</b> |

## I State Truck Center

| Bid          | TOTAL               |
|--------------|---------------------|
| \$148,713.00 | \$148,713.00        |
| \$146,542.00 | \$146,542.00        |
|              | <b>\$295,255.00</b> |

Delivery Date: ●Estimated Minimum 18-24 Months  
↳ **[NO Guarantee]**

Additional Costs: ●N/A

●Truck#1: 2023 3rd Quarter  
Availability

●Truck#2: June 2, 2023

●Truck#2: Comes with Universal  
Truck Equipment Truck Build  
[Add'l Cost = \$110,766]

## Bid Awarding

Recommendation: **I State Truck Center**

# 2023 Bid Summary Report



**Richland County Highway Department**

120 Bowen Circle, Richland Center, WI 53581

Office: [608]647-4707

Email: highway@co.richland.wi.us

Fax: [608]647-3231

## Rental Loader

| BID   DESCRIPTION |
|-------------------|
| OPTION A   RENTAL |

### Aring Equipment

| Loader | Annual Cost        |
|--------|--------------------|
| Volvo  | <b>\$73,200.00</b> |

### Brooks Tractor

| Loader     | Annual Cost         |
|------------|---------------------|
| John Deere | <b>\$107,000.00</b> |

### Miller-Bradford & Risberg, Inc

| Loader | Annual Cost        |
|--------|--------------------|
| Case   | <b>\$41,500.00</b> |

| BID   DESCRIPTION       |
|-------------------------|
| OPTION B   LEASE-TO-OWN |

*Additional Terms:*

### FABIC | CAT

| Loader Price | Lease Terms | Annual Cost        |
|--------------|-------------|--------------------|
| \$289,000.00 | 5 Years     | <b>\$52,640.64</b> |
| →N/A         |             |                    |

### Titan Machinery

| Loader Price                        | Lease Terms | Annual Cost        |
|-------------------------------------|-------------|--------------------|
| \$259,533.57                        | 1 Year      | <b>\$63,000.00</b> |
| →\$259,533.57 Buyout w/Last Payment |             |                    |

### Brooks Tractor

| Loader Price                          | Lease Terms | Annual Cost        |
|---------------------------------------|-------------|--------------------|
| \$289,000.00                          | 5 Years     | <b>\$47,302.72</b> |
| →\$105,775 Balloon Pmt w/Last Payment |             |                    |

| BID   DESCRIPTION       |
|-------------------------|
| OPTION C   SWAP PROGRAM |

*Additional Terms:*

### Aring Equipment

| Loader Price | Lease Terms | Annual Cost        |
|--------------|-------------|--------------------|
| \$295,500.00 | 5 Years     | <b>\$24,625.00</b> |

- Loader swapped 1 time per calendar year [old for new]
- Annual transportation costs accrued during exchange/swap are Highways responsibility
- Allotted only a certain number of operational hours annually
- If over set annual hours, subject to pay overage charges/fees
- Must follow strict maintenance schedule/guidelines

## Bid Awarding

Recommendation: **Option A | Rental: Miller-Bradford, Risberg, Inc**



# 2023 Bid Summary Report



**Richland County Highway Department**

120 Bowen Circle, Richland Center, WI 53581

Office: [608]647-4707

Email: highway@co.richland.wi.us

Fax: [608]647-3231

## Culverts

| BID   DESCRIPTION | Metal Culverts | True North     | Contech        | Metal Culverts | True North | Contech    | Metal Culverts | True North | Contech    |
|-------------------|----------------|----------------|----------------|----------------|------------|------------|----------------|------------|------------|
|                   | Price [Per Ft] | Price [Per Ft] | Price [Per Ft] | Price          | Price      | Price      | Price          | Price      | Price      |
| 12"   16          | \$13.35        | \$16.07        | \$15.50        | \$20.03        | \$24.11    | \$23.25    | \$72.70        | \$83.60    | \$77.00    |
| 15"   16          | \$16.80        | \$19.30        | \$20.15        | \$25.20        | \$28.95    | \$30.00    | \$92.45        | \$105.60   | \$100.00   |
| 18"   16          | \$19.95        | \$22.21        | \$23.25        | \$29.93        | \$33.32    | \$34.00    | \$119.75       | \$136.40   | \$129.00   |
| 24"   16          | \$26.70        | \$30.36        | \$29.45        | \$40.05        | \$45.54    | \$45.00    | \$178.65       | \$212.67   | \$193.00   |
| 30"   14          | \$40.98        | \$48.15        | \$46.50        | \$61.47        | \$72.23    | \$69.00    | \$305.95       | \$385.00   | \$351.00   |
| 36"   14          | \$48.87        | \$57.49        | \$55.80        | \$73.31        | \$86.24    | \$83.00    | \$492.40       | \$534.60   | \$567.00   |
| 48"   12          | \$90.87        | \$104.23       | \$100.75       | \$136.31       | \$208.46   | \$150.00   | \$1,516.85     | \$1,090.11 | \$1,171.00 |
| 60"   10          | \$144.80       | \$56.97        | \$159.65       | \$289.60       | \$313.94   | \$300.00   | \$2,798.30     | \$1,938.20 | \$2,150.00 |
| 72"   10          | \$172.87       | \$197.44       | \$195.60       | \$345.74       | \$394.88   | \$400.00   | \$3,334.65     | \$2,308.91 | \$2,481.00 |
| 84"   8           | \$251.16       | \$0.00         | \$344.00       | \$502.32       | \$0.00     | \$688.00   | \$3,940.95     | \$3,342.91 | \$2,946.00 |
| 96"   8           | \$285.94       | \$0.00         | \$456.00       | \$571.88       | \$0.00     | \$1,010.00 | \$5,228.15     | \$6,153.40 | \$4,005.00 |
|                   | CULVERTS       |                |                | BANDS          |            |            | ENDWALLS       |            |            |

## Bid Awarding

Recommendation: Metal Culverts

# MOTOR VEHICLE PURCHASE CONTRACT

THIS IS AN OFFER TO PURCHASE THAT WILL BECOME A BINDING MOTOR VEHICLE PURCHASE CONTRACT IF ACCEPTED BY THE DEALER. THE DEALER MUST ACCEPT OR REJECT THE OFFER WITHIN 2 WORKING HOURS OR THE OFFER IS AUTOMATICALLY VOIDED AND YOU MAY RESCIND THE OFFER UNLESS AND UNTIL ACCEPTANCE OR REJECTION OF THE OFFER THE DEALER SHALL BE PROHIBITED FROM SELLING THE VEHICLE TO ANY OTHER PARTY.

Deal #0026900

|   |            |  |   |                                 |
|---|------------|--|---|---------------------------------|
| DEALER NAME<br><b>SLEEPY HOLLOW CHEVROLET BUICK GMC INC.</b>                          |            | VEH. STOCK NO. OR ORDER NO.<br><b>22818</b>              | MILEAGE AT SIGNING<br><b>149179</b>                   | ORDER DATE<br><b>02/09/2023</b> |
| ADDRESS<br><b>1225 N. MAIN ST.</b>  |            | SALESPERSON'S NAME (PLEASE PRINT)<br><b>DAN STELLNER</b> |   |                                 |
| CITY, STATE, ZIP<br><b>VIROQUA, WI 54665</b>  |            | SALESPERSON'S LICENSE NUMBER<br><b>83451647</b>          |   |                                 |
| TELEPHONE NO.<br><b>608-637-8300</b>  |            |  |   |                                 |
| PROSPECTIVE PURCHASER ("YOU")<br>NAME(S)<br><b>RICHLAND COUNTY HIGHWAY DEPARTMENT</b> |            |  |   |                                 |
| PROSPECTIVE PURCHASER STREET ADDRESS<br><b>120 BOWEN CIRCLE</b>                       |            | CITY<br><b>RICHLAND CENTER</b>                           | STATE<br><b>WI</b>                                    | ZIP<br><b>53581</b>             |
| RESIDENCE PHONE<br><b>608-604-8946</b>  | CELL PHONE | BUSINESS PHONE   | E-MAIL ADDRESS<br><b>josh.elder@co.richland.wi.us</b> |                                 |

|   |              |   |  |                          |
|---|--------------|---|--|--------------------------|
| PLEASE ENTER MY ORDER FOR THE FOLLOWING DESCRIBED VEHICLE |              | <input type="checkbox"/> NEW <input checked="" type="checkbox"/> USED <input type="checkbox"/> DEMO <input type="checkbox"/> EXEC | TITLE AS <input type="checkbox"/> CAR <input checked="" type="checkbox"/> TRUCK <input type="checkbox"/> MOTORCYCLE <input type="checkbox"/> OTHER | LICENSE NO.              |
| PURCHASED VEHICLE   | MODEL YEAR   | MAKE - TRADE NAME   | MODEL  | BODY TYPE                |
| <b>2016</b>   | <b>FORD</b>  | <b>F550 SUPER DUTY</b>  | <b>CAB CHASSIS</b>   | <b>1FDUF5GT1GEB73662</b> |
| OWNED OR LEASED TRADE-IN                                  | <b>2007</b>  | <b>CHEVROLET</b>  | <b>SILVERADO K3500</b>   | <b>PICKUP</b>            |
| <b>NA</b>   | <b>NA</b>    | <b>NA</b>   | <b>NA</b>  | <b>NA</b>                |
| 2ND VEHICLE   |              |   |  |                          |
| <b>NA</b>   |              |   |  |                          |
| ORDERED COLOR   | ORDERED TRIM | ORDERED ENGINE  |  |                          |
| <b>RED</b>  |              | <b>6.7L</b>   |  |                          |

Dealer is not a party to any manufacturer warranties. Warranty terms may be negotiable. Terms agreed to on the purchase contract are final.

## WARRANTY & SERVICE CONTRACT INFORMATION

Refer to separate document for coverages and exclusions. Dealer disclaims implied warranties of merchantability and fitness for a particular purpose.

**AS IS - NO WARRANTY.** Unless "Dealership" is checked under Limited Extended Warranty, this vehicle is sold AS IS and the dealer assumes no responsibility for any repairs regardless of any oral statements about the vehicle.

**IMPORTANT:** Ask for all promises in writing. Spoken promises are difficult to enforce. Warranty terms may be negotiable. Terms agreed to on the purchase contract are final.

## Manufacturer Warranty Information

(Dealer is not a party to any manufacturer warranty)

☐ Original Manufacturer Warranty (either new or remaining)

Expiration: **NA** (date) **NA** (miles), whichever comes first.

Deductible: **NA** Transfer fee: **NA**

☒ Original Manufacturer Warranty EXPIRED or NOT KNOWN

☐ Original Manufacturer Warranty CANCELLED due to history

☐ LIMITED EXTENDED WARRANTY/SERVICE CONTRACT

provided by: ☐ Manufacturer ☐ Warranty company ☐ Dealership

Duration: **NA** (months) **NA** (miles), whichever comes first.

Deductible: **NA** Transfer fee: **NA**

Percentage of repair costs to be paid by you: **NA**

Warranty term begins on:

OTHER CONDITIONS OF SALE

**NA**

**NA**

**NA**

**NA**

**NA**

**NA**

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## IT IS FURTHER UNDERSTOOD AND AGREED

This Purchase Contract is subject to the following terms and conditions which have been mutually agreed upon.

1. Customer acknowledges and agrees that time is of the essence and to execute any actions and all forms of agreement or documents legally necessary as reasonably required by the dealer to complete the transaction included herein.
2. If the Manufacturer makes any changes in the model or design of any accessories and/or parts of any new motor vehicles at any time, it does not create any obligation on the part of the Dealer to make corresponding changes in the vehicle covered by this order either before or subsequent to the delivery of such vehicle to You.

### ORDER OUT VEHICLE NOT PRICE PROTECTED

Dealer -- Transfer amounts to all plies of the Contract.

- A. ☐ **Current model year price known.** If the manufacturer's suggested retail price increases before vehicle delivery, the final cash price shall be the current contract cash price (line 1) plus the increase in the manufacturer's suggested retail price adjusted by \_\_\_\_% discount or \_\_\_\_ markup of said increase.
- B. ☐ **Price of newly introduced model currently unknown.** The final cash price shall be the total of the manufacturer's suggested retail price upon delivery, plus the price of any dealer installed options set forth in the contract with \_\_\_\_% discount subtracted from or \_\_\_\_ markup added to the total.

However, if the final cash price of either A or B exceeds \$\_\_\_\_\_, the purchaser may cancel the contract without penalty. Also the dealer is not obligated to deliver unless the purchaser agrees to pay the final cash price.

3. **CONTINGENT AGREEMENTS.** If this purchase offer is for a vehicle for which the motor vehicle dealer has already executed a purchase contract, this contract shall clearly state that the purchase offer is contingent on the prior executed purchase contract not being completed. Such a contingent purchase offer shall also provide that the you may rescind the offer at any time prior to being notified by the dealer that the prior executed purchase contract was not completed and that the contingency has been removed from your contingent purchase offer. If the purchase contract is rescinded or the prior executed purchase contract completed, any down payment or trade-in shall be returned to you within one business day.
4. **ESTIMATED TRADE-IN LIEN PAYOFF AMOUNTS.** When the payoff for a trade-in vehicle is unknown, the dealer may estimate the payoff in the itemization of vehicle price. Where such an estimate is used, you may rescind the purchase contract if the actual amount needed to pay off all extensions of credit secured by the motor vehicle exceeds the estimated payoff amount used in the itemized calculation of vehicle price by more than 1 payment on the note secured by the trade-in vehicle. The actual difference between the estimated payoff and actual payoff shall be disclosed to the purchaser in writing. Your refusal to accept delivery of a vehicle or agree in writing to waive the payoff difference within 7 days of notification by the dealer that contract contingencies have been met and disclosure of the payoff difference shall rescind the purchase contract. Adjusting the contract price to reflect an actual loan payoff amount is not bushing if you choose to reform this contract to reflect the actual payoff. In the event the customer arranges their own financing with a lending institution that is the lienholder of the trade-in, the dealership will be considered to have completed the payoff, pursuant to Trans 139.07, when it accepts payment from that lender, for the combined transaction of the trade-in payoff and the new purchase.
5. **VEHICLE REBATES.** If, for any reason, you do not qualify for a rebate referenced on the face of this contract you may rescind this contract unless the dealer discounts the purchase price of the vehicle by the amount of the rebate. If you do not qualify for a rebate and the dealer will not provide a discount in the amount of the rebate, the dealer shall notify you in writing of
  - a. the fact that you do not qualify for the rebate
  - b. that the contract shall be rescinded unless you, within 7 days, sign a new purchase contract for the vehicle for the new, higher contract price.If you refuse, within 7 days of receiving written notification, to execute a new

purchase contract this contract will be rescinded. If you execute a new contract after being notified that you do not qualify for a rebate, you waive your objections related to the rebate.

6. Any increase in price, after having accepted an order of purchase or a contract from a retail buyer, is prohibited except that (a) a trade-in vehicle may be reappraised if it subsequently suffered damage, or parts and/or accessories have been removed or replaced (b) mileage/kilometers exceed a limit as stated on the contract, or (c) as permitted by Trans. 139.05, Wis. Adm. Code.
7. The Dealer shall have the right to reappraise the motor vehicle to be traded-in and modify accordingly the delivery price of the motor vehicle purchased herein, if the said trade-in vehicle is subsequently damaged or parts and/or accessories have been removed or replaced, or if it exceeds any mileage/kilometer limitation stated on the face of this contract.

8. **TITLE INFORMATION:** This transaction is voidable at the option of the dealer or you if the certificate of title to the trade-in vehicle, or to the purchased vehicle, respectively, contains information, which materially affects the value of such vehicle and which is not disclosed on the face of this contract, and provided that written notice exercising such option is mailed or personally delivered to the other party within two business days of the date the appropriate certificate of title has first been made available to dealer or you for inspection.

9. The dealer's obligation to deliver the ordered vehicle to the purchaser is expressly conditioned upon the manufacturer delivering the vehicle to the dealer unless such nondelivery results from Dealer's acts or omissions.

10. **NOTICE TO CONSUMER REGARDING INELIGIBILITY FOR FINANCING.** If this contract is contingent upon the dealer providing financing as disclosed to you on a separate form (box A of the financing section) the dealer has 14 days to notify you if they are unable to obtain the financing. If you are not notified that financing is unavailable within 14 days, or if the vehicle is delivered at the disclosed finance terms, the dealer must finance the vehicle according to the disclosed finance terms.

If this contract is contingent upon the dealer providing financing acceptable to you (box B of the financing section) the dealer may at any time prior to delivery provide you with the required financing disclosures. If you accept delivery of the vehicle or accept the proposed financing the contract is enforceable as written. If you fail to respond or reject the disclosures, the contract is rescinded.

If this contract is contingent upon you arranging financing you must provide evidence to the dealer that financing has been arranged by the agreed upon date, or delivery, or the contract is rescinded.

If this contract is a cash transaction you are bound to the terms of the contract.

If you have taken delivery of the vehicle this contract is final.

11. **THE DEALER SHALL NOT BE LIABLE TO THE BUYER FOR ANY CONSEQUENTIAL DAMAGES, DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFITS, OR INCOME, OR ANY OTHER INCIDENTAL DAMAGES ARISING OUT OF THE SALE OR USE OF THE PURCHASED VEHICLE.**

12. **New Vehicle Sales only:** By signing this contract you agree that you are not purchasing this vehicle for export. If the vehicle is exported within six (6) months of delivery, you understand that you are liable for any and all manufacturer penalties imposed upon the dealer. The penalties will not apply if the vehicle was sold by you and privately titled prior to export. Dealers, importers, manufacturers, wholesalers and businesses purchasing the vehicle with an intention to export are not considered privately titled for purposes of this exclusion.

Contact the selling motor vehicle dealer to discuss any questions or problems about your vehicle or this contract. If you are unable to resolve any disputes with the dealer, you may contact:

Division of Motor Vehicles, Dealer and Agent Partnership Unit  
Wisconsin Department of Transportation  
P.O. Box 7909  
Madison, WI 53707-7909

The Dealer Section licenses motor vehicle dealers and administers the administrative regulations governing consumer protection in vehicle sale transactions, Ch. Trans 139, Wis. Admin. Code.

## Owned Versus Leased Trade-In

The term "trade-in" refers to an owned or leased vehicle. For the purposes of this document, the value of an owned "trade-in" is the "trade-in allowance". The value of a leased "trade-in" is the "gross allowance".

The sales tax treatment differs depending on whether the "trade-in" is owned or leased:

### Owned Vehicle Trade-In

Excerpted from Wisconsin Dept. of Revenue's *Publication 202 (2/97)* II.B.1.a.

"If the sale of a motor vehicle and the (owned) trade-in are one transaction, gross receipts and sales price subject to Wisconsin sales or use tax do not include the amount of the (owned) trade-in. Therefore, if a motor vehicle is traded for a motor vehicle of greater value, the amount subject to tax is only that amount representing the difference

between the full purchase price and the amount allowed for the (owned) motor vehicle trade-in."

### Leased Vehicle Trade-In

Because the lessee only pays sales/use tax on a leased vehicle as he or she uses that vehicle, the lessee does not get a sales tax credit for the gross allowance, only for the amount of positive leased trade-in allowance. Leased trade-in allowance is determined by subtracting the payoff and any amount refunded to the customer from the gross allowance. Positive leased trade-in allowance reduces the amount subject to sales tax. Negative leased trade-in allowance, or being "upside down", increases the amount subject to sales tax.

### Leased Trade-In Calculation:

Gross Allowance - Estimated Lease Payoff = Net Lease Equity  
Negative equity is added to the cash price.

# BUYER'S REPRESENTATIONS STATEMENT

|   |   |                    |
|---|---|--------------------|
| DEALER<br>SLEEPY HOLLOW<br>CHEVROLET BUICK GMC INC. | PURCHASER<br>RICHLAND COUNTY HIGHWAY DEPARTMENT | DATE<br>02/09/2023 |
|---|---|--------------------|

This statement refers to the Motor Vehicle Purchase Contract (the "Purchase Contract") dated above between the Dealer and the undersigned Purchaser(s) who is(are) the owner(s) or lessee(s) of the owned or leased trade-in vehicle ("trade-in") described below.

|  |            |                           |                              |   |  |
|--|------------|---------------------------|------------------------------|---|--|
| PURCHASER NAME<br>RICHLAND COUNTY HIGHWAY DEPARTMENT |            |                           |                              | CO-PURCHASER NAME                       |  |
| PURCHASER STREET ADDRESS<br>120 BOWEN CIRCLE         |            |                           |                              | CITY<br>RICHLAND CENTER                 | STATE<br>WI                                    |
|  |            |                           |                              | ZIP<br>53581                            |  |
| RESIDENCE PHONE<br>608-604-8946                      | CELL PHONE | BUSINESS PHONE            | RESIDENCE COUNTY<br>RICHLAND | RESIDENCE TOWNSHIP/CITY/VILLAGE         | E-MAIL ADDRESS<br>josh.elder@co.richland.wi.us |
| MODEL YEAR<br>2016                                   |            | MAKE - TRADE NAME<br>FORD |                              | MODEL<br>F550 SUPER DUTY                | BODY TYPE<br>CAB CHASSIS                       |
| OWNED OR LEASED TRADE-IN<br>2007                     |            | CHEVROLET                 |                              | SILVERADO K3500                         | PICKUP   |
| 2ND VEHICLE<br>NA                                    |            | NA                        |                              | NA                                      | NA   |
|  |            |                           |                              | IDENTIFICATION NO.<br>1FDUF5GT1GEB73662 |  |
|  |            |                           |                              | 1GCHK33K17F507735                       |  |

## BUYER'S REPRESENTATIONS: You must read and answer these questions. I represent and warrant:

- |  | YES                                 | NO                       |
|--|-------------------------------------|--------------------------|
| 1. That I am 18 years of age or older. ....  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. That I have full power, right and lawful authority to dispose of the trade-in. ....   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. That, notwithstanding the payoff amount that dealer agrees to make as indicated in the components of price of the Purchase Contract or in Other Conditions of Sale, I will ensure that any and all liens or encumbrances on the trade-in are satisfied and released before or immediately upon delivery of the trade-in to the dealer ..... | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. That the only holder(s) of a security interest or lien in the trade-in ("Lienholders") is (are) shown below. ....   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. That the trade-in is not subject to a child support lien .....  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. That the trade-in does not have a cracked or defective head, block, powertrain, or frame (including supportive portion of unibody). ....  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. That all parts of the trade-in emission control system are as originally installed by the manufacturer or have comparable and tested replacement equipment. ....  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. That the engine and transmission of the trade-in have not been changed from manufacturer's original equipment specifications. ....  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. That while I have owned or leased the trade-in its odometer has not been replaced, tampered with or otherwise altered in any way and I believe that the trade-in vehicle's current odometer reading of <u>186761</u> miles/kilometers does reflect its actual mileage. ....   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. That while I have owned or leased the trade-in its restraining devices (including airbags and belts) have not been replaced, tampered with, or otherwise altered in any way .....  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 11. That the trade-in has not previously been a salvage vehicle, manufacturer buyback, or subject to any other title brands. ....  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 12. That the trade-in has not previously been flood or water damaged. ....   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 13. That the trade-in does not have any corrective welds or other evidence of repair to the strut tower, floor pan, frame or other structural portion of the unibody. ....   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Lienholder(s): \_\_\_\_\_

Explain all "NO" Answers: \_\_\_\_\_

Purchaser's Signature: \_\_\_\_\_ Date: 02/09/2023

Co-Purchaser's Signature: \_\_\_\_\_ Date: \_\_\_\_\_