

Richland County

Public Works Standing Committee | Meeting Minutes

January 26, 2023

The Richland County Public Works Standing Committee met on Thursday, January 12th, 2023, in the Richland County Board Room, at 181 W. Seminary St., Richland Center, WI 53581.

Roll Call:

	Present	Absent		Present	Absent		Present	Absent
Josh Elder	✓	□	Daniel McGuire	✓	□	Marc Couey	✓	□
Lisa Mueller	✓	□	Steve Carrow	✓	□	Julie Fleming	✓	□
Randy Nelson	✓	□	Richard McKee	✓	□	Clinton Langreck	✓	□
Barb Scott	✓	□	Gary Manning	□	✓	Cheryl Dull	✓	□
Jason Marshall	✓	□	Chad Cosgrove	✓	□	Jeffrey Even	✓	□
John Couey	□	✓	Steve Williamson	✓	□	Michael Windle	✓	□

1. Call to Order

Committee Chair Williamson called the meeting to order at 4:00 p.m.

2. Proof of Notification

Committee Chair Williamson verified with Commissioner Elder that the meeting had been properly noticed.

3. Agenda Approval

Motion: Moved by Vice Chair Cosgrove, seconded by Supervisor Couey to approve the agenda.

All voting aye, motion carried.

4. Previous Meeting Minutes

Motion: Moved by Supervisor Couey, seconded by Supervisor McKee to approve and accept the previous meeting minutes.

All voting aye, motion carried.

5. Public Comment

Discussion: No Public Comment

6. Courthouse Administrative Report - Update

- *Courthouse*
 - Windows: Measurements have been taken and the ordering process has begun.
 - Re-Signing Work Space: Project has been completed
 - Land|Zoning Move: In progress with plans to arrange for training
- *DOJ Grant:*
 - *Key Project:* Working on an Inventory log of all keys issued and clearance level. [for added security & protection]
 - *New Doors:* Installation of new doors at the Courthouse. Working with Perkins to install new Courtroom door.
- *UW Campus Coppertop:* Done and completed at this time.
- *Land Swap:* The Pine Valley farm lease and land swap project. Project Status: Suspended until the CTH O project has been completed.

7. MIS Administrative Report –Update

Discussion: MIS currently hired a part-time employee to fill the position for MIS assistant. The Radio Tower Project is continuing to move forward. Large grant of \$244,000.00 to be put towards 9-1-1 dispatch.

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8. Highway Administrative Report

a. Highway Monthly Paid Bills

Discussion: Included in this month's bills was the cost of the new Sand|Salt shed, three[3] new trucks & three[3] truck body builds.

Motion: Moved by Vice Chair Cosgrove, seconded by Supervisor Couey to approve and accept the total of \$777,968.77 for the monthly paid bills for the Highway Department.

All voting aye, motion carried.

b. Highway – 2022 Projects-Status Update

Discussion:

▪ Winter Maintenance:

- Currently have nine[9] trucks down and in need of repair which means there are not enough trucks for employees.
- Taking applications for Shop Superintendent.
- Taking applications for Mechanics

▪ Building Maintenance:

- Emergency purchase of two[2] garage doors. All remaining doors, which were budgeted for replacement in 2023, will be send out for bids.

9. Referendum Update [Supervisor Carrow]

Discussion: A brief status update regarding the referendum. The Ad Hoc Committee met, discussed, and concluded to exclude the referendum from the spring ballot.

10. Discussion and Possible Action on a Compensation Package for Employees [Highway]

Discussion: A compensation package for employees would be an incentive to hire/retain employees as well as keep competitive with the private sector. The compensation package would include:

- Tool allowance for mechanics of \$1,000 per calendar year
- Uniform expenses reimbursed/covered
- Mechanics/Equipment Operators/Patrolmen would receive \$1.00 per hour increase for weather related events [labeled as: hazard pay]

These nearby counties offer their employees a similar compensation package [for research/reference]: Vernon, Grant and Lacrosse.

11. Discussion and Possible Action on Tax Deed Parcel #006-0634-4100 – Town of Buena Vista. [Treasury]

Discussion: Agenda item to be added and discussed at the February meeting.

12. Move into Closed Session Pursuant Wisconsin State Statue 19.85(1)(c) *Considering Employment, Promotion, Compensation, or Performance Evaluation Data of any Public Employee over which Government Body has Jurisdiction or Exercises Responsibility*

- i. Maintenance Supervisor
- ii. MIS Director
- iii. Highway Commissioner

Motion: Moved by Supervisor Couey, seconded by Vice Chair Cosgrove to move into Closed Session.

All voting aye, motion carried.

13. Return to Open Session

Motion: Moved by Supervisor Carrow, seconded by Supervisor McKee to return to Open Session.

All voting aye, motion carried.

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14. Closing - Future Agenda Items

- Tax Deed Parcel #006-0634-4100[Town of Buena Vista] – New bid amount

Adjournment – The next Public Works Committee meeting is set for Thursday, February 9, 2023 at 4:00 pm.

Motion: Moved by Supervisor McKee, seconded by Supervisor Fleming to adjourned the meeting at 4:54 p.m.

All voting aye, motion carried.

Minutes respectfully submitted by,



Lisa Mueller

Bookkeeper, Highway Department