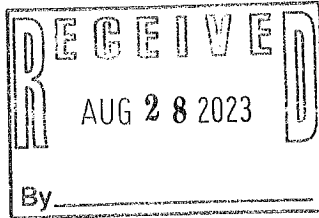




P.O. Box 338 Portage, WI 53901
P: 1-800-362-4333



CONTRACT INVOICE

Invoice Number: AR662209
Invoice Date: 8/23/2023
Account Number: PT9518
Balance Due: \$31.39

Bill To: Richland County Child Support
181 W Seminary St Rm 213
Richland Center, WI 53581
USA

Customer: Richland County Child Support
181 W Seminary St Rm 213
Richland Center, WI 53581

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
PT9518	Net 30 days	9/22/2023	\$ 31.39	\$ 31.39
Invoice Remarks				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CN1858-01		\$ 31.39		3/9/2016	3/8/2024
Contract Remarks					

Please visit www.rhymebiz.com to order toner, place service calls & enter your meter readings.

Summary:

Contract base rate charge for the 8/9/2023 to 9/8/2023 billing period	\$0.00
Contract overage charge for the 7/9/2023 to 8/8/2023 overage period	\$31.39 **
	\$31.39

**See overage details below

Detail:

Equipment included under this contract

Sharp/MXM266N MFP

Number	Serial Number	Base Adj.	Location
30084	65004081	\$0.00	Richland County Child Support 181 W Seminary St Rm 213 Richland Center, WI 53581 Office

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	30084 - B\W	101,687	103,755 *	2,068	0	2,068	0.015180	\$31.39
								* Estimated meter reading \$31.39

Visit us at www.rhymebiz.com
Shop at shop.rhymebiz.com
Rhyme
PO Box 338
Portage WI 53901

Invoice SubTotal	\$31.39
Tax:	\$0.00
Invoice Total	\$31.39
Balance Due:	\$31.39



CONTRACT INVOICE

P.O. Box 338 Portage, WI 53901
P: 1-800-362-4333

Invoice Number: AR669802
Invoice Date: 9/20/2023
Account Number: PT9518
Balance Due: \$14.31

Bill To: Richland County Child Support
181 W Seminary St Rm 213
Richland Center, WI 53581
USA

Customer: Richland County Child Support
181 W Seminary St Rm 213
Richland Center, WI 53581

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
PT9518	Net 30 days	10/20/2023	\$ 14.31	\$ 14.31
Invoice Remarks				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CN1858-01		\$ 14.31		3/9/2016	3/8/2024
Contract Remarks					

Please visit www.rhymebiz.com to order toner, place service calls & enter your meter readings.

Summary:

Contract base rate charge for the 9/9/2023 to 10/8/2023 billing period	\$0.00
Contract overage charge for the 8/9/2023 to 9/8/2023 overage period.	\$14.31 **
**See overage details below	\$14.31

Detail:

Equipment included under this contract

Sharp/MXM266N MFP

Number	Serial Number	Base Adj.	Location
30084	65004081	\$0.00	Richland County Child Support 181 W Seminary St Rm 213 Richland Center, WI 53581 Office

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	30084 - B\W	103,755 *	104,698	943	0	943	0.015180	\$14.31
								* Estimated meter reading
								\$14.31

Visit us at www.rhymebiz.com
Shop at shop.rhymebiz.com
Rhyme
PO Box 338
Portage WI 53901

Invoice SubTotal	\$14.31
Tax:	\$0.00
Invoice Total	\$14.31
Balance Due:	\$14.31

Crawford County Sheriffs Dept. - Paper
 Service
 224 N. Beaumont Road
 Prairie du Chien, WI 53821
 608-326-0240

Invoice

Date	Invoice #
8/17/2023	11505

Bill To

Richland County Child Support 181 W Seminary St., Rm. 213 Richland Center WI 53581
--

Sequence No.	Case No.	Claim No.	
15128	09PA15		
Description		Date of Service	Amount
Papers served by Deputy Justin Fortney Served Shawn Otterson		8/11/2023	100.00
		Total	\$100.00
		Payments/Credits	\$0.00
		Balance Due	\$100.00

Please return a copy of the invoice
 with your payment. Thank you.



PO Box 1675, Southampton, PA 18966

5824

Richland County Child Support Agency
Amy Hoffman, Lead Caseworker
181 W. Seminary St.
Richland Outer, WI 53581-

Client # 807-035
Invoice # 213598
Date: 8/31/2023
Total Due: **\$7.75**

Submit Date	Order Number	First	Applicant Name Last	Fieldprint Fee	* Government Fee	Total
8/2/2023	16723111	charlene M	layton	\$7.75	\$0.00	\$7.75
Totals				\$7.75	\$0.00	\$7.75

Total Due

* Government Fee - Processing fees collected by Fieldprint, and submitted by Fieldprint to state or federal entities

Date Received _____

Check Number _____

Received By _____

WCSEA 2023 FALL CONFERENCE – Appleton Paper Valley, Appleton, WI

Leading, Learning, and Leveraging Collaborative Efforts to Empower Parents

October 11-13, 2023

REGISTRATION FORM – due by August 31, 2023

COUNTY: Richland County

CONTACT: Amy Hoffman

PHONE: 608-647-8663

EMAIL: amy.hoffman@co.richland.wi.us

REGISTRATION TYPE:

Full Conference (in person)		Full Conference Legal Track (in person or virtual)	
WCSEA member	\$170.00	WCSEA Member	\$320.00
Non-Member	\$220.00	Non-Member	\$370.00
1 Day (in person only)		1 Day Legal Track (in person or virtual)	
WCSEA Member	\$95.00	WCSEA Member	\$145.00
Non-Member	\$145.00	Non-Member Legal	\$195.00

Registration checks payable to WCSEA should be mailed with form to:

Burnett County Child Support Agency
 Attn: Shelly Hatch
 Burnett County Government Center Room 225
 7410 County Rd K, #118
 Siren, WI 54872

* Please do not combine or mail membership fees with registration fees

Name and Title	CSA Years of Service	Email Address	Registration Type	Amount
Amy Hoffman, Director	8	amy.hoffman@co.richland.wi.us	Full Conference: WCSEA Member	170.00

Please select:

Wednesday Lunch: Chicken Stir Fry Turkey Wrap Pasta Primavera No Meal
 Thursday Reception and Awards (hors d'oeuvres & cash bar): Attending Not Attending

LEGAL TRACK ONLY: In Person Virtual

Name and Title	CSA Years of Service	Email Address	Registration Type	Amount
Amy Forehand, Attorney	23	amy.forehand@da.wi.gov	1 Day LEGAL TRACK: WCSEA Member	145.00

Please select:

Wednesday Lunch: Chicken Stir Fry Turkey Wrap Pasta Primavera No Meal
 Thursday Reception and Awards (hors d'oeuvres & cash bar): Attending Not Attending
LEGAL TRACK ONLY: In Person Virtual

Name and Title	CSA Years of Service	Email Address	Registration Type	Amount
	Years		Select One	Amount

Please select:

Wednesday Lunch: Chicken Stir Fry Turkey Wrap Pasta Primavera No Meal
 Thursday Reception and Awards (hors d'oeuvres & cash bar): Attending Not Attending
LEGAL TRACK ONLY: In Person Virtual

Name and Title	CSA Years of Service	Email Address	Registration Type	Amount
	Years		Select One	Amount

Please select:

Wednesday Lunch: Chicken Stir Fry Turkey Wrap Pasta Primavera No Meal
 Thursday Reception and Awards (hors d'oeuvres & cash bar): Attending Not Attending
LEGAL TRACK ONLY: In Person Virtual

Name and Title	CSA Years of Service	Email Address	Registration Type	Amount
	Years		Select One	Amount

Please select:

Wednesday Lunch: Chicken Stir Fry Turkey Wrap Pasta Primavera No Meal
 Thursday Reception and Awards (hors d'oeuvres & cash bar): Attending Not Attending
LEGAL TRACK ONLY: In Person Virtual

Name and Title	CSA Years of Service	Email Address	Registration Type	Amount
	Years		Select One	Amount

Please select:

Wednesday Lunch: Chicken Stir Fry Turkey Wrap Pasta Primavera No Meal
 Thursday Reception and Awards (hors d'oeuvres & cash bar): Attending Not Attending
LEGAL TRACK ONLY: In Person Virtual

Date Received _____

Check Number _____

Received By _____

Name and Title	CSA Years of Service	Email Address	Registration Type	Amount
	Years	Email Address	Select One	Amount
Please select:				
Wednesday Lunch: <input type="checkbox"/> Chicken Stir Fry <input type="checkbox"/> Turkey Wrap <input type="checkbox"/> Pasta Primavera <input type="checkbox"/> No Meal				
Thursday Reception and Awards (hors d'oeuvres & cash bar): <input type="checkbox"/> Attending <input type="checkbox"/> Not Attending				
LEGAL TRACK ONLY: <input type="checkbox"/> In Person <input type="checkbox"/> Virtual				

TOTAL AMOUNT ENCLOSED: 165.00 (315-150)

Somebody our agency
 overpaid fees so
 they are crediting me
 \$150. Only owe \$165.00
 Aug

Grant County Child Support Agency
130 West Maple Street
Lancaster, WI 53813
Phone: 608-723-4823

INVOICE

INVOICE #3
DATE: 9-5-23

TO:

Richland County Child Support Agency
181 W Seminary St, Rm 213
Richland Center, WI 53581

DESCRIPTION	RATE	AMOUNT
September Contract Services	\$600/month	600.00
TOTAL		\$600.00

Make all checks payable to Grant County Child Support Agency

Thank you for your business!

Grant County Child Support Agency
130 West Maple Street
Lancaster, WI 53813
Phone: 608-723-4823

INVOICE

#15970

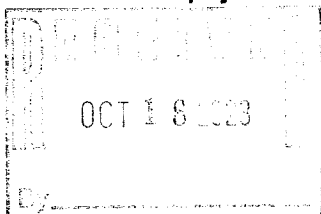
INVOICE #4
DATE: 10-4-23

TO:

Richland County Child Support Agency
181 W Seminary St, Rm 213
Richland Center, WI 53581

DESCRIPTION	RATE	AMOUNT
October Contract Services	\$600/month	600.00
TOTAL		\$600.00

Make all checks payable to Grant County Child Support Agency



Thank you for your business!



Invoice

Invoice Date	Due Date	Invoice #
10/20/23	10/20/23	II-7084

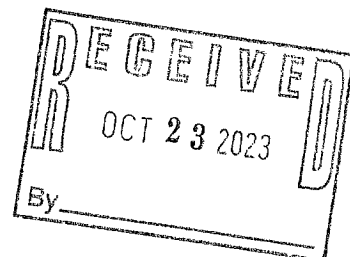
Bill To
Richland County Child Support Accounts Payable 181 W Seminary St Richland Center, WI 53581

Phone #	262-740-2590
Fax #	262-740-2592
E-mail	accountsmanager@swits.us
Website	swits.us

Terms: Net 30	PO Number	EIN
		20-1702511

Job	Description	Unit	Unit Price	Line Total
5947583	Ref #: 5947583 Interpretation: 09/29/23 1:05 PM - 1:15 PM Spanish (spa) Requested By: Amy Hoffman (608 647 8663) Consumer Name: gemma nln Location: Remote Interpreter name: Sally Nichols Modality: 3rd Party Phone (Scheduled)	0.17	\$120.00	\$20.00
5947583	Connection Fee (Ref #5947583)	1	\$1.00	\$1.00

SUB TOTAL SERVICES :	\$20.00
SUB TOTAL FEES:	\$1.00
SUB TOTAL EXPENSES:	\$0.00
TOTAL:	\$21.00





RICHLAND CENTER

PO Box 446
Dubuque, Iowa 52004-446
billing@wcinet.com

Advertising Invoice

1 Billing Period 09/2023		2 Advertiser/Client Name RICHLAND COUNTY CHILD SUPPORT	
23 Total Amount Due 140.38		*Unapplied Amount	3 Terms of Payment Net 25
21 Current Net Amount Due 140.38	22 30 Days .00	60 Days .00	Over 90 Days .00
4 Page Number 1	5 Billing Date 09/30/23	6 Billed Account Number MELISSA BOMKAMP 608-647-2911	7 Advertiser/Client Number 22589

8 Billed Account Name and Address RICHLAND COUNTY CHILD SUPPORT AMY FOREHAND 181 WEST SEMINARY, ROOM #213 RICHLAND CENTER WI 53581		Amount Paid: Comments:
--	--	-------------------------------

Please Remit to Woodward Community Media
PO Box 446 Dubuque, Iowa 52004-446

Please Return Upper Portion With Payment

10 Date	11 Reference	12(13)14 Description-Other Comments/Charges	15 SAU Size 16 Billed Units	17 Times Run 18 Rate	19 Gross Amount	20 Net Amount
09/05/23	357455 RCMOD	FINANCIAL SP & CASEWOR RCSN RCWB	2X 5.50 11.00	1 0.00	140.38	140.38

Invoice

Statement of Account - Aging of Past Due Amounts

Due date: 10/25/23

21 Current Net Amount Due 140.38	22 30 Days 0.00	60 Days 0.00	Over 90 Days 0.00	*Unapplied Amount	23 Total Amount Due 140.38
-------------------------------------	--------------------	-----------------	----------------------	-------------------	-------------------------------

WOODWARD COMMUNITY MEDIA

(608) 647-2911

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE

24 Invoice Number 092322589	25 Billing Period 09/2023	6 Billed Account Number 22589	7 Advertiser/Client Number 22589	2 Advertiser/Client Name RICHLAND COUNTY CHILD S
--------------------------------	------------------------------	----------------------------------	-------------------------------------	---

AGENCY	CO Establishment Rate	Paternity Establishment Rate	Current Support Collection Rate	Arrears Collection Rate	FPM Caseload Count	Caseload Group
LAFAYETTE	88.99%	108.78%	84.10%	88.07%	645	Small
GREEN	94.27%	110.32%	81.32%	85.15%	1378	Small
COLUMBIA	92.43%	104.61%	85.19%	84.59%	2352	Medium
IOWA	90.01%	105.35%	83.61%	83.91%	751	Small
CLARK	84.91%	104.41%	84.54%	83.87%	1087	Small
SAUK	92.27%	106.28%	81.74%	83.82%	3246	Medium
RICHLAND	93.39%	105.41%	81.66%	83.69%	757	Small
BAYFIELD	95.50%	104.15%	81.58%	83.67%	400	Small
FLORENCE	94.30%	107.50%	84.94%	83.53%	158	Small
TAYLOR	93.42%	107.23%	82.48%	83.03%	714	Small
CHIPPEWA	95.88%	108.16%	81.50%	82.00%	2889	Medium
RUSK	94.83%	109.71%	81.12%	81.44%	754	Small
ADAMS	94.74%	105.25%	79.80%	81.41%	932	Small
GRANT	93.20%	107.15%	84.12%	81.16%	1765	Medium
JEFFERSON	93.84%	107.48%	82.53%	80.98%	3489	Medium
WOOD	91.67%	108.14%	80.37%	80.87%	3590	Medium
WASHBURN	95.51%	105.63%	77.08%	80.68%	802	Small
FOND DU LAC	87.06%	101.83%	82.49%	80.35%	5078	Large
MONROE	92.98%	105.61%	78.59%	80.16%	2721	Medium
PEPIN BUFFALO	93.15%	111.54%	82.02%	80.14%	248	Small
BURNETT	94.33%	113.11%	80.16%	80.11%	759	Small

WAUKESHA	93.61%	102.12%	83.52%	79.69%	9226	Large
DOOR	94.42%	101.13%	85.41%	79.50%	968	Small
DODGE	94.23%	104.67%	79.68%	78.57%	3707	Medium
MARQUETTE	80.89%	101.63%	77.49%	77.72%	785	Small
KEWAUNEE	89.13%	104.81%	84.73%	77.52%	635	Small
MARATHON	88.69%	106.65%	79.09%	77.46%	4951	Medium
JUNEAU	93.75%	103.93%	79.26%	77.44%	1679	Medium
BUFFALO PEPIN	95.13%	106.27%	81.63%	77.29%	472	Small
SAINT CROIX	92.15%	103.55%	82.55%	77.27%	2995	Medium
WAUPACA	86.01%	100.20%	80.66%	77.05%	1923	Medium
ONEIDA	93.64%	102.59%	77.25%	76.99%	1761	Medium
PRICE	89.02%	106.67%	81.73%	76.85%	519	Small
LINCOLN	92.55%	106.43%	79.68%	76.60%	1464	Small
ROCK	92.04%	104.48%	72.05%	76.52%	9938	Large
WALWORTH	89.50%	105.38%	77.63%	76.48%	3781	Medium
WASHINGTON	91.34%	102.47%	81.93%	76.43%	4065	Medium
WAUSHARA	91.03%	109.14%	77.03%	76.09%	936	Small
LACROSSE	91.08%	101.12%	74.83%	75.78%	4632	Medium
CRAWFORD	93.68%	105.89%	75.67%	75.78%	759	Small
BARRON	93.73%	109.19%	77.87%	75.66%	2088	Medium
OZAUKEE	90.55%	95.91%	77.93%	74.22%	1767	Medium
VERNON	92.21%	108.43%	78.67%	73.71%	873	Small
KENOSHA	86.81%	101.35%	73.70%	73.68%	11358	Extra Large
SHEBOYGAN	88.76%	101.72%	75.12%	73.43%	4743	Medium
PORTAGE	90.15%	106.27%	79.61%	73.37%	2660	Medium

JACKSON	92.58%	102.92%	71.40%	73.36%	1132	Small
PIERCE	87.15%	105.02%	77.52%	73.19%	1276	Small
TREMPEALEAU	87.75%	110.81%	77.69%	73.12%	1306	Small
IRON	88.94%	110.43%	82.31%	73.08%	235	Small
CALUMET	90.18%	89.35%	81.74%	72.96%	1355	Small
POLK	86.39%	106.25%	77.64%	72.96%	1403	Small
STOCKBRIDGE- MUNSEE (TRIBE)	80.86%	101.80%	41.34%	72.73%	162	Small
OUTAGAMIE	88.65%	96.17%	77.38%	72.13%	8103	Large
VILAS	81.99%	95.56%	71.06%	72.02%	744	Small
GREEN LAKE	88.27%	99.23%	76.23%	71.99%	827	Small
OCONTO	91.24%	96.89%	78.53%	71.79%	1529	Medium
DUNN	88.64%	105.59%	77.53%	71.30%	1760	Medium
MANITOWOC	93.11%	103.08%	73.69%	70.20%	3917	Medium
FOREST	91.99%	105.09%	79.82%	69.80%	537	Small
EAU CLAIRE	93.28%	103.29%	75.21%	69.52%	4779	Medium
RACINE	85.70%	97.24%	67.85%	68.42%	15572	Extra Large
STATEWIDE TOTALS	84.82%	95.64%	74.62%	67.62%	336674	Extra Large
MARINETTE	91.00%	101.14%	74.43%	67.59%	2666	Medium
WINNEBAGO	89.59%	100.09%	72.56%	67.24%	8390	Large
BROWN	88.81%	102.20%	76.04%	67.03%	13668	Extra Large
HO-CHUNK (TRIBE)	75.92%	85.11%	62.41%	66.09%	407	Small
SAWYER	88.84%	104.32%	71.83%	65.30%	645	Small

ASHLAND	92.44%	101.56%	70.41%	65.21%	1230	Small
DANE	90.12%	98.05%	76.91%	63.32%	28600	Extra Large
SHAWANO	88.18%	103.46%	67.21%	63.24%	1777	Medium
DOUGLAS	88.57%	105.02%	74.50%	61.83%	2659	Medium
LANGLADE	92.57%	101.23%	64.55%	61.39%	1508	Medium
MILWAUKEE	74.78%	84.27%	62.63%	57.18%	117851	Largest
ONEIDA (TRIBE)	93.99%	98.35%	57.82%	50.32%	2312	Medium
MOLE LAKE- SOKAOGON	89.61%	137.04%	44.73%	50.00%	77	Small
TRIBES TOTALS	77.67%	93.43%	54.08%	49.45%	5280	Large
RED CLIFF (TRIBE)	60.81%	102.41%	46.70%	46.91%	222	Small
LAC DU FLAMBEAU (TRIBE)	37.94%	67.98%	49.37%	45.82%	1028	Small
MEMOUMINEE (TRIBE)	83.40%	99.06%	43.78%	41.23%	1072	Small

Monthly Agency Performance | Richland County

Based on KIDS Data As of - 09/30/2023

	Current Month	Last Month	Last Year	End of Fiscal Year	Federal Fiscal Year
	SEPTEMBER-2023	AUGUST-2023	SEPTEMBER-2022	SEPTEMBER-2022	GOAL
CASE LOAD	760	757	753	753	
COURT ORDER	93.29%	93.39%	94.02%	94.02%	80.00%
PATERNITY	106.81%	105.41%	108.08%	108.08%	90.00%
CURRENT SUPPORT	82.12%	81.66%	81.44%	81.44%	80.00%
ARREARS	85.19%	83.69%	85.90%	85.90%	80.00%

Medical Support

10/31/2022	643 cases with insurance ordered, 281 cases with it provided 43.7%
11/30/2022	642 cases with insurance ordered, 281 cases with it provided 43.77%
12/31/2022	633 cases with insurance ordered, 278 cases with it provided 43.92%
1/31/2023	640 cases with insurance ordered, 282 cases with it provided 44.06%
2/28/2023	647 cases with insurance ordered, 288 cases with it provided 44.51%
3/31/2023	652 cases with insurance ordered, 295 cases with it provided 45.25%
4/30/2023	648 cases with insurance ordered, 299 cases with it provided 46.14%
6/30/2023	638 cases with insurance ordered, 300 cases with it provided 47.02%
7/31/2023	637 cases with insurance ordered, 301 cases with it provided 47.25%
8/31/2023	635 cases with insurance ordered, 304 cases with it provided 47.87%
9/30/2023	637 cases with insurance ordered, 305 cases with it provided 47.88%

AGENCY	CO Establishment Rate	Paternity Establishment Rate	Current Support Collection Rate	Arrears Collection Rate	FPM Caseload Count	Caseload Group
LAFAYETTE	88.75%	109.58%	84.20%	90.66%	640	Small
COLUMBIA	92.44%	105.82%	85.19%	86.01%	2341	Medium
RICHLAND	93.29%	106.81%	82.12%	85.19%	760	Small
BAYFIELD	94.40%	103.81%	81.68%	84.52%	411	Small
IOWA	89.19%	106.69%	83.55%	84.51%	749	Small
SAUK	91.51%	107.54%	81.69%	84.36%	3252	Medium
CLARK	85.82%	105.81%	84.70%	84.16%	1079	Small
GREEN	93.88%	112.05%	80.98%	83.23%	1388	Small
FLORENCE	95.63%	110.83%	85.21%	82.56%	160	Small
TAYLOR	92.76%	108.32%	82.13%	82.55%	718	Small
GRANT	94.92%	108.02%	84.02%	82.51%	1733	Medium
PEPIN BUFFALO	93.95%	112.09%	82.20%	82.39%	248	Small
WOOD	91.52%	109.27%	80.46%	82.15%	3596	Medium
JEFFERSON	93.87%	109.17%	82.79%	82.14%	3474	Medium
DODGE	93.50%	105.74%	79.87%	81.85%	3724	Medium
CHIPPEWA	96.42%	109.55%	81.44%	81.84%	2875	Medium
RUSK	95.70%	110.07%	80.90%	81.76%	744	Small
ADAMS	96.32%	106.33%	79.57%	81.54%	924	Small
MONROE	93.18%	106.95%	78.56%	81.17%	2714	Medium
BURNETT	93.77%	114.08%	80.19%	81.00%	754	Small
WAUKESHA	93.77%	103.26%	83.46%	80.58%	9198	Large
FOND DU LAC	87.16%	102.76%	82.36%	80.32%	5056	Large
WASHBURN	94.57%	107.00%	76.75%	80.14%	810	Small

DOOR	94.65%	101.27%	85.51%	80.09%	954	Small
JUNEAU	93.04%	104.76%	79.57%	79.00%	1696	Medium
SAINT CROIX	92.41%	104.78%	82.65%	79.00%	3003	Medium
PRICE	89.86%	107.27%	81.70%	78.67%	513	Small
BUFFALO PEPIN	94.11%	107.63%	81.51%	78.62%	475	Small
KEWAUNEE	90.00%	105.03%	84.84%	78.16%	630	Small
ONEIDA	92.87%	103.22%	77.40%	78.06%	1767	Medium
MARATHON	88.54%	108.32%	79.15%	78.04%	4929	Medium
LINCOLN	92.89%	107.10%	79.69%	78.02%	1462	Small
MARQUETTE	81.09%	102.54%	77.28%	77.41%	788	Small
WAUPACA	85.62%	101.78%	80.63%	77.26%	1940	Medium
WASHINGTON	91.83%	103.46%	81.95%	76.80%	4037	Medium
LACROSSE	90.86%	102.05%	74.78%	76.49%	4650	Medium
CRAWFORD	93.98%	107.97%	75.70%	76.47%	764	Small
WAUSHARA	91.07%	111.14%	76.99%	76.18%	952	Small
WALWORTH	89.90%	106.63%	77.38%	76.07%	3792	Medium
ROCK	91.78%	105.91%	71.82%	75.99%	9964	Large
BARRON	93.84%	110.53%	77.99%	75.86%	2077	Medium
STOCKBRIDGE- MUNSEE (TRIBE)	79.50%	102.70%	41.27%	74.38%	161	Small
PORTAGE	89.76%	107.79%	79.52%	74.28%	2666	Medium
OZAUKEE	90.27%	96.42%	77.98%	74.10%	1758	Medium
SHEBOYGAN	89.33%	103.01%	75.07%	74.06%	4686	Medium
CALUMET	89.52%	90.34%	81.88%	73.99%	1364	Small
TREMPEALEAU	88.95%	112.31%	77.64%	73.88%	1276	Small
IRON	88.14%	110.43%	82.39%	73.88%	236	Small
JACKSON	92.67%	104.49%	71.44%	73.88%	1132	Small
VERNON	92.31%	109.49%	78.58%	73.83%	884	Small

POLK	86.22%	107.77%	77.66%	73.73%	1422	Small
PIERCE	87.39%	106.27%	77.43%	73.59%	1269	Small
KENOSHA	87.37%	102.50%	73.37%	73.40%	11312	Extra Large
FOREST	92.45%	105.85%	79.75%	73.24%	530	Small
GREEN LAKE	87.53%	100.61%	76.17%	73.24%	842	Small
OCONTO	91.72%	97.72%	78.41%	72.79%	1521	Medium
VILAS	82.04%	96.41%	70.80%	72.71%	746	Small
DUNN	89.14%	106.84%	77.45%	71.85%	1759	Medium
OUTAGAMIE	88.50%	97.62%	77.02%	71.85%	8151	Large
EAU CLAIRE	93.55%	104.54%	75.01%	70.16%	4778	Medium
RACINE	85.96%	98.38%	67.89%	69.48%	15495	Extra Large
MANITOWOC	92.67%	103.98%	73.13%	69.45%	3914	Medium
MARINETTE	90.92%	102.60%	74.36%	68.70%	2676	Medium
STATEWIDE TOTALS	85.06%	96.58%	74.53%	68.25%	335741	Extra Large
WINNEBAGO	89.85%	100.81%	72.42%	67.70%	8373	Large
ASHLAND	93.13%	102.18%	70.18%	67.65%	1223	Small
BROWN	89.09%	103.68%	76.07%	67.48%	13629	Extra Large
HO-CHUNK (TRIBE)	75.12%	85.90%	62.70%	65.86%	410	Small
SAWYER	89.53%	104.75%	72.00%	65.81%	640	Small
DANE	90.30%	98.77%	76.61%	63.61%	28571	Extra Large
SHAWANO	87.73%	106.16%	67.26%	63.38%	1793	Medium
LANGLADE	92.41%	102.46%	64.71%	62.35%	1515	Medium
DOUGLAS	88.04%	105.74%	74.40%	61.98%	2668	Medium

MILWAUKEE	75.23%	84.87%	62.59%	58.00%	117166	Largest
ONEIDA (TRIBE)	94.11%	98.89%	58.01%	51.65%	2310	Medium
MOLE LAKE- SOKAOGON	86.42%	140.74%	44.76%	51.47%	81	Small
TRIBES TOTALS	77.59%	94.41%	54.14%	50.37%	5293	Large
RED CLIFF (TRIBE)	60.54%	103.01%	46.79%	47.50%	223	Small
LAC DU FLAMBEAU (TRIBE)	38.06%	68.86%	49.04%	46.00%	1030	Small
MENOMINEE (TRIBE)	83.49%	101.30%	43.44%	42.10%	1078	Small

Monthly Agency Performance | Richland County

Based on KIDS Data As of - 08/31/2023

	Current Month	Last Month	Last Year	End of Fiscal Year	Federal Fiscal Year
	AUGUST-2023	JULY-2023	AUGUST-2022	SEPTEMBER-2022	GOAL
CASE LOAD	757	760	748	753	
COURT ORDER	93.39%	93.42%	93.72%	94.02%	80.00%
PATERNITY	105.41%	104.71%	106.15%	108.08%	90.00%
CURRENT SUPPORT	81.66%	81.52%	81.49%	81.44%	80.00%
ARREARS	83.69%	82.53%	83.38%	85.90%	80.00%

Medical Support

10/31/2022 643 cases with insurance ordered, 281 cases with it provided 43.7%
11/30/2022 642 cases with insurance ordered, 281 cases with it provided 43.77%
12/31/2022 633 cases with insurance ordered, 278 cases with it provided 43.92%
1/31/2023 640 cases with insurance ordered, 282 cases with it provided 44.06%
2/28/2023 647 cases with insurance ordered, 288 cases with it provided 44.51%
3/31/2023 652 cases with insurance ordered, 295 cases with it provided 45.25%
4/30/2023 648 cases with insurance ordered, 299 cases with it provided 46.14%
6/30/2023 638 cases with insurance ordered, 300 cases with it provided 47.02%
7/31/2023 637 cases with insurance ordered, 301 cases with it provided 47.25%
8/31/2023 635 cases with insurance ordered, 304 cases with it provided 47.87%

Monthly Agency Performance | Richland County

Based on KIDS Data As of - 10/31/2023

	Current Month	Last Month	Last Year	End of Fiscal Year	Federal Fiscal Year
	OCTOBER-2023	SEPTEMBER-2023	OCTOBER-2022	SEPTEMBER-2023	GOAL
CASE LOAD	763	760	754	760	
COURT ORDER	92.53%	93.29%	94.69%	93.29%	80.00%
PATERNITY	94.07%	106.81%	95.46%	106.81%	90.00%
CURRENT SUPPORT	83.74%	82.12%	81.61%	82.12%	80.00%
ARREARS	42.32%	85.19%	43.83%	85.19%	80.00%

Medical Support

10/31/2023 633 cases with insurance ordered, 279 cases with it provided 44.08%

AGENCY	CO Establishment Rate	Paternity Establishment Rate	Current Support Collection Rate	Arrears Collection Rate	FPM Caseload Count	Caseload Group
HO-CHUNK (TRIBE)	75.12%	81.62%	64.96%	56.87%	410	Small
CLARK	85.20%	88.95%	86.00%	52.08%	1088	Small
SAUK	92.14%	94.95%	81.98%	51.46%	3220	Medium
LAFAYETTE	89.48%	93.59%	87.06%	50.24%	637	Small
PEPIN BUFFALO	92.86%	92.71%	80.30%	49.57%	252	Small
COLUMBIA	92.85%	95.20%	83.68%	48.59%	2350	Medium
FLORENCE	93.79%	100.85%	83.19%	47.83%	161	Small
RUSK	94.22%	95.36%	79.97%	47.81%	761	Small
GREEN	94.38%	95.96%	83.56%	47.44%	1388	Small
TAYLOR	93.05%	94.93%	81.61%	46.83%	719	Small
BUFFALO PEPIN	92.96%	95.76%	83.54%	46.26%	483	Small
ADAMS	95.40%	94.94%	82.24%	45.84%	934	Small
PRICE	90.22%	91.92%	82.04%	44.83%	511	Small
CHIPPEWA	96.79%	94.71%	81.90%	44.63%	2866	Medium
ROCK	91.36%	93.63%	75.15%	44.40%	10025	Extra Large
LINCOLN	92.62%	96.68%	79.89%	44.38%	1464	Small
FOND DU LAC	87.21%	89.81%	83.25%	43.87%	5065	Large
PIERCE	87.74%	92.85%	81.55%	43.29%	1256	Small
MARATHON	88.49%	91.40%	80.49%	43.24%	4919	Medium
PORTAGE	89.40%	92.44%	80.73%	43.06%	2679	Medium
BURNETT	93.30%	96.05%	82.46%	42.52%	761	Small

WOOD	92.05%	93.41%	81.99%	42.49%	3623	Medium
RICHLAND	92.53%	94.07%	83.74%	42.32%	763	Small
CALUMET	89.85%	91.81%	82.07%	42.16%	1360	Small
DOOR	93.35%	95.37%	85.44%	42.12%	962	Small
BARRON	94.57%	96.38%	79.08%	42.03%	2063	Medium
IOWA	88.34%	92.91%	84.39%	41.97%	755	Small
MARQUETTE	81.96%	91.16%	80.10%	41.95%	787	Small
JUNEAU	92.14%	96.05%	80.38%	41.92%	1717	Medium
SAINT CROIX	92.25%	93.16%	83.53%	41.33%	3020	Medium
WASHINGTON	92.04%	92.71%	81.74%	41.30%	4034	Medium
KENOSHA	87.20%	90.17%	74.73%	40.78%	11320	Extra Large
BAYFIELD	95.09%	94.01%	78.26%	40.67%	407	Small
WALWORTH	90.06%	93.26%	77.59%	40.64%	3782	Medium
OZAUKEE	90.76%	90.04%	76.81%	40.33%	1753	Medium
WAUKESHA	93.71%	94.69%	83.46%	40.19%	9192	Large
WAUSHARA	90.50%	96.57%	78.27%	40.17%	968	Small
KEWAUNEE	90.33%	93.63%	83.80%	40.07%	631	Small
WASHBURN	93.89%	95.45%	78.11%	40.06%	818	Small
TREMPEALEAU	89.49%	90.49%	79.16%	39.89%	1266	Small
LACROSSE	90.62%	90.38%	73.79%	39.85%	4660	Medium
WAUPACA	85.22%	90.47%	80.25%	39.04%	1956	Medium
MONROE	92.92%	94.90%	79.05%	38.91%	2712	Medium
OUTAGAMIE	88.32%	89.83%	78.95%	38.87%	8144	Large
SAWYER	89.89%	92.69%	72.81%	38.78%	643	Small
IRON	83.54%	93.29%	83.01%	38.46%	243	Small

MANITOWOC	92.74%	92.71%	76.96%	38.45%	3897	Medium
SHEBOYGAN	89.43%	90.44%	76.44%	38.36%	4672	Medium
DODGE	94.20%	95.38%	77.02%	38.11%	3722	Medium
DUNN	88.68%	91.50%	77.73%	38.04%	1758	Medium
ONEIDA	93.15%	92.71%	78.93%	37.55%	1767	Medium
CRAWFORD	93.49%	92.98%	78.72%	37.08%	768	Small
EAU CLAIRE	93.57%	93.19%	74.89%	36.84%	4778	Medium
GRANT	94.11%	96.97%	83.06%	36.39%	1750	Medium
VILAS	81.91%	85.07%	72.58%	36.31%	752	Small
POLK	86.63%	93.06%	79.06%	36.24%	1421	Small
FOREST	91.93%	94.75%	79.53%	36.17%	533	Small
RACINE	86.11%	88.25%	69.22%	36.16%	15477	Extra Large
OCONTO	92.48%	93.44%	78.68%	35.51%	1515	Medium
STATEWIDE TOTALS	84.94%	86.81%	75.15%	35.46%	336299	Extra Large
WINNEBAGO	89.72%	91.79%	72.23%	35.37%	8403	Large
GREEN LAKE	88.60%	90.40%	77.35%	35.06%	833	Small
VERNON	92.21%	94.14%	78.77%	34.56%	886	Small
DANE	90.20%	90.75%	77.74%	33.86%	28571	Extra Large
JEFFERSON	94.19%	95.18%	79.74%	33.67%	3479	Medium
ASHLAND	94.15%	94.07%	69.60%	33.29%	1214	Small
MARINETTE	91.12%	91.98%	74.47%	33.09%	2669	Medium
BROWN	89.15%	91.79%	76.48%	31.91%	13579	Extra Large

DOUGLAS	87.63%	91.75%	73.99%	31.65%	2683	Medium
SHAWANO	88.76%	91.63%	68.95%	31.37%	1771	Medium
LANGLADE	92.67%	93.82%	67.55%	31.16%	1515	Medium
JACKSON	92.27%	95.13%	69.59%	30.80%	1139	Small
STOCKBRIDGE- MUNSEE (TRIBE)	78.88%	99.08%	42.49%	30.30%	161	Small
MILWAUKEE	74.95%	77.77%	62.61%	29.83%	117624	Largest
ONEIDA (TRIBE)	93.98%	93.69%	62.41%	26.62%	2308	Medium
TRIBES TOTALS	77.60%	87.38%	55.07%	24.50%	5299	Large
MOLE LAKE- SOKAOGON	90.70%	108.33%	39.60%	23.08%	86	Small
RED CLIFF (TRIBE)	59.64%	88.89%	42.65%	18.31%	223	Small
LAC DU FLAMBEAU (TRIBE)	38.17%	64.58%	46.17%	16.62%	1040	Small
MENOMINEE (TRIBE)	84.03%	88.35%	38.80%	13.79%	1071	Small

Monthly Agency Performance | Richland County

Based on KIDS Data As of - 10/31/2023

	Current Month	Last Month	Last Year	End of Fiscal Year	Federal Fiscal Year
	OCTOBER-2023	SEPTEMBER-2023	OCTOBER-2022	SEPTEMBER-2023	GOAL
CASE LOAD	763	760	754	760	
COURT ORDER	92.53%	93.29%	94.69%	93.29%	80.00%
PATERNITY	94.07%	106.81%	95.46%	106.81%	90.00%
CURRENT SUPPORT	83.74%	82.12%	81.61%	82.12%	80.00%
ARREARS	42.32%	85.19%	43.83%	85.19%	80.00%

Medical Support

10/31/2023 633 cases with insurance ordered, 279 cases with it provided 44.08%

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH AUG 31, 2023

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4500 PUBLIC CHARGES FOR SERVICES						
0000 PROJECT						
4566 CHILD SUPPORT-SHERIFFS FEES	500.00	500.00	83.48	1,039.96	539.96-	207 -----!!!!
4567 CHILD SUPPORT-GENETIC TESTS	250.00	250.00	0.00	561.00	311.00-	224 -----!!!!
4568 CHILD SUPPORT-COURT COSTS	0.00	0.00	0.00	20.00	20.00-	9999 -----!!!!
TOTAL: PROJECT	750.00	750.00	83.48	1,620.96	870.96-	216 -----!!!!
TOTAL: PUBLIC CHARGES FOR SERVICES	750.00	750.00	83.48	1,620.96	870.96-	216 -----!!!!
TOTAL: GENERAL FUND	750.00	750.00	83.48	1,620.96	870.96-	216 -----!!!!

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH AUG 31, 2023

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4200 INTERGOVERNMENTAL GRANTS AND PROJECT						
4254 STATE AID - CHILD SUPPORT	102,364.00	102,364.00	8,847.90	87,215.26	15,148.74	85 -----
TOTAL: PROJECT	102,364.00	102,364.00	8,847.90	87,215.26	15,148.74	85 -----
TOTAL: INTERGOVERNMENTAL GRANTS AND	102,364.00	102,364.00	8,847.90	87,215.26	15,148.74	85 -----
TOTAL: GENERAL FUND	102,364.00	102,364.00	8,847.90	87,215.26	15,148.74	85 -----

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH SEP 30, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
10 GENERAL FUND							
5540 CHILD SUPPORT							
0000 PROJECT							
5111 SALARIES - REGULAR	124,076.93	0.00	5,007.56	71,561.30	52,515.63	57	-----
5112 SALARIES - PART-TIME	0.00	0.00	0.00	0.00	0.00	0	
5115 TEMPORARY CASUAL	0.00	0.00	2,494.94	3,153.82	3,153.82-	9999	-----!!!!
5149 RETIREE SK LV/HE INS CONVERS	0.00	0.00	0.00	0.00	0.00	0	
5150 SECTION 125 PLAN-CO SHARE	250.00	0.00	9.20	82.80	167.20	33	---
5151 FICA - COUNTY SHARE	9,648.28	0.00	560.23	5,568.38	4,079.90	57	-----
5152 RETIREMENT - COUNTY SHARE	8,576.25	0.00	340.52	4,630.64	3,945.61	53	-----
5153 DENTAL INSURANCE-CO SHARE	848.34	0.00	18.31	392.66	455.68	46	----
5154 HEALTH INSURANCE - COUNTY SH	8,861.76	0.00	756.20	7,562.00	1,299.76	85	-----
5155 LIFE INSURANCE - COUNTY SHAR	26.00	0.00	2.70	23.40	2.60	90	-----
5161 HEALTH INS REIMBURSEMENT DED	500.00	0.00	0.00	0.00	500.00	0	
5213 ACCOUNTING AND AUDITING SERV	1,400.00	0.00	0.00	275.00	1,125.00	19	-
5216 INTERPRETER FEES	500.00	0.00	0.00	109.00	391.00	21	--
5225 TELEPHONE	700.00	0.00	36.13	325.77	374.23	46	----
5250 VITAL STATISTICS FEES	50.00	0.00	0.00	0.00	50.00	0	
5253 GENETIC TESTING	1,000.00	0.00	0.00	368.00	632.00	36	---
5255 PAPER SERVICE	2,000.00	0.00	100.00	1,705.13	294.87	85	-----
5258 CONSULTANTS	0.00	0.00	0.00	0.00	0.00	0	
5305 NOTARY FEES	70.00	0.00	0.00	0.00	70.00	0	
5311 POSTAGE	1,700.00	0.00	133.51	1,358.75	341.25	79	-----
5312 BOOKS AND FORMS	85.00	0.00	0.00	83.90	1.10	98	-----
5313 COPIER SERVICE	200.00	0.00	31.39	254.16	54.16-	127	-----!!
5319 OFFICE SUPPLIES	1,040.00	0.00	0.00	631.60	408.40	60	-----
5324 MEMBERSHIP FEES	2,240.00	0.00	7.75	727.06	1,512.94	32	---
5326 ADVERTISING	0.00	0.00	0.00	258.48	258.48-	9999	-----!!!!
5334 REGISTRATION	660.00	0.00	165.00	240.00	420.00	36	---
5335 MEALS	515.78	0.00	0.00	57.47	458.31	11	-
5336 LODGING	850.00	0.00	0.00	0.00	850.00	0	
5339 MILEAGE	546.00	0.00	0.00	42.84	503.16	7	
5813 COMPUTER MAINT & UPGRADES	500.00	0.00	0.00	41.33	458.67	8	
5815 COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0	
5819 NEW EQUIPMENT	1,300.00	0.00	0.00	0.00	1,300.00	0	
5906 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0	
5928 BACKGROUND CHECKS	0.00	0.00	0.00	0.00	0.00	0	
5970 CONTRACT SERVICES	0.00	0.00	600.00	2,650.00	2,650.00-	9999	-----!!!!
5999 BILLS-NO-LINE DETAIL	250.00	0.00	0.00	49.50	200.50	19	-
TOTAL: PROJECT	168,394.34	0.00	10,263.44	102,152.99	66,241.35	60	-----
TOTAL: CHILD SUPPORT	168,394.34	0.00	10,263.44	102,152.99	66,241.35	60	-----
TOTAL: GENERAL FUND	168,394.34	0.00	10,263.44	102,152.99	66,241.35	60	-----

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH AUG 31, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
5540 CHILD SUPPORT						
0000 PROJECT						
5111 SALARIES - REGULAR	124,076.93	0.00	6,373.96	66,553.74	57,523.19	53 -----
5112 SALARIES - PART-TIME	0.00	0.00	0.00	0.00	0.00	0
5115 TEMPORARY CASUAL	0.00	0.00	658.88	658.88	658.88-	9999 -----!!!!
5149 RETIREE SK LV/HE INS CONVERS	0.00	0.00	0.00	0.00	0.00	0
5150 SECTION 125 PLAN-CO SHARE	250.00	0.00	9.20	73.60	176.40	29 --
5151 FICA - COUNTY SHARE	9,648.28	0.00	526.26	5,008.15	4,640.13	51 -----
5152 RETIREMENT - COUNTY SHARE	8,576.25	0.00	433.44	4,290.12	4,286.13	50 -----
5153 DENTAL INSURANCE-CO SHARE	848.34	0.00	0.00	374.35	473.99	44 ----
5154 HEALTH INSURANCE - COUNTY SH	8,861.76	0.00	0.00	6,805.80	2,055.96	76 -----
5155 LIFE INSURANCE - COUNTY SHAR	26.00	0.00	1.71-	20.70	5.30	79 -----
5161 HEALTH INS REIMBURSEMENT DED	500.00	0.00	0.00	0.00	500.00	0
5213 ACCOUNTING AND AUDITING SERV	1,400.00	0.00	0.00	275.00	1,125.00	19 -
5216 INTERPRETER FEES	500.00	0.00	0.00	109.00	391.00	21 --
5225 TELEPHONE	700.00	0.00	36.13	289.64	410.36	41 ----
5250 VITAL STATISTICS FEES	50.00	0.00	0.00	0.00	50.00	0
5253 GENETIC TESTING	1,000.00	0.00	0.00	368.00	632.00	36 ---
5255 PAPER SERVICE	2,000.00	0.00	227.18	1,605.13	394.87	80 -----
5258 CONSULTANTS	0.00	0.00	0.00	0.00	0.00	0
5305 NOTARY FEES	70.00	0.00	0.00	0.00	70.00	0
5311 POSTAGE	1,700.00	0.00	161.58	1,225.24	474.76	72 -----
5312 BOOKS AND FORMS	85.00	0.00	0.00	83.90	1.10	98 -----
5313 COPIER SERVICE	200.00	0.00	35.00	222.77	22.77-	111 -----!
5319 OFFICE SUPPLIES	1,040.00	0.00	314.43	631.60	408.40	60 -----
5324 MEMBERSHIP FEES	2,240.00	0.00	28.25	719.31	1,520.69	32 ---
5326 ADVERTISING	0.00	0.00	0.00	258.48	258.48-	9999 -----!!!!
5334 REGISTRATION	660.00	0.00	0.00	75.00	585.00	11 -
5335 MEALS	515.78	0.00	0.00	57.47	458.31	11 -
5336 LODGING	850.00	0.00	0.00	0.00	850.00	0
5339 MILEAGE	546.00	0.00	0.00	42.84	503.16	7
5813 COMPUTER MAINT & UPGRADES	500.00	0.00	41.33	41.33	458.67	8
5815 COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0
5819 NEW EQUIPMENT	1,300.00	0.00	0.00	0.00	1,300.00	0
5906 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0
5928 BACKGROUND CHECKS	0.00	0.00	0.00	0.00	0.00	0
5970 CONTRACT SERVICES	0.00	0.00	600.00	2,050.00	2,050.00-	9999 -----!!!!
5999 BILLS-NO-LINE DETAIL	250.00	0.00	0.00	49.50	200.50	19 -
TOTAL: PROJECT	168,394.34	0.00	9,443.93	91,889.55	76,504.79	54 -----
TOTAL: CHILD SUPPORT	168,394.34	0.00	9,443.93	91,889.55	76,504.79	54 -----
TOTAL: GENERAL FUND	168,394.34	0.00	9,443.93	91,889.55	76,504.79	54 -----

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH SEP 30, 2023

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4500 PUBLIC CHARGES FOR SERVICES						
0000 PROJECT						
4566 CHILD SUPPORT-SHERIFFS FEES	500.00	500.00	0.00	1,039.96	539.96-	207 -----!!!!
4567 CHILD SUPPORT-GENETIC TESTS	250.00	250.00	0.00	561.00	311.00-	224 -----!!!!
4568 CHILD SUPPORT-COURT COSTS	0.00	0.00	0.00	20.00	20.00-	9999 -----!!!!
TOTAL: PROJECT	750.00	750.00	0.00	1,620.96	870.96-	216 -----!!!!
TOTAL: PUBLIC CHARGES FOR SERVICES	750.00	750.00	0.00	1,620.96	870.96-	216 -----!!!!
TOTAL: GENERAL FUND	750.00	750.00	0.00	1,620.96	870.96-	216 -----!!!!

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH SEP 30, 2023

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4200 INTERGOVERNMENTAL GRANTS AND PROJECT						
4254 STATE AID - CHILD SUPPORT	102,364.00	102,364.00	0.00	87,215.26	15,148.74	85 -----
TOTAL: PROJECT	102,364.00	102,364.00	0.00	87,215.26	15,148.74	85 -----
TOTAL: INTERGOVERNMENTAL GRANTS AND	102,364.00	102,364.00	0.00	87,215.26	15,148.74	85 -----
TOTAL: GENERAL FUND	102,364.00	102,364.00	0.00	87,215.26	15,148.74	85 -----

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH OCT 31, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
10 GENERAL FUND							
5540 CHILD SUPPORT							
0000 PROJECT							
5111 SALARIES - REGULAR	124,076.93	0.00	6,753.96	78,315.26	45,761.67	63	-----
5112 SALARIES - PART-TIME	0.00	0.00	0.00	0.00	0.00	0	
5115 TEMPORARY CASUAL	0.00	0.00	1,247.47	4,401.29	4,401.29-	9999	-----!!!!
5149 RETIREE SK LV/HE INS CONVERS	0.00	0.00	0.00	0.00	0.00	0	
5150 SECTION 125 PLAN-CO SHARE	250.00	0.00	13.40	96.20	153.80	38	---
5151 FICA - COUNTY SHARE	9,648.28	0.00	579.81	6,148.19	3,500.09	63	-----
5152 RETIREMENT - COUNTY SHARE	8,576.25	0.00	478.40	5,109.04	3,467.21	59	-----
5153 DENTAL INSURANCE-CO SHARE	848.34	0.00	54.93	447.59	400.75	52	-----
5154 HEALTH INSURANCE - COUNTY SH	8,861.76	0.00	2,268.60	9,830.60	968.84-	110	-----!
5155 LIFE INSURANCE - COUNTY SHAR	26.00	0.00	3.34	26.74	0.74-	102	-----
5161 HEALTH INS REIMBURSEMENT DED	500.00	0.00	0.00	0.00	500.00	0	
5213 ACCOUNTING AND AUDITING SERV	1,400.00	0.00	0.00	275.00	1,125.00	19	-
5216 INTERPRETER FEES	500.00	0.00	0.00	109.00	391.00	21	--
5225 TELEPHONE	700.00	0.00	36.13	361.90	338.10	51	-----
5250 VITAL STATISTICS FEES	50.00	0.00	0.00	0.00	50.00	0	
5253 GENETIC TESTING	1,000.00	0.00	0.00	368.00	632.00	36	---
5255 PAPER SERVICE	2,000.00	0.00	0.00	1,705.13	294.87	85	-----
5258 CONSULTANTS	0.00	0.00	0.00	0.00	0.00	0	
5305 NOTARY FEES	70.00	0.00	0.00	0.00	70.00	0	
5311 POSTAGE	1,700.00	0.00	103.17	1,461.92	238.08	85	-----
5312 BOOKS AND FORMS	85.00	0.00	0.00	83.90	1.10	98	-----
5313 COPIER SERVICE	200.00	0.00	14.31	268.47	68.47-	134	-----!!!!
5319 OFFICE SUPPLIES	1,040.00	0.00	0.00	631.60	408.40	60	-----
5324 MEMBERSHIP FEES	2,240.00	0.00	0.00	727.06	1,512.94	32	---
5326 ADVERTISING	0.00	0.00	140.38	398.86	398.86-	9999	-----!!!!
5334 REGISTRATION	660.00	0.00	0.00	240.00	420.00	36	---
5335 MEALS	515.78	0.00	0.00	57.47	458.31	11	-
5336 LODGING	850.00	0.00	0.00	0.00	850.00	0	
5339 MILEAGE	546.00	0.00	0.00	42.84	503.16	7	
5813 COMPUTER MAINT & UPGRADES	500.00	0.00	0.00	41.33	458.67	8	
5815 COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0	
5819 NEW EQUIPMENT	1,300.00	0.00	0.00	0.00	1,300.00	0	
5906 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0	
5928 BACKGROUND CHECKS	0.00	0.00	0.00	0.00	0.00	0	
5970 CONTRACT SERVICES	0.00	0.00	0.00	2,650.00	2,650.00-	9999	-----!!!!
5999 BILLS-NO-LINE DETAIL	250.00	0.00	0.00	49.50	200.50	19	-
TOTAL: PROJECT	168,394.34	0.00	11,693.90	113,846.89	54,547.45	67	-----
TOTAL: CHILD SUPPORT	168,394.34	0.00	11,693.90	113,846.89	54,547.45	67	-----
TOTAL: GENERAL FUND	168,394.34	0.00	11,693.90	113,846.89	54,547.45	67	-----

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH OCT 31, 2023

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
10 GENERAL FUND							
4500 PUBLIC CHARGES FOR SERVICES							
0000 PROJECT							
4566 CHILD SUPPORT-SHERIFFS FEES	500.00	500.00	77.70	1,117.66	617.66-	223	-----!!!!
4567 CHILD SUPPORT-GENETIC TESTS	250.00	250.00	10.84	571.84	321.84-	228	-----!!!!
4568 CHILD SUPPORT-COURT COSTS	0.00	0.00	0.00	20.00	20.00-	9999	-----!!!!
TOTAL: PROJECT	750.00	750.00	88.54	1,709.50	959.50-	227	-----!!!!
TOTAL: PUBLIC CHARGES FOR SERVICES	750.00	750.00	88.54	1,709.50	959.50-	227	-----!!!!
TOTAL: GENERAL FUND	750.00	750.00	88.54	1,709.50	959.50-	227	-----!!!!

Revenue Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH OCT 31, 2023

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4200 INTERGOVERNMENTAL GRANTS AND PROJECT						
4254 STATE AID - CHILD SUPPORT	102,364.00	102,364.00	42,699.79	129,915.05	27,551.05-	126 -----!!
TOTAL: PROJECT	102,364.00	102,364.00	42,699.79	129,915.05	27,551.05-	126 -----!!
TOTAL: INTERGOVERNMENTAL GRANTS AND	102,364.00	102,364.00	42,699.79	129,915.05	27,551.05-	126 -----!!
TOTAL: GENERAL FUND	102,364.00	102,364.00	42,699.79	129,915.05	27,551.05-	126 -----!!



December 13, 2022

MEMORANDUM

TO: Clinton Langreck and Cheryl Dull
FR: Heather Barber, Consultant
RE: Job Classification Review – Child Support Clerical Assistant II and Sheriff's Admin

The County requested we evaluate job documentation provide for the above-mentioned positions.

Child Support Clerical Assistant II: This is an administrative position that requires a high school diploma and 2 years of work experience. In reviewing the updated job documentation, it was found that the current grade placement is consistent with the job evaluation and as such, no change is recommended.

Sheriff's Administrative Assistant: This is an administrative position that requires a high school diploma and 2 years of experience. It is currently in Grade F, as it was previously rated as requiring an Associates Degree, and that requirement was reduced. As a result of the educational reduction, this position moves down a grade from Grade F to Grade E. If the County wishes to not reduce the grade, it would be our recommendation that they require the Associates Degree.

The Sheriff indicated that the incumbent has been with the County for 31 years and could go to an equivalent position with the County and get a pay increase. This type of issue is related to the pay policies of the County, and is not a job evaluation issue. We would recommend the County review this piece independently to confirm that the current employee has progressed through the pay plan appropriately.

Please feel free to contact us with any questions related to this evaluation.

Child Support

Amy Forehand **10%** **Child Supp.** **90%** **Corp Counsel** 10.5540 10.5164

	Annual Hours	Hourly Rate	Employer	Child Supp	Corp Counsel	Check
2024 Annual Salary	416	52.86	\$21,991.16	2,199.12	19,792.04	-
FICA	7.65%		\$1,682.32	168.23	1,514.09	-
Retirement-ER	6.90%		\$1,517.39	151.74	1,365.65	-
Health Ins-ER	88.00%	\$0.00	\$0.00	-	-	-
Dental Ins-ER	50.00%	\$0.00	\$0.00	-	-	-
Life Ins-ER	20.00%	\$2.76	\$6.62	0.66	5.96	-
HRA			\$0.00	-	-	-
Total			\$25,197.49	2,519.75	22,677.74	-

Child Support 10%	
Salary	\$2,199.12
FICA	\$168.23
Retirement	\$151.74
Health Insurance	\$0.00
Dental Insurance	\$0.00
Life Insurance	\$0.66
HRA	\$0.00
GRAND TOTAL	\$2,519.75

Corporation Counsel 90%	
Salary	\$19,792.04
FICA	\$1,514.09
Retirement	\$1,365.65
Health Insurance	\$0.00
Dental Insurance	\$0.00
Life Insurance	\$5.96
HRA	\$0.00
GRAND TOTAL	\$22,677.74

Amy Hoffman

10.5540 Grade K Step 5

	Annual Hours	Hourly Rate	Employer
2024 Annual Salary	2080	32.45	\$67,496.00
FICA	7.65%		\$5,163.44
Retirement	6.90%		\$4,657.22
Health Ins	88.00%	\$854.51	\$10,254.12
Dental Ins	50.00%	\$36.62	\$219.72
Life Ins	20.00%	\$12.10	\$29.04
HRA			\$500.00
Total			\$88,319.54

Sherril Harris

10.5540 Grade G Step 4

	Annual Hours	Hourly Rate	Employer
2024 Annual Salary	2080	23.43	\$48,734.40
FICA	7.65%		\$3,728.18
Retirement	6.90%		\$3,362.67
Health Ins	88.00%	\$2,103.52	\$22,213.17
Dental Ins	50.00%	\$104.77	\$628.62
Life Ins	20.00%	\$3.01	\$7.22
HRA			\$0.00
Total			\$78,674.26

Vacant

10.5540 Grade E Step 3

	Annual Hours	Hourly Rate	Employer
2024 Annual Salary	1040	18.87	\$19,624.80
FICA	7.65%		\$1,501.30
Total			\$21,126.10

*20 hrs per Amy

Child Support	
Salary	\$157,846.36
FICA	\$12,075.24
Retirement	\$9,537.28
Health Insurance	\$32,467.29
Dental Insurance	\$848.34
Life Insurance	\$42.88
HRA	\$500.00
GRAND TOTAL	\$213,317.39

check \$0.00

Richland County – Position Description

Name:		Department:	Child Support Agency
Position Title:	Clerical Assistant II, Part-Time	Pay Grade:	E
Date:	November 29, 2022	Reports To:	Child Support Administrator

Purpose of Position

The purpose of this position is to perform a wide variety of routine and non-routine clerical duties to support caseworkers for the Richland County Child Support Agency.

Clerical Assistant II Duties and Responsibilities

- Operate a multi-line telephone system.
- Provide customer service in person or over the telephone with the ability to explain the child support program and procedures and provide case information from KIDS state-wide child support system to participants upon request.
- Document all communications (written or oral) with customers in KIDS.
- Maintain confidential child support computer records.
- Maintain knowledge of contemporary relevant laws, regulations, policies and programs as they apply to the Agency.
- Ability to apply general computer skills including: Word, Excel, Outlook, and Internet applications, as may be required.
- Process incoming and outgoing mail.
- File information related to child support cases.
- Receipt customer payments in person and by phone.
- Assist Child Support Agency staff in obtaining information for the purpose of locating, establishing, and enforcing child support cases.
- Scan & e-file documents for electronic retention.
- Ability to work without supervision to perform tasks and make independent judgment.
- Perform all other related duties as assigned.
- Employee shall attend a minimum of (2) two continuing education classes on an annual (calendar year) basis.

Minimum Training and Experience Required to Perform Essential Job Functions

- High school diploma or equivalent is required.
- One year of experience in customer service and general office functions.
- Knowledge of computers, phones, and copy machine.
- Excellent communication skills—both written & oral.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Ability to read & assess customer needs.
- Knowledge of appropriate safeguards for confidential information and ability to maintain confidentiality.
- Ability to communicate effectively and professionally with customers, co-workers, and court officials.
- Ability to interpret policies, procedures and standards to specific situations.
- Ability to work effectively with people of diverse backgrounds.

Mathematical Ability

- Ability to add, subtract, multiply, and divide, calculate percentages, decimals and fractions.

Judgment and Situational Reasoning Ability

- Ability to apply common sense understanding to carry out instructions furnished written, oral or diagram form.
- Must have problem-solving and people skills to be able to assist and support customers.

Physical Requirements

- Ability to operate office equipment and machinery requiring simple, periodic adjustments including personal computer, telephone, photocopier, fax, etc.
- Ability to regularly exert light physical effort such as sitting; using hands to reach, lift and grab; standing; walking; stooping; kneeling; and crouching.
- Required to lift up to twenty-five (25) pounds.

Environmental Adaptability

- Ability to work in an office environment with occasional threat of violence.

Other Requirements

- This position requires the applicant to pass a background check and submit themselves for fingerprinting.

Richland County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employer's Signature

Supervisor's Signature

Date

Date

Child Support Expenditure Report

Provider Name
Richland County
Supplier ID
0000071944

Provider Contact Name
Amy Hoffman Crook
Reporting Period
September 2023

Contact Phone Number
(608) 647-8663
Provider Contact Email
amy.hoffmancrook@co.richland.wi.us

Line Code Name	Class Code Description	Line Code	Adjusted Current Month Expenditures	Reported Current Month Expenditures	Qtrly Employee Count	Shared Overhead Applied
Revenues/Program Income						
CS Child Support - Fees and Other Program Income-Dedicated (should be negative)	Revenues or Fees Collected	7480	\$0.00	\$0.00		
CS Child Support Service Income Dedicated (should be negative)	Revenues or Fees Collected	7483	\$0.00	\$0.00		
CS Child Support Service Income Mixed (should be negative)	Revenues or Fees Collected	7484B	\$0.00	\$0.00		
Expenditures						
Child Support Shared Overhead Expenditures	General Costs	7460	\$0.00	\$0.00	0.000	\$0.00
CS Child Support Regular IV-D Dedicated Expenditures	General Costs	7461	\$676.68	\$676.68	0.250	\$0.00
CS Regular IV-D/NVD Mixed Expenditures	General Costs	7462b	\$13,633.80	\$13,633.80	2.000	\$0.00
CS County Cooperative Agreements	General Costs	7474	\$342.54	\$342.54		
Report Total			\$14,653.02			

The submission of this report certifies that the expenditures identified here claiming federal and state reimbursement are true and correct in the amounts stated, have not been reimbursed previously and represent actual and necessary costs of administering provisions of the contract.

Child Support Expenditure Report

Provider Name
Richland County
Supplier ID
0000071944

Provider Contact Name
Amy Hoffman Crook
Reporting Period
October 2023

Contact Phone Number
(608) 647-8663
Provider Contact Email
amy.hoffmancrook@co.richland.wi.us

Line Code Name	Class Code Description	Line Code	Adjusted Current Month Expenditures	Reported Current Month Expenditures	Qtrly Employee Count	Shared Overhead Applied
Revenues/Program Income						
CS Child Support - Fees and Other Program Income-Dedicated (should be negative)	Revenues or Fees Collected	7480	(\$10.84)	(\$10.84)		
CS Child Support Service Income Dedicated (should be negative)	Revenues or Fees Collected	7483	(\$77.70)	(\$77.70)		
CS Child Support Service Income Mixed (should be negative)	Revenues or Fees Collected	7484B	\$0.00			
Expenditures						
Child Support Shared Overhead Expenditures	General Costs	7460	\$0.00			\$0.00
CS Child Support Regular IV-D Dedicated Expenditures	General Costs	7461	\$738.44	\$738.44		
CS Regular IV-D/NVD Mixed Expenditures	General Costs	7462b	\$17,154.26	\$17,154.26		\$0.00
CS County Cooperative Agreements	General Costs	7474	\$0.00			
Report Total			\$17,804.16			

The submission of this report certifies that the expenditures identified here claiming federal and state reimbursement are true and correct in the amounts stated, have not been reimbursed previously and represent actual and necessary costs of administering provisions of the contract.

Child Support Expenditure Report

Provider Name
Richland County
Supplier ID
0000071944

Provider Contact Name
Amy Hoffman Crook
Reporting Period
August 2023

Contact Phone Number
(608) 647-8663
Provider Contact Email
amy.hoffmancrook@co.richland.wi.us

Line Code Name	Class Code Description	Line Code	Adjusted Current Month Expenditures	Reported Current Month Expenditures	Qtrly Employee Count	Shared Overhead Applied
Revenues/Program Income						
CS Child Support - Fees and Other Program Income-Dedicated (should be negative)	Revenues or Fees Collected	7480	\$0.00			
CS Child Support Service Income Dedicated (should be negative)	Revenues or Fees Collected	7483	(\$83.48)	(\$83.48)		
CS Child Support Service Income Mixed (should be negative)	Revenues or Fees Collected	7484B	\$0.00			
Expenditures						
Child Support Shared Overhead Expenditures	General Costs	7460	\$0.00			\$0.00
CS Child Support Regular IV-D Dedicated Expenditures	General Costs	7461	\$1,010.67	\$1,010.67	0.250	\$0.00
CS Regular IV-D/NVD Mixed Expenditures	General Costs	7462b	\$18,450.55	\$18,450.55	2.000	\$0.00
CS County Cooperative Agreements	General Costs	7474	\$789.68	\$789.68		
Report Total			\$20,167.42			

The submission of this report certifies that the expenditures identified here claiming federal and state reimbursement are true and correct in the amounts stated, have not been reimbursed previously and represent actual and necessary costs of administering provisions of the contract.

SCHEDULE OF VOUCHERS – PINE VALLEY COMMUNITY VILLAGE

RICHLAND COUNTY

DATE: OCTOBER, 2023

WE HEREBY CERTIFY THAT THE BOARD OF TRUSTEES OF THE COUNTY OF RICHLAND PINE VALLEY COMMUNITY VILLAGE HAVE ALLOWED AND AUDITED THE FOLLOWING CLAIMS. YOU ARE INSTRUCTED TO ISSUE A COUNTY-ORDER CHECK TO EACH PERSON NAMED BELOW THE AMOUNT SET OPPOSITE EACH NAME.

SUMMARY OF CASH RECEIPTS AND EXPENSES

CASH RECEIPTS:	+	887,866.63
Jrnl Entries: Crthouse		
Telephone/Internet:	-	90.75
HRA/FLEX & Annual Fees	-	348.80
Health Ins/HRA Deductions	-	974.26
PAYROLL:	-	505,970.81
SIGN ON BONUSES Pd thru pyrl	-	3,250.00
VOUCHERS:	-	337,163.36

Cash Variance	+	40,068.65

Note: This report includes only the selection criteria listed below.
 Check Date From 10/1/2023 Thru 10/31/2023

Cash Disbursements Journal
10010 Cash - Operating
 Pine Valley Community Village (PV)

Page 1 of 4
 11/15/23 8:11 AM
 ApJournalCD

Sort Order: Check Number

Vendor	Date Entered	Check Date	Void Date	GL Month	Check Number	Check Amount	----- Distribution ----- Account	Amount	Invoice ID
1411 AGING & DISABILITY RESOURCE CENTER (AGIND)									
RS Respite stay refund	10/5/23	10/5/23			10246	\$182.00	20010	\$182.00	10052023
2708 CENTER PHARMACY (CENTP)									
OTC rs and prescriptions cs	10/5/23	10/5/23			10247	\$291.26	20010	\$291.26	10052023
4203 DEAN HEALTH SYSTEMS, INC. (DEAN)									
Diagonstic service MP 12/28/22	10/5/23	10/5/23			10248	\$77.24	20010	\$77.24	10052023
Mildred King (KINGM)									
Resident refund	10/5/23	10/5/23			10249	\$1,569.84	20010	\$1,569.84	10052023
Rasmussen, Chuck (RASMC)									
Resident refund- overpayment RR	10/5/23	10/5/23			10250	\$1,018.80	20010	\$1,018.80	10052023
1094 WAL-MART (WALM)									
Walmart Purchases	10/5/23	10/5/23			10251	\$376.41	20010	\$376.41	10052023
985 ALLIANT UTILITIES (WP&L) (ALLI)									
Electrical services	10/12/23	10/12/23			10252	\$9,514.66	20010	\$9,514.66	10122023
2039 FRONTIER COMMUNICATIONS (FRONC)									
Phone for lift station	10/12/23	10/12/23			10253	\$84.29	20010	\$84.29	10122023
9006 KRONOS INCORPORATED (KRON)									
Payroll software support	10/12/23	10/12/23			10254	\$868.06	20010	\$868.06	10122023
2274 KWIK TRIP, INC. (KWIK)									
Gasoline purchases	10/12/23	10/12/23			10255	\$104.68	20010	\$104.68	10122023
ROTARY FOUNDATION OF RICHLAND CO (ROTAF)									
Rotary Lights Elf sponsorship	10/12/23	10/12/23			10256	\$250.00	20010	\$250.00	10122023
455 WE ENERGIES (WI GAS) (WE)									
Gas service	10/12/23	10/12/23			10257	\$287.08	20010	\$287.08	10122023
Kilby, Juanitta (KILBJ)									
Resident refund- overpayment	10/19/23	10/19/23			10307	\$6,654.31	20010	\$6,654.31	10192023
650 R.C. MUNICIPAL UTILITIES (RCMU)									
Waste water treatment	10/19/23	10/19/23			10308	\$1,708.71	20010	\$1,708.71	10192023
1575 GENUINE TELECOM (GENU)									
Phone and TV service	10/24/23	10/24/23			10309	\$1,714.35	20010	\$1,714.35	10242023
SALISBURY CONSTRUCTION II LLC (SALIC)									
Completion of outdoor shelter	10/24/23	10/24/23			10310	\$75,408.00	20010	\$75,408.00	10242023
1841 CARDMEMBER SERVICES (CARD)									
Credit card purchases	10/26/23	10/26/23			10311	\$3,723.67	20010	\$3,723.67	10262023
2057 PREMIER MEDICAL STAFFING SERVICES (PREMM)									
1 week contracted RN	10/26/23	10/26/23			10312	\$2,700.00	20010	\$2,700.00	10262023
6192 GRAPETREE MEDICAL STAFFING (GRAPM)									
2 Wks Contract Staff- 5 CNAs, 1 PCW, 1 LPN	10/26/23	10/26/23			10313	\$37,138.75	20010	\$37,138.75	10262023
6265 ADVANTIS MEDICAL STAFFING (ADVAM)									
1 week contracted RN	10/26/23	10/26/23			10314	\$3,780.00	20010	\$3,780.00	10262023

Cash Disbursements Journal
10010 Cash - Operating
Pine Valley Community Village (PV)

Sort Order: Check Number

<i>Vendor</i>	<i>Date Entered</i>	<i>Check Date</i>	<i>Void Date</i>	<i>GL Month</i>	<i>Check Number</i>	<i>Check Amount</i>	<i>----- Distribution ----- Account</i>	<i>Amount</i>	<i>Invoice ID</i>
Resident trust deposits	11/15/23	10/31/23			10359	\$2,360.74	20010	\$2,360.74	10312023
1774 RHYME BUSINESS PRODUCTS (RHYM)									
Copier service	11/15/23	10/31/23			10360	\$754.05	20010	\$754.05	AR681864
669 RICHLAND OBSERVER (OBSE)									
Richland Observer advertising-Sept & Oct	11/15/23	10/31/23			10361	\$86.00	20010	\$86.00	10312023
222 RICHLAND HOSPITAL, INC. (HOSP)									
Diagnostic fees	11/15/23	10/31/23			10362	\$1,587.00	20010	\$1,587.00	10312023
648 SHOPPING NEWS (SHOP)									
Shopping news ads	11/15/23	10/31/23			10363	\$2,657.11	20010	\$2,657.11	10312023
2212 LINCARE INC (SMS)									
Billing consultant	11/15/23	10/31/23			10364	\$37.50	20010	\$37.50	BB P101 1023
4598 TOWN & COUNTRY SANITATION, INC. (TOWN)									
Trash disposal	11/15/23	10/31/23			10365	\$1,052.54	20010	\$1,052.54	10312023
902 WALSH'S ACE HARDWARE (WALS)									
Maintenance supplies and copy paper	11/15/23	10/31/23			10366	\$630.51	20010	\$630.51	10312023
4341 WI DEPT OF JUSTICE (WIJUST)									
Background checks	11/15/23	10/31/23			10367	\$90.00	20010	\$90.00	10312023
2223 WI DEPT. OF HEALTH & FAMILY SERVICES (WIDHFS)									
Bed tax	11/15/23	10/31/23			10368	\$13,600.00	20010	\$13,600.00	10312023
						\$337,163.36		\$337,163.36	

<i>Total Manual Checks</i>	\$0.00
<i>Total Voided Checks</i>	\$0.00
<i>Total Computer Checks</i>	\$337,163.36

End of Month Data 2023

Month:	Oct-23	SNF	CBRF	CBRF	SNF	CBRF	SNF	CBRF	SNF	CBRF	SNF	CBRF	SNF	CBRF	Medicare	Medicare
	SNF	Average													Budget	Ave Censu:
	Budget	Census	Budget												Average	budget
JAN	71	65	14.75	14	9	0	4	1	2	1	3	0	1	1	15	10
FEB	71	64	14.75	15	11	3	8	0	3	0	6	0	2	0	13	10
MAR	71	65	14.75	15	11	0	6	2	1	0	5	1	1	1	14	10
APRIL	71	63	14.75	14	1	1	3	0	2	0	3	0	0	0	25	10
MAY	71	66	14.75	15	9	0	3	0	2	0	2	0	1	0	11	10
JUNE	71	70	14.75	15	9	2	6	1	0	1	4	0	2	1	10	10
JULY	71	67	14.75	15	8	0	7	1	3	0	6	1	1	0	7	10
AUG	71	63	14.75	14	5	0	8	0	3	0	7	0	1	0	6	10
SEPT	71	63	14.75	15	13	3	6	1	2	1	4	1	2	0	7	10
OCT	71	67	14.75	15	9	0	8	0	3	0	8	0	0	0	11	10
NOV	71		14.75													10
DEC	71		14.75													10
Total		653		147	85	9	59	6	21	3	48	3	11	3	119	
2023 Month Avg		65.3		14.7	8.5	0.9	5.9	0.6	2.1	0.3	4.8	0.3	1.1	0.3	11.9	
2022 Total		804		184	99	5	76	2	26	3	65	1	11	1	135	
2022 Month Avg		67		15.3	8.3	0.4	6.3	0.2	2.2	0.3	5.4	0.1	0.9	0.1	11.3	

NOTE: CBRF Budget includes 12.75 Private Pay and 2 FC Pay

2023 Pine Valley Community Village Census

Month	Beginning	End	High	Low	Average	CBRF Avg
January	62	66	67	61	65	14
February	66	64	68	63	64	15
March	64	68	68	63	65	15
April	68	63	68	60	63	14
May	63	67	68	63	66	15
June	67	69	72	67	70	15
July	69	67	69	64	67	15
August	67	61	67	61	63	14
September	61	66	66	61	63	15
October	66	62	70	62	67	15
November						
December						

PINE VALLEY COMMUNITY VILLAGE

FINANCIAL STATEMENTS

OCTOBER 2023

DISTRIBUTION:

RICHARD MCKEE
MARTY BREWER
DON SEEP
STEVE WILLIAMSON
KEN RYNES
BARB VOYCE
PAT RIPPCHEN
TOM RISLOW

AVERAGE CENSUS	67
MEDICARE/MED ADVANTAGE	11
CBRF	15

Balance Sheet
as of 10/31/23
Pine Valley Community Village (PV)

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GLBalShtLandscape

<i>Account</i>	<i>Description</i>	<i>Amount</i>
10000	Assets	
10003	Current Assets	
10050	Patient Trust Funds	
10060	Patient Trust Fund - Checking	9,840.18
10065	Patient Trust Fund-Cash	500.00
		10,340.16
10090	Accounts Receivable	
10100	A/R - Private	46,368.66
10200	A/R - Medicaid	336,056.07
10300	A/R - Medicare Part A	126,636.14
10350	A/R - Medicare Advantage	72,285.51
10400	A/R - Medicare Part B	31,910.08
10500	A/R - Co Insurance Part A	57,041.81
10600	A/R - Co Insurance Part B	10,344.19
10650	A/R - Family Care	118,630.17
10850	A/R - Patient Liability	64,067.63
10860	A/R - Assisted Living	9,102.81
12000	A/R Allowance for Doubtful Accts	(55,370.48)
		817,072.59
14000	Inventory	
14100	Supplies - Medical	39,413.71
14200	Supplies - Dietary	14,928.66
14300	Supplies - Housekeeping	2,895.88
14350	Supplies - Laundry	763.59
14400	Supplies - Maintenance	1,648.19
14550	Supplies - Office	2,636.88
		62,286.71
15000	Prepaid Expenses	
15100	Prepaid - Expenses	6,000.00
15200	Prepaid - Insurance	31,041.82
		37,041.82
	Total Current Assets	926,741.28
10005	Cash	
10010	Cash - Operating (3,952,596.78 - \$489,075 interest pymts YE entry= \$3,463,521.78)	3,463,521.78
10015	Cash - Petty	825.00

Balance Sheet
as of 10/31/23
Pine Valley Community Village (PV)

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<i>Account</i>	<i>Description</i>	<i>Amount</i>	
10040	Cash-Designated Fund-Capital Impr	1,019,497.93	
10042	Cash-Designated Fund-Debt Service	600,000.00	
	Total Cash		5,083,844.71
16000	Fixed Assets		
16010	Land	7,904.18	
16020	Land Improvements	361,810.65	
16100	Buildings	11,911,041.65	
16110	Building Improvements	4,760,647.81	
16130	Fixed Equipment	503,998.75	
16140	Movable Equipment	1,591,033.79	
16150	Transportation Equipment	63,497.98	
16160	Minor Equipment	69,331.41	
16161	CBRF Land Improvements	55,687.34	
16162	CBRF Buildings	2,960,204.16	
16163	CBRF Building Improvements	1,018,083.03	
16164	CBRF Fixed Equipment	17,423.76	
16165	CBRF Moveable Equipment	189,057.25	
16170	Accum.Dep. - Land Improvements	(100,871.90)	
16500	Accum.Dep. - Building	(2,366,543.37)	
16550	Accum.Dep. - Building Improvements	(3,447,155.69)	
16650	Accum.Dep. - Fixed Equipment	(145,203.48)	
16700	Accum.Dep. - Movable Equipment	(1,185,293.29)	
16750	Accum.Dep. - Transportation Equip.	(20,921.14)	
16800	Accum.Dep. - Minor Equipment	(69,331.41)	
16810	Accum.Dep.-CBRF Land Improv	(18,422.83)	
16815	Accum.Dep.-CBRF Building	(587,871.71)	
16820	Accum.Dep.-CBRF Building Improv	(711,159.26)	
16825	Accum.Dep.-CBRF Fixed Equipment	(12,790.84)	
16830	Accum.Dep.-CBRF Moveable Equipment	(138,688.83)	
16850	Construction in Progress	6,253.83	
	Total Fixed Assets		14,711,721.84
18000	Other Assets		
18001	Net Pension Asset	1,903,820.00	
18004	DOR-Projected vs Actual Experience	3,703,609.00	
19005	LRLIF DOR-Changes of Actuarial Assump	190,363.00	
	Total Other Assets		5,797,792.00
	Total Assets		\$27,309,174.83

Balance Sheet
as of 10/31/23
Pine Valley Community Village (PV)

<i>Account</i>	<i>Description</i>	<i>Amount</i>	
20000	Liabilities and Equity		
19001	Net OPEB Liability-Life Ins.	549,257.00	
20005	Current Liabilities		
20010	Accounts Payable	28,498.42	
20200	Accrued Payroll	161,520.49	
20210	Accrued Vacation Pay	255,039.71	
20220	Accrued Sick Pay	257,185.70	
20230	Accrued Other Expense	3,290.00	
20240	Accrued Interest	168,440.00	
21510	Resident Refunds/adjustments	(18,993.75)	
21540	Resident Trust - Checking	9,840.16	
21545	Resident Trust - Cash	500.00	
	Total Current Liabilities		865,320.73
25000	Long Term Liabilities		
25011	Long Term Debt-2015 GO Bond - 10 mil	8,495,000.00	
25013	Long Term Debt-2016 GO Bond - 10 mil	7,530,000.00	
	Total Long Term Liabilities		16,025,000.00
26000	Other Liability		
25200	Premium on Bonds	272,918.55	
26003	DIR-Projected & Actual Invest Earnings	4,482,719.00	
	Total Other Liability		4,755,637.55
27003	LRLIF DIR-Proj vs Act Invest Earnings	71,817.00	
30000	Equity		
30010	Contribution Capital-Richland County	23,402,831.11	
30100	Contribution Capital-By Grants	76,254.01	
30800	Retained Earnings(deficit)	(18,231,866.49)	
30900	Current Earnings	(205,076.08)	
	Total Equity		5,042,142.55
	Total Liabilities and Equity		\$27,309,174.83

Statement of Operations
Pine Valley Community Village (PV)
10/1/23 to 10/31/23

Month Actual	Month Budget	Month Diff	PPD Actual	PPD Budget	Account	Days	YTD Actual	YTD Budget	YTD Diff	PPD Actual	PPD Budget
2,535	2,658	123 *	82	86	40000 Revenue		24,351	26,061	1,710 *	80	86
146,298	178,560	32,262 *	558.39	576.00	40005 Medicare Part A		1,958,817	1,751,040	207,777	607.01	576.00
75,385	61,486	13,899	162.12	155.66	45005 CBRF - Private Pay		734,230	614,860	119,370	164.26	158.92
	7,812	7,812 *		126.00	47005 CBRF - Family Care			76,608	76,608 *		126.00
93,316	145,844	52,528 *	332.08	294.04	48005 Family Care		1,133,243	1,378,088	244,845 *	352.49	283.32
142,724	63,022	79,703	335.82	338.83	50005 Private SNF		1,154,258	618,868	535,390	332.45	339.29
350,745	355,521	4,776 *	347.27	294.06	51005 Medicaid SNF		3,346,911	3,359,352	12,441 *	350.13	283.35
					53005 Respite		1,575		1,575	315.00	
52,887		52,887	574.85		55005 Medicare Advantage		238,401		238,401	591.56	
20,663	19,700	963			58005 Medicare Part B		153,082	197,000	43,918 *		
90,104	1,950	88,154	35.54	0.73	59001 Other Revenue		168,473	19,650	148,823	6.92	0.75
972,123	833,895	138,228	383.48	313.73	Total Revenue		8,888,991	8,015,466	873,525	365.04	307.57
60000 OPERATING EXPENSE											
13,429	12,640	789 *	5.30	4.76	61000 Activities		131,467	142,830	11,363	5.40	5.48
11,101	10,196	905 *	4.38	3.84	62000 Social Services		120,382	122,461	2,079	4.94	4.70
311,995	286,643	25,352 *	150.72	130.23	63000 Nursing		3,082,109	3,105,212	23,103	155.53	143.87
15,817	21,634	5,817	6.24	8.14	64000 Medical Supplies		160,494	216,136	55,642	6.59	8.29
50,321	45,126	5,195 *	19.85	16.98	65000 Other Purchased Services		501,494	446,716	54,778 *	20.59	17.14
9,929	11,013	1,084	3.92	4.14	66000 Pharmacy		108,598	108,066	532 *	4.46	4.15
1,480	1,425	55 *	0.58	0.54	66500 Physician Care		13,680	14,250	570	0.56	0.55
8,056	6,624	1,432 *	3.18	2.49	67000 Nursing Administration		73,435	72,664	771 *	3.02	2.79
59,454	56,454	3,000 *	23.45	21.24	69000 Dietary		587,203	601,040	13,837	24.11	23.06
8,585	8,950	365	3.39	3.37	70000 Laundry		94,450	89,500	4,950 *	3.88	3.43
22,229	19,026	3,203 *	8.77	7.16	71000 Housekeeping		206,289	208,847	2,558	8.47	8.01
29,711	17,266	12,445 *	11.72	6.50	72000 Plant & Maintenance		205,874	201,452	4,422 *	8.45	7.73
10,963	13,196	2,233	4.32	4.96	72500 Utilities		132,252	132,860	608	5.43	5.10
1,709	2,000	291	0.67	0.75	72865 Sewer Plant		20,396	20,000	396 *	0.84	0.77
13,282	12,513	769 *	5.24	4.71	72900 Accounting		148,708	150,799	2,091	6.11	5.79
4,598	4,032	566 *	1.81	1.52	73000 Medical Records		46,401	46,615	214	1.91	1.79
39,443	29,946	9,497 *	84.82	75.81	73100 Assisted Living		369,235	341,158	28,077 *	82.60	88.18
40,735	39,583	1,152 *	16.07	14.89	73200 General & Administration		434,815	434,987	172	17.86	16.69
158,760	161,321	2,561	62.63	60.69	73270 Employee Benefits		1,541,520	1,670,103	128,583	63.30	64.08
10,870	17,431	6,561	4.29	6.56	73400 Insurance		167,157	174,310	7,153	6.86	6.69
93,640	93,632	8 *	36.94	35.23	73440 Depreciation		936,400	936,324	76 *	38.45	35.93
					76000 Non-Operating Expenses		711		711 *	0.03	
375	325	50 *	0.15	0.12	80000 Physical Therapy Supplies		2,875	3,250	375	0.12	0.12
1,529	470	1,059 *	0.60	0.18	81000 Occupational Therapy Supplies		7,529	4,700	2,829 *	0.31	0.18
521	50	471 *	0.21	0.02	82000 Speech Therapy Supplies		593	500	93 *	0.02	0.02
918,532	871,496	47,036 *	362.34	327.88	Total OPERATING EXPENSE		9,094,067	9,244,780	150,714	373.46	354.74
53,591	(37,601)	91,192	21.14	(14.15)	Total Income / Loss From Operations		(205,076)	(1,229,314)	1,024,238	(8.42)	(47.17)
Add back in depreciation							936,400	936,324			
SP Funds Recouped June & Oct. 2023							(40,300)	300,000			
Total Income/Loss from Operations							691,024	7,010			

Jan to December 2023 Cash Flow

	Cash Receipts	Expenses	Cash	Explanation
Jan	\$ 838,662	\$ 856,466	-\$17,805	2 holidays; sick payout (300,000 tx. from debt service to general fund)
Feb	\$ 719,507	\$ 729,954	-\$10,447	Medicare pymts totaling \$191,893 not rec'd until March;
Mar	\$ 1,264,944	\$ 979,769	\$285,176	\$191,893 delayed Medicare pymt rec'd; 3 payrolls; FC retro rec'd;\$106,400 rec'd liens
Apr	\$ 835,757	\$ 854,312	-\$18,555	Easter holiday
May	\$ 650,781	\$ 747,095	-\$96,314	Medicare pymt \$358,723.81 rec'd June 1, 2023
June	\$ 1,353,951	\$ 784,940	\$569,011	\$358,723 Medicare pymt rec'd; Memorial Holiday
Jul	\$ 996,050	\$ 1,425,836	-\$429,786	July 4th Hol; \$600,000 tx from cash to Debt Service for CO. use in 2024: \$40,000 tx. To PV Capital Fund
Aug	\$ 938,019	\$ 763,346	\$174,673	\$64,621 pymt rec'd for Lien(paid in full)
Sept	\$ 836,528	\$ 1,128,098	-\$291,571	3 paydates & Labor Day Holiday; cash includes \$50,000 Schmitz donation to Solar Array
Oct	\$ 887,867	\$ 847,798	\$40,069	\$50,000 Simpson Donation & \$21,144 Focus on Energy pymt rec'd for Solar Project;
Nov				\$16,144 rec'd from McCollum & PV Foundation for Shelter; \$75,408 paid to Salisbury Const. for Shelter
Dec				
	\$ 9,322,066	\$ 9,117,614	\$ 204,451	

Jan to December 2022 Cash Flow

	Cash Receipts	Expenses	Cash	Explanation
Jan	\$ 691,532	\$ 725,527	-\$33,995	sick payout; 2 holidays
Feb	\$ 598,393	\$ 744,213	-\$145,820	includes \$56,661 Worker's comp refund; Medicare pymt \$155,131 deposited in March
Mar	\$ 851,995	\$ 698,087	\$153,908	includes \$155,131 Medicare payment typically rec'd in February
Apr	\$ 794,807	\$ 914,431	-\$119,624	3 payrolls and Easter Holiday
May	\$ 623,209	\$ 718,783	-\$95,575	Medicare pymt \$176,654.18 won't come in until June d/t Memorial Holiday
June	\$ 1,235,100	\$ 737,418	\$497,682	Medicare pymt \$176,654.18 from May rec'd; SP Payment \$374,450 rec'd; holiday payroll
Jul	\$ 776,867	\$ 1,236,253	-\$459,386	July 4th holiday; \$200,00 tx to Capital Fund; \$300,000 tx. to Debt Service Fund
Aug	\$ 758,036	\$ 715,325	\$42,710	
Sept	\$ 765,696	\$ 939,005	-\$173,309	3 Paydates and Labor Day Holiday
Oct	\$ 752,821	\$ 723,407	\$29,414	
Nov	\$ 748,552	\$ 768,102	-\$19,550	Closed FOGO CD; \$56,019.93 to Capital Fund for Shelter
Dec	\$ 1,283,069	\$ 857,564	\$425,505	SP Pymt \$196,500; Medicaid Retro \$271,068.16; Thanksgiving Hol
	\$ 9,880,075	\$ 9,778,115	\$ 101,960	December expenses include pymt of \$ 139,745.03 to WI Co. Mutual Ins. (worker's comp)

December expense include concrete for Shelter- Foundation to reimburse with Grant

JOSH ELDER
Highway Commissioner
Phone: [608]604-7624
josh.elder@co.richland.wi.us
LONNIE HACH
State Patrol Superintendent
Phone: [608]604-7623
lonnie.hach@co.richland.wi.us
DERRICK BROWN
County Patrol Superintendent
Phone: [608]475-0032
derick.brown@co.richland.wi.us



Richland County Highway Department
120 Bowen Circle
Richland Center, WI 53581
Office: [608]647-4707 | Shop: [608]647-2208
Email: highway@co.richland.wi.us
Website: https://highway.co.richland.wi.us

(12)
LISA MUELLER
Bookkeeper
lisa.mueller@co.richland.wi.us
CERRESA NIMOCKS
Office Clerk
cerresa.nimocks@co.richland.wi.us
BRANDON ADAMS
Shop Superintendent
Phone: [608]475-7828
brandon.adams@co.richland.wi.us

received
10-12-23

Pine Valley Driveway

grading
gravel
2" overlay

Labor	\$2,850.00
Machinery	\$3,575.00
Material	\$19,575.00
<hr/>	
Total	\$26,000.00

This is an estimate. As you are aware, this can always be difficult to predict the total time to complete this work. I have estimated for employees, machinery and material. Understand as well, administrative fees do apply.

Respectfully submitted,

Derrick Brown
County Patrol Superintendent

Pine Valley Community Village Position Description

Name:	Department: Administration/Nursing
Position Title: Assisted Living Nurse Supervisor	Pay Grade: K
FLSA Status: Exempt	Reports to: Administrator

Purpose of Position

Responsible for the daily operation of the CBRF and accountable for adherence of facility policies and procedures, and state regulations.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required or assigned.

Management

- Responsible for fostering and maintaining a cohesive team environment
- Oversees daily staff scheduling.
- Establish work schedules and staff assignments.
- Assists in selection of staff, training and supervision of CBRF staff.
- Supervise Personal Care Workers on the unit. Maintains visibility to assist staff or address concerns.
- Directs care being given to residents in accordance with resident's plan of care.
- Routinely works alternate shifts to actively supervise all members of the team and communicate expectations.
- Assures compliance with state regulations in order to maintain CBRF license.
- Performs employee performance evaluations and initiates corrective action process in collaboration with the Administrator as necessary.
- Conducts employee competency testing.
- Conducts regular team meetings with staff. Functions in a collaborative role with all members of interdisciplinary team.
- Maintains a customer focus philosophy when communicating with staff, resident, and visitors.
- Maintains basic knowledge of budget and makes decisions in light of fiscal constraints.
- Maintains reliable attendance in accordance with the Pine Valley Healthcare attendance policy.
- Train and supervise staff in accordance with federal and state mandated training.
- Maintains CBRF staffing job results by coaching, counseling, and disciplining employees; planning, monitoring, and appraising job results.
- Monitor the use of diagnostic services, inpatient beds, facilities, and staff to ensure effective use of resources and assess the need for additional staff, equipment, and services.
- Participates in the development, implementation, and updating of the departmental Quality Assurance Program.
- Participates with the D.O.N. in developing, maintaining and updating written policies and

procedures that govern the day-to-day functions of the CBRF. Ensures CBRF Procedure Manuals contain all revisions and updates. Ensures that the staff assigned has been trained on any revisions or updates.

- Reviews staffing notes for completeness; makes sure they are descriptive of the provided care and reflect the resident's response to the care.
- Performs administrative duties directed by the administrator
- Serves and participates in, and attends various committees as assigned. Assist the administrator in evaluating and implementing recommendations from established committees.
- Follow Leading Age and WCCEAL recommendations and utilize tools; completing quarterly assessments.
- Participates in surveys and inspections made by authorized government agencies.
- Provides on-call support for community.
- Collaborates with D.O.N. and nursing department to assist with daily tasks, and assignments.

Resident Care/Customer Service

- Conducts resident admission process.
- Conducts tours, provides printed and verbal information about the CBRF.
- Oversee/Conducts inquiry and assessment of prospective residents.
- Updates resident care plans/ISPs as needed.
- Conducts regular meetings with residents and their families to review plan of care.
- Evaluates services rendered and maintains appropriate contact with residents to assure quality of services.
- Plans and initiates new programs for enhancing services
- Oversees monthly activity schedule and activity programming.
- Collaborates and responds promptly to resident and family concerns. Investigates issues and attempts to resolve problems in a timely manner.
- Conducts timely assessments as indicated by care level, etc.
- Audits nursing practices and documentation to ensure compliance with state and federal regulations.
- Identifies and addresses resident medical needs with prompt assessment, intervention and follow through.
- Contacts resident family members and physician as warranted. Collaborates and partners with physicians, pharmacy and other medical professionals to promote quality care and independence for our residents.
- Documentation is thorough, timely and professional.
- Communicates with business office when changes are made to level of care.
- Works with HR to ensure staff has required annual training and certification is current.

Safety/Confidentiality

- Assures resident safety.
- Responsible for knowledge and safe use of equipment used to perform essential job functions and must request further orientation, instruction, or training if needed.
- Reports any inappropriate or unsafe activity noted by coworkers, residents, clients, and/or visitors.
- Maintains strict code of confidentiality regarding residents/clients, resident families and private employee matters.
- Participates in routine emergency drills.
- Other duties as assigned.

Minimum Training and Experience Required to Perform Essential Job Functions

Qualifications: Education/Licensure. Current license as a Registered Nurse with the State of Wisconsin. Well-developed interpersonal skills. Sound knowledge of quality assurance programs.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language ability and Interpersonal Communication

- Ability to analyze and categorize data and information in order to determine the relationship of the data with reference to criteria/standards. Ability to compare, count. Differentiate, measure and/or sort data and information. Ability to assemble, copy, record and transcribe data. Ability to classify, compute and tabulate data.
- Ability to advise and interpret on how to apply policies and procedures and standards to specific situations. Ability to explain, demonstrate and clarify to others within establishes policies and procedures.
- Ability to communicate effectively with Pine Valley employees, residents and resident families, DON and Administrator.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate percentages, fractions and decimals; with the ability to apply computer formulas.

Judgment and Situational Reasoning

- Ability to use functional reasoning development in performing activities within rational systems involving diversified work requiring exercise in judgment.
- Ability to apply situational reasoning ability by exercising judgment, decisiveness and creativity in situations involving a variety of predefined duties subject to frequent change.

Physical Requirements

- Ability to grasp and place objects, operate telephone computer, keyboard, photocopier, fax, calculator, etc.
- Ability to exert light physical effort in sedentary to light work involving, lifting, carrying, pushing and pulling, Ability to handle, finger and feel.
- Ability to recognize and identify individual characteristics of forms associated with objects, materials and ingredients.

Environmental Adaptability

- Ability to work under conditions which require exposure to environmental factors such as odors, toxic agents, vibrations, machinery, wetness, disease and/ or dust. This exposure may cause some discomfort and presents a risk of injury.

Richland County is an Equal Opportunity Employer. In compliance with the Americans with Disability Act, the county will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

Supervisors Signature

Date

Date

11/20/23
Trustee mtg

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Medicare Fraud, Waste & Abuse: Prevention, Detection, and Reporting

FACT SHEET

Medicare fraud and abuse is a serious problem requiring your attention. Although there is no precise measure of health care fraud and the majority of health care providers are honest and well-intentioned, a minority of providers who are intent on abusing the system can cost taxpayers billions of dollars and put beneficiaries' health and welfare at risk. The impact of these losses and risks is magnified by the growing number of people served by Medicare and the increased strain on Federal and state budgets.

You play a vital role in protecting the integrity of the Medicare Program. To combat fraud and abuse, you need to know what to watch for to protect your organization from potential abusive practices, civil liability, and perhaps criminal activity. This fact sheet gives you some of the tools you need to protect the Medicare Program, including the definitions of Medicare fraud and abuse, laws used to address fraud and abuse, overviews of partnerships among government agencies engaged in fighting fraud and abuse, and resources on how you can report suspected fraud and abuse.

To learn about real-life cases of Medicare fraud and abuse and the consequences for culprits, visit <http://www.stopmedicarefraud.gov/newsroom> on the Internet.

What Is Medicare Fraud?

In general, **fraud** is defined as making false statements or representations of material facts to obtain some benefit or payment for which no entitlement would otherwise exist. These acts may be committed either for the person's own benefit or for the benefit of some other party. In other words, fraud includes the obtaining of something of value through misrepresentation or concealment of material facts.

Fraud schemes range from solo to broad-based operations by an institution or group. Anyone can commit health care fraud. You may even know someone who has committed fraud. Organized crime also is infiltrating the Medicare Program and masquerading as Medicare providers and suppliers. Examples of Medicare fraud may include:

- Knowingly billing for services that were not furnished and/or supplies not provided, including billing Medicare for appointments that the patient failed to keep; and
- Knowingly altering claims forms and/or receipts to receive a higher payment amount.

It is a crime to defraud the Federal Government and its programs. Punishment may involve imprisonment, significant fines, or both. Criminal penalties for health care fraud reflect the serious harms associated with health care fraud and the need for aggressive and appropriate fraud prevention. In some states, providers and health care organizations may lose their licenses. Convictions also may result in exclusion from Medicare participation for a specified length of time. Medicare fraud may also result in civil liability.

What Is Medicare Waste?

Waste: overutilization of services, or other practices that, directly or indirectly, result in unnecessary costs to the Medicare Program. Waste is generally not considered to be caused by criminally negligent actions but rather the misuse of resources.

What Is Medicare Abuse?

Abuse describes practices that, either directly or indirectly, result in unnecessary costs to the Medicare Program. Abuse includes any practice that is not consistent with the goals of providing patients with services that are medically necessary, meet professionally recognized standards, and are fairly priced.

Examples of Medicare abuse **may** include:

- Misusing codes on a claim,
- Charging excessively for services or supplies, and
- Billing for services that were not medically necessary.

Both fraud and abuse can expose providers to criminal and civil liability.

Differences Between Fraud, Waste, and Abuse

There are differences between fraud, waste, and abuse. One of the primary differences is intent and knowledge. Fraud requires the person to have intent to obtain payment and the knowledge that their actions are wrong. Waste and abuse may involve obtaining an improper payment, but does not require the same intent and knowledge.

Medicare Fraud and Abuse Laws

The False Claims Act, Anti-Kickback Statute, Physician Self-Referral Law (Stark Law), Social Security Act, and the U.S. Criminal Code are used to address fraud and abuse. Violations of these laws may result in nonpayment of claims, Civil Monetary Penalties (CMPs), exclusion from the Medicare Program, and criminal and civil liability. **NOTE:** The fraudulent conduct addressed by these laws is also prohibited in Medicare Part C and Part D and in Medicaid, including fraud and abuse related to "dual eligibles." "Dual eligibles" refers to individuals who are entitled to or enrolled in Medicare Part A or enrolled in Part B, and who are eligible for Medicaid.

False Claims Act (FCA)

The FCA (31 United States Code [U.S.C.] Sections 3729-3733) protects the Government from being overcharged or sold substandard goods or services. The FCA imposes civil liability on any person who knowingly submits, or causes to be submitted, a false or fraudulent claim to the Federal Government. The "knowing" standard includes acting in deliberate ignorance or reckless disregard of the truth related to the claim. An example may be a physician who submits claims to Medicare for medical services he or she knows were not provided. Civil penalties for violating the FCA may include fines and up to 3 times the amount of damages sustained by the Government as a result of the false claims. There also is a criminal FCA (18 U.S.C. Section 287). Criminal penalties for submitting false claims may include fines, imprisonment, or both. For more information on fraud, visit <https://oig.hhs.gov/fraud> on the Internet.

Anti-Kickback Statute

The Anti-Kickback Statute (42 U.S.C. Section 1320a-7b(b)) makes it a criminal offense to knowingly and willfully offer, pay, solicit, or receive any remuneration to induce or reward referrals of items or services reimbursable by a Federal health care program. Where remuneration is paid, received, offered, or solicited purposefully to induce or reward referrals of items or services payable by a Federal health care program, the Anti-Kickback Statute is violated. If an arrangement satisfies certain regulatory safe harbors, it is not treated as an offense under the statute. The safe harbor regulations are set forth at 42 Code of Federal Regulations (CFR) Section

1001.952. Criminal penalties for violating the Anti-Kickback Statute may include fines, imprisonment, or both. For more information, visit <https://oig.hhs.gov/compliance/safe-harbor-regulations> on the Internet.

Physician Self-Referral Law (Stark Law)

The Physician Self-Referral Law (Stark Law) (42 U.S.C. Section 1395nn) prohibits a physician from making a referral for certain designated health services to an entity in which the physician (or an immediate member of his or her family) has an ownership/investment interest or with which he or she has a compensation arrangement, unless an exception applies. Penalties for physicians who violate the Physician Self-Referral Law (Stark Law) include fines as well as exclusion from participation in all Federal health care programs. For more information, visit <http://www.cms.gov/Medicare/Fraud-and-Abuse/PhysicianSelfReferral> on the Centers for Medicare & Medicaid Services (CMS) website.

Criminal Health Care Fraud Statute

The Criminal Health Care Fraud Statute (18 U.S.C. Section 1347) prohibits knowingly and willfully executing, or attempting to execute, a scheme or artifice:

To defraud any health care benefit program; or

To obtain (by means of false or fraudulent pretenses, representations, or promises) any of the money or property owned by, or under the custody or control of, any health care benefit program;

in connection with the delivery of or payment for health care benefits, items, or services. Proof of actual knowledge or specific intent to violate the law is **not** required. Penalties for violating the Criminal Health Care Fraud Statute may include fines, imprisonment, or both.

Exclusions

Under 42 U.S.C. Section 1320a-7, the Department of Health and Human Services (HHS) Office of Inspector General (OIG) is required to impose exclusions from participation in all Federal health care programs on health care providers and suppliers who have been convicted of:

Medicare fraud;

Patient abuse or neglect;

Felony convictions for other health care related fraud, theft, or other financial misconduct; or

Felony convictions for unlawful manufacture, distribution, prescription, or dispensing of controlled substances.

Exclusion means that, for a designated period, Medicare, Medicaid, and other Federal health care programs will not pay the provider for services performed or for services ordered by the excluded party. Note that the OIG has discretion to impose permissive exclusions on a number of other grounds.

Civil Monetary Penalties (CMPs)

Under 42 U.S.C. Section 1320a-7a, CMPs may be imposed for a variety of conduct, and different amounts of penalties and assessments may be authorized based on the type of violation at issue. Penalties range from up to \$10,000 to \$50,000 per violation. CMPs can also include an assessment of up to 3 times the amount claimed for each item or service, or up to 3 times the amount of remuneration offered, paid, solicited, or received. Examples of CMP violations include:

1. Presenting a claim that the person knows or should know is for an item or service that was not provided as claimed or is false and fraudulent,
2. Presenting a claim that the person knows or should know is for an item or service for which payment may not be made, and
3. Violating the Anti-Kickback Statute

Medicare Fraud and Abuse Partnerships

Government agencies partner to fight fraud and abuse, uphold the Medicare Program's integrity, save and recoup taxpayer funds, and maintain health care costs and quality of care.

Centers for Medicare & Medicaid Services (CMS)

CMS is a Federal agency within HHS that administers and oversees the Medicare and Medicaid Programs. CMS partners with the following entities and law enforcement agencies, among others, to prevent and detect fraud and abuse:

Program Safeguard Contractors

(PSCs)/Zone Program Integrity Contractors (ZPICs);

Medicare Drug Integrity Contractors (MEDICs);

State and Federal law enforcement agencies, such as the

OIG, Federal Bureau of Investigation (FBI), Department of Justice (DOJ), and State Medicaid Fraud Control Units (MFCUs);

Medicare beneficiaries and caregivers;

Senior Medicare Patrol (SMP) program;

Physicians, suppliers, and other providers;

Medicare Carriers, Fiscal Intermediaries (FIs), and Medicare Administrative Contractors (MACs) who pay claims and enroll providers and suppliers;

Accreditation Organizations (AOs);

Recovery Audit Program Recovery Auditors; and

Comprehensive Error Rate Testing (CERT) Contractors.

Center for Program Integrity (CPI)

CPI promotes the integrity of Medicare through audits and policy reviews, identification and monitoring of program vulnerabilities, and support and assistance to states. CPI oversees those CMS interactions and collaborations with key stakeholders that relate to program integrity for the purposes of detecting, deterring, monitoring, and combating fraud and abuse.

Office of Inspector General (OIG)

The OIG protects the integrity of the HHS' programs, including Medicare, and the health and welfare of its beneficiaries. The OIG carries out its duties through a nationwide network of audits, investigations, inspections, and other related functions. The Inspector General has the authority to exclude individuals and entities who have engaged in fraud or abuse from participation in Medicare, Medicaid, and other Federal health care programs, and to impose CMPs for certain misconduct related to Federal health care programs. The OIG maintains a list of excluded parties called the List of Excluded Individuals/Entities (LEIE). For more information, visit <https://oig.hhs.gov/exclusions> on the Internet.

Health Care Fraud Prevention and Enforcement Action Team (HEAT)

The DOJ and HHS established HEAT to build and strengthen existing programs to combat Medicare fraud while investing new resources and technology to prevent fraud and abuse. HEAT efforts have included expansion of the DOJ-HHS Medicare Fraud Strike Force that has been successful in fighting fraud. HEAT created the Stop Medicare Fraud website, which provides information about how to identify and protect against Medicare fraud and how to report it. For more information, visit <http://www.stopmedicarefraud.gov> on the Internet.

General Services Administration (GSA)

The GSA maintains the Excluded Parties List System (EPLS) that includes information on entities debarred, suspended, proposed for debarment, excluded, or disqualified throughout the U.S. Government from receiving Federal contracts or certain subcontracts and from certain types of Federal financial and non-financial assistance and benefits. For more information, visit <https://www.sam.gov> on the Internet.

Examples of Fraud and Abuse

Provider Fraud:

- Billing for services not rendered
- Altering medical records
- Use of unlicensed staff
- Drug diversion (e.g. dispensing controlled substances with no legitimate medical purpose)
- Kickbacks and bribery
- Providing unnecessary services to members

Member Fraud:

- Falsification of information
- Forging or selling prescription drugs
- Using transportation benefit for non-medical related business (Advantage)
- Adding an ineligible dependent to the plan
- "Loaning" or using another person's insurance card
- Identity Theft

Broker and Agent Fraud:

- Alteration of documents
- Bribery and kickbacks
- Falsification or misrepresentation of member and or group information to obtain reasonable rates.
- Failure to disclose information that may affect conditions of coverage
- Sale of non-existent policies

Part D Medicare Prescription Drug Benefit Fraud, Waste or Abuse:

- You were encouraged to disenroll from your plan
- You were offered cash to sign up for a Medicare prescription drug plan
- You were offered a gift worth more than \$15 to sign up for a Medicare prescription drug plan
- Your pharmacy did not give you all of your drugs
- You were billed for drugs that you didn't receive
- You believe that you have been charged more than once for your premium costs
- Your Medicare prescription drug plan did not pay for your covered drugs
- You received a different drug than your doctor ordered