

# PINE VALLEY & CHILD SUPPORT

The Richland County Pine Valley & Child Support Standing Committee will convene at 6pm, Monday, May 15, 2023, in the **community room of Pine Valley Community Village, 25951 Circle View Lane, Richland Center, WI 53581**

- 1) Call meeting to order
- 2) Approve the agenda and verify the posting
- 3) Approve the minutes of the March 20, 2023, Pine Valley & Child Support committee meeting (April's meeting was canceled)
- 4) **CS** Review/Approval of monthly bills
- 5) **CS** Performance Numbers for March & April
- 6) **CS** Agency Expenditures & Rolling Budget as of April 30, 2023
- 7) **CS** Close Session pursuant Wisconsin State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Agency position vacancy and related factors.
- 8) **CS** Return to open session
- 9) **CS** Discussion & possible action on items from closed session
- 10) **CS** Director's Report
- 11) **CS** Consideration of Contract w/Grant County for Financial Services on Temp Basis
- 12) **CS** Consideration to update job description for Financial Specialist/Caseworker position
- 13) **PV** Accounts Receivable Trend Report
- 14) **PV** Consideration of Vouchers
- 15) **PV** Census recap, Financial report (balance sheet, statement of operations, cash flow, and status of Federal Audit of Pine Valley's use of Provider Relief Funds)
- 16) **PV** Administrator's report (Solar Array, Medical Supply RFP, F884 SOD, Committee assignments, classification/market review)
- 17) Adjournment

## **Pine Valley & Child Support Standing Committee – Meeting Minutes**

**Held at Pine Valley Community Village, in the community room**

**March 20, 2023 – 6:00pm**

**Attendance:** Board members present included Ken Rynes, Don Seep, Marty Brewer and Barb Voyce. Steve Williamson, Pat Rippchen and Richard McKee were all absent. Staff present included Tom Rislow – Administrator, Amy Hoffman – Director, and Therese Deckert – administrative assistant.

**Call to order:** The meeting was called to order at 6:00pm by the vice chairperson, Ken Rynes.

Motion made by Marty Brewer and seconded by Barb Voyce, to **approve the agenda and verify the posting**. Motion passed.

Motion made by Don Seep and seconded by Marty Brewer to **approve the minutes** of the PV/CS February 20, 2023 meeting. Motion passed.

**CS Review/Approval of monthly bills.** Motion made by Marty Brewer and seconded by Barb Voyce to approve the bills as presented. Motion passed.

**CS performance numbers for the previous month were reviewed.**

**CS agency expenditure and rolling budget results were reviewed**

**CS Director's report.**

**PV Accounts Receivable Trend report.** Therese's report showed days in accounts receivable for January of 58.07; for January it was 55.26. The goal is to be under 40. Therese commented on the reasons for the high number, and the reason we'll be seeing a lower number when the March numbers get calculated.

**PV Consideration of vouchers.**

Therese highlighted **cash receipts** for February of \$719,507.31. She said due to the short number of days in February, the Medicare payment of \$191,893 didn't

arrive until just after the end of the month so did not get included in the February cash receipts. Therese said payroll expenses amounted to \$520,711.22. She said vouchers amounted to \$208,170.56. The cash variance for the month totaled a negative \$10,446.59.

From the **Cash Disbursements Journals for February**, Therese said agency staffing charges for February amounted to \$41,200; she then highlighted check #9627 for \$4,040.90 for a resident account when the resident's balance got transferred after moving from the nursing home side to the CBRF side; check #9682 for \$2,091.04 for the credit card – the majority of the charges being for occupational therapy supplies; check #9683 to Omni Technologies for \$5,926 related to the nurse call server upgrade; check #9726 for \$474.10 to Dr. Diana Kruse for diagnostic charges for a Medicare Part A patient; check #9734 for \$1,327.40 to National Pen for promotional items; check #9746 for \$2,683 to Trane for their annual service contract. Motion made by Marty Brewer and seconded by Barb Voyce to approve the vouchers as presented. Motion passed.

**PV Census.** Tom reviewed the census report for February, highlighting the SNF census average of 64/day and the CBRF census average of 15/day.

**PV Financials.** Therese highlighted from the balance sheet, the current operating cash balance of \$3,185,072, which she said amounts to almost 4 months of operating expenses.

From the **PV operations statements for February**, Therese highlighted the total revenues of \$777,481 and expenses of \$821,654 leaving a bottom line for the month at a net loss of \$44,173 (which includes depreciation expense of \$93,640). Year to date through February, the facility has performed \$111,427 better than budget.

**PV Cash Flow Report.** Therese shared the cash flow report, showing comparisons of cash flow since January of 2022 on a month by month basis.

**PV Federal Audit** of Provider Relief Funds received by Pine Valley. Therese reviewed the status of this audit. She stated that she submitted the Period 4 report on the use of ARP Rural and PRF payments to HRSA (Health Resources & Services Administration) as the deadline to file the report was 3/31/23.

**PV Consideration of wireless controller proposal.** Motion made by Marty Brewer and seconded by Barb Voyce to give county IT approval to proceed with purchasing a new wireless controller for the Pine Valley from Jcomp technologies, Inc. for \$17,659.72, and to obtain a 5-year license for \$6,105.45. Motion passed.

**PV Administrator's report.** Tom's report included commenting on Pine Valley's pursuit of a Veterans Care Agreement, on Tom's visit to see Sen. Marklein, the status of the Solar Array, and asking the Trustee's preference when it comes to new hires at Pine Valley.

**PV Consideration** of agenda item for the April 2023 Trustee meeting.

**Motion to adjourn** made by Marty Brewer and seconded by Don Seep; motion passed.

**Next meeting** will be on Monday, April 17, 2023, at 6pm.

**Statement of Monthly Bills**

Budget #	Description - Line Item & Invoice	Invoice Total	Budget Line Total
<b>5225</b>	<b>Telephone</b>		<b>\$72.26</b>
	Genuine Telecom - 3/20/2023	\$36.13	
	Genuine Telecom - 4/20/2023	\$36.13	
<b>5313</b>	<b>Copies and Duplication</b>		<b>\$11.73</b>
	Rhyme Inv# AR633689	\$11.73	
<b>5255</b>	<b>Service Process Fee</b>		<b>\$412.67</b>
	Grant County Sheriff's Office - 13FA103	\$141.26	
	Iowa County Sheriff's Office - 16PA16	\$74.50	
	Grant County Sheriff's Office - 16FA05	\$56.91	
	Crawford County Sheriff's Dept - 23FA19	\$60.00	
	Dane County Sheriff's Office - 22FA52	\$80.00	
<b>5253</b>	<b>Genetic Testing</b>		<b>\$230.00</b>
	LabCorp Inv# 76071483 - 23AD39	\$69.00	
	LabCorp Inv# 76125195 - 23AD38	\$23.00	
	LabCorp Inv# 76389996 - 23AD33	\$69.00	
	LabCorp Inv# 76463741 - 23AD41	\$69.00	
<b>5319</b>	<b>Office Supplies</b>		<b>\$17.28</b>
	Office Depot Business Inv# 307982404001	\$17.28	
<b>5326</b>	<b>Advertising</b>		<b>\$118.10</b>
	Richland Center Shopping News Ref# 332703 (job posting for Clerical Assistant II position)	\$118.10	
<b>5312</b>	<b>Books and Forms</b>		<b>\$83.90</b>
	State Bar of Wisconsin Inv# 5120503 (WI Family Code & Related Statutes 2023)	\$83.90	
<b>5334</b>	<b>Registration</b>		<b>\$75.00</b>
	Bureau of Child Support (2023 Directors' Dialogue)	\$75.00	
<b>5999</b>	<b>Bills - No Line Detail</b>		<b>\$49.50</b>
	Amber Kelley Inv# 2023-30AK (copy of transcript)	\$49.50	
<b>5970</b>	<b>Legal Services</b>		<b>\$25.00</b>
	Abt Swayne Law LLC Inv# 11886 (confidentiality issues)	\$25.00	
	<b>Total Expenses:</b>	<b>\$1,095.44</b>	<b>\$1,095.44</b>



430 W Union St Suite 3  
P.O. Box 409  
Richland Center, WI 53581

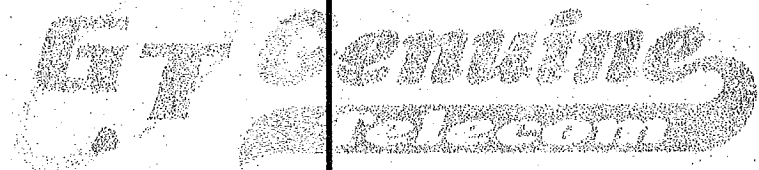
Previous Bill	Payment/Adj	Current Billing	Total Due
\$36.13	\$36.13CR	\$36.13	\$36.13

**BILL AT A GLANCE 03/20/2023**  
RICHLAND COUNTY

BALANCE FROM LAST BILLING		36.13
Payments Received - Thank You	03-03	36.13CR
Previous Balance Due		.00

**SUMMARY BY SERVICE**

Service For:	(608)647-8291	36.13
<b>CURRENT BILLING AMOUNT</b>		<b>36.13</b>
<b>Total Due: Please Pay This Amount</b>		<b>36.13</b>



**MESSAGE CENTER**

BILLING INQUIRIES CALL 608-647-2345

\*\* PAYMENTS RECEIVED AFTER 03-14 ARE NOT POSTED \*\*

WE APPRECIATE THE PROMPT MANNER IN WHICH YOU HAVE PAID YOUR ACCOUNT

DON'T FORGET TO LIKE AND FOLLOW US ON FACEBOOK FOR IMPORTANT ANNOUNCEMENTS AND COMMUNITY EVENTS!

Please return lower portion with your payment...retain upper portion for your records



430 W Union St Suite 3  
P.O. Box 409  
Richland Center, WI 53581

Check for Address Change

Payment Due	Total Due
04/05/2023	\$36.13

03/20/2023 000010

RICHLAND COUNTY  
ACCOUNT NO: 596900 A000NL  
TELEPHONE: (608)647-8291

Enter Amount Paid

269 1 AV 0.471  
RICHLAND COUNTY  
CHILD SUPPORT  
181 W SEMINARY ST RM 213  
RICHLAND CENTER WI 53581-2356

5 269  
C-1

GENUINE TELECOM  
430 W UNION ST STE 3  
PO BOX 409  
RICHLAND CENTER WI 53581-0409



5359300000059690060864782910000036138



430 W Union St Suite 3  
P.O. Box 409  
Richland Center, WI 53581

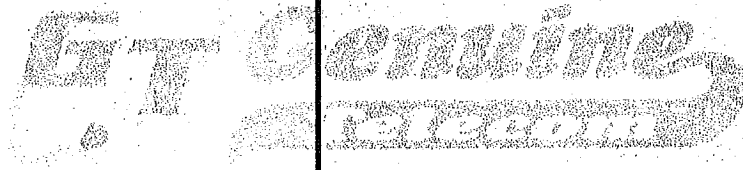
Previous Bill	Payment/Adj	Current Billing	Total Due
\$36.13	\$36.13CR	\$36.13	\$36.13

**BILL AT A GLANCE 04/20/2023**  
RICHLAND COUNTY

BALANCE FROM LAST BILLING		36.13
Payments Received - Thank You	03-24	36.13CR
Previous Balance Due		.00

**SUMMARY BY SERVICE**

Service For:	(608)647-8291	36.13
<b>CURRENT BILLING AMOUNT</b>		<b>36.13</b>
<b>Total Due: Please Pay This Amount</b>		<b>36.13</b>



**MESSAGE CENTER**  
BILLING INQUIRIES CALL 608-647-2345

**\*\* PAYMENTS RECEIVED AFTER 04-13 ARE NOT POSTED \*\***

WE APPRECIATE THE PROMPT MANNER IN WHICH YOU HAVE PAID YOUR ACCOUNT

DON'T FORGET TO LIKE AND FOLLOW US ON FACEBOOK FOR IMPORTANT ANNOUNCEMENTS AND COMMUNITY EVENTS!

RECEIVED

APR 21 2023

By \_\_\_\_\_

Please return lower portion with your payment...retain upper portion for your records



430 W Union St Suite 3  
P.O. Box 409  
Richland Center, WI 53581

Check for Address Change

Payment Due	Total Due
05/05/2023	\$36.13

04/20/2023 000010

RICHLAND COUNTY  
ACCOUNT NO: 596900 A000NL  
TELEPHONE: (608)647-8291

Enter Amount Paid

263 1 AV 0.471  
RICHLAND COUNTY  
CHILD SUPPORT  
181 W SEMINARY ST RM 213  
RICHLAND CENTER WI 53581-2356

5 263  
C-1

**GENUINE TELECOM**  
430 W UNION ST STE 3  
PO BOX 409  
RICHLAND CENTER WI 53581-0409



5359300000059690060864782910000036138

# Rhyme

P.O. Box 338 Portage, WI 53901  
P: 1-800-362-4333

## CONTRACT INVOICE

**Invoice Number:** AR633689  
**Invoice Date:** 4/28/2023  
**Account Number:** PT9518  
**Balance Due:** \$11.73

**Bill To:** Richland County Child Support  
181 W Seminary St Rm 213  
Richland Center, WI 53581  
USA

**Customer:** Richland County Child Support  
181 W Seminary St Rm 213  
Richland Center, WI 53581

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
PT9518	Net 30 days	5/28/2023	\$ 11.73	<b>\$ 11.73</b>
<b>Invoice Remarks</b>				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CN1858-01		\$ 11.73		3/9/2016	3/8/2024
<b>Contract Remarks</b>					

Please visit [www.rhymebiz.com](http://www.rhymebiz.com) to order toner, place service calls & enter your meter readings.

### Summary:

Contract base rate charge for the 4/9/2023 to 5/8/2023 billing period	\$0.00
Contract overage charge for the 3/9/2023 to 4/8/2023 overage period	\$11.73 **
	<b>\$11.73</b>

\*\*See overage details below

### Detail:

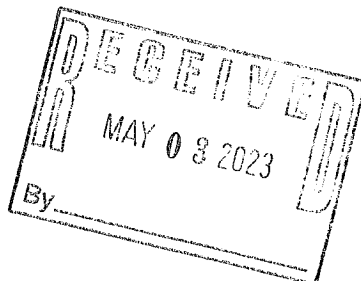
#### Equipment included under this contract

#### Sharp/MXM266N MFP

Number	Serial Number	Base Adj.	Location
30084	65004081	\$0.00	Richland County Child Support 181 W Seminary St Rm 213 Richland Center, WI 53581 Office

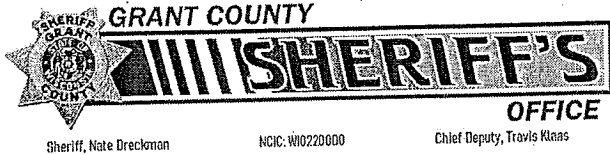
Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B\W	30084 - B\W	97,451	98,224	773	0	773	0.015180	\$11.73 \$11.73

Visit us at [www.rhymebiz.com](http://www.rhymebiz.com)  
Shop at [shop.rhymebiz.com](http://shop.rhymebiz.com)  
Rhyme  
PO Box 338  
Portage WI 53901



Invoice SubTotal	\$11.73
Tax:	\$0.00
Invoice Total	\$11.73
<b>Balance Due:</b>	<b>\$11.73</b>





Sheriff, Nate Dreckman

NGIC: W0220000

Chief Deputy, Travis Klaas

Printed on March 21, 2023

Invoice

Billed To RICHLAND CO CHILD SUPPORT AGENCY  
181 W SEMINARY ST RM 213  
RICHLAND CENTER, WI 53581

Pay upon receipt

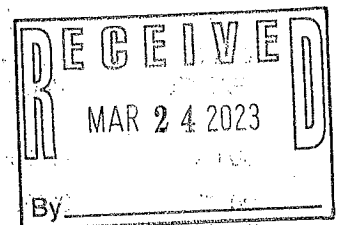
Reference Civil Papers C23-00193; Serve On: [REDACTED]  
Return # 11592  
Invoice # IN202300205  
Invoice Date 3/16/23  
Due Date 4/15/23

Item	Amount Owed	Amount Paid
Civil Process Fee	\$50.00	\$0.00
Mileage Fee	\$91.26	\$0.00
	<b>Total Owed</b>	<b>\$141.26</b>
	<b>Total Paid</b>	<b>\$0.00</b>
	<b>Uncollectible</b>	<b>\$0.00</b>
	<b>Remaining</b>	<b>\$141.26</b>

Comments

Make check payable to:

Grant County Sheriff's Office  
8820 Hwy 35/61/81 PO Box 506  
Lancaster, WI 53813  
Phone: (608) 723-2157  
Fax: (608) 723-2377





# Iowa County Sheriff's Office

109 East Leffler Street • Dodgeville, WI 53533  
Phone: 608-930-9500 • Fax: 608-935-0331  
Crime Stoppers: 608-935-9090



**Michael W. Peterson**  
Sheriff

**Austin L. Durst**  
Chief Deputy

Invoice #IN202300122 - RICHLAND COUNTY  
CHILD SUPPORT AGENCY

Printed on April 6, 2023

**Billed To** RICHLAND COUNTY CHILD SUPPORT AGENCY  
181 W SEMINARY ST, RM 213  
RICHLAND CENTER, WI 53581

### Invoice - Invoice Terms

**Reference** Civil Papers CP2300120; Serve On: [REDACTED]  
**Return #** 5480  
**Invoice #** IN202300122  
**Invoice Date** 4/3/23  
**Due Date** 5/3/23

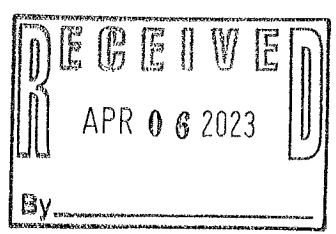
Item	Amount Owed	Amount Paid
Civil Service Fee	\$60.00	\$0.00
Photocopies (4 pages)	\$1.00	\$0.00
Town of Mineral Point - mileage	\$13.50	\$0.00
	<b>Total Owed</b>	<b>\$74.50</b>
	<b>Total Paid</b>	<b>\$0.00</b>
	<b>Uncollectible</b>	<b>\$0.00</b>
	<b>Remaining</b>	<b>\$74.50</b>

### Comments

Our agency now accepts electronic payment and you may visit  
<https://client.pointandpay.net/web/iowacountysheriff> to pay the invoice.  
The user pays the convenience fees.

Remit payable to ICSSO

Iowa County Sheriff's Office  
109 E LEFFLER ST  
DODGEVILLE, WI 53533  
Phone: (608) 930-9500  
Fax: (608) 935-0331





Sheriff, Nate Dreckman

NCIC: WI0220000

Chief Deputy, Travis Klaas

Invoice

Printed on April 5, 2023

Billed To RICHLAND CO CHILD SUPPORT AGENCY  
181 W SEMINARY ST RM 213  
RICHLAND CENTER, WI 53581

Pay upon receipt

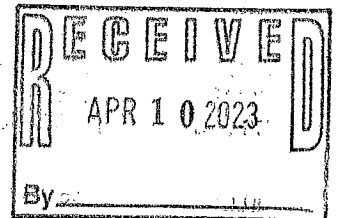
Reference Civil Papers C23-00232; Serve On: [REDACTED]  
Return # 11650  
Invoice # IN202300250  
Invoice Date 4/3/23  
Due Date 5/3/23

Item	Amount Owed	Amount Paid
Civil Process Fee	\$30.00	\$0.00
Mileage Fee	\$26.91	\$0.00
	<b>Total Owed</b>	<b>\$56.91</b>
	<b>Total Paid</b>	<b>\$0.00</b>
	<b>Uncollectible</b>	<b>\$0.00</b>
	<b>Remaining</b>	<b>\$56.91</b>

Comments

Make check payable to:

Grant County Sheriff's Office  
8820 Hwy 35/61/81 PO Box 506  
Lancaster, WI 53813  
Phone: (608) 723-2157  
Fax: (608) 723-2377



Crawford County Sheriffs Dept. - Paper Service

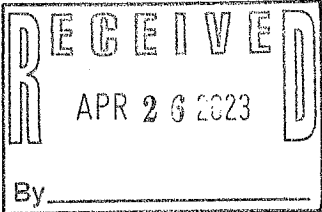
224 N. Beaumont Road  
Prairie du Chien, WI 53821  
608-326-0240

# Invoice

Date	Invoice #
4/25/2023	11475

Bill To

Richland County Child Support  
181 W Seminary St., Rm. 213  
Richland Center WI 53581

Sequence No.	Case No.	Claim No.	
15041	23FA019		
Description		Date of Service	Amount
Paper Served By Deputy Alexander Udelhoven Served [REDACTED]		4/21/2023	60.00
		<b>Total</b>	\$60.00
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$60.00

Please return a copy of the invoice with your payment. Thank you.

Statement of Process Costs

Dane County Sheriff's Office Civil Process  
115 West Doty Street Madison WI 53703  
Main Phone: (608) 284-6824  
Billing Phone: (608) 284-6822

RICHLAND CO CHILD SUPPORT AGENCY  
181 W SEMINARY ST; RM 213  
RICHLAND CENTER, WI 53581

[ Process Number: 23002168  
[ Court Case No.: 5222FA000052  
[ ORDER TO SHOW CAUSE  
[ AFFIDAVIT  
[ ATTACHMENTS  
[ FINANCIAL DISCLOSURE STATEMENT

STATE OF WISCONSIN (Petitioner)

[REDACTED] (Respondent) and Person Served/Attempted  
MADISON, WI 53704

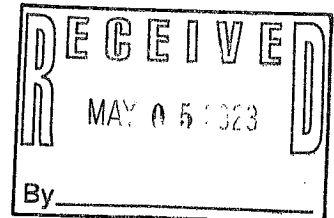
Date	Description	Amount
05/02/23	FEE FOR ATTEMPT ON 4/12	40.00
05/02/23	FEE FOR ATTEMPT ON 5/1	40.00
	FINAL PAYMENT DUE:	80.00

I hereby certify that the payment due is correct. Payment is due to the Dane County Sheriff's Office no later than 60 days from the original billing date. Accounts past due may be subject to a collection agency which may charge additional fees.

Dane County Sheriff's Office  
Civil Process Division

Payment Options:

- Pay by credit/debit card by going to the Payments tab at: [www.danesheriff.com/services/civil-process/make-a-payment](http://www.danesheriff.com/services/civil-process/make-a-payment). Use the pay location code (PLC) of 6557 and the Process Number(s) listed above.
- Pay by check or money order made payable to the Dane County Sheriffs Office and mail to the address above. Please include the Process Number(s) on your check or money order.
- Pay at window/drop-box by check, money order, or cash with exact amount. (Receipt by mail only if requested).



BILL NO.	ACCOUNT	DATE	PURCHASE ORDER NO.	PAGE
76071483	48400050	03/11/23		1

## CASE INVOICE

RICHLAND CO CHILD SUPPORT  
 PO BOX 541 (DB)  
 181 W SEMINARY STREET RM 213  
 RICHLAND CENTER, WI 53581

RICHLAND CO CHILD SUPPORT  
 PO BOX 541  
 181 W SEMINARY CHTSE  
 RICHLAND CENTER, WI 53581-0541

Federal Tax ID:  
 13-375-7370

LAB CASE NO. 1D30082036  
 CLIENT REF 1 8390532  
 CLIENT REF 2 5223AD39

REPORT TO

INVOICE TO

REL	PATIENT NAME	SPECIMEN NO.	TEST *	SPEC **	REPORT DATE	PAYMENT NO.	AMOUNT
M	[REDACTED]	333730023860	A	1	03/10/23		23.00
C	[REDACTED]	333730023870	A	1	03/10/23		23.00
AF	[REDACTED]	333730023880	A	1	03/10/23		23.00

**BALANCE** \$69.00

Please note that in addition to this bill you will receive a monthly statement. When making a payment please attach a copy of this bill and/or place the bill number on remittance.

\*TEST DESCRIPTIONS = A: RBC,HLA,DNA; B: HLA & DNA; C: DNA; D: DNA(DECEASED CASE); E: TWO PARTY; F: DRAW FEE; G: REACTIVATION FEE; H: OTHER  
 I: RE-TEST; NEW CASE \*\*SPECIMEN DESCRIPTIONS = 1:BUCCAL 2:BLOOD 3:OTHER TISSUE

PLEASE REMIT PAYMENTS TO:  
 LABORATORY CORPORATION OF AMERICA, HOLDINGS  
 P.O. BOX 8029  
 BURLINGTON, N.C. 27216-8029

INQUIRIES REGARDING BILLING SHOULD BE MADE TO:  
 P.O. BOX 2200  
 BURLINGTON, N.C. 27216-2200  
 1-800-452-9452

BILL NO.	ACCOUNT	DATE	PURCHASE ORDER NO.	PAGE
76125195	48400050	03/21/23		1

## CASE INVOICE

RICHLAND CO CHILD SUPPORT  
 PO BOX 541 (DB)  
 181 W SEMINARY STREET RM 213  
 RICHLAND CENTER, WI 53581

RICHLAND CO CHILD SUPPORT  
 PO BOX 541  
 181 W SEMINARY CHTSE  
 RICHLAND CENTER, WI 53581-0541

REPORT TO

INVOICE TO

Federal Tax ID:  
 13-375-7370

LAB CASE NO. 1D30084360  
 CLIENT REF 1 8388663  
 CLIENT REF 2 5223AD38

REL	PATIENT NAME	SPECIMEN NO.	TEST *	SPEC **	REPORT DATE	PAYMENT NO.	AMOUNT
M	[REDACTED]	332M30027230	A	1	03/01/23		PREV BILL
C	[REDACTED]	332M30027240	A	1	03/01/23		PREV BILL
AF	[REDACTED]	333F30029830	A	1	03/20/23		23.00

RECEIVED

APR 04 2023

By \_\_\_\_\_

#5255

**BALANCE** \$23.00

Please note that in addition to this bill you will receive a monthly statement. When making a payment please attach a copy of this bill and/or place the bill number on remittance.

\*TEST DESCRIPTIONS = A: RBC,HLA,DNA; B: HLA & DNA; C: DNA; D: DNA(DECEASED CASE); E: TWO PARTY; F: DRAW FEE; G: REACTIVATION FEE; H: OTHER  
 I: RE-TEST; NEW CASE \*\*SPECIMEN DESCRIPTIONS = 1:BUCCAL 2:BLOOD 3:OTHER TISSUE

PLEASE REMIT PAYMENTS TO:  
 LABORATORY CORPORATION OF AMERICA, HOLDINGS  
 P.O. BOX 8029  
 BURLINGTON, N.C. 27216-8029

INQUIRIES REGARDING BILLING SHOULD BE MADE TO:  
 P.O. BOX 2200  
 BURLINGTON, N.C. 27216-2200  
 1-800-452-9452

BILL NO.	ACCOUNT	DATE	PURCHASE ORDER NO.	PAGE
76389996	48400050	04/15/23		1

**CASE INVOICE**

RICHLAND CO CHILD SUPPORT  
PO BOX 541 (DB)  
181 W SEMINARY STREET RM 213  
RICHLAND CENTER, WI 53581

RICHLAND CO CHILD SUPPORT  
PO BOX 541  
181 W SEMINARY CHTSE  
RICHLAND CENTER, WI 53581-0541

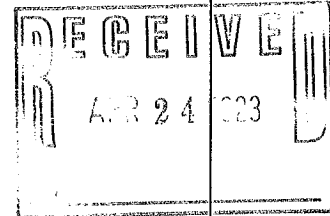
Federal Tax ID:  
13-375-7370

LAB CASE NO. 1D30093231  
CLIENT REF 1 8339734  
CLIENT REF 2 5223AD33

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REL	PATIENT NAME	SPECIMEN NO.	TEST *	SPEC **	REPORT DATE	PAYMENT NO.	AMOUNT
M	[REDACTED]	334730021890	A	1	04/14/23		23.00
C	[REDACTED]	334730021900	A	1	04/14/23		23.00
AF	[REDACTED]	334730021910	A	1	04/14/23		23.00



BALANCE \$69.00

Please note that in addition to this bill you will receive a monthly statement. When making a payment please attach a copy of this bill and/or place the bill number on remittance.

\*TEST DESCRIPTIONS = A: RBC,HLA,DNA; B: HLA & DNA; C: DNA; D: DNA(DECEASED CASE); E: TWO PARTY; F: DRAW FEE; G: REACTIVATION FEE; H: OTHER  
I: RE-TEST; NEW CASE \*\*SPECIMEN DESCRIPTIONS = 1:BUCCAL 2:BLOOD 3:OTHER TISSUE

PLEASE REMIT PAYMENTS TO:  
LABORATORY CORPORATION OF AMERICA, HOLDINGS  
P.O. BOX 8029  
BURLINGTON, N.C. 27216-8029

INQUIRIES REGARDING BILLING SHOULD BE MADE TO:  
P.O. BOX 2200  
BURLINGTON, N.C. 27216-2200  
1-800-452-9452



BILL NO.	ACCOUNT	DATE	PURCHASE ORDER NO.	PAGE
76463741	48400050	04/28/23		1

## CASE INVOICE

REPORT TO

RICHLAND CO CHILD SUPPORT  
 PO BOX 541 (DB)  
 181 W SEMINARY STREET RM 213  
 RICHLAND CENTER, WI 53581

RICHLAND CO CHILD SUPPORT  
 PO BOX 541  
 181 W SEMINARY CHTSE  
 RICHLAND CENTER, WI 53581-0541

INVOICE TO

Federal Tax ID:  
13-375-7370

LAB CASE NO. 1D30097031  
 CLIENT REF 1 8411282  
 CLIENT REF 2 5223AD41

REL	PATIENT NAME	SPECIMEN NO.	TEST *	SPEC **	REPORT DATE	PAYMENT NO.	AMOUNT
M	[REDACTED]	334P30024780	A	1	04/27/23		23.00
C	[REDACTED]	334P30024870	A	1	04/27/23		23.00
AF	[REDACTED]	334I30023580	A	1	04/27/23		23.00

**RECEIVED**  
 MAY 08 2023  
 By \_\_\_\_\_

#5253

BALANCE \$69.00

Please note that in addition to this bill you will receive a monthly statement. When making a payment please attach a copy of this bill and/or place the bill number on remittance.

\*TEST DESCRIPTIONS = A: RBC,HLA,DNA; B: HLA & DNA; C: DNA; D: DNA(DECEASED CASE); E: TWO PARTY; F: DRAW FEE; G: REACTIVATION FEE; H: OTHER  
 I: RE-TEST; NEW CASE \*\*SPECIMEN DESCRIPTIONS = 1:BUCCAL 2:BLOOD 3:OTHER TISSUE

PLEASE REMIT PAYMENTS TO:  
 LABORATORY CORPORATION OF AMERICA, HOLDINGS  
 P.O. BOX 8029  
 BURLINGTON, N.C. 27216-8029

INQUIRIES REGARDING BILLING SHOULD BE MADE TO:  
 P.O. BOX 2200  
 BURLINGTON, N.C. 27216-2200  
 1-800-452-9452



ORIGINAL INVOICE

10000

THANKS FOR YOUR ORDER

Contact Number For:
Account Inquiries: (888) 263-3423
Order Inquiries: (800) 721-6592

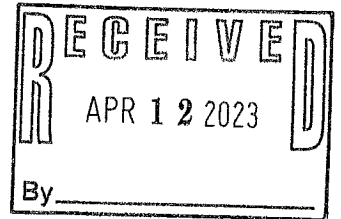
Table with 3 columns: INVOICE NUMBER, AMOUNT DUE, PAGE NUMBER; INVOICE DATE, TERMS, PAYMENT DUE.

Federal ID # 86-2161688

Bill To: ATTN: ACCTS PAYABLE
RICHLAND CTY CLERK
COURTHOUSE
RICHLAND CENTER WI 53581

Ship To: RICHLAND CTY CLERK
181 W SEMINARY ST
RICHLAND CENTER WI 53581-2356

Main invoice table with columns: ACCOUNT NUMBER, ACCOUNT MANAGER, SHIP TO ID, ORDER NUMBER, ORDER DATE, SHIPPED DATE, BILLING ID, PURCHASE ORDER, RELEASE, ORDERED BY, DESKTOP, COST CENTER, CATALOG ITEM # / MANUF CODE, DESCRIPTION / CUSTOMER ITEM #, U/M TAX, QTY ORD, QTY SHIP, QTY B/O, UNIT PRICE, EXTENDED PRICE.



#5319

Summary table with columns: SUB-TOTAL, DISCOUNT, DELIVERY, MISCELLANEOUS, SALES TAX, TOTAL. Includes note: ALL AMOUNTS ARE BASED ON USD CURRENCY.

To return supplies, please repack in original box and insert our packing list, or copy of this invoice. Please note problem so we may issue credit or replacement, whichever you prefer. Please do not ship collect. Please do not return furniture or machines until you call us first for instructions. Shortage or damage must be reported within 5 days after delivery.

▲ DETACH HERE ▲

Table with columns: CUSTOMER NAME, BILLING ID, INVOICE NUMBER, INVOICE DATE, INVOICE AMOUNT, AMOUNT ENCLOSED.

FLO 001926781 3079824040019 00000001728 1 2

PLEASE SEND YOUR CHECK TO: ODP BUSINESS SOLUTIONS LLC
PO BOX 88040
CHICAGO IL 60680-1040

PLEASE RETURN THIS STUB WITH YOUR PAYMENT TO ENSURE PROMPT CREDIT TO YOUR ACCOUNT.

PLEASE DO NOT STAPLE OR FOLD. THANK YOU

# Shopping News

RICHLAND CENTER  
 PO Box 446  
 Dubuque, Iowa 52004-446  
 billing@wcinet.com

1 Billing Period 03/2023		2 Advertiser/Client Name RICHLAND COUNTY CHILD SUPPORT		
23 Total Amount Due 118.10		*Unapplied Amount	3 Terms of Payment Net 25	
21 Current Net Amount Due 118.10		22 30 Days .00	60 Days .00	Over 90 Days .00
4 Page Number 1	5 Billing Date 03/31/23	6 Billed Account Number MELISSA BOMKAMP 608-647-2911		7 Advertiser/Client Number 22589

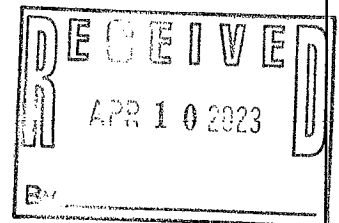
Advertising Invoice

8 Billed Account Name and Address RICHLAND COUNTY CHILD SUPPORT AMY FOREHAND 181 WEST SEMINARY, ROOM #213 RICHLAND CENTER WI 53581		Amount Paid:  Comments:
--	--	-------------------------------

Please Remit to Woodward Community Media  
 PO Box 446 Dubuque, Iowa 52004-446

Please Return Upper Portion With Payment

10 Date	11 Reference	12 13 14 Description-Other Comments/Charges	15 16 SAU Size Billed Units	17 18 Times Run Rate	19 Gross Amount	20 Net Amount
03/24/23	279932	BALANCE FORWARD				167.99
	PCKRC	RICHLAND CTR PAYMENT				-167.99
03/14/23	332703	CK# 28739				
	RCE	CLERICAL ASSISTANT II	3.0X	3.00	1	
		RCSN RCWB		9.00	0.00	118.10



Invoice

## Statement of Account - Aging of Past Due Amounts

Due date: 04/25/23

21 Current Net Amount Due 118.10	22 30 Days 0.00	60 Days 0.00	Over 90 Days 0.00	*Unapplied Amount	23 Total Amount Due 118.10
-------------------------------------	--------------------	-----------------	----------------------	-------------------	-------------------------------

**WOODWARD COMMUNITY MEDIA**  
 (608) 647-2911

\* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE

24 Invoice Number 032322589	25 Advertiser Information Billing Period 03/2023	6 Billed Account Number 22589	7 Advertiser/Client Number 22589	8 Advertiser/Client Name RICHLAND COUNTY CHILD S
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# STATE BAR OF WISCONSIN

Your Practice. Our Purpose.®

P.O. Box 7158 Madison, WI 53707-7158

## INVOICE

Invoice No. 5120503

Invoice Date 3/22/2023

Account No 1041907

**Amount Due** \$83.90

Sold To: Richland County Child Support Agency  
Courthouse  
181 W Seminary St  
Richland Center, WI 53581-2368

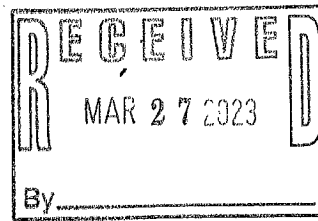
Payment  Check  Mastercard  Visa  Discover  Amex

Card No \_\_\_\_\_ Exp. Date \_\_\_\_\_ CVC \_\_\_\_\_

Signature \_\_\_\_\_

Please return this portion with your payment.  
Make Checks payable to State Bar of Wisconsin.

Account No.	Purchase Order No.	Order Date	Order Number	Terms	Invoice Date	Order Type	
1041907		3/22/2023	1204530.00	30	3/22/2023	BULKAUTOSUPP	
Qty Ordered	Qty Shipped	Back-Ordered	Item Code Description	Unit Price	Extended Price		
1	1	0	AK0428E23 Wis Family Code & Related Statutes 2023  The regular price of Wis Family Code and Related Statutes 2023 (FY23) is \$81.00 Thank you for subscribing to the automatic supplementation service.	\$72.90	\$72.90		
Line Item Total		Shipping / Handling	Restocking / Cancellation Fee	Tax	Subtotal	Amount Received	Amount Due
\$72.90		\$11.00		\$0.00	\$83.90	\$0.00	\$83.90
<b>Sold To:</b> Richland County Child Support Agency Courthouse 181 W Seminary St Richland Center, WI 53581-2368			<b>Ship To:</b> Richland County Child Support Agency Courthouse 181 W Seminary St Richland Center, WI 53581-2368		<b>Invoice No.</b> 5120503		



#5312

State Bar of Wisconsin 5302 Eastpark Blvd. P.O. Box 7158 Madison, WI 53707-7158 1-800-728-7788

30 day return policy on merchandise. No refunds on electronic merchandise. See www.wisbar.org/returns for details.

\*716176\*

VENDOR 31482 BCS

03/15/2023

Check 28721

FUND & ACCOUNT	P.O.#	INVOICE	DESCRIPTION	AMOUNT
10.5540.0000.5334			2023 DIRECTORS' DIALOG	75.00
			TOTAL	75.00

Amy Hoffman

#5334

COUNTY OF RICHLAND • RICHLAND CENTER, WISCONSIN 53581

## INVOICE FOR TRANSCRIPT PREPARATION BY STATE-EMPLOYED COURT REPORTER

► Please type or print information.

County <b>Richland</b>	Case Number <b>12FA22</b>	
Case Caption <div style="background-color: black; height: 20px; width: 100%;"></div>	Type <b>Motion Hearing</b>	Date of Proceeding <b>3/13/2023</b>

Quantity of pages	Description	Rate per page	Amount
	§814.69(1)(a) Originals	\$1.50	\$0.00
	§814.69(1)(a) Duplicates	\$0.50	\$0.00
18	§814.69(1)(b) Originals	\$2.25	\$40.50
18	§814.69(1)(b) Duplicates	\$0.50	\$9.00
	§814.69(1)(bm) Originals	\$3.00	\$0.00
	§814.69(1)(bm) Duplicates	\$0.75	\$0.00
	§814.69(1)(c) Originals		\$0.00
	§814.69(1)(c) Duplicates		\$0.00
Postage paid or charges for electronic copies (CDs, disks)			
Subtotal			\$49.50
Less credit for prepayment, county copying costs or other credit as applicable			\$0.00
<b>Net Total Due</b>			<b>\$49.50</b>

This transcript is for:	
<input type="checkbox"/>	An appeal
<input type="checkbox"/>	SPD/State Agency appellate viewing
<input checked="" type="checkbox"/>	Other
This transcript was requested by:	
<input type="checkbox"/>	Public Defender SPD #
<input type="checkbox"/>	Appointed SPD SPD#
<input type="checkbox"/>	State Agency
<input type="checkbox"/>	District Attorney
<input type="checkbox"/>	Guardian Ad Litem
<input type="checkbox"/>	Private Counsel
<input type="checkbox"/>	Judge
<input type="checkbox"/>	Other:
<input checked="" type="checkbox"/>	Required by statute

I certify that the total amount shown was computed in accordance with §814.69, Wis. Stats., and that I have not previously applied for or received payment for this amount.

Court Reporter Name (Printed) <b>Amber M. Kelley</b>	County <b>Richland</b>	Branch No. <b>1</b>
Court Reporter's Signature (☒ if electronically signed) <i>Amber M. Kelley</i>	Employee ID Number	Date <b>4/23/2023</b>
		Telephone Number <b>608-647-3498</b>

<b>Bill to:</b>	<b>Make check payable to and send to:</b>
Child Support Agency 181 W. Seminary St Richland Center, WI 53581	Amber Kelley 222 N. Iowa St, Dodgeville, WI 53533

**Abt Swayne Law LLC**

210 N. Main Street  
P.O. Box 128  
Westby, WI 54667

**Invoice**

Invoice #: 11886  
Invoice Date: 4/3/2023  
Due Date: 5/3/2023  
Case: Child Support  
P.O. Number:

**Bill To:**

Clinton Langreck  
RC Administrator  
181 W. Seminary St.  
Richland Center, WI 53581

Serviced	Description	Hours/Qty	Rate	Amount
3/9/2023.	MSW: Address Child Support Agency confidentiality issues.	0.2	125.00	25.00

**Total** \$25.00

**Payments/Credits** \$0.00

**Balance Due** \$25.00

Phone #
6086342157

AGENCY	CO Establishment Rate	Paternity Establishment Rate	Current Support Collection Rate	Arrears Collection Rate	FPM Caseload Count	Caseload Group
CLARK	85.66%	95.01%	84.45%	77.76%	1088	Small
COLUMBIA	93.53%	99.70%	83.87%	77.48%	2351	Medium
SAUK	93.52%	100.42%	81.18%	76.23%	3333	Medium
RICHLAND	95.39%	101.92%	80.62%	75.71%	759	Small
LAFAYETTE	89.69%	103.19%	83.23%	75.38%	650	Small
TAYLOR	93.27%	100.36%	82.02%	74.68%	743	Small
FLORENCE	97.53%	100.00%	84.36%	73.42%	162	Small
JEFFERSON	94.89%	101.26%	82.26%	73.41%	3545	Medium
GRANT	93.69%	101.34%	83.26%	73.13%	1791	Medium
GREEN	92.33%	102.56%	81.13%	73.05%	1435	Small
CHIPPEWA	97.53%	101.98%	81.89%	72.96%	2914	Medium
IOWA	91.58%	100.57%	82.77%	72.89%	772	Small
MONROE	93.55%	99.18%	78.45%	72.74%	2746	Medium
DODGE	95.09%	100.21%	80.24%	72.72%	3746	Medium
KEWAUNEE	90.11%	98.47%	84.35%	71.84%	657	Small
WASHBURN	94.48%	99.32%	77.21%	71.58%	815	Small
WAUKESHA	94.27%	97.44%	83.58%	71.41%	9228	Large
BAYFIELD	96.37%	98.96%	81.83%	71.06%	386	Small
FOND DU LAC	87.48%	95.73%	82.32%	70.84%	5153	Large
ADAMS	96.87%	101.85%	79.69%	70.23%	927	Small



JUNEAU	93.28%	100.00%	79.22%	70.22%	1725	Medium
WOOD	92.53%	101.98%	80.12%	70.21%	3601	Medium
DOOR	95.17%	97.32%	86.18%	69.95%	994	Small
RUSK	92.56%	102.88%	80.64%	69.80%	780	Small
BURNETT	96.61%	104.69%	79.79%	69.69%	767	Small
PEPIN BUFFALO	96.36%	104.40%	81.86%	69.05%	247	Small
SAINTE CROIX STOCKBRIDGE- MUNSEE (TRIBE)	93.13%	99.05%	80.94%	68.81%	3011	Medium
BARRON	80.70%	100.00%	39.59%	68.70%	171	Small
BARRON	95.35%	101.90%	76.97%	68.60%	2131	Medium
WASHINGTON	92.52%	97.46%	82.23%	68.57%	4093	Medium
PRICE	88.12%	96.97%	83.09%	68.48%	522	Small
MARATHON	88.63%	99.17%	78.52%	68.32%	5029	Large
WALWORTH	90.63%	97.77%	77.28%	68.18%	3756	Medium
WAUPACA	88.53%	95.33%	80.90%	67.77%	1944	Medium
BUFFALO PEPIN	93.50%	100.54%	81.39%	67.72%	492	Small
LINCOLN	92.85%	100.77%	79.62%	67.48%	1468	Small
MARQUETTE	83.38%	95.83%	77.30%	67.40%	776	Small
WAUSHARA	91.69%	101.14%	77.77%	66.67%	951	Small
ROCK	92.10%	98.63%	71.40%	65.83%	10032	Extra Large
LACROSSE	91.19%	96.50%	74.33%	65.70%	4652	Medium
ONEIDA	92.57%	97.64%	76.54%	65.58%	1790	Medium
PIERCE	86.70%	97.70%	77.19%	65.10%	1301	Small
PORTAGE	90.47%	100.21%	79.92%	64.92%	2675	Medium
KENOSHA	88.46%	95.96%	73.44%	64.73%	11155	Extra Large

CRAWFORD	96.33%	100.69%	74.80%	64.55%	762	Small
OZAUKEE	91.73%	92.84%	78.07%	64.41%	1801	Medium
SHEBOYGAN	88.88%	96.68%	74.89%	64.37%	4867	Medium
TREMPEALEAU	90.32%	101.13%	78.14%	64.24%	1291	Small
DUNN	91.12%	97.75%	77.69%	63.76%	1769	Medium
OUTAGAMIE	89.94%	91.06%	77.01%	63.73%	8124	Large
CALUMET	90.62%	85.22%	81.86%	63.30%	1396	Small
POLK	84.67%	99.83%	77.51%	63.16%	1396	Small
OCONTO	91.64%	92.05%	78.79%	62.90%	1543	Medium
VILAS	84.14%	91.97%	71.77%	62.82%	744	Small
JACKSON	93.27%	97.19%	70.86%	62.73%	1159	Small
VERNON	92.86%	100.00%	78.03%	62.67%	868	Small
HO-CHUNK (TRIBE)	75.75%	82.45%	60.47%	62.37%	400	Small
IRON	89.38%	100.61%	80.26%	61.48%	226	Small
GREEN LAKE	90.41%	96.47%	76.29%	61.33%	845	Small
EAU CLAIRE	93.17%	98.19%	75.26%	61.24%	4860	Medium
FOREST	93.08%	98.73%	79.18%	61.21%	535	Small
MARINETTE	90.92%	95.01%	74.38%	59.22%	2743	Medium
RACINE	84.55%	91.98%	67.61%	58.89%	15835	Extra Large
BROWN	88.92%	96.57%	76.09%	58.82%	13695	Extra Large
STATEWIDE TOTALS	85.22%	91.10%	74.42%	58.68%	338426	Extra Large

MANITOWOC	92.78%	96.09%	73.24%	58.67%	3961	Medium
WINNEBAGO	89.84%	95.13%	72.36%	58.48%	8532	Large
SAWYER	90.24%	97.19%	71.79%	56.35%	656	Small
ASHLAND	93.50%	97.19%	70.74%	54.62%	1231	Small
DANE	90.55%	94.29%	76.60%	54.43%	28641	Extra Large
SHAWANO	87.13%	96.06%	66.37%	53.65%	1841	Medium
LANGLADE	94.29%	97.45%	64.49%	53.47%	1505	Medium
DOUGLAS	88.69%	99.28%	74.21%	52.55%	2680	Medium
MILWAUKEE	74.97%	81.26%	62.59%	48.79%	117824	Largest
TRIBES TOTALS	77.13%	90.66%	53.67%	41.82%	5347	Large
ONEIDA (TRIBE)	92.19%	95.86%	57.47%	41.46%	2382	Medium
RED CLIFF (TRIBE)	62.28%	99.40%	45.23%	40.51%	228	Small
MOLE LAKE- SOKAOGON	91.78%	125.93%	46.96%	40.32%	73	Small
LAC DU FLAMBEAU (TRIBE)	37.43%	65.50%	49.01%	38.86%	1026	Small
WIENOMIINEE (TRIBE)	83.79%	95.64%	44.76%	33.53%	1067	Small

## Monthly Agency Performance | Richland County

Based on KIDS Data As of - 04/30/2023

	Current Month	Last Month	Last Year	End of Fiscal Year	Federal Fiscal Year
	APRIL-2023	MARCH-2023	APRIL-2022	SEPTEMBER-2022	GOAL
<b>CASE LOAD</b>	755	759	745	753	
<b>COURT ORDER</b>	95.50%	95.39%	94.50%	94.02%	80.00%
<b>PATERNITY</b>	102.44%	101.92%	101.41%	108.08%	90.00%
<b>CURRENT SUPPORT</b>	80.94%	80.62%	82.86%	81.44%	80.00%
<b>ARREARS</b>	78.81%	75.71%	81.41%	85.90%	80.00%

### Medical Support

10/31/2022 643 cases with insurance ordered, 281 cases with it provided 43.7%
11/30/2022 642 cases with insurance ordered, 281 cases with it provided 43.77%
12/31/2022 633 cases with insurance ordered, 278 cases with it provided 43.92%
1/31/2023 640 cases with insurance ordered, 282 cases with it provided 44.06%
2/28/2023 647 cases with insurance ordered, 288 cases with it provided 44.51%
3/31/2023 652 cases with insurance ordered, 295 cases with it provided 45.25%
4/30/2023 648 cases with insurance ordered, 299 cases with it provided 46.14%

AGENCY	CO Establishment Rate	Paternity Establishment Rate	Current Support Collection Rate	Arrears Collection Rate	FPM Caseload Count	Caseload Group
COLUMBIA	93.04%	100.42%	84.32%	79.14%	2356	Medium
RICHLAND	95.50%	102.44%	80.94%	78.81%	755	Small
SAUK	94.18%	101.47%	81.26%	78.01%	3316	Medium
LAFAYETTE	91.16%	103.79%	83.38%	77.90%	645	Small
GREEN	91.80%	104.20%	81.20%	77.12%	1439	Small
CLARK	86.14%	95.93%	84.43%	77.01%	1082	Small
JEFFERSON	94.80%	103.19%	82.41%	75.77%	3556	Medium
FLORENCE	96.93%	100.83%	83.78%	75.31%	163	Small
IOWA	91.82%	101.53%	82.63%	75.15%	770	Small
CHIPPEWA	96.91%	102.49%	81.48%	75.02%	2914	Medium
DODGE	94.70%	101.31%	80.04%	74.98%	3756	Medium
WASHBURN	94.11%	99.49%	76.31%	74.94%	815	Small
GRANT	93.63%	101.94%	83.43%	74.69%	1789	Medium
MONROE	93.83%	100.51%	78.33%	73.87%	2738	Medium
TAYLOR	94.26%	100.90%	81.72%	73.81%	732	Small
ADAMS	95.52%	103.55%	79.25%	73.54%	938	Small
PEPIN BUFFALO	95.55%	105.49%	81.49%	73.48%	247	Small
KEWAUNEE	90.12%	99.12%	84.60%	73.46%	648	Small
BURNETT	96.34%	105.50%	79.92%	73.22%	766	Small
FOND DU LAC	87.90%	96.95%	82.06%	72.73%	5126	Large
BAYFIELD	93.97%	101.38%	81.12%	72.61%	398	Small
DOOR	94.47%	97.74%	85.73%	72.37%	994	Small
WAUKESHA	94.29%	98.05%	83.37%	72.03%	9231	Large

WOOD	92.64%	103.08%	79.98%	71.85%	3587	Medium
BUFFALO PEPIN	93.88%	101.91%	81.11%	71.81%	490	Small
RUSK	92.74%	104.50%	80.37%	71.60%	785	Small
SAINT CROIX	92.62%	100.09%	81.07%	71.34%	3022	Medium
JUNEAU	94.01%	100.76%	78.97%	71.26%	1719	Medium
MARATHON	88.82%	100.36%	78.39%	70.71%	5025	Large
BARRON	95.42%	103.23%	76.68%	69.98%	2118	Medium
STOCKBRIDGE- MUNSEE (TRIBE)	80.23%	100.00%	40.97%	69.83%	172	Small
WASHINGTON	92.63%	98.42%	82.03%	69.79%	4096	Medium
LINCOLN	92.74%	102.11%	79.86%	69.46%	1473	Small
WALWORTH	90.57%	99.80%	77.10%	69.42%	3752	Medium
WAUPACA	88.50%	95.92%	80.65%	68.64%	1931	Medium
MARQUETTE	83.59%	97.64%	76.57%	68.45%	774	Small
ROCK	92.17%	99.76%	71.54%	68.33%	10022	Extra Large
PRICE	88.85%	97.27%	82.93%	68.17%	520	Small
ONEIDA	92.37%	98.58%	76.53%	67.38%	1796	Medium
OZAUKEE	90.64%	93.36%	78.05%	67.36%	1806	Medium
LACROSSE	90.98%	97.54%	74.31%	67.06%	4679	Medium
KENOSHA	88.58%	97.01%	73.50%	66.86%	11145	Extra Large
PORTAGE	90.45%	101.16%	79.80%	66.49%	2671	Medium
PIERCE	87.51%	98.96%	77.28%	66.33%	1297	Small
SHEBOYGAN	88.68%	97.73%	74.58%	66.32%	4858	Medium
TREMPEALEAU	89.85%	103.20%	77.94%	66.30%	1300	Small
WAUSHARA	91.31%	103.00%	77.74%	66.25%	944	Small
OUTAGAMIE	89.62%	91.91%	77.17%	66.25%	8112	Large
POLK	84.51%	101.77%	77.55%	65.43%	1414	Small
CRAWFORD	95.93%	101.56%	74.66%	65.17%	762	Small

VERNON	92.69%	101.96%	78.34%	65.13%	876	Small
JACKSON	93.87%	97.87%	71.07%	65.07%	1141	Small
CALUMET	91.52%	86.04%	81.93%	64.98%	1379	Small
OCONTO	92.02%	92.88%	78.62%	64.73%	1529	Medium
VILAS	83.42%	92.39%	71.58%	64.39%	748	Small
DUNN	90.68%	98.91%	77.39%	64.06%	1771	Medium
GREEN LAKE	91.70%	96.93%	76.54%	62.98%	831	Small
IRON	89.69%	103.07%	80.53%	62.90%	223	Small
EAU CLAIRE	92.99%	98.86%	75.11%	62.83%	4849	Medium
MARINETTE	91.36%	96.41%	74.22%	61.84%	2732	Medium
FOREST	93.49%	99.49%	79.95%	61.75%	538	Small
HO-CHUNK (TRIBE)	75.93%	82.71%	60.81%	61.27%	403	Small
RACINE	84.96%	92.90%	67.37%	60.85%	15756	Extra Large
STATEWIDE TOTALS	85.20%	91.93%	74.33%	60.74%	338319	Extra Large
WINNEBAGO	90.07%	95.85%	72.08%	60.60%	8478	Large
BROWN	89.11%	97.62%	75.82%	60.37%	13697	Extra Large
MANITOWOC	93.09%	97.40%	73.30%	60.16%	3968	Medium
SAWYER	90.72%	98.06%	71.18%	58.15%	657	Small
DANE	90.65%	95.09%	76.65%	56.66%	28597	Extra Large
ASHLAND	93.64%	97.61%	70.70%	55.93%	1227	Small
LANGLADE	94.02%	97.98%	63.99%	55.13%	1504	Medium
SHAWANO	88.01%	97.65%	66.42%	54.83%	1818	Medium
DOUGLAS	88.82%	100.10%	73.60%	53.81%	2675	Medium

MILWAUKEE	74.81%	81.78%	62.49%	51.08%	118050	Largest
ONEIDA (TRIBE)	92.83%	96.09%	57.55%	45.57%	2356	Medium
TRIBES TOTALS	77.73%	91.27%	53.80%	44.04%	5338	Large
RED CLIFF (TRIBE)	65.12%	99.40%	46.27%	41.77%	215	Small
MOLE LAKE- SOKAOGON	93.42%	131.48%	45.43%	40.00%	76	Small
LAC DU FLAMBEAU (TRIBE)	38.23%	67.54%	48.93%	39.22%	1041	Small
MEMOVIINEE (TRIBE)	84.56%	96.11%	44.66%	34.95%	1075	Small



## Monthly Agency Performance | Richland County

Based on KIDS Data As of - 03/31/2023

	Current Month	Last Month	Last Year	End of Fiscal Year	Federal Fiscal Year
	MARCH-2023	FEBRUARY-2023	MARCH-2022	SEPTEMBER-2022	GOAL
<b>CASE LOAD</b>	759	752	751	753	
<b>COURT ORDER</b>	95.39%	95.35%	94.14%	94.02%	80.00%
<b>PATERNITY</b>	101.92%	100.00%	100.53%	108.08%	90.00%
<b>CURRENT SUPPORT</b>	80.62%	79.99%	82.66%	81.44%	80.00%
<b>ARREARS</b>	75.71%	70.38%	76.64%	85.90%	80.00%

### Medical Support

10/31/2022 643 cases with insurance ordered, 281 cases with it provided 43.7%

11/30/2022 642 cases with insurance ordered, 281 cases with it provided 43.77%

12/31/2022 633 cases with insurance ordered, 278 cases with it provided 43.92%

1/31/2023 640 cases with insurance ordered, 282 cases with it provided 44.06%

2/28/2023 647 cases with insurance ordered, 288 cases with it provided 44.51%

3/31/2023 652 cases with insurance ordered, 295 cases with it provided 45.25%

Revenue Guideline  
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH MAR 31, 2023

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4200 INTERGOVERNMENTAL GRANTS AND PROJECT						
4254 STATE AID - CHILD SUPPORT	102,364.00	102,364.00	0.00	0.00	102,364.00	0
TOTAL: PROJECT	102,364.00	102,364.00	0.00	0.00	102,364.00	0
TOTAL: INTERGOVERNMENTAL GRANTS AND	102,364.00	102,364.00	0.00	0.00	102,364.00	0
TOTAL: GENERAL FUND	102,364.00	102,364.00	0.00	0.00	102,364.00	0

Revenue Guideline  
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH MAR 31, 2023

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4500 PUBLIC CHARGES FOR SERVICES						
0000 PROJECT						
4566 CHILD SUPPORT-SHERIFFS FEES	500.00	500.00	245.73	414.31	85.69	82 -----
4567 CHILD SUPPORT-GENETIC TESTS	250.00	250.00	92.00	270.00	20.00-	108 -----
4568 CHILD SUPPORT-COURT COSTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	750.00	750.00	337.73	684.31	65.69	91 -----
TOTAL: PUBLIC CHARGES FOR SERVICES	750.00	750.00	337.73	684.31	65.69	91 -----
TOTAL: GENERAL FUND	750.00	750.00	337.73	684.31	65.69	91 -----

Expenditure Guideline  
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH APR 30, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
5540 CHILD SUPPORT						
0000 PROJECT						
5111 SALARIES - REGULAR	124,076.93	0.00	8,577.16	34,308.64	89,768.29	27 --
5112 SALARIES - PART-TIME	0.00	0.00	0.00	0.00	0.00	0
5115 TEMPORARY CASUAL	0.00	0.00	0.00	0.00	0.00	0
5149 RETIREE SK LV/HE INS CONVERS	0.00	0.00	0.00	0.00	0.00	0
5150 SECTION 125 PLAN-CO SHARE	250.00	0.00	9.20	36.80	213.20	14 -
5151 FICA - COUNTY SHARE	9,648.28	0.00	638.43	2,553.72	7,094.56	26 --
5152 RETIREMENT - COUNTY SHARE	8,576.25	0.00	583.26	2,333.04	6,243.21	27 --
5153 DENTAL INSURANCE-CO SHARE	848.34	0.00	70.70	282.80	565.54	33 ---
5154 HEALTH INSURANCE - COUNTY SH	8,861.76	0.00	756.20	3,024.80	5,836.96	34 ---
5155 LIFE INSURANCE - COUNTY SHAR	26.00	0.00	2.52	10.08	15.92	38 ---
5161 HEALTH INS REIMBURSEMENT DED	500.00	0.00	0.00	0.00	500.00	0
5213 ACCOUNTING AND AUDITING SERV	1,400.00	0.00	0.00	275.00	1,125.00	19 -
5216 INTERPRETER FEES	500.00	0.00	0.00	88.00	412.00	17 -
5225 TELEPHONE	700.00	0.00	36.13	145.12	554.88	20 --
5250 VITAL STATISTICS FEES	50.00	0.00	0.00	0.00	50.00	0
5253 GENETIC TESTING	1,000.00	0.00	92.00	161.00	839.00	16 -
5255 PAPER SERVICE	2,000.00	0.00	272.67	1,041.64	958.36	52 -----
5258 CONSULTANTS	0.00	0.00	0.00	0.00	0.00	0
5305 NOTARY FEES	70.00	0.00	0.00	0.00	70.00	0
5311 POSTAGE AND ENVELOPES	1,700.00	0.00	121.08	696.85	1,003.15	40 ----
5312 BOOKS AND FORMS	85.00	0.00	83.90	83.90	1.10	98 -----
5313 COPIES AND DUPLICATION	200.00	0.00	0.00	88.47	111.53	44 ----
5319 OFFICE SUPPLIES	1,040.00	0.00	34.14	227.58	812.42	21 --
5324 DUES & SUBSCRIPTIONS	2,240.00	0.00	0.00	490.06	1,749.94	21 --
5326 ADVERTISING	0.00	0.00	118.10	118.10	118.10	9999 -----!!!!
5334 REGISTRATION	660.00	0.00	0.00	75.00	585.00	11 -
5335 MEALS	515.78	0.00	0.00	0.00	515.78	0
5336 LODGING	850.00	0.00	0.00	0.00	850.00	0
5339 MILEAGE	546.00	0.00	0.00	0.00	546.00	0
5813 COMPUTER MAINT & UPGRADES	500.00	0.00	0.00	0.00	500.00	0
5819 NEW EQUIPMENT	1,300.00	0.00	0.00	0.00	1,300.00	0
5906 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0
5999 BILLS-NO-LINE DETAIL	250.00	0.00	0.00	0.00	250.00	0
TOTAL: PROJECT	168,394.34	0.00	11,395.49	46,040.60	122,353.74	27 --
TOTAL: CHILD SUPPORT	168,394.34	0.00	11,395.49	46,040.60	122,353.74	27 --
TOTAL: GENERAL FUND	168,394.34	0.00	11,395.49	46,040.60	122,353.74	27 --

Expenditure Guideline  
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH MAR 31, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
5540 CHILD SUPPORT						
0000 PROJECT						
5111 SALARIES - REGULAR	124,076.93	0.00	8,577.16	25,731.48	98,345.45	20 --
5112 SALARIES - PART-TIME	0.00	0.00	0.00	0.00	0.00	0
5115 TEMPORARY CASUAL	0.00	0.00	0.00	0.00	0.00	0
5149 RETIREE SK LV/HE INS CONVERS	0.00	0.00	0.00	0.00	0.00	0
5150 SECTION 125 PLAN-CO SHARE	250.00	0.00	9.20	27.60	222.40	11 -
5151 FICA - COUNTY SHARE	9,648.28	0.00	638.43	1,915.29	7,732.99	19 -
5152 RETIREMENT - COUNTY SHARE	8,576.25	0.00	583.26	1,749.78	6,826.47	20 --
5153 DENTAL INSURANCE-CO SHARE	848.34	0.00	70.70	212.10	636.24	25 --
5154 HEALTH INSURANCE - COUNTY SH	8,861.76	0.00	756.20	2,268.60	6,593.16	25 --
5155 LIFE INSURANCE - COUNTY SHAR	26.00	0.00	2.52	7.56	18.44	29 --
5161 HEALTH INS REIMBURSEMENT DED	500.00	0.00	0.00	0.00	500.00	0
5213 ACCOUNTING AND AUDITING SERV	1,400.00	0.00	0.00	275.00	1,125.00	19 -
5216 INTERPRETER FEES	500.00	0.00	0.00	88.00	412.00	17 -
5225 TELEPHONE	700.00	0.00	36.25	108.99	591.01	15 -
5250 VITAL STATISTICS FEES	50.00	0.00	0.00	0.00	50.00	0
5253 GENETIC TESTING	1,000.00	0.00	69.00	69.00	931.00	6
5255 PAPER SERVICE	2,000.00	0.00	242.51	768.97	1,231.03	38 ---
5258 CONSULTANTS	0.00	0.00	0.00	0.00	0.00	0
5305 NOTARY FEES	70.00	0.00	0.00	0.00	70.00	0
5311 POSTAGE AND ENVELOPES	1,700.00	0.00	326.15	575.77	1,124.23	33 ---
5312 BOOKS AND FORMS	85.00	0.00	0.00	0.00	85.00	0
5313 COPIES AND DUPLICATION	200.00	0.00	40.40	88.47	111.53	44 ----
5319 OFFICE SUPPLIES	1,040.00	0.00	0.00	193.44	846.56	18 -
5324 DUES & SUBSCRIPTIONS	2,240.00	0.00	0.00	490.06	1,749.94	21 --
5326 ADVERTISING	0.00	0.00	0.00	0.00	0.00	0
5334 REGISTRATION	660.00	0.00	75.00	75.00	585.00	11 -
5335 MEALS	515.78	0.00	0.00	0.00	515.78	0
5336 LODGING	850.00	0.00	0.00	0.00	850.00	0
5339 MILEAGE	546.00	0.00	0.00	0.00	546.00	0
5813 COMPUTER MAINT & UPGRADES	500.00	0.00	0.00	0.00	500.00	0
5819 NEW EQUIPMENT	1,300.00	0.00	0.00	0.00	1,300.00	0
5906 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0
5999 BILLS-NO-LINE DETAIL	250.00	0.00	0.00	0.00	250.00	0
TOTAL: PROJECT	168,394.34	0.00	11,426.78	34,645.11	133,749.23	20 --
TOTAL: CHILD SUPPORT	168,394.34	0.00	11,426.78	34,645.11	133,749.23	20 --
TOTAL: GENERAL FUND	168,394.34	0.00	11,426.78	34,645.11	133,749.23	20 --

Revenue Guideline  
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH APR 30, 2023

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
4200 INTERGOVERNMENTAL GRANTS AND PROJECT						
4254 STATE AID - CHILD SUPPORT	102,364.00	102,364.00	41,854.80	41,854.80	60,509.20	40 ----
TOTAL: PROJECT	102,364.00	102,364.00	41,854.80	41,854.80	60,509.20	40 ----
TOTAL: INTERGOVERNMENTAL GRANTS AND	102,364.00	102,364.00	41,854.80	41,854.80	60,509.20	40 ----
TOTAL: GENERAL FUND	102,364.00	102,364.00	41,854.80	41,854.80	60,509.20	40 ----

Revenue Guideline  
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH APR 30, 2023

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
10 GENERAL FUND							
4500 PUBLIC CHARGES FOR SERVICES							
0000 PROJECT							
4566 CHILD SUPPORT-SHERIFFS FEES	500.00	500.00	271.37	685.68	185.68-	137	-----!!!
4567 CHILD SUPPORT-GENETIC TESTS	250.00	250.00	84.00	354.00	104.00-	141	-----!!!!
4568 CHILD SUPPORT-COURT COSTS	0.00	0.00	20.00	20.00	20.00-	9999	-----!!!!
TOTAL: PROJECT	750.00	750.00	375.37	1,059.68	309.68-	141	-----!!!!
TOTAL: PUBLIC CHARGES FOR SERVICES	750.00	750.00	375.37	1,059.68	309.68-	141	-----!!!!
TOTAL: GENERAL FUND	750.00	750.00	375.37	1,059.68	309.68-	141	-----!!!!

## AMENDED PURCHASE OF SERVICES CONTRACT for 2023

This Contract, between Grant Child Support Agency (hereinafter referred to as Provider and Grant CSA) and Iowa County Child Support Agency (hereinafter referred to as Iowa CSA) do hereby enter into this contract with the following terms and conditions to-wit:

### 1. SCOPE OF SERVICES

Grant CSA shall provide financial services via the KIDS data system (provider will be physically located in Grant County Courthouse) on Iowa County's child support related cases located and being handled in Iowa County. Grant CSA agrees to cover the cost of any continuing training for the financial worker.

Grant County CSA shall provide court order entry services. Grant CSA will correctly interpret and perform financial adjustments in the KIDS system as a result of Court orders, pin holds, arrearage adjustment balances, balance transfers, etc. Grant County CSA will also process the daily suspense lists for Iowa County CSA, including but not limited to EOS daily reports 705, 708 and 711 relating to suspense items as well as the DPAD report; ARMO report and weekly balance paid report and monthly reports CHLD and PHLD relating to hold reasons; and perform necessary refunds, adjustments, and releases relating to said reports.

Grant County will correspond with Iowa CSA via e-mail, worklists, and/or phone calls to accurately perform the above duties. If there is need for clarification of any item relating to suspense reports or adjustment requests, the Grant County CSA will obtain clarification as needed from Iowa County CSA. Iowa County CSA will provide Court orders or



further clarification to Grant County CSA as required in order to perform said duties.

Grant County CSA will enter notes in KIDS as to adjustments and any other actions taken when performing suspense duties, including date of entry, reason or explanation of duty performed, and worker ID. Grant County CSA will also enter notes in KIDS on every case or participant hold, including reason or explanation for hold, and worker ID.

**2. STAFFING**

Grant CSA shall provide all personnel required to perform the services under this Contract. Such personnel shall be employees of Grant County and shall have no contractual relationship with Iowa CSA.

**3. DATES OF PERFORMANCE**

This Contract is for the period of May 1, 2023 through December 31, 2023.

**4. COMPENSATION**

Grant CSA shall be compensated for its services to Iowa CSA in the amount of \$625.00 per month, due and payable by the 21<sup>st</sup> of each month. Said monthly amount shall be paid by Iowa County to Grant County Child Support Agency.

**5. CONFIDENTIALITY**

Any case and/or participant information shared between the Iowa CSA and Grant CSA is confidential and shall be used exclusively for the performance of the functions described in

this Contract. The agencies will be responsible for safeguarding this information and may disclose it only as necessary in the administration of the IV-D program under Wis. Stat. 49.22. The agencies may not disclose information concerning applicants and recipients of the program. Any person violating this section may be fined pursuant to Wis. Stat. 49.83. Grant CSA will shred any paper requests for suspense or adjustment requests upon completion of performing the necessary function relating to the request.

**6. PROTECTION OF KIDS DATA: PROTECTION AGAINST UNAUTHORIZED ACCESS OR DISCLOSURE**

The agencies agree to comply with the following measures to protect the confidentiality of KIDS information and to protect child support case information against unauthorized access or disclosure:

- a. Only authorized agency employees will be given access to KIDS. Said access shall be limited to the access levels necessary to protect child support case information against unauthorized access or disclosure.
- b. The agencies shall instruct all employees with access to KIDS information about the confidentiality required by state and federal law.
- c. Child support case information and KIDS data shall be used only to the extent necessary to administer child support cases and the child support enforcement program, and shall not be used for any other purposes, and may not be re-released to any other organization or agency.

- d. KIDS information shall be stored in a place physically secure from access by unauthorized persons in conformance with DWD/DWS policy regarding computer security. Said policy is found in DWD Security Manual, Appendices 4, 5 and 6, at <http://workweb.dwd.state.wi.us/dws/manuals/securitymanual.htm>
- e. The agencies shall attest that all personnel with access to KIDS information will adhere to the policies and procedures of DWD and state statutes regarding confidentiality and computer access that are referenced in Appendices 4, 5 and 6 of the DWS Security Manual. This includes, but is not limited to, completing a DWDW-10 and DWSW-11 form for each person who ends employment with the agency who had access to KIDS, and for each person no longer requiring access to KIDS. The child support agency director or designee may periodically review each staff person's access in KIDS to ensure that the level of access is consistent with their job duties.
- f. KIDS information includes information about all case participants, including persons with privacy protection. The agencies will explain the sensitive nature of the privacy protection indicator to all agency personnel with access to case information and will comply with safeguards to protect the privacy of all parties, including individuals protected with a privacy protection indicator. Information about protected individuals may not be published, used, transmitted or otherwise shared, without first removing all information about location, employment or other information identifying the whereabouts of the protected individual.

**7. NON-DISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY**

No eligible customer shall be unlawfully denied services or be subjected to discrimination because of age, race, religion, color, national origin, sex, sexual orientation, location, handicap, physical condition, or developmental disability as defined in s.51.01(5) Wis. Stats.

**8. CONTRACT TERMINATION**

Either Child Support Agency may terminate this Contract with thirty (30) days written notice for any reason, with or without cause. Should funding not be obtained or continued at a level sufficient to allow for payment for services in this Contract, the obligations of each party shall be terminated. In the event of termination, Iowa CSA shall be liable for payment of a pro-rated share of the fee for the month in which the Contract is terminated.

**9. CONTRACT RENEGOTIATION**

This Contract may be renegotiated in the event of changes required by law, regulations, court action, or inability of either party to perform as committed in this Contract.

**10. INDEPENDENT CONTRACTOR**

Nothing contained within this Contract shall constitute or be construed to create a partnership, joint venture, or employee-employer relationship between the two agencies or their successors or assigns. In entering into this Contract and in acting in compliance herewith, Grant CSA is at all

times acting and performing as an independent contractor, duly authorized to perform the acts required of it hereunder.

**11. ASSIGNMENT LIMITATIONS**

This Contract shall be binding upon and inure to the benefit of the parties and their successors and assigns provided, however, that neither party shall assign its obligations hereunder without the prior written consent of the other.

**12. NOTICES**

Notices to either agency provided for in this Contract shall be sufficient if sent by certified or registered mail, postage prepaid, to the respective addresses stated in this Contract or to such other respective addresses as the party may designate to each other in writing.

**13. CONTRACT CONTENT**

This document constitutes the entire Contract of the parties. This Contract supersedes all oral agreements and negotiations and all writings not herein referred to and incorporated. This Contract may be executed in two or more counterparts, each of which shall be deemed as original.

In witness whereof, the parties hereto have executed this Contract.

IOWA COUNTY

GRANT COUNTY

Debra Rosenthal

Carrie Kerstiens

Debra Rosenthal,  
Administrator  
Child Support Agency  
222 N Iowa Street  
Dodgeville, WI 53533

Carrie Kerstiens  
Administrator  
Child Support Agency  
130 West Maple Street  
Lancaster, WI 53813

Date: 4-25-23

Date: 4-29-23

**Richland County  
Position Description**

**Position Title:** Child Support Financial Specialist & Caseworker      **Department:** Child Support Agency

**Reports to:** Child Support Administrator      **Hours Per Week:** 40

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**Purpose of Position**

The purpose of this position is to provide financial and casework (Initiate Paternity & Establishments) services for clients for the Richland County Child Support Agency.

**Essential Duties and Responsibilities**

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Must learn KIDS (Kids Information Data System) for case management duties.
- Must learn CARES (Client Assistance and Re-employment and Economic Support system interface; ECF: Vital Records; Credit Bureau Reporting; DOT, DCF Workweb, Kidstar; CCAP; and Clear.
- Must learn wiKIDS (data information and document formatting system).
- Must learn eWiSACWIS (Wisconsin Statewide Automated Child Welfare Informational System).
- Must learn wiCourts Efiling system & procedures to electronically open cases & efile documents.
- Must be able to interpret & apply complex laws, regulations & rules.
- Must be able to maintain confidentiality as all case information is confidential.
- Must be able to pass test & bonding requirements to become a Notary.
- Initiate new and re-opened cases referred from CARES or by participant application on a daily basis within the mandatory timelines. This includes setting up and preparing cases for establishment and scheduling court hearings.
- Calculate Sheriff's service fees, genetic test costs and birth costs.
- Conduct interviews with unwed mothers in order to pursue paternity establishment. Record findings of interview in KIDS database.
- Conduct interviews with potential fathers to inform them of all steps in the paternity process.
- Conduct locate investigations utilizing automated & manual resources.
- Assist in filling out and filing a Voluntary Paternity Acknowledgement.
- Schedule genetic testing & prepare orders associated with the testing.
- Administer genetic testing in the office.
- Appear in court as part of establishing orders and give testimony when necessary.
- Negotiate establishment & paternity stipulations and draft such agreements.

- Draft and types a variety of legal documents including: genetic test orders, affidavit of mailing, court notices, Motions, Summons & Petitions, service paperwork, general correspondence, and other documents as required.
- Work assigned KIDS worklists and meet required timelines.
- Input information on Non-Title (NIVD) cases and responds to those case-related questions.
- Monitor e-filing/CCAP for all documents that have been e-filed pertaining to child support cases
- Interpret & enter all orders regarding child support or health insurance that have been established or modified into KIDS.
- Mail, fax or email income withholding orders to employees.
  - **“Draft & publish Income Withholding Orders and send to employers by mail, fax or email.**
- Research the daily, weekly and monthly suspense reports provided by the state and take appropriate actions within federal timelines, this includes adjustments & refunds
- Refund money to payers when court ordered obligations have been paid for the month or are paid in full.
- Adjust accounts to reflect amount of prorated child support due when a child emancipates or a case closes mid-month.
- Audit cases to confirm or adjust account balances.
- Research payments and financial questions by participants and employers using the resources provided by the State of Wisconsin.
- Issue National Medical Support Notices to employers and input responses received.
- Perform reception duties including answering telephone and routing calls, greet visitors and responds to routine questions and correspondence.
- Receive and receipt payments.
- Sorts, copies, scans, and distributes a variety of correspondence and mail including faxes
- Provide technical support & back-up support to the Director/Lead Caseworker.
- Maintain communication with State Child Support Agency to clarify policies.
- Maintain knowledge of contemporary child support rules, laws, programs and policies and complete yearly re-certification/training of those programs and policies.
- Adhere to strict confidential guidelines at all times as all information is confidential and complete yearly IRS safeguards training.
- Able to remain professional and courteous at all times while providing high quality service in a timely manner.
- Assist with development of new procedure to meet changing state mandates.
- Attend a minimum of (2) two trainings per year required to maintain knowledge of existing and new State and Federal laws and policies related to child support.
- Attend conferences as assigned.
- **Work independently or as a team member**
- **Work alone in office, unsupervised for either short periods of time or longer periods of time while Director is out for work related conferences/trainings or vacation/sick time.**

#### **Minimum Training and Experience Required to Perform Essential Job Functions**



High School plus one additional year of formal preparation and one to two years of relevant prior experience, or any combination of education and experience that provides equivalent knowledge, skills, and abilities. Proven experience with accounting practices and principals. Working knowledge of Excel, Word and Office is required. Knowledge of legal terminology is preferred. Must be able to type a minimum of 45 words per minute.

### **Special Requirement**

As a post-offer pre-employment condition, a criminal background check conducted by the State Department of Justice (DOJ) including FBI fingerprinting must be successfully completed and passed. Richland County may disqualify an applicant if the position's responsibilities are substantially related to the applicant's criminal history. Wisconsin's Fair Employment Law, s.111.31 – 111.395, Wis. Stats., prohibits discrimination because of an arrest or conviction record. Management reserves the right to make employment contingent upon successful completion of the background check. Cost of the background check and fingerprinting will be covered by Richland County.

### **Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Language Ability and Interpersonal Communications**

- Ability to analyze and categorize data and information in order to determine the relationship of the data with reference to criteria/standards. Ability to compare, count, differentiate, measure and/or sort data and information. Ability to assemble, copy, record and transcribe data. Ability to classify, compute and tabulate data.
- Ability to utilize data and information such as KIDS data system, enforcement manuals, accounting methods and a wide variety of other data and information regarding child support administration.
- Ability to communicate effectively with Clerk of Court and personnel, Social Service staff, Family Court Commissioner, law enforcement personnel, probation and parole, State Bureau of Child Support, Judges, general public; employers.

#### **Mathematical Ability**

- Ability to add and subtract, multiply and divide, and calculate percentages, fractions, and decimals.

#### **Judgment and Situational Reasoning Ability**

- Ability to use functional reasoning development in performing activities within rational systems involving diversified work requiring exercise of judgment.
- Ability to apply situational reasoning ability by exercising judgment, decisiveness and creativity in situations involving the evaluation of information against measurable and judgmental criteria.

#### **Physical Requirements**

- Ability to operate computer keyboard/typewriter, photocopier, fax machine, calculator, telephone.

- Ability to recognize and identify individual characteristics of colors, forms, sounds, tastes, odors, textures, etc associated with objects, materials and ingredients.
- Ability to exert very moderate physical effort in sedentary to light work, involving stooping, kneeling, crouching and crawling. Ability to handle, finger and feel. Ability to lift, carry, push and pull.

**Environmental Adaptability**

- Ability, in regard to violence, noise, vibration, etc, to work under occasionally unsafe conditions.
- Ability to work under and adapt to sometimes stressful situations, including hostile participants and verbal abuse from those participants.

Richland County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Supervisor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**A/R Balances 2022-2023**

Description	Jan 2023	Feb. 2023	Mar-23	Apr-23	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov. 2022	Dec-22
<b>Accounts Receivable</b>												
A/R - Private	210,603.35	234,513.06	113,132.16	89,108.90	265,459.43	280,704.75	283,693.19	242,179.72	227,468.49	219,777.32	228,335.49	195,894.65
A/R - Medicaid	258,753.60	213,925.11	280,691.43	223,870.65	217,980.37	215,547.57	215,473.62	220,636.43	192,332.65	176,076.42	192,292.43	347,903.20
A/R - Medicare Part A	183,508.07	320,103.96	194,159.55	436,935.18	268,909.93	132,069.60	144,688.98	175,582.13	136,694.47	236,902.61	184,646.67	104,013.55
A/R - Medicare Advantage	151,446.77	90,200.23	87,819.82	76,025.95	45,973.17	60,428.10	50,157.62	39,092.17	60,347.90	59,480.95	81,424.37	131,448.74
A/R - Medicare Part B	9,597.27	20,266.90	13,282.56	17,826.06	24,683.82	11,163.77	20,071.11	12,430.28	12,641.98	11,552.77	16,924.13	7,110.63
A/R - Co Insurance Part A	76,397.24	79,405.52	102,441.41	116,053.99	92,980.42	75,583.44	57,222.34	68,186.37	70,194.65	73,199.05	79,693.98	68,107.65
A/R - Co Insurance Part B	3,742.53	6,191.60	7,221.54	5,576.73	6,679.36	5,162.19	5,447.62	5,659.84	7,361.66	6,412.20	4,904.64	3,993.85
A/R - Family Care	376,011.37	365,141.61	132,147.77	94,741.87	153,576.22	150,599.48	173,649.35	160,359.63	152,320.98	128,386.55	124,660.31	356,259.75
A/R - Patient Liability	51,076.32	48,793.76	45,819.37	53,135.56	61,422.70	68,366.67	65,222.35	65,639.83	60,315.87	60,642.32	64,331.14	57,947.86
A/R - Assisted Living	11,085.64	18,769.78	13,753.50	23,992.25	12,950.17	30,706.12	4,489.22	24,860.98	24,491.76	15,340.99	19,756.77	13,605.40
A/R Allowance for Doubtful Accts	(55,370.48)	(55,370.48)	(55,370.48)	(55,370.48)	(65,000.00)	(65,000.00)	(65,000.00)	(65,000.00)	(65,000.00)	(65,000.00)	(65,000.00)	(65,000.00)
	<b>1,276,851.68</b>	<b>1,341,941.05</b>	<b>935,098.63</b>	<b>1,081,896.66</b>	<b>1,085,615.59</b>	<b>965,331.69</b>	<b>955,115.40</b>	<b>949,627.38</b>	<b>879,170.41</b>	<b>922,771.18</b>	<b>931,969.93</b>	<b>1,221,285.28</b>

days revenue in AR

Family Care Retro	48.44	50.91	35.48	41.05	46.98	41.77	41.33	41.10	38.05	39.93	40.33	52.85
Family Care expected:	(244,670.23)	(244,670.23)										
Medicare pymt(rec'd in March)		(191,893.00)										
Lien paid(March 2023)		(104,929.42)										
	<b>1,031,882.10</b>	<b>800,448.40</b>										
	<u>44.65</u>	<u>34.64</u>										
Family Care Retro Expected												<b>937,803.00</b>
												<u>40.58</u>

MCD Retro expected (70,888.00)

Family Care Retro (212,596.00)

SCHEDULE OF VOUCHERS – PINE VALLEY COMMUNITY VILLAGE

RICHLAND COUNTY

DATE: APRIL, 2023

WE HEREBY CERTIFY THAT THE BOARD OF TRUSTEES OF THE COUNTY OF RICHLAND PINE VALLEY COMMUNITY VILLAGE HAVE ALLOWED AND AUDITED THE FOLLOWING CLAIMS. YOU ARE INSTRUCTED TO ISSUE A COUNTY-ORDER CHECK TO EACH PERSON NAMED BELOW THE AMOUNT SET OPPOSITE EACH NAME.

SUMMARY OF CASH RECEIPTS AND EXPENSES

CASH RECEIPTS:	+ 835,757.20
Jrnl Entries: Crthouse	
Telephone/Internet:	- 90.75
HRA/FLEX & Annual Fees	- 338.00
Laptop cord (MIS ordered)	- 24.44
PAYROLL:	- 528,048.74 (Easter Holiday)
VOUCHERS	- 325,810.55
	-----
Cash Variance	- 18,555.28

**Posted Cash Disbursements Journal**

**10010 Cash - Operating**  
Pine Valley Community Village (PV)

Transactions Thru 04/30/2023

<i>Vendor</i>	<i>Date Entered</i>	<i>Check Date</i>	<i>Void Date</i>	<i>GL Month</i>	<i>Check Number</i>	<i>Check Amount</i>	<i>----- Distribution ----- Account</i>	<i>Amount</i>	<i>Invoice ID</i>
<b>985 ALLIANT UTILITIES (WP&amp;L) (ALLI)</b>									
Electricity	4/4/23	4/4/23		4/23	9768	\$11,626.63	20010	\$11,626.63	04042023
<b>1094 WAL-MART (WALM)</b>									
Walmart Purchases	4/4/23	4/4/23		4/23	9769	\$676.67	20010	\$676.67	04042023
<b>2039 FRONTIER COMMUNICATIONS (FRONC)</b>									
Phone for lift station	4/11/23	4/11/23		4/23	9770	\$78.85	20010	\$78.85	04112023
<b>HARRIS, LARRY (HARRL)</b>									
Refund DH	4/11/23	4/11/23		4/23	9771	\$8,505.00	20010	\$8,505.00	04112023
<b>2274 KWIK TRIP, INC. (KWIK)</b>									
Gasoline purchases	4/11/23	4/11/23		4/23	9772	\$236.33	20010	\$236.33	04112023
<b>561 PINE VALLEY EMERGENCY FUND (PINEV)</b>									
Emerg&petty cash reimbrsmnt 2/2-4/10/23	4/11/23	4/11/23		4/23	9773	\$251.38	20010	\$251.38	04112023
<b>1841 CARDMEMBER SERVICES (CARD)</b>									
Credit card purchases	4/20/23	4/20/23		4/23	9827	\$3,394.92	20010	\$3,394.92	04202023
<b>6186 MAXIM HEALTHCARE STAFFING (MAXIH)</b>									
E6379710761, E6826780761	4/20/23	4/20/23		4/23	9828	\$4,559.35	20010	\$4,559.35	04202023
<b>6262 SARA SUARDINI (SUARS)</b>									
Dietary consultant	4/20/23	4/20/23		4/23	9829	\$1,746.50	20010	\$1,746.50	04202023
<b>1575 GENUINE TELECOM (GENU)</b>									
Phone and TV service	4/20/23	4/20/23		4/23	9830	\$1,719.01	20010	\$1,719.01	04202023
<b>9006 KRONOS INCORPORATED (KRON)</b>									
Payroll software support	4/20/23	4/20/23		4/23	9831	\$1,124.78	20010	\$1,124.78	12059624
<b>1387 U.S. CELLULAR (USCEL)</b>									
Cell phone bill	4/20/23	4/20/23		4/23	9832	\$230.47	20010	\$230.47	04202023
<b>650 R.C. MUNICIPAL UTILITIES (RCMU)</b>									
Waste water treatment	4/20/23	4/20/23		4/23	9833	\$1,716.00	20010	\$1,716.00	04202023
<b>455 WE ENERGIES (WI GAS) (WE)</b>									
Gas service	4/20/23	4/20/23		4/23	9834	\$1,006.68	20010	\$1,006.68	04202023
<b>2057 PREMIER MEDICAL STAFFING SERVICES (PREMM)</b>									
2 Weeks Contract RN	4/27/23	4/27/23		4/23	9835	\$4,350.00	20010	\$4,350.00	04272023
<b>6192 GRAPETREE MEDICAL STAFFING (GRAPM)</b>									
3 weeks 3 contracted CNA's	4/27/23	4/27/23		4/23	9836	\$21,316.75	20010	\$21,316.75	04272023
<b>6265 ADVANTIS MEDICAL STAFFING (ADVAM)</b>									
Contract staff wages, 2 wks RN, 1 wk LPN	4/27/23	4/27/23		4/23	9837	\$10,928.00	20010	\$10,928.00	04272023
<b>1411 AGING &amp; DISABILITY RESOURCE CENTER (AGIND)</b>									
Medical transports	5/11/23	4/30/23		4/23	9897	\$864.23	20010	\$864.23	04302023
<b>19 ADDED TOUCH FLORAL (ADDE)</b>									
Funeral flowers	5/11/23	4/30/23		4/23	9898	\$90.00	20010	\$90.00	04302023
<b>2057 PREMIER MEDICAL STAFFING SERVICES (PREMM)</b>									
2 weeks contracted RN	5/11/23	4/30/23		4/23	9899	\$2,362.50	20010	\$2,362.50	04302023
<b>2565 JOHNSON BLOCK &amp; CO CPA'S (JOHNBL)</b>									





**Posted Cash Disbursements Journal**

**10010 Cash - Operating**  
Pine Valley Community Village (PV)

Transactions Thru 04/30/2023

<i>Vendor</i>	<i>Date Entered</i>	<i>Check Date</i>	<i>Void Date</i>	<i>GL Month</i>	<i>Check Number</i>	<i>Check Amount</i>	<i>----- Distribution ----- Account</i>	<i>Amount</i>	<i>Invoice ID</i>
Copier service/fax expansion kit	5/11/23	4/30/23		4/23	9939	\$1,473.54	20010	\$1,473.54	04302023
<b>669 RICHLAND OBSERVER (OBSE)</b>									
Richland Observer advertising	5/11/23	4/30/23		4/23	9940	\$188.40	20010	\$188.40	04302023
<b>222 RICHLAND HOSPITAL, INC. (HOSP)</b>									
Diagnostic charges	5/11/23	4/30/23		4/23	9941	\$1,676.00	20010	\$1,676.00	04302023
<b>648 SHOPPING NEWS (SHOP)</b>									
Shopping news ads	5/11/23	4/30/23		4/23	9942	\$1,410.52	20010	\$1,410.52	04302023
<b>2212 SPECIALIZED MEDICAL SERVICES (SMS)</b>									
Billing consultant	5/11/23	4/30/23		4/23	9943	\$37.50	20010	\$37.50	BB P101 0423
<b>4598 TOWN &amp; COUNTRY SANITATION, INC. (TOWN)</b>									
Trash removal	5/11/23	4/30/23		4/23	9944	\$1,052.54	20010	\$1,052.54	04302023
<b>4362 TRANE U.S. INC. (TRAN)</b>									
Heat pump repair/control for DOSA unit	5/11/23	4/30/23		4/23	9945	\$4,557.00	20010	\$4,557.00	04302023
<b>6079 TRI-STATE MULCH (TRISM)</b>									
Landscaping rock	5/11/23	4/30/23		4/23	9946	\$1,530.00	20010	\$1,530.00	46610
<b>902 WALSH'S ACE HARDWARE (WALS)</b>									
Maintenance supplies and copy paper	5/11/23	4/30/23		4/23	9947	\$759.69	20010	\$759.69	04302023
<b>4341 WI DEPT OF JUSTICE (WIJUST)</b>									
Background checks	5/11/23	4/30/23		4/23	9948	\$10.00	20010	\$10.00	04302023
<b>2223 WI DEPT. OF HEALTH &amp; FAMILY SERVICES (WIDHFS)</b>									
Bed tax	5/11/23	4/30/23		4/23	9949	\$13,600.00	20010	\$13,600.00	04302023
						<u>\$325,810.55</u>		<u>\$325,810.55</u>	

<i>Total Manual Checks</i>	\$0.00
<i>Total Voided Checks</i>	\$0.00
<i>Total Computer Checks</i>	\$325,810.55



15-A

# PINE VALLEY COMMUNITY VILLAGE

## FINANCIAL STATEMENTS

APRIL 2023

DISTRIBUTION:

RICHARD MCKEE  
MARTY BREWER  
DON SEEP  
STEVE WILLIAMSON  
KEN RYNES  
BARB VOYCE  
PAT RIPPCHEN  
TOM RISLOW

AVERAGE CENSUS	63
MEDICARE/MED ADVANTAGE	25
CBRF	14

**Balance Sheet**  
*as of 4/30/23*  
Pine Valley Community Village (PV)

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GLBalShtLandscape

<i>Account</i>	<i>Description</i>	<i>Amount</i>
<b>10000</b>	<b>Assets</b>	
<b>10003</b>	<b>Current Assets</b>	
<b>10050</b>	<b>Patient Trust Funds</b>	
10060	Patient Trust Fund - Checking	11,908.11
10065	Patient Trust Fund-Cash	500.00
		<b>12,408.11</b>
<b>10090</b>	<b>Accounts Receivable</b>	
10100	A/R - Private	89,108.90
10200	A/R - Medicaid	223,870.65
10300	A/R - Medicare Part A	436,935.18
10350	A/R - Medicare Advantage	76,025.95
10400	A/R - Medicare Part B	17,826.06
10500	A/R - Co Insurance Part A	116,053.99
10600	A/R - Co Insurance Part B	5,576.73
10650	A/R - Family Care	94,741.87
10850	A/R - Patient Liability	53,135.56
10860	A/R - Assisted Living	23,992.25
12000	A/R Allowance for Doubtful Accts	(55,370.48)
		<b>1,081,896.66</b>
<b>14000</b>	<b>Inventory</b>	
14100	Supplies - Medical	39,413.71
14200	Supplies - Dietary	14,928.66
14300	Supplies - Housekeeping	2,895.68
14350	Supplies - Laundry	763.59
14400	Supplies - Maintenance	1,648.19
14550	Supplies - Office	1,754.78
		<b>61,404.61</b>
<b>15000</b>	<b>Prepaid Expenses</b>	
15100	Prepaid - Expenses	6,000.00
15200	Prepaid - Insurance	91,231.59
		<b>97,231.59</b>
	<b>Total Current Assets</b>	<b>1,252,940.97</b>
<b>10005</b>	<b>Cash</b>	
10010	Cash - Operating (\$3,940,737.75- \$489,075 loan interest pymts = \$3,451,662.75)	3,451,662.75
10015	Cash - Petty	825.00

**Balance Sheet**  
as of 4/30/23

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GLBalShtLandscape

Pine Valley Community Village (PV)

<i>Account</i>	<i>Description</i>	<i>Amount</i>
10040	Cash-Designated Fund-Capital Impr	1,025,269.55
	<b>Total Cash</b>	<b>4,477,757.30</b>
<b>16000</b>	<b>Fixed Assets</b>	
16010	Land	7,904.18
16020	Land Improvements	269,545.05
16100	Buildings	11,911,041.65
16110	Building Improvements	4,760,647.81
16130	Fixed Equipment	391,661.06
16140	Movable Equipment	1,566,584.10
16150	Transportation Equipment	60,939.98
16160	Minor Equipment	69,331.41
16161	CBRF Land Improvements	55,687.34
16162	CBRF Buildings	2,960,204.16
16163	CBRF Building Improvements	1,018,083.03
16164	CBRF Fixed Equipment	17,423.76
16165	CBRF Moveable Equipment	189,057.25
16170	Accum.Dep. - Land Improvements	(94,750.88)
16500	Accum.Dep. - Building	(2,199,090.85)
16550	Accum.Dep. - Building Improvements	(3,228,477.19)
16650	Accum.Dep. - Fixed Equipment	(138,268.80)
16700	Accum.Dep. - Movable Equipment	(1,131,624.25)
16750	Accum.Dep. - Transportation Equip.	(20,921.14)
16800	Accum.Dep. - Minor Equipment	(69,331.41)
16810	Accum.Dep.-CBRF Land Improv	(17,564.53)
16815	Accum.Dep.-CBRF Building	(545,049.11)
16820	Accum.Dep.-CBRF Building Improv	(660,252.26)
16825	Accum.Dep.-CBRF Fixed Equipment	(11,934.28)
16830	Accum.Dep.-CBRF Moveable Equipment	(129,091.23)
16850	Construction in Progress	6,253.83
	<b>Total Fixed Assets</b>	<b>15,037,988.68</b>
<b>18000</b>	<b>Other Assets</b>	
18001	Net Pension Asset	1,903,820.00
18004	DOR-Projected vs Actual Experience	3,703,609.00
19005	LRLIF DOR-Changes of Actuarial Assump	190,363.00
	<b>Total Other Assets</b>	<b>5,797,792.00</b>
	<b>Total Assets</b>	<b>\$27,355,553.95</b>

**Balance Sheet**  
*as of 4/30/23*  
Pine Valley Community Village (PV)

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GLBalShtLandscape

<i>Account</i>	<i>Description</i>	<i>Amount</i>	
<b>20000</b>	<b>Liabilities and Equity</b>		
19001	Net OPEB Liability-Life Ins.	549,257.00	
<b>20005</b>	<b>Current Liabilities</b>		
20010	Accounts Payable	28,498.42	
20200	Accrued Payroll	117,404.70	
20210	Accrued Vacation Pay	255,039.71	
20220	Accrued Sick Pay	257,185.70	
20230	Accrued Other Expense	1,316.00	
20240	Accrued Interest	168,440.00	
21510	Resident Refunds/adjustments	(5,816.44)	
21540	Resident Trust - Checking	11,908.11	
21545	Resident Trust - Cash	500.00	
	<b>Total Current Liabilities</b>		<b>834,476.20</b>
<b>25000</b>	<b>Long Term Liabilities</b>		
25011	Long Term Debt-2015 GO Bond - 10 mil	8,495,000.00	
25013	Long Term Debt-2016 GO Bond - 10 mil	7,530,000.00	
	<b>Total Long Term Liabilities</b>		<b>16,025,000.00</b>
<b>26000</b>	<b>Other Liability</b>		
25200	Premium on Bonds	272,918.55	
26003	DIR-Projected & Actual Invest Earnings	4,482,719.00	
	<b>Total Other Liability</b>		<b>4,755,637.55</b>
27003	LRLIF DIR-Proj vs Act Invest Earnings	71,817.00	
<b>30000</b>	<b>Equity</b>		
30010	Contribution Capital-Richland County	23,443,045.21	
30100	Contribution Capital-By Grants	76,254.01	
30800	Retained Earnings(deficit)	(18,231,866.49)	
30900	Current Earnings	(168,066.53)	
	<b>Total Equity</b>		<b>5,119,366.20</b>
	<b>Total Liabilities and Equity</b>		<b>\$27,355,553.95</b>

**Statement of Operations**  
Pine Valley Community Village (PV)  
4/1/23 to 4/30/23

Month Actual	Month Budget	Month Diff	PPD Actual	PPD Budget	Account	Days	YTD Actual	YTD Budget	YTD Diff	PPD Actual	PPD Budget
2,309	2,573	264 *	77	86	<b>40000 Revenue</b>		9,488	10,283	795 *	79	86
481,462	172,800	308,662	672.43	576.00	40005 Medicare Part A		1,091,970	691,200	400,770	610.38	576.00
70,197	61,486	8,711	165.56	160.54	45005 CBRF - Private Pay		291,504	245,944	45,560	166.86	161.49
	7,560	7,560 *		126.00	47005 CBRF - Family Care			30,240	30,240 *		126.00
94,656	132,500	37,844 *	375.62	276.04	48005 Family Care		454,175	530,000	75,825 *	343.81	276.04
41,459	61,130	19,671 *	391.12	339.61	50005 Private SNF		326,564	244,522	82,042	330.20	339.61
260,412	322,995	62,583 *	335.58	276.06	51005 Medicaid SNF		1,124,627	1,291,980	167,353 *	328.74	276.06
16,818		16,818	480.51		55005 Medicare Advantage		139,333		139,333	630.47	
7,058	19,700	12,642 *			58005 Medicare Part B		42,799	78,800	36,001 *		
558	2,000	1,442 *	0.24	0.78	59001 Other Revenue		14,642	7,900	6,742	1.54	0.77
<b>972,620</b>	<b>780,171</b>	<b>192,449</b>	<b>421.23</b>	<b>303.21</b>	<b>Total Revenue</b>		<b>3,485,614</b>	<b>3,120,586</b>	<b>365,029</b>	<b>367.37</b>	<b>303.47</b>
					<b>60000 OPERATING EXPENSE</b>						
12,992	13,640	648	5.63	5.30	61000 Activities		52,542	58,116	5,574	5.54	5.65
10,833	10,824	9 *	4.69	4.21	62000 Social Services		54,254	57,032	2,778	5.72	5.55
319,183	294,270	24,913 *	169.78	138.15	63000 Nursing		1,214,280	1,255,275	40,995	156.96	147.33
16,407	21,600	5,193	7.11	8.39	64000 Medical Supplies		67,141	86,400	19,259	7.08	8.40
77,002	44,297	32,705 *	33.35	17.22	65000 Other Purchased Services		223,813	177,218	46,595 *	23.59	17.23
18,191	10,670	7,521 *	7.88	4.15	66000 Pharmacy		46,860	42,676	4,184 *	4.94	4.15
1,200	1,425	225	0.52	0.55	66500 Physician Care		5,220	5,700	480	0.55	0.55
9,221	6,624	2,597 *	3.99	2.57	67000 Nursing Administration		32,166	29,708	2,458 *	3.39	2.89
56,540	57,697	1,157	24.49	22.42	69000 Dietary		222,186	242,065	19,878	23.42	23.54
9,045	8,950	95 *	3.92	3.48	70000 Laundry		37,585	35,800	1,785 *	3.96	3.48
20,541	19,526	1,015 *	8.90	7.59	71000 Housekeeping		80,034	84,211	4,177	8.44	8.19
23,830	18,685	5,145 *	10.32	7.26	72000 Plant & Maintenance		80,811	85,797	4,986	8.52	8.34
13,762	13,196	566 *	5.96	5.13	72500 Utilities		56,692	52,784	3,908 *	5.98	5.13
1,716	2,000	284	0.74	0.78	72865 Sewer Plant		7,631	8,000	369	0.80	0.78
24,492	15,462	9,030 *	10.61	6.01	72900 Accounting		64,390	59,841	4,549 *	6.79	5.82
4,450	4,036	414 *	1.93	1.57	73000 Medical Records		19,006	19,650	644	2.00	1.91
32,764	31,746	1,018 *	77.27	82.89	73100 Assisted Living		132,643	140,767	8,124	75.93	92.43
45,510	39,583	5,927 *	19.71	15.38	73200 General & Administration		166,167	169,200	3,033	17.51	16.45
151,205	161,321	10,116	65.48	62.70	73270 Employee Benefits		612,120	673,732	61,612	64.52	65.52
10,870	17,431	6,561	4.71	6.77	73400 Insurance		94,441	69,724	24,717 *	9.95	6.78
93,640	93,632	8 *	40.55	36.39	73440 Depreciation		374,560	374,530	30 *	39.48	36.42
200	325	125	0.09	0.13	80000 Physical Therapy Supplies		1,085	1,300	215	0.11	0.13
1,056	470	586 *	0.46	0.18	81000 Occupational Therapy Supplies		2,992	1,880	1,112 *	0.32	0.18
28	50	22	0.01	0.02	82000 Speech Therapy Supplies		28	200	172	0.00	0.02
<b>954,679</b>	<b>887,460</b>	<b>67,219 *</b>	<b>413.46</b>	<b>344.91</b>	<b>Total OPERATING EXPENSE</b>		<b>3,648,648</b>	<b>3,731,606</b>	<b>82,957</b>	<b>384.55</b>	<b>362.89</b>
<b>17,942</b>	<b>(107,289)</b>	<b>125,230</b>	<b>7.77</b>	<b>(41.70)</b>	<b>Total Income / Loss From Operations</b>		<b>(163,034)</b>	<b>(611,020)</b>	<b>447,986</b>	<b>(17.18)</b>	<b>(59.42)</b>
					add back in depreciation		374,560	374,530			
					<b>NET</b>		<b>211,526</b>	<b>(236,490)</b>			

Jan to December 2023 Cash Flow

	Net		
	Cash Receipts	Expenses	Cash
			Explanation
Jan	\$ 838,662	\$ 856,466	-\$17,805 2 holidays; sick payout (300,000 tx. from debt service to general fund)
Feb	\$ 719,507	\$ 729,954	-\$10,447 Medicare pymts totaling \$191,893 not rec'd until March;
Mar	\$ 1,264,944	\$ 979,769	\$285,176 \$191,893 delayed Medicare pymt rec'd; 3 payrolls; FC retro rec'd;\$106,400 rec'd liens
Apr	\$ 835,757	\$ 854,312	-\$18,555 Easter holiday
May			\$0
June			\$0
Jul			\$0
Aug			\$0
Sept			\$0
Oct			\$0
Nov			\$0
Dec			\$0
	\$ 3,658,870	\$3,420,501	\$ 238,369

Jan to December 2022 Cash Flow

	Net		
	Cash Receipts	Expenses	Cash
			Explanation
Jan	\$ 691,532	\$ 725,527	-\$33,995 sick payout; 2 holidays
Feb	\$ 598,393	\$ 744,213	-\$145,820 includes \$56,661 Worker's comp refund; Medicare pymt \$155,131 deposited in March
Mar	\$ 851,995	\$ 698,087	\$153,908 includes \$155,131 Medicare payment typically rec'd in February
Apr	\$ 794,807	\$ 914,431	-\$119,624 3 payrolls and Easter Holiday
May	\$ 623,209	\$ 718,783	-\$95,575 Medicare pymt \$176,654.18 won't come in until June d/t Memorial Holiday
June	\$ 1,235,100	\$ 737,418	\$497,682 Medicare pymt \$176,654.18 from May rec'd; SP Payment \$374,450 rec'd; holiday payroll
Jul	\$ 776,867	\$1,236,253	-\$459,386 July 4th holiday; \$200,00 tx to Capital Fund; \$300,000 tx. to Debt Service Fund
Aug	\$ 758,036	\$ 715,325	\$42,710
Sept	\$ 765,696	\$ 939,005	-\$173,309 3 Paydates and Labor Day Holiday
Oct	\$ 752,821	\$ 723,407	\$29,414
Nov	\$ 748,552	\$ 768,102	-\$19,550 Closed FOGO CD; \$56,019.93 to Capital Fund for Shelter
Dec	\$ 1,283,069	\$ 857,564	\$425,505 SP Pymt \$196,500; Medicaid Retro \$271,068.16; Thanksgiving Hol
	\$ 9,880,075	\$9,778,115	\$ 101,960 December expenses include pymt of \$ 139,745.03 to WI Co. Mutual Ins. (worker's comp)

December expense include concrete for Shelter- Foundation to reimburse with Grant

End of Month Data 2023

Month:	Apr-23	SNF														Medicare & Med Adv	
		SNF Average	CBRF Budget	CBRF Ave Censu	SNF Admissions	CBRF Admission	SNF Discharges	CBRF Discharge	SNF Deaths	CBRF Death	SNF D/C Home	CBRF D/C home	SNF D/C Other	CBRF D/C other	SNF Average Census	Medicare & Med Adv budget days	
JAN	71	65	14.75	14	9	0	4	1	2	1	3	0	1	1	15	10	
FEB	71	64	14.75	15	11	3	8	0	3	0	6	0	2	0	13	10	
MAR	71	65	14.75	15	11	0	6	2	1	0	5	1	1	1	14	10	
APRIL	71	63	14.75	14	1	1	3	0	2	0	3	0	0	0	25	10	
MAY	71		14.75													10	
JUNE	71		14.75													10	
JULY	71		14.75													10	
AUG	71		14.75													10	
SEPT	71		14.75													10	
OCT	71		14.75													10	
NOV	71		14.75													10	
DEC	71		14.75													10	
<b>Total</b>		<b>257</b>		<b>58</b>	<b>32</b>	<b>4</b>	<b>21</b>	<b>3</b>	<b>8</b>	<b>1</b>	<b>17</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>67</b>		
<b>2023 Month Avg</b>		<b>64.0</b>		<b>14.5</b>	<b>8.0</b>	<b>1.0</b>	<b>5.3</b>	<b>0.8</b>	<b>2.0</b>	<b>0.3</b>	<b>4.3</b>	<b>0.3</b>	<b>1.0</b>	<b>0.5</b>	<b>16.8</b>		
2022 Total		<b>804</b>		<b>184</b>	<b>99</b>	<b>5</b>	<b>76</b>	<b>2</b>	<b>26</b>	<b>3</b>	<b>65</b>	<b>1</b>	<b>11</b>	<b>1</b>	<b>135</b>		
2022 Month Avg		<b>67</b>		<b>15.3</b>	<b>8.3</b>	<b>0.4</b>	<b>6.3</b>	<b>0.2</b>	<b>2.2</b>	<b>0.3</b>	<b>5.4</b>	<b>0.1</b>	<b>0.9</b>	<b>0.1</b>	<b>11.3</b>		

NOTE: CBRF Budget includes 12.75 Private Pay and 2 FC Pay

# 2023 Pine Valley Community Village Census

Month	Beginning	End	High	Low	Average	CBRF Avg
January	62	66	67	61	65	14
February	66	64	68	63	64	15
March	64	68	68	63	65	15
April	68	63	68	60	63	14
May						
June						
July						
August						
September						
October						
November						
December						