

Pine Valley & Child Support Standing Committee – Meeting Minutes

Held at Pine Valley Community Village, in the administrative conference room

September 18, 2023 – 6:00pm

Attendance: Board members present included Don Seep, Barb Voyce, Pat Rippchen and Richard McKee. Board members absent included Steve Williamson, Ken Rynes and Marty Brewer. Staff present included Tom Rislow – Administrator, and Therese Deckert – administrator assistant.

Call to order: The meeting was called to order at 6:00pm by the chair, Richard McKee.

Motion made by Barb Voyce and seconded by Pat Rippchen, to **approve the agenda, less the Child Support agenda items, and verify the posting.** Motion passed.

Motion made by Pat Rippchen and seconded by Barb Voyce to **approve the minutes** of the PV/CS August 21, 2023 meeting. Motion passed.

PV Accounts Receivable Trend report. Therese reviewed the trend report which showed days in accounts receivable for August was 26.71; in July it was 30.60. The August number reflects an old private pay account on which the county had a lien was paid in full.

PV Consideration of vouchers.

Therese highlighted **cash receipts** for August of \$938,019.13 (which she said included a lien paid in full of \$64,621). She covered expense entries from the courthouse. She said payroll expenses amounted to \$531,228.63, and vouchers were \$230,967.52. The cash variance for the month totaled a positive \$174,673.23.

From the **Cash Disbursements Journals for August**, Therese said agency staffing charges for August totaled \$53,609. Therese then highlighted check #10160 for the credit card for \$1,454.22 which included several miscellaneous items; check #10196 to Elim Preferred Services for \$10,931.96 (Therese reminded the board, that Pine Valley's new Medical Supply vendor is Elim); check #10215 to McKesson

for \$3,228.68 which is mainly for employee flu vaccines; check #10225 to Shopping News for \$3,397.90 reflects the additional employment advertising we did; including the advertising required through our Foreign Recruiter; check #10223 to Water Tower Clean & Coat for \$2,800 for divers cleaning & inspecting the reservoir. Motion made by Pat Rippchen and seconded by Barb Voyce to approve the vouchers as presented. Motion passed.

PV Census. Tom reviewed the census report for August, highlighting the SNF census average of 63/day and the CBRF census average of 14/day.

PV Financials. Therese highlighted from the balance sheet, the current operating cash balance of \$3,669,252.27, which she said amounts to over four months of operating expenses.

From the **PV operations statements for August**, Therese highlighted the total revenues of \$825,836 (which reflect July 1 increases to Medicaid and Family Care rates) and expenses of \$790,161, leaving a bottom line for the month at a net gain of \$35,675. Year to date through August, the facility has performed \$482,821 better than budget.

PV Cash Flow Report. Therese shared the cash flow report, showing comparisons of cash flow since January of 2022 on a month by month basis.

PV Status of Audit of PV's use of Federal Stimulus Funds – still waiting final determination.

PV Tom stated the ad for his position was posted last Friday by Candace. There was discussion about the interview process.

PV Administrator's report; Tom shared that approval of details of the '24 budget are still a work in progress but that he has been in touch with Candace; Tom shared that the Solar Array has been fully operating since 9/16/23; he said except for the stone work on the 4 corner posts that the front shelter will be completed within the next couple of weeks; he gave an update on staffing; he also commented on the possibility of paving the alley in 2024 instead of waiting until 2025.

Motion to adjourn made by Barb Voyce and seconded by Don Seep; motion passed.

Next meeting will be on Monday, October 16, 2023, at 6pm.