



# Richland County

Land & Zoning Standing Committee

July 26, 2023

## NOTICE OF MEETING

### Agenda

Please be advised that the Richland County Land & Zoning Standing Committee will convene at 3:00 p.m., Monday, August 7, 2023 in the County Board Room, 181 W. Seminary Street.

<https://administrator.co.richland.wi.us/minutes/land-zoning/>

#### Agenda:

1. Call to order
2. Proof of notification
3. Agenda approval
4. Approval of June 26 and July 18, 2023 minutes
5. \*Zoning petitions
  - a. Skiba petition
  - b. Wilbrandt/Adelman petition
  - c. Detweiler petition
  - d. Aspenson petition
  - e. Ottesen petition
6. Open RFP's received for GIS Contract Work
7. Discussion and possible action of fee change for municipal application for fire numbers for public spaces
8. Assistant Zoning Administrator/Sanitarian Position
9. Office System tech position
10. Data Extraction from Catalis and daiDa
11. \*Cost-share contracts
  - a. Hilby
  - b. Schweitzer
12. Short Term Rentals
13. Dark Skies
14. Manure Storage Ordinance
15. 2024 Budget
  - a. Land Conservation
  - b. Zoning
16. Public Comment
17. Future agenda items
18. Adjournment

\*Meeting materials for items marked with an asterisk may be found the above site.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Land and Zoning

CC: Committee Members, Richland Observer, WRCO, Courthouse Bulletin Board, County Clerk, County Administrator, Greg Cerven, Michael Windle



# Richland County

Land & Zoning Standing Committee

**Richland County  
Land & Zoning Standing Committee  
Meeting Minutes  
July 18, 2023**

The June 18, 2023, Land & Zoning Standing Committee meeting was called to order 6:45 p.m. by Chair Melissa Luck at the Phoenix Center. Present were Julie Fleming, Melissa Luck, Linda Gentes, Steve Carrow and David Turk. Also present were Mike Bindl and Cathy Cooper

David Turk moved to approve the amended agenda and proof of notification. Seconded by Linda Gentes. Motion carried.

#4 GIS Contract Work RFP review and discussion- A couple of changes in times will need to be done. Julie Fleming moved to approve the Request for Proposal with the changes. Seconded by Linda Gentes. Motion carried.

#5 Adjournment –Julie Fleming moved to adjourn. Seconded made by Steve Carrow. Motion carried. Meeting adjourned at 6:50 p.m.

Respectfully submitted,

**Cathy Cooper**

Cathy Cooper  
Secretary pro temp  
Land & Zoning Secretary

**Richland County  
Land & Zoning Standing Committee  
Meeting Minutes  
June 26, 2023**

The June 5, 2023, Land & Zoning Standing Committee meeting was called to order 3:00 p.m. by Chair Melissa Luck in the County Board Room of the Richland County Courthouse. Present were Julie Fleming, Melissa Luck, Linda Gentes and Steve Carrow. Also present were Karen Judd, Floren and Marge Goetsch, Wayne Morse, Cheryl Dull, Jon Hochkammer, Mike Bindl, Julie Lins and Kent Marshall.

Linda Gentes moved to approve the amended agenda and proof of notification. Seconded by Steve Carrow. Motion carried.

Chair Melissa Luck asked for any corrections or amendments to the June 5, 2023 minutes. Motion made by Julie Fleming to approve the minutes. Seconded by Linda Gentes. Motion carried.

**#5 Zoning Petitions-**

- a. Ottesen petition- Ottesen's were not present. Rezoning 3.0 acres of land in Dayton Township from Ag/Forestry to commercial. Neighbors Floren and Marge Goetsch have concerns about parking of equipment blocking the line of site and affecting the resale value of surrounding parcels. Melissa Luck stated that aesthetics cannot be regulated. Julie Fleming stated that the parcel is currently be used as parking storage. No action was taken on this agenda item.
- b. Ladika/Judd Petition- Karen Judd was present. Rezoning 2 parcels in the town of Westford from Ag/Forestry to Ag/Residential. It has not been approved by Westford Town Board at this time. Steve Carrow moved to rezone the 2 parcels from Ag/Forestry to Ag/Residential pending approval by the Westford Town Board. Seconded by Julie Fleming. Motion carried

#12 Fee change for municipal application for fire numbers for public spaces. Wayne Morse was presented representing the Town of Bloom. Bloom Township is asking that Richland County supply address signs for the cemeteries free or at reduced cost. The county currently charges \$100 for the initial address point and sign. Bloom would like the signs in case of injury, etc. at the cemeteries. Mr. Morse stated that Vernon County marked all of the cemeteries at the time 911 signs were installed. Linda Gentes asked how many would be needed to mark all of the cemeteries in the county. Mike Bindl asked if all of the parks should be included too. Jon Hochkammer will contact the towns association to ask about cemeteries and parks in the townships that need 911 numbers.

#6 Request for quote for GIS contract work –Cheryl Dull discussed the proposal. One of the question is on storage, cloud based or server based. Another question I having the addressing completed to the NENA standard. This may have to be a separate bid. Cheryl dull will have the contract ready and the committee will meet before the County Board meeting at 6:30 p.m.

#8 Assistant Zoning Administrator/Sanitarian position- Mike Bindl was asked if anyone else had applied for the job. Mike said no. He sent an email to each of the previous applicants to see if any had gotten their POWTS certification. He has received no replies.

#8 Land Conservation Department secretary/Zoning office Technician- Mike Bindl, and Cheryl Dull presented the final position description Office System Technician which includes the paygrade assigned by Carlson/Dettman. Steve Carrow moved to send this to Finance and Personnel. Seconded by Julie Fleming. Motion carried.

#9 Short-term rental ordinance- The committee went through the ordinance line by line to see what they wanted to keep. No vote was taken.

#10 Shaw/Maudlin cost-share contract- Steve Carrow moved to approve the Shaw/Maudlin cost-share contract. Seconded by Julie Fleming. Motion carried.

#11 WRCO 2025 Ortho Photos- Mike Bindl presented the Wisconsin Regional Orthoimagery Consortium proposal for the 2025 flight. Ayers and Associates will be completing the work. It would be \$106,020.00 for 3-inch resolution and \$44,000 for 6-inch resolution. Richland Electric Cooperative will pay for part and the rest will be through the Land Information Grant. The higher resolution will make it easier to see features on the photos. Julie Fleming moved to approve the WRCO proposal for 3-inch resolution. Seconded by Steve Carrow. Motion carried.

#13 Resolution to Support Modernizing and Improving the Wisconsin Farmland Preservation Program- Melissa Luck presented the resolution drafted by Clark County. Discussion followed. The committee will have this on a future agenda to have more time for discussion

#14- Resolution supporting the state to provide \$18.7 million in stable funding for Land Conservation staff- Melissa stated that Chapter 92 of state statutes says that the state will provide funding for the first 3 positions at 100%, 70% and 50%. This has never happened. Melissa stated that it may be too late as the vote was to happen soon. If the current state budget goes through, there may be cuts to Land Conservation staff funding. Steve Carrow moved to approve Clark County's resolution for staff funding. Seconded by Julie Fleming. Motion carried.

#15 Public Comment- None

#16 Future agenda items- None

#17 Adjournment -Linda Gentes moved to adjourn until July 18, 2023 at 6:30. Seconded made by Julie Fleming. Motion carried. Meeting adjourned at 6:00 p.m.

Respectfully submitted,

**Cathy Cooper**

Cathy Cooper

Secretary pro temp

Land & Zoning Secretary

Customer # 11113

Petition # RZ2023-018

COUNTY OF RICHLAND ZONING COMMITTEE
NOTICE OF PETITION

Original Owner: Andrze Skiba

(I) (We) First Name(s) Andrze J Last Name Skiba Phone Owner

Address 12635 S. Navajo Ct W City Palos Heights State IL Zip 60463

First Name(s) Last Name Phone

Address City State WI Zip

hereby petition the Richland County Zoning Committee for a:

Rezone from Agriculture/Forestry Rezone to Agriculture/Residential

CUP to permit Short term rental

SUP to permit

Other

Authorized by Section(s) of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows: Parcel # 52020 1622-2000

Qtr NW Qtr NW Section 16 Town 9N Range 1E Township ORN9 # of acres 18.76

Lot Block Subdivision # of Acres Approved 0.00

Present Use Residential

Present Improvements Residence/garage

Proposed Use make residence into short term rental

Legal Description existing deed

Petition Filed 6/19/2023 Petitioner Notified Rezone Decision Ordinance #

Catagory CUP with R Town Notified CUP Decision CB Date

Fee Amount \$800.00 Township Approval CUP Expires CB Decision

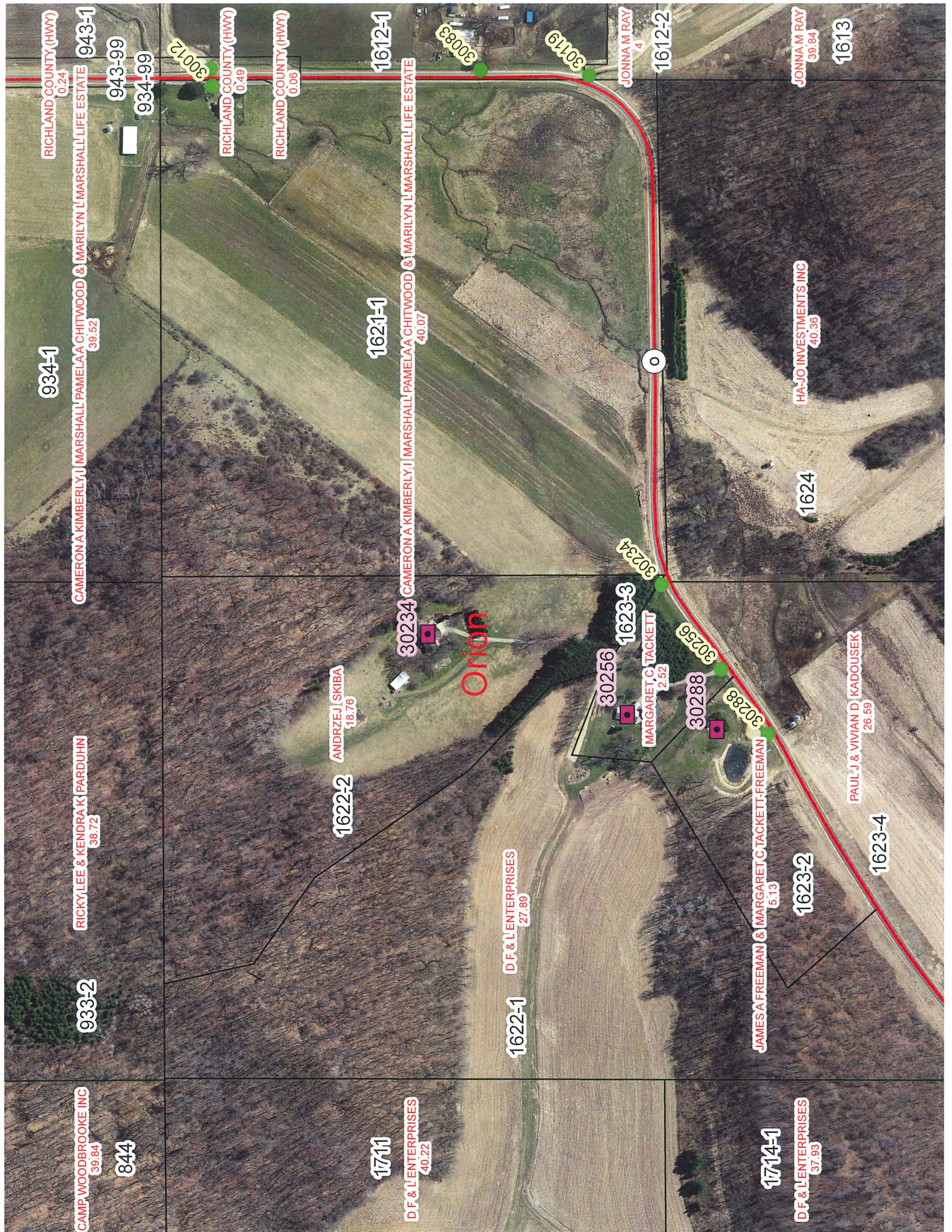
Meeting Date 8/7/2023 Decision Date SUP Decision Amendment #

Comments

(Signed) Appellant(s) or Agent(s)

Handwritten signature of Andrze Skiba

County Clerk Approval



RICHLAND COUNTY (HWY)  
0.24

934-1

CAMERON A KIMBERLY J | MARSHALL PAMELA A CHITWOOD & MARILYN L MARSHALL LIFE ESTATE  
39.52

RICKY LEE & KENDRA K PARDUHN  
38.72

933-2

CAMP WOODBROOKE INC  
39.84

844

943-99

934-99

30072

RICHLAND COUNTY (HWY)  
0.49

RICHLAND COUNTY (HWY)  
0.06

1622-2

ANDRZEJ J SKIBA  
18.76

1711

D F & L ENTERPRISES  
40.22

1621-1

30234 CAMERON A KIMBERLY J | MARSHALL PAMELA A CHITWOOD & MARILYN L MARSHALL LIFE ESTATE  
40.07

30083

1622-1

D F & L ENTERPRISES  
27.89

Orion

30256

MARGARET C TACKETT  
2.52

1623-3

30234

30288

30288

30288

30288

JAMES A FREEMAN & MARGARET C TACKETT-FREEMAN  
5.13

1714-1

D F & L ENTERPRISES  
37.93

1612-2

JONNA M RAY  
4

JONNA M RAY  
39.84

1613

HA-JO INVESTMENTS INC  
40.36

1624

1623-2

PAUL J & VIVIAN D KADOUSEK  
26.59

1623-4

0

Customer # 3693

Petition # RZ2023-019

COUNTY OF RICHLAND ZONING COMMITTEE
NOTICE OF PETITION

Original Owner: Susan & Brian Wilbrandt

(I) (We) First Name(s) Susan & Brian Last Name Wilbrandt Phone (608) 983-2656 Owner

Address 30918 County Hwy V City Cazenovia State WI Zip 53924

First Name(s) David Last Name Adelman Phone (608) 415-0654 Buyer

Address 307 Church St City Cazenovia State WI Zip 53924-

hereby petition the Richland County Zoning Committee for a:

Rezone from Agriculture/Forestry Rezone to Agriculture/Residential

CUP to permit

SUP to permit

Other

Authorized by Section(s) of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows: Parcel # 52030 0444-0000

Qtr SE Qtr SE Section 4 Town 12N Range 2E Township WFD # of acres 5.61

Lot Block Subdivision # of Acres Approved 0.00

Present Use Ag

Present Improvements shed

Proposed Use split off for residential home

Legal Description description attached

Petition Filed 6/16/2023 Petitioner Notified Rezone Decision Ordinance #

Category Rezoning Town Notified CUP Decision CB Date

Fee Amount \$500.00 Township Approval CUP Expires CB Decision

Meeting Date 8/7/2023 Decision Date SUP Decision Amendment #

Comments Application applied for by Driftless/Ted Greenheck

County Clerk Approval

(Signed) Appellant(s) or Agent(s)



Customer #

Petition #

# COUNTY OF RICHLAND ZONING COMMITTEE NOTICE OF PETITION

(I) (We) First Name(s) David Last Name Adelman Phone (608) 415-0654 Buyer  
 Address 307 Church ST. City Cazenovia State WI Zip 53924

First Name(s) Brian & Sue Last Name Wilbrandt Phone 608 983-2656 OWNER  
 Address 30918 County Hwy V City Cazenovia State WI Zip 53924

hereby petition the Richland County Zoning Committee for a:

- Rezone from** Agricultural/Forestry **Rezone to** Industrial Ag-RESIDENTIAL
- CUP to permit** \_\_\_\_\_
- SUP to permit** \_\_\_\_\_
- Other** \_\_\_\_\_

Authorized by Section(s) \_\_\_\_\_ of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows: Parcel # 030-0444-0000


Qtr SW 1/4 Qtr SE 1/4 Section 4 Town 12N Range 2E Township WFD # of acres 5.61  
 Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_ # of Acres Approved \_\_\_\_\_

Present Use Ag  
 Present Improvements Old Shed  
 Proposed Use Residential Home  
 Legal Description See attached

Petition Filed <u>06 16 23</u>	Petitioner Notified _____	Rezone Decision _____	Ordinance # _____
Category <u>Rezoning</u>	Town Notified _____	CUP Decision _____	CB Date _____
Fee Amount <u>\$500.00</u>	<input checked="" type="checkbox"/> <b>Township Approval</b>	CUP Expires _____	CB Decision _____
Meeting Date <u>08/07/23</u>	Decision Date _____	SUP Decision _____	Amendment # _____

Comments In cludes part of parcel 030 0441 -

County Clerk Approval

(Signed) Appellant(s) or Agent(s)   
Ted Greenheck, Agent  
Driftless Area Group

**CERTIFIED SURVEY MAP No.**  
 PART OF THE NORTHEAST QUARTER OF THE  
 SOUTHEAST QUARTER AND PART OF THE  
 SOUTHEAST QUARTER OF THE SOUTHEAST  
 QUARTER OF SECTION 4, TOWN 12 NORTH,  
 RANGE 2 EAST, TOWN OF WESTFORD,  
 RICHLAND COUNTY, WISCONSIN.

DATE: JUNE 14, 2023  
DWG NO: 1685-1CSM.DWG  
SURVEYED FOR:

DAVID ADELMAN  
 307 CHURCH STREET  
 CAZENOVIA, WI 53924  
 THE SUSAN & BRIAN  
 WILBRANDT LIVING TRUST  
 3091B COUNTY HIGHWAY V  
 CAZENOVIA, WI 53924

SURVEY BY:  
 TODD T. RUMMLER P.L.S.-2443  
 AGENT OF DRIFTLESS  
 AREA SURVEYING, LLC  
 27128 US HWY 14  
 RICHLAND CENTER, WI 53581

**DRAFT**

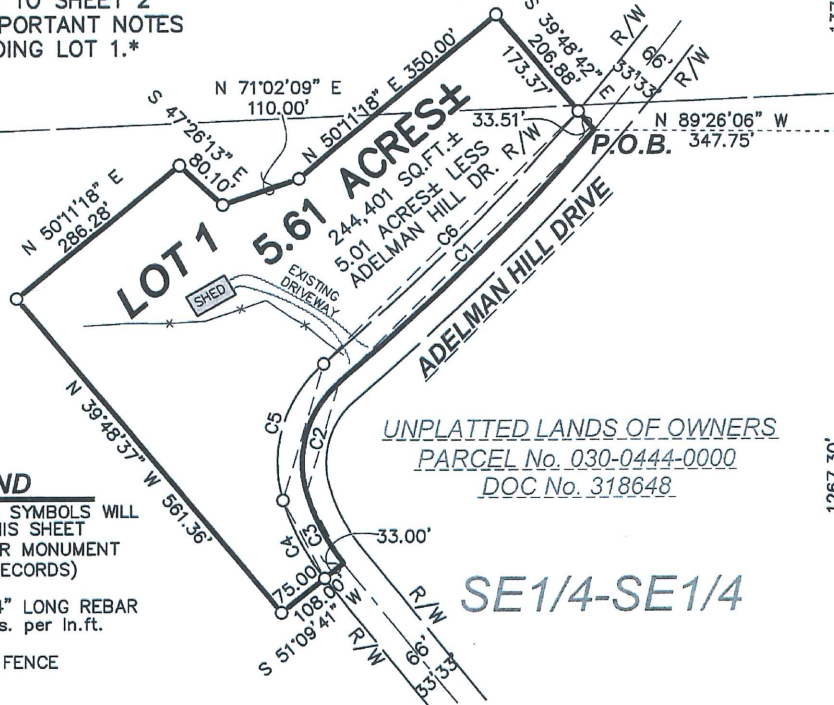
**NE1/4-SE1/4**

UNPLATTED LANDS OF OWNERS  
PARCEL No. 030-0441-0000  
DOC No. 318648

E1/4 COR. SEC. 4, T12N, R2E.  
 6"Ø RICHLAND COUNTY  
 CAST IRON MONUMENT FD.  
 REFERENCE TIES FD. AND  
 VERIFIED.

\*REFER TO SHEET 2  
 FOR IMPORTANT NOTES  
 REGARDING LOT 1.\*

BEARINGS ARE REFERENCED TO  
 THE EAST LINE OF THE SOUTHEAST  
 QUARTER OF SECTION 4, T12N,  
 R2E, WHICH BEARS N 00°33'54" E  
 ACCORDING TO THE RICHLAND  
 COUNTY COORDINATE SYSTEM.  
 NAD 83 DATUM, 2011 ADJ.



**LEGEND**

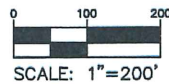
- THESE STANDARD SYMBOLS WILL  
 BE FOUND ON THIS SHEET
- SECTION CORNER MONUMENT  
 (SEE COUNTY RECORDS)
  - SET 3/4"Ø x 24" LONG REBAR  
 wt.=1.502 lbs. per ln.ft.
  - \*— WIRE FENCE

**CURVE DATA TABLE**

CURVE	CEN. ANGLE	RADIUS	ARC LEN.	CH. LEN.	CHD. BRG.	TAN. BRG. IN	TAN. BRG. OUT
C1	09°34'17"	2934.00'	490.13'	489.56'	S 45°00'52.5" W	S 40°13'44" W	S 49°48'01" W
C2	66°23'04"	144.00'	166.84'	157.67'	S 16°36'29" W	S 49°48'01" W	S 16°35'03" E
C3	22°15'16"	282.00'	109.53'	108.85'	S 27°42'41" E	S 16°35'03" E	S 38°50'19" E
C4	22°15'16"	315.00'	122.35'	121.58'	N 27°42'41" W	N 38°50'19" W	N 16°35'03" W
C5	66°23'04"	177.00'	205.08'	193.80'	N 16°36'29" E	N 16°35'03" W	N 49°48'01" E
C6	09°41'09"	2901.00'	490.41'	489.83'	N 44°57'26.5" E	N 49°48'01" E	N 40°06'52" E

27128 US Hwy 14  
 Richland Center, WI 53581  
 Phone: 608-647-9050  
 Fax: 608-647-9080  
 Visit: www.driftlessareareal.com

COMPLETE REAL ESTATE BROKERAGE  
 INSURANCE & LAND SURVEYING FIRM



SHEET 1 OF 3

SE COR. SEC. 4, T12N, R2E.  
 4"Ø HARRISON STANDARD  
 CAST IRON MONUMENT FD.  
 REFERENCE TIES FD. AND  
 VERIFIED.

JUN 16 2023

## **CERTIFIED SURVEY MAP No.**

PART OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER AND PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 4, TOWN 12 NORTH, RANGE 2 EAST, TOWN OF WESTFORD, RICHLAND COUNTY, WISCONSIN.

### **\*IMPORTANT NOTES REGARDING LOT 1\***

- 1.) NUMEROUS UTILITY STRUCTURES SUCH AS POLES, PEDESTALS, OVERHEAD AND UNDERGROUND CABLES, GUY ANCHORS, WARNING SIGNS, ETC. MAY EXIST WITHIN, OR IN PROXIMITY TO, THE LOT ON THIS CSM. THESE UTILITY STRUCTURES MAY INDICATE THE PRESENCE OF ASSOCIATED RECORDED AND/OR PRESCRIPTIVE EASEMENTS BOTH BENEFITING AND ENCUMBERING THE PROPERTY.
- 2.) THE RIGHT-OF-WAY WIDTH OF ADELMAN HILL DRIVE IS PRESUMED TO BE 66' WIDE AS PER WIS. STATS. 82.31(2) AND EXISTS BY EASEMENT. THE LOCATIONS OF THE CENTERLINE AND RIGHT-OF-WAY LIMITS OF ADELMAN HILL DRIVE WERE DETERMINED FROM THE PHYSICAL LOCATION OF THE EXISTING ASPHALT PAVEMENT.
- 3.) THE FIELD WORK FOR THIS CSM WAS COMPLETED ON JUNE \_\_, 2023.
- 4.) LOT 1 HAS AN EXISTING DRIVEWAY THAT PROVIDES ACCESS FROM LOT 1 TO THE PUBLIC TOWN ROAD KNOWN AS ADELMAN HILL DRIVE. THE SURVEYOR HAS NOT COMPLETED ANY RESEARCH WITH REGARD TO IF THIS DRIVEWAY HAS A VALID DRIVEWAY PERMIT ISSUED BY THE TOWN OF WESTFORD. IT IS THE LANDOWNERS' RESPONSIBILITY TO OBTAIN ANY PERMITS THAT MAY BE REQUIRED.

### **SURVEYOR'S CERTIFICATE**

I, TODD T. RUMMLER, PROFESSIONAL WISCONSIN LAND SURVEYOR - 2443, DO HEREBY CERTIFY: THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 236.34 OF THE WISCONSIN STATUTES, CHAPTER A-E 7 OF THE WISCONSIN ADMINISTRATIVE CODE AND THE RICHLAND COUNTY LAND DIVISION ORDINANCE, AND AT THE DIRECTION OF DAVID ADELMAN; I HAVE SURVEYED, AND MAPPED THIS CERTIFIED SURVEY MAP, THAT SUCH PLAT CORRECTLY REPRESENTS ALL OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF MADE, TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT THIS LAND IS PART OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER AND PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 4, TOWN 12 NORTH, RANGE 2 EAST, TOWN OF WESTFORD, RICHLAND COUNTY, WISCONSIN, BEING MORE FULLY DESCRIBED AS FOLLOWS:

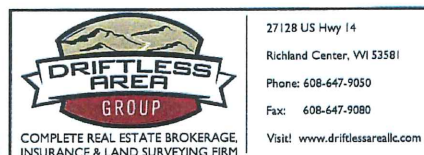
COMMENCING AT THE SOUTHEAST CORNER OF SECTION 4, T12N, R2E; THENCE N 00°33'54" E ON THE EAST LINE OF THE SOUTHEAST QUARTER, 1267.30'; THENCE N 89°26'06" W, 347.75' TO A POINT ON THE CENTERLINE OF ADELMAN HILL DRIVE AND THE POINT OF BEGINNING; THENCE SOUTHWESTERLY ON THE CENTERLINE OF ADELMAN HILL DRIVE, 490.13' ON THE ARC OF A 2934.00' RADIUS CURVE TO THE RIGHT, MAKING A CENTRAL ANGLE OF 09°34'17" AND A LONG CHORD OF 489.56' THAT BEARS S 45°00'52.5" W; THENCE SOUTHWESTERLY ON SAID CENTERLINE, 166.84' ON ARC OF A 144.00' RADIUS CURVE TO THE LEFT, MAKING A CENTRAL ANGLE OF 66°23'04" AND A LONG CHORD OF 157.67' THAT BEARS S 16°36'29" W; THENCE SOUTHEASTERLY ON SAID CENTERLINE, 109.53' ON THE ARC OF A 282.00' RADIUS CURVE TO THE LEFT, MAKING A CENTRAL ANGLE OF 22°15'16" AND A LONG CHORD OF 108.85' THAT BEARS S 27°42'41" E TO THE LAST POINT ON SAID CENTERLINE; THENCE S 51°09'41" W, 108.00'; THENCE N 39°48'37" W, 561.36'; THENCE N 50°11'18" E, 286.28'; THENCE S 47°26'13" E, 80.10'; THENCE N 71°02'09" E, 110.00'; THENCE N 50°11'18" E, 350.00'; THENCE S 39°48'42" E, 206.88' TO THE POINT OF BEGINNING.

PARCEL CONTAINS 5.61 ACRES (244,401 SQ.FT.), MORE OR LESS. AND IS SUBJECT TO ANY AND ALL EASEMENTS AND RIGHTS-OF-WAY OF RECORD AND/OR USAGE.

DATED: JUNE 14, 2023

# **DRAFT**

TODD T. RUMMLER  
PROFESSIONAL LAND SURVEYOR - 2443



**CERTIFIED SURVEY MAP No.**

PART OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER AND PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 4, TOWN 12 NORTH, RANGE 2 EAST, TOWN OF WESTFORD, RICHLAND COUNTY, WISCONSIN.

OWNER'S CERTIFICATE

AS THE OWNER OF LOT 1, THE SUSAN AND BRIAN WILBRANDT LIVING TRUST DOES HEREBY CERTIFY THAT IT HAS CAUSED LOT 1 HEREON DESCRIBED TO BE SURVEYED, DIVIDED, MAPPED, AND MONUMENTED AS REPRESENTED ON THIS CERTIFIED SURVEY MAP.

_____	_____	_____	_____
SUSAN WILBRANDT – TRUSTEE	DATE	BRIAN WILBRANDT – TRUSTEE	DATE
THE SUSAN AND BRIAN WILBRANDT LIVING TRUST – LANDOWNER			

RICHLAND COUNTY APPROVAL

RESOLVED, THAT THIS CERTIFIED SURVEY IN THE TOWN OF WESTFORD, RICHLAND COUNTY, WISCONSIN BE AND HEREBY IS APPROVED FOR RECORDING IN ACCORDANCE WITH THE RICHLAND COUNTY LAND DIVISION ORDINANCE.

_____	_____
MICHAEL BINDL	DATE
RICHLAND COUNTY ZONING ADMINISTRATOR	

**DRAFT**

	27128 US Hwy 14
	Richland Center, WI 53581
	Phone: 608-647-9050
	Fax: 608-647-9080
<small>COMPLETE REAL ESTATE BROKERAGE, INSURANCE &amp; LAND SURVEYING FIRM</small>	
<small>Visit! <a href="http://www.driftlessareallc.com">www.driftlessareallc.com</a></small>	

**REZONING DESCRIPTION FOR DAVID ADELMAN**

PART OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER AND PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 4, TOWN 12 NORTH, RANGE 2 EAST, TOWN OF WESTFORD, RICHLAND COUNTY, WISCONSIN, BEING MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SECTION 4, T12N, R2E;  
THENCE N 00°33'54" E ON THE EAST LINE OF THE SOUTHEAST QUARTER, 1267.30';  
THENCE N 89°26'06" W, 347.75' TO A POINT ON THE CENTERLINE OF ADELMAN HILL DRIVE AND THE POINT OF BEGINNING;  
THENCE SOUTHWESTERLY ON THE CENTERLINE OF ADELMAN HILL DRIVE, 490.13' ON THE ARC OF A 2934.00' RADIUS CURVE TO THE RIGHT, MAKING A CENTRAL ANGLE OF 09°34'17" AND A LONG CHORD OF 489.56' THAT BEARS S 45°00'52.5" W;  
THENCE SOUTHWESTERLY ON SAID CENTERLINE, 166.84' ON ARC OF A 144.00' RADIUS CURVE TO THE LEFT, MAKING A CENTRAL ANGLE OF 66°23'04" AND A LONG CHORD OF 157.67' THAT BEARS S 16°36'29" W;  
THENCE SOUTHEASTERLY ON SAID CENTERLINE, 109.53' ON THE ARC OF A 282.00' RADIUS CURVE TO THE LEFT, MAKING A CENTRAL ANGLE OF 22°15'16" AND A LONG CHORD OF 108.85' THAT BEARS S 27°42'41" E TO THE LAST POINT ON SAID CENTERLINE;  
THENCE S 51°09'41" W, 108.00';  
THENCE N 39°48'37" W, 561.36';  
THENCE N 50°11'18" E, 286.28';  
THENCE S 47°26'13" E, 80.10';  
THENCE N 71°02'09" E, 110.00';  
THENCE N 50°11'18" E, 350.00';  
THENCE S 39°48'42" E, 206.88' TO THE POINT OF BEGINNING.

PARCEL CONTAINS 5.61 ACRES (244,401 SQ.FT.), MORE OR LESS. AND IS SUBJECT TO ANY AND ALL EASEMENTS AND RIGHTS-OF-WAY OF RECORD AND/OR USAGE.

Customer # 10824

COUNTY OF RICHLAND ZONING COMMITTEE

Petition # RZ2023-021

NOTICE OF PETITION

Original Owner:

(I) (We) First Name(s) Owen & Susie Last Name Detweiler Phone 608 475 0755 OWNER

Address 15398 Shimmering Ln City Blue River State WI Zip 53518

First Name(s) Last Name Phone

Address City State WI Zip

hereby petition the Richland County Zoning Committee for a:

Rezone from Agriculture/Forestry Rezone to Agriculture/Residential

CUP to permit

SUP to permit

Other

Authorized by Section(s) of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows: Parcel # 52008 3042-1000

Qtr NW Qtr SE Section 30 Town 10N Range 1W Township DTN # of acres 24.23

Lot Block Subdivision # of Acres Approved 0.00

Present Use Vacant ag land

Present Improvements none

Proposed Use sell off 35 vacres keeping 24.23

Legal Description plat of survey

Petition Filed 7/6/2023 Petitioner Notified Rezone Decision Ordinance #

Catagory Rezoning Town Notified CUP Decision CB Date

Fee Amount \$500.00 Township Approval CUP Expires CB Decision

Meeting Date 8/7/2023 Decision Date SUP Decision Amendment #

Comments

County Clerk Approval

(Signed) Appellant(s) or Agent(s) [Signature]



3024-1

ELLA J SANFORD  
34.58

16504

16504

DAVID P LOREN D GARY DARYL L STEVEN C ALBERTI & NANCY A PUERZER CHARLINE E HILL  
18.92

3013-2

HILL RD

16738

16738

3014-1

PERKINS FARMS LLC  
33.35

3013-3

26320

REBECCA J ELLIOTT  
2.31

16497

3024-2

RA MARTIN & JA NOWLEN  
12.66

3013-1

OWEN J DETWEILER & SUSIE M DETWEILER  
20.6

26502

ELLA J SANFORD  
2.41

3031-2

RA MARTIN & JA NOWLEN  
40.28

3042-1

OWEN J DETWEILER & SUSIE M DETWEILER  
38.27

E

26502

3041

PERKINS FARMS LLC  
40.41

3042-2

WISCONSIN POWER AND LIGHT COMPANY  
2.23

26770

3034-2

RA MARTIN & JA NOWLEN  
32.43

3043

GARY W & KAREN K MORIEN  
40.92

3044-2

PERKINS FARMS LLC  
15.85

3044-1

2923-1

CODY SIDIE  
15.68

3014-2-1

VILLAGE OF BOAZ  
2.6

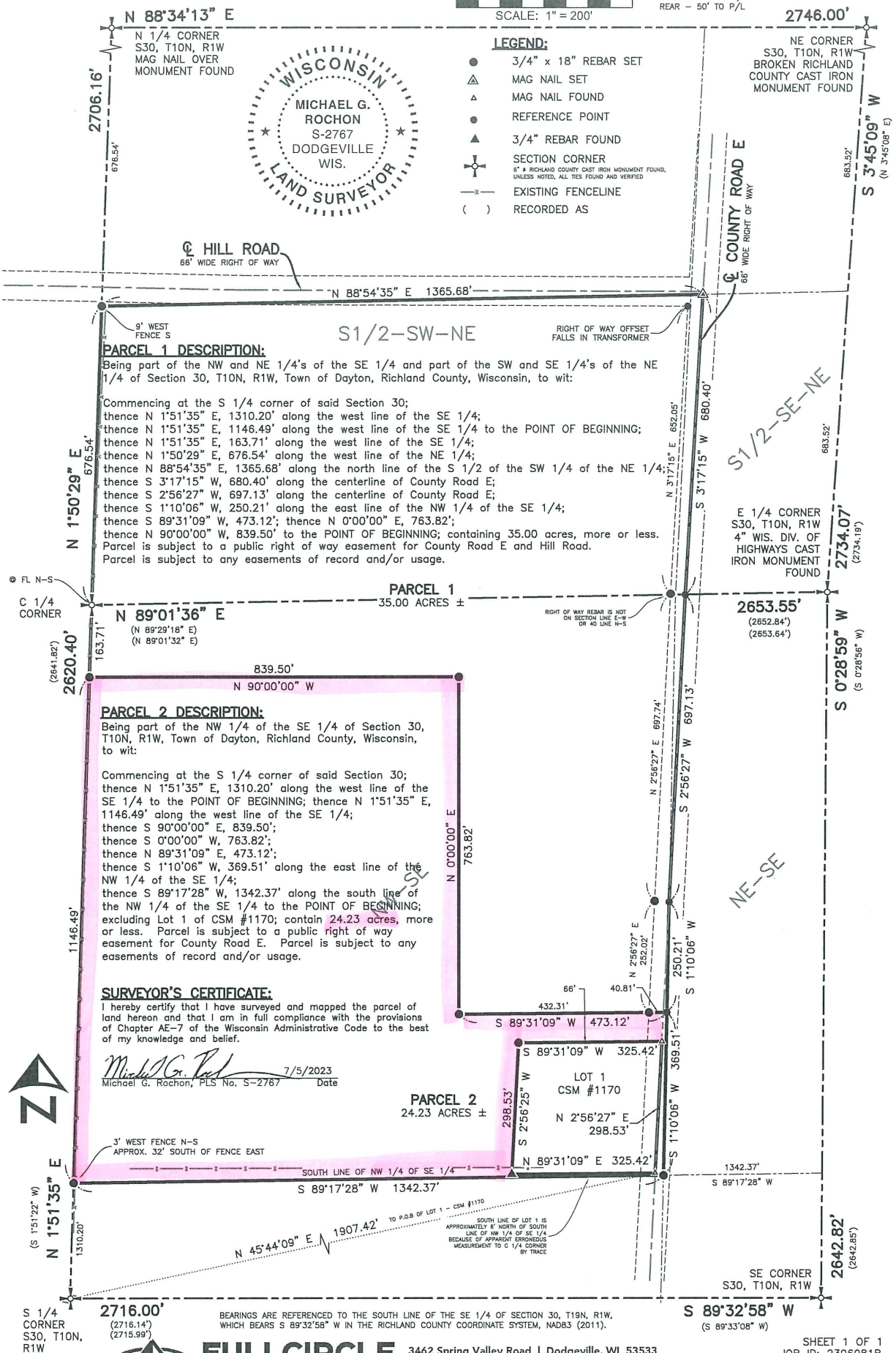
BRIAN & ROSEMARY JORDAN  
12.52

# PLAT OF SURVEY

FOR: HARVEY MILLER, PARCEL 1  
OWEN DETWILER, PARCEL 2



BUILDING SETBACKS  
FRONT - 110' TO C/L  
SIDES - 20' TO P/L  
REAR - 50' TO P/L



### LEGEND:

- 3/4" x 18" REBAR SET
- ▲ MAG NAIL SET
- △ MAG NAIL FOUND
- REFERENCE POINT
- ▲ 3/4" REBAR FOUND
- ⊕ SECTION CORNER  
6" x RICHLAND COUNTY CAST IRON MONUMENT FOUND,  
UNLESS NOTED, ALL TIES FOUND AND VERIFIED
- X— EXISTING FENCELINE
- ( ) RECORDED AS

### PARCEL 1 DESCRIPTION:

Being part of the NW and NE 1/4's of the SE 1/4 and part of the SW and SE 1/4's of the NE 1/4 of Section 30, T10N, R1W, Town of Dayton, Richland County, Wisconsin, to wit:

Commencing at the S 1/4 corner of said Section 30;  
thence N 1°51'35" E, 1310.20' along the west line of the SE 1/4;  
thence N 1°51'35" E, 1146.49' along the west line of the SE 1/4 to the POINT OF BEGINNING;  
thence N 1°51'35" E, 163.71' along the west line of the SE 1/4;  
thence N 1°50'29" E, 676.54' along the west line of the NE 1/4;  
thence N 88°54'35" E, 1365.68' along the north line of the S 1/2 of the SW 1/4 of the NE 1/4;  
thence S 3°17'15" W, 680.40' along the centerline of County Road E;  
thence S 2°56'27" W, 697.13' along the centerline of County Road E;  
thence S 1°10'06" W, 250.21' along the east line of the NW 1/4 of the SE 1/4;  
thence S 89°31'09" W, 473.12'; thence N 0°00'00" E, 763.82';  
thence N 90°00'00" W, 839.50' to the POINT OF BEGINNING; containing 35.00 acres, more or less.  
Parcel is subject to a public right of way easement for County Road E and Hill Road.  
Parcel is subject to any easements of record and/or usage.

### PARCEL 1

35.00 ACRES ±

### PARCEL 2 DESCRIPTION:

Being part of the NW 1/4 of the SE 1/4 of Section 30, T10N, R1W, Town of Dayton, Richland County, Wisconsin, to wit:

Commencing at the S 1/4 corner of said Section 30;  
thence N 1°51'35" E, 1310.20' along the west line of the SE 1/4 to the POINT OF BEGINNING; thence N 1°51'35" E, 1146.49' along the west line of the SE 1/4;  
thence S 90°00'00" E, 839.50';  
thence S 0°00'00" W, 763.82';  
thence N 89°31'09" E, 473.12';  
thence S 1°10'06" W, 369.51' along the east line of the NW 1/4 of the SE 1/4;  
thence S 89°17'28" W, 1342.37' along the south line of the NW 1/4 of the SE 1/4 to the POINT OF BEGINNING;  
excluding Lot 1 of CSM #1170; contain 24.23 acres, more or less. Parcel is subject to a public right of way easement for County Road E. Parcel is subject to any easements of record and/or usage.

### SURVEYOR'S CERTIFICATE:

I hereby certify that I have surveyed and mapped the parcel of land hereon and that I am in full compliance with the provisions of Chapter AE-7 of the Wisconsin Administrative Code to the best of my knowledge and belief.

*Michael G. Rochon*  
Michael G. Rochon, PLS No. S-2767 Date 7/5/2023

### PARCEL 2

24.23 ACRES ±

3' WEST FENCE N-S  
APPROX. 32' SOUTH OF FENCE EAST

SOUTH LINE OF NW 1/4 OF SE 1/4  
S 89°17'28" W 1342.37'

TO P.2.B OF LOT 1 - CSM #1170  
S 45°44'09" E 1907.42'

SOUTH LINE OF LOT 1 IS APPROXIMATELY 6' NORTH OF SOUTH LINE OF NW 1/4 OF SE 1/4. BECAUSE OF APPARENT ERRORS IN MEASUREMENT TO C 1/4 CORNER BY TRACE

S 1/4 CORNER S30, T10N, R1W  
2716.00' (2716.14') (2715.99')

BEARINGS ARE REFERENCED TO THE SOUTH LINE OF THE SE 1/4 OF SECTION 30, T10N, R1W, WHICH BEARS S 89°32'58" W IN THE RICHLAND COUNTY COORDINATE SYSTEM, NAD83 (2011).



**FULLCIRCLE**  
ENGINEERING & SURVEYING

3462 Spring Valley Road | Dodgeville, WI 53533  
TEL: 608-935-0294 | www.fullcircleES.com

SHEET 1 OF 1  
JOB ID: 2306081B  
FIELD CREW: MGR BWJ  
DWG. BY: MGR



**Monthly Board Meeting**  
**June 21, 2023**

The meeting was called to order by Chairperson Clark at 5:30 p.m.

**Agenda:** It was determined that the agenda was posted at the proper locations, Town Web Page and Town Hall. The meeting agenda was read by Chairperson Clark. Lingel motioned to approve the agenda, second by Monson; motion carried.

**Minutes:** Deputy Clerk Ewing read the minutes of the May Board meeting. Motion by Clark to approve the minutes second by Monson ; motioned carried.

**Treasurer's Report-** The May checking ending balance is \$11,076.02 the money market ending balance is \$386,646.67 the tax account ending balance is \$781.16, and Westby Co-Op \$89,356.16. Motion by Lingel with a second by Monson. All aye carried.

**New Business**

1. Rezone Owen Detweiler Property to Ag Residential. Current property address is 26502 County Hwy E Muscoda and would like to keep 35 acres there with buildings. Would like to rezone 23-24 acres to ag/residential. Motion by Lingel to rezone Owen Detweiler 23-24 acres of property to ag/residential with a second by Monson. Motion carried.
2. Fence Viewing Coramax Group LLC June 30<sup>th</sup> at 4:00 pm
3. Shared Revenue will increase by \$46,000 to \$89,655- Gov Evers signed 6/20.23
4. Kerry Gies Retirement- Approved last year a total of \$3500 for retirement. Last year turned in mowing hours and fees and check was written to Kerry to go to SEP. Currently budgeted Boaz cemetery is \$180 per mowing. Board knows they approved the \$3500 the SEP.

**Driveway Permit**

- Max Harn Property at 22990 County Hwy Z would like to put in a driveway across the creek to come off of Lingel Lane. Monson motioned to approve the two driveway permits on the Max Harn property with a second by Clark. Motion Carried.

**Fire Department-** Kim Clark attended this month and noted the department changed from Richland County Bank to People's Bank. Dayton Township also had a brush fire on May 30<sup>th</sup> for \$800.

**Ambulance/First Responders-** Lingel attended recently all running well, was a 3 hour meeting.

**Town Bills**

Discussion of the invoices/bills to be paid was completed by the board. A motion to approve the payment of the bills was made by Monson; second by Lingel motion carried.

**Operator's Licenses-NA.** Did not get to Jessica in time. Follow-up occurring.

**Clerks Report:** NA

**Patrolman report-** Met with Bug Tussel about redoing their drive way. Fire inspection this week. Aug 20 – 25 will be on vacation. Graveled Kopzek Lane and Doughten Lane. Bill from Case for backhoe is coming. Discussion on need for salt shed.

**Chairperson Clark reviewed the May calendar of events**

Next Agenda Salt Shed, approval of blacktop contract, and looking for another truck.

Motion to adjourn by Monson; second by Lingel motion carried.

Respectfully submitted by Fran Ewing (took minutes) Jessica Laeseke (submitted), Clerk

JUN 26 2023 -ema.1

Customer # 4237

Petition # RZ2023-020

# COUNTY OF RICHLAND ZONING COMMITTEE NOTICE OF PETITION

Original Owner: Verlen Aspenson

(I) (We) First Name(s) Verlen Last Name Aspenson Phone [ ] Owner

Address PO Box 198 City Muscoda State WI Zip 53573

First Name(s) [ ] Last Name [ ] Phone [ ]

Address [ ] City [ ] State WI Zip [ ]

hereby petition the Richland County Zoning Committee for a:

Rezone from Agriculture/Forestry Rezone to Agriculture/Residential

CUP to permit [ ]

SUP to permit [ ]

Other [ ]

Authorized by Section(s) [ ] of the Richland County Zoning Ordinance.

Present description of the property involved in this petition is as follows: Parcel # 52020 4221-1000

Qtr [ ] Qtr [ ] Section 6 Town 8N Range 1E Township ORN8 # of acres 7.40

Lot [ ] Block [ ] Subdivision [ ] # of Acres Approved 0.00

Present Use Create two lots, one for town hall

Present Improvements none

Proposed Use [ ]

Legal Description 2 lot CSM one lot commmerical and second AG-Residential. See CSM proposed

Petition Filed [ ] Petitioner Notified [ ] Rezone Decision [ ] Ordinance # [ ]

Category Rezoning Town Notified [ ] CUP Decision [ ] CB Date [ ]

Fee Amount \$500.00  Township Approval CUP Expires [ ] CB Decision [ ]

Meeting Date [ ] Decision Date [ ] SUP Decision [ ] Amendment # [ ]

Comments Commerical lot be 1.242 acres and AG-Res would be 6.153 acres  
Current zoning is Nonconforming Ag- Forest and R-1 when town adopted county zoning

County Clerk Approval

(Signed) Appellant(s) or Agent(s) *Verlen Paul Aspenson*



# DRAFT COPY

SURVEY PREPARED BY:  
SEAN M WALSH, PLS 2016

**WALSH**  
GEOMATICS, LLC

**SURVEYING - MAPPING**  
PO BOX 486, RICHLAND CENTER, WI 53581

608-383-1501 (O)

608-347-9307 (M)

www.walshgeomatics.com

RESERVED FOR REGISTER OF DEEDS

BASIS OF BEARINGS AND ORIENTATION:  
 WORS RICHLAND COUNTY  
 MAD 88 (2011) NORTH LINE OF THE  
 NORTHWEST QUARTER SECTION 6,  
 T8N, R1E DETERMINED TO BEAR  
 S89°10'13"W



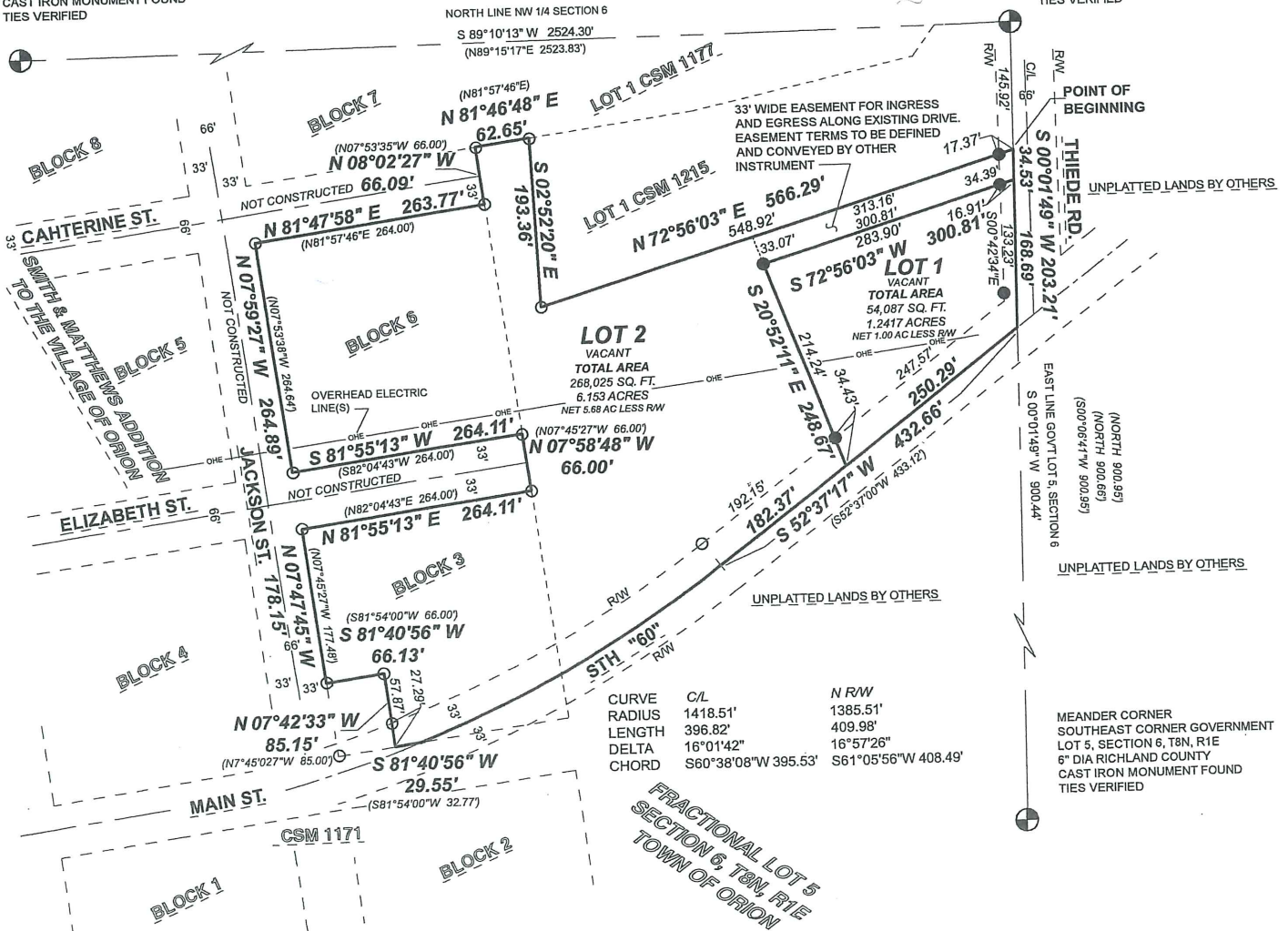
SCALE: 1" = 200'

**LEGEND:**

- --- INDICATES 3/4" DIA IRON ROD FOUND
- --- INDICATES 3/4" X 18" IRON REBAR, WEIGHT 1.5 LBS/FT PLACED BY THIS SURVEY
- (000.00) --- DIMENSIONS IN PARENTHESIS ARE AS PREVIOUSLY RECORDED / DESCRIBED
- x - - - EXISTING FENCE

NORTHWEST CORNER  
SECTION 6, T8N, R1E  
6" DIA RICHLAND COUNTY  
CAST IRON MONUMENT FOUND  
TIES VERIFIED

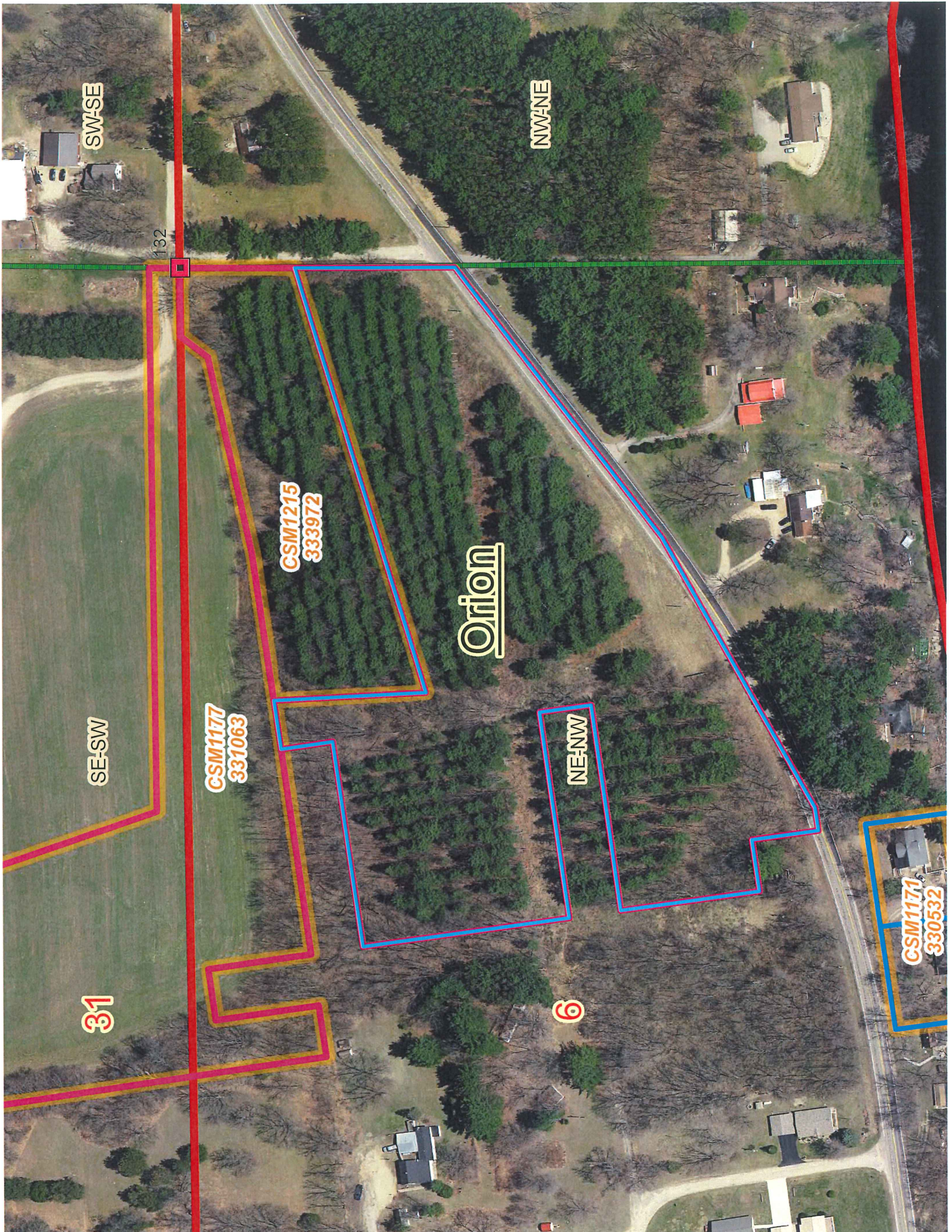
POINT OF COMMENCEMENT  
NORTH QUARTER CORNER  
SECTION 6, T8N, R1E  
6" DIA RICHLAND COUNTY  
CAST IRON MONUMENT FOUND  
TIES VERIFIED



	C/L	N RW
CURVE RADIUS	1418.51'	1385.51'
LENGTH	396.82'	409.98'
DELTA	16°01'42"	16°57'26"
CHORD	S60°38'08"W 395.53'	S81°05'56"W 408.49'

JUN 27 2023

pd. by  
A Spensu



SW-SE

NW-NE

132

Orion

CSM1215  
333972

CSM1177  
331063

NE-NW

SE-SW

31

6

CSM1171  
330532

## Cathy Cooper

---

**From:** Julie Lins  
**Sent:** Tuesday, August 1, 2023 3:04 PM  
**To:** Cathy Cooper  
**Cc:** Mike Bindl  
**Subject:** Fire Numbers for Cemeteries

Cathy

Here is the information for the Zoning meeting

I reached out to all 22 municipalities about Fire Numbers for the cemeteries in their area.

First I learned that all Villages will set their own Fire Numbers in their Villages so they are out of the group. That includes Lone Rock, Viola, Yuba, Caz, and Richland Center.

I did hear back from Buena Vista, Richwood, Eagle and Orion, they do not want signs for their cemeteries.

The ones that did want signs are Willow and Marshall. Willow has 5 cemeteries and Marshall has a total of 3. For a total of 8 fire numbers. Both of those Townships would like to know the cost that the county is going to set.

Mike said that he is currently charging \$ 100.00 but the cost that he has in the actual sign is \$ 30.00, we also have to consider Mike's time to research the number for that township and assign the next number along with getting it mapped.

There was a statement that was said during the meeting that if the cemetery can not afford the fire number that the township or municipality to maintain.

Thank you.



**Richland** COUNTY  
Treasurer's Office

**Julie Lins**  
Real Property Lister  
181 West Seminary Street  
Richland Center, WI 53581  
Phone: 608-647-3334 | Fax: 608-647-6134  
[julie.lins@co.richland.wi.us](mailto:julie.lins@co.richland.wi.us)

COST-SHARE CONTRACT NO.: 6-23



SOIL AND WATER RESOURCE MANAGEMENT GRANT PROGRAM Sec. 92.14, Wis. Stats

COST-SHARE CONTRACT

(DATCP approval required for cost-share amounts over \$50,000)

This contract is made and entered into by and between Richland County Land Conservation Committee, and landowner(s) Eugene R & Cheryl A Hilby and grant recipient(s) This contract is complete and valid as of the date signed by the county representative.

In consideration of the terms and conditions herein, the parties agree to this contract as set forth in the following Sections 1, 2, and 3, and any addenda that are annexed and made a part hereof.

NOTE 1: It is not necessary to notarize signatures unless this contract will be recorded. If there are additional landowners or any grant recipients, check here [ ] and attach Exhibit A1. NOTE 2: Only properly authorized person(s) can sign in a representative capacity and must sign in such capacity if the landowner is a corporation, trust, estate, partnership, limited partnership, or limited liability company.

Recording Area
Agency Name & Return Address
Parcel Identification Number

Eugene R Hilby 7-25-23
LANDOWNER/REPRESENTATIVE DATE
PRINT OR TYPE NAME:

Cheryl A Hilby 7-25-23
LANDOWNER/REPRESENTATIVE DATE
PRINT OR TYPE NAME:

Notary Public section for Eugene R Hilby, including State of Wisconsin, County, acknowledgment date, and signature lines.

Notary Public section for Cheryl A Hilby, including State of Wisconsin, County, acknowledgment date, and signature lines.

SIGNATURE OF COUNTY REPRESENTATIVE DATE
PRINT OR TYPE NAME: CATHY COOPER

Notary Public section for County Representative, including State of Wisconsin, County, acknowledgment date, and signature lines.

This document was drafted by the Wisconsin Department of Agriculture, Trade and Consumer Protection.

Personal information you provide may be used for purposes other than that for which it was originally collected (Sec. 15.04(1) (m), Wis. Stats.)

COST-SHARE CONTRACT NO.:  
6-23

<b>SECTION 1A. COUNTY INFORMATION</b>							<b>PAGE 2 of 5</b>		
NAME OF COUNTY AGENCY <b>Richland County Land Conservation Department</b>				TELEPHONE NUMBER <b>608-647-2100</b>					
ADDRESS <b>181 West Seminary Street</b>				CITY, STATE, ZIP CODE <b>Richland Center WI 53581</b>					
NAME OF AUTHORIZED REPRESENTATIVE <b>Cathy cooper</b>									
<b>SECTION 1B. LANDOWNER and GRANT RECIPIENT INFORMATION</b>									
TOTAL DATCP COST-SHARE AMOUNT (refer to page 5) <b>\$\$8660.00</b>				NON-DATCP FUNDING BY SOURCE (refer to page 5)					
				<input type="checkbox"/> County \$		<input type="checkbox"/> Other State Agency \$			
				<input type="checkbox"/> Federal \$		<input type="checkbox"/> Non-Profit or Other \$			
NAME OF LANDOWNER (Check the description that best applies: <input checked="" type="checkbox"/> Individual (Note: Spouse must be included) <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Trust, Estate or Partnership <input type="checkbox"/> Local Unit of Government)									
<b>Eugene R &amp; Cheryl A Hilby</b>									
ADDRESS <b>26063 Fiddlers Green Rd</b>									
CITY, STATE, ZIP CODE <b>Richland Center WI 53581</b>				TELEPHONE NUMBER <b>608-475-0235</b>					
LOCATION OF COST-SHARED PRACTICE(S) (Locate by providing parcel numbers(s) or coordinates below or attach required information as Exhibit B)									
Parcel Identification Number(s): <b>026-3414-2000</b>									
Latitude and longitude (degrees and minutes): <b>43.391 ° ' N -90.354 ° ' W</b>									
<small>Note: If this document will be recorded, attach a legal description of the location of the cost-shared practice(s) that meets the requirements of ss. 706.05(2m)(a) and 66.0217(1)(c), Wis. Stats.</small>									
NAME OF GRANT RECIPIENT, if different than above. NOTE: SPOUSE MUST BE INCLUDED									
ADDRESS									
CITY, STATE, ZIP CODE				TELEPHONE NUMBER					
<b>INSTALLATION PERIOD</b>									
Each practice must be installed, and all costs associated with the practice must be incurred, by December 31 <sup>st</sup> of the cost-share contract year, or December 31 <sup>st</sup> of the year of an approved extension. This contract may provide cost-sharing for more than one year for the following items as long as the parties record the number of years of cost-sharing in the appropriate column in Section 3:									
a. To install and maintain contour farming, cover and green manure crop, nutrient management, pest management, residue management, and strip-cropping (up to 4 years).									
b. For land taken out of production for 10 years or other period specified in Section 3.									
c. For riparian land taken out of production for 15 years or in perpetuity as specified in Section 3.									
<b>Disclosure of non-DATCP funding:</b> By signing this contract, the landowner or grant recipient agrees to disclose all information related to any non-DATCP funding that has been or will be obtained to pay for practices described in this contract, and to authorize the county and DATCP to access files related to this funding, including release of county and federal files in accordance with the provisions of 16 U.S.C. 3844(b) (2) (D) (i).									
<b>Appeal Rights:</b> The landowner or grant recipient may appeal to the county, in writing, any decision of the county land conservation department regarding this grant. The county will determine if the grantee is eligible for a hearing under Chapter 68, Wis. Stats.									
Landowner Initials	Date	Spouse Initials	Date	Grant Recipient Initials	Date	Spouse Initials	Date	County Reps. Initials	Date
<b>ERH</b>	<b>7-25-23</b>	<b>CH</b>	<b>7-25-23</b>						

**ADDENDA MAY BE ATTACHED TO THIS DOCUMENT TO RECORD SPECIAL CONDITIONS**



**A. The landowner/grant recipient agrees:**

1. To install and maintain cost-shared practice(s) listed in Section 3, consistent with the plans and specifications referenced in Section 3, during periods identified in Section 3.
2. To make all payments for which the landowner/grant recipient (hereinafter referred to as "landowner") is obligated under this contract, as specified in Section 3. Landowners are responsible for all payments for state or local administrative permit fees.
3. To provide the county with evidence of payment, as applicable, for services, supplies, and practices performed or installed pursuant to this contract. Proof of payment may be in the form of a statement or invoice, or receipts or cancelled checks with the related vendor contract. For services provided by the landowner, the landowner shall submit a detailed invoice or cost-estimate for those services.
4. To maintain the cost-shared practice for at least 10 years from the date of installation, except for these "soft" practices: contour farming, cover and green manure crop, nutrient management, pest management, residue management, and strip-cropping. Soft practices must be maintained for each year cost-share funds are provided, as specified in Section 3. Extended maintenance periods apply if land is taken out of production for more than 10 years, as specified in Section 3.
5. To operate and maintain each cost-shared practice for the required maintenance period following the certification of installation or replace it with an equally effective practice. To refrain, during the maintenance period, from actions that may reduce a practice's effectiveness, or result in water quality problems. The landowner agrees to follow an operation and maintenance (O&M) plan or other maintenance requirements including those in ATCP 50.62, Wis. Admin. Code. All nutrient management plans must comply with s. ATCP 50.04(3), Wis. Admin. Code.
6. To repay cost-share funds immediately, upon demand by the county, if the landowner fails to operate and maintain the cost-shared practice according to the contract. Repayment of grant funds shall not be required if a practice(s) is rendered ineffective during the required maintenance period due to circumstances beyond the control of the landowner.
7. To the recording of this contract, including the legal description of the subject property, with the deed to the subject property, if cost-sharing exceeds \$14,000 unless this contract cost-shares only practices listed in s. ATCP 50.08 (5) (b). This contract shall be recorded before the county makes any cost-share payment to the landowner. Upon recording, this contract constitutes a covenant running with the land described in Section 1B, and is binding on subsequent owners, heirs, executors, administrators, successors, trustees, and assigns, and users of the land for the period set forth in Section 3.
8. To comply with (i) the performance standards, prohibitions, conservation practices and technical standards under s. 281.16, Stats., (ii) plans approved under ss. 92.14, 92.15 (1985 Stats.), 92.10 and 281.65, Stats., and (iii) the practices necessary to meet the requirements of this contract, and to continue such compliance after the term of this contract, without further cost-sharing, if the landowner has received cost-sharing for compliance at least equal to the cost-sharing required under s. ATCP 50.08, Wis. Admin. Code. There is no requirement for continuing compliance for land that is taken out of production unless cost-sharing is provided.
9. To acknowledge receipt of a notice provided by the county explaining continuing compliance requirements arising out of the installation of specific cost-shared practices. (Initial here C.H., E.R.H., \_\_\_\_\_.)
10. Not to discriminate against contractors because of age, race, religion, color, handicap, gender, physical condition, developmental disability, or national origin, in the performance of responsibilities under this contract.
11. To make any changes to this contract, including changes in project components and costs, according to the procedures set forth in Section 2.C.3.
12. To the county's right to stop work, or withhold cost-share grant funds, if it is found that the landowner, grant recipient, or construction contractor in their employ has violated ch. 92, Wis. Stats., ch. ATCP 50, Wis. Admin. Code, or has breached this contract.

Landowner Initials	Date	Spouse Initials	Date	Grant Recipient Initials	Date	Spouse Initials	Date	County Reps. Initials	Date
E R H	7-25-23	C.H.	7-25-23						

**B. The county agency agrees:**

1. To enter this cost-share contract only after the Land Conservation Committee has authorized the cost-sharing of this project.
2. To provide technical assistance for the design, construction, and installation of cost-shared practice(s) according to applicable standards in ch. ATCP 50, Wis. Admin. Code. The county agrees to provide written notice, when applicable, to inform each landowner and grant recipient of the full ramifications of a cost-share contract, including future compliance obligations. The county further agrees to ensure that cost-shared practices are maintained as required in II. A. 4 by securing O&M plans and performing site checks as needed.
3. To use the most cost-effective methods to address the water quality concerns of this project, and apply cost containment procedures, consistent with ch. ATCP 50, Wis. Admin. Code, when estimating and paying for cost-shared practice(s).
4. To provide cost-share funds to the landowner, in the amounts specified in Section 3 and any amendments, upon proof that (i) the landowner has made all payments for which the landowner is responsible under the contract, (ii) the practice(s) are designed and installed according to standards in ch. ATCP 50, Wis. Admin. Code and this contract, including compliance with applicable construction site erosion control standards, and (iii) nutrient management plans comply with s. ATCP 50.04(3) Wis. Admin. Code. The county may make payments to third parties as provided in s. ATCP 50.40(13), Wis. Admin. Code.
5. To collect and retain all contract-related documents regarding operation and maintenance, proof of certification of design and installation, change orders, receipts and payments, and other referenced materials for a minimum of three years after making the last cost-share payment to the landowner, or for the duration of the maintenance period of this contract, whichever is longer. Records may be retained longer to demonstrate that a landowner meets the cost-sharing exemption under s. ATCP 50.08(5), Wis. Admin. Code. Payment records from the landowner and county must provide proof of payment in full for all cost-shared practices installed. Copies of records shall be made available to DATCP upon request.
6. To record this contract, including the legal description of the subject property, with the deed to the subject property, as required under Section 2.A.7. Contracts may be recorded if not required under Section 2.A.7.
7. To coordinate eligibility for DATCP cost-share funding, and to follow required reimbursement procedures to facilitate timely cost-share payment(s) to the landowner, including the submission of certification forms to DATCP documenting that cost-shared practice(s) have been properly installed in accordance with this contract and paid for.

**C. General conditions of the contract**

1. State cost-share reimbursement amounts in Section 3 are contingent on receiving DATCP funding. The county may cancel this contract, in whole or in part, due to non-availability of DATCP funds. A county is responsible for contract grant amounts when the county makes cost-share commitments beyond the amount of its DATCP annual allocation or the county fails to obtain DATCP approval required under 2.C.2.
2. Written approval from DATCP shall be obtained before this contract is executed or amended if the DATCP cost-share amount exceeds \$50,000, and such approval shall be attached to, and made part of, this contract.
3. This contract may be amended, by mutual written agreement of the parties, during the installation or maintenance periods, if the proposed changes will provide equal or greater control of water pollution. For any changes in practice components or costs, the county will determine eligibility and whether to approve such changes. Counties must use a "Cost-Share Contract Change Order" form (ARM-LR-166) for changes prior to or during the installation and maintenance periods. Except as otherwise provided in the "Change Order" form, any completed "Change Order" form must be attached to, and made part of, this contract. Changes to this contract that increase the DATCP cost-share amount over \$14,000 or \$50,000 are subject to requirements in Sections 2.A.7., regarding recording and 2.C.2., regarding DATCP approval, respectively.
4. This contract is void if, prior to installation, the county determines that due to a material change in circumstances the proposed practices will not provide cost-effective water quality benefits.

Landowner Initials	Date	Spouse Initials	Date	Grant Recipient Initials	Date	Spouse Initials	Date	County Reps. Initials	Date
JR 16	7-25-23	CH	7-25-23						

**SECTION 3. PRACTICES, COST, COST-SHARE AMOUNTS, AND INSTALLATION SCHEDULE**

The parties agree to the following related to the conservation practices, technical design and specifications, eligible costs, cost-share rates and amounts, and rate set forth below.

<b>Name of Person Preparing</b> Technical Design: Derrick Warner		<b>USE OF THE 3 BOXES BELOW IS OPTIONAL</b>	
Representing: (COUNTY OR PRIVATE ENGINEERING FIRM) <b>Richland Co LCD</b>		REPRESENTING: <b>Richland Co LCD</b>	
Technical Standards Used in the Design: (LIST NAME AND DATE OF NRCS, DNR OR OTHER STANDARDS EMPLOYED IN THE DESIGN) <b>580- Streambank Protection</b>		DATE OF APPROVAL:	
<b>AMOUNT OF COST-SHARE CONTRACT APPROVED: \$</b>			

*	Cost-Shared Item Description ss. ATCP 50.62 to 50.98, 50.40 (15) & (18), & 50.08 (3) and (4)	Yrs of CS**	Quantity (Use Standard Units)	Unit Cost or Flat Rate \$	Estimated Total Cost \$	COST-SHARE RATE			ESTIMATED COST-SHARE AMOUNTS		
						State %***	Grantee %	County/other %	DATCP \$	Grantee \$	County/other \$
<input checked="" type="checkbox"/>	ATCP-50.88	1	1 No.		\$9800.00				\$6860.00	\$2940.00	
<input type="checkbox"/>											
<input type="checkbox"/>											
<input type="checkbox"/>											
<input type="checkbox"/>											
<input type="checkbox"/>											
<input type="checkbox"/>											
<input type="checkbox"/>											
<b>TOTALS</b>						<b>\$9800.00</b>			<b>\$6860.00</b>	<b>\$2940.00</b>	

\* Must check if the 50% maximum rate applies based on the installation of a practice after January 1, 2014 under one of these two conditions:

- a. The practice is installed on land owned by a local government
- b. Cost-sharing is provided for access roads (ATCP 50.65), roof runoff system (ATCP 50.85), stream bank or shoreline protection (ATCP 50.88), stream crossing (s. ATCP 50.885), or wetland development or restoration (ATCP 50.98) and the practice does not implement a farm performance standard.

\*\* Enter the number of years the practice is cost-shared only if the contract provides for (a) more than one year of cost-sharing for soft practices (contour farming, cover and green manure crop, nutrient management, pest management, residue management, and strip-cropping), (b) land taken out of production for more than one year, or (c) CREP equivalent payments for riparian land taken out of production. For "soft practice" payments, the landowner receives the full contract amount after the practice is certified, and has a contractual obligation to maintain the practice for the number of years cost-shared. For "land out of production" payments under ATCP 50.08(3) (d), the landowner receives the sum of the landowner's annual cost for the period specified in the contract. A landowner's annual cost equals the number of affected acres multiplied by the per-acre weighted average soil rental rate in the county on the date of the cost-share contract. For CREP equivalent payments authorized under ATCP 50.08(4), the landowner receives an amount equal to the amount that would be offered under the CREP program if the affected lands were enrolled in that program. To receive a CREP- equivalent payment, a landowner must keep riparian land out of production for 15 years, or in perpetuity, and must agree to contract terms similar to those imposed by the CREP program. Insert "P" if the land is taken out of production in perpetuity. Cost-share practices must be operated and maintained in accordance with O&M plans and other requirements that may apply

\*\*\* May exceed 70 percent only if the farm landowner qualifies for economic hardship.

Landowner Initials	Date	Spouse Initials	Date	Grant Recipient Initials	Date	Spouse Initials	Date	County Rep. Initials	Date
ERH	7-06-2014								

COST-SHARE CONTRACT NO.: 5-23



SOIL AND WATER RESOURCE MANAGEMENT GRANT PROGRAM Sec. 92.14, Wis. Stats

COST-SHARE CONTRACT

(DATCP approval required for cost-share amounts over \$50,000)

This contract is made and entered into by and between Richland County Land Conservation Committee, and landowner(s) Jimmey R & Lola B Schweitzer and grant recipient(s)\_\_\_\_. This contract is complete and valid as of the date signed by the county representative.

In consideration of the terms and conditions herein, the parties agree to this contract as set forth in the following Sections 1, 2, and 3, and any addenda that are annexed and made a part hereof.

NOTE 1: It is not necessary to notarize signatures unless this contract will be recorded. If there are additional landowners or any grant recipients, check here [ ] and attach Exhibit A1. NOTE 2: Only properly authorized person(s) can sign in a representative capacity and must sign in such capacity if the landowner is a corporation, trust, estate, partnership, limited partnership, or limited liability company.

Recording Area
Agency Name & Return Address
Parcel Identification Number

[Signature]
LANDOWNER/REPRESENTATIVE
DATE
PRINT OR TYPE NAME: \_\_\_\_\_

7-17-23

[Signature]
LANDOWNER/REPRESENTATIVE
DATE
PRINT OR TYPE NAME: \_\_\_\_\_

State of Wisconsin )
) ss.
County )
This instrument was acknowledged before me on (date)
by (name of landowner or representative)
as (representative's position or type of authority, if applicable)
for (name of entity on behalf of whom instrument was executed, if applicable)
SIGNATURE PRINT NAME
Notary Public, State of Wisconsin
My commission expires (is permanent).

State of Wisconsin )
) ss.
County )
This instrument was acknowledged before me on (date)
by (name of landowner or representative)
as (representative's position or type of authority, if applicable)
for (name of entity on behalf of whom instrument was executed, if applicable)
SIGNATURE PRINT NAME
Notary Public, State of Wisconsin
My commission expires (is permanent).

SIGNATURE OF COUNTY REPRESENTATIVE DATE
PRINT OR TYPE NAME: CATHY COOPER

State of Wisconsin )
) ss.
County )
This instrument was acknowledged before me on (date)
by (name of county representative)
as of
SIGNATURE PRINT NAME
Notary Public, State of Wisconsin
My commission expires (is permanent)



**A. The landowner/grant recipient agrees:**

1. To install and maintain cost-shared practice(s) listed in Section 3, consistent with the plans and specifications referenced in Section 3, during periods identified in Section 3.
2. To make all payments for which the landowner/grant recipient (hereinafter referred to as "landowner") is obligated under this contract, as specified in Section 3. Landowners are responsible for all payments for state or local administrative permit fees.
3. To provide the county with evidence of payment, as applicable, for services, supplies, and practices performed or installed pursuant to this contract. Proof of payment may be in the form of a statement or invoice, or receipts or cancelled checks with the related vendor contract. For services provided by the landowner, the landowner shall submit a detailed invoice or cost-estimate for those services.
4. To maintain the cost-shared practice for at least 10 years from the date of installation, except for these "soft" practices: contour farming, cover and green manure crop, nutrient management, pest management, residue management, and strip-cropping. Soft practices must be maintained for each year cost-share funds are provided, as specified in Section 3. Extended maintenance periods apply if land is taken out of production for more than 10 years, as specified in Section 3.
5. To operate and maintain each cost-shared practice for the required maintenance period following the certification of installation or replace it with an equally effective practice. To refrain, during the maintenance period, from actions that may reduce a practice's effectiveness, or result in water quality problems. The landowner agrees to follow an operation and maintenance (O&M) plan or other maintenance requirements including those in ATCP 50.62, Wis. Admin. Code. All nutrient management plans must comply with s. ATCP 50.04(3), Wis. Admin. Code.
6. To repay cost-share funds immediately, upon demand by the county, if the landowner fails to operate and maintain the cost-shared practice according to the contract. Repayment of grant funds shall not be required if a practice(s) is rendered ineffective during the required maintenance period due to circumstances beyond the control of the landowner.
7. To the recording of this contract, including the legal description of the subject property, with the deed to the subject property, if cost-sharing exceeds \$14,000 unless this contract cost-shares only practices listed in s. ATCP 50.08 (5) (b). This contract shall be recorded before the county makes any cost-share payment to the landowner. Upon recording, this contract constitutes a covenant running with the land described in Section 1B, and is binding on subsequent owners, heirs, executors, administrators, successors, trustees, and assigns, and users of the land for the period set forth in Section 3.
8. To comply with (i) the performance standards, prohibitions, conservation practices and technical standards under s. 281.16, Stats., (ii) plans approved under ss. 92.14, 92.15 (1985 Stats.), 92.10 and 281.65, Stats., and (iii) the practices necessary to meet the requirements of this contract, and to continue such compliance after the term of this contract, without further cost-sharing, if the landowner has received cost-sharing for compliance at least equal to the cost-sharing required under s. ATCP 50.08, Wis. Admin. Code. There is no requirement for continuing compliance for land that is taken out of production unless cost-sharing is provided.
9. To acknowledge receipt of a notice provided by the county explaining continuing compliance requirements arising out of the installation of specific cost-shared practices. (Initial here JS, LL, \_\_\_\_\_, \_\_\_\_\_.)
10. Not to discriminate against contractors because of age, race, religion, color, handicap, gender, physical condition, developmental disability, or national origin, in the performance of responsibilities under this contract.
11. To make any changes to this contract, including changes in project components and costs, according to the procedures set forth in Section 2.C.3.
12. To the county's right to stop work, or withhold cost-share grant funds, if it is found that the landowner, grant recipient, or construction contractor in their employ has violated ch. 92, Wis. Stats., ch. ATCP 50, Wis. Admin. Code, or has breached this contract.



Landowner Initials	Date	Spouse Initials	Date	Grant Recipient Initials	Date	Spouse Initials	Date	County Reps. Initials	Date
<u>JS</u>	<u>7-17-23</u>	<u>LL</u>	<u>7-21-23</u>						

**B. The county agency agrees:**

1. To enter this cost-share contract only after the Land Conservation Committee has authorized the cost-sharing of this project.
2. To provide technical assistance for the design, construction, and installation of cost-shared practice(s) according to applicable standards in ch. ATCP 50, Wis. Admin. Code. The county agrees to provide written notice, when applicable, to inform each landowner and grant recipient of the full ramifications of a cost-share contract, including future compliance obligations. The county further agrees to ensure that cost-shared practices are maintained as required in II. A. 4 by securing O&M plans and performing site checks as needed.
3. To use the most cost-effective methods to address the water quality concerns of this project, and apply cost containment procedures, consistent with ch. ATCP 50, Wis. Admin. Code, when estimating and paying for cost-shared practice(s).
4. To provide cost-share funds to the landowner, in the amounts specified in Section 3 and any amendments, upon proof that (i) the landowner has made all payments for which the landowner is responsible under the contract, (ii) the practice(s) are designed and installed according to standards in ch. ATCP 50, Wis. Admin. Code and this contract, including compliance with applicable construction site erosion control standards, and (iii) nutrient management plans comply with s. ATCP 50.04(3) Wis. Admin. Code. The county may make payments to third parties as provided in s. ATCP 50.40(13), Wis. Admin. Code.
5. To collect and retain all contract-related documents regarding operation and maintenance, proof of certification of design and installation, change orders, receipts and payments, and other referenced materials for a minimum of three years after making the last cost-share payment to the landowner, or for the duration of the maintenance period of this contract, whichever is longer. Records may be retained longer to demonstrate that a landowner meets the cost-sharing exemption under s. ATCP 50.08(5), Wis. Admin Code. Payment records from the landowner and county must provide proof of payment in full for all cost-shared practices installed. Copies of records shall be made available to DATCP upon request.
6. To record this contract, including the legal description of the subject property, with the deed to the subject property, as required under Section 2.A.7. Contracts may be recorded if not required under Section 2.A.7.
7. To coordinate eligibility for DATCP cost-share funding, and to follow required reimbursement procedures to facilitate timely cost-share payment(s) to the landowner, including the submission of certification forms to DATCP documenting that cost-shared practice(s) have been properly installed in accordance with this contract and paid for.

**C. General conditions of the contract**

1. State cost-share reimbursement amounts in Section 3 are contingent on receiving DATCP funding. The county may cancel this contract, in whole or in part, due to non-availability of DATCP funds. A county is responsible for contract grant amounts when the county makes cost-share commitments beyond the amount of its DATCP annual allocation or the county fails to obtain DATCP approval required under 2.C.2.
2. Written approval from DATCP shall be obtained before this contract is executed or amended if the DATCP cost-share amount exceeds \$50,000, and such approval shall be attached to, and made part of, this contract.
3. This contract may be amended, by mutual written agreement of the parties, during the installation or maintenance periods, if the proposed changes will provide equal or greater control of water pollution. For any changes in practice components or costs, the county will determine eligibility and whether to approve such changes. Counties must use a "Cost-Share Contract Change Order" form (ARM-LR-166) for changes prior to or during the installation and maintenance periods. Except as otherwise provided in the "Change Order" form, any completed "Change Order" form must be attached to, and made part of, this contract. Changes to this contract that increase the DATCP cost-share amount over \$14,000 or \$50,000 are subject to requirements in Sections 2.A.7., regarding recording and 2.C.2., regarding DATCP approval, respectively.
4. This contract is void if, prior to installation, the county determines that due to a material change in circumstances the proposed practices will not provide cost-effective water quality benefits.

Landowner Initials	Date	Spouse Initials	Date	Grant Recipient Initials	Date	Spouse Initials	Date	County Reps. Initials	Date
	7-17-23		7-21-23						

**SECTION 3. PRACTICES, COST, COST-SHARE AMOUNTS, AND INSTALLATION SCHEDULE**

The parties agree to the following related to the conservation practices, technical design and specifications, eligible costs, cost-share rates and amounts, and rate set forth below.

<p><b>Name of Person Preparing Technical Design:</b> Derrick Warner</p> <p><b>Representing:</b> (COUNTY OR PRIVATE ENGINEERING FIRM) <b>Richland Co LCD</b></p>	<p><b>Technical Standards Used in the Design:</b> (LIST NAME AND DATE OF NRCS, DNR OR OTHER STANDARDS EMPLOYED IN THE DESIGN) <b>580 – Streambank and Shoreline Protection</b></p>	<p><b>USE OF THE 3 BOXES BELOW IS OPTIONAL</b></p> <p><b>REPRESENTING:</b> Richland Co LCD</p> <p><b>DATE OF APPROVAL:</b></p>
<p><b>AMOUNT OF COST-SHARE CONTRACT APPROVED: \$</b></p>		

*	Cost-Shared Item Description ss. ATCP 50.62 to 50.98, 50.40 (15) & (18), & 50.08 (3) and (4)	Yrs of CS**	Quantity (Use Standard Units)	Unit Cost or Flat Rate \$	Estimated Total Cost \$	COST-SHARE RATE			ESTIMATED COST-SHARE AMOUNTS		
						State %***	Grantee %	County/other %	DATCP \$	Grantee \$	County/other \$
<input checked="" type="checkbox"/>	ATCP 80.88	1	1 No.		\$8440.00	50	50		\$4220.00	\$4220.00	
<input type="checkbox"/>											
<input type="checkbox"/>											
<input type="checkbox"/>											
<input type="checkbox"/>											
<input type="checkbox"/>											
<input type="checkbox"/>											
<b>TOTALS</b>					<b>\$8440.00</b>				<b>\$4220</b>	<b>\$4220.00</b>	

\* Must check if the 50% maximum rate applies based on the installation of a practice after January 1, 2014 under one of these two conditions:

- a. The practice is installed on land owned by a local government
- b. Cost-sharing is provided for access roads (ATCP 50.65), roof runoff system (ATCP 50.85), stream bank or shoreline protection (ATCP 50.88), stream crossing (s. ATCP 50.885), or wetland development or restoration (ATCP 50.98) and the practice does not implement a farm performance standard.

\*\* Enter the number of years the practice is cost-shared only if the contract provides for (a) more than one year of cost-sharing for soft practices (contour farming, cover and green manure crop, nutrient management, pest management, residue management, and strip-cropping), (b) land taken out of production for more than one year, or (c) CREP equivalent payments for riparian land taken out of production. For "soft practice" payments, the landowner receives the full contract amount after the practice is certified, and has a contractual obligation to maintain the practice for the number of years cost-shared. For "land out of production" payments under ATCP 50.08(3) (d), the landowner receives the sum of the landowner's annual cost for the period specified in the contract. A landowner's annual cost equals the number of affected acres multiplied by the per-acre weighted average soil rental rate in the county on the date of the cost-share contract. For CREP equivalent payments authorized under ATCP 50.08(4), the landowner receives an amount equal to the amount that would be offered under the CREP program if the affected lands were enrolled in that program. To receive a CREP-equivalent payment, a landowner must keep riparian land out of production for 15 years, or in perpetuity, and must agree to contract terms similar to those imposed by the CREP program. Insert "P" if the land is taken out of production in perpetuity. Cost-share practices must be operated and maintained in accordance with O&M plans and other requirements that may apply

\*\*\* May exceed 70 percent only if the farm landowner qualifies for economic hardship.

Landowner Initials	Date	Spouse Initials	Date	Grant Recipient Initials	Date	Spouse Initials	Date	County Rep. Initials	Date
SR	12-17-18	JD	7-21-23						



## Chapter 280. Short-Term Rentals

Town of Holland, WI Monday, April 3, 2023

~~[HISTORY: Adopted by the Town Board of the Town of Holland 10-15-2018 by Ord. No. 7-2018; amended in its entirety 4-29-2019 by Ord. No. 3-2019. Subsequent amendments noted where applicable.]~~

### § 280-1. Purposes.

~~The purposes of this ordinance are to ensure that the quality of short-term rentals operating within the Town is adequate for protecting public health, safety and general welfare by establishing:~~

- ~~a. minimum standards of space for human occupancy and parking~~
- ~~b. adequate level of maintenance~~
- ~~c. the responsibilities of owners and property managers operating or managing these rental properties for tourists or transient occupants~~

~~In addition, it is the intent of this ordinance to determine the responsibility of owners/property managers to expeditiously and personally respond to, stop, mitigate, or prevent the reoccurrence of unreasonable activities on, or conditions, uses or misuses of, these rental properties which adversely impact or substantially annoy, disturb, threaten, harm, offend or interfere with the residential uses, nature or values of other properties in the neighborhoods in which these rental properties operate.~~

~~The purposes of this chapter are to ensure that the quality of short-term rentals operating within the Town is adequate for protecting public health, safety and general welfare, including establishing minimum standards of space for human occupancy and parking and for an adequate level of maintenance; determine the responsibilities of owners and property managers operating or managing these rental properties for tourists or transient occupants, including, but not limited to, the responsibility to expeditiously and personally respond to, stop, mitigate, or prevent the reoccurrence of unreasonable activities on, or conditions, uses or misuses of, these rental properties which adversely impact or substantially annoy, disturb, threaten, harm, offend or interfere with the residential uses, nature or values of other properties in the neighborhoods in which these rental properties operate, or with the comfort, health, enjoyment, security, life, health, or safety of others, or which substantially interfere with, obstruct, or tend to obstruct or render dangerous for passage any lane, street, road, bridge or other public or private way used by emergency vehicles or protective service personnel to gain access to property or a navigable body of water to provide services, (i.e., public nuisances); protect the character and stability of all areas, especially residential areas, within the Town of Holland; provide minimum standards necessary for the health and safety of persons occupying or using buildings, structures or premises; require the provision of liability insurance in connection with the operation of short-term rentals so that persons on these properties, and the owners and occupants of adjacent properties, who suffer bodily injury or property damage arising from the condition or operation of the short-term rental, or from acts or omissions occurring thereon, are afforded a potential source of recovery to pay such damage claims; and provide for the administration and enforcement hereof.~~

### § 280-2. Definitions.

- A. As used in this chapter, the following terms shall have the meanings indicated:

CLERK. Need to define who will fill this role (Zoning Administrator or Land & Zoning Committee)  
The Town Clerk of the Town of Holland or designee.

#### DWELLING UNIT

One or more rooms designed, occupied, used, or intended to be occupied or used, as separate living quarters, with a food preparation area and sleeping and sanitary facilities provided within such room(s).  
~~Dwelling units include residential, tourist room house, seasonal employee housing and dormitory units.~~  
~~{Amended 6-1-2020 by Ord. No. 6-2020; 6-15-2020 by Ord. No. 9-2020}~~

#### ENTITY

A corporation, investment company, limited partnership, limited-liability partnership, limited-liability company, cooperative association, unincorporated cooperative association, common law trust, or any other group or organization licensed to do business in this state.

#### FOOD PREPARATION AREA

~~Any part of a building containing three or more of the following facilities:~~  
~~{Added 6-1-2020 by Ord. No. 6-2020; amended 6-15-2020 by Ord. No. 9-2020; 2-8-2021 by Ord. No. 2-2021}~~

- ~~(1) — Cooking, including stoves, ranges, ovens, cooktops, microwave ovens with a capacity of one cubic foot or greater, or countertop appliances such as grills, hot plates, toaster ovens, roasters, and slow cookers, but excluding coffee makers, top slot toasters, or microwave ovens with a capacity less than one cubic foot.~~
- ~~(2) — Refrigeration with a capacity greater than 3.5 cubic feet.~~
- ~~(3) — Sink with a bowl depth greater than four inches and any other bowl dimension greater than 13 inches.~~
- ~~(4) — Storage with a capacity greater than 24 cubic feet intended or used for food, cookware, dishes, or related utensils.~~

#### GUEST REGISTER

~~The official record provided and kept by a property owner or property manager in which short-term rental guests are required to list their true names and addresses before being assigned sleeping quarters, pursuant to Wis. Admin. Code § ATCP 72.16.~~

#### LAND AND ZONING STANDING COMMITTEE

Committee of the Richland County Board of Supervisors responsible for ...

#### LICENSE or CUP, need to decide which route to take

The short-term rental license issued under § 280-4.

#### LICENSE YEAR

The period from July 1 of each year to June 30 of the following year.

#### OCCUPANT

Any person, over one year of age, living, sleeping, cooking or eating in, or having actual possession of, a dwelling unit.

**PERSON**

An individual, group of individuals, or an entity.

**PROPERTY MANAGER**

Any person who is not the property owner and is authorized by the property owner, expressly or impliedly, to act as agent and as the local contact person on behalf of the property owner for one or more short-term rental, and to take remedial action and promptly respond to any violation of this chapter ~~or the Town Code relating to the licensed premises.~~

**PROPERTY OWNER**

The owner of a short-term rental.

**RENEWAL LICENSE** need to decide if we will do one-time fee or annual renewal

Any license issued under this Chapter 280 which will be or is in effect for the license year immediately following a license year for which the Town Clerk issued a license under this chapter for the same short-term rental property.

**SHORT-TERM RENTAL**

A residential dwelling that is offered for rent for a fee and for fewer than 30 consecutive days, as defined in Wis. Stats., § 66.0615(1)(dk).

~~{Amended 10-18-2021 by Ord. No. 9-2021}~~

**ZONING ADMINISTRATOR**

Richland County Zoning Department employee or designee

**§ 280-3. Operation of short-term rentals.**

- A. No person may maintain, manage or operate a short-term rental more than 10 nights each license year without a short-term rental license. Every short-term rental shall be operated by a property owner or property manager.
- B. Each short-term rental property owner is required to have the following licenses and permits:
  - (1) A state of Wisconsin tourist rooming house license. Information can be found at [https://datcp.wi.gov/Pages/Programs\\_Services/TouristRoomingHouses.aspx](https://datcp.wi.gov/Pages/Programs_Services/TouristRoomingHouses.aspx)
  - (2) A seller's permit issued by the Wisconsin Department of Revenue, unless all rentals of the property are exempt from such permit requirement per state regulations.  
~~{Amended 7-29-2019 by Ord. No. 4-2019}~~
  - (3) A license /CUP? from ~~the Town of Holland~~ Richland County issued pursuant to this chapter.
- C. Each short-term rental shall comply with all of the following:
  - ~~(1) — No residential dwelling unit may be rented for a period of six or fewer consecutive days. However, after a short-term rental license has been issued for a residential dwelling unit~~

~~under § 280-4, then any subsequent rental of that dwelling unit during the license term may be for a period of six or fewer consecutive days.~~

~~(2) There shall not be excessive noise as prohibited by § 240-1 of the Town Code, excessive fumes, glare, or vibration, any nuisance activities prohibited pursuant to Chapter 245 of the Town Code, dogs at large as prohibited by § 140-2 of the Town Code, or trespass onto neighboring properties as prohibited by Chapter 257 of the Town Code. Do we need to consider developing a noise ordinance for the county?~~

~~(3) Name plates or other signage related to the short term rental property shall not exceed one square foot. No other signage advertising the short term rental is permitted on-site.~~

~~(4)(1) The number of occupants in any dwelling unit shall not exceed the limits set forth in Wis. Admin. Code § ATCP 72.14 for hotels, motels, and tourist rooming houses.~~

~~(5)(2) No recreational vehicles (RVs), campers, tents or other temporary lodging arrangements shall be permitted on site as a means of providing additional accommodations for paying guests or other invitees. Ask Mr. Windle~~

~~(6) Compliance with all applicable state, county and local codes and regulations is required.~~

~~(7)(3) If the property owner resides within 35-50 miles of the short-term rental property, a local property manager is not required to be designated. The property owner shall be available between the hours of 8:00 a.m. and 11:00 p.m. on those days when the property is rented. The property owner must notify the Town Clerk Zoning Administrator within three business days of any change in the property owner's contact information and submit the revised contact information to the Town Clerk Zoning Administrator within the same time period.~~

~~{Added 6-1-2020 by Ord. No. 6-2020[1]; amended 6-15-2020 by Ord. No. 9-2020}~~

~~(8)(4) Unless the property owner resides within 35-50 miles of the short-term rental property, a local property manager must be designated for contact purposes and his or her name must be included in the application filed with the Town Clerk Zoning Administrator. The local property manager must reside within 35 miles of the short-term rental property and shall be available between the hours of 8:00 a.m. and 11:00 p.m. on those days when the property is rented. The property owner must notify the Town Clerk Zoning Administrator within three business days of any change in the property manager's contact information for the short-term rental and submit the revised contact information to the Town Clerk within the same time period.~~

~~{Amended 6-15-2020 by Ord. No. 9-2020}~~

~~(9)(5) The property owner shall have and maintain homeowner's liability or business liability insurance effective during all short-term rental periods for the premises that are used for short-term rental and shall provide written evidence of such insurance with the license application and renewal application forms. This insurance requirement may be satisfied through such sources as the property owner may choose, including, but not limited to, conventional insurance or insurance offered through a lodging marketplace.~~

[Amended 6-15-2020 by Ord. No. 9-2020]. Ask Mr. Windle-feels like overstepping on our part

~~(10)(6) The property owner or property manager of each short term rental shall provide a guest register and require all guests to register their true names and addresses and rental time period(s) before being assigned sleeping quarters. The guest register shall be kept by the property owner or property manager and available for inspection for at least one year, as required by the Wisconsin Administrative Code. If the property owner or property manager does not consent to inspection of the guest register, the register shall be subject to disclosure to an authorized official pursuant only to a proper search warrant, administrative subpoena, judicial subpoena, or other lawful procedure to compel the production of records that affords the property owner or property manager an opportunity for pre-compliance review by a neutral decisionmaker.~~

~~(11) Upon probable cause to believe that a violation of this chapter, or of a law, code, rule or regulation relating to buildings, housing, electrical, plumbing, heating, gas, fire, health, safety, environmental pollution, water quality, food or zoning has occurred or is occurring, the Town Building Inspector or a local health officer may request that the property owner or property manager allow him or her, upon presenting proper identification, access to the short term rental premises at any reasonable time for any of the following purposes: to determine if there has been a violation of this chapter, or of a law, code, rule or regulation related to the short term rental or its operation; to determine compliance with previously written violation orders; to examine and copy relevant documents and records related to the operation of the short term rental; or to obtain photographic or other evidence needed to enforce this chapter. As used in this subsection, "probable cause" means facts and circumstances within an officer's knowledge and of which he or she has reasonably trustworthy information that are sufficient to warrant a reasonable officer in believing that a violation has been or is being committed. If consent is refused, the Building Inspector or health officer may apply for a special inspection warrant issued under Wis. Stats. § 66.0119, or other warrant, subpoena or order as may be necessary or appropriate.~~

**§ 280-4. Short-term rental license. Question for Mr. Windle-if one owner owns multiple units in the same building would it be one license/CUP or one for each unit?**

- A. The ~~Town Clerk~~ need to determine who this will be shall issue a short-term rental license if an applicant demonstrates compliance with the provisions of Chapter 280 of ~~the Town Code~~County Ordinance. A short-term rental license is issued for one license year -need to decide on this and may be renewed annually as provided in § 280-6. The license shall contain the following information:
- (1) The name of the property owner, with contact information including mailing address and a telephone number at which the property owner is available. If the property owner is also acting as the property manager, then the requirements of Subsection A(2) shall apply to the property owner.

- (2) The name of the property manager, with contact information, including mailing address, physical address (if different from mailing address) and a telephone number at which the property manager shall be available between the hours of 8:00 a.m. and 11:00 p.m. on those days when the property is rented. [Amended 6-15-2020 by Ord. No. 9-2020]
- (3) The license term.
- (4) The state of Wisconsin tourist rooming house license number.

#### § 280-5. Short-term rental license procedure.

- A. All applications for a short-term rental license shall be filed with the ~~Town Clerk~~Zoning Administrator on forms provided by the ~~Clerk~~Administrator. Applications must be filed by the property owner or the property manager. No license shall be issued unless the completed application form is accompanied by payment of the required application fee, which fee shall be nonrefundable.
- B. Each application shall include the following information and documentation for each short-term rental unit in order to demonstrate compliance with all requirements of this chapter, including, but not limited to, § 280-8:
  - (1) The name of the property owner, with contact information including mailing address and a telephone number at which the property owner is available. If the property owner is also acting as the property manager, then the application shall include mailing address, physical address (if different from mailing address) and a telephone number at which the property owner shall be available between the hours of 8:00 a.m. and 11:00 p.m. on those days when the property is rented. [Amended 6-15-2020 by Ord. No. 9-2020]
  - (2) A copy of the state of Wisconsin tourist rooming house license issued under Wis. Stats. § 97.605; or proof that such state license has been applied for, in which event a provisional short-term rental license may be issued under this chapter for a period of 30 days but shall be conditioned upon the Town Clerk's receipt of a copy of such state license from the applicant within said thirty-day period, and if a copy of such state license is not received by the Clerk within said period, then such provisional license shall expire and be void at and after the end of said thirty-day period.
  - ~~(3) A copy of the most recent lodging inspection report for a tourist rooming house issued by the State of Wisconsin, which should be dated within one year of the date of the license application to the Town. [Amended 7-29-2019 by Ord. No. 4-2019]~~
  - ~~(4) Written evidence of liability insurance as required by § 280-3C(9). Need to decide on this [Amended 6-15-2020 by Ord. No. 9-2020]~~
  - ~~(5)~~(3) A copy of a current seller's permit issued by the Wisconsin Department of Revenue, unless all rentals of the property are exempt from such permit requirement per state regulations. [Amended 7-29-2019 by Ord. No. 4-2019]
  - ~~(6) A diagram drawn to scale showing the location of buildings and the on-site, off-street parking area(s) designated for tenants and invitees on the premises.~~

~~(7)~~(4) Designation of a property manager, unless the property owner is acting as the property manager, with contact information, including mailing address, physical address (if different from mailing address) and a telephone number at which the property manager shall be available between the hours of 8:00 a.m. and 11:00 p.m. on those days when the property is rented, and an affirmative statement that the property manager is authorized to act as agent and as the local contact person for the property owner with respect to operation of the short-term rental, including taking remedial action and promptly responding to any violation of this chapter or the ~~Town Code~~County Ordinance relating to the licensed premises, and receiving service of notice of violation of this chapter's provisions. ~~[Amended 6-15-2020 by Ord. No. 9-2020]~~

~~(8)~~(5) Written certification by the property owner that the short-term rental meets the requirements of this chapter and applicable state and county laws, ordinances and regulations. Ask Mr. Windle if this is really necessary

~~(9) — An employer identification number issued by the Internal Revenue Service, if applicable.~~

~~(10) — For renewal licenses only, written certification that a guest register has been kept as required by the Wisconsin Administrative Code.~~

- C. Unless earlier revoked, each license shall run from July 1 of one year to June 30 of the following year and may be renewed for additional one-year periods. The application fee shall be paid upon filing of the application. Any application that does not include all of the information and supporting documentation required by this chapter shall not be considered as complete.
- D. When the ~~Town Clerk~~Zoning Administrator determines that an application is complete and meets the requirements of this chapter, the ~~Clerk who??~~ shall approve the application and issue a short-term rental license (or, if applicable, a provisional short-term rental license) to the applicant. If the ~~Clerk Administrator~~ determines that the application is incomplete or does not meet the requirements of this chapter, the ~~Clerk Administrator~~ shall deny the application and inform the applicant, in writing, of the reason(s) why the application was denied and what action is needed to obtain approval of the application.
- E. No short-term rental license (or, if applicable, a provisional short-term rental license) shall be issued or renewed if the applicant or short-term rental property has outstanding fees, taxes, special charges or forfeitures owed to ~~the Town~~Richland County. Mr. Windle is this important or can we delete
- F. No short-term rental license (or, if applicable, a provisional short-term rental ordinance) shall be issued if the applicant or short-term rental property is found to be subject to one of the grounds for revocation as provided in § 280-9D.

F.G. License is non-transferrable. No refunds.

§ 280-6. Renewal. Need to decide if we are doing one time CUP or annual license

- A. Each application for renewal of a short-term rental license shall include updated information for the documentation on file with the Town Clerk, and payment of the renewal fee. A renewal application must be filed with, and a nonrefundable renewal fee must be paid to, the Clerk at least 90 days prior to the license expiration date to allow the Town Clerk adequate time to review the application. The Clerk shall determine whether the information provided in the renewal application is complete and meets the requirements of this chapter. The Clerk may also request reports from the Town Building Inspector, the Sheriff's Department and other law enforcement agencies regarding any enforcement actions taken with respect to the short-term rental properties and operations, and their owners, tenants, occupants or visitors. The Clerk shall review the renewal application and may approve or deny the application after taking into consideration the number, frequency and/or severity of law violations relating to the short-term rental property and operations, and its owner(s), tenant(s), occupant(s) or visitor(s), and whether such violations substantially harm or adversely impact the predominantly residential uses and nature of the surrounding neighborhood. If after such consideration the Clerk determines not to renew the license, the Clerk shall notify the applicant in writing of the reason(s) for such decision, and the applicant's right to appeal the decision to the Town Board as provided in § 280-9.
- B. No license shall be renewed if the short-term rental property is under an order issued by the Building Inspector or a local health officer, or his or her designee, to bring the premises into compliance with state, county or local laws, codes, rules or regulations.

**§ 280-7. Standards for short-term rentals.**

- A. Each short-term rental shall comply with this chapter's requirements and any other applicable state, county or local laws, codes, rules or regulations. Each short-term rental shall comply with the following standards:
  - (1) The number of occupants may not be more than allowed under Wis. Admin. Code Ch. ATCP 72 or any other state regulation, state statute, or local ordinance.
  - (2) The minimum number of on-site, off-road parking spaces shall equal the short-term rental property's advertised maximum sleeping capacity divided by four, with the quotient rounded up to the nearest whole number. For a short-term rental property abutting a private road with fewer than two driving lanes, no parking spaces on the road may be considered and all parking spaces must be provided on-site. For a short-term rental property abutting a public road that has designated on-road parking spaces, the minimum number of required on-site parking spaces may be reduced by the total number of designated on-road parking spaces which lie within the abutting road frontage and within 100 feet of the short-term rental property's main entrance driveway or doorway. [Amended 6-1-2020 by Ord. No. 6-2020; 6-8-2020 by Ord. No. 7-2020; 6-15-2020 by Ord. No. 9-2020]
  - ~~(3) The short-term rental premises shall have functioning smoke detectors and carbon monoxide detectors pursuant to the requirements of Wis. Admin. Code Ch. SPS 321.~~
  - ~~(4) Certification of compliance: As a condition of issuance of a license under Chapter 280 of the Town Code, the property owner or property manager shall certify in writing in each~~



~~initial application and renewal application form that the short-term rental property is in compliance with the terms and conditions of the license and this chapter.~~

#### § 280-8. Display of permit.

Each license shall be displayed on the inside of the main entrance door of each short-term rental.

#### § 280-9. Appeal of licensing decisions; license revocation; appeal procedure; judicial review.

- A. The ~~Town Clerk's Zoning Administrator's~~ decision to deny an initial short-term rental license or to deny renewal of a short-term rental license shall specify the reason(s) for such denial, in writing. Prior to the time for the renewal of the license, the ~~Town Clerk Zoning Administrator~~ shall notify the licensee in writing of the ~~Town's County's~~ intention not to renew the license and notify the licensee of his or her right to an appeal hearing as provided in § 280-98.
- B. The ~~Town Clerk's Zoning Administrator's~~ decision to deny an initial license or to deny renewal of a license may be appealed to the ~~Town Board Land & Zoning Standing Committee~~ by filing a written appeal with the ~~Clerk Administrator~~ within 21 calendar days (excluding legal holidays) after the date of mailing of the written notice of the ~~Town Clerk's Zoning Administrator's~~ decision denying such license or renewal license. The ~~Town Board Land & Zoning Standing Committee~~ shall conduct a due process hearing and issue a written decision on the appeal within 30 calendar days of the ~~County's Town's~~ receipt of the written appeal, or the license shall be deemed granted. If the appellant appears at the hearing he or she may produce and cross-examine witnesses, present relevant evidence, and be represented by counsel or his or her choosing, at his or her expense. If the ~~Town Board Land & Zoning Standing Committee~~ finds the ~~Town Clerk's Zoning Administrator's~~ reason(s) for his or her decision sufficient, the decision shall be affirmed. If the ~~Town Board Committee~~ finds the ~~Zoning Administrator's Town Clerk's~~ reason(s) for his or her decision insufficient, the decision shall be reversed, and the license shall be granted and issued. If the appellant does not appear at the hearing and the ~~Town Board Committee~~ finds the ~~Town Clerk's Zoning Administrator's~~ reason(s) for his or her decision sufficient, the decision shall be affirmed. The ~~Town Board's Committee's~~ written decision on the appeal must specify the reason(s) for its determination. The ~~Town Clerk Zoning Administrator~~ shall give written notice of the ~~Town Board's Committee's~~ decision to the applicant or licensee.
- C. A license may be revoked by the ~~Town Board Land & Zoning Standing Committee~~ during the term of a license year and following a due process hearing for one or more of the following reasons:
- (1) Failure by the licensee to make payment of delinquent fees, taxes, special charges, forfeitures or other debt owed to the ~~Town County. We deleted this earlier~~
  - (2) Failure to maintain all required local, county and state licensing requirements.
  - (3) Any violation of local, county or state laws or regulations which, based upon their number, frequency and/or severity, and their relation to the short-term rental property, its owner(s), tenant(s), occupant(s) or visitor(s), substantially harm or adversely impact the predominantly residential uses and nature of the surrounding neighborhood.

- D. Revocation. Any resident of or owner of property within ~~the Town~~Richland County may file a sworn written complaint with the ~~Town Clerk~~Zoning Administrator alleging one or more of the reasons set forth in § 280-9C as grounds for revocation of a short-term rental license issued under this chapter. Upon the filing of the complaint, the ~~Town Board~~Land & Zoning Standing Committee shall notify the licensee of the complaint by certified mail, return receipt requested and provide the licensee with a copy of the complaint. The notice shall direct the licensee to appear before the ~~Town Board~~Committee on a day, time and place included in the notice, not less than 10 days and not more than 45 days from the date of the notice, and show cause why his or her license should not be revoked. The hearing shall be conducted as provided in § 280-9B. If a license is revoked, the ~~Town Clerk~~Zoning Administrator shall give notice of revocation to the licensee by certified mail, return receipt requested. No part of the fee paid for any license so revoked may be refunded.
- E. Judicial review. The action of the ~~Town Board~~Land & Zoning Standing Committee (do we need to add a step where they get to appeal to the whole county board?) in granting or renewing, refusing to grant or renew, or revoking a license under this chapter may be reviewed by the Sheboygan Richland County Circuit Court upon appeal by the applicant, licensee, or a resident of or owner of property within the ~~Town~~County. Such appeal shall be filed within 30 days of the date of mailing by the ~~Town Clerk~~Zoning Administrator of the notice of the ~~Town Board's~~Land & Zoning Standing Committee's action granting or renewing, refusing to grant or renew, or revoking a license. The procedure on review shall be the same as in civil actions commenced in the circuit court pursuant to Wis. Stats. Chs. 801 to 807.

#### **§ 280-10. Penalties.**

A. Any person who violates any provision of this chapter shall be subject upon conviction thereof to a forfeiture of not less than \$250 nor more than \$750 for each offense, together with the costs of prosecution, and in the event of default of payment of such forfeiture and costs shall be imprisoned in the Sheboygan County Jail until such forfeiture and costs are paid, except that the amount owed is reduced at the rate of \$25 for each day of imprisonment and the maximum period of imprisonment is 30 days. Each violation and each day a violation occurs or continues to exist shall constitute a separate offense. Ask Mr. Windle

A.B. The penalties set forth in this section shall be addition to all other remedies of injunction, abatement or costs, whether existing under this chapter or otherwise.

#### **§ 280-11. Fees.**

Any person applying for an initial short-term rental license or renewing a license pursuant to this chapter shall be subject to the fees as established by resolution of the ~~Town Board~~Richland County Board.

#### **§ 280-12. Severability.**

Should any portion of this chapter be declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of any other provisions of this chapter.

# Outdoor Lighting Assessment - Draft

Prepared for Richland County, Wisconsin

Outdoor lighting has significant impacts on public safety, energy use and the environment. There is an ongoing rapid transformation from High-Intensity Discharge (HID) and other less efficient light sources to Light Emitting Diode (LED) lighting. It is in the best interest of public entities to evaluate existing lighting installations before purchasing replacement light fixtures and lamps to take advantage of the benefits while minimizing negative impacts caused by some LED installations.

# Outdoor Lighting Assessment - Draft

Prepared for Richland County, Wisconsin

## Executive Summary

Outdoor lighting owned by Richland County is highly variable in age, condition and appropriateness from site to site and within sites. Every location has recommendations for improvements but there are very clear priorities for improvements. The improvements recommended all have benefit with regard to light trespass and light pollution but there are equally significant benefits in reduced glare, public safety, energy use and maintenance costs. Many of the recommended changes can be carried out by tradespersons or facility maintenance staff without professional involvement. The professional analysis needed for some of the recommended changes may be available at no cost from lighting distributors and manufacturers.

## Introduction

At the March 6, 2023 Land and Zoning Committee meeting a request was made by the committee chair to have an assessment of county-owned outdoor lighting completed. Scott Lind agreed to perform this assessment at no cost to the county. Maps and aerial photos of county-owned

## Impacts of Outdoor Lighting

Outdoor lighting has significant impacts on public safety, energy use and the environment. There is an ongoing rapid transformation from High-Intensity Discharge (HID) and other less efficient light sources to Light Emitting Diode (LED) lighting. It is in the best interest of public entities to evaluate existing lighting installations before purchasing replacement light fixtures and lamps to take advantage of the benefits while minimizing negative impacts caused by some LED installations.

locations were provided by Cheryl Dull. Of the 14 sites 3 were identified by Cheryl as having no outdoor lighting. Those sites are Ash Creek Forest, Port Andrews boat landing and a wayside adjacent to a second boat landing.

Of the remaining locations, eight were visited by John Heasley and/or Scott Lind on March 27 and 28, 2023. An inventory was conducted at these sites using photographs to establish types and quantities of existing outdoor lighting. Those eight sites contain 30 buildings as well as parking lots, tennis/basketball courts, a show ring, and a race track. Approximately 300 fixtures of varying age, style and light source were identified. There are three sites remaining to be inventoried.

An inventory of the fixtures was entered into Excel with known data entered. No fixtures were opened to gain more information and all observations were made from the ground without ladders.

The sites were revisited after dark to determine which fixtures were operational and to observe visual impacts like glare and in some locations to take light level readings.

The following is an overview of outdoor lighting at each location with recommendations for changes.

### Site 1 Akey School

There is only one building and one outdoor light fixture at this site and that fixture has no lamp and the socket is taped over. It is a vintage “gas station” style fixture which has a top shade with a medium base socket that would normally contain a bare lamp below. It is assumed there is no need or intention to re-lamp this fixture but if it ever were to be reactivated a 2700K color temperature, medium base, short neck par lamp of roughly 800 lumens would be most appropriate if the existing shade is going to be retained for historic reasons. If the entire fixture were ever replaced a full cutoff, dimmable, LED fixture of the same color temperature and lumen output with an integral motion sensor should be installed.

### Site 2 Ash Creek Forest

No lighting

## Site 3 Campus 1000, 1100, 1200 and 1250 US Hwy 14

This site has the highest density of year-round outdoor lighting. Seven buildings as well as parking areas and athletic courts were observed.

### PARKING LOTS

The parking lot lighting consists of LED flat lens fixtures that could be oriented to be full cutoff but many, if not most, are adjustable and have unfortunately been set at angles that defeat the flat lens feature. See Figure 1. The optical distribution of these fixtures is unknown but all flat lens LED fixtures have some forward throw component and it is possible that these fixtures could be set to a level orientation and still provide adequate lights levels in the parking areas. Doing so would also dramatically reduce the glare caused by having these high lumen fixtures tilted upward. The tilting exposes pedestrians and drivers to direct viewing of the LED lamping. This creates extreme contrast and reduces safety.



FIGURE 1 - PARKING LOT LIGHT AT CAMPUS SITE

## SIDEWALKS

Sidewalks in most areas are bordered by 7-foot poles topped with translucent cylinder fixtures that are completely unshielded. See Figure 2. These fixtures are the most obvious candidates at this site for replacement. The glare produced decreases pedestrian safety and the complete lack of light directionality is a tremendous waste of energy. In order to get the best recommendation for replacement a photometric analysis should be done to determine fixture mounting heights, distribution patterns and lumen output. It is likely that given the number of locations that fixtures of more than one distribution pattern are most appropriate. In any case, when the fixtures are replaced, the color temperature should be either 2700K or 3000K with the lower number preferable. Fixtures should be full-cutoff LEDs with dimmable drivers. Controls with integral timer and dimmer would be the best solution to meet the newest energy code requirements for reduced lighting levels after hours. In the short term it should be determined if lights need to burn for the entire overnight or if time controls can be added to the existing branch circuits to shut off these lights in the middle of the night. Say from midnight to 5 a.m.



FIGURE 2 WALKWAY LIGHTING AT CAMPUS SITE

## ATHLETIC COURTS

The athletic court lighting is pole-mounted high intensity discharge (HID) type flood lighting, most likely using metal halide lamping. These lights are on a timer system and likely rarely on therefore are a low priority. Ironically, one of the poles has been overtaken by a tree such that when the tree is leafed out the 4 fixture heads are within the canopy and not performing as expected. See Figure 3. As a first step to energy savings removal of the existing HID lamping and ballast should be considered. Depending on the service voltage to the fixtures LED lamps are available to be directly wired to the source using the existing socket by bypassing the ballast used to power the HID lamp.



FIGURE 3 ATHLETIC COURT LIGHTING AT CAMPUS SITE



### PEDESTRIAN COURTYARDS

The pedestrian areas near the gym and the Walker Student center have bollard style lights. These are HID type only have a partial top shield. Again, for reduced glare and energy savings these could be replaced with full cutoff bollards with integral dimming controls. In the shorter term they could likely be re-lamped with LED lamps of 2700K or 3000K color temperature to get the energy savings and like the other pedestrian lighting a timer could be installed to reduce the number of hours these burn overnight.

### SCIENCE HALL

There are three variations of outdoor lights on Science Hall. There is one recessed ceiling downlight, one LED RAB brand wal pak and multiple 5700K color temperature Hocan brand wal paks that are dated 2016. See Figure 4. These are unshielded fixtures and appear to be failing based on how they were operating when observed at night. All of the Hocan fixtures were flickering to some degree and emitting a low level of very purple light. The RAB wal pak was operating normally. When the Hocan fixtures are replaced only full cutoff, dimmable, 2700K or 3000K LEDs should be used and integral dimmers/motion sensors should be included to meet the newest energy code requirements. The existing Hocan fixtures are rated for 5200 lumens. Replacements of 1200 lumens or less are more appropriate for a full cutoff fixture because all the light will be directed where needed. As an initial step at energy savings and reduced night sky impact a number of the fixtures may be determined to not be needed as they are located on parts of the building without sidewalks or doors.



FIGURE 4 HOCAN WAL PAK FIXTURE ON SCIENCE BUILDING AT CAMPUS SITE

### MELVILL HALL, CLASSROOM BUILDING, MILLER LIBRARY AND WALKER STUDENT CENTER

The exterior lighting on Melvill Hall, the Classroom Building, Miller Library and Walker Student Center consists of RAB brand LED wal paks and surface mounted soffit LED fixtures. The wal paks are unshielded. The soffit fixtures have a drop lens that produces some glare but as they are located under a soffit there is no direct uplight. When the RAB wal paks are replaced only full cutoff, dimmable, 2700K or 3000K LEDs should be used and integral dimmers/motion sensors should be included to meet the newest energy code requirements. Replacements of 1200 lumens or less are likely appropriate for a full cutoff fixture at these mounting heights because all the light will be directed where needed. As an initial step at energy savings and reduced night sky impact a number of the fixtures should be examined to determine if they are needed at all as they are located on parts of the building without sidewalks or doors.

## THE GYM BUILDING

The Gym Building has three fixture variations. Two styles of wal paks and one wall mounted shoebox style area light. The RAB wal paks are the same variation used on the other buildings. Another single wal pak is likely an HID source and also unshielded. The shoebox style fixture has a flat lens and is full cutoff. When the RAB wal paks are replaced only full cutoff, dimmable, 2700K or 3000K LEDs should be used and integral dimmers/motion sensors should be included to meet the newest energy code requirements. Replacements of 1200 lumens or less are likely appropriate for a full cutoff fixture at these mounting heights because all the light will be directed where needed. The other wal pak should be considered first for replacement on this building with an LED fixture of the type described above. The shoe box area light is a candidate for LED lamp retrofit similar to the suggestions made for the athletic court lights.

## EAST HALL

Building mounted lighting consists of two wall sconces with medium based sockets and two jelly jar type fixtures. None are shielded. One sconce is missing a shade. These should be considered for replacement with fixtures similar to described for other building wal paks. In the short term, strictly for energy savings, the lamping can be changed to 2700K or 3000K LED A-lamps of roughly 800 lumens.

## Site 4A Courthouse

The most problematic lighting at the courthouse is the parking lot/drive lane lights. These consist of gooseneck poles with clear globes. These lights are a source of tremendous glare, similar to the cylinders at the campus site. Given the importance of the courthouse site these fixtures should be priority number one overall for replacement. The glare produced decreases pedestrian safety and the complete lack of light directionality is a tremendous waste of energy. In order to get recommendations for replacement a photometric analysis should be done to determine fixture mounting heights, distribution patterns and lumen output. It is likely that given the number of locations that fixtures of more than one distribution pattern are most appropriate. In any case, when the fixtures are replaced, the color temperature should be either 2700K or 3000K with the lower number preferable. Fixtures should be full-cutoff LEDs with dimmable drivers. Controls with integral

dimmer would be the best solution to meet the newest energy code requirements and to allow adjustment based on operational experience. When the photometric analysis is done the surrounding streetlight must be included in the model to avoid over lighting. The streetlights provide a significant contribution including improving uniformity. Trying to achieve recommended uniformity levels while ignoring the streetlights will have the opposite of the intended effect but producing hot spots where streetlights are present. See Figure 5.



FIGURE 5 PARKING LOT LIGHTS AT COURTHOUSE

Flag lighting is the next obvious spot for improvement at this location to reduce night sky impact and energy use. The existing flood lights can be replaced with pole-top mounted LED flag lights. There are versions available for virtually every flag pole type. This type of conversion was recently completed at Wildcat Mountain state park to light the flag but produce zero uplight.

The majority of the remaining lights have minimal wasted light. Unless they are not meeting operational needs they can remain as is. The only recommendation would be to ensure that any re-lamping that is done use LEDs of either 2700K or 3000K color temperature. If fixture replacement is required the same recommendation listed for campus building wal paks generally applies but lumens may need to be adjusted upward somewhat depending on mounting heights.

### Site 4B – HHS Building

This building has parking lot lighting consisting of either one or three pole mounted shoebox area lights depending on ownership of the southwest parking lot. Regardless the fixtures appear to be cutoff type although full cutoff can't be assumed with a shoebox but they are acceptable as is. To achieve energy savings removal of the existing HID lamping and ballast should be considered. The existing lamp lumen output appears to be excessive. Depending on the service voltage to the fixtures LED lamps are available to be directly wired to the source using the existing socket by bypassing the ballast used to power the HID lamp. 2700K or 3000K LEDs should be used and the lumens should be matched to the pole height and area coverage. If catalog numbers can be obtained for the existing fixtures a photometric analysis would demonstrate expected light levels on the parking surface. The tendency to simply purchase the brightest possible replacement lamp should be avoided both to maximize energy savings and minimize night sky impact from reflected light. These lights appear to also be good candidates for middle of night shutdown or at least dimming because of available light from adjacent streetlights and adding those controls should be considered for the same reasons.

Building mounted lights consist of a variety of wal pak types and one soffit light. When observed at night only two of the eleven wal paks were operational with no obvious detrimental effect on safe navigation around the building. This is largely due to contributions from adjacent streetlights and what appears to be the excessively

bright parking lot. See Figure 6. Based on that observation it's very possible the existing wal paks are not needed or that only some subset is needed if the parking lot lights are shut off mid-night or lumen output reduced. The main takeaway again is that adjacent streetlighting is a significant contributor to the lighting around this building and must be considered in any analysis. If wal paks are re-lamped or replaced all of the same recommendations listed for buildings at other sites applies with adjustments to lumen levels for fixture height.



FIGURE 6 PARKING LOT AT HHS BUILDING SITE

### Site 5 Ambulance Building

This site, while it appears it was recently renovated is an example of poor outdoor lighting. The wal pak on the back side of the building appears to serve no purpose for present building use and is creating light trespass on the neighboring home. The new sconces at the garage doors provide very little light on the pavement in front of the garage doors but high vertical foot candles that produce discomfort glare and waste energy. There is pole mounted light immediately adjacent to the building that is lighting much of the roof because of the location. The recommendation is to consider removing the pole light or at least re-orient it so it is not lighting the roof. See Figure 7. The wall sconces should be replaced with full cutoff wall lights as recommended for other sites when they reach end of life. In the meantime, if the

LED drivers are dimmable controls that can reduce the light output should be considered. The wal pak on the rear of the building can likely be removed.



**FIGURE 7 POLE MOUNTED FIXTURE AT AMBULANCE BUILDING SITE**



## Site 6 Fairgrounds

The Fairgrounds site consists of many buildings, parking areas, internal streets, a show ring, grandstand and race track. It appears that the vast majority of the lighting is only used seasonally. When observed at night only the streetlights and two buildings had lighting that was operating. As a result, while there are many fixtures that can be improved and should be replaced with better fixtures there are very few priority fixture replacements at this site. The streetlights appear to be flat lens, full cutoff LEDs. The footcandle levels are reasonable. Color temperature is unknown but appeared to be 4000K. Any future pole mounted light replacements should consider using 3000K lights to minimize sky scatter but if the lights are only used seasonally this is one location where using a color temperature to match the existing streetlights would be acceptable to provide color consistency throughout the site. Ideally all lighting at the site would eventually be set at 2700K or 3000K. One way to achieve this over the long term is to buy any new fixtures with selectable color temperature so that eventually all can be switched to the lower color temperature.

The streetlights in what appears to be an overflow parking area (or perhaps a midway?) are the old utility style unshielded type. When these are replaced full cutoff LED fixtures should be used.

The pole mounted floodlights at the track and show ring appear to be HID sources. The same recommendations made for other sites in terms of LED retrofits to these apply. The seasonal nature of use means the energy payback will be longer but avoiding labor used to replace HID lamps will contribute the savings. What should be avoided in any of the floodlight retrofits is choosing LED sources with too high a brightness. The flat panel LEDs mounted to the grandstand roof and shining to track are an example of where this can be a problem. Because very high lumen LED flat panels are available it's very easy to over light in that application and create very bright point source glare. In other words, use the lumens not, don't just go as bright as possible otherwise the large contrast from dark to light areas on the track can be detrimental.

Buildings 1, 3, 4, 8, 10 and 14 have wall mounted yard lights. See Figure 8. These should be replaced with full cutoff fixtures to minimize glare and sky glow. Again, for energy savings these could be retrofit as suggested for HID source pole lights. The concept is the same.



FIGURE 8 TYPICAL WALL MOUNTED YARD LIGHT AT FAIRGROUNDS SITE

Building 2 has an extraordinary fifteen wall sconces and most of these were on when observed. These are partially shielded. Some are in poor condition. See Figure 9. The number of fixtures is likely excessive unless the traffic at that building is significantly higher than elsewhere on site and the glare is detrimental. These fixtures can be replaced with perhaps 800 lumen full cutoff wal paks to save energy and reduce glare. As an interim step the medium-base lamps could be replaced with low lumen LED lamps.



FIGURE 9 DAMAGED SCNCE ON BUILDING 2 AT FAIRGROUNDS SITE

Building 5 has a wall mounted flat lens LED fixture set at a steep angle. I recommend adjusting this fixture to a level orientation to reduce glare and wasted light unless it is demonstrated the having it set at such an angle is necessary for some unseen reason.

Building 11 has multiple industrial fluorescent strip lights using 96W T12 lamps. These types are rapidly becoming obsolete. For this application an LED tube retrofit is probably the easiest solution given the mounting location and limited seasonal use.

Building 13 has an array of porcelain lampholders that were empty when observed. Assuming these are used during the fair they are candidates for low wattage LED medium base lamps. The best would be to replace them with full cutoff wal paks but if only used seasonally this is probably cost prohibitive.

Building 16 has a wall mounted flood light that would seem to provide little to no benefit at that mounting location and could likely be removed if still operational.

### Site 7 Port Andrews Boat landing

No Lighting.

### Site 8 Highway Shop

Not yet inventoried.

### Site 9 Buena Vista wayside – Hwy 14

This site's parking lighting consists of two pole mounted flat lens LED fixtures. The color temperature and lumen output is unknown.

The toilet building has two surface mounted fixtures mounted at the end of the eaves. The lamping is unknown but the lenses are very yellowed from UV degradation. If HID sources these could be re-lamped with LEDs as described previously for other HID fixtures. If the entire fixture is replaced then full cutoff very low lumen 2700K color temperature wal paks would be appropriate.

The shelter has two jelly jar type fixtures that are under the roof peak. These should be replaced with medium base LED lamps of 2700K rated for fully enclosed fixtures.

### Site 10 Pier Park State Hwy 80

This site has two pole mounted flat lens LED fixtures. The fixtures need to be reset to level the bottom lens and reduce glare. One of the lights is currently lighting the rock face instead of being focused on the parking area. These may also be candidate fixtures to turn off or dim during the middle of the night to reduce energy use and night sky impact. If so, there are controls available that directly plug in to standard utility photocell receptacles that make the control addition very cost effective.

### Site 11 Pine Valley Healthcare

This site is practically new and needs nothing in the short term. The lumen levels and lighting design are very well done with only the ground mounted flag floodlight being a problem. If budget allowed a top mounted flag light can fix this issue. The site operation and maintenance manuals show that all of the LED lights are a 4000K color temperature except the flag light which is 5000K. This was frankly a big surprise because when onsite the parking lot lights and the wal paks appeared to be 3000K maximum and perhaps even 2700K. I have no explanation for this perception.

### Site 12 Wayside next to boat landing

No lights.

### Site 13 Rifle Range Cooper Hill Road

Not yet inventoried.

### Site 14 Viola Park State Hwy 56

Not yet inventoried.

## Glossary

### Footcandle

A unit of measurement for the amount of light seen at a surface. A foot-candle equals one lumen per square foot. This is a British measurement. Using the metric system, a lumen is measured by a square meter or a lux. Thus a foot-candle is equivalent to approximately 10 lux.

### HID

High Intensity Discharge. Any of a family of gas-discharge arc lamps which create light by sending an electrical discharge between two electrodes and through a plasma, or ionized gas. An additional gas is generally used, and this gas serves as an easy way to classify the major types of HID lamps: Mercury, sodium, and metal halide. The most common left in use today are high pressure sodium and metal halide.

### K

The abbreviation for degree Kelvin. For the purpose of lighting the color spectrum produced by a light source is often described as it's color temperature. It is measured in degrees Kelvin (K) on a scale from 1,000 to 10,000. The color temperature is assigned using the basis of correlated color temperature (CCT). For example, if you heat up a metal object, the object appears to glow. Depending on the Kelvin temperature that the metal object is being heated at, the glow will be various colors, such as orange, yellow or blue. The color temperature of light bulbs is meant to replicate the Kelvin temperature of the metal object. That's why light sources with more blue have a higher color temperature rating. It can be very confusing because the industry standard has long been to refer to lighting that has a more red or yellow spectrum as "Warm" and those with more a blue spectrum as "cool". But in terms of Kelvin rating the "cooler" blue light is a higher color temperature.

### LED

Light Emitting Diode. A semiconductor device that emits light when current flows through it. White light is obtained by a phosphor coating that produces yellow light through fluorescence. The combination of that yellow with remaining blue light appears white to the eye. Using different phosphors produces green and red light through fluorescence. The resulting mixture of

red, green and blue is perceived as white light, with improved color rendering.

#### Lumen

A measure of light output. The unit of luminous flux, a measure of the total quantity of visible light emitted by a source per unit of time

#### Wal Pak



































A wall mounted light fixture without an arm mount and not considered decorative. Fixtures that are also considered decorative are often referred to as sconces.

## Appendix A – Location Map and Site Aerial Photos



## Appendix B – Lighting Inventory






Richland County Lighting Inventory

Fixture ID	Area	Building	Number of Fixtures	Lamps per Fixture	Fixture Type	Lamp Type	Picture Context	Picture Closeup
1	Akey School	No Operable Lights	1	0	Gas Station Style	None		
2	Ash Creek Forest	No Lights	0					
3	Campus	Parking Lot	16	1	Pole Mount	LED		
4	Campus	Science Hall	1	1	Can Light	Unknown		
5	Campus	Science Hall	1	1	wal pak	LED		
6	Campus	Science Hall	6	1	wal pak	LED		
7	Campus	Melvill Hall	8	1	wal pak	LED		
8	Campus	Melvill Hall	9	1	Soffit Surface			
9	Campus	Melvill Hall	2		Pole Mount Cylinders	Unknown		
10	Campus	Classroom Building	4	1	wal pak	LED		
11	Campus	Classroom Building	4	1	Soffit Surface	LED		
12	Campus	Classroom Building	1	1	Pole			
13	Campus	Gym	1		wal pak			
14	Campus	Gym	4		Wal Pak	LED		
15	Campus	Gym	1		Wall Mounted Area Light			
16	Campus	Gym	2		Pole Mount Cylinders			
17	Campus	Gym	1		Bollard			
18	Campus	Walker Student Center	8		Wal Pak			





Richland County Lighting Inventory

Fixture ID	Area	Building	Number of Fixtures	Lamps per Fixture	Fixture Type	Lamp Type	Picture Context	Picture Closeup
19	Campus	Walker Student Center	5		Surface Soffit			
20	Campus	Walker Student Center	2		Pole Mounted Cylinder			
21	Campus	Walker Student Center	1		Bollard			
22	Campus	Library	3		Wal Pak			
23	Campus	Library	5		Surface Soffit			
24	Campus	Library	2		Pole Mounted Cylinder			
25	Campus	Basketball and Tennis Court	16	1	Pole Mounted Floods			
26	Campus	East Hall	3		Wal Pak			
27	Campus	East Hall	2		Wall Mount Jelly Jar			
28	Campus	East Hall	4		Pole Mount Cylinders			
29	Courthouse	Parking Lot and Drive	8	1	Goose Neck Poles	LED		
30	Courthouse	Courthouse	8		Surface Cylinder	BR Lamps		
31	Courthouse	Courthouse	1		Chain Hung Carriage Light			
32	Courthouse	Courthouse	2		Wall Cone Floods			
33	Courthouse	Courthouse	1		Surface Soffit			
34	Courthouse	Courthouse	2		Wall Step Lights			
35	Courthouse	Courthouse	1		Flood on Flag 1			
36	Courthouse	Courthouse	1		Flood on Flag 2			










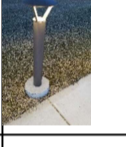







Richland County Lighting Inventory

Fixture ID	Area	Building	Number of Fixtures	Lamps per Fixture	Fixture Type	Lamp Type	Picture Context	Picture Closeup
37	HHS	Parking Lot	1		Tall Shoebox			
38	HHS	Parking Lot	2		Short Shoebox (County?)			
39	HHS	HHS	8		wal pak 1			
40	HHS	HHS	3		wal pak 2			
41	HHS	HHS	1		Recessed Soffit			
42	Ambulance	Ambulance	3		Recessed Soffit			
43	Ambulance	Parking Lot	1		Parking			
44	Ambulance	Ambulance	1		wal pak 1			
45	Ambulance	Ambulance	1		wal pak 2			
46	Ambulance	Ambulance	3		Wall Sconce			
47	Ambulance	Ambulance	1		Wall Mount EM Egress			
48	Fairgrounds	Streetlights along main drive areas	12		Pole Mounted - flat lens cutoff type	LED		
49	Fairgrounds	Streetlights in overflow parking	10	1	Pole Mounted - unshielded yard light type	HID		
50	Fairgrounds	Show Ring	7	1	Pole Mounted - unshielded yard light type	HID		
51	Fairgrounds	Show Ring	2	1	Pole Mounted Floods			
52	Fairgrounds	Track	30	1	Pole Mounted Floods			
53	Fairgrounds	Building 1	1	1	Yard Light	HID		
54	Fairgrounds	Building 2	15	1	Wall Sconce	Varies		

Richland County Lighting Inventory

Fixture ID	Area	Building	Number of Fixtures	Lamps per Fixture	Fixture Type	Lamp Type	Picture Context	Picture Closeup
55	Fairgrounds	Building 3	1	1	Wall Mounted Yard Light			
56	Fairgrounds	Building 4	3	1	wal pak			
57	Fairgrounds	Building 4	1	1	Yard Light			
58	Fairgrounds	Building 5	1	1	Wall Mount flat lens	LED		
59	Fairgrounds	Building 5	1	1	Wall Mount flat lens Flood angled			
60	Fairgrounds	Building 6	None					
61	Fairgrounds	Building 7	None					
62	Fairgrounds	Building 8	1		Wall Mounted Yard Light			
63	Fairgrounds	Building 9	Not Documented					
64	Fairgrounds	Building 10	1	1	Wall Mounted Yard Light			
65	Fairgrounds	Building 11	4	2	Fluorescent Strips - no lens	Fluorescent 96W T12		
66	Fairgrounds	Building 12	None					
67	Fairgrounds	Building 13	8	1	Wall porcelain lamp holder	empty		
68	Fairgrounds	Building 14	1	1	Yard Light			
69	Fairgrounds	Building 15 - Not documented						
70	Fairgrounds	Building 16	1	1	Wall Mount Flood			
71	Fairgrounds	Building 17	None					
72	Fairgrounds	Grandstand	4	1	Flat Floods at angle	LED		

Richland County Lighting Inventory

Fixture ID	Area	Building	Number of Fixtures	Lamps per Fixture	Fixture Type	Lamp Type	Picture Context	Picture Closeup
73	Highway Shop	Not Yet Invented						
74	Highway 14 Wayside	Restrooms	2	1	Surface Ceiling			
75	Highway 14 Wayside	Shelter	2	1	Jelly Jar	CFL		
76	Highway 14 Wayside	Parking Lot	2	1	Pole Mounted	LED		
77	Pier Park Highway 80	Parking	2	1	Pole Mounted	LED		
78	Pine Valley	Parking Lot	8		Pole Mounted	LED		
79	Pine Valley	Sidewalk	9	1	Bollard	LED		
80	Pine Valley	Building Canopy	4	1	Can Lights	LED		
81	Pine Valley	Building Canopy	2		Wall Sconce			
82	Pine Valley	Flag	1	1	Ground Mounted Flood	LED		
83	Pine Valley	Building Small Canopy	1	1	Surface Mounted	LED		
84	Pine Valley	Building	3	1	wal pak	LED		
85	Wayside by boat landing	None?						
83	Rifle Range	Not Yet Invented						
84	Viola Park	Not Yet Invented						
		Total # of Fixtures	302					

## Land Conservation Budget Summary

### Fund 10 General

<u>2023</u>	<u>2024</u>	<u>Difference</u>
\$162,213.45	\$144,774.19	-\$13679.26

### **Changes**

5% plus 1 step		
Decrease secretarial to 20 hours (splitting with Zoning)		-\$172172.26
Dues increase		\$93.00
State Aid decrease		\$3400

### Fund 64 Mill Creek

Tax levy increase in 2024 to pay for required inspection \$2174

### Fund 66 Cost-Sharing

No tax levy

### Fund 72 Conservation Planner/Technician

<u>2023</u>	<u>2024</u>	<u>Difference</u>
123070.16	145626.61	\$22556.45

### **Changes**

5% plus 1 Step  
Technician taking single insurance  
No change in state aid  
There is some carryover in the account. We did not have a technician from April 1-September 12, 2022. Working with Derek on figuring out carryover amount verses total from tax levy put in for 2023. AS of June 30, 2023, they show \$75435.84 in account. Need to sort it out.

### Fund 78- Nursery stock

No tax levy

### Fund 79- ash Creek

No tax levy.  
Need to look into a timber sale in near future

### Fund 80- Wildlife Damage

No tax levy