

**Richland County
Land & Zoning Standing Committee
Meeting Minutes
May 1, 2023**

The May 1, 2023, Land & Zoning Standing Committee meeting was called to order 3:00 p.m. by Chair Melissa Luck in the County Board Room of the Richland County Courthouse. Present were Julie Fleming, Melissa Luck, Linda Gentes and Steve Carrow, and David Turk via Webex. Dan McGuire was absent. Also present were Ken Rynes, Kory Crary, Brady Conner, Jesse Adsit, Gerry and Viski Stadele, Todd Bomkamp, Brian Meister, Molly Meister, John Couey, Cheryl Dull, Barb Scott, Mike Bindl, and Cathy Cooper.

Linda Gentes moved to approve the amended agenda and proof of notification. Seconded by Steve Carrow. Motion carried.

Chair Melissa Luck asked for any corrections or amendments to the April 3, 2023 minutes. Motion made by Linda Gentes to approve the minutes. Seconded by Steve Carrow. Motion carried.

#5 Zoning Petitions-

- a. Rynes petition- Ken Rynes was present. Selling about 8 acres of land in Willow Township to neighbor. Linda Gentes moved to approve the rezoning from Ag/Forestry to Ag/Residential. Seconded by Julie Fleming. Motion carried.
- b. Bomkamp Petition- Todd Bomkamp was there. He needs a conditional use permit to convert the residence to a short term rental in Orion Township. Julie Fleming moved to approve a conditional use permit for a short term rental. Seconded by David Turk. Motion carried
- c. Crary Petition- Kory Crary and Brady Conner were present. Splitting off buildings and 3.47 acres from the rest of the property from the rest of property in Westford Township. Julie Fleming moved to approving rezoning the parcel from Ag/Forestry to Residential 2. Seconded by Steve Carrow. Motion carried.
- d. Stadele petition- Gerry and Vicki Stadele are buying approximately 5 acres in Eagle township that is currently in Gerry and Larry Stadele's name. Linda Gentes moved to postpone the rezone indefinitely. Seconded by Steve Carrow. Motion carried.
- e. Adsit petition- Jesse Adsit was present. The neighbor wants to buy a few more acres from him in Dayton Township. Julie Fleming move to rezone 6.7 acres from Ag/Forestry to Ag/Residential. Seconded by David Turk. Motion carried.
- f. Roecker petition continued. David Roecker was not present. He wants to rezone 5.8 acres in Buena Vista township. Julie Fleming moved to rezone 5.8 acres from Ag/Forestry to Ag/Residential. Seconded by Steve Carrow. Motion carried

#6 Ash Creek Community Forest- Cathy Cooper reported that Homesteaders do not have a tractor and mower to lease. Land Conservation will be leasing a mower and tractor from Simpson's with the Land Conservation staff completing the mowing. The first mowing will be sometime before Memorial day.

#7 Cost-Share Contracts-There are no contracts this month

#8 Short term rentals- Melissa Luck went over the Town of Holland ordinance. She mentioned items that maybe the county does not want to include. She asked the committee members to get a printout of the ordinance and go through it and mark out what they want to include and what they don't want to include and bring to the next meeting.

#9 GIS Data Flowchart and RFP development for GIS Contract Work- Mike Bindl brought up the bills from MSA for the last several months. Melissa Luck looked at them. The bills do contain charges for

developing the flow chart. Melissa Luck was going to see if an RFP had been developed. Barb Scott was going to check with other counties to see if they have anything the county could use as a template

#10 Assistant Zoning Administrator/Sanitarian- Mike Bindl was asked if the job was still posted. It is on Indeed and was published in the Boscobel Dial. Only received one more application and that person had no experience working with zoning or had their POWTs license. Mike Bindl needs someone to assist him in the office. Julie Fleming moved to have Melissa Luck talk with the interim administrator about hiring a temp to assist in the Zoning Office. Seconded by Linda Gentes. Motion carried.

#11 Land Conservation Secretary- Cathy Cooper reminded the committee that Tammy Cannoy-Bender is retiring in November and that the position is scheduled to go to half-time in 2024. Her thought is that maybe the position could be full time with the salary and fringes split between Land Conservation and Zoning. She presented it for the committee to think about.

#12 GIS contract- MSA has completed the flow chart the county requested. It was sent out right before the meeting. Julie Lins stated that she likes working with MSA. She also said that she has signed up for mapping training.

#13 Public Comment- None

#14- Future Agenda Items- Short term rental, GIS contract FRP, Land Conservation/Zoning secretary.

#15 Adjournment –Linda Gentes moved to adjourn until June 5, 2023 at 3:00. Seconded made by Julie Fleming. Motion carried. Meeting adjourned at 4:35 p.m.

Respectfully submitted,

Cathy Cooper

Cathy Cooper
Secretary pro temp
Land & Zoning Secretary