

**Richland County
Land & Zoning Standing Committee
Meeting Minutes
April 3, 2023**

The April 3, 2023, Land & Zoning Standing Committee meeting was called to order 3:00 p.m. by Chair Melissa Luck in the County Board Room of the Richland County Courthouse. Present were Julie Fleming, Melissa Luck, Dan McGuire, Linda Gentes and Steve Carrow. Dave Turk was absent. Aaron Halverson, Tom Phillips, Audrey Oliver, Don Stanke, Brian Meister, Molly Meister, John Couey, Michael Windle, Cheryl Dull, Mike Bindl, and Cathy Cooper.

Linda Gentes moved to approve the amended agenda and proof of notification. Seconded by Dan McGuire. Motion carried.

Chair Melissa Luck asked for any corrections or amendments to the March 6, 2023 minutes. Motion made by Linda Gentes to approve the minutes. Seconded by Steve Julie Fleming. Motion carried.

#5 Zoning Petitions-

- a. Phillips petition- Tom Phillips was present. Selling some land to daughter. Linda Gentes moved to approve the rezoning from Ag/Forestry to Ag/Residential. Seconded by Julie Fleming. Motion carried.
- b. Haack Petition- No one was present. Splitting off 12 acres from rest of property. Steve Carrow moved to rezone 12 acres from Ag/Forestry to Ag/Residential. Seconded by Julie Fleming. Motion carried
- c. Milfred Petition- No one was present. Separating buildings from the rest of property. Julie Fleming moved to approving rezoning the parcel from Ag/Forestry to Residential 2. Seconded by Linda Gentes. Motion carried.
- d. Roecker petition- Mike Bindl reported that they still need to complete a CSM before the land can be rezoned. Linda Gentes moved to postpone the rezone indefinitely. Seconded by Steve Carrow. Motion carried.
- e. Oliver/Stanke petition- This petition was brought back. Todd Rumler completed the survey to correct the lines. Linda Gentes moved to rezone 2.12 acres from Ag/Forestry to Ag/Residential. Seconded by Julie Fleming. Motion carried.

#6 Ash Creek Community Forest- Cathy Cooper reported that Simpsons do have a tractor and mower to lease. Melissa Luck asked to check with Homesteaders and the Fairgrounds to see how much it would be to lease equipment. Cathy Cooper asked the committee if it was okay to let NRCS use the county land soil pit for a training. It was approved by consensus. Mr. Windle asked that the soil pit have a fence put around it so people don't fall in. Cathy Cooper reported that there is \$2371.90 in the Ash Creek fund. Also that Rebecca Vasquez is still looking into the forestry plans for Ash Creek.

#7 Cost-Share Contracts-There are no contracts this month

#8 Short term rentals- Melissa Luck sent out letters to all the municipalities in Richland County asking about concerns and the regulation of short-term rentals. She also checked with the Department of Agriculture, Trade and Consumer Protection about licensed short-term rentals in Richland County. There are currently only 9. Mr. Windle has review the Town of Holland's ordinance and changes that were made because of litigation. Melissa Luck has started a list of potential items for an ordinance such as Local contact, parking off of roadways, # of guests limited to size of septic, quiet times, ATV/UTV Traffic. Discussion followed on CUP verses license or separate ordinances concerning short-term rentals.

#9 Dark Skies- Melissa Luck updated the educational brochure and will have to show the committee at the next meeting.

#10 7th Committee member- Mr. Windle read the federal rules which states why the chair of the Farm Service Agency Committee cannot serve officially on the Land and Zoning Committee. He also stated that Chapter 92 of the state statutes clearly state that the county shall appoint the chair of the FSA committee to this committee. Wi Land + Water is currently working with some legislatures to try to change that requirement or clarify who the designee could be. Mr. Windle state that the county is obligated to appoint the chair, not any actual name of a person, of the county Farm Service Agency committee to the Land and Zoning committee. That person does not have to come which allows them not to violate the rules.

#11 Assistant Zoning Administrator/Sanitarian- Mike Bindl was asked if the job was still posted. It is not. The committee would like the job posted on Indeed and the county website until job is filled. Mike Bindl will also submit it to Wisconsin County Code Administrators. It was suggested that the job be posted in the Boscobel Dial for 2 weeks.

#12 Land Conservation Secretary- Cathy Cooper reminded the committee that Tammy Cannoy-Bender is retiring in November and that the position is scheduled to go to half-time in 2024. Her thought is that maybe the position could be full time with the salary and fringes split between Land Conservation and Zoning. She presented it for the committee to think about.

#13 GIS contract- MSA has completed the flow chart the county requested. It was sent out right before the meeting. Julie Lins stated that she likes working with MSA. She also said that she has signed up for mapping training.

#14 Public Comment- None

#15- Future Agenda Items- Nothing specific.

#16 Adjournment –Julie Fleming moved to adjourn until May 6, 2023 at 3:00. Seconded made by Steve Carrow. Motion carried. Meeting adjourned at 4:35 p.m.

Respectfully submitted,

Cathy Cooper

Cathy Cooper
Secretary pro temp
Land & Zoning Secretary