

Richland County

HHS & Veterans Standing Committee

December 4, 2023

NOTICE OF MEETING

Please be advised that the Richland County Health and Human Services & Veterans Standing Committee will convene at **9:30 a.m.**, **Thursday, December 14, 2023** in the Richland County Board Room of the Courthouse at 181 W. Seminary Street, Richland Center, WI and via videoconference and teleconference using the following information:

WebEx access and meeting documents can be found at:

<https://administrator.co.richland.wi.us/minutes/hhs-and-veterans/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email), or HHS & Veterans Standing Committee Chair Ingrid Glasbrenner at 608-604-5086 or ingrid.glasbrenner@co.richland.wi.us (email).

Agenda:

1. Call to Order
2. Pledge of Allegiance
3. Proof of Notification
4. Approve Agenda
5. Approve Previous Meeting Minutes
6. Public Comment

VETERANS SERVICE OFFICE

Consent Items:

7. 2023 VSO Budget Summary

Administrative Report:

8. Veterans Services Officer, Karen Knock

HEALTH & HUMAN SERVICES

Consent Items:

9. HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000)
10. 2023 HHS Budget Summary & Richland County Placement Report
11. 2023 HHS Contract Monitoring Report

Action Items:

12. Approve HHS Contracts, Agreements, and Amendments
13. Approve Request to Obtain County Vehicle
14. Approve Leadership Academy Training

Administrative Report:

15. Director, Tricia Clements
16. Review Agency Organization Chart

Closing:

17. Future agenda items
18. Adjournment

BOH Board of Health Agenda Item: Per the Richland County Board Body Structure, the two citizen-veteran members are non-voting members for items specific to the Board of Health.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Finance and Personnel Committee.

CC: Committee Members

DHS Southern Regional Office –Larissa Tomczak

Richland County

HHS & Veterans Standing Committee

WRCO Broadcasting
Richland Observer
Valley Sentinel
Wisconsin Public Radio
County Clerk
County Administrator
Courthouse Bulletin Board

DCF Southern Regional Office –Wendean Marsh
DPH Southern Regional Office – Joseph Larson
Greater WI Agency on Aging Resources, Inc.
Dr. Neil Bard
Department Heads
County Board Supervisors

Richland County

HHS & Veterans Standing Committee

November 9, 2023

The Richland County Health and Human Services & Veterans Committee convened on Thursday, November 9, 2023, in the County Board room at 181 W. Seminary Street, in person, via videoconference, and teleconference.

Committee members present included Kerry Severson, Ingrid Glasbrenner, Ken Rynes, Sherry Hillesheim, Lee Van Landuyt, and Francis Braithwaite. Timothy Gottschall attended by WebEx.

Committee Members Absent: Donald Seep, Dr. Jerel Berres, and Cindy Chicker.

Department heads, staff, and public present were, Trisha Clements, Meghan Rohn, Jaymie Bruckner, Pesch, Stephanie Ronnfeldt, and Karen Knock. Brandi Christianson, Roxanne Klubertanz-Gerber, Brian Turk, and Barb Scott attended by WebEx. Quintin Hinrichs was present from MIS running the teleconferencing.

Agenda:

1. **Call to order:** Committee Chair Ingrid Glasbrenner called the meeting to order at 9:30 a.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Ken Rynes.
3. **Proof of notification:** Chair Ingrid Glasbrenner verified that the meeting had been properly posted.
4. **Approve Agenda:** Motion by Lee Van Landuyt, seconded by Ken Rynes to approve the agenda and proper posting. Motion Carried.
5. **Approve Previous Meeting Minutes:** Motion by Ken Rynes, seconded by Francis Braithwaite, to approve the October 12, 2023, Health & Human Services & Veterans Standing Committee minutes. Motion carried.
6. **Citizen Comments:** No citizen comments were offered.

Veterans Service Office

Consent Items:

7. **2023 VSO Budget Summary:** Karen Knock reported that the Veterans Services Office Budget Summary Report has been posted in the Health & Human Services and Veterans Standing Committee folder for members to review. There were no major updates to report.

Administrative Report:

8. **Veterans Services Officer, Karen Knock:** Veterans Services Officer, Karen Knock, provided highlights and program updates for the Veterans Services Office. Outreach efforts over the last few months were reviewed. Work continues in the office to complete the 6-point paper work review. It was also noted that the Veterans Services Office will be sponsoring the Rotary Lights on November 22, 2023.

Karen Knock left the meeting.

Health & Human Services

Consent Items

9. **HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000):** The Health and Human Services Expenditure Report was made available for review.

Richland County

HHS & Veterans Standing Committee

10. 2023 HHS Budget Summary & Richland County Placement Report: The Health and Human Services Budget Summary and Richland County Placement Report were made available to the committee. Stephanie Ronnfeldt explained that the underutilization is primarily due to staff vacancies. Additional quarterly reports were also included this month.

11. 2022 HHS Contract Monitoring Report: The Health and Human Services Contract Monitoring Report was made available in the committee folder for review. Jaymie Bruckner noted there are a few contracts that will continue to be monitored and one that will need to be amended.

Action Items:

12. Approve Amended HHS contracts, Agreements, and Amendments:

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2023 AMENDED HHS CONTRACT/AGREEMENT/MOU APPROVALS (11-9-2023)		
COULEE REGION PSYCHIATRIC SERVICES, S.C	For supervision and consulting. Dr. Thomas Tranel will serve as the Clinical Director. (Onalaska)	<i>Original Contract Amount:</i> \$35,000 To a total amount not to exceed \$45,000.

Motion by Ken Rynes, seconded by Kerry Severson to approve the amended 2023 contract. Motion carried.

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2023 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (11-9-2023)		
ARNESON COUNSELING, LLC	To provide psychotherapy, community skills development, and a variety of other services to the Comprehensive Community Services Unit. (Richland Center)	For a total amount not to exceed \$15,000.

Motion by Ken Rynes, seconded by Lee Van Landuyt to approve the new 2023 contract. Motion carried.

13. Approve Family Preservation Worker Position: Tricia Clements explained that Richland County Health & Human Services has had a leased Family Preservation Worker in the Child & Youth Services Unit since 2011 to assist parents in obtaining the education and skills needed to raise healthy children and ensure safety. Each leased position through Southwest Workforce Development Board is charged a 7% fee and making this a county position this would save that additional cost. Motion by Kerry Severson, seconded by Francis Braithwaite to approve the creation of a Family Preservation Worker position to be placed at Grade F on the County wage scale starting in 2024. Motion carried.

14. Approve 2024 Meeting Time for Health & Human Services and Veterans Standing Committee: Discussion was held regarding moving the meeting time to 10:30. It was determined the 9:30 time works better for most members and the time will stay the same.

Administrative Report:

Richland County

HHS & Veterans Standing Committee

15. Director, Tricia Clements: Tricia Clements provided highlights and program updates for each unit of the agency including staffing updates, trainings, events, and new and ongoing initiatives. A written handout was provided in the folder for committee members to review. Tricia Clements highlighted several items from the report.

Closing:

16. Future Agenda Items:

17. Adjournment: The next meeting is scheduled for December 14, 2023, at 9:30 a.m. in the Richland County Boardroom and via WebEx. Motion by Ken Rynes, seconded by Francis Braithwaite to adjourn the meeting. Motion carried.

Respectfully Submitted,
Meghan Rohn
Confidential Administrative Secretary

Disbursement History Report

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CHECK#	DATE	VENDOR	VENDOR NAME DETAIL DESCR	AMOUNT	CLAIM PROJECT	INVOICE	PO#	SOURCE/JE/ID F 9 BX M BANK FUND & ACCOUNT	LINE	ACCOUNT NAME
35564	11/27/23	1575	TECH COM, INC 11/02 597600	37.24		597600		D-112723-987 -	00024	TELEPHONE WF52 10.5550.0000.5225

Disbursement History Report
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CHECK#	DATE	VENDOR	VENDOR NAME DETAIL DESCR	AMOUNT	CLAIM INVOICE PROJECT	PO#	SOURCE/JE/ID	LINE	ACCOUNT NAME & ACCOUNT
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REPORT TOTALS:				37.24					
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RECORDS PRINTED - 000001

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH NOV 30, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
10 GENERAL FUND							
5550 VETERAN SERVICE							
0000 PROJECT							
5111 SALARIES - REGULAR	42,485.95	0.00	3,679.20	27,784.53	14,701.42	65	-----
5112 SALARIES - PART-TIME	19,186.57	0.00	1,790.06	14,298.65	4,887.92	74	-----
5113 SALARIES - OVERTIME	0.00	0.00	0.00	32.75	32.75-	9999	-----!!!!
5150 SECTION 125 PLAN-CO SHARE	0.00	0.00	2.82	2.82	2.82-	9999	-----!!!!
5151 FICA - COUNTY SHARE	4,816.85	0.00	418.40	3,221.90	1,594.95	66	-----
5152 RETIREMENT - COUNTY SHARE	4,281.65	0.00	250.18	1,889.31	2,392.34	44	----
5153 DENTAL INSURANCE-CO SHARE	0.00	0.00	0.00	0.00	0.00	0	
5154 HEALTH INSURANCE - COUNTY SH	0.00	0.00	0.00	0.00	0.00	0	
5155 LIFE INSURANCE - COUNTY SHAR	6.86	0.00	1.15	7.57	0.71-	110	-----!
5161 HEALTH INS REIMBURSEMENT DED	0.00	0.00	0.00	0.00	0.00	0	
5212 VET SVC ATTORNEY FEES	0.00	0.00	0.00	0.00	0.00	0	
5214 COMPUTER SOFTWARE SUPPORT	500.00	0.00	0.00	500.00	0.00	100	-----
5225 TELEPHONE	660.00	0.00	37.24	410.17	249.83	62	-----
5311 POSTAGE AND ENVELOPES	75.00	0.00	0.63	17.91	57.09	23	--
5319 OFFICE SUPPLIES	600.00	0.00	48.00	519.36	80.64	86	-----
5324 DUES	400.00	0.00	0.00	750.00	350.00-	187	-----!!!!
5326 ADVERTISING	600.00	0.00	0.00	194.70	405.30	32	---
5334 REGISTRATION	625.00	0.00	0.00	0.00	625.00	0	
5335 MEALS	300.00	0.00	0.00	0.00	300.00	0	
5336 LODGING	800.00	0.00	0.00	647.94	152.06	80	-----
5339 MILEAGE	300.00	0.00	0.00	0.00	300.00	0	
5341 TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0	
5819 NEW EQUIPMENT	250.00	0.00	0.00	19.57	230.43	7	
5906 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0	
5970 CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0	
5972 VETERANS OUTREACH	0.00	0.00	0.00	0.00	0.00	0	
5999 BILLS-NO-LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: PROJECT	75,887.88	0.00	6,227.68	50,297.18	25,590.70	66	-----
TOTAL: VETERAN SERVICE	75,887.88	0.00	6,227.68	50,297.18	25,590.70	66	-----
TOTAL: GENERAL FUND	75,887.88	0.00	6,227.68	50,297.18	25,590.70	66	-----

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH NOV 30, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
5551 SOLDIERS AND SAILORS FUND						
0000 PROJECT						
5141 PER DIEM - COMMISSION	900.00	0.00	0.00	0.00	900.00	0
5151 FICA - COUNTY SHARE	69.00	0.00	0.00	0.00	69.00	0
5328 FLAGS	1,200.00	0.00	0.00	4,143.32	2,943.32-	345 -----!!!
5331 FLAG HOLDERS	1,300.00	0.00	0.00	397.50	902.50	30 ---
5339 MILEAGE - COMMISSION	422.28	0.00	0.00	0.00	422.28	0
5719 AID	3,000.00	0.00	0.00	0.00	3,000.00	0
5999 BILLS-NO LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	6,891.28	0.00	0.00	4,540.82	2,350.46	65 -----
TOTAL: SOLDIERS AND SAILORS FUND	6,891.28	0.00	0.00	4,540.82	2,350.46	65 -----
TOTAL: GENERAL FUND	6,891.28	0.00	0.00	4,540.82	2,350.46	65 -----

**RICHLAND COUNTY HEALTH AND HUMAN SERVICES
VOUCHERS – DECEMBER 14, 2023**

Unit	Number of Vouchers	Amount
Richland County Health and Human Services 2023 Expense Reports	16	\$8,628.59
Richland County Health and Human Services 2023 Admin Vouchers	23	\$25,624.17
Richland County Health and Human Services 2023 Prepaid Vouchers	6	\$11,434.20
TOTAL	45	\$45,686.96

DATA-JE-ID....	LINE#	BANK	FUND.&.ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE. INVOICE.....			FORMULA.....	TRANSACTION DESCRIPTION.			
F/P CLAIM.. P.O.#.	PROJECT.....		1099-INFO	VENDOR NAME.....	PAYM		
			CNTY ALTER	VENDOR ALTER NAME.....			
D-12142023-018	1	WF52	63.5563.0000.5339	MILEAGE			
				HHS NOV MILEAGE		609.15	
				001059 BRENNUM/RUTH			
				001059 VENDOR TOTAL		609.15	
D-12142023-018	2	WF52	63.5563.0000.5339	MILEAGE			
				HHS NOV MILEAGE		614.39	
				006368 BUTTERIS/WILLIAM OLE			
				006368 VENDOR TOTAL		614.39	
D-12142023-018	3	WF52	63.5563.0000.5339	MILEAGE			
				HHS NOV MILEAGE		90.39	
				002688 FLICK/PAMELA H			
				002688 VENDOR TOTAL		90.39	
D-12142023-018	4	WF52	63.5563.0000.5339	MILEAGE			
				HHS NOV MILEAGE		180.78	
				004628 GIESEKE/VIRGINIA			
				004628 VENDOR TOTAL		180.78	
D-12142023-018	5	WF52	63.5563.0000.5339	MILEAGE			
				HHS NOV MILEAGE		591.47	
				004599 HILL/JANICE			
				004599 VENDOR TOTAL		591.47	
D-12142023-018	6	WF52	63.5563.0000.5339	MILEAGE			
				HHS NOV MILEAGE		505.01	
				001930 HUBBARD/JANICE J			
				001930 VENDOR TOTAL		505.01	
D-12142023-018	7	WF52	63.5563.0000.5339	MILEAGE			
				HHS NOV MILEAGE		703.47	
				001038 JONES/SHARON			
				001038 VENDOR TOTAL		703.47	
D-12142023-018	8	WF52	63.5563.0000.5339	MILEAGE			
				HHS NOV MILEAGE		503.70	
				006338 MALY/CINDY L			
				006338 VENDOR TOTAL		503.70	
D-12142023-018	9	WF52	63.5563.0000.5339	MILEAGE			
				HHS NOV MILEAGE		267.90	
				004448 MALY/KATHY			
D-12142023-018	10	WF52	63.5563.0000.5335	MEALS			
				HHS NOV MEALS		7.38	
				004448 MALY/KATHY			
				004448 VENDOR TOTAL		275.28	

MILEAGE EXPENSE

Disbursement Edit Listing

DATA-JE-ID....	LINE#	BANK	FUND.&.ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARNI
TRAN-DATE. INVOICE.....			FORMULA.....	TRANSACTION DESCRIPTION.			
F/P CLAIM.. P.O.#.	PROJECT.....		1099-INFO VENDOR	NAME.....	PAYM		
			CNTY ALTER VENDOR	ALTER NAME.....			
D-12142023-018	11	WF52	63.5563.0000.5335	MEALS			
			-	HHS NOV MEALS		7.39	
				004546 MCCARTHY/DONALD			
D-12142023-018	12	WF52	63.5563.0000.5339	MILEAGE			
			-	HHS NOV MILEAGE		467.67	
				004546 MCCARTHY/DONALD			
				004546 VENDOR TOTAL		475.06	
D-12142023-018	13	WF52	63.5563.0000.5339	MILEAGE			
			-	HHS NOV MILEAGE		681.20	
				004449 MCKITTRICK/SANDRA			
D-12142023-018	14	WF52	63.5563.0000.5335	MEALS			
			-	HHS NOV MEALS		7.01	
				004449 MCKITTRICK/SANDRA			
				004449 VENDOR TOTAL		688.21	
D-12142023-018	15	WF52	63.5563.0000.5339	MILEAGE			
			-	HHS NOV MILEAGE		620.94	
				004161 MCWANE/HUBERT			
D-12142023-018	16	WF52	63.5563.0000.5335	MEALS			
			-	HHS NOV MEALS		16.12	
				004161 MCWANE/HUBERT			
				004161 VENDOR TOTAL		637.06	
D-12142023-018	17	WF52	63.5563.0000.5339	MILEAGE			
			-	HHS NOV MILEAGE		702.82	
				006110 MORAN/PAMELA			
D-12142023-018	18	WF52	63.5563.0000.5335	MEALS			
			-	HHS NOV MEALS		7.39	
				006110 MORAN/PAMELA			
				006110 VENDOR TOTAL		710.21	
D-12142023-018	19	WF52	63.5563.0000.5339	MILEAGE			
			-	HHS NOV MILEAGE		206.98	
				002512 OLSON/VICKI L			
				002512 VENDOR TOTAL		206.98	
D-12142023-018	20	WF52	63.5563.0000.5339	MILEAGE			
			-	HHS NOV MILEAGE		720.50	
				001973 PRICE/SUSAN			
D-12142023-018	21	WF52	63.5563.0000.5335	MEALS			
			-	HHS NOV MEALS		38.14	
				001973 PRICE/SUSAN			
				001973 VENDOR TOTAL		758.64	

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Disbursement Edit Listing

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DATA-JE-ID....	LINE#	BANK	FUND.&.ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARNI
TRAN-DATE. INVOICE.....			FORMULA.....	TRANSACTION DESCRIPTION.			
F/P CLAIM..	P.O.#.	PROJECT.....	1099-INFO	VENDOR NAME.....	PAYM		
			CNTY	ALTER VENDOR	ALTER NAME.....		
D-12142023-018	22	WF52	63.5563.0000.5339	MILEAGE			
				HHS NOV MILEAGE		1,078.79	
			-	002000 RICHTER/ARNOLD JOSEPH			
				002000 VENDOR TOTAL		1,078.79	
				WF52 BANK TOTAL		8,628.59	

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Disbursement Edit Listing

GL302L-V

DATA-JE-ID	LINE#	BANK	FUND.&	ACCOUNT	DESCRIPTION	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE	INVOICE	FORMULA	TRANSACTION	DESCRIPTION				
F/P CLAIM	P.O.#	PROJECT	1099-INFO	VENDOR	NAME	PAYM		
		CNTY	ALTER	VENDOR	ALTER	NAME		
D-12142023-035	1	WF52	59.5581.0000.5532	RENT				
	DECEMBER RENT							
					006091		400.00	
							400.00	
D-12142023-035	3	WF52	56.5511.0000.5315	COMPUTER SUPPLIES				
	KX05273							
					001390		23.54	
D-12142023-035	34	WF52	56.5503.0000.5315	COMPUTER SUPPLIES				
	LF26938							
					001390		169.00	
D-12142023-035	35	WF52	56.5472.0000.5319	OFFICE SUPPLIES				
	MG57071							
					001390		78.19	
D-12142023-035	36	WF52	56.5502.0000.5999	BILLS - NO LINE DETAIL				
	MK27714							
					001390		106.99	
D-12142023-035	37	WF52	53.5507.0000.5319	OFFICE SUPPLIES				
	MM81556							
					001390		77.71	
D-12142023-035	38	WF52	56.5503.0000.5315	COMPUTER SUPPLIES				
	MR91024							
					001390		24.60	
D-12142023-035	4	WF52	56.5511.0000.5315	COMPUTER SUPPLIES				
	MV57732							
					001390		106.74	
D-12142023-035	39	WF52	56.5503.0000.5315	COMPUTER SUPPLIES				
	MW05206							
					001390		80.94	
D-12142023-035	40	WF52	53.5507.0000.5319	OFFICE SUPPLIES				
	MW59479							
					001390		249.01	
D-12142023-035	41	WF52	56.5503.0000.5315	COMPUTER SUPPLIES				
	MX02568							
					001390		117.70	
D-12142023-035	42	WF52	56.5481.0000.5315	COMPUTER SUPPLIES				
	NB45176							
					001390		156.03	
							1,190.45	

VOUCHERS

ACS FINANCIAL SYSTEM
 12/12/2023 10:15:19

Disbursement Edit Listing

GL302L-V

DATA-JE-ID...	LINE#	BANK	FUND.&.ACCOUNT	DESCRIPTION	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE. INVOICE.....	FORMULA.....			TRANSACTION DESCRIPTION.			
F/P CLAIM.. P.O.#. PROJECT.....	1099-INFO	VENDOR	NAME.....	PAYM			
	CNTY	ALTER	VENDOR	ALTER NAME.....			
D-12142023-035	2	WF52	59.5588.0000.5532	RENT			
DECEMBER RENT				HHS RC MEAL SITE		300.00	
				000152 CITY OF RICHLAND CENTER			
				000152 VENDOR TOTAL		300.00	
D-12142023-035	5	WF52	56.5511.0000.5214	COMPUTER PROGRAM SUPPORT			
INV-001093				HHS ANNUAL 12/1 INV		500.00	
				002742 EPANIC BUTTON LLC			
				002742 VENDOR TOTAL		500.00	
D-12142023-035	6	WF52	56.5511.0000.5313	PHOTOCOPIES			
IN14442704				HHS CUST #10RC04 11/10		493.77	
				000601 GFC LEASING-WI			
D-12142023-035	7	WF52	56.5511.0000.5313	PHOTOCOPIES			
I00872219				HHS CUST #390899 12/10		732.32	
				000601 GFC LEASING-WI			
				000601 VENDOR TOTAL		1,226.09	
D-12142023-035	8	WF52	59.5581.0000.5322	FOOD SUPPLIES			
				HHS NOV MEALS ROCKBRIDGE		1,037.50	
			N 01	006390 KETTNER/CHRISTOPHER E			
D-12142023-035	9	WF52	59.5588.0000.5322	FOOD SUPPLIES			
				HHS NOV MEALS RC		7,112.50	
			N 01	006390 KETTNER/CHRISTOPHER E			
D-12142023-035	10	WF52	59.5583.0000.5970	CONTRACT SERVICES			
				HHS NOV MEALS CAZ		1,843.75	
			N 01	006390 KETTNER/CHRISTOPHER E			
D-12142023-035	11	WF52	59.5588.0000.5322	FOOD SUPPLIES			
				HHS NOV MEALS FROZEN		2,982.00	
			N 01	006390 KETTNER/CHRISTOPHER E			
				006390 VENDOR TOTAL		12,975.75	
D-12142023-035	12	WF52	63.5563.0000.5326	ADVERTISING			
CONT #4396269				HHS CUST #784114-0 12/11		750.00	
			N 01	006270 LAMAR TEXAS LIMTD PARTNE			
				006270 VENDOR TOTAL		750.00	
D-12142023-035	13	WF52	56.5503.0000.5999	BILLS - NO LINE DETAIL			
11140432 10/31				HHS ACCT #9020531051		946.16	
				001640 LANGUAGE LINE SERVICES,			
D-12142023-035	14	WF52	56.5401.0000.5999	BILLS-NO-LINE DETAIL			
11140432 10/31				HHS ACCT #9020531051		48.36	
				001640 LANGUAGE LINE SERVICES,			

ACS FINANCIAL SYSTEM
12/12/2023 10:15:19

Disbursement Edit Listing

GL302L-V

DATA-JE-ID....	LINE#	BANK	FUND.&.ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.					
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO VENDOR NAME.....	PAYM				
	CNTY	ALTER VENDOR	ALTER NAME.....				
D-12142023-035	15	WF52	56.5502.0000.5999	BILLS - NO LINE DETAIL			
	11140432	10/31		HHS ACCT #9020531051		512.51	
			-	001640 LANGUAGE LINE SERVICES,			
D-12142023-035	16	WF52	56.5457.0000.5999	BILLS - NO LINE DETAIL			
	11140432	10/31		HHS ACCT #9020531051		20.31	
			-	001640 LANGUAGE LINE SERVICES,			
				001640 VENDOR TOTAL		1,527.34	
D-12142023-035	17	WF52	63.5566.0000.5999	BILLS - NO LINE DETAIL			
	1154163	DUES		HHS CUST #0002001300		250.00	
			-	006442 MEALS ON WHEELS AMERICA			
				006442 VENDOR TOTAL		250.00	
D-12142023-035	18	WF52	56.5511.0000.5249	MAINTENANCE / BUILDING			
	I23-4931			HHS 9/8 INV		965.41	
			-	004368 OMNI TECHNOLOGIES LLC			
				004368 VENDOR TOTAL		965.41	
D-12142023-035	45	WF52	56.5545.0000.5719	PURCHASED SERVICES - CONTRAC			
	2023-0102			HHS 2023 CONTRACT 11/8		2,600.00	
			-	001105 PASSAGES INC			
				001105 VENDOR TOTAL		2,600.00	
D-12142023-035	19	WF52	56.5511.0000.5297	REFUSE COLLECTION			
	4092723			HHS ACCT #409700 11/30		257.90	
			-	001295 PELLITTERI WASTE SYSTEMS			
				001295 VENDOR TOTAL		257.90	
D-12142023-035	43	WF52	59.5588.0000.5351	GASOLINE			
	NOVEMBER			HHS ACCT #4675320 11/30		169.35	
			-	002414 PREMIER COOPERATIVE			
D-12142023-035	44	WF52	63.5563.5310.5351	GASOLINE			
	NOVEMBER			HHS ACCT #4672501 11/30		429.23	
			-	002414 PREMIER COOPERATIVE			
				002414 VENDOR TOTAL		598.58	
D-12142023-035	20	WF52	56.5511.0000.5532	METER RENTAL/EQUIP LEASING			
	Q1074203			HHS CUST #00905674 11/18		372.42	
			-	002067 QUADIENT LEASING USA, IN			
				002067 VENDOR TOTAL		372.42	
D-12142023-035	21	WF52	56.5511.0000.5319	OFFICE SUPPLIES			
	35451840			HHS ACCT #2771316 11/1		159.26	
			-	000577 STAPLES, INC DBA: QUILL			
				000577 VENDOR TOTAL		159.26	

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Disbursement Edit Listing

GL302L-V

DATA-JE-ID....	LINE#	BANK	FUND.&.ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.					
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO VENDOR NAME.....	PAYM				
		CNTY ALTER VENDOR ALTER NAME.....					
D-12142023-035	25	WF52	56.5401.0000.5999	BILLS-NO-LINE DETAIL			
		PUBLIC HEALTH		HHS #RH0202274467		26.90	
			M 06	000222 RICHLAND HOSPITAL INC/TH			
				000222 VENDOR TOTAL		26.90	
D-12142023-035	24	WF52	63.5563.0000.5326	ADVERTISING			
		REF #418989		HHS ADV #5787 10/31		115.60	
			-	000669 MORRIS NEWSPAPER CORP OF			
D-12142023-035	22	WF52	63.5563.5310.5326	ADVERTISING			
		REF #418997		HHS ADV #2071 10/31		81.40	
			-	000669 MORRIS NEWSPAPER CORP OF			
D-12142023-035	23	WF52	56.5502.0000.5999	BILLS - NO LINE DETAIL			
		REF #418998		HHS ADV #2071 10/31		183.20	
			-	000669 MORRIS NEWSPAPER CORP OF			
				000669 VENDOR TOTAL		380.20	
D-12142023-035	26	WF52	56.5520.0000.5999	BILLS-NO-LINE DETAIL			
		REF #368881		HHS ADV #22262 11/30		294.26	
			-	000648 WOODWARD COMMUNICATIONS			
				000648 VENDOR TOTAL		294.26	
D-12142023-035	28	WF52	59.5583.0000.5970	CONTRACT SERVICES			
		DECEMBER		HHS CAZ MEAL SITE		350.00	
			-	000751 ST ANTHONYS SCHOOL			
				000751 VENDOR TOTAL		350.00	
D-12142023-035	27	WF52	56.5511.0000.5297	REFUSE COLLECTION			
		12/1-31/2023		HHS ACCT #1012 12/1		273.33	
			-	004598 TOWN & COUNTRY SANITATIO			
				004598 VENDOR TOTAL		273.33	
D-12142023-035	29	WF52	56.5502.0000.5157	SERVICE SECTION - TRAINING			
		AR0168566		HHS CUST #AR-0001924 SEP		100.00	
			-	001802 UW MADISON			
				001802 VENDOR TOTAL		100.00	
D-12142023-035	32	WF52	56.5477.0000.5214	COMPUTER PROGRAM CHANGES			
		30005583801		HHS ACCT #73467 11/13		33.14	
			-	002815 WAYSTAR, INC			
D-12142023-035	33	WF52	56.5477.0000.5214	COMPUTER PROGRAM CHANGES			
		30005602813		HHS ACCT #73467 12/12		33.14	
			-	002815 WAYSTAR, INC			
				002815 VENDOR TOTAL		66.28	

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Disbursement Edit Listing

GL302L-V

DATA-JE-ID....	LINE#	BANK	FUND.&	ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE.	INVOICE.....	FORMULA.....	1099-INFO	VENDOR	TRANSACTION DESCRIPTION.			
F/P CLAIM..	P.O.#.	PROJECT.....	CNTY	ALTER VENDOR	NAME.....	PAYM		
					ALTER NAME.....			
D-12142023-035	30	WF52	56.5527.0000.5316		KINSHIP ASSESSMENTS			
	11/1-30/23				HHS ACCT #G3042 NOV		20.00	
				004341	WI DEPT OF JUSTICE			
D-12142023-035	31	WF52	56.5527.0000.5316		KINSHIP ASSESSMENTS			
	9/1-30/2023				HHS ACCT #G3042 SEPT		40.00	
				004341	WI DEPT OF JUSTICE			
					004341 VENDOR TOTAL		60.00	
					WF52 BANK TOTAL		25,624.17	

2023 PREVIOUSLY PAID VOUCHERS

	Check #	Date	Vendor Name	Description	Account #	Amount
1	35307	11/9/2023	US Bank National Association #6167	County Clerk Pays		\$ 7,579.55
2	35348	11/16/2023	Premier Cooperative #2414	Acct #4675320	59.5588.0000.5351	\$ 147.23
				Acct #4672501	63.5563.5310.5351	\$ 545.66
3	35349	11/16/2023	Richland Center Utilities #650	Acct #080460001	56.5511.0000.5222	\$ 1,992.24
4	35350	11/16/2023	Wisconsin Electric Power/WE Energies #975	Acct #0701008505-00001	56.5511.0000.5226	\$ 83.99
5	35569	11/28/2023	Tech Com Inc./Genuine Telecom #1657	Acct #581900	56.5511.0000.5225	\$ 660.97
			Tech Com Inc./Genuine Telecom #1657	Acct #33500	59.5588.0000.5225	\$ 39.10
6	35638	12/7/2023	Capital One - Walmart #2005	#607399	56.5405.0000.5970	\$ 122.78
					56.5514.0000.5999	\$ 111.16
					63.5563.0000.5352	\$ 19.31
					56.5531.0000.5992	\$ 32.21
					56.5405.0000.5999	\$ 100.00
					TOTAL	\$ 11,434.20

PREVIOUSLY PAID

12/06/23 STATEMENT DATE - 11/06/23-12/05/23 CHARGES					
US Bank National Association #6167 Acct #4866-9100-1450-2740					
	Vendor Name	Description	Account #	Amount	
1	11/6/2023	Amazon Business	53.5507.0000.5319	\$	35.94
2	11/6/2023	Amazon Business	53.5507.0000.5319	\$	78.80
3	11/9/2023	Katom Restaurant Supply Inc	59.5588.0000.5319	\$	89.80
4	11/8/2023	Jefferson Street Inn	53.5507.0000.5336	\$	98.00
5	11/8/2023	Jefferson Street Inn	53.5507.0000.5336	\$	98.00
6	11/11/2023	Kareo Tebra Technologies	56.5477.0000.5214	\$	455.27
			56.5472.0000.5214	\$	873.20
			56.5481.0000.5999	\$	193.88
			56.5401.0000.5999	\$	581.65
7	11/10/2023	Amazon Business	63.5563.5310.5319	\$	34.05
8	11/10/2023	Amazon Business	63.5563.0000.5319	\$	34.05
9	11/10/2023	Amazon Business	63.5563.0000.5319	\$	46.52
10	11/11/2023	Amazon Business	63.5563.0000.5319	\$	83.28
11	11/14/2023	Project Lifesaver International	56.5401.0000.5319	\$	97.25
12	11/14/2023	Amazon Business	56.5531.0000.5992	\$	164.73
13	11/15/2023	Amazon Business	56.5546.0551.5992	\$	8.90
14	11/14/2023	Amazon Business	63.5566.0000.5319	\$	61.57
15	11/18/2023	Lauren's Hope	56.5546.0552.5994	\$	139.99
16	11/17/2023	Kwik Trip	56.5546.0552.5994	\$	(2.05)
17	11/14/2023	Amazon Business	56.5408.0000.5999	\$	100.00
18	11/17/2023	Amazon Business	56.5546.0552.5994	\$	63.35
19	11/17/2023	Lauren's Hope	56.5546.0552.5992	\$	99.95
20	11/20/2023	UWCC	56.5546.0552.5994	\$	39.25
21	11/21/2023	UWCC	56.5511.0000.5157	\$	129.00
22	11/21/2023	DOJ Records	56.5477.0000.5325	\$	129.00
23	11/22/2023	WBTPA.com	56.5405.0000.5999	\$	10.00
24	11/28/2023	Amazon Business	56.5477.0000.5325	\$	50.00
25	11/28/2023	Amazon Business	56.5546.0551.5992	\$	12.99
26	11/27/2023	Amazon Business	56.5401.0000.5319	\$	(34.93)
27	11/27/2023	Amazon Business	56.5401.0000.5319	\$	10.61
28	11/29/2023	UWCC	56.5401.0000.5319	\$	10.39
29	11/29/2023	UWCC	56.5472.0000.5325	\$	149.00
30	11/30/2023	DOJ Records	56.5472.0000.5325	\$	149.00
31	12/1/2023	Workplace	63.5563.5310.5999	\$	10.00
32	12/3/2023	Amazon Business	56.5511.0000.5214	\$	276.00
33	12/1/2023	Inreach Online	63.5563.5310.5319	\$	6.19
34	12/1/2023	Amazon Business	56.5511.0000.5157	\$	115.00
35	12/1/2023	Amazon Business	56.5401.0000.5319	\$	35.28
36	12/1/2023	UWCC	56.5401.0000.5319	\$	12.99
37	12/1/2023	DOJ Records	56.5546.0551.5992	\$	129.00
			53.5507.0000.5157	\$	129.00
			63.5563.5310.5999	\$	10.00
			TOTAL	\$	4,684.90

11/06/23 STATEMENT DATE - 10/06/23-11/05/23 CHARGES

US Bank National Association #6167 Acct #4866-9100-1450-2740

		Vendor Name	Description	Account #	Amount
1	10/11/2023	Kareo Tebra Technologies	September	56.5477.0000.5214	\$ 1,006.91
				56.5472.0000.5214	\$ 227.01
				56.5481.0000.5999	\$ 870.08
2	10/12/2023	Amazon.com	CLTS	56.5546.0551.5992	\$ 38.50
3	10/12/2023	Growing Kids Therapy GOSQ.com	CLTS	56.5546.0551.5992	\$ 145.40
4	10/15/2023	Amazon.com	CLTS	56.5546.0553.5992	\$ 37.99
5	10/14/2023	Amazon.com		56.5530.0000.5748	\$ 58.92
6	10/18/2023	Amazon.com	CLTS	56.5546.0551.5992	\$ 73.53
7	10/18/2023	Amazon.com		63.5563.5310.5999	\$ 75.92
8	10/19/2023	Clarion Hotel		56.5478.0000.5336	\$ 178.00
9	10/19/2023	Amazon.com	CLTS	56.5546.0551.5992	\$ 23.98
10	10/19/2023	BLT Fun and Function LLC	CLTS	56.5546.0551.5992	\$ 244.08
11	10/22/2023	Amazon.com	CLTS	56.5546.0553.5992	\$ 181.54
12	10/21/2023	Amazon.com		56.5405.0000.5320	\$ 130.94
13	10/20/2023	Amazon.com	CLTS	56.5546.0553.5992	\$ 28.00
14	10/21/2023	Amazon.com	CLTS	56.5546.0551.5992	\$ 73.93
15	10/21/2023	Amazon.com		56.5405.0000.5320	\$ 167.67
16	10/23/2023	BLT Fun and Funcation LLC	CLTS	56.5546.0551.5992	\$ (11.00)
17	10/23/2023	Amazon.com		63.5566.0000.5319	\$ 38.84
18	10/23/2023	Amazon.com		53.5507.0000.5319	\$ 24.97
19	10/24/2023	The Webstaurant Store Inc		59.5588.0000.5319	\$ 592.42
20	10/24/2023	Stoney Creek		63.5566.0000.5999	\$ 90.00
21	10/25/2023	Katom Restaurant		59.5588.0000.5319	\$ 184.68
22	10/24/2023	Kwik Trip		56.5408.0000.5999	\$ 160.00
23	10/26/2023	The House on the Rock	CCOP	56.5484.0000.5992	\$ 101.80
24	10/26/2023	Amazon.com		59.5588.0000.5319	\$ 79.16
25	10/26/2023	Amazon.com	CLTS	56.5546.0553.5992	\$ 599.00
26	10/28/2023	Amazon.com		59.5588.0000.5319	\$ 118.52
27	10/28/2023	The House on the Rock	CCOP	56.5484.0000.5992	\$ 32.95
28	10/30/2023	Amazon.com	CLTS	56.5546.0551.5992	\$ 20.66
29	10/31/2023	Amazon.com		56.5530.0000.5748	\$ 27.99
30	11/1/2023	Workplace		56.5511.0000.5214	\$ 268.00
31	11/1/2023	Amazon.com		56.5511.0000.5319	\$ 119.50
32	11/1/2023	Amazon.com		59.5588.0000.5319	\$ 143.52
33	11/1/2023	Amazon.com		56.5531.0000.5992	\$ 51.98
34	11/1/2023	Dept of Justice		56.5502.0000.5999	\$ 10.00
35	11/2/2023	Sportsworld.com		63.5563.0000.5326	\$ (27.61)
36	11/2/2023	Sportsworld.com		63.5563.0000.5326	\$ 478.61
				63.5563.5310.5326	\$ 51.00
37	11/2/2023	Amazon.com		63.5566.0000.5999	\$ 34.97
38	11/2/2023	Amazon.com		56.5531.0000.5320	\$ 123.64
				56.5531.0000.5992	\$ 7.99
39	11/2/2023	Dept of Justice		56.5504.0000.5999	\$ 10.00
40	11/2/2023	Dept of Justice		59.5580.0000.5999	\$ 10.00
41	11/2/2023	Dept of Justice		59.5580.0000.5999	\$ 10.00

42	11/2/2023	Dept of Justice		63.5563.5310.5999	\$ 10.00
43	11/2/2023	Dept of Justice		56.5472.0000.5999	\$ 10.00
44	11/2/2023	Dept of Justice		59.5580.0000.5999	\$ 10.00
45	11/2/2023	Dept of Justice		53.5507.0000.5999	\$ 10.00
46	11/2/2023	Dept of Justice		63.5563.0000.5999	\$ 10.00
47	11/2/2023	Dept of Justice		56.5504.0000.5999	\$ 10.00
48	11/2/2023	Dept of Justice		59.5580.0000.5999	\$ 10.00
49	11/2/2023	Dept of Justice		56.5503.0000.5999	\$ 10.00
50	11/2/2023	Dept of Justice		56.5504.0000.5999	\$ 10.00
51	11/2/2023	Dept of Justice		59.5580.0000.5999	\$ 10.00
52	11/2/2023	Dept of Justice		63.5563.0000.5999	\$ 10.00
53	11/2/2023	Dept of Justice		63.5563.0000.5999	\$ 10.00
54	11/4/2023	Amazon.com		56.5511.0000.5319	\$ 486.70
55	11/5/2023	Amazon.com		56.5472.0000.5999	\$ 58.86
				TOTAL	\$ 7,579.55

2023 Health and Human Services Budget

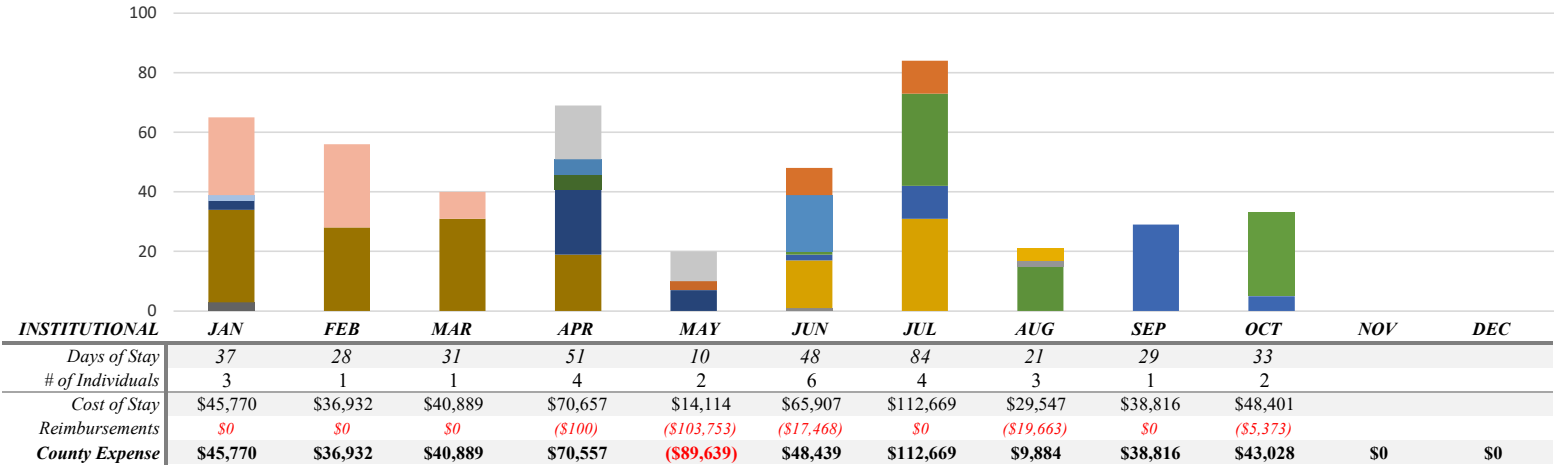
Expenses	12/5/2023	Current Month = 92%						
Program	Total	2023 Budget	Actual	% Utilized	Core Budget Balance (Through Octoberr)		Placement Funds (Through Oct) Funds 44/54	
Administrative Services	1,055,348				Revenues (with Tax Levy)	6,270,292	Budget for all Placements	1,385,000
Staff		763,757	501,187	65.6%	Anticipated Revenue	746,476	Budget	1,385,000
Building & Operating Costs		291,591	254,136	87.2%	Received Revenue	4,647,405	- All Placement Expenses	-1,254,317
Public Health	335,192				Minus Expenses	-6,339,577	Fund 54/44 balance	130,683
Public Health		335,192	173,988	51.9%	Anticipated Expenses	-253,141	Adult (Fund 54)	
Aging & Disability Resource Center	1,042,575				Actual Expenses	-6,086,436	Budget	705,000
Elderly Services		365,273	300,056	82.1%	Equals Budget Balance	-69,285	- Expenses in Fund 56*	0
Nutrition		256,053	249,253	97.3%	MH Institute Charges Through October	356,969 *	- Expenses	-576,943
Resource Center		421,249	360,572	85.6%	Anticipated MH Institute Charges (November)	13,424 **	Fund 54 balance	128,057
Economic Support Unit	971,094				MHI Charges To Date	370,393	Children (Fund 44)	
ES Programs		971,094	764,453	78.7%			Budget	680,000
Child & Youth Services	829,130				Chargeback		- Expenses in Fund 56*	0
Children & Youth Programs		745,247	526,083	70.6%	Budget Balance Prior to Chargeback	-69,285	- Expenses	-677,374
CPS Contractual Services		83,883	55,591	66.3%	Chargeback for MH Institute Thru October (that have not occurred)	152,825	Fund 44 balance	2,626
Behavioral Health	4,492,510				New Core Budget Balance after Chargeback	83,540 ***		
MH Outpatient / Crisis Services		778,818	488,020	62.7%				
AODA Outpatient		215,092	82,779	38.5%	Fund 34 Projected Year End Balance for Carryover	0		
CCS		2,873,893	1,863,379	64.8%	Fund 63 Projected Year End Balance	0 ****		
Adult Protective Services		93,881	73,827	78.6%				
Treatment Court		157,614	99,527	63.1%	*MH Institute charges go to Fund 56 as reduction in revenue			
Birth to Three Program		195,933	163,257	83.3%	**MHI anticipated charges do not include any expected insurance reimbursements			
Children with Disabilities		177,280	130,329	73.5%	***Balance rolls to General Fund			
HHS Board Approved Budget	8,725,849	8,725,849	6,086,436	70%	****Unused balance goes to Fund 18 for reinvestment in transportation program			

RICHLAND COUNTY
2023 ADULT PLACEMENTS
Fund 54

ADULT INSTITUTIONAL AND INPATIENT PLACEMENTS

Includes Mental Health Institutes, Trempealeau County Health Care, private inpatient hospitals, detox facilities, and crisis stabilization facilities

Cost Range: \$365 to \$1,448 per day



CRISIS STABILIZATION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Days of Stay	28	28	9	18	10	0	0	0	0	0		
# of Individuals	2	1	1	1	1	0	0	0	0	0		
Cost of Stay	\$17,500	\$17,500	\$5,625	\$900	\$500	\$0	\$0	\$0	\$0	\$0		
Reimbursements	\$0	\$0	(\$10,574)	\$0	(\$1,561)	\$0	(\$579)	\$0	\$0	\$0		
County Expense	\$17,500	\$17,500	(\$4,949)	\$900	(\$1,061)	\$0	(\$579)	\$0	\$0	\$0	\$0	\$0

YTD ADULT CRISIS STABILIZATION

Days of Stay	93
# of Individuals	3
Cost of Stay	\$42,025
Reimbursements	(\$12,714)
County Expense	\$29,311

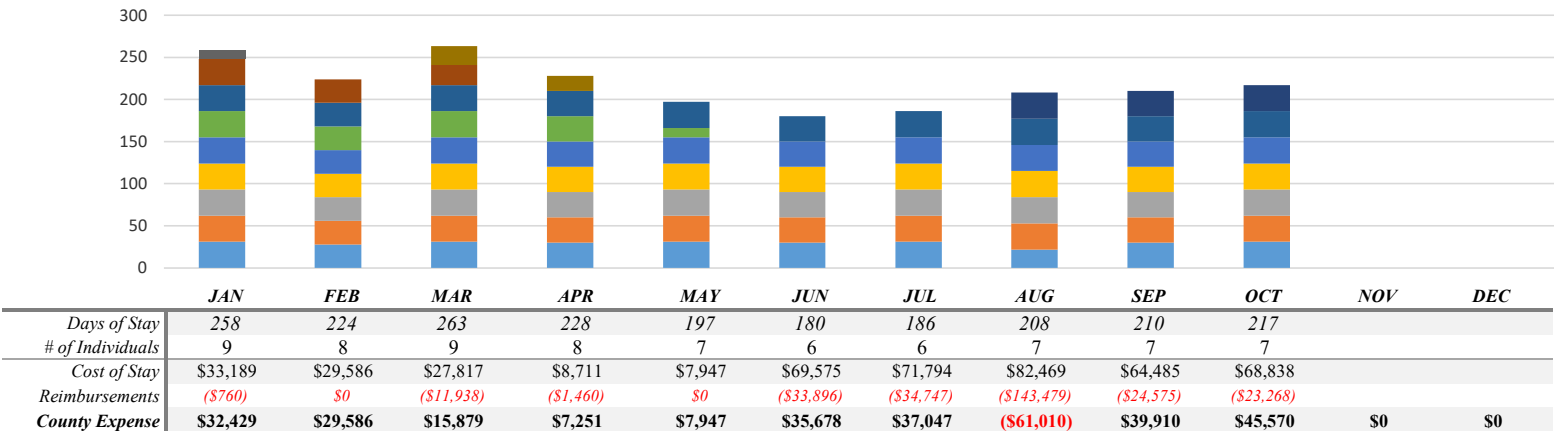
YTD ADULT INSTITUTIONAL

Days of Stay	372
# of Individuals	16
Cost of Stay	\$503,702
Reimbursements	(\$146,357)
County Expense	\$357,345

ADULT COMMUNITY RESIDENTIAL PLACEMENTS

Includes Community-Based Residential Facilities and Adult Family Homes

Cost Range: \$81 to \$1,600 per day



YTD ADULT RESIDENTIAL

Days of Stay	2171
# of Individuals	11
Cost of Stay	\$464,410
Reimbursements	(\$274,124)
County Expense	\$190,287

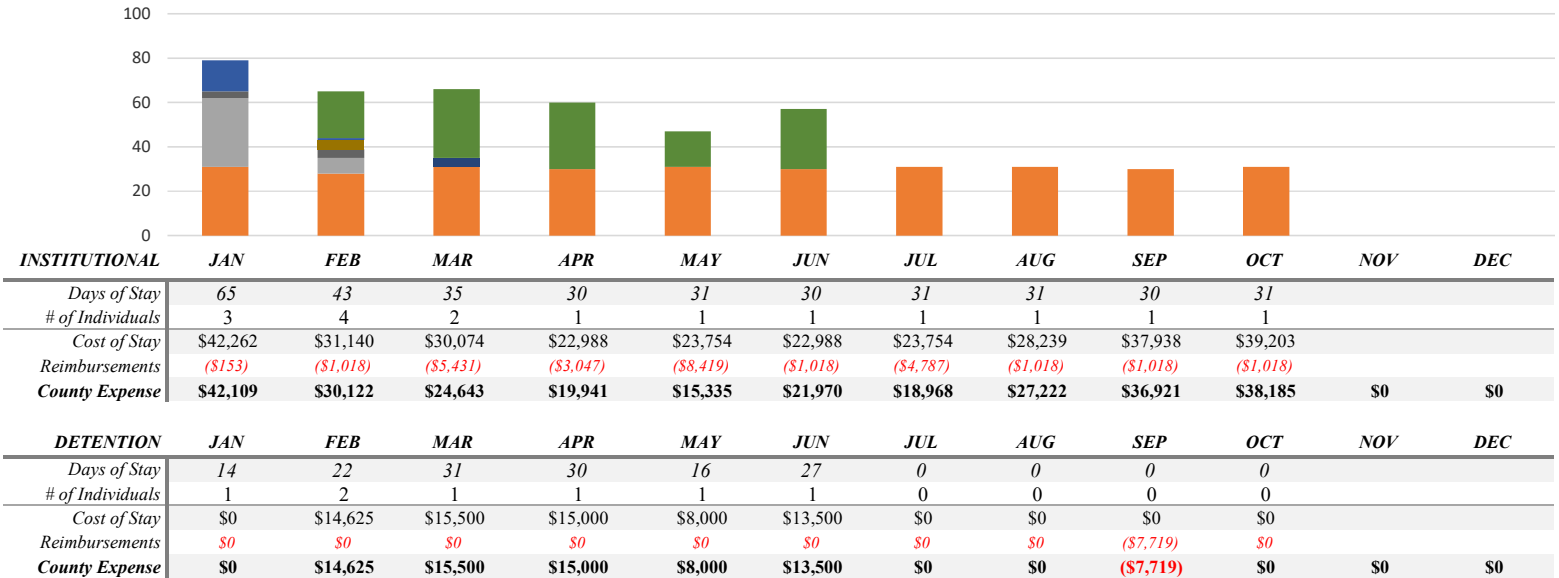
FUND 54 BEGINNING BALANCE	\$705,000	
TOTAL EXPENSE IN FUND 54:	\$576,943	82% utilized
FUND 54 REMAINING BALANCE	\$128,057	

RICHLAND COUNTY
2023 CHILD PLACEMENTS
Fund 44

CHILD INSTITUTIONAL, INPATIENT, AND DETENTION PLACEMENTS

Includes mental health institutes, private inpatient hospitals, children's residential care centers, as well as secure and non-secure detention facilities

Cost Range: Institutional \$267 to \$1,475 per day; Secure/Non-Secure Detention \$130 to \$190 per day

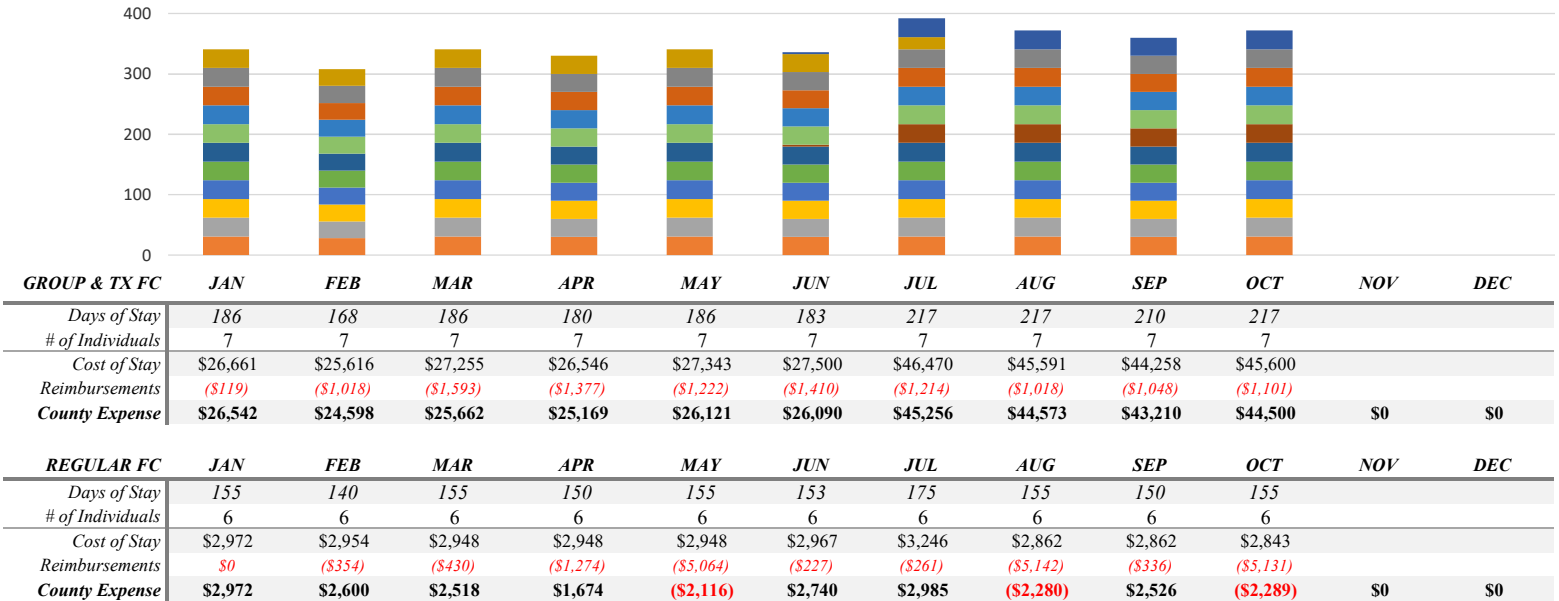


YTD CHILD INSTITUTIONAL		YTD DETENTION	
Days of Stay	357	Days of Stay	140
# of Individuals	5	# of Individuals	2
Cost of Stay	\$302,342	Cost of Stay	\$66,625
Reimbursements	(\$26,926)	Reimbursements	(\$7,719)
County Expense	\$275,417	County Expense	\$58,906

CHILD FOSTERCARE AND TREATMENT FOSTERCARE PLACEMENTS

Includes regularly licensed fostercare homes, licensed treatment fostercare homes, and youth group homes

Cost Range: Group Hm \$170 to \$253; Tx FC \$74 to \$140 per day; Regular FC \$13 to \$67 per day



YTD GROUP HOME & TREATMENT FOSTERCARE		YTD REGULAR FOSTERCARE	
Days of Stay	1950	Days of Stay	1543
# of Individuals	7	# of Individuals	6
Cost of Stay	\$342,840	Cost of Stay	\$29,550
Reimbursements	(\$11,119)	Reimbursements	(\$18,219)
County Expense	\$331,721	County Expense	\$11,331

<i>FUND 44 BEGINNING BALANCE</i>	\$680,000
TOTAL EXPENSE IN FUND 44:	\$677,374 <i>100% utilized</i>
<i>FUND 44 REMAINING BALANCE</i>	\$2,626

Contract Monitoring Report

Contract utilization should be at or below 83.33% for
October reporting

2023

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
A & J Family Homes and Services, LLC	Brandi Christanson	\$285,000.00	\$64,788.97	October	\$64,788.97	\$220,211.03	22.73%
Annika Mersmann	Brandi Christanson	\$49,500.00	\$9,503.01	October	\$9,503.01	\$39,996.99	19.20%
Arneson Counseling	Brandi Christanson	\$15,000.00	\$0.00	October	\$0.00	\$15,000.00	0.00%
Community Service Associates dba Pauquette Center for Psychological	Brandi Christanson	\$30,000.00	\$0.00	October	\$0.00	\$30,000.00	0.00%
CORE Treatment Services, Inc.	Brandi Christanson	\$9,500.00	\$5,700.00	October	\$5,700.00	\$3,800.00	60.00%
Cornerstone Foundation dba Lucky Star 3 Corporation	Brandi Christanson	\$250,000.00	\$153,403.75	October	\$153,403.75	\$96,596.25	61.36%
Coulee Region Psychiatric Services, S.C.	Brandi Christanson	\$45,000.00	\$29,100.00	October	\$29,100.00	\$15,900.00	64.67%
Dean Saner, Psy. D.	Brandi Christanson	\$20,000.00	\$882.44	November	\$882.44	\$19,117.56	4.41%
Diane's Adult Family Home	Brandi Christanson	\$100,000.00	\$75,189.79	October	\$75,189.79	\$24,810.21	75.19%
Driftless Counseling, LLC dba Trailhead Therapy and Mentoring	Brandi Christanson	\$900,000.00	\$658,302.02	October	\$658,302.02	\$241,697.98	73.14%
Ellen Adult Family House	Brandi Christanson	\$6,000.00	\$0.00	October	\$0.00	\$6,000.00	0.00%
Evergreen Manor III	Brandi Christanson	\$75,000.00	\$0.00	October	\$0.00	\$75,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Evergreen Manor, Inc.	Brandi Christanson	\$75,000.00	\$33,589.06	October	\$33,589.06	\$41,410.94	44.79%
Ferguson Consulting, LLC	Brandi Christanson	\$2,500.00	\$1,837.00	November	\$1,837.00	\$663.00	73.48%
Fitness Choices	Brandi Christanson	\$49,500.00	\$5,322.57	October	\$5,322.57	\$44,177.43	10.75%
Gundersen Lutheran Administrative Services, Inc.	Brandi Christanson	\$49,500.00	\$0.00	October	\$0.00	\$49,500.00	0.00%
Hailey Schneider	Brandi Christanson	\$100,000.00	\$32,982.49	October	\$32,982.49	\$67,017.51	32.98%
Hansen Assessment and Educational Services	Brandi Christanson	\$16,000.00	\$11,100.00	October	\$11,100.00	\$4,900.00	69.38%
Highland Spring Counseling, LLC	Brandi Christanson	\$17,500.00	\$13,345.00	October	\$13,345.00	\$4,155.00	76.26%
Jean Warrior, Ph.D.	Brandi Christanson	\$30,000.00	\$8,107.50	October	\$8,107.50	\$21,892.50	27.03%
Jessica Leinberger Counseling, LLC	Brandi Christanson	\$49,500.00	\$20,582.92	October	\$20,582.92	\$28,917.08	41.58%
KSMS Our House, LLC dba Our House Reedsburg Memory Care	Brandi Christanson	\$26,000.00	\$15,198.40	October	\$15,198.40	\$10,801.60	58.46%
Lutheran Social Services of WI & Upper Michigan, Inc.	Brandi Christanson	\$49,500.00	\$0.00	October	\$0.00	\$49,500.00	0.00%
Midwest Center for Psychotherapy and Sex Therapy	Brandi Christanson	\$5,000.00	\$0.00	October	\$0.00	\$5,000.00	0.00%
Midwest Monitoring and Surveillance	Brandi Christanson	\$15,000.00	\$1,443.00	October	\$1,443.00	\$13,557.00	9.62%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Miramont Behavioral Health	Brandi Christanson	\$49,500.00	\$0.00	October	\$0.00	\$49,500.00	0.00%
Northwest Counseling & Guidance Clinic	Brandi Christanson	\$90,000.00	\$71,209.60	October	\$71,209.60	\$18,790.40	79.12%
Options Lab, Inc.	Brandi Christanson	\$15,000.00	\$8,025.00	October	\$8,025.00	\$6,975.00	53.50%
Orion Family Services	Brandi Christanson	\$49,500.00	\$0.00	October	\$0.00	\$49,500.00	0.00%
Pine Counseling	Brandi Christanson	\$25,000.00	\$0.00	October	\$0.00	\$25,000.00	0.00%
Pleasant Ridge Homes, LLC	Brandi Christanson	\$150,000.00	\$4,293.30	October	\$4,293.30	\$145,706.70	2.86%
Red Maple Consulting Services, LLC	Brandi Christanson	\$49,500.00	\$1,773.78	October	\$1,773.78	\$47,726.22	3.58%
Roots Residential Adult Family Homes, LLC	Brandi Christanson	\$100,000.00	\$24,741.80	October	\$24,741.80	\$75,258.20	24.74%
RTP (WI), S.C. dba Array Behavioral Care	Brandi Christanson	\$130,000.00	\$49,619.54	October	\$49,619.54	\$80,380.46	38.17%
Schmitt Woodland Hills	Brandi Christanson	\$5,000.00	\$0.00	October	\$0.00	\$5,000.00	0.00%
Shay Rehabilitation & Psychological Services, INC dba	Brandi Christanson	\$300,000.00	\$162,686.96	October	\$162,686.96	\$137,313.04	54.23%
Tellurian, Inc.	Brandi Christanson	\$115,000.00	\$41,989.00	October	\$41,989.00	\$73,011.00	36.51%
The Change Group, LLC	Brandi Christanson	\$49,500.00	\$0.00	October	\$0.00	\$49,500.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Therapy Without Walls, LLC	Brandi Christanson	\$49,500.00	\$0.00	October	\$0.00	\$49,500.00	0.00%
TLC Senior Home Care, LLC	Brandi Christanson	\$85,000.00	\$59,652.25	October	\$59,652.25	\$25,347.75	70.18%
Trempealeau County Health Care Center	Brandi Christanson	\$270,000.00	\$0.00	October	\$0.00	\$270,000.00	0.00%
VARC, Inc.	Brandi Christanson	\$49,500.00	\$5,061.89	October	\$5,061.89	\$44,438.11	10.23%
Viroqua Nutrition Counseling, LLC	Brandi Christanson	\$15,000.00	\$0.00	October	\$0.00	\$15,000.00	0.00%
Vista Care Wisconsin	Brandi Christanson	\$840,000.00	\$616,601.76	October	\$616,601.76	\$223,398.24	73.40%
Wisconsin Family Ties	Brandi Christanson	\$36,000.00	\$0.00	October	\$0.00	\$36,000.00	0.00%
You Are Enough Counseling, LLC	Brandi Christanson	\$49,500.00	\$24,458.54	October	\$24,458.54	\$25,041.46	49.41%
Impact Community Planning Group, LLC	Brandie Anderson	\$15,725.00	\$15,105.00	October	\$15,105.00	\$620.00	96.06%
					Contract ended in May		
BI Incorporated	Jessica Tisdale	\$5,000.00	\$0.00	October	\$0.00	\$5,000.00	0.00%
Children's Hospital of Wisconsin Community Services-Children's	Jessica Tisdale	\$250,000.00	\$55,328.00	October	\$55,328.00	\$194,672.00	22.13%
Chileda Institute	Jessica Tisdale	\$300,000.00	\$268,189.88	October	\$268,189.88	\$31,810.12	89.40%
					Contract ended in November		
Community Care Resources	Jessica Tisdale	\$180,000.00	\$80,569.20	October	\$80,569.20	\$99,430.80	44.76%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Family Services of Northeast Wisconsin	Jessica Tisdale	\$160,000.00	\$16,593.46	October	\$16,593.46	\$143,406.54	10.37%
Family Support Services, LTD	Jessica Tisdale	\$9,500.00	\$10,640.24	October	\$10,640.24	(\$1,140.24)	112.00%
Forward Home for Boys	Jessica Tisdale	\$110,000.00	\$99,288.18	November	\$99,288.18	\$10,711.82	90.26%
Midwest Monitoring and Surveillance	Jessica Tisdale	\$5,000.00	\$60.00	October	\$60.00	\$4,940.00	1.20%
Moe's Transitional Living Center	Jessica Tisdale	\$115,000.00	\$91,792.00	October	\$91,792.00	\$23,208.00	79.82%
Oxford House, Inc.	Jessica Tisdale	\$600.00	\$0.00	October	\$0.00	\$600.00	0.00%
Platteville Family Resource Center	Jessica Tisdale	\$15,000.00	\$10,000.00	October	\$10,000.00	\$5,000.00	66.67%
A & J Vans, Inc. dba A & J Mobility	Laurie Couey	\$25,000.00	\$0.00	October	\$0.00	\$25,000.00	0.00%
Autism Society of Greater Wisconsin	Laurie Couey	\$11,000.00	\$750.00	October	\$750.00	\$10,250.00	6.82%
Children's Hospital of Wisconsin Community Services-Children's	Laurie Couey	\$11,000.00	\$0.00	October	\$0.00	\$11,000.00	0.00%
Christian Servants Home Care, LLC	Laurie Couey	\$30,000.00	\$8,324.50	October	\$8,324.50	\$21,675.50	27.75%
Community Care Resources	Laurie Couey	\$11,000.00	\$0.00	October	\$0.00	\$11,000.00	0.00%
Cooperative Educational Service Agency (CESA) 3	Laurie Couey	\$15,000.00	\$0.00	October	\$0.00	\$15,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
CR Therapy	Laurie Couey	\$11,000.00	\$0.00	October	\$0.00	\$11,000.00	0.00%
Dane County Fence and Deck Company Inc., DBA Fence World of	Laurie Couey	\$49,500.00	\$21,808.00	October	\$21,808.00	\$27,692.00	44.06%
Discovery Play School Inc.	Laurie Couey	\$11,000.00	\$0.00	October	\$0.00	\$11,000.00	0.00%
Easter Seals of Wisconsin, Inc.	Laurie Couey	\$11,000.00	\$1,127.00	October	\$1,127.00	\$9,873.00	10.25%
Elevation Dance Academy	Laurie Couey	\$11,000.00	\$0.00	October	\$0.00	\$11,000.00	0.00%
In2Great Children's Therapy, LLC dba Motiv8 Children's Therapy	Laurie Couey	\$10,000.00	\$0.00	October	\$0.00	\$10,000.00	0.00%
J & B Medical Supply	Laurie Couey	\$20,000.00	\$10,891.92	October	\$10,891.92	\$9,108.08	54.46%
Logan James Herr Foundation Inc. DBA Logan's Heart and Smiles	Laurie Couey	\$49,500.00	\$23,050.00	October	\$23,050.00	\$26,450.00	46.57%
Lori Knapp, Inc.	Laurie Couey	\$11,000.00	\$0.00	October	\$0.00	\$11,000.00	0.00%
M Squared NC, LLC dba Action Fence	Laurie Couey	\$49,500.00	\$19,474.00	October	\$19,474.00	\$30,026.00	39.34%
Memorial Hospital of Boscobel, Inc.	Laurie Couey	\$75,000.00	\$10,019.75	October	\$10,019.75	\$64,980.25	13.36%
Music on the Move Music Therapy Services	Laurie Couey	\$10,000.00	\$0.00	October	\$0.00	\$10,000.00	0.00%
National Seating and Mobility	Laurie Couey	\$11,000.00	\$837.20	October	\$837.20	\$10,162.80	7.61%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Paquette Therapy, LLC	Laurie Couey	\$11,000.00	\$0.00	October	\$0.00	\$11,000.00	0.00%
Premier Financial Management Services	Laurie Couey	\$180,000.00	\$104,957.73	October	\$104,957.73	\$75,042.27	58.31%
Rural Wisconsin Health Cooperative	Laurie Couey	\$75,000.00	\$48,218.95	October	\$48,218.95	\$26,781.05	64.29%
Soaring Skills, LLC	Laurie Couey	\$25,000.00	\$1,992.70	October	\$1,992.70	\$23,007.30	7.97%
St. Joseph's Health Services, Inc.	Laurie Couey	\$75,000.00	\$34,042.02	October	\$34,042.02	\$40,957.98	45.39%
Symons Recreation Complex	Laurie Couey	\$15,000.00	\$960.00	October	\$960.00	\$14,040.00	6.40%
The Change Group, LLC	Laurie Couey	\$25,000.00	\$206.00	October	\$206.00	\$24,794.00	0.82%
The Gym-Boree LLC	Laurie Couey	\$11,000.00	\$1,800.00	October	\$1,800.00	\$9,200.00	16.36%
United Seating and Mobility, LLC DBA Numotion	Laurie Couey	\$11,000.00	\$2,457.90	October	\$2,457.90	\$8,542.10	22.34%
Whispering Pines Custom Builders, LLC	Laurie Couey	\$5,000.00	\$0.00	October	\$0.00	\$5,000.00	0.00%
Wisconsin Badger Camp	Laurie Couey	\$11,000.00	\$0.00	October	\$0.00	\$11,000.00	0.00%
Wisconsin Family Ties	Laurie Couey	\$5,000.00	\$0.00	October	\$0.00	\$5,000.00	0.00%
Bethel Home Helping Hands	Roxanne Klubertanz-	\$3,000.00	\$0.00	October	\$0.00	\$3,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Bethlehem Lutheran Church	Roxanne Klubertanz-	\$4,800.00	\$4,400.00	November	\$4,400.00	\$400.00	91.67%
Center Pharmacy	Roxanne Klubertanz-	\$2,000.00	\$0.00	October	\$0.00	\$2,000.00	0.00%
City of Richland Center	Roxanne Klubertanz-	\$3,600.00	\$3,300.00	November	\$3,300.00	\$300.00	91.67%
Drfitless Area Ink, LLC dba Task Fairy	Roxanne Klubertanz-	\$2,000.00	\$0.00	October	\$0.00	\$2,000.00	0.00%
Harvest Guest Home	Roxanne Klubertanz-	\$2,000.00	\$0.00	October	\$0.00	\$2,000.00	0.00%
Lori Knapp, Inc.	Roxanne Klubertanz-	\$9,000.00	\$2,199.00	October	\$2,199.00	\$6,801.00	24.43%
Mazo Catering	Roxanne Klubertanz-	\$79,800.00	\$47,478.25	October	\$47,478.25	\$32,321.75	59.50%
Richland County Food Service	Roxanne Klubertanz-	\$130,000.00	\$65,724.70	October	\$65,724.70	\$64,275.30	50.56%
Richland Electric Cooperative	Roxanne Klubertanz-	\$1,500.00	\$0.00	October	\$0.00	\$1,500.00	0.00%
Schmitt Woodland Hills	Roxanne Klubertanz-	\$9,000.00	\$379.45	October	\$379.45	\$8,620.55	4.22%
St. Anthony's Parish	Roxanne Klubertanz-	\$14,000.00	\$3,850.00	November	\$3,850.00	\$10,150.00	27.50%
Symons Recreation Complex	Roxanne Klubertanz-	\$5,000.00	\$2,106.57	October	\$2,106.57	\$2,893.43	42.13%
Village Caregiving, LLC	Roxanne Klubertanz-	\$3,000.00	\$1,717.50	October	\$1,717.50	\$1,282.50	57.25%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
VRI	Roxanne Klubertanz-	\$2,500.00	\$244.65	October	\$244.65	\$2,255.35	9.79%
Bindl Snowplowing	Stephanie Ronnfeldt	\$6,500.00	\$5,944.00	October	\$5,944.00	\$556.00	91.45%
Passages, Inc.	Stephanie Ronnfeldt	\$2,600.00	\$0.00	October	\$0.00	\$2,600.00	0.00%
Southwest Wisconsin Workforce Development Board	Stephanie Ronnfeldt	\$325,000.00	\$142,552.54	October	\$142,552.54	\$182,447.46	43.86%

AMENDED CONTRACTS/AGREEMENTS/MOUS

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2023 AMENDED HHS CONTRACT/AGREEMENT/MOU APPROVALS (12-14-2023)		

NEW CONTRACTS/AGREEMENTS/MOUS

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2023 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (12-14-2023)		
Iris Health Clinic-Woods Crossing	Request Board approval to enter into a contract with <u>Iris Health Clinic-Woods Crossing</u> to provide Inpatient AODA services for adults being served by the Behavioral Health Services Unit. (Waukesha)	Requesting Board approval to enter into a contract with <u>Iris Health Clinic-Woods Crossing</u> for a total amount not to exceed \$1,800.
Sunshine and Giggles, LLC	Request Board approval to enter into a contract with <u>Sunshine and Giggles, LLC</u> to provide child care services in order to fulfill safety plan implementation for children being served by the Child and Youth Services Unit. (Richland Center)	Requesting Board approval to enter into a contract with <u>Sunshine and Giggles, LLC</u> for a total amount not to exceed \$9,500.

NEW CONTRACTS/AGREEMENTS/MOUS

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2024 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (12-14-2023)		
Deep Root Consulting, LLC	Request Board approval to enter into a contract with <u>Deep Root Consulting, LLC</u> to provide psychotherapy, community skills development, and a variety of other services to Comprehensive Community Services consumers in the Behavioral Health Services Unit. (Viroqua)	Requesting Board approval to enter into a contract with <u>Deep Root Consulting, LLC</u> for a total amount not to exceed \$49,500 .
Arneson Counseling, LLC	Request Board approval to enter into a contract with <u>Arneson Counseling, LLC</u> to provide psychotherapy, community skills development, and a variety of other services to Comprehensive Community Services consumers in the Behavioral Health Services Unit. (Richland Center)	Requesting Board approval to enter into a contract with <u>Arneson Counseling, LLC</u> for a total amount not to exceed \$49,500 .
MUSIC ON THE MOVE MUSIC THERAPY SERVICES, LLC	Request Board approval to enter into a contract with <u>Music on the Move Music Therapy Services, LLC</u> to provide Counseling and Therapeutic Services for children enrolled in Children's Long-Term Supports/CLTS program. (Lone Rock)	Requesting Board approval to enter into a contract with <u>Music on the Move Music Therapy Services, LLC</u> for a total amount not to exceed \$25,000 .
SOARING SKILLS, LLC	Request Board approval to enter into a contract with <u>Soaring Skills, LLC</u> to provide daily living skill training for children enrolled in Children's Long-Term Supports/CLTS program. (Viroqua)	Requesting Board approval to enter into a contract with <u>Music on the Move Music Therapy Services, LLC</u> for a total amount not to exceed \$30,000 .
CAMPING EXPERIENCES INC, DBA SWIFT NATURE CAMP	Request Board approval to enter into a contract with <u>Camping Experiences Inc. dba Swift Nature Camp</u> to provide respite for children and families enrolled in Children's Long-Term Supports/CLTS program. (Minong)	Requesting Board approval to enter into a contract with <u>Camping Experiences Inc. dba Swift Nature Camp</u> for a total amount not to exceed \$11,000 .

Richland County Health & Human Services and Veterans Standing Committee

Agenda Item Cover

Agenda Item Name: Request for Agency Vehicle

Unit	HHS	Presented By:	Tricia Clements
Date of Meeting:	December 14, 2023	Action Needed:	Vote
Disclosure:	Open Session	Authority:	County board rule authorizing action
Date submitted:	November 29, 2023	Referred by:	Tricia Clements

Recommendation and/or action language:

Recommend a motion, "to allow HHS to obtain a vehicle from the Sheriff's Office."

Background: Per county board rule, surplus equipment must be offered to other county departments at no cost. In the near future, the Sheriff's Office will have vehicles to dispose of. HHS would like to obtain one of the vehicles to be used by agency staff to complete home visits, attend trainings and provide transportation for clients. Currently, staff use their own vehicle and are reimbursed for their mileage.

Attachments and References:

County Board Rule #14 (o)	

Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	No financial impact		

Overall this is expected to result in a cost savings for the Department. At the present, staff are reimbursed at \$.51 per mile they drive their vehicle. The Department will have expenses with having a vehicle (insurance, registration, ongoing maintenance) but it is believed this will still be a cost savings.

Approval:

Review:



Department Head

Administrator, or Elected Office (if applicable)

Leadership Academy Agenda

Goals & Objectives:

Each participant leaves with between 8-15 items that form a contract with themselves on how to apply the leadership methods learned in class. By choosing their mission, vision, core values and goals, we create individual strategic plans based on the words participants choose to represent them. Once they choose, we work to ensure participants use their words in their efforts as leaders every day.

Day 1: Session 0 (All training provided in 4hr blocks)

- Welcome to the Leadership Academy!
- Course Overview / Introductions / Core Values
- We introduce the three books used in the class: Cliftonstrengths, The Five Dysfunctions of a Team and The Happiness Advantage. We spend time building camaraderie as they share and have been very nicely surprised how quickly they can apply what they learn with others, many of which are strangers.

Day 2: DiSC

- Everything DiSC Workplace
- Understanding yourself / Learning about others / Building effective relationships
- This foundational personality profile is from the most up-to-date content and is fully adaptive. Participants receive a 20-page assessment results booklet that focuses on understanding and declaring their own strengths and weaknesses, understanding other's personality types and creating an action plan for improving relationships.

Day 3: Strengths Finder

- Strengths Finder 2.0
- **BEST: Building Extraordinarily Successful Teams!!**
- During this 4-hour session, participants learn about their natural talents and how to ignite them into strengths consistently. We also work through how to communicate through strengths and we probe each person's light and dark side of strengths. We learn about the basic important aspects of a strengths-based life.

Day 4: Session 1

- Stress Management
- Five dysfunctions of a team
- Learners discuss proven ways to reduce stress and are asked to focus on relationships. We introduce the Five Dysfunctions of a Team, as well as The Happiness Advantage as ways to

Zach Mayberry

Leadership Development Instructor

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develop or strengthen habits that reduce stress. We do this so participants can measurably reduce stress at work and at home, which allows them to take on the responsibilities that come with leadership, as well as that added stress.

Day 5: Session 2

- Time Management
- Personal vision statements
- We discuss how to manage time in order to create time in order to sharpen one's leadership skills. Also, during this session, we set the individual's Vision Statement for Leadership at their respective places of work. Basically, how they will spend their time as a leader for you and how they plan to accomplish those goals.

Day 6: Session 3

- Change Management
- Prosci's 3-Phase Process / Ensuring change initiative is a success
- Getting better at work and at home is the focus here, so participants are asked to discuss and create action plans for improvement. We go through a simple three-phase method for change as an example and have an assessment to gauge each participant's ability as a change copier and manager.

Day 7: Sessions 4/5

- Creating Working Teams
 - We go through the Five Steps leaders need to be aware of when starting a team. We then work through a detailed Forming, Storming, Norming, Performing, Adjourning series of exercises, designed to help participants assess where their respective teams currently stand and then formulate strategies for helping them advance and improve performance.
- Managing Working Teams
 - The key distinctions in this session concentrate on the differences between leaders and managers, power dynamics, motivation and ends with an incredible video challenge around Leadership Without Ego. Along the way, participants discuss the five kinds of teams, from Working Group to Extraordinary Team, and what it takes to move the team in a positive direction. Organizational matters are also discussed to make sure teamwork is in alignment with overall team outcomes. This is a key segment to BEST! Building Extraordinarily Successful Teams, the hallmark of our teambuilding program.

Day 8: Session 6

- Managing Communication
- Powerful leadership communication
- One of our most popular segments, we focus on the power of storytelling and the importance of strong leadership communication. We talk about the power of the Platinum Rule of Communication, which focuses on communicating with others the way they want to hear the message. We start, though, with a discussion about listening and the power that comes with active listening. We believe communication defines leadership, so extra emphasis is placed on this material.

Day 9: Session 7

- Leadership
- Personal Leadership Identity (PLI) Brand Statement
- Participants choose their leadership style(s) and are asked to discuss how to create followership and what that means for them. We spend a good chunk of the workshop helping participants successfully create their Personal Leadership Identity, which provides their respective mission statements for leadership at their employers.

Richland County Health & Human Services and Veterans Standing Committee

Agenda Item Cover

Agenda Item Name: Leadership Academy Training

Unit	HHS Leadership team	Presented By:	Tricia Clements
Date of Meeting:	December 14, 2023	Action Needed:	Vote // Resolution
Disclosure:	Open Session	Authority:	County Board Rule #14
Date submitted:	December 1, 2023	Referred by:	

Recommendation and/or action language:

Approve HHS entering into an agreement with Southwest Wisconsin Technical College for Leadership Academy training for 13 HHS staff and then send to full county board for their approval.

Background:

Southwest Wisconsin Technical College has a Leadership Academy Training that would be beneficial for the Leadership Staff at HHS. This is a 9-week program, 4 hours per week. The training will take place at the Community Services Building and would be provided to 13 staff members of HHS. This training will enhance the skills of the Leadership team at HHS.

The Leadership Academy includes both a full StrengthsFinder2.0 and Everything DiSC Workplace assessment and discussion in addition to curriculum on Stress, Time and Change Management, Creating and Managing Work Teams, Managing Communication and Leadership. This program focuses on Grow the Person, Develop the Leader and then Build the Team.

Attachments and References:

County Board Rule #14	

Financial Review:

In total, the program will cost the Department \$11,397.14. We have American Rescue Plan Coronavirus Fiscal Recovery Funding that was provided to our local public health department that will cover the cost of the training.

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	No financial impact		

Approval:

Review:



Department Head

Administrator, or Elected Office (if applicable)

December 2023 HHS Unit Updates

ADRC

Elder Benefit Specialist, Joanne Welsh, will be retiring on January 5, 2024, after 39 years of dedicated service. She has been recognized across the state as an expert in her field and will be missed greatly by the consumers she serves and the agency. The ADRC will start the recruiting process in late December for the position.

The Richland County Transportation program offered free trips to see the Rotary Lights in LaCrosse and Richland Center on December 12th and December 14th. These trips were extremely popular this year with a full bus for the LaCrosse trip and a nearly full bus for Richland Center.

The ADRC was notified that it was successful in its application for the Department of Transportation's 2024 5310 Operating Assistance grant.

The ADRC's last offering of Dementia Live for 2023 was provided to local EMS staff on December 13th. Throughout the year the ADRC held six Dementia Live events throughout the community.

Child and Youth Services

Marissa Banker has finished her online training and will transition to mandatory virtual and in person training from now until April. She will only be able to be partial case carrying as a primary worker during this training period.

Behavioral Health

Treatment Court: Treatment Court is the busiest it's ever been. There are currently 8 in Drug Court and 6 in Sobriety Court. There is only 1 open spot left before the program will be at maximum capacity. Treatment Court will be having another participant graduating from Sobriety Court on January 4, 2024. Treatment Court is held during an open session, so anyone is welcome to attend.

AODA: We no longer have an AODA counselor on staff. We are currently advertising for that position. Unfortunately, we have not had any applicants. However, we will have an intern starting in January 2024 that can provide some of those AODA services until someone is hired.

Mental Health: Our Mental Health Therapist continue to build their caseloads with referrals coming in daily. When they are not seeing clients, they are using their time to get trained in different areas. Bryanna Miller completed an anger management training, and is now a certified anger management provider. MacKenzie Fischer has gone back to school to take classes to get her AODA license, and then will become a dually licensed provider for mental health and substance abuse. Both MacKenzie and Bryanna are going to attend a domestic violence training in the next couple of months. This will allow them to be certified domestic violence assessors

and treatment providers. All of these new certifications are exciting not only for them, but for county residents as we can offer different treatment areas.

CCS: All 3 of our in-house CCS providers have full caseloads. We have been able to serve 20 more residents of Richland County with CCS services since we have hired two new staff.

CST: Our CST program has noticed an increase in referrals over the last couple months.

CLTS/Birth to Three: Our CLTS/Birth to Three workers have been staying very busy with their high caseloads. They have a records review coming up on December 18, 2023.

APS/Crisis: Our APS and Crisis workers have had an increase in calls over the last month. This is typical during the holiday season.

Outpatient Clinic: Our psychiatrist, psychologist, and psychiatric nurse practitioner all have full caseloads. They are currently booking out until February and March of 2024.

Economic Support

One of our new workers, Koral Spilde, began her normal shift schedule this week. She is a full-fledged worker now. Our other new worker, Hannah Hilleshiem, is continuing training with hopes of trying out phones soon.

The call center is experiencing a large influx of calls due to unwinding. The Elderly, Blind and Disabled line has seen the longest wait times. This population is reluctant to use the callback feature, so they end up sitting on hold for an extended amount of time. We encourage everyone to use the callback feature as they will get a call back the same day.

We are no longer able to offer overtime to our staff as the money that allowed us to do so has run out. We will get a little more next year and will offer overtime again at that time. Thanks to the overtime being worked throughout the consortium, we have been able to keep up with the casework while spending a lot of the normal work day focused on answering calls on the call center.

Public Health

The public health manager and staff have been notified of the DHS 140 Review that is a requirement for all local health departments and will occur for Richland County Public Health on March 7th, 2023. Brandie and public health staff have met with WI DHS staff to prepare for this meeting and will continue to prepare with DHS staff in the next few months. Brandie will reach out to the HHS/Veterans chair and other committee members to be present for the review, as well as our medical advisor.

Total number of flu shots administered by public health nurses for children, thus far, including school clinics – 265 doses

The total number of adult flu shots administered thus far - 155 doses, of those 68 were high dose for ages 65 and over

Richland County Public Health continues to offer the flu vaccine for all ages through the remainder of the flu season. Flu vaccines will be offered until June of 2024; however, it is recommended to get it as soon as possible, rather than later in the flu season. COVID vaccines are available through the VFC program (Vaccine for Children) at no charge for uninsured and underinsured kids up to age 19.

Public Health is in the process of getting enrolled in the Bridge Access Program, or BAP, to keep on hand COVID shots for adults that are uninsured or underinsured. Our last step needed for application completion is to gather the approval from our current medical advisor.

Troy Moris will no longer be providing environmental health consultation and coordination in 2024. December 20th, 2023 marks Troy's final day at the RCHHS agency in the public health unit after 21 years of dedicated service. Brandie, along with public health and RCHHS staff are very appreciative of his years of service.

Dear Aging and Disability Board Members, ADRC Staff and Treasured Volunteers,

My name is Becky Dahl, Retired ADRC of Eagle Country Regional Director. My Mom, [REDACTED], has been a recipient of the Home Delivered Meal Program (HDM) for several years now. HDMs has been a staple of nutritious food through many illnesses. A valuable service that has supported her living in her own home. This letter is a thank-you to GERALYN and Steve Kolhstedt for their quick reaction and compassion finding my mother during her stroke while delivering her Home Delivered Meals.

Mom is 86, homebound, lives alone independently in a small comfortable ranch home in Richland Center. Her only public service is Home Delivered Meals. My brother, Roy, and I are able to meet the rest of her needs. The morning of Nov 8, 2023 at 7:37am she made her usual call to me. She (Nana to her great grandsons) had made a dessert for her 4 young great grandsons who live just down the street. We made a plan, after I picked up the 4 boys from school it was Lincoln's (9) turn to come into the house. Mom was looking forward to this exchange of goodies, a hug and words of appreciation. We talked about the day before Aaron (11) asked to stop at Nana's as he made a veteran's flower at school to give to her to honor his Great Grandpa. Aaron came back to the car shared how much he enjoyed making Nana happy giving her the veterans flower. Mom loved to hear these stories as our conversations always include "how are the boys, any funny stories". Sarah, daughter and mother to the boys, will often share the significant role Nana plays in the boys' lives, teaching compassion, empathy and respect.

At 10:37am that morning GERALYN Kolhstedt knocked on Mom's door, no answer. Knocked again, no answer. GERALYN opened the door to find Mom throwing up, short of breath, weak, speech garbled, confused. Mom was able to communicate to call me on her phone. GERALYN called me "your Mom needs you right away". The 10 minutes it took me to get into town. GERALYN had already called the ambulance. GERALYN was outside prepared to direct the ambulance to the house. GERALYN stayed with us during the ambulance team's assessment. We only had two ambulance members. GERALYN followed directions on how to support in a transfer onto the gurney. Mom will be in the hospital for a few days, then to Pine Valley Community Village for a rehabilitation stay. Mom has asked several times to "please thank the woman who came to the door. I could not think to push my lifeline button or call you. I am not sure what would of happened if she did not come into the house when she did."

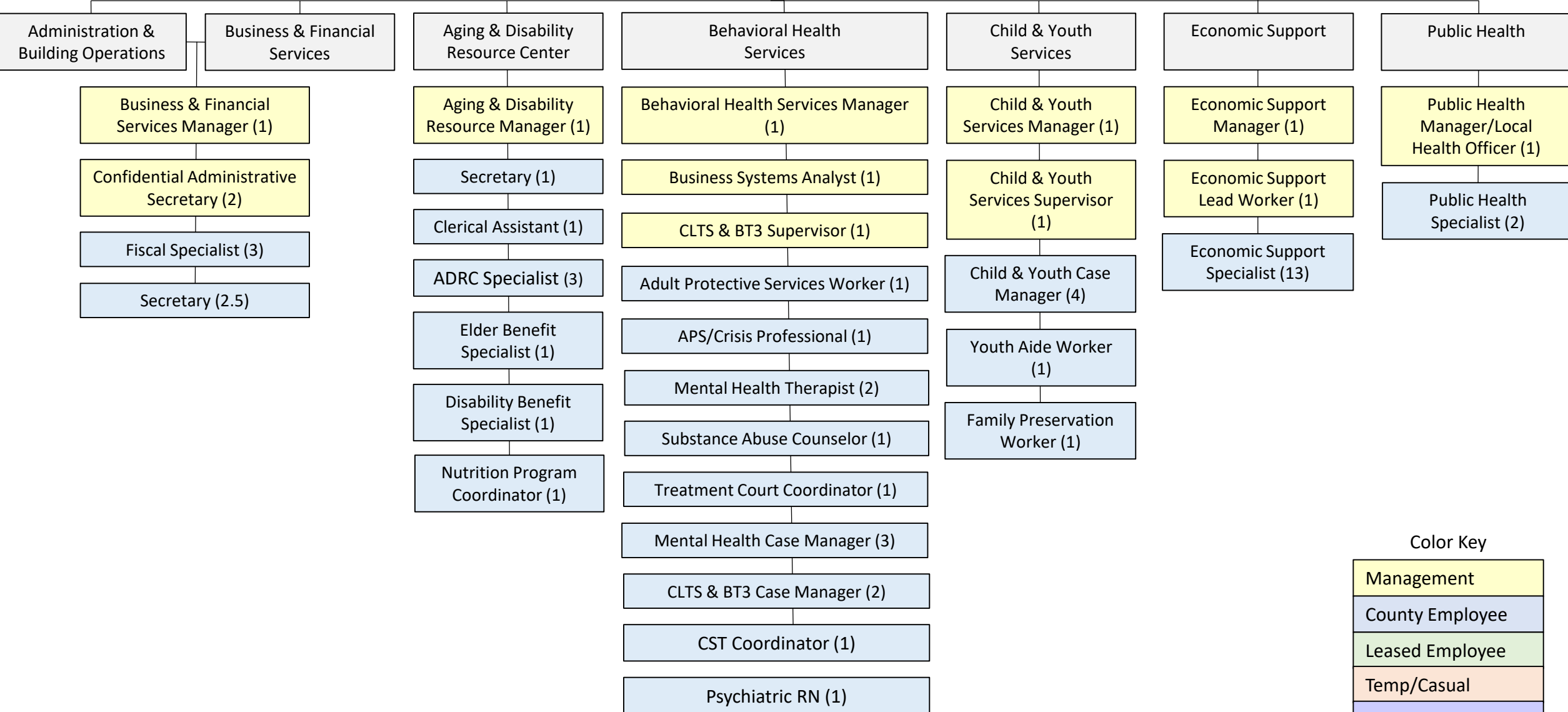
[REDACTED] family would like to extend a sincere thank-you for the boards continued support for the meal programs. They are more than just a meal. For many, it is the knock on the door, the brief exchange of conversation, checking to make sure the older adult is OK. For Congregate Meal recipients, years ago, I recall Walter Gust patented the phrase "come and join us in cards and fun, while you are here stay and eat with us". I think that says it all.

In appreciation to the Aging and Disability Board Members, ADRC Staff and Valued Volunteers.

THANK-YOU for all you do for our older adults and persons with disabilities.

Richland County Health & Human Services Organizational Chart

Health & Human Services Director (1)



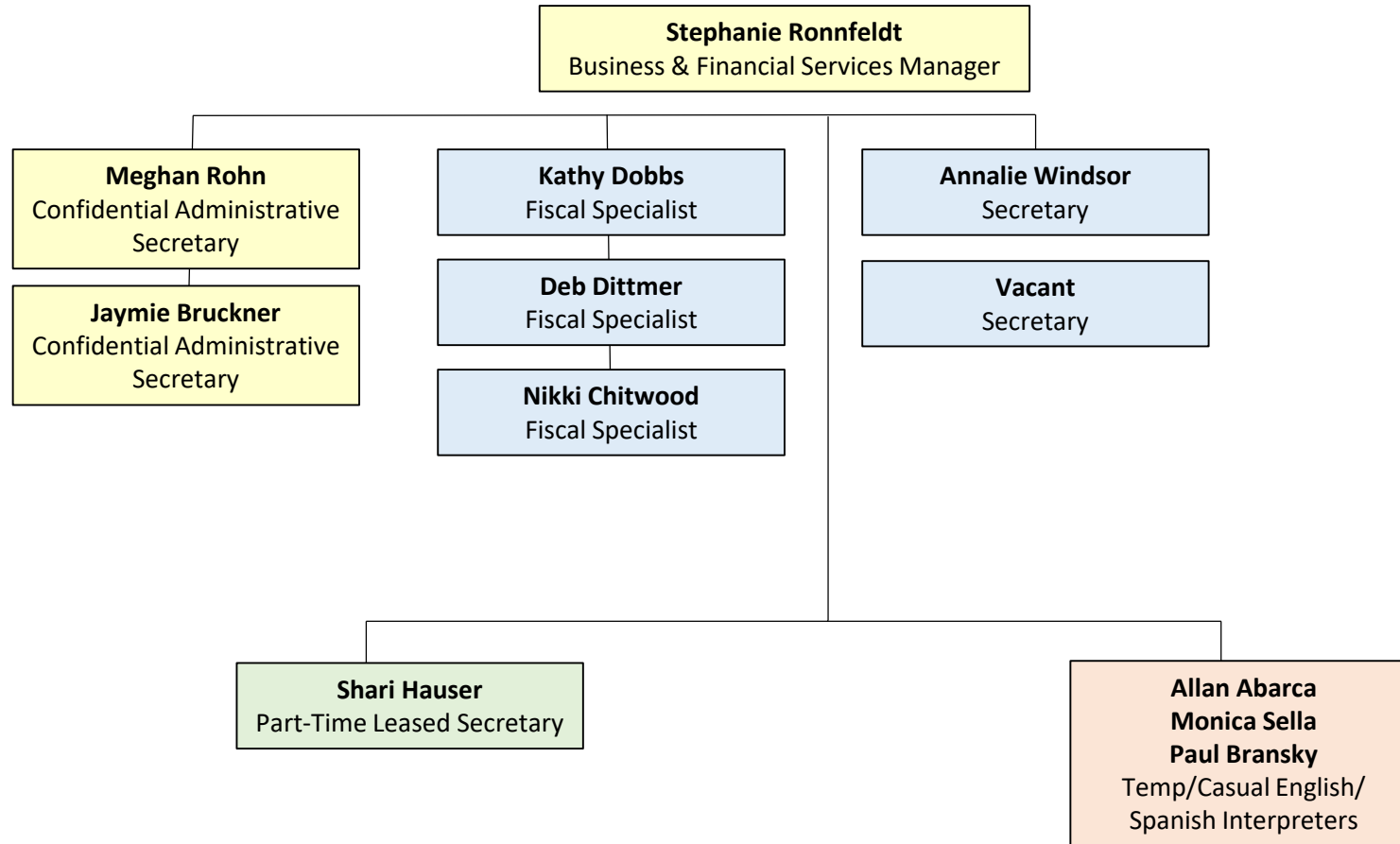
Color Key

Management
County Employee
Leased Employee
Temp/Casual
Contracted Staff

Richland County Health & Human Services

Administration & Building Operations / Business & Financial Services Unit

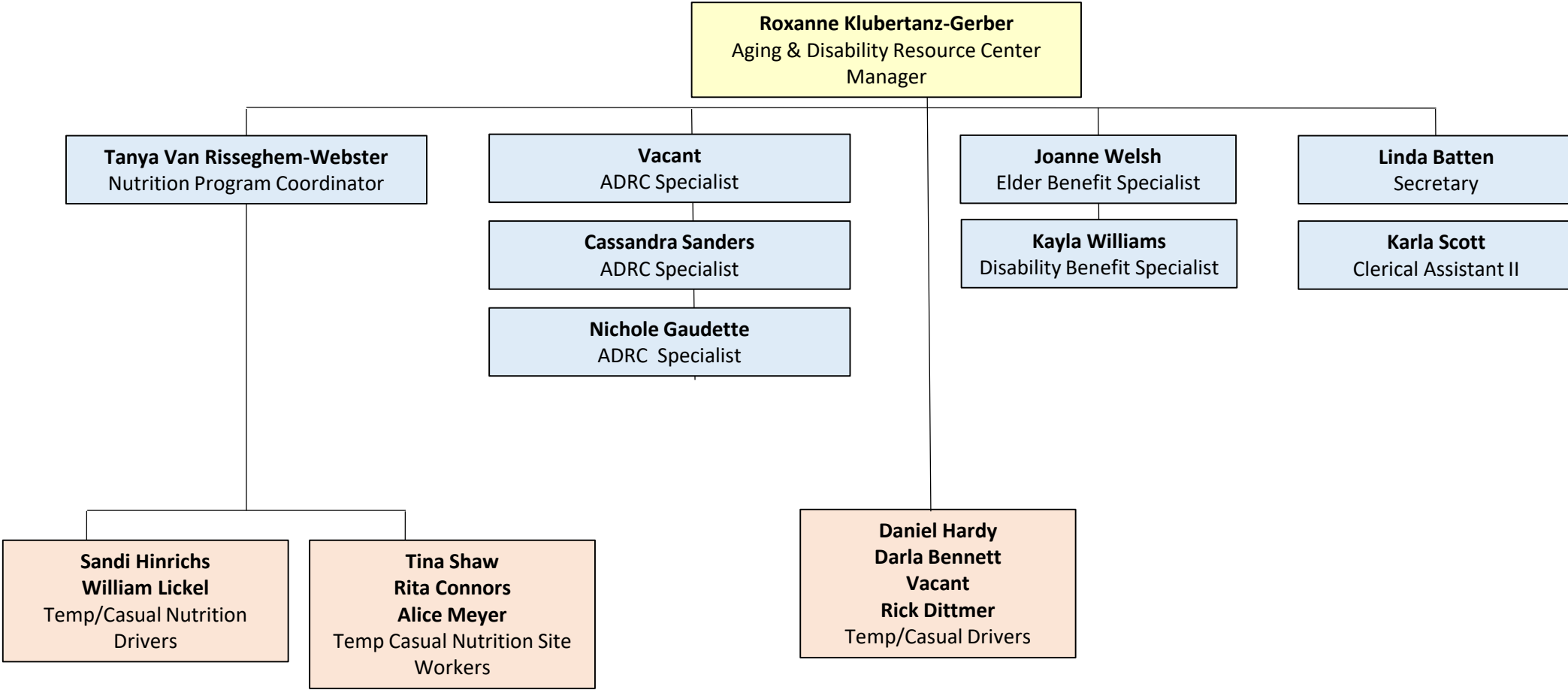
Organizational Chart



Color Key

Management
County Employee
Leased Employee
Temp/Casual
Contracted Staff

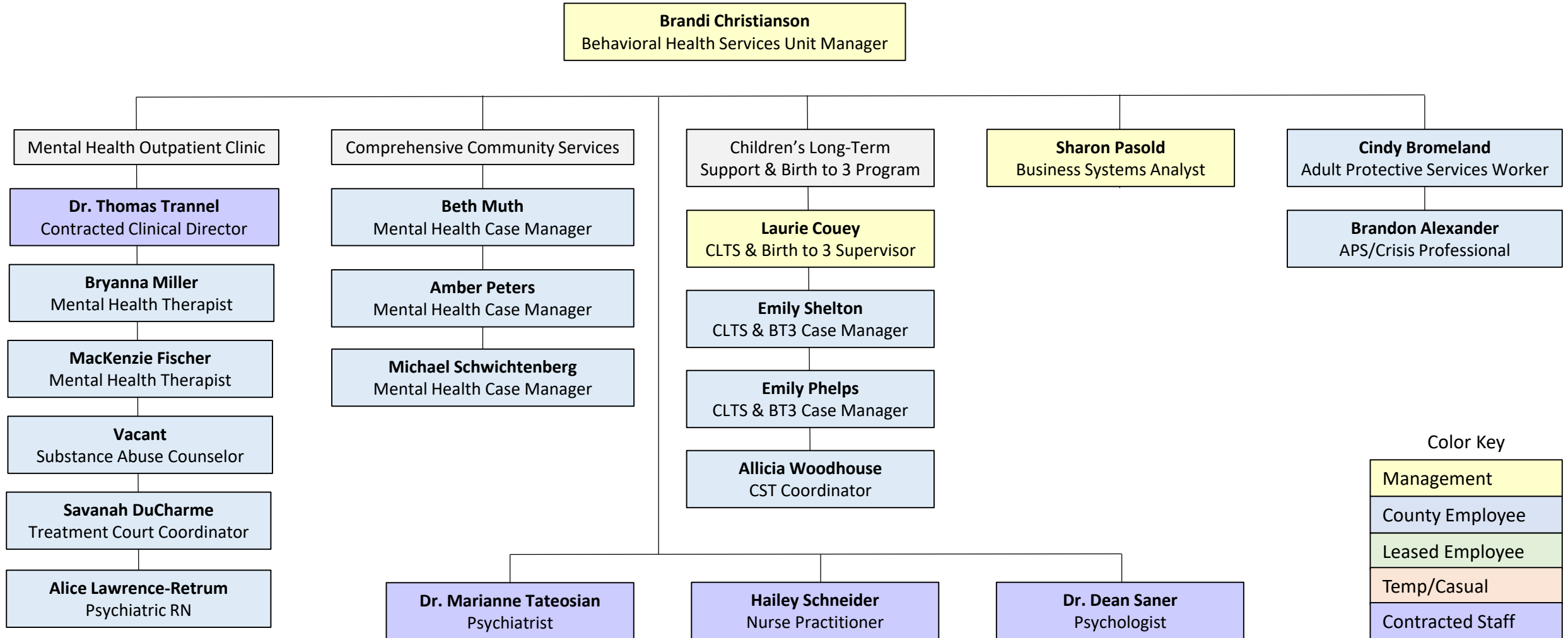
Richland County Health & Human Services Aging & Disability Resource Center Organizational Chart



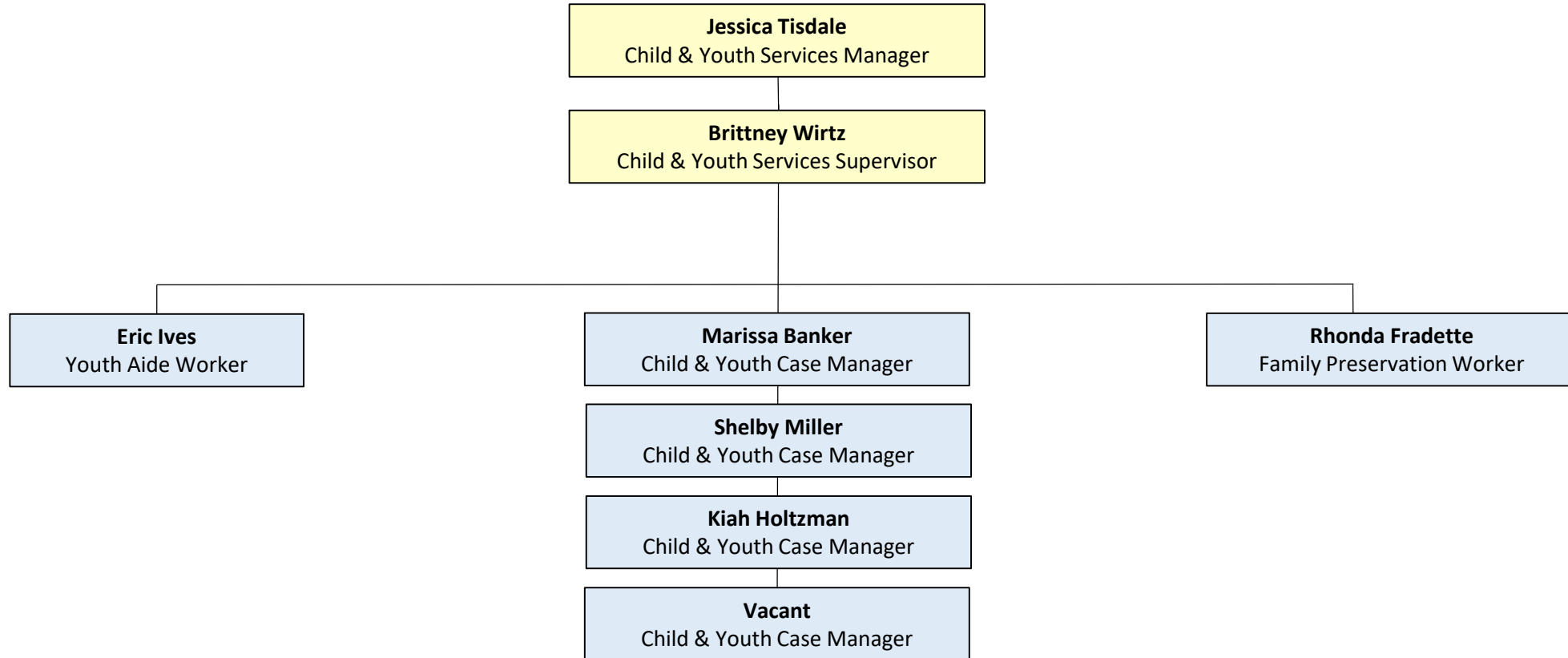
Color Key

Management
County Employee
Leased Employee
Temp/Casual
Contracted Staff

Richland County Health & Human Services Behavioral Health Services Unit Organizational Chart



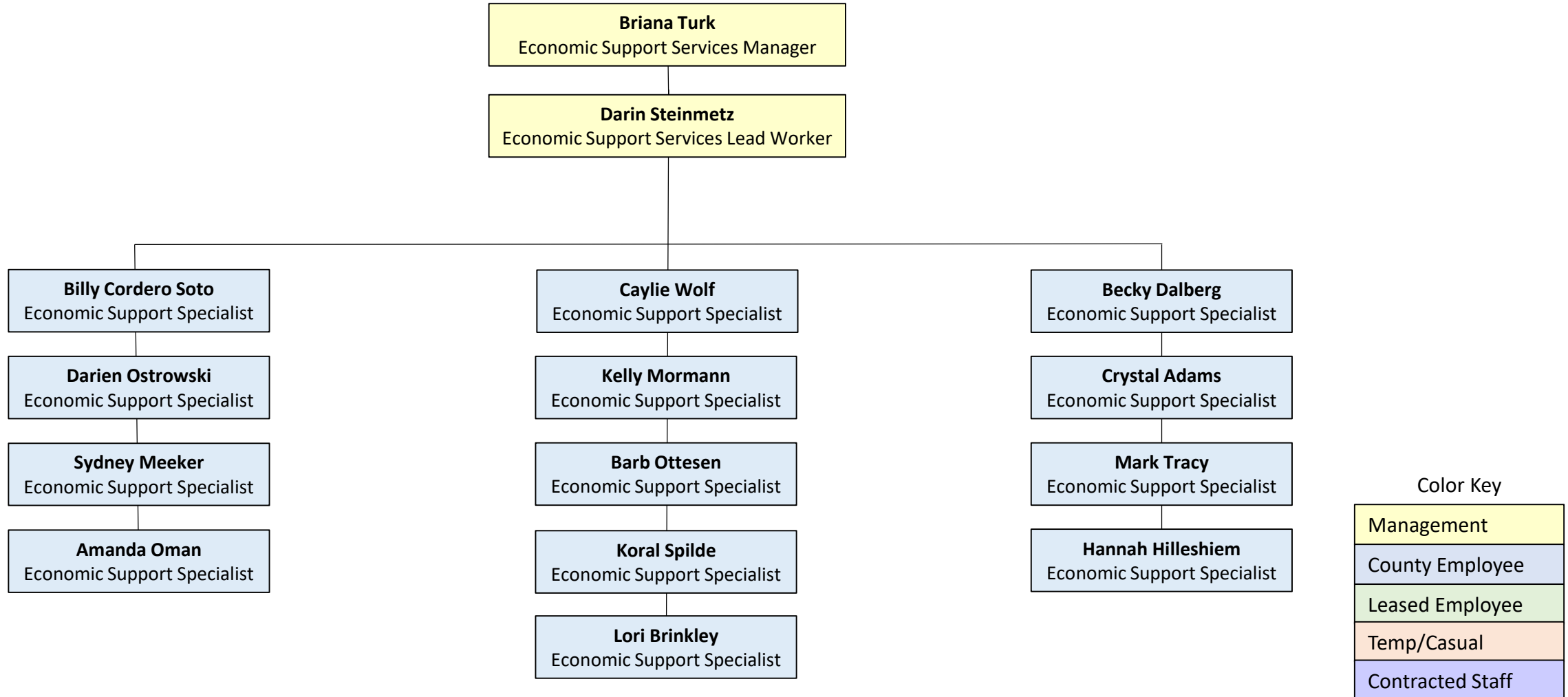
Richland County Health & Human Services
Child & Youth Services Unit
Organizational Chart



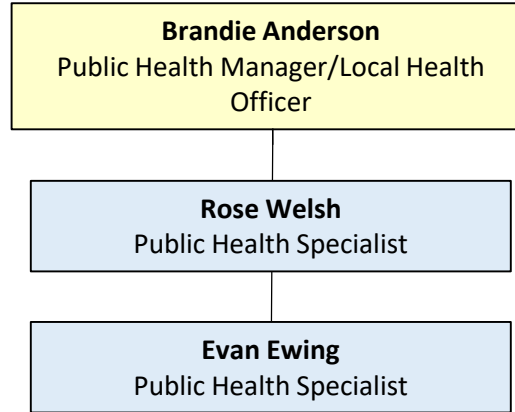
Color Key

Management
County Employee
Leased Employee
Temp/Casual
Contracted Staff

Richland County Health & Human Services
Economic Support Services Unit
Organizational Chart



Richland County Health & Human Services
Public Health Unit
Organizational Chart



Color Key

Management
County Employee
Leased Employee
Temp/Casual
Contracted Staff