

Richland County

HHS & Veterans Standing Committee

November 2, 2023

NOTICE OF MEETING

Please be advised that the Richland County Health and Human Services & Veterans Standing Committee will convene at **9:30 a.m., Thursday, November 9, 2023** in the Richland County Board Room of the Courthouse at 181 W. Seminary Street, Richland Center, WI and via videoconference and teleconference using the following information:

WebEx access and meeting documents can be found at:

<https://administrator.co.richland.wi.us/minutes/hhs-and-veterans/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email), or HHS & Veterans Standing Committee Chair Ingrid Glasbrenner at 608-604-5086 or ingrid.glasbrenner@co.richland.wi.us (email).

Agenda:

1. Call to Order
2. Pledge of Allegiance
3. Proof of Notification
4. Approve Agenda
5. Approve Previous Meeting Minutes
6. Public Comment

VETERANS SERVICE OFFICE

Consent Items:

7. 2023 VSO Budget Summary

Administrative Report:

8. Veterans Services Officer, Karen Knock

HEALTH & HUMAN SERVICES

Consent Items:

9. HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000)
10. 2023 HHS Budget Summary & Richland County Placement Report
11. 2023 HHS Contract Monitoring Report

Action Items:

12. Approve HHS Contracts, Agreements, and Amendments
13. Approve Family Preservation Worker Position
14. Approve 2024 Meeting Time for the Health & Human Services and Veterans Standing Committee

Administrative Report:

15. Director, Tricia Clements

Richland County

HHS & Veterans Standing Committee

Closing:

16. Future agenda items

17. Adjournment

BOH Board of Health Agenda Item: Per the Richland County Board Body Structure, the two citizen-veteran members are non-voting members for items specific to the Board of Health.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Finance and Personnel Committee.

CC: Committee Members
WRCO Broadcasting
Richland Observer
Valley Sentinel
Wisconsin Public Radio
County Clerk
County Administrator
Courthouse Bulletin Board

DHS Southern Regional Office –Larissa Tomczak
DCF Southern Regional Office –Wendean Marsh
DPH Southern Regional Office – Joseph Larson
Greater WI Agency on Aging Resources, Inc.
Dr. Neil Bard
Department Heads
County Board Supervisors

Richland County

HHS & Veterans Standing Committee

October 12, 2023

The Richland County Health and Human Services & Veterans Committee convened on Thursday, October 12, 2023, in the County Board room at 181 W. Seminary Street, in person, via videoconference, and teleconference.

Committee members present included Kerry Severson, Ingrid Glasbrenner, Timothy Gottschall, Donald Seep, Ken Rynes, Dr. Jerel Berres, Cindy Chicker, Lee Van Landuyt, and Francis Braithwaite. Sherry Hillesheim attended via WebEx.

Department heads, staff, and public present were, Tricia Clements, Stephanie Ronnfeldt, Jaymie Bruckner, Meghan Rohn, Brandi Christianson, Roxanne Klubertanz-Gerber, Karen Knock, Candace Pesch and Jon Hochkammer. Barb Scott, Cheryl Dull, and Clinton Langreck attended via WebEx. Quintin Hinrichs was present from MIS running the teleconferencing.

Agenda:

1. **Call to order:** Committee Chair Ingrid Glasbrenner called the meeting to order at 9:30 a.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Ken Rynes.
3. **Proof of notification:** Chair Ingrid Glasbrenner verified that the meeting had been properly posted.
4. **Approve Agenda:** Motion by Lee Van Landuyt, seconded by Tim Gottschall to approve the agenda and proper posting. Motion Carried.
5. **Approve Previous Meeting Minutes:** Motion by Ken Rynes, seconded by Francis Braithwaite, to approve the September 14, 2023, Health & Human Services & Veterans Standing Committee minutes. Motion carried.
6. **Citizen Comments:** No citizen comments were offered.

Veterans Service Office

Consent Items:

7. **2023 VSO Budget Summary:** Karen Knock reported that the Veterans Services Office Budget Summary Report has been posted in the Health & Human Services and Veterans Standing Committee folder for members to review.

Administrative Report:

8. **Veterans Services Officer, Karen Knock:** Veterans Services Officer, Karen Knock, provided highlights and program updates for the Veterans Services Office.

Karen Knock left the meeting.

Health & Human Services

Consent Items

9. **HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000):** The Health and Human Services Expenditure Report was made available for review.
10. **2023 HHS Budget Summary & Richland County Placement Report:** The Health and Human Services Budget Summary and Richland County Placement Report were made available to the committee.

Richland County

HHS & Veterans Standing Committee

11. 2022 HHS Contract Monitoring Report: The Health and Human Services Contract Monitoring Report was made available in the committee folder for review.

Action Items:

12. Approve HHS contracts, Agreements, and Amendments:

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2024 Revenue Contracts

<i>Provider Name</i>	<i>Provider Description</i>	2023 Budgeted Revenue	2024 Budgeted Revenue
ADRC of Eagle County	<i>Administration of ADRC Services in Richland County</i>	\$424,989	\$495,815
Care Wisconsin First, Inc. / My Choice Family Care, Inc.	<i>Home Delivered Meals, Psychotherapy Services, Substance Abuse Counseling, Transportation, and Loan Closet</i>	\$11,000	\$5,700
Dane County Capital Consortium	<i>Income Maintenance Consolidation</i>	\$1,113,066	\$1,194,563
Department of Children and Families	<i>State and County Contract</i>	\$701,613	\$707,110
	<i>Administration of Child Care Program</i>	\$40,815	\$40,815
	<i>Community Youth and Family Aides</i>	\$ 90,610	\$ 89,999
Department of Health Services	<i>State and County Contract (Includes SOR Grant Funding)</i>	\$1,126,043	\$1,183,643
Division of Public Health	<i>Consolidated Contract (Immunization & Maternal Child Health)</i>	\$18,072	\$18,072
	<i>Public Health Emergency Preparedness and Response (Includes ARPA funding for 2024)</i>	\$214,690	\$126,259
Department of Transportation	<i>Specialized Transportation 85.21</i>	\$79,889	\$79,889
Greater Wisconsin Agency on Aging Resources, Inc.	<i>County Contract (Includes ARPA Funding for 2024)</i>	\$313,082	\$177,375
Inclusa	<i>Home Delivered Meals, Psychotherapy Services, Substance Abuse Counseling, Transportation, and Loan Closet</i>	\$99,000	\$82,000
The Richland School District	<i>The Richland School District no longer contracts with Richland County Health and Human Services for the provision of counseling services.</i>	\$60,000	\$0
		\$4,292,869	\$4,201,240

Richland County

HHS & Veterans Standing Committee

Motion by Tim Gottschall, seconded by Ken Rynes to approve the 2024 revenue contracts and forward the recommendation onto the County Board for approval. Motion carried.

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2024 HHS Contracts > \$50,000

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2023 Contract</i>	<i>County Tax Levy Funded</i>	<i>2024 Contract</i>
A&J Family Homes	<i>Behavioral Health Services Unit provider of adult family home services to an individual being served by the Behavioral Health Services Unit. (Viroqua)</i>	<i>McFarland</i>	<i>\$285,000</i>	<i>No</i>	<i>\$285,000</i>
Children's Hospital of Wisconsin Community Services - Children's Service Society	<i>Child & Youth Services Unit provider of treatment foster care and respite. Behavioral Health Services Unit provider of respite services to children with disabilities.</i>	<i>Milwaukee</i>	<i>\$261,000</i>	<i>Partially</i>	<i>\$161,000</i>
Community Care Resources	<i>Child & Youth Services Unit provider of treatment foster care and respite.</i>	<i>Middleton</i>	<i>\$186,000</i>	<i>Partially</i>	<i>\$180,000</i>
Cornerstone Foundation dba Lucky Star 3 Corporation	<i>Behavioral Health Services Unit provider of CBRF and AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Dodgeville</i>	<i>\$250,000</i>	<i>Partially</i>	<i>\$260,000</i>
Dane County Fence and Deck Company, Inc. dba Fence Word of Janesville and Fence World of East Troy	<i>Behavioral Health Services Unit Provider of home modifications to children with disabilities.</i>	<i>Madison</i>	<i>\$49,500</i>	<i>No</i>	<i>\$50,000</i>
Diane's Adult Family Home	<i>Behavioral Health Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	<i>Arena</i>	<i>\$100,000</i>	<i>Partially</i>	<i>\$100,000</i>
Driftless Counseling, LLC dba Trailhead Therapy and Mentoring	<i>Behavioral Health Services Unit provider of individual skill development and psychotherapy to Comprehensive Community Services consumers.</i>	<i>Viroqua</i>	<i>\$900,000</i>	<i>No</i>	<i>\$900,000</i>
Evergreen Manor III	<i>Behavioral Health Services Unit provider of CBRF services for consumers who due to mental health issues are unable to live independently.</i>	<i>Juneau</i>	<i>\$75,000</i>	<i>Partially</i>	<i>\$75,000</i>
Evergreen Manor, Inc.	<i>Behavioral Health Services Unit provider of CBRF services for consumers who due to mental health issues are unable to live independently.</i>	<i>Necedah</i>	<i>\$75,000</i>	<i>Partially</i>	<i>\$75,000</i>

Richland County

HHS & Veterans Standing Committee

Forward Home For Boys	<i>Child & Youth Services Unit provider of children's group home services.</i>	<i>Richland Center</i>	<i>\$100,000</i>	<i>Partially</i>	<i>\$150,000</i>
Provider Name	Provider Description	Location	2022 Contract	County Tax Levy Funded	2023 Contract
Hailey Schneider, APNP	<i>Contracted provider of medication management and individual outpatient services.</i>	<i>La Crosse</i>	<i>\$100,000</i>	<i>Partially</i>	<i>\$100,000</i>
InSight Medical Group, P.A.	<i>Behavioral Health Services Unit Provider of telepsychiatry services.</i>	<i>Mt. Laurel, NJ</i>	<i>\$130,000</i>	<i>Partially</i>	<i>\$130,000</i>
Logan James Herr Foundation, Inc. dba Logan's Heart and Smiles	<i>Behavioral Health Services Unit provider of home modifications to children with disabilities.</i>	<i>Oregon</i>	<i>\$49,500</i>		<i>\$50,000</i>
M Squared NC, LLC	<i>Behavioral Health Services Unit provider of home modifications to children with disabilities.</i>	<i>Madison</i>	<i>\$49,500</i>	<i>No</i>	<i>\$50,000</i>
Mazo Catering	<i>ADRC provider of the Senior Nutrition Program meals that will be delivered to the Richland Center, Rockbridge, and potentially the Germantown meal sites.</i>	<i>Mazomanie</i>	<i>\$79,800</i>	<i>Partially</i>	<i>\$140,000</i>
Memorial Hospital of Boscobel, Inc. dba Gundersen Boscobel Area Hospital and Clinics	<i>Behavioral Health Services Unit provider of occupational and physical therapy services to children being served by the Birth to Three Program.</i>	<i>Boscobel</i>	<i>\$75,000</i>	<i>No</i>	<i>\$75,000</i>
Miramont Behavioral Health	<i>Behavioral Health Services and Child & Youth Services Unit provider of inpatient hospitalizations or emergency detentions to individuals in need.</i>	<i>Middleton</i>	<i>\$49,500</i>	<i>Yes</i>	<i>\$50,000</i>
Northwest Counseling & Guidance Clinic	<i>Behavioral Health Services Unit provider of 24/7 crisis intervention telephone services. The services include phone center staffed by trained crisis professionals and a mobile crisis response service locally available to conduct face-to-face assessments and interventions afterhours.</i>	<i>Frederic</i>	<i>\$90,000</i>	<i>Yes</i>	<i>\$115,000</i>
Premier Financial Management Services, LLC	<i>Behavioral Health Services Unit provider of financial management services to children with disabilities.</i>	<i>Milwaukee</i>	<i>Original \$180,000</i>	<i>No</i>	<i>\$100,000</i>
Roots Residential Adult Family Homes, LLC	<i>Behavioral Health Services Unit provider of group home placement services for adults.</i>	<i>Racine</i>	<i>\$100,000</i>		<i>\$250,000</i>
Rural Wisconsin Health Cooperative	<i>Behavioral Health Services Unit provider of speech & language pathology therapy</i>	<i>Sauk City</i>	<i>\$75,000</i>	<i>No</i>	<i>\$75,000</i>

Richland County

HHS & Veterans Standing Committee

Provider Name	Provider Description	Location	2022 Contract	County Tax Levy Funded	2023 Contract
	<i>services to children being served by the Birth to Three Program.</i>				
Shay Rehabilitation & Psychological Services, Inc. dba Kickapoo Counseling	<i>Behavioral Health Services Unit provider of individual skill development and psychotherapy to Comprehensive Community Services consumers.</i>	Westby	\$300,000	No	\$300,000
Southwest WI Workforce Development Board	<i>Provides contracted employee services to Richland County Health and Human Services.</i>	Platteville	\$325,000	Partially	\$120,000
St. Joseph's Health Services, Inc. dba Gundersen St. Joseph's Hospital and Clinics	<i>Behavioral Health Services Unit provider of occupational and physical therapy services to children being served by the Birth to Three Program.</i>	Hillsboro	\$75,000	No	\$75,000
Tellurian, Inc.	<i>Behavioral Health Services Unit provider of residential treatment services for substance abuse treatment, and detox services for persons taken into protective custody due to incapacitation by alcohol.</i>	Madison	\$115,000	Partially	\$115,000
TLC Senior Home Care, LLC	<i>Behavioral Health Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	Arena	\$85,000	Partially	\$85,000
The Change Group, LLC	<i>Behavioral Health Services Unit provider of daily living skills training, family/unpaid caregiver support services, and mentoring of children and families enrolled in the CLTS program. Also a provider of psychotherapy, community skills development, and a variety of other services to Comprehensive Community Services Consumers.</i>	Berlin	\$74,500		\$79,500
Trempealeau County Health Care Center	<i>Behavioral Health Services Unit provider of Institute for Mental Disease (IMD) and AFH residential treatment for consumers who due to mental health issues are unable to live independently.</i>	Whitehall	\$270,000	Yes	\$270,000
Vista Care Wisconsin	<i>Behavioral Health Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	Sheboygan	\$840,000	Partially	\$775,000

Richland County

HHS & Veterans Standing Committee

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2022 Contract</i>	<i>County Tax Levy Funded</i>	<i>2023 Contract</i>
Wisconsin Family Ties	<i>Behavioral Health Services Unit provider of Peer Support Specialist services for children enrolled in the Children's Long-term Supports Program and provider of psychotherapy, psycho- education, substance abuse and recovery planning, community skills development, and wellness management, to Comprehensive Community Services consumers</i>	<i>Madison</i>	\$36,000	Partially	\$86,000

Total 2022 Contracts > \$50,000:

\$5,280,300

\$5,276,500

Motion by Kerry Severson, seconded by Lee Van Landuyt to approve the 2024 contracts > \$50,000 and forward the recommendation onto the County Board for approval. Motion carried.

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2024 HHS Contracts < \$50,000

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2023 Contract</i>	<i>County Tax Levy Funded</i>	<i>2024 Contract</i>
A & J Vans, Inc. dba A & J Mobility	<i>Behavioral Health Services Unit provider of vehicle adaptive aids to children with disabilities.</i>	<i>McFarland</i>	\$25,000	No	\$25,000
Annika Mersmann	<i>Behavioral Health Services Unit provider of wellness management and individual skills development services for Comprehensive Community Services consumers.</i>	<i>Viroqua</i>	\$49,500	No	\$49,500
Autism Society of Greater Wisconsin	<i>Behavioral Health Services Unit provider of training for unpaid family and caregivers of children with disabilities.</i>	<i>Menasha</i>	\$11,000	No	\$11,000
Cooperative Educational Service Agency (CESA) 3	<i>Behavioral Health Services Unit provider of occupational and physical therapy services to children being served by the Birth to Three Program.</i>	<i>Fennimore</i>	\$15,000	No	\$15,000
Christian Servants Home Care, LLC	<i>Behavioral Health Services Unit provider of care services to children with disabilities.</i>	<i>Appleton</i>	\$30,000	No	\$30,000

Richland County

HHS & Veterans Standing Committee

<i>Community Service Associates dba Pauquette Center for Psychological Services</i>	<i>Behavioral Health Services Unit provider of care services to children with disabilities.</i>	<i>Richland Center</i>	\$30,000	No	\$30,000
<i>Core Treatment Services, Inc.</i>	<i>Behavioral Health Services Unit Provider of inpatient residential AODA treatment to individuals.</i>	<i>Manitowoc</i>	\$9,500		\$15,000
<i>Coulee Region Psychiatric Services, S.C.</i>	<i>Behavioral Health Services Unit Provider of inpatient residential AODA treatment to individuals.</i>	<i>Onalaska</i>	\$35,000	No	\$35,000
<i>Dean Saner, Psy.D.</i>	<i>Behavioral Health Services Unit provider of psychological testing and evaluations for court ordered evaluations, including guardianships/protective placements, criminal, and CHIPS/JIPS issues; and evaluations to assess eligibility for programs, diagnosis, and to assist with appropriate treatment planning.</i>	<i>Viroqua</i>	\$20,000	No	\$30,000
<i>Discovery Play School</i>	<i>Behavioral Health Services Unit provider child care and respite to children being enrolled in the Children's Long-term Supports Program.</i>	<i>Richland Center</i>	\$11,000		\$11,000
<i>Easter Seals of Wisconsin, Inc.</i>	<i>Behavioral Health Services Unit provider of summer camp services to offer socialization or respite to children with disabilities.</i>	<i>Madison</i>	\$11,000	No	\$11,000
<i>Elite Wellness Center</i>	<i><u>NEW IN 2024</u> Behavioral Health Services Unit provider of Discovery and career planning, empowerment and self-determination supports, daily living skills training, mentoring services, counseling and therapeutic services, family/unpaid caregiver supports, grief and bereavement counseling, health and wellness, personal emergency response systems, assistive technology, and communication assistance for community inclusion for children enrolled in the Children's Long-term supports program.</i>	<i>Menomonee Falls</i>	\$-		\$30,000
<i>Ferguson Consulting, LLC</i>	<i>Behavioral Health Services Providers of mental health therapy clinical supervision and crisis consultation.</i>	<i>Richland Center</i>	\$2,500	No	\$12,000

Richland County

HHS & Veterans Standing Committee

Hansen Assessment and Educational Services	<i>Behavioral Health Services provider of substance abuse consultation and supervision to Behavioral Health Services Unit staff.</i>	Viroqua	\$16,000		\$16,000
In2 Great Children's Therapy, LLC dba Motiv8 Children's Therapy	<i>Behavioral Health Services Unit Provider of Counseling and Therapeutic Services, Empowerment and self-determination Supports, dialing living skills training, mentoring, and health and wellness services. for children enrolled in the Children's Long- Term Supports/CLTS program.</i>	Reedsburg	\$10,000		\$25,000
J & B Medical Supply Co., Inc.	<i>Behavioral Health Services Unit provider of specialized medical & therapeutic supplies to children with disabilities.</i>	Wixom, MI	\$20,000	No	\$20,000
Jessica Leinberger Counseling, LLC	<i>Behavioral Health Services Unit provider of psychological services to Comprehensive Community Services consumers.</i>	Viroqua	\$49,500	No	\$49,500
Lori Knapp, Inc.	<i>ADRC provider of personal care, in-home chore, errands and respite services to clients. Behavioral Health Services Unit provider of respite and personal supports to children with disabilities.</i>	Platteville	\$20,000	No	\$39,000
Lutheran Social Services of WI and Upper Michigan, Inc.	<i>Behavioral Health Services Unit provider of Comprehensive Community Services psychosocial support services.</i>	Baraboo	\$49,500	Partially	\$49,500
National Seating and Mobility, Inc.	<i>Behavioral Health Services Unit provider of adaptive aids and other related items to children with disabilities.</i>	Madison	\$11,000	No	\$11,000
O' Rourke Dementia Stabilization Unit	<u>NEW IN 2024</u> <i>Behavioral Health Services Unit Provider of dementia stabilization.</i>	Monroe	\$-		\$20,000

Richland County

HHS & Veterans Standing Committee

Options Lab, Inc.	<i>Behavioral Health Services Unit provider of alcohol and drug testing services to Sobriety Court participants.</i>	<i>Appleton</i>	\$15,000	No	\$15,000
Orion Family Services	<i>Behavioral Health Services Unit provider of psychotherapy and psychoeducation services to Comprehensive Community Services consumers.</i>	<i>Madison</i>	\$49,500	No	\$49,500
Pine Counseling	<i>Behavioral Health Services Unit Provider of Psychotherapy Services for individuals enrolled in Comprehensive Community Services/CCS.</i>	<i>Richland Center</i>	\$25,000	No	\$25,000
Red Maple Consulting Services, LLC	<i>Behavioral Health Services Unit provider of psychotherapy, psycho-education, substance abuse and recovery planning, community skills development, and wellness management, to Comprehensive Community Services consumers</i>	<i>Gays Mills</i>	\$49,500	No	\$49,500
Schmitt Woodland Hills	<i>Behavioral Health Services Adult Protective Services and ADRC provider of in-home services, personal care, chores, transportation, errands, and respite through their House Calls Unit.</i>	<i>Richland Center</i>	\$14,000	No	\$14,000
Therapy Without Walls, LLC	<i>Behavioral Health Services Unit provider of psychotherapy, community skills development, and a variety of other services to Comprehensive Community Services consumers.</i>	<i>Reedsburg</i>	\$49,500	No	\$49,500
United Seating and Mobility, LLC Numotion	<i>Behavioral Health Services Unit Provider of home modification and specialized medical supplies for children enrolled in the Children's Long Term Supports Program.</i>	<i>Wauwatosa</i>	\$11,000		\$25,000
Wisconsin Badger Camp	<i>Behavioral Health Services Unit provider of summer camp services to offer socialization or respite to children with disabilities.</i>	<i>Platteville</i>	\$11,000	No	\$11,000

Richland County

HHS & Veterans Standing Committee

<i>You Are Enough Counseling, LLC</i>	<i>Behavioral Health Services Unit provider of counseling to Comprehensive Community Services consumers.</i>	<i>Avoca</i>	\$49,500	No	\$49,500
Total 2024 Contracts < \$50,000:			\$699,500		\$822,500

Motion by Ken Rynes, seconded by Cindy Chicker to approve the 2024 contracts < \$50,000. Motion carried.

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2024 Agreements < \$10,000

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2023 Contract</i>	<i>County Tax Levy Funded</i>	<i>2024 Contract</i>
<i>Bethel Home Helping Hands</i>	<i>ADRC provider of personal care, in-home chore and respite services to clients.</i>	<i>Viroqua</i>	\$ 3,000	No	\$ 2,500
<i>Bethlehem Lutheran Church</i>	<i>Use of the school building as the Richland County Nutrition Program Rockbridge Meal Site. Meals are prepared by Richland County Food Service, delivered by Nutrition Program staff, and served at the school.</i>	<i>Rockbridge</i>	\$ 4,800	Partially	\$ 4,800
<i>Driftless Area Ink, LLC DBA Task Fairy</i>	<i>ADRC Provider of in-home chores, errands, moving, and organizational services to clients.</i>	<i>Richland Center</i>	\$ 2,000		\$2,000
<i>Family Support Services, LTD</i>	<i>Child & Youth Services Unit provider of supervised visitation, transportation to visitation and parenting services to families.</i>	<i>Westby</i>	\$ 9,500	Partially	\$ 9,500
<i>Leo Burhagen</i>	<u>NEW FOR 2024</u> <i>ADRC provider of lawn care and snow removal for clients</i>	<i>Richland Center</i>	\$ -		\$ 3,000
<i>Platteville Family Resource Center</i>	<i>Child & Youth Services Unit provider of psychological testing for parents and children.</i>	<i>Platteville</i>	\$ 9,500	Yes	\$ 9,500
<i>St. Anthony's Parish</i>	<i>Use of the school building to prepare and serve meals for the Richland County Senior Nutrition Program Germantown Meal Site.</i>	<i>Cazenovia</i>	\$ 2,800	Partially	\$ 3,000
<i>Valued Relationships, Inc. (VRI)</i>	<i>ADRC provider of personal emergency response systems for clients.</i>	<i>Franklin, OH</i>	\$ 2,000	No	\$ 2,500
<i>Village Caregiving, LLC</i>	<i>ADRC provider of respite, in home chores, homemaker, personal care, errands, home companionship, and adult day center services for clients</i>	<i>Madison</i>	Original \$3,000 Amended \$5,000	No	\$ 5,000
Total 2024 Agreements < \$10,000:			\$ 33,600		\$ 41,800

Motion by Tim Gottschall, seconded by Ken Rynes to approve the 2024 Agreements. Motion carried.

Richland County

HHS & Veterans Standing Committee

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2024 Memorandums of Understanding

<i>Provider Name</i>	<i>Provider Description</i>	<i>Location</i>	<i>2023 MOU</i>	<i>County Tax Levy Funded</i>	<i>2023 MOU</i>
Richland County Food Service	<i>Use of the UW-Richland Campus for preparation of Richland County Senior Nutrition Program meals to be delivered to the Richland Center and Rockbridge Meal Sites.</i>	<i>Richland Center</i>	\$ 130,000	Partially	\$ -
Symons Recreation Complex	<i>Behavioral Health Services Unit provider of swimming services to Comprehensive Community Services consumers and children with disabilities, and ADRC provider of Stepping On, Tai Chi, & Strong Bones Programs.</i>	<i>Richland Center</i>	\$ 20,000	Partially	\$ 20,000

Motion by Francis Braithwaite, seconded by Cindy Chicker to approve the 2024 Memorandums of Understanding. Motion carried.

13. Approve the Application and Acceptance of the 2024 85.21 Specialized Transportation Grant: Roxanne Klubertanz-Gerber explained that the 85.21 Specialized Transportation Grant is applied for every year through the department of transportation. The grant provides state financial aid for the Transportation program in the Aging and Disability Resource Center, and was approved by the Transportation Coordinating Committee along with the required 20% tax levy match of \$15,978. Motion by Lee VanLanduyt, seconded by Dr. Jerel Berres to approve the application and subsequent acceptance of the 2023 85.21 Specialized Transportation Grant, which includes the required 20% county match in the amount of \$15,978, and forward the recommendation onto the County Board for approval.

14. Approve 2024 Agency Fee Schedule: Tricia Clements explained that every year Health and Human Services reviews the fees that have been established for the various services that are provided. The proposed fee schedule for 2024 was reviewed for approval by the committee and changes were highlighted. Motion by Kerry Severson, seconded by Lee VanLanduyt to approve the 2024 Richland County Health and Human Services fee schedule. Motion carried.

Administrative Report:

15. Director, Tricia Clements: Tricia Clements provided highlights and program updates for each unit of the agency including staffing updates, trainings, events, and new and ongoing initiatives. A written handout was provided in the folder for committee members to review. Tricia Clements highlighted several items from the report.

Closing:

16. Future Agenda Items:

17. Adjournment: The next meeting is scheduled for November 9, 2023, at 9:30 a.m. in the Richland County Boardroom and via WebEx. Motion by Ken Rynes, seconded by Tim Gottschall to adjourn the meeting. Motion carried.

Respectfully Submitted,
Meghan Rohn
Confidential Administrative Secretary

Disbursement History Report
.....

CHECK#	DATE	VENDOR	VENDOR NAME DETAIL DESCR	AMOUNT	CLAIM PROJECT	INVOICE	PO#	SOURCE/JE/ID F 9 BX M BANK FUND &	LINE	ACCOUNT NAME & ACCOUNT
35103	10/20/23	1575	TECH COM, INC 10/20 597600	36.64		597600		D-102023-879 -	00029	TELEPHONE WF52 10.5550.0000.5225

Disbursement History Report
.....

CHECK#	DATE	VENDOR	VENDOR NAME DETAIL DESCR	AMOUNT	CLAIM INVOICE PROJECT	PO#	SOURCE/JE/ID	LINE	ACCOUNT NAME & ACCOUNT
REPORT TOTALS:				36.64			F 9 BX M BANK FUND		

RECORDS PRINTED - 000001

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH OCT 31, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
10 GENERAL FUND							
5550 VETERAN SERVICE							
0000 PROJECT							
5111 SALARIES - REGULAR	42,485.95	0.00	3,679.20	24,105.33	18,380.62	56	-----
5112 SALARIES - PART-TIME	19,186.57	0.00	2,215.75	12,508.59	6,677.98	65	-----
5113 SALARIES - OVERTIME	0.00	0.00	32.75	32.75	32.75	9999	-----!!!
5150 SECTION 125 PLAN-CO SHARE	0.00	0.00	0.00	0.00	0.00	0	
5151 FICA - COUNTY SHARE	4,816.85	0.00	453.48	2,803.50	2,013.35	58	-----
5152 RETIREMENT - COUNTY SHARE	4,281.65	0.00	250.18	1,639.13	2,642.52	38	---
5153 DENTAL INSURANCE-CO SHARE	0.00	0.00	0.00	0.00	0.00	0	
5154 HEALTH INSURANCE - COUNTY SH	0.00	0.00	0.00	0.00	0.00	0	
5155 LIFE INSURANCE - COUNTY SHAR	6.86	0.00	1.15	6.42	0.44	93	-----
5161 HEALTH INS REIMBURSEMENT DED	0.00	0.00	0.00	0.00	0.00	0	
5212 VET SVC ATTORNEY FEES	0.00	0.00	0.00	0.00	0.00	0	
5214 COMPUTER SOFTWARE SUPPORT	500.00	0.00	0.00	500.00	0.00	100	-----
5225 TELEPHONE	660.00	0.00	36.64	372.93	287.07	56	-----
5311 POSTAGE AND ENVELOPES	75.00	0.00	2.61	17.28	57.72	23	--
5319 OFFICE SUPPLIES	600.00	0.00	0.00	471.36	128.64	78	-----
5324 DUES	400.00	0.00	0.00	750.00	350.00	187	-----!!!!
5326 ADVERTISING	600.00	0.00	0.00	194.70	405.30	32	---
5334 REGISTRATION	625.00	0.00	0.00	0.00	625.00	0	
5335 MEALS	300.00	0.00	0.00	0.00	300.00	0	
5336 LODGING	800.00	0.00	0.00	647.94	152.06	80	-----
5339 MILEAGE	300.00	0.00	0.00	0.00	300.00	0	
5341 TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0	
5819 NEW EQUIPMENT	250.00	0.00	0.00	19.57	230.43	7	
5906 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0	
5970 CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0	
5972 VETERANS OUTREACH	0.00	0.00	0.00	0.00	0.00	0	
5999 BILLS-NO-LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0	
TOTAL: PROJECT	75,887.88	0.00	6,671.76	44,069.50	31,818.38	58	-----
TOTAL: VETERAN SERVICE	75,887.88	0.00	6,671.76	44,069.50	31,818.38	58	-----
TOTAL: GENERAL FUND	75,887.88	0.00	6,671.76	44,069.50	31,818.38	58	-----

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH OCT 31, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
5551 SOLDIERS AND SAILORS FUND						
0000 PROJECT						
5141 PER DIEM - COMMISSION	900.00	0.00	0.00	0.00	900.00	0
5151 FICA - COUNTY SHARE	69.00	0.00	0.00	0.00	69.00	0
5328 FLAGS	1,200.00	0.00	2,337.32	4,143.32	2,943.32-	345 -----!!!
5331 FLAG HOLDERS	1,300.00	0.00	0.00	397.50	902.50	30 ---
5339 MILEAGE - COMMISSION	422.28	0.00	0.00	0.00	422.28	0
5719 AID	3,000.00	0.00	0.00	0.00	3,000.00	0
5999 BILLS-NO LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	6,891.28	0.00	2,337.32	4,540.82	2,350.46	65 -----
TOTAL: SOLDIERS AND SAILORS FUND	6,891.28	0.00	2,337.32	4,540.82	2,350.46	65 -----
TOTAL: GENERAL FUND	6,891.28	0.00	2,337.32	4,540.82	2,350.46	65 -----

**RICHLAND COUNTY HEALTH AND HUMAN SERVICES
VOUCHERS – NOVEMBER 9, 2023**

Unit	Number of Vouchers	Amount
Richland County Health and Human Services 2023 Expense Reports	17	\$8,706.49
Richland County Health and Human Services 2023 Admin Vouchers	17	\$20,447.82
Richland County Health and Human Services 2023 Prepaid Vouchers	8	\$17,039.55
TOTAL	42	\$46,193.86

Disbursement Edit Listing

DATA-JE-ID	LINE#	BANK	FUND.&	ACCOUNT	DESCRIPTION	CHECK	AMOUNT	ERRORS AND WARI
TRAN-DATE	INVOICE	FORMULA	TRANSACTION	DESCRIPTION	PAYM			
F/P CLAIM	P.O.#	PROJECT	1099-INFO	VENDOR	NAME			
			CNTY	ALTER	VENDOR	ALTER	NAME	
D-11092023-915	1	WF52	63.5563.0000	5339	MILEAGE			
					HHS OCT MILEAGE		603.26	
					001059 BRENNUM/RUTH			
					001059 VENDOR TOTAL		603.26	
D-11092023-915	2	WF52	63.5563.0000	5339	MILEAGE			
					HHS OCT MILEAGE		588.85	
					006368 BUTTERIS/WILLIAM OLE			
					006368 VENDOR TOTAL		588.85	
D-11092023-915	3	WF52	63.5563.0000	5339	MILEAGE			
					HHS OCT MILEAGE		91.70	
					004163 DREA/WILLIAM			
					004163 VENDOR TOTAL		91.70	
D-11092023-915	4	WF52	63.5563.0000	5339	MILEAGE			
					HHS OCT MILEAGE		78.60	
					002688 FLICK/PAMELA H			
					002688 VENDOR TOTAL		78.60	
D-11092023-915	5	WF52	63.5563.0000	5339	MILEAGE			
					HHS OCT MILEAGE		206.98	
					004628 GIESEKE/VIRGINIA			
					004628 VENDOR TOTAL		206.98	
D-11092023-915	6	WF52	63.5563.0000	5339	MILEAGE			
					HHS OCT MILEAGE		597.36	
					004599 HILL/JANICE			
					004599 VENDOR TOTAL		597.36	
D-11092023-915	7	WF52	63.5563.0000	5339	MILEAGE			
					HHS OCT MILEAGE		77.29	
					001930 HUBBARD/JANICE J			
					001930 VENDOR TOTAL		77.29	
D-11092023-915	8	WF52	63.5563.0000	5339	MILEAGE			
					HHS OCT MILEAGE		902.59	
					001038 JONES/SHARON			
					001038 VENDOR TOTAL		902.59	
D-11092023-915	9	WF52	63.5563.0000	5339	MILEAGE			
					HHS OCT MILEAGE		721.16	
					006338 MALY/CINDY L			
D-11092023-915	10	WF52	63.5563.0000	5335	MEALS			
					HHS OCT MEALS		7.39	
					006338 MALY/CINDY L			
					006338 VENDOR TOTAL		728.55	

MILEAGE EXPENSE

DATA-JE-ID	LINE#	BANK	FUND.&	ACCOUNT	DESCRIPTION	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE	INVOICE	FORMULA	TRANSACTION	DESCRIPTION	PAYM			
F/P CLAIM	P.O.#	PROJECT	1099-INFO	VENDOR	NAME			
		CNTY	ALTER	VENDOR	ALTER	NAME		
D-11092023-915	11	WF52	63.5563.0000.5339		MILEAGE			
					HHS OCT MILEAGE		104.80	
				004448	MALY/KATHY			
					004448 VENDOR TOTAL		104.80	
D-11092023-915	12	WF52	63.5563.0000.5339		MILEAGE			
					HHS OCT MILEAGE		506.32	
				004546	MCCARTHY/DONALD			
D-11092023-915	13	WF52	63.5563.0000.5335		MEALS			
					HHS OCT MEALS		7.39	
				004546	MCCARTHY/DONALD			
					004546 VENDOR TOTAL		513.71	
D-11092023-915	14	WF52	63.5563.0000.5339		MILEAGE			
					HHS OCT MILEAGE		715.92	
				004449	MCKITTRICK/SANDRA			
					004449 VENDOR TOTAL		715.92	
D-11092023-915	15	WF52	63.5563.0000.5339		MILEAGE			
					HHS OCT MILEAGE		459.16	
				004161	MCWANE/HUBERT			
D-11092023-915	16	WF52	63.5563.0000.5335		MEALS			
					HHS OCT MEALS		15.66	
				004161	MCWANE/HUBERT			
					004161 VENDOR TOTAL		474.82	
D-11092023-915	17	WF52	63.5563.0000.5339		MILEAGE			
					HHS OCT MILEAGE		600.64	
				006110	MORAN/PAMELA			
					006110 VENDOR TOTAL		600.64	
D-11092023-915	18	WF52	63.5563.0000.5339		MILEAGE			
					HHS OCT MILEAGE		349.77	
				002512	OLSON/VICKI L			
					002512 VENDOR TOTAL		349.77	
D-11092023-915	20	WF52	63.5563.0000.5339		MILEAGE			
					HHS OCT MILEAGE		939.27	
				001973	PRICE/SUSAN			
D-11092023-915	21	WF52	63.5563.0000.5335		MEALS			
					HHS OCTOBER MEALS		45.73	
				001973	PRICE/SUSAN			
					001973 VENDOR TOTAL		985.00	

ACS FINANCIAL SYSTEM
11/07/2023 14:01:44

Disbursement Edit Listing

GL302L-V

DATA-JE-ID....	LINE#	BANK FUND.&.ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE. INVOICE.....		FORMULA.....	TRANSACTION DESCRIPTION.			
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO VENDOR	NAME.....	PAYM		
		CNTY ALTER VENDOR	ALTER NAME.....			

D-11092023-915	19	WF52 63.5563.0000.5339	MILEAGE			
			HHS OCT MILEAGE		1,086.65	
		-	002000 RICHTER/ARNOLD JOSEPH			
			002000 VENDOR TOTAL		1,086.65	
			WF52 BANK TOTAL		8,706.49	

DATA-JE-ID...	LINE#	BANK	FUND.& ACCOUNT	DESCRIPTION	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE. INVOICE.....			FORMULA.....	TRANSACTION DESCRIPTION.			
F/P CLAIM.. P.O.#. PROJECT.....			1099-INFO VENDOR	NAME.....	PAYM		
			CNTY ALTER VENDOR	ALTER NAME.....			
D-11092023-919	1	WF52	59.5581.0000.5532	RENT			
			NOVEMBER RENT				
			-	006091 HHS ROCKBRIDGE MEAL SITE		400.00	
				BETHLEHEM LUTHERAN CHURC			
				006091 VENDOR TOTAL		400.00	
D-11092023-919	2	WF52	59.5588.0000.5532	RENT			
			NOVEMBER RENT				
			-	000152 HHS RC MEAL SITE		300.00	
				CITY OF RICHLAND CENTER			
				000152 VENDOR TOTAL		300.00	
D-11092023-919	3	WF52	56.5502.0000.5999	BILLS - NO LINE DETAIL			
			10/06 REF#0775	HHS #4798170280000323		44.55	
			-	001841 CARDMEMBER SERVICE			
				001841 VENDOR TOTAL		44.55	
D-11092023-919	5	WF52	56.5511.0000.5313	PHOTOCOPIES			
			IN14399665	HHS CUST #10RC04		717.17	
			-	000601 GFC LEASING-WI			
D-11092023-919	4	WF52	56.5511.0000.5313	PHOTOCOPIES			
			I00864436	HHS CUST #390899 10/21		732.32	
			-	000601 GFC LEASING-WI			
				000601 VENDOR TOTAL		1,449.49	
D-11092023-919	6	WF52	56.5401.0000.5970	CONTRACT SERVICES			
				HHS 3RD QTR HEALTH SERV		2,125.00	
			-	001103 GRANT CTY HEALTH DEPT			
				001103 VENDOR TOTAL		2,125.00	
D-11092023-919	8	WF52	59.5588.0000.5322	FOOD SUPPLIES			
			N 01	HHS OCT FROZEN MEALS		2,250.00	
				006390 KETTNER/CHRISTOPHER E			
D-11092023-919	9	WF52	59.5581.0000.5322	FOOD SUPPLIES			
			N 01	HHS OCT MEALS ROCKBRIDGE		993.75	
				006390 KETTNER/CHRISTOPHER E			
D-11092023-919	10	WF52	59.5583.0000.5322	FOOD SUPPLIES - CAZENOVIA			
			N 01	HHS OCT MEALS CAZ		1,850.00	
				006390 KETTNER/CHRISTOPHER E			
D-11092023-919	7	WF52	59.5588.0000.5322	FOOD SUPPLIES			
			286149	HHS OCT MEALS RC		7,493.75	
			N 01	006390 KETTNER/CHRISTOPHER E			
				006390 VENDOR TOTAL		12,587.50	
D-11092023-919	11	WF52	56.5503.0000.5999	BILLS - NO LINE DETAIL			
			11113691 9/30	HHS ACCT #9020531051		512.62	
			-	001640 LANGUAGE LINE SERVICES,			

VOUCHERS

ACS FINANCIAL SYSTEM
11/07/2023 14:01:44

Disbursement Edit Listing

GL302L-V

DATA-JE-ID....	LINE#	BANK	FUND.&	ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE. INVOICE.....			FORMULA.....		TRANSACTION DESCRIPTION.			
F/P CLAIM.. P.O.#.	PROJECT.....		1099-INFO	VENDOR	NAME.....	PAYM		
		CNTY	ALTER	VENDOR	ALTER	NAME.....		
D-11092023-919	12	WF52	56.5401.0000.5999		BILLS-NO-LINE DETAIL			
	11113691	9/30			HHS ACCT #9020531051		157.16	
				001640	LANGUAGE LINE SERVICES,			
D-11092023-919	13	WF52	56.5502.0000.5999		BILLS - NO LINE DETAIL			
	11113691	9/30			HHS ACCT #9020531051		212.17	
				001640	LANGUAGE LINE SERVICES,			
					001640 VENDOR TOTAL		881.95	
D-11092023-919	14	WF52	56.5511.0000.5319		OFFICE SUPPLIES			
	35112619				HHS ACCT #2771316 10/12		396.59	
				000577	STAPLES, INC DBA: QUILL			
					000577 VENDOR TOTAL		396.59	
D-11092023-919	24	WF52	63.5563.5310.5334		REGISTRATION			
	2019	DODGE			HHS HSV 134ZYJ		85.00	
				001449	REGISTRATION FEE TRUST			
D-11092023-919	25	WF52	63.5563.5310.5334		REGISTRATION			
	2019	FORD			HHS HSV 225ZYJ		85.00	
				001449	REGISTRATION FEE TRUST			
					001449 VENDOR TOTAL		170.00	
D-11092023-919	15	WF52	63.5563.0000.5326		ADVERTISING			
	414538/414539				HHS ADV #5787 9/30		272.80	
				000669	MORRIS NEWSPAPER CORP OF			
D-11092023-919	16	WF52	63.5563.5310.5326		ADVERTISING			
	414644				HHS ADV #2071 9/30		81.40	
				000669	MORRIS NEWSPAPER CORP OF			
					000669 VENDOR TOTAL		354.20	
D-11092023-919	17	WF52	63.5563.5310.5326		ADVERTISING			
	360181				HHS ADV #22262 10/31		140.38	
				000648	WOODWARD COMMUNICATIONS			
D-11092023-919	18	WF52	56.5502.0000.5999		BILLS - NO LINE DETAIL			
	361522				HHS ADV #22262 10/31		373.00	
				000648	WOODWARD COMMUNICATIONS			
D-11092023-919	19	WF52	53.5507.0000.5326		ADVERTISING			
	365251				HHS ADV #22262 10/31		147.13	
				000648	WOODWARD COMMUNICATIONS			
					000648 VENDOR TOTAL		660.51	
D-11092023-919	20	WF52	59.5583.0000.5970		CONTRACT SERVICES			
	NOVEMBER				HHS CAZ MEAL SITE		350.00	
				000751	ST ANTHONYS SCHOOL			
					000751 VENDOR TOTAL		350.00	

ACS FINANCIAL SYSTEM
 11/07/2023 14:01:44

Disbursement Edit Listing

GL302L-V

DATA-JE-ID....	LINE#	BANK	FUND.&	ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.						
F/P CLAIM..	P.O.#.	PROJECT.....	1099-INFO	VENDOR	NAME.....	PAYM		
		CNTY	ALTER	VENDOR	ALTER NAME.....			
D-11092023-919	21	WF52	56.5407.0000.5970		CONTRACT SERVICES			
4217					HHS 9/30 INV		158.25	
			-	000750	SYMONS RECREATION COMPLE			
					000750 VENDOR TOTAL		158.25	
D-11092023-919	26	WF52	56.5511.0000.5297		REFUSE COLLECTION			
11/1-11/30					HHS ACCT #1012 11/1		273.33	
			-	004598	TOWN & COUNTRY SANITATIO			
					004598 VENDOR TOTAL		273.33	
D-11092023-919	27	WF52	56.5511.0000.5360		MAINT & CLEANING SUPPLIES			
497073					HHS ACCT #100526 10/31		36.97	
			-	000902	WALSHS ACE HARDWARE			
D-11092023-919	28	WF52	56.5511.0000.5360		MAINT & CLEANING SUPPLIES			
497341					HHS ACCT #100526 10/31		67.96	
			-	000902	WALSHS ACE HARDWARE			
D-11092023-919	29	WF52	56.5511.0000.5360		MAINT & CLEANING SUPPLIES			
498328					HHS ACCT #100526 10/31		8.38	
			-	000902	WALSHS ACE HARDWARE			
					000902 VENDOR TOTAL		113.31	
D-11092023-919	23	WF52	56.5477.0000.5214		COMPUTER PROGRAM CHANGES			
30005564186					HHS ACCT #73467 10/11		33.14	
			-	002815	WAYSTAR, INC			
					002815 VENDOR TOTAL		33.14	
D-11092023-919	22	WF52	56.5511.0000.5249		MAINTENANCE / BUILDING			
4768977					HHS CUST #258241 10/4		150.00	
			-	000935	WIL-KIL PEST CONTROL INC			
					000935 VENDOR TOTAL		150.00	
					WF52 BANK TOTAL		20,447.82	

2023 PREVIOUSLY PAID VOUCHERS

	Check #	Date	Vendor Name	Description	Account #	Amount
1	34907	10/13/2023	US Bank National Association #6167	County Clerk Pays		\$ 11,874.50
2	35094	10/19/2023	Premier Cooperative #2414	Acct #4675320	59.5588.0000.5351	\$ 118.05
				Acct #4672501	63.5563.5310.5351	\$ 350.63
3	35095	10/19/2023	Quadient Inc #2067	Customer #00905674	56.5511.0000.5532	\$ 372.42
4	35096	10/19/2023	Richland Center Utilities #650	Acct #080460001	56.5511.0000.5222	\$ 2,602.07
5	35097	10/19/2023	Wisconsin Electric Power/WE Energies #975	Acct #0701008505-00001	56.5511.0000.5226	\$ 9.24
6	35141	10/26/2023	Sanofi Pasteur Inc #179	Cust #70038359	56.5401.0000.5304	\$ 544.06
7	35140	10/26/2023	Tech Com Inc./Genuine Telecom #1657	Acct #581900	56.5511.0000.5225	\$ 660.98
			Tech Com Inc./Genuine Telecom #1657	Acct #33500	59.5588.0000.5225	\$ 39.10
8	35175	11/2/2023	Capital One - Walmart #2005	#607399	56.5530.0000.5750	\$ 91.75
					63.5566.0000.5999	\$ 55.00
					56.5405.0000.5999	\$ 100.00
					56.5531.0000.5992	\$ 122.09
					59.5588.0000.5322	\$ 1.88
					56.5405.0000.5999	\$ 13.77
					56.5408.0000.5999	\$ 84.01
TOTAL						\$ 17,039.55

PREVIOUSLY PAID

10/06/23 STATEMENT DATE - 9/06/23-10/05/23 CHARGES

US Bank National Association #6167 Acct #4866-9100-1450-2740

		Vendor Name	Description	Account #	Amount
1	9/6/2023	Etsy.com		56.5408.0000.5999	\$ 30.85
2	9/7/2023	Etsy.com		56.5408.0000.5999	\$ (1.61)
3	9/7/2023	beadaptive.com	CLTS	56.5546.0553.5992	\$ 3,512.00
4	9/6/2023	UWSP Continuing Ed Online		56.5472.0000.5325	\$ 255.00
				56.5478.0000.5325	\$ 255.00
				56.5472.0000.5325	\$ 255.00
5	9/8/2023	Tri-Elite Entertainment		56.5408.0000.5999	\$ 100.00
6	9/9/2023	Amazon.com	CLTS	56.5546.0553.5992	\$ 48.96
7	9/9/2023	Amazon.com	CLTS	56.5546.0551.5992	\$ 81.28
8	9/10/2023	Amazon.com	CLTS	56.5546.0553.5992	\$ 15.00
9	9/10/2023	Amazon.com	CLTS	56.5546.0553.5992	\$ 89.98
10	9/11/2023	Amazon.com	CLTS	56.5546.0553.5992	\$ 99.98
11	1/9/1900	UW Oshkosh CCDET		56.5501.0000.5334	\$ 75.00
12	9/11/2023	B2B Prime Amazon Business Acct		56.5511.0000.5312	\$ 499.00
13	9/12/2023	Kareo Tebra Technologies	August	56.5520.0000.5999	\$ -
				56.5472.0000.5214	\$ 1,463.55
				56.5477.0000.5214	\$ 498.08
				56.5481.0000.5999	\$ 142.37
14	9/12/2023	IA Criminal Record Checks			\$ 15.00
15	9/12/2023	Kwik Trip		56.5408.0000.5999	\$ 100.00
16	9/12/2023	UWSP Continuing Ed Online		56.5478.0000.5325	\$ 255.00
17	9/14/2023	AIRS		53.5507.0000.5325	\$ 85.00
18	9/14/2023	AIRS		53.5507.0000.5325	\$ 85.00
19	9/14/2023	WALHDAB		56.5401.0000.5334	\$ 100.00
20	9/15/2023	Pesi Inc		56.5481.0000.5157	\$ 149.99
21	9/18/2023	Tractor Supply Co		56.5408.0000.5999	\$ 50.00
22	9/19/2023	Missouri Criminal History		59.5588.0000.5999	\$ 15.55
23	9/19/2023	NCS Pearson Inc		56.5477.0000.5999	\$ 400.68
24	9/19/2023	Lakelawn Resort		56.5502.0000.5157	\$ 98.00
25	9/19/2023	Dept of Justice		59.5588.0000.5999	\$ 10.00
26	9/19/2023	Dept of Justice		59.5588.0000.5999	\$ 10.00
27	9/22/2023	Smartvault		56.5472.0000.5214	\$ 1,440.00
28	9/23/2023	Amazon	CCOP	56.5484.0000.5992	\$ 27.99
29	9/24/2023	Amazon	CLTS	56.5546.0551.5992	\$ 80.93
30	9/24/2023	Amazon		56.5532.0000.5325	\$ 1,081.30
31	9/22/2023	Hilton Madison/overnight 9/21/23		56.5401.0000.5336	\$ 131.00
32	9/27/2023	Dollar Tree		56.5401.0000.5999	\$ 2.64
33	9/28/2023	Amazon		56.5519.0000.5999	\$ 40.98
34	10/1/2023	Workplace		56.5511.0000.5214	\$ 264.00
35	10/3/2023	Lakelawn Resort		56.5502.0000.5157	\$ (98.00)
36	10/3/2023	Kwik Trip		56.5408.0000.5999	\$ 100.00
37	10/4/2023	Dept of Justice		56.5401.0000.5326	\$ 10.00
TOTAL					\$ 11,874.50

2023 Health and Human Services Budget

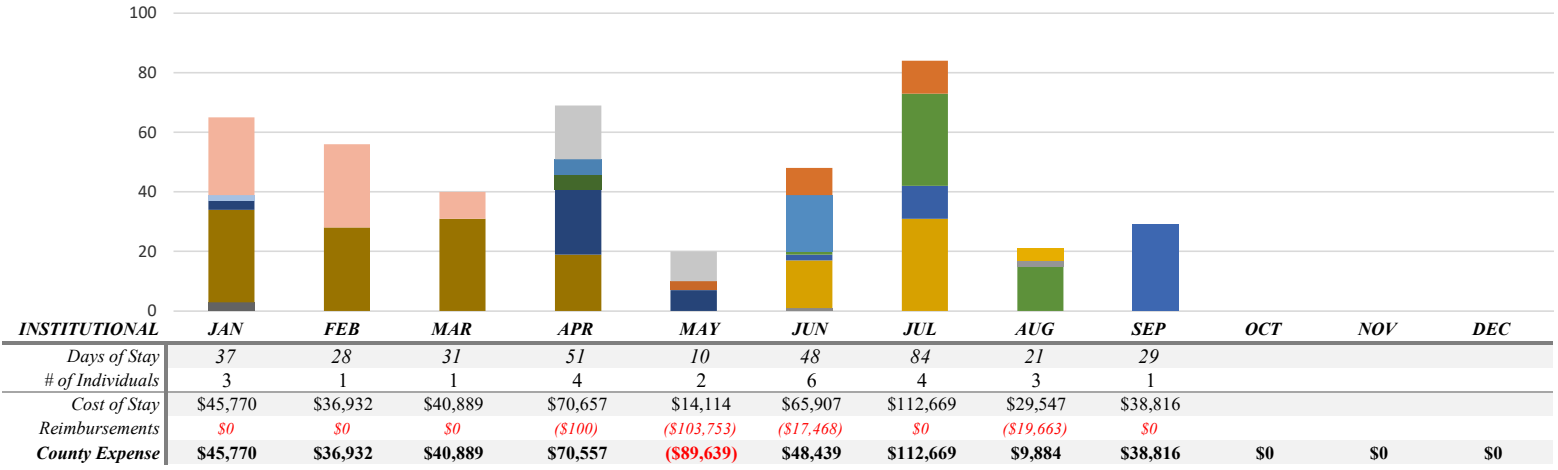
Expenses	11/1/2023		Current Month = 83%					
Program	Total	2023 Budget	Actual	% Utilized	Core Budget Balance (Through September)		Placement Funds (Through Oct) Funds 44/54	
Administrative Services	1,055,348				Revenues (with Tax Levy)	5,609,912	Budget for all Placements	1,385,000
Staff		763,757	455,683	59.7%	Anticipated Revenue	801,444	Budget	1,385,000
Building & Operating Costs		291,591	233,376	80.0%	Received Revenue	4,011,731	- All Placement Expenses	-1,163,770
Public Health	335,192						Fund 54/44 balance	221,230
Public Health		335,192	149,445	44.6%	Minus Expenses	-5,701,603		
Aging & Disability Resource Center	1,042,575				Anticipated Expenses	-206,061	Adult (Fund 54)	
Elderly Services		365,273	270,299	74.0%	Actual Expenses	-5,495,542	Budget	705,000
Nutrition		256,053	224,758	87.8%			- Expenses in Fund 56*	-134,064
Resource Center		421,249	331,101	78.6%	Equals Budget Balance	-91,691	- Expenses	-396,076
Economic Support Unit	971,094				MH Institute Charges Through September	313,941 *	Fund 54 balance	174,860
ES Programs		971,094	693,026	71.4%	Anticipated MH Institute Charges (October)	47,190 **		
Child & Youth Services	829,130				MHI Charges To Date	361,131	Children (Fund 44)	
Children & Youth Programs		745,247	475,947	63.9%			Budget	680,000
CPS Contractual Services		83,883	49,678	59.2%	Chargeback		- Expenses in Fund 56*	3,769
Behavioral Health	4,492,510				Budget Balance Prior to Chargeback	-91,691	- Expenses	-637,399
MH Outpatient / Crisis Services		778,818	437,336	56.2%	Chargeback for MH Institute Thru October (that have not occurred)	130,295	Fund 44 balance	46,370
AODA Outpatient		215,092	74,953	34.8%	New Core Budget Balance after Chargeback	38,604 ***		
CCS		2,873,893	1,679,957	58.5%				
Adult Protective Services		93,881	66,650	71.0%	Fund 34 Projected Year End Balance for Carryover	0		
Treatment Court		157,614	89,877	57.0%	Fund 63 Projected Year End Balance	0 ****		
Birth to Three Program		195,933	145,767	74.4%	*MH Institute charges go to Fund 56 as reduction in revenue			
Children with Disabilities		177,280	117,689	66.4%	**MHI anticipated charges do not include any expected insurance reimbursements			
HHS Board Approved Budget	8,725,849	8,725,849	5,495,542	63%	***Balance rolls to General Fund			
					****Unused balance goes to Fund 18 for reinvestment in transportation program			

RICHLAND COUNTY
2023 ADULT PLACEMENTS
Fund 54

ADULT INSTITUTIONAL AND INPATIENT PLACEMENTS

Includes Mental Health Institutes, Trempealeau County Health Care, private inpatient hospitals, detox facilities, and crisis stabilization facilities

Cost Range: \$365 to \$1,448 per day



CRISIS STABILIZATION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Days of Stay	28	28	9	18	10	0	0	0	0			
# of Individuals	2	1	1	1	1	0	0	0	0			
Cost of Stay	\$17,500	\$17,500	\$5,625	\$900	\$500	\$0	\$0	\$0	\$0			
Reimbursements	\$0	\$0	(\$10,574)	\$0	(\$1,561)	\$0	(\$579)	\$0	\$0			
County Expense	\$17,500	\$17,500	(\$4,949)	\$900	(\$1,061)	\$0	(\$579)	\$0	\$0	\$0	\$0	\$0

YTD ADULT CRISIS STABILIZATION

Days of Stay	93
# of Individuals	3
Cost of Stay	\$42,025
Reimbursements	(\$12,714)
County Expense	\$29,311

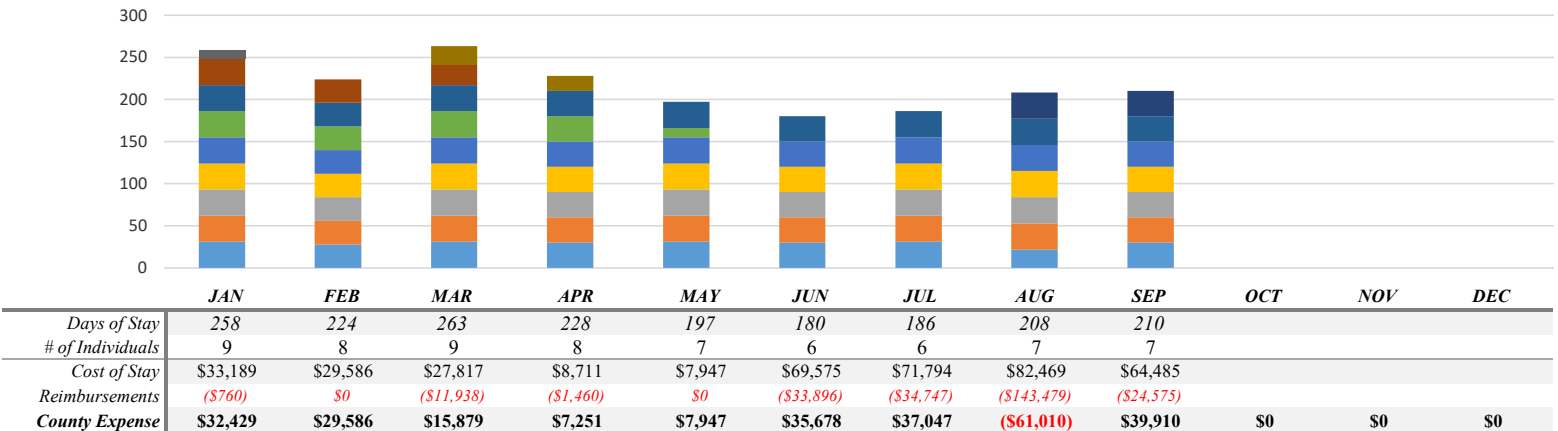
YTD ADULT INSTITUTIONAL

Days of Stay	339
# of Individuals	15
Cost of Stay	\$455,301
Reimbursements	(\$140,984)
County Expense	\$314,317

ADULT COMMUNITY RESIDENTIAL PLACEMENTS

Includes Community-Based Residential Facilities and Adult Family Homes

Cost Range: \$81 to \$1,600 per day



YTD ADULT RESIDENTIAL

Days of Stay	1954
# of Individuals	11
Cost of Stay	\$395,573
Reimbursements	(\$250,855)
County Expense	\$144,717

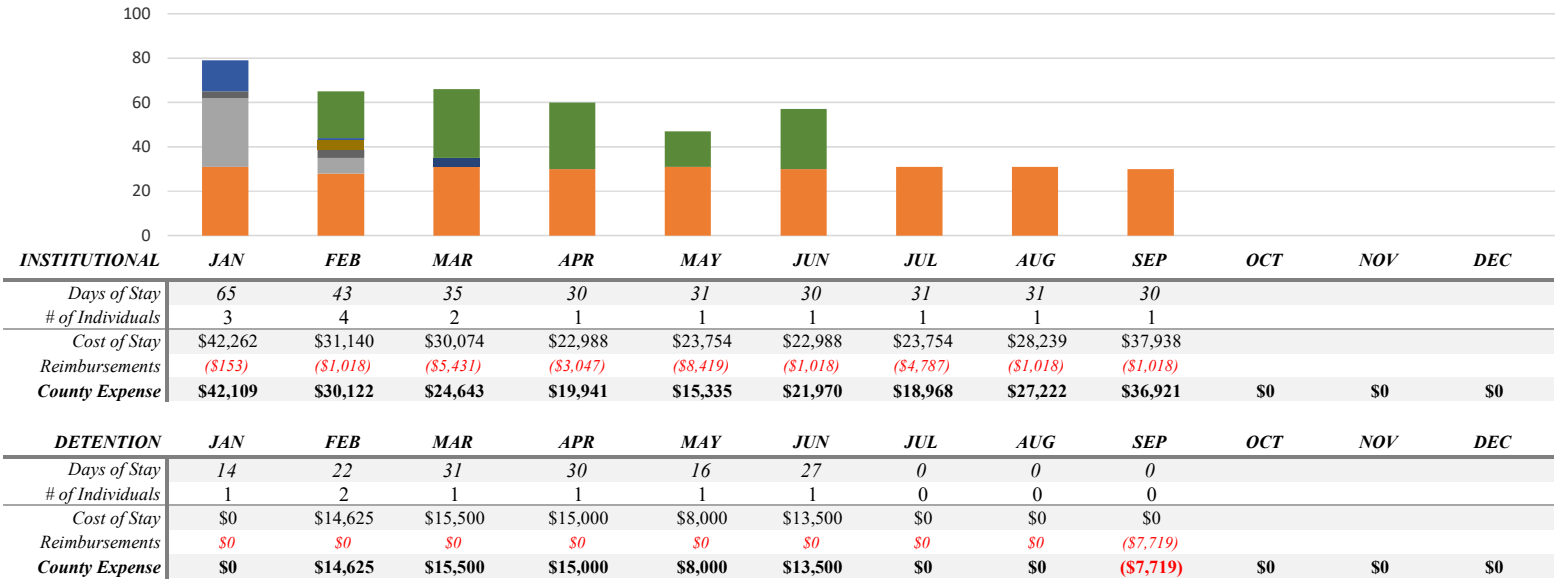
FUND 54 BEGINNING BALANCE	\$705,000	
TOTAL EXPENSE IN FUND 54:	\$488,345	69% utilized
FUND 54 REMAINING BALANCE	\$216,655	

RICHLAND COUNTY
2023 CHILD PLACEMENTS
Fund 44

CHILD INSTITUTIONAL, INPATIENT, AND DETENTION PLACEMENTS

Includes mental health institutes, private inpatient hospitals, children's residential care centers, as well as secure and non-secure detention facilities

Cost Range: Institutional \$267 to \$1,475 per day; Secure/Non-Secure Detention \$130 to \$190 per day

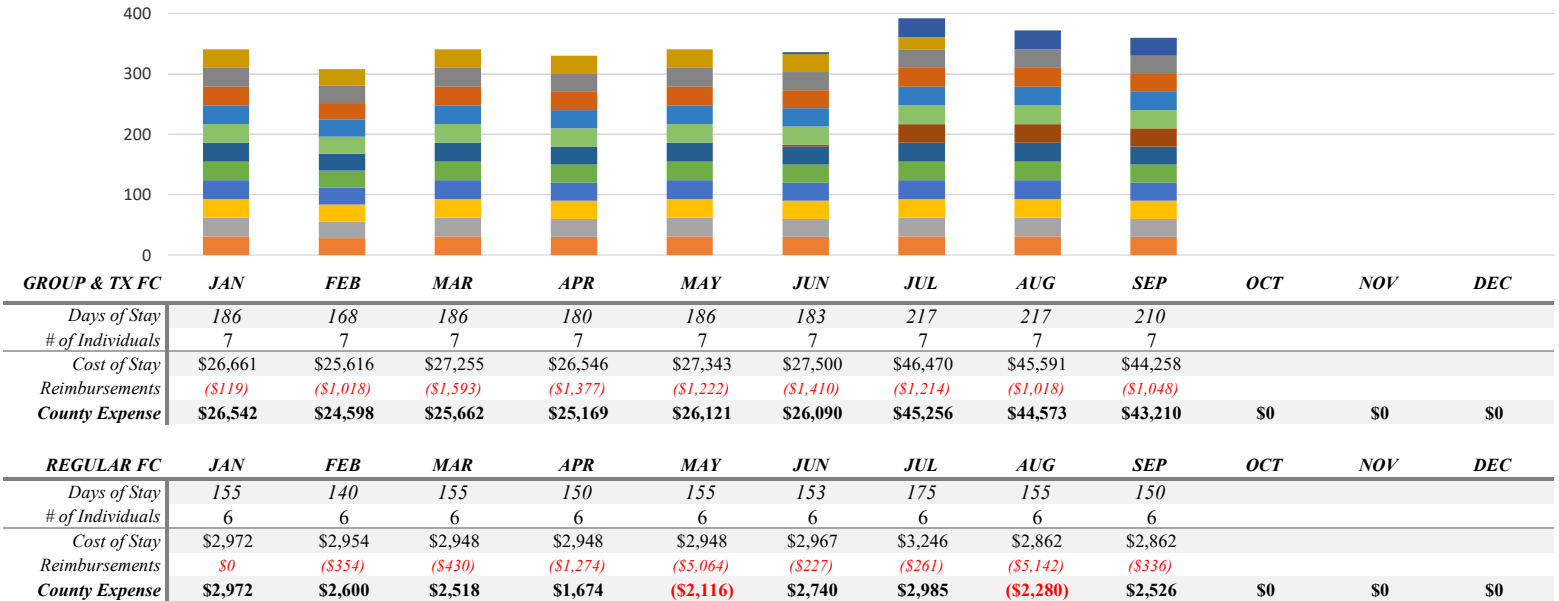


YTD CHILD INSTITUTIONAL		YTD DETENTION	
Days of Stay	326	Days of Stay	140
# of Individuals	5	# of Individuals	2
Cost of Stay	\$263,139	Cost of Stay	\$66,625
Reimbursements	(\$25,908)	Reimbursements	(\$7,719)
County Expense	\$237,232	County Expense	\$58,906

CHILD FOSTERCARE AND TREATMENT FOSTERCARE PLACEMENTS

Includes regularly licensed fostercare homes, licensed treatment fostercare homes, and youth group homes

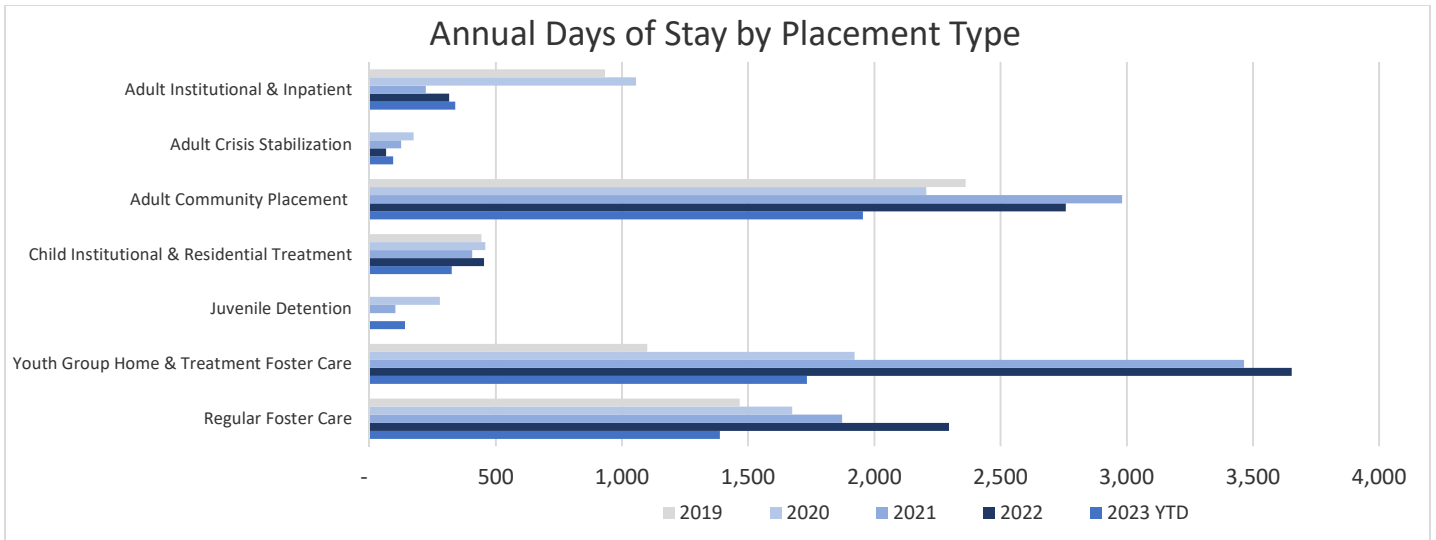
Cost Range: Group Hm \$170 to \$253; Tx FC \$74 to \$140 per day; Regular FC \$13 to \$67 per day



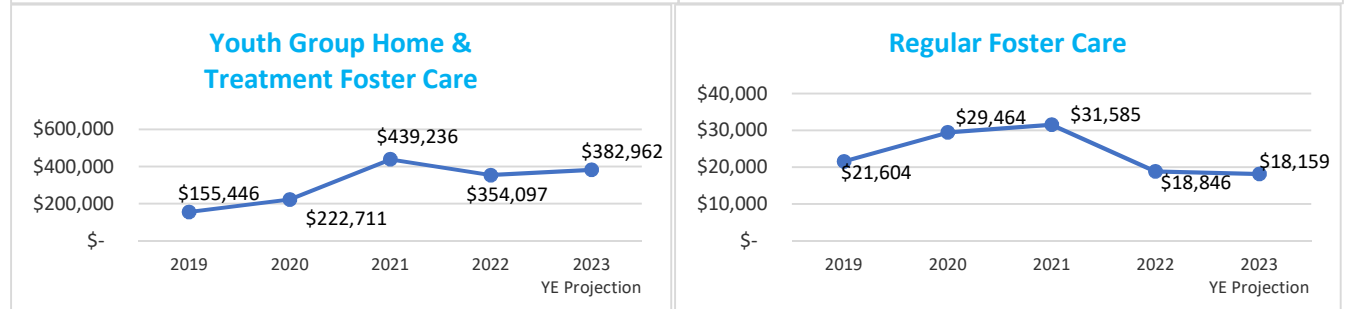
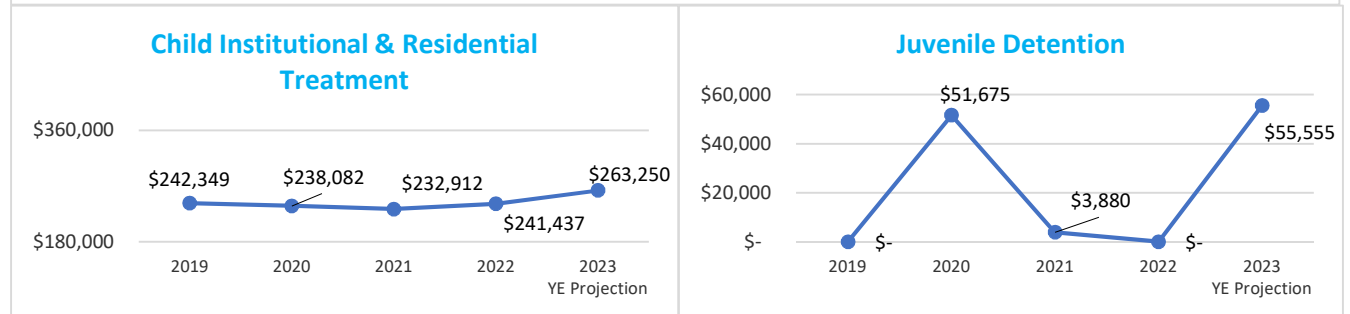
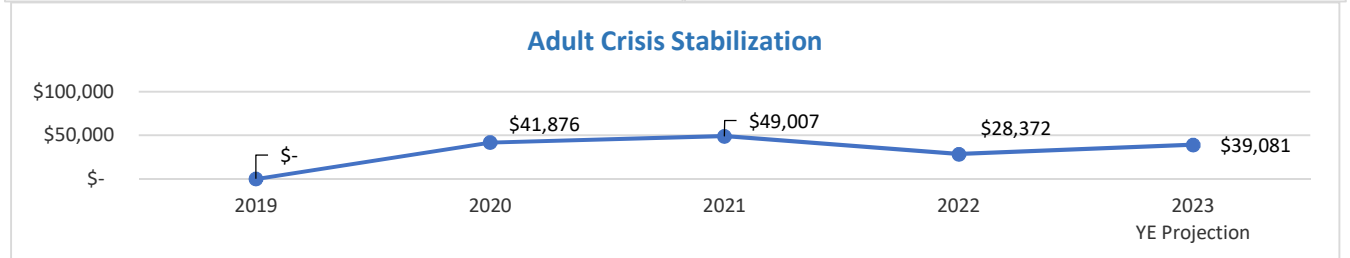
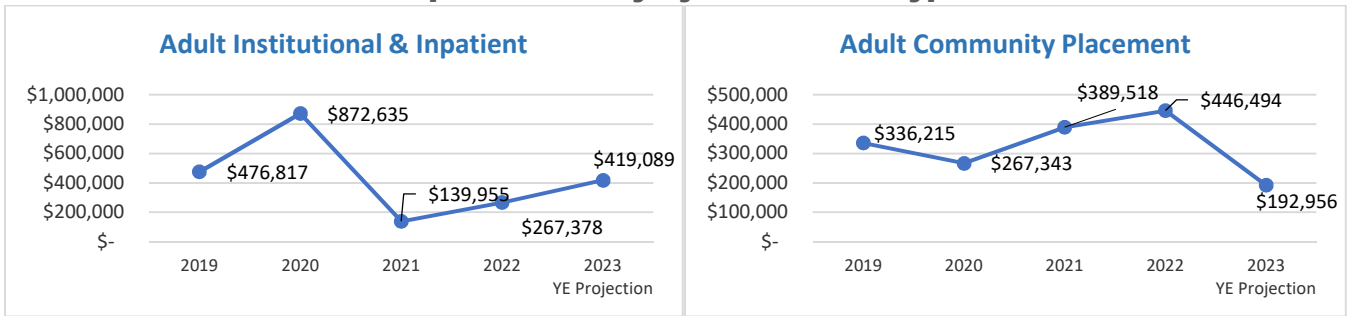
YTD GROUP HOME & TREATMENT FOSTERCARE		YTD REGULAR FOSTERCARE	
Days of Stay	1733	Days of Stay	1388
# of Individuals	7	# of Individuals	6
Cost of Stay	\$297,239	Cost of Stay	\$26,707
Reimbursements	(\$10,018)	Reimbursements	(\$13,088)
County Expense	\$287,221	County Expense	\$13,619

<i>FUND 44 BEGINNING BALANCE</i>	\$680,000	
TOTAL EXPENSE IN FUND 44:	\$596,978	88% utilized
<i>FUND 44 REMAINING BALANCE</i>	\$83,022	

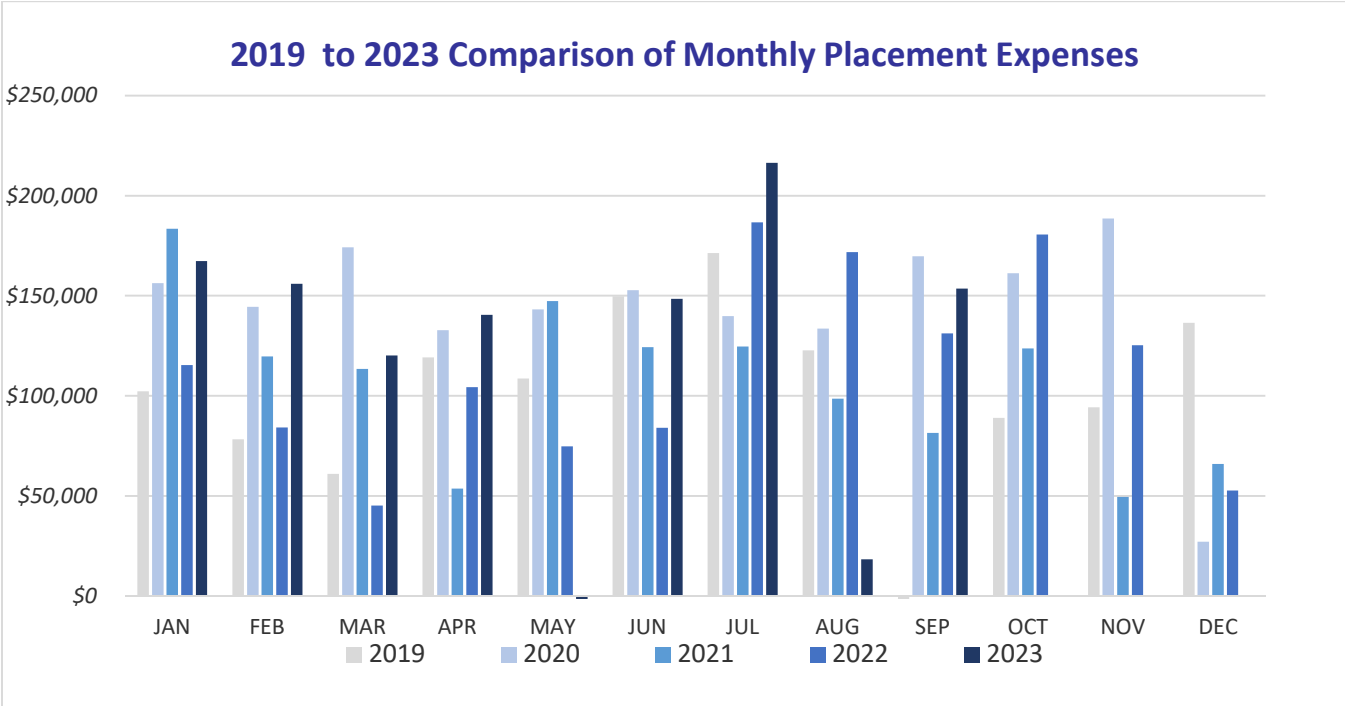
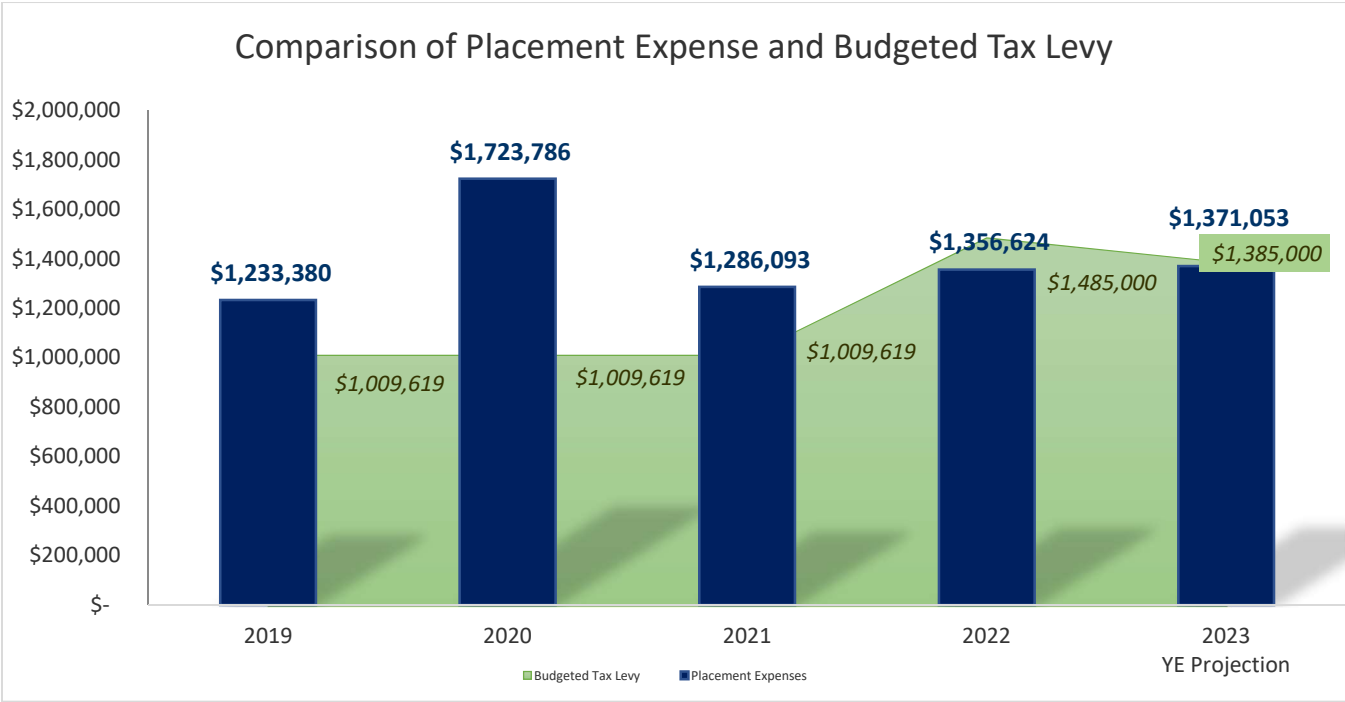
HISTORY OF PLACEMENT TYPES



Expense History by Placement Type



PLACEMENT EXPENSE COMPARISONS



Contract Monitoring Report

Contract Utilization should be at or below 75% for September reporting **2023**

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
A & J Family Homes and Services, LLC	Brandi Christanson	\$285,000.00	\$64,788.97	September	\$64,788.97	\$220,211.03	22.73%
Annika Mersmann	Brandi Christanson	\$49,500.00	\$8,824.22	September	\$8,824.22	\$40,675.78	17.83%
Community Service Associates dba Pauquette Center for Psychological	Brandi Christanson	\$30,000.00	\$0.00	September	\$0.00	\$30,000.00	0.00%
CORE Treatment Services, Inc.	Brandi Christanson	\$9,500.00	\$4,300.00	September	\$4,300.00	\$5,200.00	45.26%
Cornerstone Foundation dba Lucky Star 3 Corporation	Brandi Christanson	\$250,000.00	\$139,480.25	September	\$139,480.25	\$110,519.75	55.79%
Coulee Region Psychiatric Services, S.C.	Brandi Christanson	\$35,000.00	\$21,399.50	September	\$24,300.50	\$10,699.50	69.43%
Contract being amended due to projection of utilization							
Dean Saner, Psy. D.	Brandi Christanson	\$20,000.00	\$4,219.15	September	\$4,219.15	\$15,780.85	21.10%
Diane's Adult Family Home	Brandi Christanson	\$100,000.00	\$66,960.09	September	\$66,960.09	\$33,039.91	66.96%
Driftless Counseling, LLC dba Trailhead Therapy and Mentoring	Brandi Christanson	\$900,000.00	\$489,934.62	September	\$489,934.62	\$410,065.38	54.44%
Ellen Adult Family House	Brandi Christanson	\$6,000.00	\$0.00	September	\$0.00	\$6,000.00	0.00%
Evergreen Manor III	Brandi Christanson	\$75,000.00	\$0.00	September	\$0.00	\$75,000.00	0.00%
Evergreen Manor, Inc.	Brandi Christanson	\$75,000.00	\$33,589.06	August	\$33,589.06	\$41,410.94	44.79%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Ferguson Consulting, LLC	Brandi Christanson	\$2,500.00	\$0.00	September	\$0.00	\$2,500.00	0.00%
Fitness Choices	Brandi Christanson	\$49,500.00	\$5,322.57	September	\$5,322.57	\$44,177.43	10.75%
Gundersen Lutheran Administrative Services, Inc.	Brandi Christanson	\$49,500.00	\$0.00	September	\$0.00	\$49,500.00	0.00%
Hailey Schneider	Brandi Christanson	\$100,000.00	\$28,222.99	September	\$28,222.99	\$71,777.01	28.22%
Hansen Assessment and Educational Services	Brandi Christanson	\$16,000.00	\$10,050.00	September	\$10,050.00	\$5,950.00	62.81%
Highland Spring Counseling, LLC	Brandi Christanson	\$17,500.00	\$12,145.00	September	\$12,145.00	\$5,355.00	69.40%
Jean Warrior, Ph.D.	Brandi Christanson	\$30,000.00	\$8,107.50	September	\$8,107.50	\$21,892.50	27.03%
Jessica Leinberger Counseling, LLC	Brandi Christanson	\$49,500.00	\$18,607.06	September	\$18,607.06	\$30,892.94	37.59%
KSMS Our House, LLC dba Our House Reedsburg Memory Care	Brandi Christanson	\$26,000.00	\$10,077.20	September	\$10,077.20	\$15,922.80	38.76%
Lutheran Social Services of WI & Upper Michigan, Inc.	Brandi Christanson	\$49,500.00	\$0.00	September	\$0.00	\$49,500.00	0.00%
Midwest Center for Psychotherapy and Sex Therapy	Brandi Christanson	\$5,000.00	\$0.00	September	\$0.00	\$5,000.00	0.00%
Midwest Monitoring and Surveillance	Brandi Christanson	\$15,000.00	\$1,310.20	September	\$1,310.20	\$13,689.80	8.73%
Miramont Behavioral Health	Brandi Christanson	\$49,500.00	\$0.00	September	\$0.00	\$49,500.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Northwest Counseling & Guidance Clinic	Brandi Christanson	\$90,000.00	\$64,249.10	September	\$64,249.10	\$25,750.90	71.39%
Options Lab, Inc.	Brandi Christanson	\$15,000.00	\$7,477.50	September	\$7,477.50	\$7,522.50	49.85%
Orion Family Services	Brandi Christanson	\$49,500.00	\$0.00	September	\$0.00	\$49,500.00	0.00%
Pine Counseling	Brandi Christanson	\$25,000.00	\$0.00	September	\$0.00	\$25,000.00	0.00%
Pleasant Ridge Homes, LLC	Brandi Christanson	\$150,000.00	\$4,293.30	September	\$4,293.30	\$145,706.70	2.86%
Red Maple Consulting Services, LLC	Brandi Christanson	\$49,500.00	\$0.00	September	\$0.00	\$49,500.00	0.00%
Roots Residential Adult Family Homes, LLC	Brandi Christanson	\$100,000.00	\$24,741.80	September	\$24,741.80	\$75,258.20	24.74%
RTP (WI), S.C. dba Array Behavioral Care	Brandi Christanson	\$130,000.00	\$45,591.75	September	\$45,591.75	\$84,408.25	35.07%
Schmitt Woodland Hills	Brandi Christanson	\$5,000.00	\$0.00	September	\$0.00	\$5,000.00	0.00%
Shay Rehabilitation & Psychological Services, INC dba	Brandi Christanson	\$300,000.00	\$145,748.00	September	\$145,748.00	\$154,252.00	48.58%
Tellurian, Inc.	Brandi Christanson	\$115,000.00	\$41,989.00	September	\$41,989.00	\$73,011.00	36.51%
The Change Group, LLC	Brandi Christanson	\$49,500.00	\$0.00	September	\$0.00	\$49,500.00	0.00%
Therapy Without Walls, LLC	Brandi Christanson	\$49,500.00	\$0.00	September	\$0.00	\$49,500.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
TLC Senior Home Care, LLC	Brandi Christanson	\$85,000.00	\$53,533.16	September	\$53,533.16	\$31,466.84	62.98%
Trempealeau County Health Care Center	Brandi Christanson	\$270,000.00	\$0.00	September	\$0.00	\$270,000.00	0.00%
VARC, Inc.	Brandi Christanson	\$49,500.00	\$5,061.89	September	\$5,061.89	\$44,438.11	10.23%
Viroqua Nutrition Counseling, LLC	Brandi Christanson	\$15,000.00	\$0.00	September	\$0.00	\$15,000.00	0.00%
Vista Care Wisconsin	Brandi Christanson	\$840,000.00	\$552,704.87	September	\$552,704.87	\$287,295.13	65.80%
Wisconsin Family Ties	Brandi Christanson	\$36,000.00	\$0.00	September	\$0.00	\$36,000.00	0.00%
You Are Enough Counseling, LLC	Brandi Christanson	\$49,500.00	\$21,662.36	September	\$21,662.36	\$27,837.64	43.76%
Impact Community Planning Group, LLC	Brandie Anderson	\$15,725.00	\$15,105.00	September	\$15,105.00	\$620.00	96.06%
				Contract ended May 2023			
BI Incorporated	Jessica Tisdale	\$5,000.00	\$0.00	September	\$0.00	\$5,000.00	0.00%
Children's Hospital of Wisconsin Community Services-Children's	Jessica Tisdale	\$250,000.00	\$49,686.00	September	\$49,686.00	\$200,314.00	19.87%
Chileda Institute	Jessica Tisdale	\$300,000.00	\$228,986.97	September	\$228,986.97	\$71,013.03	76.33%
				Contract scheduled to end November 2023			
Community Care Resources	Jessica Tisdale	\$180,000.00	\$67,318.92	September	\$67,318.92	\$112,681.08	37.40%
Family Services of Northeast Wisconsin	Jessica Tisdale	\$160,000.00	\$16,593.46	September	\$16,593.46	\$143,406.54	10.37%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Family Support Services, LTD	Jessica Tisdale	\$9,500.00	\$8,114.31	September	\$8,114.31	\$1,385.69	85.41%
Forward Home for Boys	Jessica Tisdale	\$110,000.00	\$81,154.71	September	\$81,154.71	\$28,845.29	73.78%
Midwest Monitoring and Surveillance	Jessica Tisdale	\$5,000.00	\$60.00	September	\$60.00	\$4,940.00	1.20%
Moe's Transitional Living Center	Jessica Tisdale	\$115,000.00	\$55,899.00	September	\$55,899.00	\$59,101.00	48.61%
Oxford House, Inc.	Jessica Tisdale	\$600.00	\$0.00	September	\$0.00	\$600.00	0.00%
Platteville Family Resource Center	Jessica Tisdale	\$15,000.00	\$10,000.00	September	\$10,000.00	\$5,000.00	66.67%
A & J Vans, Inc. dba A & J Mobility	Laurie Couey	\$25,000.00	\$0.00	September	\$0.00	\$25,000.00	0.00%
Autism Society of Greater Wisconsin	Laurie Couey	\$11,000.00	\$750.00	September	\$750.00	\$10,250.00	6.82%
Children's Hospital of Wisconsin Community Services-Children's	Laurie Couey	\$11,000.00	\$0.00	September	\$0.00	\$11,000.00	0.00%
Christian Servants Home Care, LLC	Laurie Couey	\$30,000.00	\$8,324.50	September	\$8,324.50	\$21,675.50	27.75%
Community Care Resources	Laurie Couey	\$11,000.00	\$0.00	September	\$0.00	\$11,000.00	0.00%
Cooperative Educational Service Agency (CESA) 3	Laurie Couey	\$15,000.00	\$0.00	September	\$0.00	\$15,000.00	0.00%
CR Therapy	Laurie Couey	\$11,000.00	\$0.00	September	\$0.00	\$11,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Dane County Fence and Deck Company Inc., DBA Fence World of	Laurie Couey	\$49,500.00	\$21,808.00	September	\$21,808.00	\$27,692.00	44.06%
Discovery Play School Inc.	Laurie Couey	\$11,000.00	\$0.00	September	\$0.00	\$11,000.00	0.00%
Easter Seals of Wisconsin, Inc.	Laurie Couey	\$11,000.00	\$1,127.00	September	\$1,127.00	\$9,873.00	10.25%
Elevation Dance Academy	Laurie Couey	\$11,000.00	\$0.00	September	\$0.00	\$11,000.00	0.00%
In2Great Children's Therapy, LLC dba Motiv8 Children's Therapy	Laurie Couey	\$10,000.00	\$0.00	September	\$0.00	\$10,000.00	0.00%
J & B Medical Supply	Laurie Couey	\$20,000.00	\$6,903.92	September	\$6,903.92	\$13,096.08	34.52%
Logan James Herr Foundation Inc. DBA Logan's Heart and Smiles	Laurie Couey	\$49,500.00	\$0.00	September	\$0.00	\$49,500.00	0.00%
Lori Knapp, Inc.	Laurie Couey	\$11,000.00	\$0.00	September	\$0.00	\$11,000.00	0.00%
M Squared NC, LLC dba Action Fence	Laurie Couey	\$49,500.00	\$19,474.00	September	\$19,474.00	\$30,026.00	39.34%
Memorial Hospital of Boscobel, Inc.	Laurie Couey	\$75,000.00	\$7,395.75	September	\$7,395.75	\$67,604.25	9.86%
Music on the Move Music Therapy Services	Laurie Couey	\$10,000.00	\$0.00	September	\$0.00	\$10,000.00	0.00%
National Seating and Mobility	Laurie Couey	\$11,000.00	\$837.20	September	\$837.20	\$10,162.80	7.61%
Paquette Therapy, LLC	Laurie Couey	\$11,000.00	\$0.00	September	\$0.00	\$11,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Premier Financial Management Services	Laurie Couey	\$180,000.00	\$98,062.05	September	\$98,062.05	\$81,937.95	54.48%
Rural Wisconsin Health Cooperative	Laurie Couey	\$75,000.00	\$38,933.81	September	\$38,933.81	\$36,066.19	51.91%
Soaring Skills, LLC	Laurie Couey	\$25,000.00	\$1,992.70	September	\$1,992.70	\$23,007.30	7.97%
St. Joseph's Health Services, Inc.	Laurie Couey	\$75,000.00	\$29,023.88	August	\$29,023.88	\$45,976.12	38.70%
Symons Recreation Complex	Laurie Couey	\$15,000.00	\$960.00	September	\$960.00	\$14,040.00	6.40%
The Change Group, LLC	Laurie Couey	\$25,000.00	\$0.00	September	\$0.00	\$25,000.00	0.00%
The Gym-Boree LLC	Laurie Couey	\$11,000.00	\$450.00	September	\$450.00	\$10,550.00	4.09%
United Seating and Mobility, LLC DBA Numotion	Laurie Couey	\$11,000.00	\$2,457.90	September	\$2,457.90	\$8,542.10	22.34%
Whispering Pines Custom Builders, LLC	Laurie Couey	\$5,000.00	\$0.00	September	\$0.00	\$5,000.00	0.00%
Wisconsin Badger Camp	Laurie Couey	\$11,000.00	\$0.00	September	\$0.00	\$11,000.00	0.00%
Wisconsin Family Ties	Laurie Couey	\$5,000.00	\$0.00	September	\$0.00	\$5,000.00	0.00%
Bethel Home Helping Hands	Roxanne Klubertanz-	\$3,000.00	\$0.00	September	\$0.00	\$3,000.00	0.00%
Bethlehem Lutheran Church	Roxanne Klubertanz-	\$4,800.00	\$4,000.00	October	\$4,000.00	\$800.00	83.33%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Center Pharmacy	Roxanne Klubertanz-	\$2,000.00	\$0.00	September	\$0.00	\$2,000.00	0.00%
City of Richland Center	Roxanne Klubertanz-	\$3,600.00	\$3,000.00	October	\$3,000.00	\$600.00	83.33%
Drfitless Area Ink, LLC dba Task Fairy	Roxanne Klubertanz-	\$2,000.00	\$0.00	September	\$0.00	\$2,000.00	0.00%
Harvest Guest Home	Roxanne Klubertanz-	\$2,000.00	\$0.00	September	\$0.00	\$2,000.00	0.00%
Lori Knapp, Inc.	Roxanne Klubertanz-	\$9,000.00	\$2,010.00	September	\$2,010.00	\$6,990.00	22.33%
Mazo Catering	Roxanne Klubertanz-	\$79,800.00	\$34,890.75	September	\$34,890.75	\$44,909.25	43.75%
Richland County Food Service	Roxanne Klubertanz-	\$130,000.00	\$65,724.70	September	\$65,724.70	\$64,275.30	50.56%
Richland Electric Cooperative	Roxanne Klubertanz-	\$1,500.00	\$0.00	September	\$0.00	\$1,500.00	0.00%
Schmitt Woodland Hills	Roxanne Klubertanz-	\$9,000.00	\$379.45	September	\$379.45	\$8,620.55	4.22%
St. Anthony's Parish	Roxanne Klubertanz-	\$14,000.00	\$3,500.00	October	\$3,500.00	\$10,500.00	25.00%
Symons Recreation Complex	Roxanne Klubertanz-	\$5,000.00	\$2,106.57	September	\$2,106.57	\$2,893.43	42.13%
Village Caregiving, LLC	Roxanne Klubertanz-	\$3,000.00	\$1,627.50	September	\$1,627.50	\$1,372.50	54.25%
VRI	Roxanne Klubertanz-	\$2,500.00	\$174.75	September	\$174.75	\$2,325.25	6.99%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Bindl Snowplowing	Stephanie Ronnfeldt	\$6,500.00	\$5,944.00	September	\$5,944.00	\$556.00	91.45%
Passages, Inc.	Stephanie Ronnfeldt	\$2,600.00	\$0.00	September	\$0.00	\$2,600.00	0.00%
Southwest Wisconsin Workforce Development Board	Stephanie Ronnfeldt	\$325,000.00	\$108,086.32	August	\$108,086.32	\$216,913.68	33.26%

AMENDED CONTRACTS/AGREEMENTS/MOUS

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2023 AMENDED HHS CONTRACT/AGREEMENT/MOU APPROVALS (11-09-2023)		
---------------------------------------------------------------------------------------------------------------------------	--	--

COULEE REGION PSYCHIATRIC SERVICES, S.C.	Request Board approval to amend the contract with <u>Coulee Region Psychiatric Services, S.C.</u> for supervision and consultation. Dr. Thomas Trannel will serve as the Clinical Director.(Onalaska)	<p style="text-align: right;"><i>Original Contract Amount: \$35,000</i></p> Requesting Board approval to amend the current contract with <u>Coulee Region Psychiatric Services, S.C.</u> to a total amount not to exceed \$45,000
-------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

NEW CONTRACTS/AGREEMENTS/MOUS

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2023 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (11-09-2023)		
-----------------------------------------------------------------------------------------------------------------------	--	--

Arneson Counseling, LLC	Request Board approval to enter into a contract with <u>Arneson Counseling, LLC</u> to provide psychotherapy, community skills development, and a variety of other services to Comprehensive Community Services consumers in the Behavioral Health Services Unit. (Richland Center)	Requesting Board approval to enter into a contract with <u>Arneson Counseling, LLC</u> for a total amount not to exceed \$15,000.
--------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------

Richland County Health & Human Services and Veterans Standing Committee

Agenda Item Cover

Agenda Item Name: *Family Preservation Worker*

Unit	HHS	Presented By:	Tricia Clements
Date of Meeting:	November 9, 2023	Action Needed:	Refer to Finance and Personnel
Disclosure:	Open Session	Authority:	Full County Board
Date submitted:	November 3, 2023	Referred by:	Tricia Clement

Recommendation and/or action language:

Recommend a motion, "approve the creation of a Family Preservation Worker.

Background:

Richland County Health and Human Services, Child and Youth Services unit, has a family preservation worker that is leased through Southwest Wisconsin Workforce Development Board. This position is responsible for assisting parents in obtaining the education and skills needed to raise physically, psychologically and emotionally healthy children and to ensure child’s safety while interacting with their parents.

We are requesting that this become a county position. We have had a Family Preservation Worker in the Child and Youth Services Unit in some capacity since 2011. Without this position, we would need to contract out this service as the case managers do not have the bandwidth to complete these tasks.

For each position that is with SWWDB, they receive a 7% fee. We would like to have this be a county position to save the 7% fee.

Attachments and References:

Carlson Dettman Classification Review	Family Preservation Worker Job Description
Reclassification Request	

Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	No financial impact		

Approval:

Review:

Department Head

Administrator, or Elected Office (if applicable)



October 17, 2023

MEMORANDUM

TO: Candace Pesch, County Administrator, Richland County

FR: Ashley McCluskey, Compensation Analyst, Carlson Dettmann Consulting

RE: Classification Reviews: Family Preservation Worker; Jail and Dispatch Administrator

The County provided job documentation for two positions. The positions have been evaluated, and the recommendations follow below.

Family Preservation Worker:

Classification Review: The Family Preservation Worker is a new position for the County that helps parents obtain the education and skills needed to raise physically, psychologically, and emotionally healthy children and ensures child safety while providing interactions between children and their parents. This position requires and associates degree, or equivalent, and prior positive experience working with children. The position was evaluated using our points-factor job evaluation system, and it is recommended that this position be placed in **Grade F**.

Jail and Dispatch Administrator:

Classification Review: The Jail and Dispatch Administrator is responsible to the Sheriff for all jail operations in and about the Richland County Jail and Dispatch. The position is expected to use independent judgment in performing departmental activities, including, but not limited to county jail policy, routine procedures, inmate management, transportation requests, and staffing matters. This is a supervisory position in which an associates degree in police science is preferred plus a minimum of five years' experience in law enforcement. The position was evaluated using our points-factor job evaluation system, and it is recommended that this position be placed in **Grade L**.

Please contact me with questions on these reviews.

RICHLAND COUNTY POSITION DESCRIPTION

Position Title: Family Preservation Worker **Department:** Health and Human Services

Reports to: Child & Youth Services Manager **Pay Grade:** F

Date: January 1, 2023 **Hours Per Week:** 40

PURPOSE OF POSITION

The purpose of the position is twofold. One is to help parents obtain the education and skills needed to raise physically, psychologically, and emotionally healthy children. The second is to ensure child safety while providing interactions between children and their parents.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Provides individual training to parents in the area of child health, mental health and child development.
- Coordinates services for children and families.
- Assists in carrying out voluntary child welfare services, including making referrals to outside agencies.
- Advocates appropriately for the children and families being served.
- Facilitates safe and appropriate interaction between parents and their children through supervised visitation.
- Participates in family team meetings, permanency discussions, court hearings, and CANS assessments as part of the multi-disciplinary treatment team surrounding a child.
- Provides almost daily transportation for children and families where it is appropriate in order to facilitate engagement in services.
- May participate in the daily on-call rotation to gather information when reports of abuse and/or neglect are made according to State Standards.
- Maintains clear, written case notes that document family needs and goals, and resources provided to address those needs/goals and family progress towards meeting their goals.
- Able to adjust schedule to include evening and weekend work, where reasonable, to the needs of individual families.
- Understands mandated child reporting laws and communicates suspected child abuse/neglect information at the earliest opportunity to on-call services and/or supervisors.
- Represents Richland County Health and Human Services to the community at large through professional interaction, clinical consultation, public speaking, media presentations, and participation in community advisory groups as requested.
- Comply with applicable federal and state laws, administrative rules, established agency procedures and accepted professional standards.
- Participates in on-going training, maintaining contemporary knowledge to ensure compliance with federal and state regulations.

- Maintains the confidentiality of client information and protected health information as required by State and Federal regulations, including the Health Insurance Portability and Accountability (HIPAA) Act of 1996.

MINIMUM TRAINING AND EXPERIENCE REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS

- Associate degree in human service or related field or any combination of education and experience that provides equivalent knowledge, skills, and abilities.
- Prior positive experience working with children.
- Working knowledge of computers, computer programs, typing, and data entry.
- Current WI driver's license, proof of insurance and unlimited access to reliable transportation.

PHYSICAL AND MENTAL ABILITIES REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS

Language Ability and Interpersonal Communication

- Ability to interpret and comprehend a variety of documents including state policy manuals and regulations, computer software manuals and texts, memos and letters.
- Ability to counsel and mediate. Ability to persuade and convince others.
- Ability to effectively communicate orally and in writing with clients, service providers, agency staff, governmental personnel, and the general public.

Mathematical Ability

- Ability to add, subtract, multiply, divide and calculate decimals and percentages, and use descriptive statistics.

Judgment and Situational Reasoning

- Ability to apply situational reasoning ability by exercising judgment, decisiveness, and creativity in situations involving the evaluation of information against measurable criteria.
- Ability to use functional reasoning development in performing activities within systems involving diversified work requiring exercise of judgment.

Physical Requirements

- Ability to operate a variety of office equipment including computers and ancillary devices, calculator, photocopier, fax, etc.
- Ability to operate a motor vehicle.

Environmental Adaptability

- Ability to work in a comfortable and occasionally unsafe environment.

Richland County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

Supervisor's Signature

Date

Date



October 17, 2023

MEMORANDUM

TO: Candace Pesch, County Administrator, Richland County

FR: Ashley McCluskey, Compensation Analyst, Carlson Dettmann Consulting

RE: Classification Reviews: Family Preservation Worker; Jail and Dispatch Administrator

The County provided job documentation for two positions. The positions have been evaluated, and the recommendations follow below.

Family Preservation Worker:

Classification Review: The Family Preservation Worker is a new position for the County that helps parents obtain the education and skills needed to raise physically, psychologically, and emotionally healthy children and ensures child safety while providing interactions between children and their parents. This position requires and associates degree, or equivalent, and prior positive experience working with children. The position was evaluated using our points-factor job evaluation system, and it is recommended that this position be placed in **Grade F**.

Jail and Dispatch Administrator:

Classification Review: The Jail and Dispatch Administrator is responsible to the Sheriff for all jail operations in and about the Richland County Jail and Dispatch. The position is expected to use independent judgment in performing departmental activities, including, but not limited to county jail policy, routine procedures, inmate management, transportation requests, and staffing matters. This is a supervisory position in which an associates degree in police science is preferred plus a minimum of five years' experience in law enforcement. The position was evaluated using our points-factor job evaluation system, and it is recommended that this position be placed in **Grade L**.

Please contact me with questions on these reviews.

APPENDIX C: NEW POSITION REQUEST FORM

1. Proposed Position Title:		2. Department:	
3. Position reports to:		4. Date all materials received by Personnel:	
5. <input type="checkbox"/> Full-time; <input type="checkbox"/> Part-Time: <input type="checkbox"/> Other: LTE/Seasonal/Reserve/Intern		6. Estimated hours per week:	
7. Benefits Eligibility: <input type="checkbox"/> yes <input type="checkbox"/> no	8. Is this position covered by grant or revenue funding: <input type="checkbox"/> yes % _____ <input type="checkbox"/> no	9. Proposed date to fill position:	
<u>Required Supporting Documentation:</u>			
<input type="checkbox"/> Proposed job description and title, indication of addition or deletion of significant duties, skill requirements, responsibilities, and/or education or experience requirements			
<input type="checkbox"/> Proposed pay grade			
<input type="checkbox"/> Supporting documentation (i.e. job study data); including consultant review			
<input type="checkbox"/> Total financial impact to implement new position: \$ _____ Budget year: _____			
<input type="checkbox"/> Plan of how financial impact will be absorbed			
<input type="checkbox"/> Proposed change to department's organizational chart			
Department Head Signature:		Date:	
Administrator / Supervisory Action: <input type="checkbox"/> Approved <input type="checkbox"/> Denied		Date:	
F+P Committee Action: <input type="checkbox"/> Approved <input type="checkbox"/> Denied		Date:	
Compensation Plan Consultant: <input type="checkbox"/> Endorsement <input type="checkbox"/> Denied		Date:	

TO BE COMPLETED BY THE COUNTY ADMINISTRATOR OR DESIGNEE

Approved New Position Title:		Effective Date:	
Pay Grade:		Pay Class: <input type="checkbox"/> hourly; <input type="checkbox"/> salary; <input type="checkbox"/> other	
Job Code:		Union Code:	
Workmen's Comp Code:		EEOC Job/Salary Category:	
New EEOC Function Number:			
Signature of Administrator:	Date:	Approve // Disapprove	
Administrator Comments:			

November 2023 HHS Unit Updates

Behavioral Health Update

Outpatient Clinic: Our providers have been very busy. Our psychiatric nurse has done an amazing job at filling their schedules. All three providers are starting to book out until 2024. We have one psychologist, one psychiatrist, and one psychiatric nurse practitioner.

CST: Our CST program has seen an increase in referrals over the last couple of months.

CCS: Our two new facilitators are up and running with almost full caseloads. Our other facilitator has consistently had a full caseload since she was hired. We continue to see an increase in CCS referrals.

Mental Health: Our two mental health providers continue to build their caseloads. They are starting to get trained in different areas to offer more treatment options for Richland County residents. One of our mental health therapists is starting a course to get her AODA license, and will then become a dual diagnosis provider.

APS/Crisis: Both our APS and Crisis worker have remained very busy over the last month.

AODA: We have one AODA counselor on staff. She is close to getting her license, and then will be able to start building her caseload.

Treatment Court: Treatment Court is almost at full capacity. They currently have 14 participants, and the program is only capable of having 15. We will be working on completing the 2024 TAD grant in the next couple of weeks.

Overall the Behavioral Health Unit is thriving. We are getting referrals daily for at least one of our programs. Some of our staff were on WRCO to educate the community on the services we provide. We have such a great team of hardworking individuals that are truly passionate about helping the residents of Richland County.

Economic Support

Both of our new workers have made it through the State's ESS New Worker Training. Koral has been taking some phone calls on the call center. Hannah is working through casework training and will be venturing into phones soon. We are pleased with the progress.

All workers are busy learning the programs again, post COVID. Part of this learning process is getting all the consortium workers together to learn from each other and to meet the people they are working with. On November 14, 2023, the call center will close in order for staff to gather together in Madison for trainings. The consortium is allowed to close the consortium one day per year for this type of training. This is a day for workers to look forward to, as it is a break from their regular stressful day to learn and build comradery with their fellow ESS throughout the consortium.

ADRC

The ADRC of Eagle Country's Regional Director John Grothjan has left his position to take on the position of Director of the Office of Resource Center Development at the state. The Region has appointed Ingrid Kovars as the Interim Director and will re-evaluate structure of the Regional office over the next few months to see what the staffing needs will be going forward.

The transportation program is offering trips through the Richland Center Rotary Lights December 14th and the La Crosse Rotary Lights on December 12th.

Dementia Live was provided to the Nutrition programs meal site workers and volunteers and also to the Transportation programs volunteers on October 31st. The next Dementia Live event will be held in December to train EMS.

The ADRC is still recruiting for the ADRC Specialist position which has been open since the September retirement of Karn Schauf. Along with having an open position staff have seen a large increase in contacts over the last couple of months.

Joanne Welsh the ADRC's Elder Benefit Specialist has announced she will be retiring effective January 5th, after 39 years of service. Joanne is an expert in her field and will be sorely missed. We will start the recruitment process to fill her position in December.

Public Health

Mass vaccine flu clinics in the Richland County schools were completed during the month of October over the course of 3 weeks; schools covered were Richland, Ithaca, Weston, and St. Mary's. Flu shots were also provided at other sites in the community during the month of October, both regular and high dose; 2 flu vaccine clinics were advertised for and provided at RCHHS. Public Health will be offering flu shots at the senior dining meals sites in November and other community clinics will be provided, along with a clinic being offered for the Spanish-speaking population in coordination with free clinic staff.

COVID vaccines are available through the VFC program (Vaccine for Children) at no charge for uninsured and underinsured kids up to age 19. We are still awaiting the go-ahead for our BAP (Bridge Access Program) COVID vaccines for uninsured or underinsured adults only; this supply has not yet arrived to the health department as we are awaiting one more signature.

Troy Moris continues to provide environmental health consultation and home visits 2 times per month on site at Richland County, until his departure. His last day with Richland County public health will be on December 20th. Troy continues to provide training and consultation to the PH staff.

All public health staff are very busy learning new specific job-related tasks, as well as receiving training from regional and state programs that will be important to their new roles.

Child and Youth Services

Marissa Banker started with us on Monday, November 6, as the new CYS case manager. There continues to be one case management position open.

Shelby Miller is currently out on maternity leave.

