

# Richland County

HHS & Veterans Standing Committee

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August 7, 2023

## NOTICE OF MEETING

Please be advised that the Richland County Health and Human Services & Veterans Standing Committee will convene at **9:30 a.m., Thursday, August 10, 2023** in the Richland County Board Room of the Courthouse at 181 W. Seminary Street, Richland Center, WI and via videoconference and teleconference using the following information:

**WebEx access and meeting documents can be found at:**

<https://administrator.co.richland.wi.us/minutes/hhs-and-veterans/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or [barbara.scott@co.richland.wi.us](mailto:barbara.scott@co.richland.wi.us) (email), or HHS & Veterans Standing Committee Chair Ingrid Glasbrenner at 608-604-5086 or [ingrid.glasbrenner@co.richland.wi.us](mailto:ingrid.glasbrenner@co.richland.wi.us) (email).

### Agenda:

1. Call to Order
2. Pledge of Allegiance
3. Proof of Notification
4. Approve Agenda
5. Approve Previous Meeting Minutes
6. Public Comment

### **VETERANS SERVICE OFFICE**

#### Consent Items:

7. 2023 VSO Budget Summary

#### Administrative Report:

8. Veterans Services Officer, Karen Knock

### **HEALTH & HUMAN SERVICES**

#### Consent Items:

9. HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000)
10. 2023 HHS Budget Summary & Richland County Placement Report
11. 2023 HHS Contract Monitoring Report

#### Action Items:

12. Approve HHS Contracts, Agreements, and Amendments
13. Approve Coordinated Services Team (CST) Initiative Grant
14. Approve the 2024 Treatment Court Grant

#### Administrative Report:

15. Director, Tricia Clements
16. Review & Discuss the 2024 HHS Budget

#### Closing:

17. Future agenda items
18. Adjournment

*BOH Board of Health Agenda Item: Per the Richland County Board Body Structure, the two citizen-veteran members are non-voting members for items specific to the Board of Health.*

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Finance and Personnel Committee.

CC: Committee Members

DHS Southern Regional Office –Larissa Tomczak

# Richland County

HHS & Veterans Standing Committee

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WRCO Broadcasting  
Richland Observer  
Valley Sentinel  
Wisconsin Public Radio  
County Clerk  
County Administrator  
Courthouse Bulletin Board

DCF Southern Regional Office –Wendean Marsh  
DPH Southern Regional Office – Joseph Larson  
Greater WI Agency on Aging Resources, Inc.  
Dr. Neil Bard  
Department Heads  
County Board Supervisors

# Richland County

HHS & Veterans Standing Committee

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July 13, 2023

The Richland County Health and Human Services & Veterans Committee convened on Thursday, July 13, 2023, in the County Board room at 181 W. Seminary Street, in person, via videoconference, and teleconference.

Committee members present included Lee Van Landuyt, Ken Rynes, Francis Braithwaite, Ingrid Glasbrenner, Kerry Severson, Cindy Chicker, Danielle Rudersdorf, Tim Gottschall, and Sherry Hillesheim. Donald Seep attended by WebEx from 6:48pm to 7:08pm.

Department heads, staff, and public present were, Trisha Clements, Meghan Rohn, Jaymie Bruckner, Brandi Christianson, Briana Turk, Jon Hochkammer, Candace Pesch, Roxanne Klubertanz-Gerber, Stephanie Ronnfeldt, Brandie Anderson, Karen Knock, and Jessica Tisdale. Barb Scott and Jason Marshall were present from MIS running the teleconferencing.

## Agenda:

1. **Call to order:** Committee Chair Ingrid Glasbrenner called the meeting to order at 6:00 p.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Ken Rynes.
3. **Proof of notification:** Chair Ingrid Glasbrenner verified that the meeting had been properly posted.
4. **Approve Agenda:** Motion by Ken Rynes, seconded by Cindy Chicker to approve the agenda and proper posting. Motion Carried.
5. **Introductions and Review the Purpose of the Public Hearing:** Ingrid Glasbrenner reviewed the rules and purpose of the Public Hearing and invited any present, either in public or virtually to speak.
6. **Citizen Comments Related to the 2024 HHS Programs and Services:** No public comments were offered.
7. **Approve Previous Meeting Minutes:** Motion by Francis Braithwaite, seconded by Lee Van Landuyt, to approve the June 8, 2023, Health & Human Services & Veterans Standing Committee minutes. Motion carried.

## **Veterans Service Office**

### Consent Items:

8. **2023 VSO Budget Summary:** Karen Knock reported that the Veterans Services Office Budget Summary Report has been posted in the Health & Human Services and Veterans Standing Committee folder for members to review.

### Administrative Report:

9. **Veterans Services Officer, Karen Knock:** Veterans Services Officer, Karen Knock, provided highlights and program updates for the Veterans Services Office, including highlights from the recently attended national conference. Quarterly reports pertaining to calls and walk-ins were provided in the committee folder for review. Danielle Rudersdorf requested a color key be added to these reports in the future. Karen Knock also reported that the budget proposal for 2024 has been started but is not yet complete.

Karen Knock left the meeting.

## **Health & Human Services**

### Consent Items

# Richland County

HHS & Veterans Standing Committee

10. **HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000):** The Health and Human Services Expenditure Report was made available for review.
11. **2023 HHS Budget Summary & Richland County Placement Report:** The Health and Human Services Budget Summary and Richland County Placement Report were made available to the committee. Stephanie Ronnfeldt reviewed both documents in more detail for the benefit of the new County Administrator.
12. **2022 HHS Contract Monitoring Report:** The Health and Human Services Contract Monitoring Report was made available in the committee folder for review. Jaymie Bruckner reviewed the Contract Monitoring Report in more detail for the benefit of the new County Administrator.

Action Items:

**13. Approve Amended HHS contracts, Agreements, and Amendments:**

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2023 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (6-8-2023)		
<b>MOE'S TRANSITIONAL LIVING CENTER</b>	To provide group home placement services for youth being served by the Child & Youth Services Unit. (Milwaukee)  <i>This will require County Board Approval</i>	For a total amount not to exceed <b>\$115,000</b> .

Motion by Danielle Rudersdorf, seconded by Kerry Severson to approve the New 2023 contract and forward on to the County Board for approval. Motion carried.

14. **Approve the Richland County Transportation Programs 2024 5310 Operating Grant Application:** Roxanne Klubertanz-Gerber discussed the Section 5310 Vehicle and Operating Grant available through the Wisconsin Department of Transportation. The application includes a 50% minimum match, to leverage up to an additional \$30,172.80, however since the match can be in kind, no additional tax level is required. Funding is used to improve mobility for seniors and individuals with disabilities. Motion by Kerry Severson, seconded by Ken Rynes approve the application and subsequent acceptance by the ADRC of a 2024 5310 Operating Grant through the Wisconsin Department of Transportation. Motion carried.
15. **Creation of Public Health Specialist Position:** Tricia Clements explained that due to the continued difficulty the agency is having filling vacant Public Health Nurse positions, Health and Human Services is looking to create a Public Health Specialist position. The new position would not require a nursing degree, would be able to complete many of the statutorily required duties of the Public Health Unit, and will allow the unit to function more efficiently. It was also explained that if this position were to be created, Health and Human Services would fill either the vacant Public Health Nurse position or the Public Health Specialist position, however no Public Health Nurse positions should be eliminated. At any given time, the unit will have a maximum of 3 employees, including the Health Officer/Manager. The other two employees shall be nurses, Public Health Specialists, or a combination of the two. Motion by Ken Rynes, seconded by Danielle Rudersdorf to present a resolution to the County Board approving the creation of a Public Health Specialist Position. Ingrid Glasbrenner questioned if the expectation is that the Public Health Specialist Position will be easier to fill than the Public Health Nurse position, and it was confirmed that this is the expectation. Motion carried.

Administrative Report:

16. **Director, Tricia Clements:** Tricia Clements provided highlights and program updates for each unit of the agency including staffing updates, trainings, events, and updates on new and ongoing initiatives. A written handout was provided in the folder for committee members to review.



# Richland County

HHS & Veterans Standing Committee

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**17. Review of Community Health Assessment & Community Health Improvement Plan:** Brandie Anderson reviewed the results of the Community Health Assessment and the completed Community Health Improvement Plan. Health and Human Services contracted with Impact Community Planning Group, LLC. to complete the project. Public Health departments are required to develop and implement local health plans to address the needs of their residents every 5 years, however the last plan that was completed was for 2016-2021.

Brandie Anderson explained the purpose of the Community Health Assessment, and reviewed the data collection process. Completion of the Community Health Assessment resulted in the identified the top two health priorities for Richland County to be mental health and substance use. The results from the assessment guide in the creation of the Community Health Improvement Plan. Goals identified in the Community Health Improvement Plan included improving the mental health of Richland County adults, and reducing binge drinking among Richland County adults. Once the Public Health Unit is fully staff a lead will be appointed to focus on the work needed to achieve these goals. Updates will be provided to the Health and Human Services & Veterans Standing Committee every 6 months.

**18. Review 2022 HHS Annual Report:** The 2022 Health and Human Services Annual Report has been uploaded to the folder to be reviewed. Managers from each unit within the agency took time to highlight programs and services provided by their unit. Several committee members complimented the report and noted it is well done and is an excellent resource for understanding the large number of programs and services provided by Health and Human Services.

Closing:

**19. Future Agenda Items:** 2024 HHS Budget.

**20. Adjournment:** The next meeting is scheduled for August 10, 2023, at 9:30 a.m. in the Richland County Boardroom and via WebEx. Motion by Lee Van Landuyt, seconded by Ken Rynes to adjourn the meeting. Motion carried.

Respectfully Submitted,  
Meghan Rohn  
Confidential Administrative Secretary

**RICHLAND COUNTY HEALTH AND HUMAN SERVICES  
VOUCHERS – AUGUST 10, 2023**

Unit	Number of Vouchers	Amount
Richland County Health and Human Services <b>2023</b> Expense Reports	21	\$9,211.31
Richland County Health and Human Services <b>2023</b> Admin Vouchers	20	\$14,722.62
Richland County Health and Human Services <b>2023</b> Prepaid Vouchers	10	\$10,328.60
<b>TOTAL</b>	<b>51</b>	<b>\$34,262.53</b>

DATA-JE-ID	LINE#	BANK	FUND.& ACCOUNT	DESCRIPTION	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE	INVOICE	FORMULA	TRANSACTION DESCRIPTION				
F/P CLAIM	P.O.#	PROJECT	1099-INFO VENDOR NAME	PAYM			
		CNTY	ALTER VENDOR	ALTER NAME			
D-08102023-596	1	WF52	63.5563.0000.5339	MILEAGE			
				HHS JULY MILEAGE		865.26	
				001059 BRENNUM/RUTH			
				001059 VENDOR TOTAL		865.26	
D-08102023-596	2	WF52	63.5563.0000.5339	MILEAGE			
				HHS JULY MILEAGE		449.33	
				006368 BUTTERIS/WILLIAM OLE			
				006368 VENDOR TOTAL		449.33	
D-08102023-596	3	WF52	63.5563.0000.5339	MILEAGE			
				HHS JULY MILEAGE		459.81	
				000191 CUPP/VIRGINIA			
D-08102023-596	4	WF52	63.5563.0000.5335	MEALS			
				HHS JULY MEALS		4.73	
				000191 CUPP/VIRGINIA			
				000191 VENDOR TOTAL		464.54	
D-08102023-596	5	WF52	63.5563.0000.5339	MILEAGE			
				HHS JULY MILEAGE		58.95	
				004163 DREA/WILLIAM			
				004163 VENDOR TOTAL		58.95	
D-08102023-596	6	WF52	63.5563.0000.5339	MILEAGE			
				HHS JULY MILEAGE		72.05	
				002688 FLICK/PAMELA H			
D-08102023-596	7	WF52	63.5563.0000.5335	MEALS			
				HHS JULY MEALS		7.39	
				002688 FLICK/PAMELA H			
				002688 VENDOR TOTAL		79.44	
D-08102023-596	8	WF52	63.5563.0000.5339	MILEAGE			
				HHS JULY MILEAGE		62.23	
				004628 GIESEKE/VIRGINIA			
				004628 VENDOR TOTAL		62.23	
D-08102023-596	9	WF52	63.5563.0000.5339	MILEAGE			
				HHS JULY MILEAGE		25.55	
				002503 HARDY/DANIEL			
				002503 VENDOR TOTAL		25.55	
D-08102023-596	10	WF52	63.5563.0000.5339	MILEAGE			
				HHS JULY MILEAGE		88.43	
				006156 HENDRICKS/TOM			
				006156 VENDOR TOTAL		88.43	

MILEAGE EXPENSE

Disbursement Edit Listing

DATA-JE-ID....	LINE#	BANK	FUND.&	ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARI
TRAN-DATE. INVOICE.....			FORMULA.....		TRANSACTION DESCRIPTION.			
F/P CLAIM.. P.O.#.	PROJECT.....		1099-INFO	VENDOR	NAME.....	PAYM		
			CNTY	ALTER	VENDOR	ALTER	NAME.....	
D-08102023-596	11	WF52	63.5563.0000.5339		MILEAGE			
					HHS JULY MILEAGE		781.42	
				004599	HILL/JANICE			
					004599 VENDOR TOTAL		781.42	
D-08102023-596	12	WF52	63.5563.0000.5339		MILEAGE			
					HHS JULY MILEAGE		137.55	
				001930	HUBBARD/JANICE J			
D-08102023-596	13	WF52	63.5563.0000.5335		MEALS			
					HHS JULY MEALS		5.28	
				001930	HUBBARD/JANICE J			
					001930 VENDOR TOTAL		142.83	
D-08102023-596	14	WF52	63.5563.0000.5339		MILEAGE			
					HHS JULY MILEAGE		780.76	
				001038	JONES/SHARON			
					001038 VENDOR TOTAL		780.76	
D-08102023-596	15	WF52	63.5563.0000.5339		MILEAGE			
					HHS JULY MILEAGE		790.59	
				006338	MALY/CINDY L			
					006338 VENDOR TOTAL		790.59	
D-08102023-596	16	WF52	63.5563.0000.5339		MILEAGE			
					HHS JULY MILEAGE		100.87	
				004448	MALY/KATHY			
					004448 VENDOR TOTAL		100.87	
D-08102023-596	17	WF52	63.5563.0000.5339		MILEAGE			
					HHS JULY MILEAGE		685.79	
				004546	MCCARTHY/DONALD			
					004546 VENDOR TOTAL		685.79	
D-08102023-596	18	WF52	63.5563.0000.5339		MILEAGE			
					HHS JULY MILEAGE		329.47	
				004449	MCKITTRICK/SANDRA			
					004449 VENDOR TOTAL		329.47	
D-08102023-596	19	WF52	63.5563.0000.5339		MILEAGE			
					HHS JULY MILEAGE		547.58	
				004161	MCWANE/HUBERT			
D-08102023-596	20	WF52	63.5563.0000.5335		MEALS			
					HHS JULY MEALS		20.47	
				004161	MCWANE/HUBERT			
					004161 VENDOR TOTAL		568.05	

Disbursement Edit Listing

DATA-JE-ID....	LINE#	BANK	FUND.&ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARN
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.					
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO VENDOR NAME.....	PAYM				
	CNTY	ALTER VENDOR	ALTER NAME.....				
D-08102023-596	21	WF52	63.5563.0000.5339	MILEAGE			
			-	006110	HHS JULY MILEAGE	593.43	
					MORAN/PAMELA		
D-08102023-596	22	WF52	63.5563.0000.5335	MEALS			
			-	006110	HHS JULY MEALS	7.39	
					MORAN/PAMELA		
					006110 VENDOR TOTAL	600.82	
D-08102023-596	23	WF52	63.5563.0000.5339	MILEAGE			
			-	002512	HHS JULY MILEAGE	229.25	
					OLSON/VICKI L		
					002512 VENDOR TOTAL	229.25	
D-08102023-596	24	WF52	63.5563.0000.5339	MILEAGE			
			-	001973	HHS JULY MILEAGE	814.17	
					PRICE/SUSAN		
D-08102023-596	25	WF52	63.5563.0000.5335	MEALS			
			-	001973	HHS JULY MEALS	35.30	
					PRICE/SUSAN		
					001973 VENDOR TOTAL	849.47	
D-08102023-596	26	WF52	63.5563.0000.5339	MILEAGE			
			-	006210	HHS JULY MILEAGE	235.15	
					PUGH/LANETTE JEAN		
					006210 VENDOR TOTAL	235.15	
D-08102023-596	27	WF52	63.5563.0000.5339	MILEAGE			
			-	002000	HHS JULY MILEAGE	1,023.11	
					RICHTER/ARNOLD JOSEPH		
					002000 VENDOR TOTAL	1,023.11	
					WF52 BANK TOTAL	9,211.31	

Disbursement Edit Listing

DATA-JE-ID....	LINE#	BANK	FUND.&	ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WA
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.						
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO	VENDOR	NAME.....	PAYM			
	CNTY	ALTER	VENDOR	ALTER	NAME.....			
D-08102023-573	1	WF52	59.5581.0000.5532		RENT			
AUGUST					HHS ROCKBRIDGE MEAL SITE		400.00	
				006091	BETHLEHEM LUTHERAN CHURC			
					006091 VENDOR TOTAL		400.00	
D-08102023-573	26	WF52	56.5401.0000.5999		BILLS-NO-LINE DETAIL			
8/1/23	STMT				HHS ACCT #15150 8/1/23		318.27	
				N 01	CAREVET LLC DBA:			
				006318	006318 VENDOR TOTAL		318.27	
D-08102023-573	6	WF52	56.5503.0000.5315		COMPUTER SUPPLIES			
KK50281					HHS CUST #5296901 6/26		77.62	
				001390	CDW GOVERNMENT INC			
					001390 VENDOR TOTAL		77.62	
D-08102023-573	2	WF52	59.5588.0000.5532		RENT			
AUGUST					HHS RC MEAL SITE		300.00	
				000152	CITY OF RICHLAND CENTER			
					000152 VENDOR TOTAL		300.00	
D-08102023-573	7	WF52	56.5477.0000.5999		BILLS - NO LINE DETAIL			
308664					HHS ACCT #RICHCOU-01		275.00	
				000903	COTTINGHAM & BUTLER			
					000903 VENDOR TOTAL		275.00	
D-08102023-573	5	WF52	63.5563.5310.5352		VAN REPAIRS & MAINTENANCE			
302444					HHS CUST #3942372 7/26		923.04	
				002413	FILLBACK FORD CHRYSLER			
D-08102023-573	22	WF52	59.5588.0000.5356		TRUCK REPAIR & MAINTENANCE			
302501					HHS CUST #6495966 7/20		73.69	
				002413	FILLBACK FORD CHRYSLER			
					002413 VENDOR TOTAL		996.73	
D-08102023-573	9	WF52	56.5511.0000.5313		PHOTOCOPIES			
IN14277197					HHS CUST #10RC04 7/10		449.19	
				000601	GFC LEASING-WI			
D-08102023-573	8	WF52	56.5511.0000.5313		PHOTOCOPIES			
I00840862					HHS CUST #390899 7/21		732.32	
				000601	GFC LEASING-WI			
					000601 VENDOR TOTAL		1,181.51	
D-08102023-573	10	WF52	56.5401.0000.5970		CONTRACT SERVICES			
7/13	INV				HHS 2ND QTR SERVICES		2,125.00	
				001103	GRANT CTY HEALTH DEPT			
					001103 VENDOR TOTAL		2,125.00	

VOUCHERS

DATA-JE-ID....	LINE#	BANK	FUND.&	ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WA
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.						
F/P CLAIM..	P.O.#.	PROJECT.....	1099-INFO	VENDOR	NAME.....	PAYM		
		CNTY	ALTER	VENDOR	ALTER NAME.....			
D-08102023-573	11	WF52	56.5503.0000.5999		BILLS - NO LINE DETAIL			
	11043246				HHS ACCT#9020531051 6/30		669.20	
				001640	LANGUAGE LINE SERVICES,			
D-08102023-573	12	WF52	56.5401.0000.5999		BILLS-NO-LINE DETAIL			
	11043246				HHS ACCT#9020531051 6/30		510.00	
				001640	LANGUAGE LINE SERVICES,			
D-08102023-573	13	WF52	56.5502.0000.5999		BILLS - NO LINE DETAIL			
	11043246				HHS ACCT#9020531051 6/30		181.70	
				001640	LANGUAGE LINE SERVICES,			
					001640 VENDOR TOTAL		1,360.90	
D-08102023-573	29	WF52	56.5511.0000.5297		REFUSE COLLECTION			
	3802595				HHS ACCT #409700 7/31		239.56	
				001295	PELLITTERI WASTE SYSTEMS			
					001295 VENDOR TOTAL		239.56	
D-08102023-573	30	WF52	56.5511.0000.5319		OFFICE SUPPLIES			
	33745131				HHS ACCT #2771316 7/28		799.80	
				000577	QUILL CORPORATION			
					000577 VENDOR TOTAL		799.80	
D-08102023-573	16	WF52	56.5401.0000.5999		BILLS-NO-LINE DETAIL			
	402205				HHS ADV #2071 6/30		81.40	
				000669	RICHLAND OBSERVER/THE			
D-08102023-573	18	WF52	56.5472.0000.5999		BILLS - NO LINE DETAIL			
	402206				HHS ADV #2071 6/30		183.20	
				000669	RICHLAND OBSERVER/THE			
D-08102023-573	19	WF52	56.5477.0000.5999		BILLS - NO LINE DETAIL			
	402206				HHS ADV #2071 6/30		203.60	
				000669	RICHLAND OBSERVER/THE			
D-08102023-573	15	WF52	56.5503.0000.5999		BILLS - NO LINE DETAIL			
	402208				HHS ADV #2071 6/30		183.20	
				000669	RICHLAND OBSERVER/THE			
D-08102023-573	20	WF52	56.5408.0000.5999		BILLS - NO LINE DETAIL			
	402209				HHS ADV #2071 6/30		183.20	
				000669	RICHLAND OBSERVER/THE			
D-08102023-573	17	WF52	63.5563.5310.5326		ADVERTISING			
	402210				HHS ADV #2071 6/30		34.00	
				000669	RICHLAND OBSERVER/THE			

DATA-JE-ID....	LINE#	BANK	FUND.&	ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WA
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.		PAYM				
F/P CLAIM..	P.O.#.	PROJECT.....	1099-INFO	VENDOR	NAME.....			
		CNTY	ALTER	VENDOR	ALTER NAME.....			
D-08102023-573	31	WF52	56.5511.0000.5326		ADVERTISING			
406230					HHS ADV #2071 7/31		34.00	
				000669	RICHLAND OBSERVER/THE			
D-08102023-573	32	WF52	56.5520.0000.5326		ADVERTISING			
406231					HHS ADV #2071 7/31		81.40	
				000669	RICHLAND OBSERVER/THE			
					000669 VENDOR TOTAL		984.00	
D-08102023-573	23	WF52	56.5511.0000.5326		ADVERTISING			
348870					HHS ADV #22262 7/31		149.60	
				000648	SHOPPING NEWS INC			
D-08102023-573	24	WF52	56.5520.0000.5326		ADVERTISING			
351195					HHS ADV #22262 7/31		294.26	
				000648	SHOPPING NEWS INC			
					000648 VENDOR TOTAL		443.86	
D-08102023-573	3	WF52	59.5583.0000.5970		CONTRACT SERVICES			
AUGUST					HHS CAZ MEAL SITE		350.00	
				000751	ST ANTHONYS SCHOOL			
					000751 VENDOR TOTAL		350.00	
D-08102023-573	28	WF52	56.5511.0000.5297		REFUSE COLLECTION			
8/1-31/2023					HHS ACCT #1012 8/1 INV		273.33	
				004598	TOWN & COUNTRY SANITATIO			
					004598 VENDOR TOTAL		273.33	
D-08102023-573	14	WF52	56.5511.0000.5311		POSTAGE			
					HHS METER #08043534		4,000.00	
				000591	US POSTAL SERVICE (HASLER			
					000591 VENDOR TOTAL		4,000.00	
D-08102023-573	4	WF52	56.5502.0000.5157		SERVICE SECTION - TRAINING			
6302023-52					HHS 7/15 INV JUNE		150.00	
				001802	UW MADISON			
					001802 VENDOR TOTAL		150.00	
D-08102023-573	25	WF52	59.5583.0000.5322		FOOD SUPPLIES - CAZENOVIA			
7/1/23-7/31/23					HHS CUST #153880 JULY		376.92	
				006132	VIKING VILLAGE INC			
					006132 VENDOR TOTAL		376.92	
D-08102023-573	27	WF52	56.5511.0000.5360		MAINT & CLEANING SUPPLIES			
492941 REF #					HHS ACCT #100526 7/31		36.98	
				000902	WALSHS ACE HARDWARE			
					000902 VENDOR TOTAL		36.98	



ACS FINANCIAL SYSTEM  
8/08/2023 11:30:16

Disbursement Edit Listing

GL302L

DATA-JE-ID....	LINE#	BANK	FUND.&	ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WA
TRAN-DATE.	INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.					
F/P CLAIM..	P.O.#.	PROJECT.....	1099-INFO	VENDOR	NAME.....	PAYM		
		CNTY	ALTER	VENDOR	ALTER	NAME.....		
D-08102023-573	21	WF52	56.5477.0000.5214		COMPUTER PROGRAM CHANGES			
	30005494195				HHS ACCT #73467 7/13		33.14	
				002815	WAYSTAR, INC			
					002815 VENDOR TOTAL		33.14	
					WF52 BANK TOTAL		14,722.62	

**2023 PREVIOUSLY PAID VOUCHERS**

	<b>Check #</b>	<b>Date</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Account #</b>	<b>Amount</b>
1	33077	7/12/2023	US Bank National Association #6167	County Clerk Pays		\$ 4,881.37
2	33250	7/18/2023	Premier Cooperative #2414	Acct #4675320	59.5588.0000.5351	\$ 126.17
				Acct #4672501	63.5563.5310.5351	\$ 421.99
3	33251	7/18/2023	Vernon Co Trauma Task Force	Registration	56.5462.0000.5325	\$ 50.00
4	33251	7/18/2023	Viking Village Inc #6132	Cust #153880	59.5583.0000.5322	\$ 132.44
5	33252	7/18/2023	Wisconsin Electric Power/WE Energies #975	Acct #0701008505-00001	56.5511.0000.5226	\$ 9.57
6	33369	7/27/2023	Vernon Co Trauma Task Force	Registration	56.5502.0000.5157	\$ 50.00
7	33370	7/27/2023	Division of Quality Assurance	Certification #2563 CCS	56.5472.0000.5999	\$ 550.00
8	33382	8/1/2023	Tech Com Inc./Genuine Telecom #1657	Acct #581900	56.5511.0000.5225	\$ 656.75
			Tech Com Inc./Genuine Telecom #1657	Acct #33500	59.5588.0000.5225	\$ 39.10
9	33383	8/1/2023	Richland Center Utilities #650	Acct #080460001	56.5511.0000.5222	\$ 2,865.11
10	33445	8/8/2023	Capital One - Walmart #2005	#607399	56.5530.0000.5748	\$ 200.82
					56.5531.0000.5999	\$ 37.76
					56.5531.0000.5992	\$ 207.52
					56.5405.0000.5999	\$ 100.00
					<b>TOTAL</b>	<b>\$ 10,328.60</b>

**PREVIOUSLY PAID**

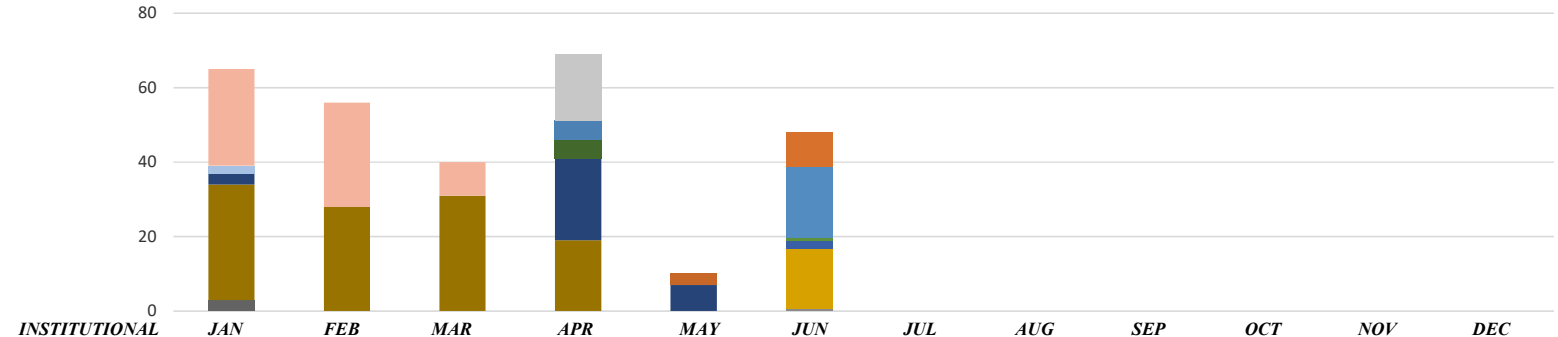
7/06/23 STATEMENT DATE - 6/6/23-7/03/23 CHARGES					
US Bank National Association #6167 Acct #4866-9100-1450-2740					
	Vendor Name	Description	Account #	Amount	
1	6/6/2023	Lauren's Hope	CLTS	56.5546.0551.5992	\$ 107.83
2	6/6/2023	Kwik Trip		56.5530.0000.5750	\$ 300.00
		Kareo Tebra Technologies	June	56.5520.0000.5999	\$ 9.65
		Kareo Tebra Technologies	June	56.5472.0000.5214	\$ 1,101.03
3	6/9/2023	Kareo Tebra Technologies	June	56.5477.0000.5214	\$ 578.31
		Kareo Tebra Technologies	June	56.5481.0000.5999	\$ 405.36
		Kareo Tebra Technologies	June	56.5401.0000.5999	\$ 9.65
4	6/12/2023	Amazon		56.5457.0000.5319	\$ 8.99
5	6/13/2023	Amazon	CLTS	56.5546.0551.5992	\$ 99.89
6	6/15/2023	Amazon		56.5477.0000.5999	\$ 252.49
7	6/14/2023	WI Dept of Justice		56.5405.0000.5999	\$ 10.00
8	6/15/2023	Hotel Mead		56.5404.0000.5157	\$ 164.00
9	6/16/2023	Easy Up/Credit Card	CLTS	56.5546.0551.5992	\$ 307.94
10	6/20/2023	UW Green Bay		56.5481.0000.5157	\$ 105.00
				56.5479.0000.5339	\$ 180.00
11	6/21/2023	Kwik Trip		56.5530.0000.5742	\$ 25.00
12	6/21/2023	Amazon	CLTS	56.5546.0551.5992	\$ 119.87
13	6/22/2023	Pesi Inc		56.5477.0000.5334	\$ 299.98
14	6/23/2023	WI Dept of Justice		56.5477.0000.5999	\$ 10.00
15	6/26/2023	Amazon	CLTS	56.5546.0551.5994	\$ 29.00
16	6/26/2023	WI Dept of Justice		63.5563.0000.5999	\$ 10.00
17	6/29/2023	WI Assoc Loc Health Dept		56.5401.0000.5334	\$ 100.00
18	6/29/2023	WI Assoc Loc Health Dept		56.5401.0000.5324	\$ 410.00
19	6/28/2023	Amazon		56.5511.0000.5319	\$ 18.57
20	6/28/2023	WI Dept of Justice		56.5405.0000.5970	\$ 10.00
21	6/26/2023	Pesi Inc	REFUND	56.5477.0000.5334	\$ (60.00)
22	7/1/2023	Workplace		56.5511.0000.5214	\$ 252.00
23	7/1/2023	Amazon	CLTS	56.5546.0551.5992	\$ 16.81
			<b>TOTAL</b>		<b>\$ 4,881.37</b>

**RICHLAND COUNTY**  
**2023 ADULT PLACEMENTS**  
*Fund 54*

**ADULT INSTITUTIONAL AND INPATIENT PLACEMENTS**

*Includes Mental Health Institutes, Trempealeau County Health Care, private inpatient hospitals, detox facilities, and crisis stabilization facilities*

*Cost Range: \$365 to \$1,448 per day*



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>CRISIS STABILIZATION</b>	28	28	9	18	0	0						
Days of Stay	2	1	1	1	0	0						
# of Individuals	\$17,500	\$17,500	\$5,625	\$900	\$0	\$0						
Cost of Stay	\$0	\$0	(\$10,574)	\$0	\$1,561	\$0						
Reimbursements	\$17,500	\$17,500	(\$4,949)	\$900	\$1,561	\$0	\$0	\$0	\$0	\$0	\$0	\$0
County Expense												

**YTD ADULT CRISIS STABILIZATION**

Days of Stay	83
# of Individuals	3
Cost of Stay	\$41,525
Reimbursements	(\$9,013)
<b>County Expense</b>	<b>\$32,512</b>

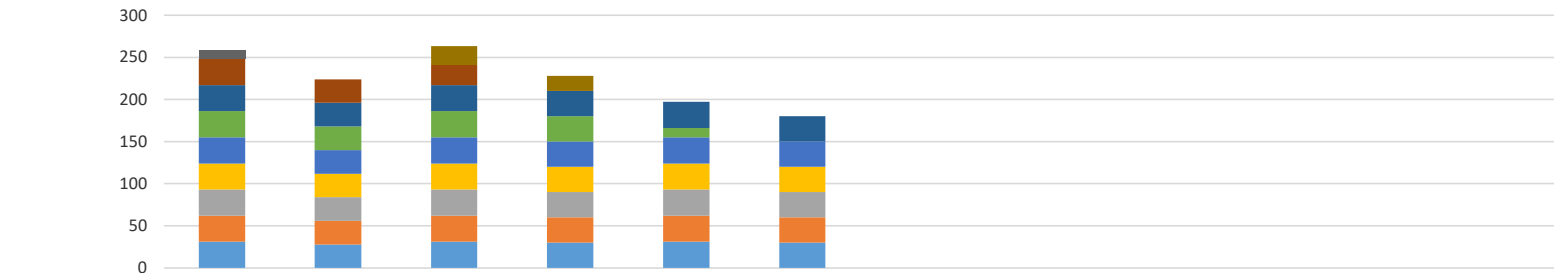
**YTD ADULT INSTITUTIONAL**

Days of Stay	205
# of Individuals	12
Cost of Stay	\$274,269
Reimbursements	(\$121,321)
<b>County Expense</b>	<b>\$152,948</b>

**ADULT COMMUNITY RESIDENTIAL PLACEMENTS**

*Includes Community-Based Residential Facilities and Adult Family Homes*

*Cost Range: \$81 to \$1,600 per day*



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>ADULT COMMUNITY RESIDENTIAL</b>	258	224	263	228	197	180						
Days of Stay	9	8	9	8	7	6						
# of Individuals	\$33,189	\$29,586	\$27,817	\$8,711	\$7,947	\$69,575						
Cost of Stay	(\$760)	\$0	(\$11,938)	(\$1,460)	\$0	(\$33,896)						
Reimbursements	\$32,429	\$29,586	\$15,879	\$7,251	\$7,947	\$35,678	\$0	\$0	\$0	\$0	\$0	\$0
County Expense												

**YTD ADULT RESIDENTIAL**

Days of Stay	1350
# of Individuals	10
Cost of Stay	\$176,825
Reimbursements	(\$48,054)
<b>County Expense</b>	<b>\$128,770</b>

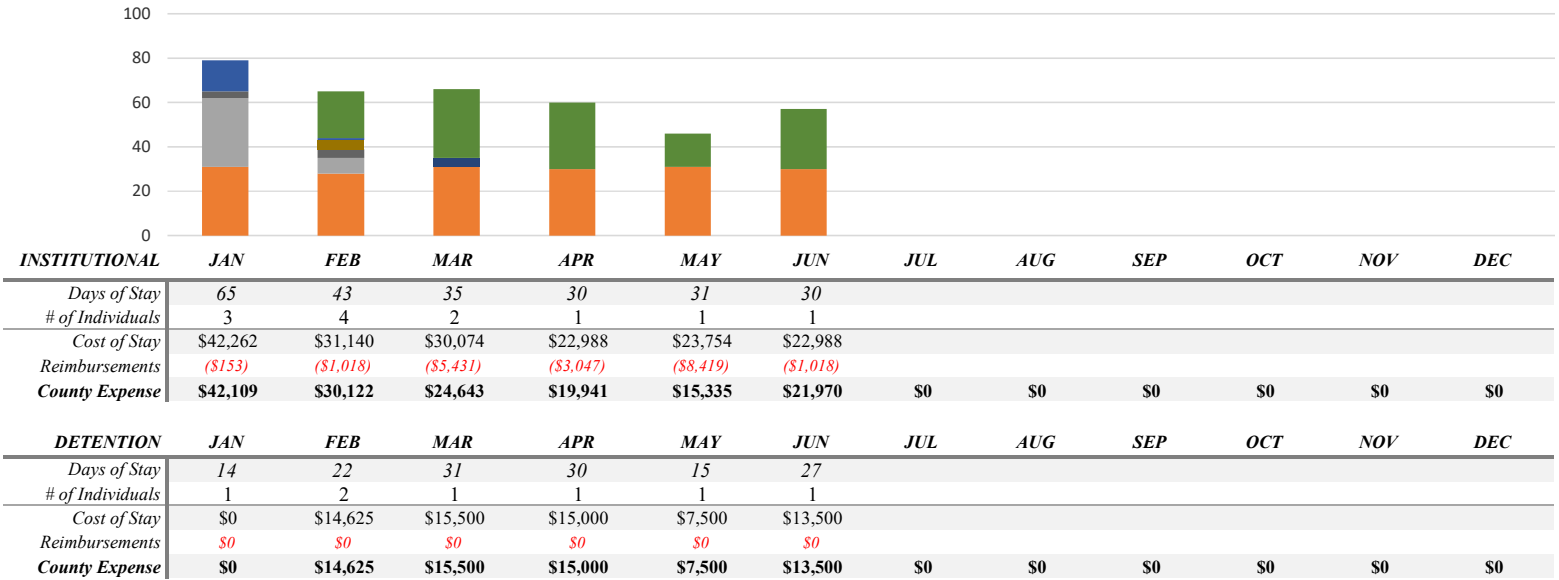
FUND 54 BEGINNING BALANCE	\$705,000	
<b>TOTAL EXPENSE IN FUND 54:</b>	<b>\$314,230</b>	<b>45% utilized</b>
FUND 54 REMAINING BALANCE	\$390,770	

**RICHLAND COUNTY**  
**2023 CHILD PLACEMENTS**  
**Fund 44**

**CHILD INSTITUTIONAL, INPATIENT, AND DETENTION PLACEMENTS**

*Includes mental health institutes, private inpatient hospitals, children's residential care centers, as well as secure and non-secure detention facilities*

*Cost Range: Institutional \$267 to \$1,475 per day; Secure/Non-Secure Detention \$130 to \$190 per day*

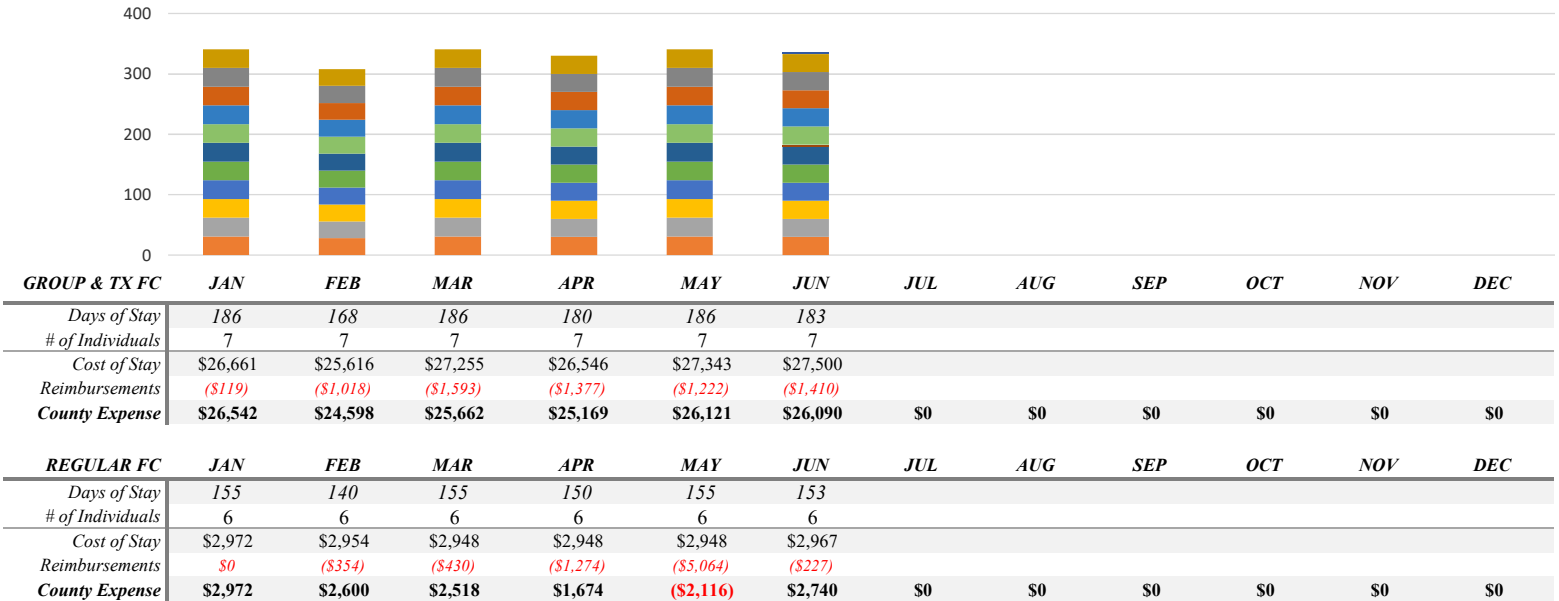


YTD CHILD INSTITUTIONAL		YTD DETENTION	
Days of Stay	234	Days of Stay	139
# of Individuals	5	# of Individuals	2
Cost of Stay	\$173,207	Cost of Stay	\$66,125
Reimbursements	(\$19,086)	Reimbursements	\$0
<b>County Expense</b>	<b>\$154,122</b>	<b>County Expense</b>	<b>\$66,125</b>

**CHILD FOSTERCARE AND TREATMENT FOSTERCARE PLACEMENTS**

*Includes regularly licensed fostercare homes, licensed treatment fostercare homes, and youth group homes*

*Cost Range: Group Hm \$170 to \$253; Tx FC \$74 to \$140 per day; Regular FC \$13 to \$67 per day*



YTD GROUP HOME & TREATMENT FOSTERCARE		YTD REGULAR FOSTERCARE	
Days of Stay	1089	Days of Stay	908
# of Individuals	7	# of Individuals	6
Cost of Stay	\$160,920	Cost of Stay	\$17,737
Reimbursements	(\$6,738)	Reimbursements	(\$7,349)
<b>County Expense</b>	<b>\$154,182</b>	<b>County Expense</b>	<b>\$10,388</b>

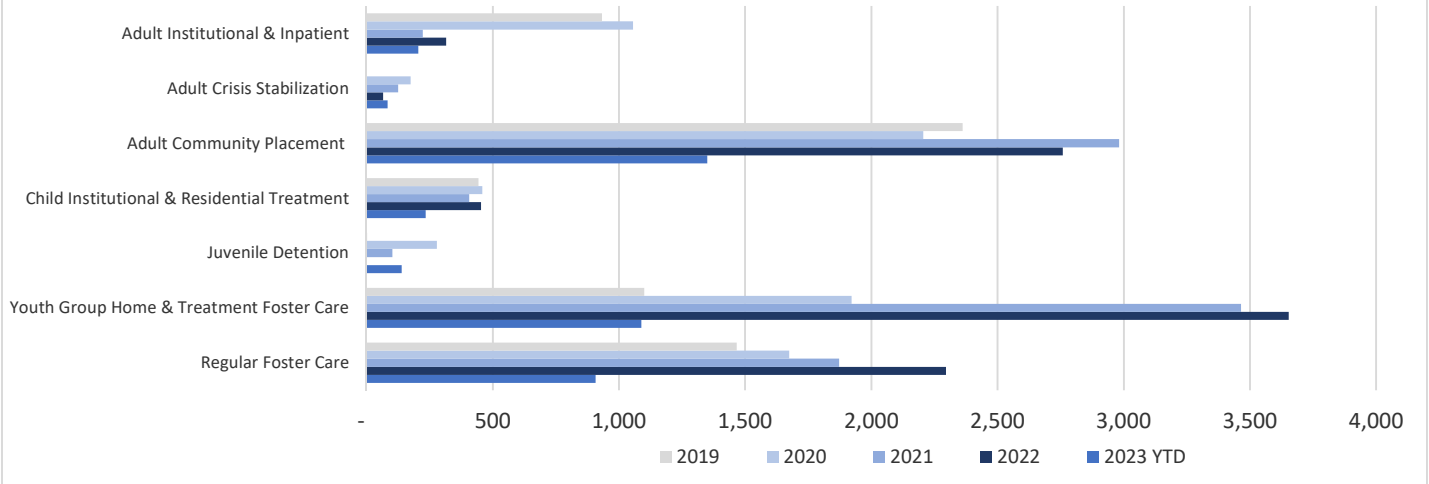
FUND 44 BEGINNING BALANCE	\$680,000	
<b>TOTAL EXPENSE IN FUND 44:</b>	<b>\$384,817</b>	<b>57% utilized</b>
FUND 44 REMAINING BALANCE	\$295,183	

## 2023 Health and Human Services Budget

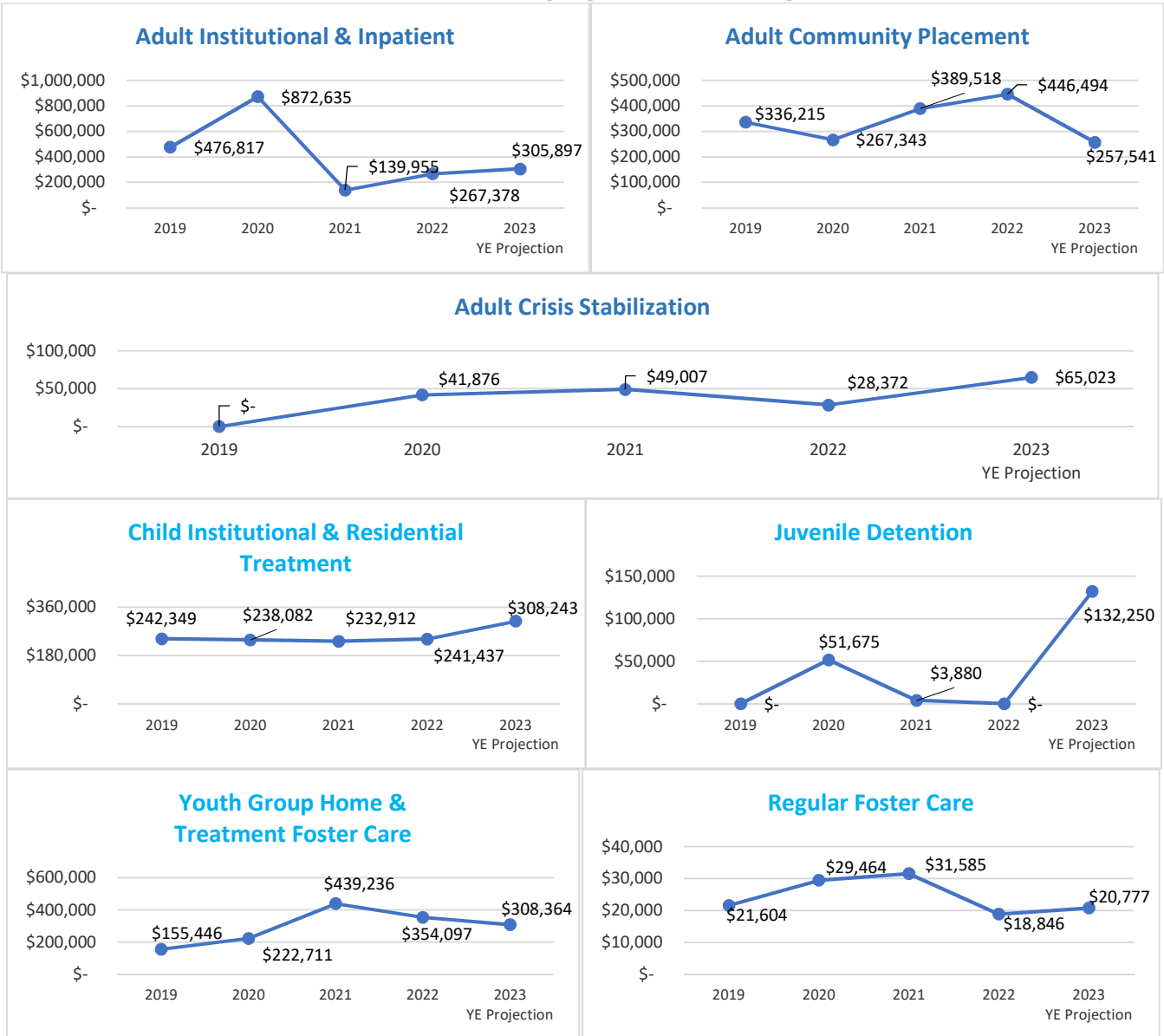
Expenses	08/02/20232		Current Month = 58%					
Program	Total	2023 Budget	Actual	% Utilized	Core Budget Balance (Through July)		Placement Funds (Thru April)	Funds 44/54
<b>Administrative Services</b>	<b>1,055,348</b>				<b>Revenues (with Tax Levy) 3,882,287</b>		<b>Budget for all Placements 1,385,000</b>	<b>1,385,000</b>
Staff		763,757	328,543	43.0%	Anticipated Revenue	748,584	Budget	1,385,000
Building & Operating Costs		291,591	185,802	63.7%	Received Revenue	2,575,987	- All Placement Expenses	-685,953
<b>Public Health</b>	<b>335,192</b>						Fund 54/44 balance	699,047
Public Health		335,192	108,141	32.3%	Minus Expenses	-3,909,632		
<b>Aging &amp; Disability Resource Center</b>	<b>1,042,575</b>				Anticipated Expenses	-125,620	Adult (Fund 54)	
Elderly Services		365,273	177,120	48.5%	Actual Expenses	-3,784,012	Budget	705,000
Nutrition		256,053	157,643	61.6%			- Expenses in Fund 56*	-69,564
Resource Center		421,249	232,934	55.3%	<b>Equals Budget Balance -27,344</b>		- Expenses	-321,206
<b>Economic Support Unit</b>	<b>971,094</b>				MH Institute Charges Through June	156,341 *	Fund 54 balance	314,230
ES Programs		971,094	469,463	48.3%	Anticipated MH Institute Charges (July)	52,000 **		
<b>Child &amp; Youth Services</b>	<b>829,130</b>				MHI Charges To Date	208,341	Children (Fund 44)	
Children & Youth Programs		745,247	325,289	43.6%			Budget	680,000
CPS Contractual Services		83,883	31,513	37.6%	Chargeback		- Expenses in Fund 56*	-7,524
<b>Behavioral Health</b>	<b>4,492,510</b>				Budget Balance Prior to Chargeback	-27,344	- Expenses	-287,659
MH Outpatient / Crisis Services		778,818	294,894	37.9%	Chargeback for MH Institute Thru June (that have not occurred)	62,040	Fund 44 balance	384,817
AODA Outpatient		215,092	59,407	27.6%	<b>New Core Budget Balance after Chargeback 34,696</b>	***		
CCS		2,873,893	1,136,744	39.6%				
Adult Protective Services		93,881	42,325	45.1%	Fund 34 Projected Year End Balance for Carryover	0		
Treatment Court		157,614	60,099	38.1%	Fund 63 Projected Year End Balance	0 ****		
Birth to Three Program		195,933	96,076	49.0%	*MH Institute charges go to Fund 56 as reduction in revenue			
Children with Disabilities		177,280	78,019	44.0%	**MHI anticipated charges do not include any expected insurance reimbursements			
<b>HHS Board Approved Budget</b>	<b>8,725,849</b>	<b>8,725,849</b>	<b>3,784,012</b>	<b>43%</b>	***Balance rolls to General Fund			
					****Unused balance goes to Fund 18 for reinvestment in transportation program			

# HISTORY OF PLACEMENT TYPES

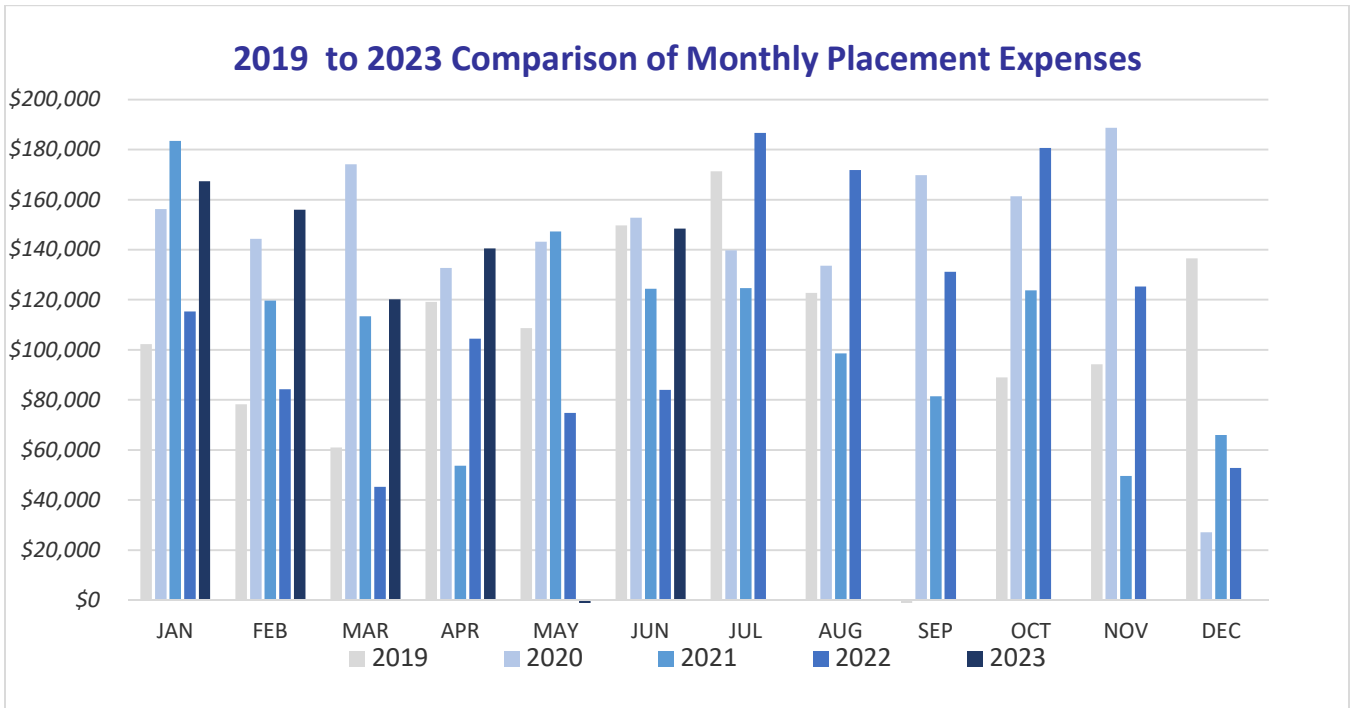
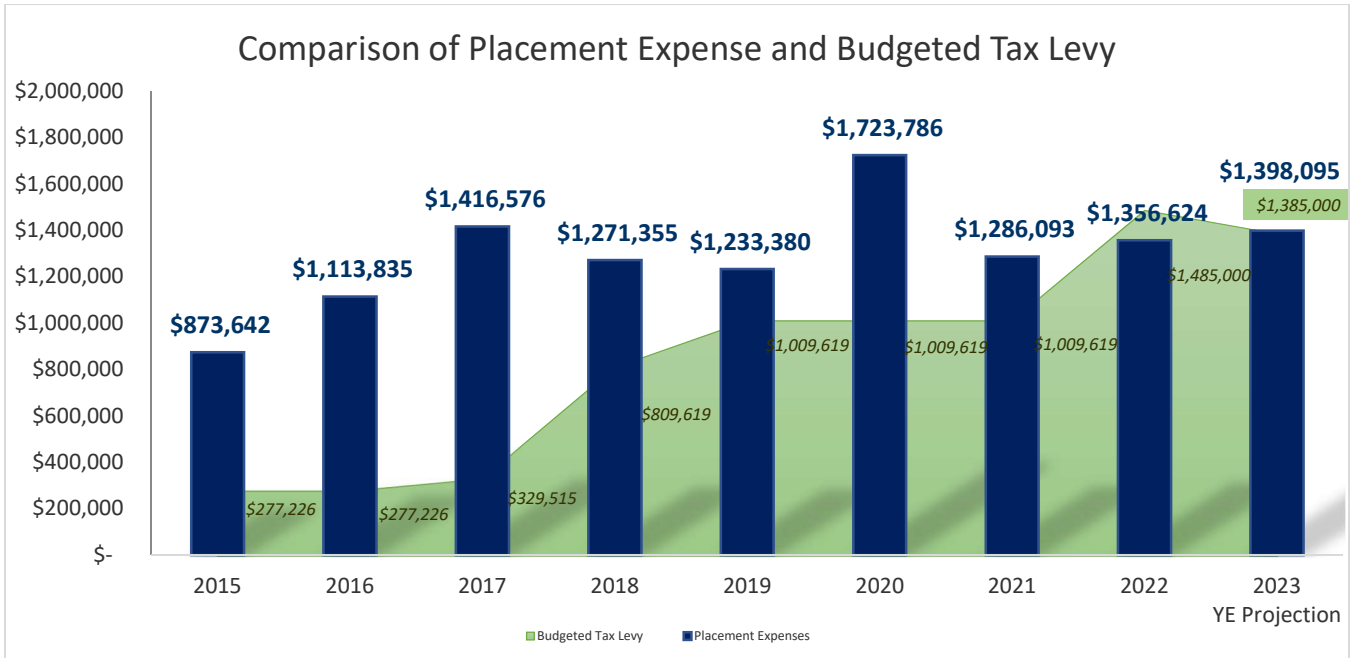
## Annual Days of Stay by Placement Type



## Expense History by Placement Type



# PLACEMENT EXPENSE COMPARISONS





# Contract Monitoring Report

2023

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
A & J Family Homes and Services, LLC	Brandi Christanson	\$285,000.00	\$0.00	June	\$0.00	\$285,000.00	0.00%
Annika Mersmann	Brandi Christanson	\$49,500.00	\$6,728.83	June	\$6,728.83	\$42,771.17	13.59%
Community Service Associates dba Pauquette Center for Psychological	Brandi Christanson	\$30,000.00	\$0.00	June	\$0.00	\$30,000.00	0.00%
CORE Treatment Services, Inc.	Brandi Christanson	\$9,500.00	\$2,850.00	June	\$2,850.00	\$6,650.00	30.00%
Cornerstone Foundation dba Lucky Star 3 Corporation	Brandi Christanson	\$250,000.00	\$86,096.96	May	\$86,096.96	\$163,903.04	34.44%
Coulee Region Psychiatric Services, S.C.	Brandi Christanson	\$35,000.00	\$15,399.50	July	\$15,399.50	\$19,600.50	44.00%
Dean Saner, Psy. D.	Brandi Christanson	\$20,000.00	\$0.00	June	\$0.00	\$20,000.00	0.00%
Diane's Adult Family Home	Brandi Christanson	\$100,000.00	\$42,535.93	June	\$42,535.93	\$57,464.07	42.54%
Driftless Counseling, LLC dba Trailhead Therapy and Mentoring	Brandi Christanson	\$900,000.00	\$288,886.53	June	\$288,886.53	\$611,113.47	32.10%
Ellen Adult Family House	Brandi Christanson	\$6,000.00	\$0.00	June	\$0.00	\$6,000.00	0.00%
Evergreen Manor III	Brandi Christanson	\$75,000.00	\$0.00	June	\$0.00	\$75,000.00	0.00%
Evergreen Manor, Inc.	Brandi Christanson	\$75,000.00	\$24,158.73	June	\$24,158.73	\$50,841.27	32.21%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Fitness Choices	Brandi Christanson	\$49,500.00	\$5,322.57	June	\$5,322.57	\$44,177.43	10.75%
Gundersen Lutheran Administrative Services, Inc.	Brandi Christanson	\$49,500.00	\$0.00	June	\$0.00	\$49,500.00	0.00%
Hailey Schneider	Brandi Christanson	\$100,000.00	\$18,703.99	June	\$18,703.99	\$81,296.01	18.70%
Hansen Assessment and Educational Services	Brandi Christanson	\$16,000.00	\$6,750.00	June	\$6,750.00	\$9,250.00	42.19%
Highland Spring Counseling, LLC	Brandi Christanson	\$17,500.00	\$8,785.00	June	\$8,785.00	\$8,715.00	50.20%
Jean Warrior, Ph.D.	Brandi Christanson	\$30,000.00	\$8,107.50	June	\$8,107.50	\$21,892.50	27.03%
Jessica Leinberger Counseling, LLC	Brandi Christanson	\$49,500.00	\$13,557.62	June	\$13,557.62	\$35,942.38	27.39%
Lutheran Social Services of WI & Upper Michigan, Inc.	Brandi Christanson	\$49,500.00	\$0.00	June	\$0.00	\$49,500.00	0.00%
Midwest Center for Psychotherapy and Sex Therapy	Brandi Christanson	\$5,000.00	\$0.00	June	\$0.00	\$5,000.00	0.00%
Midwest Monitoring and Surveillance	Brandi Christanson	\$15,000.00	\$686.50	June	\$686.50	\$14,313.50	4.58%
Miramont Behavioral Health	Brandi Christanson	\$49,500.00	\$0.00	June	\$0.00	\$49,500.00	0.00%
Northwest Counseling & Guidance Clinic	Brandi Christanson	\$90,000.00	\$41,707.09	June	\$41,707.09	\$48,292.91	46.34%
Options Lab, Inc.	Brandi Christanson	\$15,000.00	\$487.50	June	\$487.50	\$14,512.50	3.25%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Orion Family Services	Brandi Christanson	\$49,500.00	\$0.00	June	\$0.00	\$49,500.00	0.00%
Pine Counseling	Brandi Christanson	\$25,000.00	\$0.00	June	\$0.00	\$25,000.00	0.00%
Pleasant Ridge Homes, LLC	Brandi Christanson	\$150,000.00	\$4,293.30	June	\$4,293.30	\$145,706.70	2.86%
RTP (WI), S.C. dba Array Behavioral Care	Brandi Christanson	\$130,000.00	\$26,994.92	June	\$26,994.92	\$103,005.08	20.77%
Satori House	Brandi Christanson	\$1,000.00	\$0.00	June	\$0.00	\$1,000.00	0.00%
Schmitt Woodland Hills	Brandi Christanson	\$5,000.00	\$0.00	June	\$0.00	\$5,000.00	0.00%
Shay Rehabilitation & Psychological Services, INC dba	Brandi Christanson	\$300,000.00	\$102,413.48	June	\$102,413.48	\$197,586.52	34.14%
Tellurian, Inc.	Brandi Christanson	\$115,000.00	\$41,307.00	June	\$41,307.00	\$73,693.00	35.92%
Therapy Without Walls, LLC	Brandi Christanson	\$49,500.00	\$0.00	June	\$0.00	\$49,500.00	0.00%
TLC Senior Home Care, LLC	Brandi Christanson	\$85,000.00	\$35,373.28	June	\$35,373.28	\$49,626.72	41.62%
Trempealeau County Health Care Center	Brandi Christanson	\$270,000.00	\$0.00	June	\$0.00	\$270,000.00	0.00%
VARC, Inc.	Brandi Christanson	\$49,500.00	\$5,061.89	June	\$5,061.89	\$44,438.11	10.23%
Viroqua Nutrition Counseling, LLC	Brandi Christanson	\$15,000.00	\$0.00	June	\$0.00	\$15,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Vista Care Wisconsin	Brandi Christanson	\$840,000.00	\$363,075.39	June	\$363,075.39	\$476,924.61	43.22%
Wisconsin Family Ties	Brandi Christanson	\$36,000.00	\$0.00	June	\$0.00	\$36,000.00	0.00%
You Are Enough Counseling, LLC	Brandi Christanson	\$49,500.00	\$17,516.30	June	\$17,516.30	\$31,983.70	35.39%
Impact Community Planning Group, LLC	Brandie Anderson	\$15,725.00	\$15,105.00	June CONTRACT ENDED 05/31/2023	\$15,105.00	\$620.00	96.06%
BI Incorporated	Jessica Tisdale	\$5,000.00	\$0.00	June	\$0.00	\$5,000.00	0.00%
Children's Hospital of Wisconsin Community Services-Children's	Jessica Tisdale	\$250,000.00	\$32,942.00	June	\$32,942.00	\$217,058.00	13.18%
Chileda Institute	Jessica Tisdale	\$255,000.00	\$138,694.87	June CONTINUING TO MONITOR	\$138,694.87	\$116,305.13	54.39%
Community Care Resources	Jessica Tisdale	\$180,000.00	\$45,673.17	June	\$45,673.17	\$134,326.83	25.37%
Family Services of Northeast Wisconsin	Jessica Tisdale	\$160,000.00	\$16,593.46	June	\$16,593.46	\$143,406.54	10.37%
Family Support Services, LTD	Jessica Tisdale	\$9,500.00	\$1,907.22	June	\$1,907.22	\$7,592.78	20.08%
Forward Home for Boys	Jessica Tisdale	\$100,000.00	\$53,805.87	June CONTINUING TO MONITOR	\$53,805.87	\$46,194.13	53.81%
Midwest Monitoring and Surveillance	Jessica Tisdale	\$5,000.00	\$60.00	June	\$60.00	\$4,940.00	1.20%
Moe's Transitional Living Center	Jessica Tisdale	\$115,000.00	\$0.00	June	\$0.00	\$115,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Oxford House, Inc.	Jessica Tisdale	\$600.00	\$0.00	June	\$0.00	\$600.00	0.00%
Platteville Family Resource Center	Jessica Tisdale	\$9,500.00	\$0.00	June	\$0.00	\$9,500.00	0.00%
A & J Vans, Inc. dba A & J Mobility	Laurie Couey	\$25,000.00	\$0.00	June	\$0.00	\$25,000.00	0.00%
Autism Society of Greater Wisconsin	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
Children's Hospital of Wisconsin Community Services-Children's	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
Christian Servants Home Care, LLC	Laurie Couey	\$30,000.00	\$6,651.48	June	\$6,651.48	\$23,348.52	22.17%
Community Care Resources	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
Cooperative Educational Service Agency (CESA) 3	Laurie Couey	\$15,000.00	\$0.00	June	\$0.00	\$15,000.00	0.00%
CR Therapy	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
Dane County Fence and Deck Company Inc., DBA Fence World of	Laurie Couey	\$49,500.00	\$21,808.00	June	\$21,808.00	\$27,692.00	44.06%
Discovery Play School Inc.	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
Easter Seals of Wisconsin, Inc.	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
Elevation Dance Academy	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
In2Great Children's Therapy, LLC dba Motiv8 Children's Therapy	Laurie Couey	\$10,000.00	\$0.00	June	\$0.00	\$10,000.00	0.00%
J & B Medical Supply	Laurie Couey	\$20,000.00	\$3,951.28	June	\$3,951.28	\$16,048.72	19.76%
Logan James Herr Foundation Inc. DBA Logan's Heart and Smiles	Laurie Couey	\$49,500.00	\$0.00	June	\$0.00	\$49,500.00	0.00%
Lori Knapp, Inc.	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
M Squared NC, LLC dba Action Fence	Laurie Couey	\$49,500.00	\$19,474.00	June	\$19,474.00	\$30,026.00	39.34%
Memorial Hospital of Boscobel, Inc.	Laurie Couey	\$75,000.00	\$5,293.70	June	\$5,293.70	\$69,706.30	7.06%
Music on the Move Music Therapy Services	Laurie Couey	\$10,000.00	\$0.00	June	\$0.00	\$10,000.00	0.00%
National Seating and Mobility	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
Paquette Therapy, LLC	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
Premier Financial Management Services	Laurie Couey	\$180,000.00	\$45,553.63	June	\$45,553.63	\$134,446.37	25.31%
Rural Wisconsin Health Cooperative	Laurie Couey	\$75,000.00	\$28,783.11	June	\$28,783.11	\$46,216.89	38.38%
Soaring Skills, LLC	Laurie Couey	\$25,000.00	\$1,094.38	June	\$1,094.38	\$23,905.62	4.38%
St. Joseph's Health Services, Inc.	Laurie Couey	\$75,000.00	\$21,866.38	June	\$21,866.38	\$53,133.62	29.16%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Symons Recreation Complex	Laurie Couey	\$15,000.00	\$960.00	June	\$960.00	\$14,040.00	6.40%
The Gym-Boree LLC	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
United Seating and Mobility, LLC DBA Numotion	Laurie Couey	\$11,000.00	\$2,457.90	June	\$2,457.90	\$8,542.10	22.34%
Wisconsin Badger Camp	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
Bethel Home Helping Hands	Roxanne Klubertanz-	\$3,000.00	\$0.00	June	\$0.00	\$3,000.00	0.00%
Bethlehem Lutheran Church	Roxanne Klubertanz-	\$4,800.00	\$2,800.00	July	\$2,800.00	\$2,000.00	58.33%
INVOICED THROUGH JULY							
Center Pharmacy	Roxanne Klubertanz-	\$2,000.00	\$0.00	June	\$0.00	\$2,000.00	0.00%
City of Richland Center	Roxanne Klubertanz-	\$3,600.00	\$2,100.00	July	\$2,100.00	\$1,500.00	58.33%
INVOICED THROUGH JULY							
Drfitless Area Ink, LLC dba Task Fairy	Roxanne Klubertanz-	\$2,000.00	\$0.00	June	\$0.00	\$2,000.00	0.00%
Harvest Guest Home	Roxanne Klubertanz-	\$2,000.00	\$0.00	June	\$0.00	\$2,000.00	0.00%
Lori Knapp, Inc.	Roxanne Klubertanz-	\$9,000.00	\$1,032.00	June	\$1,032.00	\$7,968.00	11.47%
Richland County Food Service	Roxanne Klubertanz-	\$130,000.00	\$65,724.70	June	\$65,724.70	\$64,275.30	50.56%
CONTRACT ENDED 06/30/2023							
Richland Electric Cooperative	Roxanne Klubertanz-	\$1,500.00	\$0.00	June	\$0.00	\$1,500.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Schmitt Woodland Hills	Roxanne Klubertanz-	\$9,000.00	\$154.25	June	\$154.25	\$8,845.75	1.71%
St. Anthony's Parish	Roxanne Klubertanz-	\$14,000.00	\$2,450.00	July	\$2,450.00	\$11,550.00	17.50%
Symons Recreation Complex	Roxanne Klubertanz-	\$5,000.00	\$126.00	June	\$126.00	\$4,874.00	2.52%
Village Caregiving, LLC	Roxanne Klubertanz-	\$3,000.00	\$937.50	June	\$937.50	\$2,062.50	31.25%
VRI	Roxanne Klubertanz-	\$2,500.00	\$214.70	June	\$214.70	\$2,285.30	8.59%
Bindl Snowplowing	Stephanie Ronnfeldt	\$6,500.00	\$5,944.00	June	\$5,944.00	\$556.00	91.45%
Passages, Inc.	Stephanie Ronnfeldt	\$2,600.00	\$0.00	June	\$0.00	\$2,600.00	0.00%
Southwest Wisconsin Workforce Development Board	Stephanie Ronnfeldt	\$325,000.00	\$78,732.38	June	\$78,732.38	\$246,267.62	24.23%



## Richland County Committee Agenda Item Cover

**Agenda Item Name: Approve the Application & Acceptance of a Coordinated Services Team Initiative (CST) Grant**

<b>Department:</b>	Behavioral Health Services	<b>Presented By:</b>	Brandi Christianson
<b>Date of Meeting:</b>	August 10, 2023	<b>Action Needed:</b>	Vote//Resolution
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	
<b>Date submitted:</b>	August 3, 2023	<b>Referred by:</b>	

**Recommendation and/or action language:** Approve the application and acceptance of a Coordinated Services Team Initiative (CST) Grant totaling up to \$60,000 administered through the Wisconsin Department of Health Services with a \$12,000.39 county match to serve youth in need of wraparound treatment who have complex behavioral health treatment needs, and forward the recommendation onto the County Board for approval.

*The grant does require matching funds, in-kind match, or adding personnel, so it does require County Board approval.*

**Background:** Richland County Health and Human Services utilizes the Coordinated Services Team system of care in order to increase natural supports for youth involved in our services. Coordinated Services Team are also put in place to reduce risk of youth out of home placements and other higher levels of care system cost. The overall goal of CST is to develop a plan of care that meets the needs of the child and family with community-based partners to ensure the child lives their best life at home.

The funding request for Coordinated Services Team Initiative services for the 2024 calendar year in Richland County.

**Attachments and References:**

Richland County Board Rule #14 (m) Program Initiatives and Grants	Refer to Resolutions
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**Financial Review:** The \$12,000.9 county match is included in the 2024 HHS budget.  
(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	
<input checked="" type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

**Approval:**

**Review:**

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Administrator, or Elected Office (if applicable)

## Richland County Committee Agenda Item Cover

**Agenda Item Name: Approve the Application & Acceptance of a Treatment Alternatives and Diversion (TAD) Grant**

<b>Department:</b>	Behavioral Health Services	<b>Presented By:</b>	Brandi Christianson
<b>Date of Meeting:</b>	August 10, 2023	<b>Action Needed:</b>	Vote//Resolution
<b>Disclosure:</b> <small>Open or Closed</small>	Open Session	<b>Authority:</b>	
<b>Date submitted:</b>	August 3, 2023	<b>Referred by:</b>	

**Recommendation and/or action language:** Approve the application and acceptance of a Treatment Alternatives and Diversion (TAD) Grant totaling up to \$173,333 administered through the Wisconsin Department of Justice, Department of Corrections, and Department of Health Services with an up to \$43,333 county match to service individuals in need of drug and alcohol treatment court services in Richland County, and forward the recommendation onto the County Board for approval.

*The grant does require matching funds, in-kind match, or adding personnel, so it does require County Board approval.*

**Background:** Richland County Health and Human Services has worked with Law Enforcement, the Courts, the District Attorney's Office, and other community stakeholders for the last six years to provide Treatment Court alternatives to Richland County residents that have been convicted of alcohol and/or drug related offenses. From 2017-2022, Richland County operated one court; it was for those with alcohol related offenses. In 2022 Richland County launched Drug Court and it accepted its first participant. Treatment Courts are an evidence-based practice to help reduce recidivism, and save tax dollars on incarceration. Richland County has a 0% recidivism rate on those who have graduated from OWI Court. Currently there are 6 participants in Sobriety Court and 6 participants in Drug Court.

The funding request for Treatment Alternative and Diversion programming would fund both alcohol treatment court services and drug treatment court services for the 2024 calendar year in Richland County.

**Attachments and References:**

Richland County Board Rule #14 (m) Program Initiatives and Grants	Refer to Resolutions
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**Financial Review:** The 43,333 county match will be up to \$34,832 of in-kind funding and \$8,501 of cash match being included in the 2023 HHS Budget.

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	
<input checked="" type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

**Approval:**



**Review:**

Department Head

Administrator, or Elected Office (if applicable)

## **August 2023 HHS Unit Updates**

### **Economic Support**

Our newest Economic Support Specialist, Koral Spilde, joined the team on July 24, 2023. She started new worker training through the state on August 7th. Prior to this training, she did pre-requisite trainings and job shadowed her fellow Economic Support Specialists. We are in the process of hiring another Economic Support Specialist.

Unwinding is well underway and the we are feeling the pressure. The Callback feature in the phone system (Genesys) is helping our statistics dramatically, as it allows for callers to have their call returned by an ESS rather than having to sit on hold until an ESS is able to answer. The callback feature allows for shorter waiting times which means, hopefully, less angry/frustrated callers.

ARPA and Unwinding funding is allowing a few of our ESS to work overtime. This overtime is done in conjunction with the rest of the consortium to allow for Leads and a Supervisor from Dane County to be on duty during the overtime to assist all the ESS working overtime in the consortium. During this overtime, casework is processed, as the call center is closed.

Early statistics are in regarding Medicaid renewals. Not many people are following through on completing their Medicaid renewals. There could be many reasons for this. Some people know they aren't financial eligible anymore and simply don't do the renewal. Some people still may not even realize they need to do a renewal, even with all the letters and media attention. Some people start the renewals and are unable to complete them due to not realizing they do need to turn in documentation. To see the statistics, go to the DHS website:

<https://www.dhs.wisconsin.gov/medicaid/renewal-data.htm>

### **Behavioral Health**

#### **Clinic:**

Dr. Saner's contract has started. He will be here the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of every month. Dr. Saner is replacing Dr. Warrior as she has retired.

Bryanna Miller was credentialed through Medicaid, and working on getting credentialed with the rest of the insurance companies. MacKenzie Fischer continues to build her caseload. We now have two therapists who are accepting new patients.

#### **AODA:**

We had interviews for the AODA counselor position. We are conducting reference checks on one of the applicants. If those come back positive, we will offer her a job. If she accepts, it will be the first time since before Covid the BH Unit will be fully staffed.

As of right now we have two separate licenses for our AODA services and Mental Health services. We will be working towards changing our license to be an Integrated Behavioral Health Clinic.

**CCS:**

Amber Peters and Michael Schwichtenberg have started as CCS Facilitators. They are doing the UW-Green Bay training now. Once that is completed they will start to build their caseload. Our CCS Recertification was due by the end of July. We received notice last week that our license has been renewed.

**APS/Crisis:**

APS and Crisis calls continue to come in. Cindy Bromeland is doing an excellent job in APS. Brandon Alexander is continuing to learn his role.

**Treatment Court:**

Savanah DuCharme has officially taken over Treatment Court.

**Child and Youth Services**

CYS participated in National Night Out on 8/1/2023.

YES (Youth Empowerment Services) will be finishing up later in August. They will have a fundraiser on August 17 (carwash and brat/hotdog stand) at North Park from 11 am – 1 pm.

On call has been busy for CYS recently. We continue to maintain steady numbers; however, have not seen the lull in reports and Assessments that we generally see throughout the summer months.

Shelby Miller finished her supervision hours for her Social Work supervision. She is now ready to take her certification test and then be able to get her Social Worker Certification.

**ADRC**

The 5310 Transportation Grant has been submitted. Soon they will begin to work on the 85.21 Transportation Grant.

Staff at the ADRC will be meeting with GWAAR to review the Aging Plan. This is done to ensure we are following through with our plan but to also provide support to the agency if it is needed.

Overall, we have received positive feedback on Mazo Catering. When we do receive concerns, staff at Mazo Catering have been great to work with and want to see people happy with the meals provided.

The ADRC staff participated in National Night Out.

**Public Health**

We are pleased to announce that we have hired a full-time public health nurse to start on August 28<sup>th</sup>. Rose Welsh continues to assist in the public health unit one day per week with recent focus on assisting VFC (Vaccines for Children) site visit prep, update and public health promotion for

the National Night Out as well as updating some policies with Brandie. UW Oshkosh nursing student ends her clinical rotation with public health on August 24.

Richland County Public Health unit passed our VFC Compliance visit on July 26<sup>th</sup> and are authorized to continue providing vaccines to children. As anticipated, there are areas of improvement identified to focus on, which we have already started to correct. Immunization Clinics are scheduled monthly on the 4<sup>th</sup> Thursday from 1 to 4 p.m.; next scheduled clinic date is Thursday, August 24<sup>th</sup> in the afternoon. Vernon county nursing staff will aid with the clinic on August 24. Moving forward, Richland County Public Health nursing staff will provide vaccines monthly, thereafter, if staffing levels are appropriate to do so. Discussion for the fall flu clinics in the schools have started between Brandie and area school district nurses. Our goal is to continue to offer flu vaccines to the public.

Brandie met with Stephanie & Tricia to discuss a plan for using ARPA funds that are available through the end of 2024.

Animal Bite/Rabies control meeting to discuss our MOU occurred. The language of the MOU was corrected to reflect staffing changes within HHS and law enforcement, with input from public health, local law enforcement, legal counsel, and representation from the WI DHS Bureau of Communicable Disease, Dr. Yvonne Bellay and Angie Maxted, epidemiologist. Our goal was to update the MOU appropriately, improve efficiency in the handling of the animal bites, and identify who should handle enforcement issues.

Richland County Public Health participated in the recent National Night Out Event on August 1<sup>st</sup> in cooperation with the Partners for Prevention Coalition.

Troy Moris continues to work with Brandie on environmental health training when he is here, in anticipation of his departure at the end of 2023. We will need to consider who will absorb his workload upon his departure.

August is National Immunization Awareness month and National Breastfeeding Month.

**2024 Health and Human Services Budget Summary**  
**5%/5% + Step Wage Increases/13% Insurance Increase**

EXPENSES	2024 PROPOSED BUDGET (5% Raise)	2024 PROPOSED BUDGET (5% + Step)	2024 REVENUE (5%)	2024 TAX LEVY (5%)	2024 REVENUE (5% + Step)	2024 TAX LEVY (5% + Step)	2023 APPROVED BUDGET	DIFFERENCE (5% Raise)	DIFFERENCE (5% + Step Raise)
<b>Administration (Fund 56)</b>	<b>886,148</b>	<b>896,163</b>	<b>630,307</b>	<b>255,841</b>	<b>613,263</b>	<b>282,901</b>	<b>1,055,348</b>	<b>(169,200)</b>	<b>(159,185)</b>
Administration Personnel	553,211	562,081					763,757	(210,546)	(201,676)
Building & Operating Costs	332,937	334,082					291,591	41,346	42,491
<b>Public Health (Fund 34 &amp; Fund 56)</b>	<b>291,742</b>	<b>296,074</b>	<b>145,218</b>	<b>146,524</b>	<b>144,216</b>	<b>151,858</b>	<b>335,192</b>	<b>(43,450)</b>	<b>(39,118)</b>
Public Health	291,742	296,074					335,192	(43,450)	(39,118)
<b>Aging &amp; Disability Resource Center</b>	<b>1,100,937</b>	<b>1,113,229</b>	<b>955,927</b>	<b>145,010</b>	<b>963,355</b>	<b>149,873</b>	<b>1,042,575</b>	<b>58,362</b>	<b>70,654</b>
Elderly Services (Fund 56 & Fund 63)	354,324	357,460	311,598	42,726	311,972	45,489	365,273	(10,949)	(7,813)
Nutrition (Fund 59)	302,853	304,954	200,569	102,284	200,569	104,385	256,053	46,800	48,901
Resource Center (Fund 53)	443,760	450,815	443,760	-	450,815	-	421,249	22,511	29,566
<b>Economic Support Unit (Fund 56)</b>	<b>977,134</b>	<b>1,002,431</b>	<b>823,862</b>	<b>153,272</b>	<b>849,159</b>	<b>153,272</b>	<b>971,094</b>	<b>6,040</b>	<b>31,337</b>
ESS Program	977,134	1,002,431					971,094	6,040	31,337
<b>Child &amp; Youth Services (Fund 56)</b>	<b>787,334</b>	<b>797,109</b>	<b>787,334</b>	<b>-</b>	<b>797,109</b>	<b>-</b>	<b>829,130</b>	<b>(41,796)</b>	<b>(32,021)</b>
Children & Youth Programs	787,334	797,109					829,130	(41,796)	(32,021)
<b>Behavioral Health (Fund 56)</b>	<b>4,315,692</b>	<b>4,341,404</b>	<b>4,175,318</b>	<b>140,374</b>	<b>4,199,479</b>	<b>141,925</b>	<b>4,492,510</b>	<b>(176,818)</b>	<b>(151,106)</b>
Crisis Services	178,417	179,724	156,514	21,903	157,821	21,903	314,813	(136,396)	(135,089)
MH Outpatient	655,686	661,814	643,686	12,000	649,814	12,000	464,004	191,682	197,810
AODA Outpatient	158,128	160,071	158,128	-	160,071	-	215,092	(56,964)	(55,021)
CCS	2,603,127	2,611,591	2,603,127	-	2,611,591	-	2,873,893	(270,766)	(262,302)
Adult Protective Services	135,688	137,834	85,566	50,122	87,712	50,122	93,881	41,807	43,953
Treatment Court	156,972	158,523	130,000	26,972	130,000	28,523	157,614	(642)	909
Birth to Three Program	210,691	212,118	181,314	29,377	182,741	29,377	195,933	14,758	16,185
Children with Disabilities	216,981	219,729	216,981	-	219,729	-	177,280	39,701	42,449
<b>TOTAL</b>	<b>8,358,987</b>	<b>8,446,411</b>	<b>7,517,966</b>	<b>841,022</b>	<b>7,566,582</b>	<b>879,830</b>	<b>8,725,849</b>	<b>(366,862)</b>	<b>(279,438)</b>

PROGRAM FUNDS	2024 PROPOSED BUDGET (5% Raise)	2024 PROPOSED BUDGET (5% + Step)	2024 REVENUE (5%)	2024 TAX LEVY (5%)	2024 REVENUE (5% + Step)	2024 TAX LEVY (5% + Step)	2023 TAX LEVY	DIFFERENCE (5% Raise)	DIFFERENCE (5% + Step Raise)
<b>HHS Funds</b>	<b>8,358,987</b>	<b>8,446,411</b>	<b>7,517,965</b>	<b>841,022</b>	<b>7,566,582</b>	<b>879,830</b>	<b>956,085</b>	<b>(115,063)</b>	<b>(76,255)</b>
Fund 34	35,466	35,466	35,466	-	35,466	-	-	-	-
Fund 53	443,760	450,815	443,760	-	450,815	-	-	-	-
Fund 56	7,335,635	7,411,946	6,624,225	711,409	6,665,787	746,159	889,160	(177,750)	(143,001)
Fund 59	302,853	304,954	200,569	102,284	200,569	104,385	35,318	66,966	69,067
Fund 63	241,273	243,231	213,945	27,328	213,945	29,286	31,607	(4,279)	(2,322)

PLACEMENT FUNDS	2023 APPROVED BUDGET	2024 PROPOSED BUDGET	2023 TAX LEVY	2024 TAX LEVY
<b>HHS Funds</b>	<b>1,385,000</b>	<b>1,385,000</b>	<b>1,385,000</b>	<b>1,385,000</b>
Fund 44	675,000	675,000	675,000	675,000
Fund 54	710,000	710,000	710,000	710,000