

Richland County

HHS & Veterans Standing Committee

July 10, 2023

NOTICE OF MEETING

Please be advised that the Richland County Health and Human Services & Veterans Standing Committee will convene at **6:00 p.m., Thursday, July 13, 2023** in the Richland County Board Room of the Courthouse at 181 W. Seminary Street, Richland Center, WI and via videoconference and teleconference using the following information:

WebEx access and meeting documents can be found at:

<https://administrator.co.richland.wi.us/minutes/hhs-and-veterans/>

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email), or HHS & Veterans Standing Committee Chair Ingrid Glasbrenner at 608-604-5086 or ingrid.glasbrenner@co.richland.wi.us (email).

Agenda:

1. Call to Order
2. Pledge of Allegiance
3. Proof of Notification
4. Approve Agenda
5. Introductions and Review the Purpose or the Public Hearing
6. Citizen Comments Related to the 2024 HHS Programs and Services
7. Approve Previous Meeting Minutes
8. Public Comment

VETERANS SERVICE OFFICE

Consent Items:

9. 2023 VSO Budget Summary

Administrative Report:

10. Veterans Services Officer, Karen Knock

HEALTH & HUMAN SERVICES

Consent Items:

11. HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000)
12. 2023 HHS Budget Summary & Richland County Placement Report
13. 2023 HHS Contract Monitoring Report

Action Items:

14. Approve HHS Contracts, Agreements, and Amendments
15. Approve the Richland County Transportation Programs 2024 5310 Operating Grant Application
16. Creation of Public Health Specialist Position

Administrative Report:

17. Director, Tricia Clements
18. Review of Community Health Assessment & Community Health Improvement Plan
19. Review of Annual Report

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Closing:

20. Future agenda items

21. Adjournment

BOH Board of Health Agenda Item: Per the Richland County Board Body Structure, the two citizen-veteran members are non-voting members for items specific to the Board of Health.

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Finance and Personnel Committee.

CC: Committee Members
WRCO Broadcasting
Richland Observer
Valley Sentinel
Wisconsin Public Radio
County Clerk
County Administrator
Courthouse Bulletin Board

DHS Southern Regional Office –Larissa Tomczak
DCF Southern Regional Office –Wendean Marsh
DPH Southern Regional Office – Joseph Larson
Greater WI Agency on Aging Resources, Inc.
Dr. Neil Bard
Department Heads
County Board Supervisors

Richland County

HHS & Veterans Standing Committee

June 8, 2023

The Richland County Health and Human Services & Veterans Committee convened on Thursday, June 8, 2023, in the County Board room at 181 W. Seminary Street, in person, via videoconference, and teleconference.

Roll Call found committee members present to include Lee Van Landuyt, Ken Rynes, Francis Braithwaite, Ingrid Glasbrenner, Dr. Jerel Berres, Kerry Severson, Cindy Chicker, and Sherry Hillesheim. Donald Seep, Danielle Rudersdorf, and Tim Gottschall attended by WebEx.

Department heads, staff, and public present were, Trisha Clements, Meghan Rohn, Jaymie Bruckner, Jon Hochkammer, Roxanne Klubertanz-Gerber, Stephanie Ronnfeldt, Brandie Anderson, Sharon Pasold, Jessica Stanek, Tom Rislw, Karen Hardy, Angela Metz, Mary Rondeau, Barb Wentz, Linda Gentes, Claudia Berres, Kristy Thompson, and Larry Engel. Barb Scott, and Jean Lynch logged in by WebEx. John Couey and Quintin Hinrichs were present from MIS running the teleconferencing.

Agenda:

1. **Call to order:** Committee Chair Ingrid Glasbrenner called the meeting to order at 9:30 a.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Donald Seep.
3. **Proof of notification:** Chair Ingrid Glasbrenner verified that the meeting had been properly posted.
4. **Approve Agenda:** Ingrid Glasbrenner noted that the Community Health Needs Assessment has not been finalized yet and therefore agenda item number 14 should be stricken from the agenda. Motion by Ken Rynes, seconded by Lee Van Landuyt to approve the amended agenda and proper posting. Motion Carried.
5. **Approve Previous Meeting Minutes:** Motion by Ken Rynes, seconded by Dr. Jerel Berres, to approve the May 11, 2023, Health & Human Services & Veterans Standing Committee minutes. Motion carried.
6. **Public Comment:** Angela Metz provided public comment expressing support for Health and Human Services Staff, stating these staff were subjected to hurtful and intimidating comments while working through the process of making a very difficult decision regarding a food service provider. Barb Wentz, Linda Gentes, and Kristy Thompson provided public comments regarding the food service provider contract for the Senior Nutrition Program including concerns over the bidding process, not utilizing local businesses, concerns that the full story is not being shared, potential loss of two county employees, quality of food, and cost. Larry Engel provided a public comment supporting the contract with Mazo Catering due to the mission of the Senior Nutrition Program, the recommendation by the excellent staff at Health and Human Services, the uncertainty around the future of the campus, and the continued struggle the county faces to recruit and retain staff.

Donald Seep questioned what will happen to the two positions at the Richland County Food Service if the contract is awarded to Mazo Catering. Jon Hochkammer clarified that no decisions have been made pertaining to the future of these positions and this would be determined by the County Board during the budget process. Ken Rynes commented that in his opinion everyone is concerned about the retention of employees. The county is not able to recruit and does not want to lose anymore.

Veterans Service Office

Consent Items:

7. **2023 VSO Budget Summary:** The VSO Budget was made available for review. VSO office staff were not in attendance due to attending their annual conference in Madison.

Administrative Report:

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HHS & Veterans Standing Committee

8. **Veterans Services Officer, Karen Knock:** Karen Knock was not in attendance due to attending the annual conference in Madison.

Health & Human Services

Consent Items

9. **HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000):** The Health and Human Services Expenditure Report was made available for review.
10. **2023 HHS Budget Summary & Richland County Placement Report:** The Health and Human Services Budget Summary and Richland County Placement Report were made available to the committee.
11. **2022 HHS Contract Monitoring Report:** The Health and Human Services Contract Monitoring Report was made available in the committee folder for review. Discussion was held regarding two Child & Youth Services Contracts that are currently over utilized. Building and Operating Costs are currently showing 54.8% and it was explained that this is due to large payments for workman's compensation and other large expenses that are all paid at the beginning of the year.

Action Items:

12. **Approve Request for Proposals for the Provision of Meals for the Senior Nutrition Program:** Tricia Clements reviewed data pertaining to the Senior Nutrition Program including the number of consumers served, number of meals provided, cost per meal, 2022 Nutrition Program Revenues, and a 10-year Nutrition Program Comparison. Program revenue sources were discussed, and in 2022, \$36,982.89 in tax levy was allocated to the Senior Nutrition Program. Dr. Jerel Berres questioned if this amount was going to be reduced in the future. Tricia Clements explained that through the 5-year strategic plan, the amount of tax levy will increase. The current level of tax levy is the lowest it has ever been for this program due to the ability to utilize ARPA funds as a supplemental funding source for the last several years. Discussion was held regarding how much tax levy other counties allocate for their nutrition programs. Tricia Clement was able to give data for following counties: Vernon County, \$211,000; Crawford County, \$180,000; and Burnett County, \$147,000.

Tricia Clements reviewed the Request for Proposal process and explained that when Angie Arneson retired from the Richland County Food Service, discussions were held with Pine Valley to determine if they would be an option for providing meals for the Senior Nutrition Program. At that time, it was determined that Pine Valley would not be an option due to staffing and space issues. Stephanie Dary was then hired at the Richland County Food Service.

Tricia Clements explained that Health and Human services is mandated to provide meals to seniors in our community through the Congregate Program and Home Delivered Meal Program. With the continued uncertainty surrounding the future of the campus, it is the responsibility of Health and Human Services to be proactive in ensuring that there is a reliable provider for these meals. The RFP process is mandated to be done every 5 years and was last done in 2013. Many providers were reached out to through the RFP process and two bids were received. After a vote was taken by the Health and Human Services and Veterans Standing Committee, it was determined there was a procedural error resulting in the vote being invalid and the RFP process was redone.

Bid information was shared with the Commission on Aging and Disability Board and the Nutrition Advisory Committee. After discussion, the Commission on Aging and Disability Board recommended to proceed with Mazo Catering as the provider for the Senior Nutrition Program, and the Nutrition Advisory Committee was split, resulting in one vote for Mazo Catering and one vote for Richland County Food Service. Richland County Health and Human Services is recommending Mazo Catering as the provider for the Senior Nutrition Program.

Tricia Clement emphasized the importance of maintaining these services while navigating unknown changes that may still be coming. Health & Human Services and Veterans have been asked to cut over \$1 million and

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eliminate 5 positions over the next 5 years, and must still find a way to maintain services. Tricia Clements provided clarification on a few items of concern pertaining to Mazo Catering. Menus will be written by Mazo Catering and can be reviewed for nutritional content by the Richland County Nutrition Program Coordinator. This service can then be charged back as an additional revenue source for the program. A back-up plan has also been provided by Mazo Catering.

Motion by Lee Van Landuyt, seconded by Francis Braithwaite to approve Richland County Food Service as the Caterer for the Senior Nutrition Program. Further discussion was held pertaining to concerns regarding utilizing providers outside of the county, quality of food, continued uncertainty of the future of the campus, uncertainty of the future of the Richland County Food Service, reasons for the recommendation of Mazo Catering, the financial stability of Richland County Food Service, potential loss of county staff, and various revenue sources of the Richland County Food Service. Donald Seep, Dr. Jerel Berres, Sherry Hillesheim, Lee Van Landuyt, and Francis Braithwaite voted for the motion. Kerry Severson, Danielle Rudersdorf, Ingrid Glasbrenner, Timothy Gottschall, Ken Rynes, and Cindy Chicker voted against the motion. Motion failed.

Motion by Ken Rynes, seconded by Kerry Severson to approve Mazo Catering as the caterer for the Senior Nutrition Program. Kerry Severson, Danielle Rudersdorf, Ingrid Glasbrenner, Timothy Gottschall, Ken Rynes, and Cindy Chicker voted for the motion. Donald Seep, Dr. Jerel Berres, Sherry Hillesheim, Lee Van Landuyt, and Francis Braithwaite voted against the motion. Motion carried.

13. Approve Amended HHS contracts, Agreements, and Amendments:

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2023 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (6-8-2023)		
PINE COUNSELING	To provide Psychotherapy Services for individuals enrolled in Comprehensive Community Services/CCS and being served by the Behavioral Health Services Unit. (Richland Center)	For a total amount not to exceed \$25,000.
MUSIC ON THE MOVE MUSIC THERAPY SERVICES, LLC	To provide counseling and therapeutic services for children enrolled in the Children’s Long-Term Supports/CLTS program. (Lone Rock)	For a total amount not to exceed \$10,000.
IN2GREAT CHILDREN’S THERAPY, LLC DBA MOTIVES8 CHILDREN’S THERAPY	To provide counseling and therapeutic services, empowerment and self-determination supports, daily living skills training, mentoring, and health and wellness services for children enrolled in the Children’s Long-Term Supports/CLTS program. (Reedsburg)	For a total amount not to exceed \$10,000.
DEAN SANER, PSY. D	To provide psychology consultations for individuals being served by the Behavioral Health Services Unit. (Viroqua)	For a total amount not to exceed \$20,000.
MAZO CATERING	To provide Senior Nutrition Program meals that will be delivered to the Richland Center, Rockbridge, and potentially the Germantown meal sites. (Mazomanie) <i>This will required County Board Approval</i>	For a total amount not to exceed \$76,800.
ELLEN ADULT FAMILY HOUSE	To provide respite care for individuals being served by the Behavioral Health Unit. (Platteville)	For a total amount not to exceed \$6,000.

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Motion by Kerry Severson, seconded by Danielle Rudersdorf to approve the New 2023 contracts and forward those necessary to the County Board for approval. Motion carried.

14. ~~Approve the Finalized Community Health Needs Assessment:~~

15. Approve Appointment of the Local Health Officer Position: Tricia Clements announced that Brandie Anderson was appointed and approved by the State to be the Public Health Officer after posting and interviewing for the position. Brandie Anderson has been serving as the Interim Public Health Officer since January 23, 2023. This position is in the budget and the county is statutorily mandated to have Public Health Officer. Motion by Kerry Severson, seconded by Cindy Chicker to present a resolution to the County Board for approval to appoint Brandie Anderson as the Public Health Officer. Brandie Anderson gave a brief overview of her professional background. Motion carried.

Administrative Report:

16. Director, Tricia Clements: Tricia Clements provided highlights and program updates for each unit of the agency including staffing updates, trainings, events, and updates on new and ongoing initiatives. A written handout was provided in the folder for committee members to review. Tricia Clements highlighted that recruitment of a Public Health RN continues to be a struggle and those who have inquired about the position continue to site wages as the drawback. It was also noted that three staff from UW extension will be temporarily moving into the building next week.

17. Review 2022 HHS Annual Report: The 2022 Health and Human Services Annual Report has been uploaded to the folder to be reviewed. Ingrid Glasbrenner noted the value of the report and thanked the staff for the work they put into it.

Personnel:

18. Review Updated Organizational Chart: Tricia Clements and Meghan Rohn reviewed the newly revised Agency Organizational chart and each individual unit organizational chart. An update was also given regarding a county maintenance department.

Closing:

19. Schedule 2024 Budget Public Hearing – July 13, 2023 6:00pm.

20. Future Agenda Items: Public Health Nurse Recruitment, CHIP & CHAW

21. Adjournment: The next meeting is scheduled for July 13, 2023, at 6:00 p.m. in the Richland County Boardroom and via WebEx. Motion by Ken Rynes, seconded by Cindy Chicker to adjourn the meeting. Motion carried.

Respectfully Submitted,
Meghan Rohn
Confidential Administrative Secretary

Disbursement History Report
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CHECK#	DATE	VENDOR	VENDOR NAME DETAIL DESCR	AMOUNT	CLAIM PROJECT	INVOICE	PO#	SOURCE/JE/ID F 9 BX M BANK FUND & ACCOUNT	LINE	ACCOUNT NAME
32676	06/19/23	2663	NACVSO 6/1 2023 CONF REG	350.00		3224		D-061923-432 - WF52 10.5550.0000.5324	00023	DUES
32893	06/22/23	1575	TECH COM, INC 06/20 597600	36.86		597600		D-062223-456 - WF52 10.5550.0000.5225	00012	TELEPHONE

Disbursement History Report
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CHECK#	DATE	VENDOR	VENDOR NAME DETAIL DESCR	AMOUNT	CLAIM INVOICE PROJECT	PO#	SOURCE/JE/ID	LINE	ACCOUNT NAME & ACCOUNT
REPORT TOTALS:				386.86					

RECORDS PRINTED - 000002

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH JUN 30, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
5550 VETERAN SERVICE						
0000 PROJECT						
5111 SALARIES - REGULAR	42,485.95	0.00	4,599.00	9,388.53	33,097.42	22 --
5112 SALARIES - PART-TIME	19,186.57	0.00	2,237.57	4,922.66	14,263.91	25 --
5113 SALARIES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0
5150 SECTION 125 PLAN-CO SHARE	0.00	0.00	0.00	0.00	0.00	0
5151 FICA - COUNTY SHARE	4,816.85	0.00	523.01	1,094.82	3,722.03	22 --
5152 RETIREMENT - COUNTY SHARE	4,281.65	0.00	312.73	638.41	3,643.24	14 -
5153 DENTAL INSURANCE-CO SHARE	0.00	0.00	0.00	0.00	0.00	0
5154 HEALTH INSURANCE - COUNTY SH	0.00	0.00	0.00	0.00	0.00	0
5155 LIFE INSURANCE - COUNTY SHAR	6.86	0.00	1.15	1.82	5.04	26 --
5161 HEALTH INS REIMBURSEMENT DED	0.00	0.00	0.00	0.00	0.00	0
5212 VET SVC ATTORNEY FEES	0.00	0.00	0.00	0.00	0.00	0
5214 COMPUTER SOFTWARE SUPPORT	500.00	0.00	0.00	500.00	0.00	100 -----
5225 TELEPHONE	660.00	0.00	36.86	225.34	434.66	34 ---
5311 POSTAGE AND ENVELOPES	75.00	0.00	0.00	13.41	61.59	17 -
5319 OFFICE SUPPLIES	600.00	0.00	0.00	471.36	128.64	78 -----
5324 DUES	400.00	0.00	350.00	750.00	350.00-	187 -----!!!!
5326 ADVERTISING	600.00	0.00	0.00	0.00	600.00	0
5334 REGISTRATION	625.00	0.00	0.00	0.00	625.00	0
5335 MEALS	300.00	0.00	0.00	0.00	300.00	0
5336 LODGING	800.00	0.00	0.00	0.00	800.00	0
5339 MILEAGE	300.00	0.00	0.00	0.00	300.00	0
5341 TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0
5819 NEW EQUIPMENT	250.00	0.00	0.00	19.57	230.43	7
5906 UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0
5970 CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0
5972 VETERANS OUTREACH	0.00	0.00	0.00	0.00	0.00	0
5999 BILLS-NO-LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	75,887.88	0.00	8,060.32	18,025.92	57,861.96	23 --
TOTAL: VETERAN SERVICE	75,887.88	0.00	8,060.32	18,025.92	57,861.96	23 --
TOTAL: GENERAL FUND	75,887.88	0.00	8,060.32	18,025.92	57,861.96	23 --

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2023 THROUGH JUN 30, 2023

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
10 GENERAL FUND						
5551 SOLDIERS AND SAILORS FUND						
0000 PROJECT						
5141 PER DIEM - COMMISSION	900.00	0.00	0.00	0.00	900.00	0
5151 FICA - COUNTY SHARE	69.00	0.00	0.00	0.00	69.00	0
5328 FLAGS	1,200.00	0.00	1,288.02	1,806.00	606.00-	150 -----!!!
5331 FLAG HOLDERS	1,300.00	0.00	0.00	397.50	902.50	30 ---
5339 MILEAGE - COMMISSION	422.28	0.00	0.00	0.00	422.28	0
5719 AID	3,000.00	0.00	0.00	0.00	3,000.00	0
5999 BILLS-NO LINE DETAIL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: PROJECT	6,891.28	0.00	1,288.02	2,203.50	4,687.78	31 ---
TOTAL: SOLDIERS AND SAILORS FUND	6,891.28	0.00	1,288.02	2,203.50	4,687.78	31 ---
TOTAL: GENERAL FUND	6,891.28	0.00	1,288.02	2,203.50	4,687.78	31 ---

Richland County Veterans Service Office Monthly Numbers

2023	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE			
	Calls	Walk-Ins	Calls	Walk-Ins	Calls	Walk-Ins	Calls	Walk-Ins	Calls	Walk-Ins	Calls	Walk-Ins		
1			24	7	31	5			36	8	26	13		
2	/	/	18	5	/	/			34	11	14	3		
3	31	5	12	8	22	8	33	5	23	8				
4	35	11					29	9	19	6				
5	23	3					22	9	17	6	/		3	
6	24	2	36	13	25	8	16	8			/	/		
7			22	5	26	13	/	/			/	/		
8			26	9	41	9			24	7	/	/		
9	28	9	23	11	22	6			27	13	/		2	
10	18	8	17	6	23	3	23	8	20	4				
11	24	12					37	8	15	14				
12	22	7					14	60	29	10	64	6		
13	/	/	27	5	33	7	23	8			36	7		
14			29	9	24	8	17	3			29	4		
15			32	8	27	11			34	12	35	7		
16	27	10	/	/	21	9			26	15	22	6		
17	36	14	12	6	26	4	26	4	24	8				
18	21	8					14	3	44	14				
19	16	5					20	6	23	13	23	10		
20	18	4	26	15	22	8	17	7			27	9		
21			37	16	36	9	16	4			31	6		
22			14	3	20	3			27	11	15	2		
23	32	15	17	5	22	3			34	14	23	6		
24	28	16	29	8	14	3	31	7	21	15				
25	14	2					17	5	29	15				
26	36	9					22	5	19	9	29	7		
27	13	5	28	14	20	8	31	8			44	15		
28			39	10	17	11	13	2			23	6		
29					21	6			/	/	26	4		
30	23	7			25	6			32	14	18	4	half	year
31	25	12			18	8			25	11			calls	visits
2023	494	164	468	163	536	156	361	169	582	238	485	120	2926	1010
2022			416	81	423	118	324	85	400	129	392	112	2389	487
2021									478	149	608	98		

2023 Forms filed

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	
21-22 Veterans Service Org. as Representative	6	3	3			2	5						
21-0966 Intent to File a Claim							1						
21-526ez Application for Disability Comp. and Related Benefits	6	7	7		2	8	4						
21-527ez Application for NSC Pension													
21-8940 Application for Individual Unemployability	2												
21-0845 Authorization to Disclose PII to a Third Party													
21-686C Application Request to Add/ Remove Dependents	2			2		1							
20-0996 Review Request: Higher Level Review			1										
20-0995 Review Request: Supplemental Claim	2	2	4		1	2							
21-2680 Housebound or Aid & Attendance													
21-0972 Alternate Signer Certification													
21-4138 Statement in Support of Claim	6	1	3		3	2	3						
10-10d Application for CHAMPVA	1	1											
10-10ez Application for VA Health Care	3	3	1		2	1	1						
10-10ezr Health Benefits Update Form													
21p-534ez DIC & Survivors Pension	3	1											
21p-530 Burial Benefits Application		1				2							
27-2008 Burial Flag Application	3	2			3	2	2						
40-1330 Application for Bronze Marker	1		1			3	2						
40-0247 Presidential Memorial Certificate Request													
STATE													
2500-123 State Park Pass	1	1				1	1						
3010 Drivers License Identifier	2	1	1		3	1							
4000 Application for a Wisconsin Veterans Home													
4002 Authorization for Disclosure of Health Information													
2096 CVSO Tax Abatement Verification Form	5	2			1								
2097 Certification for Property Tax Credit	5	2			1								
57 VSO Grant Packet													
other	14	17	14		11	15	12						
2023 TOTALS PER MONTH	62	45	36		27	40	31						
2022 TOTALS PER MONTH	40	35	29		22	25	27	26	38	36	56	34	36
2021 TOTALS PER MONTH					35	46	48	52	33	46	50	41	48

**RICHLAND COUNTY HEALTH AND HUMAN SERVICES
VOUCHERS – JULY 13, 2023**

Unit	Number of Vouchers	Amount
Richland County Health and Human Services 2023 Expense Reports	16	\$8,223.60
Richland County Health and Human Services 2023 Admin Vouchers	19	\$12,742.30
Richland County Health and Human Services 2023 Prepaid Vouchers	14	\$31,470.23
TOTAL	49	\$52,436.13

Disbursement Edit Listing

DATA-JE-ID....	LINE#	BANK FUND.&ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARNINGS...
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.				
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO VENDOR NAME.....	PAYM			
	CNTY	ALTER VENDOR	ALTER NAME.....			
D-07132023-495	1	WF52 63.5563.0000.5339	MILEAGE			
			HHS MAY MILEAGE		948.44	
			001059 BRENNUM/RUTH			
			001059 VENDOR TOTAL		948.44	
D-07132023-495	2	WF52 63.5563.0000.5339	MILEAGE			
			HHS MAY MILEAGE		269.21	
			000191 CUPP/VIRGINIA			
D-07132023-495	3	WF52 63.5563.0000.5335	MEALS			
			HHS MAY MEALS		6.50	
			000191 CUPP/VIRGINIA			
			000191 VENDOR TOTAL		275.71	
D-07132023-495	4	WF52 63.5563.0000.5339	MILEAGE			
			HHS MAY MILEAGE		60.26	
			004628 GIESEKE/VIRGINIA			
			004628 VENDOR TOTAL		60.26	
D-07132023-495	5	WF52 63.5563.0000.5339	MILEAGE			
			HHS MAY MILEAGE		109.39	
			002503 HARDY/DANIEL			
D-07132023-495	6	WF52 63.5563.0000.5335	MEALS			
			HHS MAY MEALS		7.39	
			002503 HARDY/DANIEL			
			002503 VENDOR TOTAL		116.78	
D-07132023-495	7	WF52 63.5563.0000.5339	MILEAGE			
			HHS MAY MILEAGE		488.63	
			004599 HILL/JANICE			
			004599 VENDOR TOTAL		488.63	
D-07132023-495	8	WF52 63.5563.0000.5339	MILEAGE			
			HHS MAY MILEAGE		1,043.42	
			001038 JONES/SHARON			
			001038 VENDOR TOTAL		1,043.42	
D-07132023-495	9	WF52 63.5563.0000.5339	MILEAGE			
			HHS MAY MILEAGE		498.46	
			006338 MALY/CINDY L			
D-07132023-495	10	WF52 63.5563.0000.5335	MEALS			
			HHS MAY MEALS		7.39	
			006338 MALY/CINDY L			
			006338 VENDOR TOTAL		505.85	

MILEAGE EXPENSE

DATA-JE-ID...	LINE#	BANK	FUND.&	ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARNINGS...
TRAN-DATE. INVOICE.....			FORMULA.....		TRANSACTION DESCRIPTION.			
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO	VENDOR	NAME.....	PAYM			
	CNTY	ALTER	VENDOR	ALTER	NAME.....			
D-07132023-495	11	WF52	63.5563.0000.5339		MILEAGE			
					HHS MAY MILEAGE		80.57	
				004448	MALY/KATHY			
					004448 VENDOR TOTAL		80.57	
D-07132023-495	12	WF52	63.5563.0000.5339		MILEAGE			
					HHS MAY MILEAGE		776.83	
				004546	MCCARTHY/DONALD			
					004546 VENDOR TOTAL		776.83	
D-07132023-495	13	WF52	63.5563.0000.5339		MILEAGE			
					HHS MAY MILEAGE		1,160.01	
				004449	MCKITTRICK/SANDRA			
					004449 VENDOR TOTAL		1,160.01	
D-07132023-495	14	WF52	63.5563.0000.5335		MEALS			
					HHS MAY MILEAGE		630.11	
				004161	MCWANE/HUBERT			
D-07132023-495	15	WF52	63.5563.0000.5335		MEALS			
					HHS MAY MEALS		21.71	
				004161	MCWANE/HUBERT			
					004161 VENDOR TOTAL		651.82	
D-07132023-495	16	WF52	63.5563.0000.5339		MILEAGE			
					HHS MAY MILEAGE		408.72	
				006110	MORAN/PAMELA			
D-07132023-495	17	WF52	63.5563.0000.5335		MEALS			
					HHS MAY MEALS		7.39	
				006110	MORAN/PAMELA			
					006110 VENDOR TOTAL		416.11	
D-07132023-495	18	WF52	63.5563.0000.5339		MILEAGE			
					HHS MAY MILEAGE		36.03	
				002512	OLSON/VICKI L			
					002512 VENDOR TOTAL		36.03	
D-07132023-495	19	WF52	63.5563.0000.5339		MILEAGE			
					HHS MAY MILEAGE		575.75	
				001973	PRICE/SUSAN			
D-07132023-495	20	WF52	63.5563.0000.5335		MEALS			
					HHS MAY MEALS		42.00	
				001973	PRICE/SUSAN			
					001973 VENDOR TOTAL		617.75	

Disbursement Edit Listing

DATA-JE-ID....	LINE#	BANK FUND.& ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARNINGS...
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.				
F/P CLAIM..	P.O.#.	PROJECT.....	1099-INFO VENDOR NAME.....	PAYM		
		CNTY	ALTER VENDOR	ALTER NAME.....		
D-07132023-495	21	WF52 63.5563.0000.5339	MILEAGE			
			HHS MAY MILEAGE		146.07	
			006210 PUGH/LANETTE JEAN			
			006210 VENDOR TOTAL		146.07	
D-07132023-495	22	WF52 63.5563.0000.5339	MILEAGE			
			HHS MAY MILEAGE		899.32	
			002000 RICHTER/ARNOLD JOSEPH			
			002000 VENDOR TOTAL		899.32	
			WF52 BANK TOTAL		8,223.60	

Disbursement Edit Listing

DATA-JE-ID....	LINE#	BANK FUND.&.ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARNINGS.....
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.				
F/P CLAIM.. P.O.#. PROJECT.....	1099-INFO	VENDOR NAME.....	PAYM			
	CNTY	ALTER VENDOR	ALTER NAME.....			
D-07132023-487	1	WF52 56.5511.0000.5360	MAINT & CLEANING SUPPLIES			
15185			HHS 6/16 INV		41.95	
			000063 BAILEY/JAMES M			
			000063 VENDOR TOTAL		41.95	
D-07132023-487	6	WF52 59.5581.0000.5532	RENT			
JULY			HHS ROCKBRIDGE MEAL SITE		400.00	
			006091 BETHLEHEM LUTHERAN CHURC			
			006091 VENDOR TOTAL		400.00	
D-07132023-487	7	WF52 56.5503.0000.5315	COMPUTER SUPPLIES			
JL89525			HHS CUST #5296901 5/8		77.62	
			001390 CDW GOVERNMENT INC			
D-07132023-487	8	WF52 56.5502.0000.5999	BILLS - NO LINE DETAIL			
JS02677			HHS CUST #5296901 5/19		87.82	
			001390 CDW GOVERNMENT INC			
D-07132023-487	5	WF52 56.5502.0000.5999	BILLS - NO LINE DETAIL			
KB40845			HHS CUST #5296901 6/7		19.63	
			001390 CDW GOVERNMENT INC			
D-07132023-487	48	WF52 56.5503.0000.5315	COMPUTER SUPPLIES			
KG77688			HHS CUST #5296901 6/19		77.62	
			001390 CDW GOVERNMENT INC			
D-07132023-487	2	WF52 56.5511.0000.5214	COMPUTER PROGRAM SUPPORT			
KH17940			HHS CUST #5296901 6/20		92.74	
			001390 CDW GOVERNMENT INC			
D-07132023-487	3	WF52 56.5511.0000.5319	OFFICE SUPPLIES			
KH40432			HHS CUST #5296901 6/20		85.89	
			001390 CDW GOVERNMENT INC			
			001390 VENDOR TOTAL		441.32	
D-07132023-487	9	WF52 59.5588.0000.5532	RENT			
JULY			HHS RC MEAL SITE		300.00	
			000152 CITY OF RICHLAND CENTER			
			000152 VENDOR TOTAL		300.00	
D-07132023-487	10	WF52 56.5533.0000.5970	CONTRACT SERVICES			
6/9/2023			HHS RICHLAND CHILD 2023		2,000.00	
			006181 COUNTY OF DANE			
			006181 VENDOR TOTAL		2,000.00	
D-07132023-487	11	WF52 56.5511.0000.5313	PHOTOCOPIES			
IN14241834			HHS CUST #10RC04 6/12		366.57	
			000601 GFC LEASING-WI			

VOUCHERS

DATA-JE-ID....	LINE#	BANK	FUND.&	ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARNINGS.....
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.						
F/P CLAIM..	P.O.#.	PROJECT.....	1099-INFO	VENDOR	NAME.....	PAYM		
		CNTY	ALTER	VENDOR	ALTER	NAME.....		
D-07132023-487	12	WF52	56.5511.0000.5313		PHOTOCOPIES			
	I00832889				HHS CUST #390899 6/20		732.32	
					000601 GFC LEASING-WI			
					000601 VENDOR TOTAL		1,098.89	
D-07132023-487	4	WF52	56.5409.0000.5999		BILLS - NO LINE DETAIL			
	6/28 RECEIPT				HHS CPS CLOTHES		113.12	
					005008 IVES/ERIC			
					005008 VENDOR TOTAL		113.12	
D-07132023-487	13	WF52	56.5511.0000.5214		COMPUTER PROGRAM SUPPORT			
	70349				HHS CUST #RIC19 6/14		2,736.00	
					004600 JCOMP TECHNOLOGIES INC			
					004600 VENDOR TOTAL		2,736.00	
D-07132023-487	14	WF52	56.5408.0000.5339		MILEAGE			
	4/26/23				HHS WATCP CONF MILEAGE		49.47	
					.31558 KINYON/AMANDA			
					.31558 VENDOR TOTAL		49.47	
D-07132023-487	46	WF52	59.5588.0000.5322		FOOD SUPPLIES			
					HHS ACCT #207580 JUNE		25.74	
					002274 KWIK TRIP STORES INC			
					002274 VENDOR TOTAL		25.74	
D-07132023-487	15	WF52	56.5503.0000.5999		BILLS - NO LINE DETAIL			
	109935577				HHS ACCT#9020531051 4/30		261.15	
					001640 LANGUAGE LINE SERVICES,			
D-07132023-487	16	WF52	56.5401.0000.5999		BILLS-NO-LINE DETAIL			
	109935577				HHS ACCT#9020531051 4/30		49.80	
					001640 LANGUAGE LINE SERVICES,			
D-07132023-487	17	WF52	56.5511.0000.5999		BILLS - NO LINE DETAIL			
	109935577				HHS ACCT#9020531051 4/30		27.76	
					001640 LANGUAGE LINE SERVICES,			
D-07132023-487	18	WF52	56.5502.0000.5999		BILLS - NO LINE DETAIL			
	109935577				HHS ACCT#9020531051 4/30		262.95	
					001640 LANGUAGE LINE SERVICES,			
D-07132023-487	19	WF52	53.5507.0000.5999		BILL-NO-LINE DETAIL			
	109935577				HHS ACCT#9020531051 4/30		54.70	
					001640 LANGUAGE LINE SERVICES,			
D-07132023-487	20	WF52	56.5459.0000.5999		BILLS - NO LINE DETAIL			
	109935577				HHS ACCT#9020531051 4/30		18.24	
					001640 LANGUAGE LINE SERVICES,			

Disbursement Edit Listing

DATA-JE-ID....	LINE#	BANK FUND.&ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARNINGS.....
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION DESCRIPTION.				
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO VENDOR NAME.....	PAYM			
	CNTY ALTER	VENDOR ALTER NAME.....				
D-07132023-487	21	WF52 56.5457.0000.5999	BILLS - NO LINE DETAIL			
		109935577	HHS ACCT#9020531051 4/30		151.61	
			001640 LANGUAGE LINE SERVICES,			
D-07132023-487	22	WF52 56.5503.0000.5999	BILLS - NO LINE DETAIL			
		11018881	HHS ACCT#9020531051 5/31		772.36	
			001640 LANGUAGE LINE SERVICES,			
D-07132023-487	23	WF52 56.5401.0000.5999	BILLS-NO-LINE DETAIL			
		11018881	HHS ACCT#9020531051 5/31		280.81	
			001640 LANGUAGE LINE SERVICES,			
D-07132023-487	24	WF52 56.5511.0000.5312	BOOKS AND FORMS AND SUBSCRIP			
		11018881	HHS ACCT#9020531051 5/31		38.25	
			001640 LANGUAGE LINE SERVICES,			
D-07132023-487	25	WF52 56.5502.0000.5999	BILLS - NO LINE DETAIL			
		11018881	HHS ACCT#9020531051 5/31		133.81	
			001640 LANGUAGE LINE SERVICES,			
D-07132023-487	26	WF52 53.5507.0000.5999	BILL-NO-LINE DETAIL			
		11018881	HHS ACCT#9020531051 5/31		26.01	
			001640 LANGUAGE LINE SERVICES,			
D-07132023-487	27	WF52 56.5457.0000.5999	BILLS - NO LINE DETAIL			
		11018881	HHS ACCT#9020531051 5/31		109.31	
			001640 LANGUAGE LINE SERVICES,			
D-07132023-487	28	WF52 10.5211.0000.5216	INTERPRETER FEES			
		11018881	HHS ACCT#9020531051 5/31		14.66	
			001640 LANGUAGE LINE SERVICES,			
			001640 VENDOR TOTAL		2,201.42	
D-07132023-487	29	WF52 56.5511.0000.5319	OFFICE SUPPLIES			
		33063407	HHS ACCT #2771316 6/16		89.99	
			000577 QUILL CORPORATION			
D-07132023-487	30	WF52 56.5511.0000.5319	OFFICE SUPPLIES			
		33084794	HHS ACCT #2771316 6/19		171.91	
			000577 QUILL CORPORATION			
			000577 VENDOR TOTAL		261.90	
D-07132023-487	35	WF52 53.5507.0000.5999	BILL-NO-LINE DETAIL			
		2 YEARS	HHS ACCT #31156 SUBSCRIP		75.50	
			000669 RICHLAND OBSERVER/THE			
D-07132023-487	32	WF52 59.5580.0000.5326	ADVERTISING			
		396516	HHS ADV #2071 5/31		85.00	
			000669 RICHLAND OBSERVER/THE			

Disbursement Edit Listing

DATA-JE-ID....	LINE#	BANK	FUND.&	ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARNINGS.....
TRAN-DATE. INVOICE.....	FORMULA.....	TRANSACTION	DESCRIPTION.					
F/P CLAIM.. P.O.#.	PROJECT.....	1099-INFO	VENDOR	NAME.....	PAYM			
	CNTY	ALTER	VENDOR	ALTER	NAME.....			
D-07132023-487	33	WF52	56.5401.0000.5999		BILLS-NO-LINE DETAIL			
396517					HHS ADV #2071 5/31		81.40	
					000669 RICHLAND OBSERVER/THE			
D-07132023-487	34	WF52	56.5477.0000.5313		PRINTING AND DUPLICATION			
396518					HHS ADV #2071 5/31		91.60	
					000669 RICHLAND OBSERVER/THE			
D-07132023-487	31	WF52	63.5566.0000.5326		ADVERTISING			
396540					HHS ADV #5787 5/31		208.20	
					000669 RICHLAND OBSERVER/THE			
D-07132023-487	45	WF52	63.5563.5310.5326		ADVERTISING			
402323					HHS ADV #5787 6/30		85.00	
					000669 RICHLAND OBSERVER/THE			
					000669 VENDOR TOTAL		626.70	
D-07132023-487	36	WF52	56.5511.0000.5360		MAINT & CLEANING SUPPLIES			
920322-00					HHS CUST #24222 6/13		284.29	
					000699 SCHILLING SUPPLY COMPANY			
					000699 VENDOR TOTAL		284.29	
D-07132023-487	52	WF52	56.5472.0000.5999		BILLS - NO LINE DETAIL			
345203					HHS ADV #22262 6/2023		294.26	
					000648 SHOPPING NEWS INC			
D-07132023-487	53	WF52	56.5503.0000.5999		BILLS - NO LINE DETAIL			
346048					HHS ADV #22262 6/2023		294.26	
					000648 SHOPPING NEWS INC			
D-07132023-487	50	WF52	56.5477.0000.5999		BILLS - NO LINE DETAIL			
346049					HHS ADV #22262 6/2023		294.26	
					000648 SHOPPING NEWS INC			
D-07132023-487	51	WF52	56.5408.0000.5999		BILLS - NO LINE DETAIL			
346050					HHS ADV #22262 6/2023		294.26	
					000648 SHOPPING NEWS INC			
D-07132023-487	49	WF52	56.5511.0000.5326		ADVERTISING			
348870					HHS ADV #22262 6/2023		149.60	
					000648 SHOPPING NEWS INC			
					000648 VENDOR TOTAL		1,326.64	
D-07132023-487	38	WF52	59.5583.0000.5970		CONTRACT SERVICES			
JULY					HHS CAZENOVIA MEAL SITE		350.00	
					000751 ST ANTHONYS SCHOOL			
					000751 VENDOR TOTAL		350.00	

DATA-JE-ID....	LINE#	BANK	FUND.&	ACCOUNT.....	DESCRIPTION.....	CHECK	AMOUNT	ERRORS AND WARNINGS.....
TRAN-DATE. INVOICE.....	FORMULA.....				TRANSACTION DESCRIPTION.			
F/P CLAIM..	P.O.#.	PROJECT.....	1099-INFO	VENDOR	NAME.....	PAYM		
		CNTY	ALTER	VENDOR	ALTER	NAME.....		
D-07132023-487	47	WF52	56.5511.0000.5297		REFUSE COLLECTION			
JULY					HHS ACCT #1012 7/3 INV		273.33	
					004598 TOWN & COUNTRY SANITATIO			
					004598 VENDOR TOTAL		273.33	
D-07132023-487	39	WF52	56.5511.0000.5249		MAINTENANCE / BUILDING			
490139					HHS CUST #100526 6/6		69.63	
					000902 WALSHS ACE HARDWARE			
D-07132023-487	40	WF52	56.5511.0000.5249		MAINTENANCE / BUILDING			
490154					HHS CUST #100526 6/6		27.17	
					000902 WALSHS ACE HARDWARE			
D-07132023-487	41	WF52	56.5511.0000.5249		MAINTENANCE / BUILDING			
490241					HHS CUST #100526 6/7		8.30	
					000902 WALSHS ACE HARDWARE			
D-07132023-487	42	WF52	56.5511.0000.5249		MAINTENANCE / BUILDING			
490826					HHS CUST #100526 6/16		18.00	
					000902 WALSHS ACE HARDWARE			
D-07132023-487	43	WF52	56.5511.0000.5249		MAINTENANCE / BUILDING			
491160					HHS CUST #100526 6/22		28.16	
					000902 WALSHS ACE HARDWARE			
D-07132023-487	44	WF52	56.5511.0000.5249		MAINTENANCE / BUILDING			
491330					HHS CUST #100526 6/26		27.13	
					000902 WALSHS ACE HARDWARE			
					000902 VENDOR TOTAL		178.39	
D-07132023-487	37	WF52	56.5477.0000.5214		COMPUTER PROGRAM CHANGES			
3000547667					HHS ACCT #73467 6/12		33.14	
					002815 WAYSTAR, INC			
					002815 VENDOR TOTAL		33.14	
					WF52 BANK TOTAL		12,742.30	

2023 PREVIOUSLY PAID VOUCHERS

	Check #	Date	Vendor Name	Description	Account #	Amount
1	32611	6/13/2023	US Bank National Association #6167	County Clerk Pays		\$ -
2	32646	6/15/2023	Cardmember Services #1841	Acct #4798170280000323	56.5502.0000.5999	\$ 14.85
3	32647	6/15/2023	Wisconsin Electric Power/WE Energies #975	Acct #0701008505-00001	56.5511.1111.5226	\$ 13.06
4	32884	6/22/2023	Tech Com Inc./Genuine Telecom #1657	Acct #581900	56.5511.1111.5225	\$ 658.81
5	32885	6/22/2023	Phoenix Center LLC #756	Servant Leadership Training	Various	\$ 987.39
6	32886	6/22/2023	Premier Cooperative #2414	Acct #4675320	59.5588.0000.5351	\$ 132.79
				Acct #4672501	63.5563.5310.5351	\$ 441.86
7	32887	6/22/2023	Richland Center Utilities #650	Acct #080460001	56.5511.1111.5222	\$ 2,176.82
8	32888	6/22/2023	Thomas Thibodeau #6352	Servant Leadership Training	Various	\$ 2,071.40
9	32937	6/29/2023	Capital One - Walmart #2005	#607399	63.5563.5310.5352	\$ 941.08
10	32938	6/29/2023	Tech Com Inc./Genuine Telecom #1657	Acct #33500	59.5588.0000.5225	\$ 39.10
11	32939	6/29/2023	Richland County Food Service #4269	May Meals-RC	59.5588.0000.5322	\$ 7,979.75
				May Meals-Rockbridge	59.5581.0000.5322	\$ 1,087.50
12	32940	6/29/2023	Viking Village Inc #6132	Cust #153880	59.5583.0000.5322	\$ 1,251.79
13	33054	7/11/2023	Emergency Medical Products #2010	Acct #8961	59.5581.0000.5819	\$ 36.90
14	33055	7/11/2023	Richland County Food Service #4269	May Meals-RC	59.5588.0000.5322	\$ 2,730.59
				June Meals-RC	59.5588.0000.5322	\$ 9,981.54
				June Meals-Rockbridge	59.5581.0000.5322	\$ 925.00
TOTAL						\$ 31,470.23

PREVIOUSLY PAID

6/06/23 STATEMENT DATE - 5/08/23-6/02/23 CHARGES

US Bank National Association #6167 Acct #4866-9100-1450-2740

	Vendor Name	Description	Account #	Amount
1	5/8/2023 SP Billy Footwear	CLTS	56.5546.0551.5992	\$ 65.95
2	5/8/2023 Kalahari Resort - WI		56.5520.0000.5336	\$ 90.00
3	5/10/2023 Amazon	CLTS	56.5546.0551.5992	\$ 159.99
4	5/9/2023 UWSP Continuing Ed Online	CLTS	56.5546.0551.5994	\$ 50.00
	Kareo Tebra Technologies	May	56.5520.0000.5999	\$ -
	Kareo Tebra Technologies	May	56.5472.0000.5214	\$ 832.43
5	Kareo Tebra Technologies	May	56.5477.0000.5214	\$ 458.66
	Kareo Tebra Technologies	May	56.5481.0000.5999	\$ 812.91
	Kareo Tebra Technologies	May	56.5478.0000.5999	\$ -
6	5/10/2023 Amazon	CLTS	56.5546.0553.5992	\$ 304.99
7	5/9/2023 Best Western		56.5472.0000.5336	\$ 186.00
8	5/9/2023 Best Western		56.5503.0000.5336	\$ 186.00
9	5/9/2023 Best Western		56.5503.0000.5336	\$ 186.00
10	5/9/2023 Best Western		56.5462.0000.5336	\$ 186.00
11	5/11/2023 RC Mobil		63.5563.0000.5352	\$ 40.00
12	5/11/2023 RC Mobil		59.5588.0000.5356	\$ 40.00
13	5/10/2023 Best Western		53.5507.0000.5336	\$ 93.00
14	5/15/2023 Adams County Parks	CCOP	56.5484.0000.5992	\$ 27.00
15	5/15/2023 Black Earth Childrens Museum	CCOP	56.5484.0000.5992	\$ 95.00
16	5/15/2023 WI State Parks	CCOP	56.5484.0000.5992	\$ 28.00
17	5/15/2023 Kwik Trip		56.5520.0000.5999	\$ 100.00
18	5/17/2023 Cobb Highland Recreation	CCOP	56.5484.0000.5992	\$ 44.00
19	5/19/2023 Etsy	CLTS	56.5546.0551.5994	\$ (13.53)
20	5/18/2023 Etsy	CLTS	56.5546.0551.5994	\$ 259.45
21	5/18/2023 Autism-Products.com	CLTS	56.5546.0551.5992	\$ 108.07
22	5/23/2023 Amazon	CLTS	56.5546.0551.5992	\$ 5.88
23	5/23/2023 Amazon	CLTS	56.5546.0551.5992	\$ 23.89
24	5/23/2023 Amazon	CLTS	56.5546.0551.5992	\$ 13.99
25	5/25/2023 Prime for Life Training		56.5520.0000.5999	\$ 895.00
26	5/24/2023 WI DOJ		56.5405.0000.5970	\$ 10.00
27	5/26/2023 Kwik Trip		56.5408.0000.5999	\$ 100.00
28	5/28/2023 Amazon	CLTS	56.5546.0551.5994	\$ 43.77
29	5/25/2023 Stevens Point Convention Center		56.5501.0000.5336	\$ 180.00
30	5/30/2023 Amazon	CLTS	56.5546.0551.5992	\$ 30.98
31	5/30/2023 WI DOJ		63.5563.0000.5999	\$ 10.00
32	6/1/2023 Workplace		56.5511.0000.5214	\$ 248.00
33	6/1/2023 Amazon		56.5477.0000.5999	\$ 252.49
34	6/2/2023 DOJ		59.5580.0000.5999	\$ 10.00
35	6/2/2023 DOJ		56.5481.0000.5999	\$ 10.00
			TOTAL	\$ 6,173.92

2023 Health and Human Services Budget

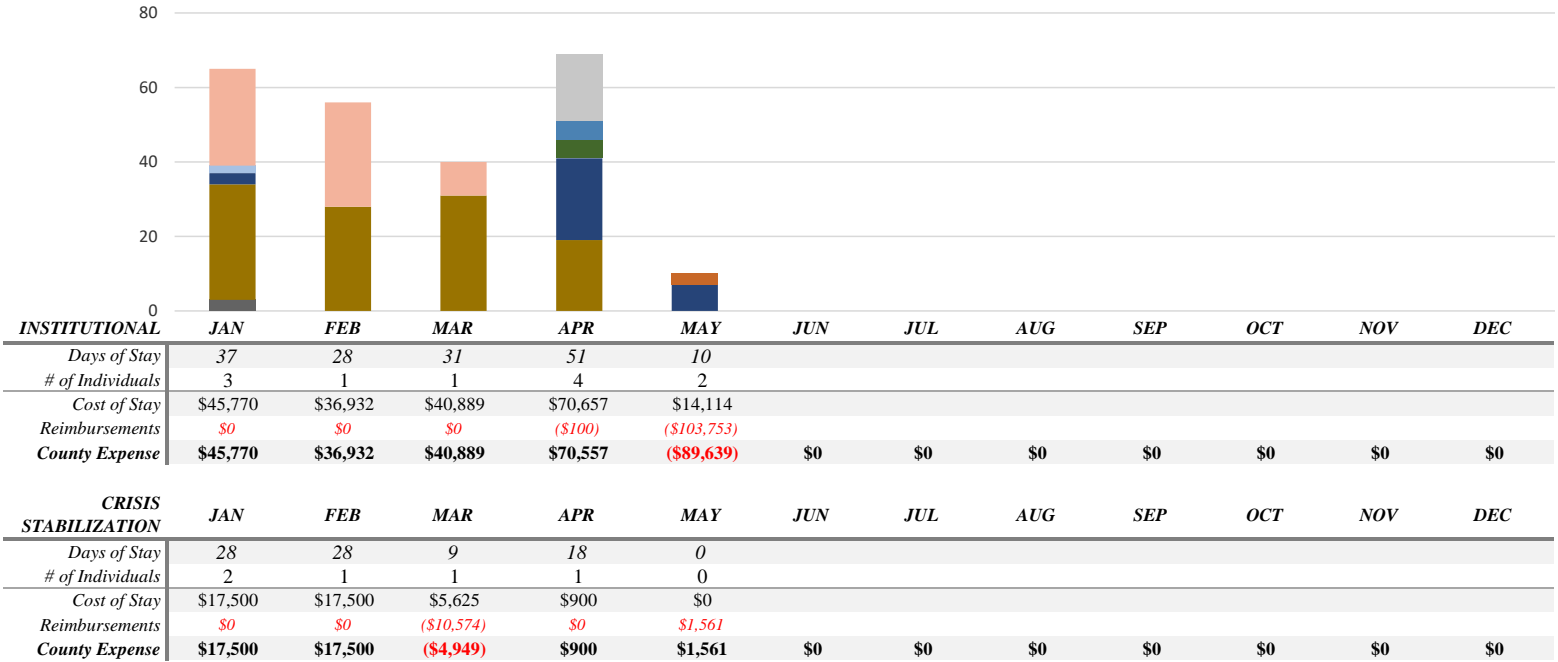
Expenses	7/5/2023		Current Month = 50%					
Program	Total	2023 Budget	Actual	% Utilized	Core Budget Balance (Through May)		Placement Funds (Thru April)	Funds 44/54
Administrative Services	1,055,348				Revenues (with Tax Levy) 3,424,904		Budget for all Placements 1,385,000	
Staff		763,757	286,197	37.5%	Anticipated Revenue	1,450,486	Budget 1,385,000	
Building & Operating Costs		291,591	198,198	68.0%	Received Revenue	1,496,376	- All Placement Expenses	-588,019
Public Health	335,192						Fund 54/44 balance	796,981
Public Health		335,192	99,297	29.6%	Minus Expenses	-3,622,821		
Aging & Disability Resource Center	1,042,575				Anticipated Expenses	-319,034	Adult (Fund 54)	
Elderly Services		365,273	150,713	41.3%	Actual Expenses	-3,303,787	Budget 705,000	
Nutrition		256,053	134,094	52.4%			- Expenses in Fund 56*	-28,828
Resource Center		421,249	200,637	47.6%	Equals Budget Balance -197,917		- Expenses	-230,113
Economic Support Unit	971,094				MH Institute Charges Through May	108,584 *	Fund 54 balance	446,059
ES Programs		971,094	403,596	41.6%	Anticipated MH Institute Charges (June)	62,400 **		
Child & Youth Services	829,130				MHI Charges To Date	170,984	Children (Fund 44)	
Children & Youth Programs		745,247	280,073	37.6%			Budget 680,000	
CPS Contractual Services		83,883	26,589	31.7%	Chargeback		- Expenses in Fund 56*	-8,562
Behavioral Health	4,492,510				Budget Balance Prior to Chargeback	-197,917	- Expenses	-320,517
MH Outpatient / Crisis Services		778,818	256,326	32.9%	Chargeback for MH Institute Thru May (that have not occurred)	108,584	Fund 44 balance	350,921
AODA Outpatient		215,092	50,269	23.4%	New Core Budget Balance after Chargeback -89,333 ***			
CCS		2,873,893	982,001	34.2%				
Adult Protective Services		93,881	34,910	37.2%	Fund 34 Projected Year End Balance for Carryover	0		
Treatment Court		157,614	53,580	34.0%	Fund 63 Projected Year End Balance	0 ****		
Birth to Three Program		195,933	79,085	40.4%	*MH Institute charges go to Fund 56 as reduction in revenue			
Children with Disabilities		177,280	68,222	38.5%	**MHI anticipated charges do not include any expected insurance reimbursements			
HHS Board Approved Budget	8,725,849	8,725,849	3,303,787	38%	***Balance rolls to General Fund			
					****Unused balance goes to Fund 18 for reinvestment in transportation program			

RICHLAND COUNTY
2023 ADULT PLACEMENTS
Fund 54

ADULT INSTITUTIONAL AND INPATIENT PLACEMENTS

Includes Mental Health Institutes, Trempealeau County Health Care, private inpatient hospitals, detox facilities, and crisis stabilization facilities

Cost Range: \$365 to \$1,448 per day



YTD ADULT CRISIS STABILIZATION

Days of Stay	83
# of Individuals	3
Cost of Stay	\$41,525
Reimbursements	(\$9,013)
County Expense	\$32,512

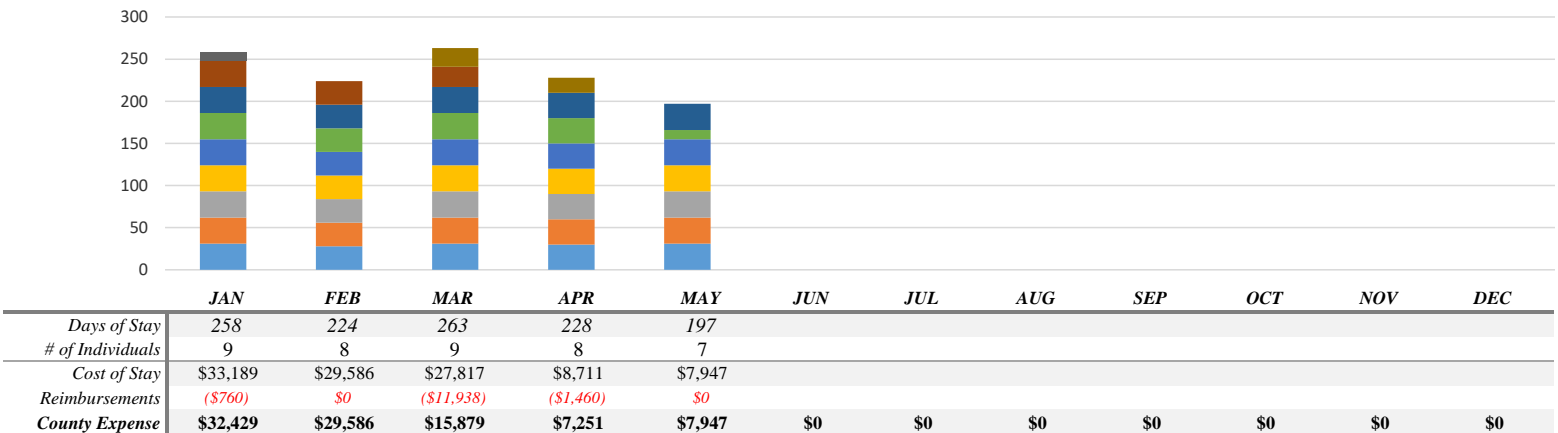
YTD ADULT INSTITUTIONAL

Days of Stay	157
# of Individuals	6
Cost of Stay	\$208,362
Reimbursements	(\$103,853)
County Expense	\$104,509

ADULT COMMUNITY RESIDENTIAL PLACEMENTS

Includes Community-Based Residential Facilities and Adult Family Homes

Cost Range: \$81 to \$1,600 per day



YTD ADULT RESIDENTIAL

Days of Stay	1170
# of Individuals	10
Cost of Stay	\$107,250
Reimbursements	(\$14,158)
County Expense	\$93,092

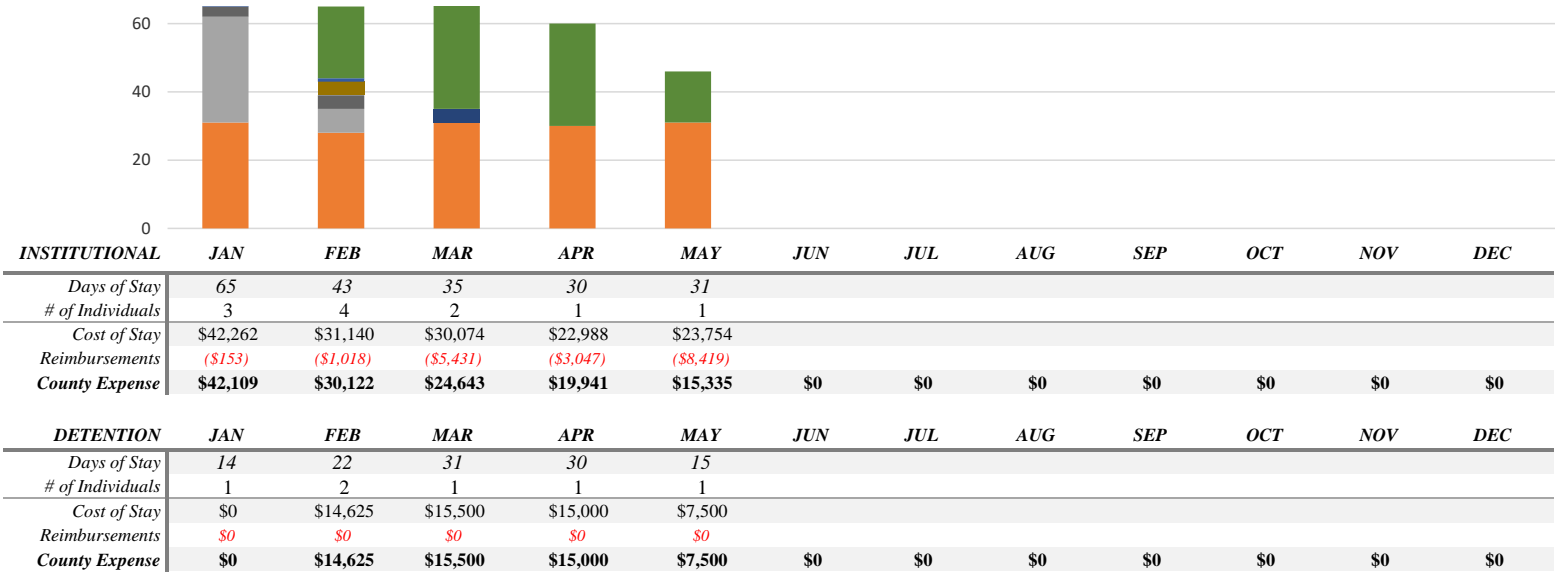
FUND 54 BEGINNING BALANCE	\$705,000	
TOTAL EXPENSE IN FUND 54:	\$230,113	<i>33% utilized</i>
FUND 54 REMAINING BALANCE	\$474,887	

RICHLAND COUNTY
2023 CHILD PLACEMENTS
Fund 44

CHILD INSTITUTIONAL, INPATIENT, AND DETENTION PLACEMENTS

Includes mental health institutes, private inpatient hospitals, children's residential care centers, as well as secure and non-secure detention facilities

Cost Range: Institutional \$267 to \$1,475 per day; Secure/Non-Secure Detention \$130 to \$190 per day

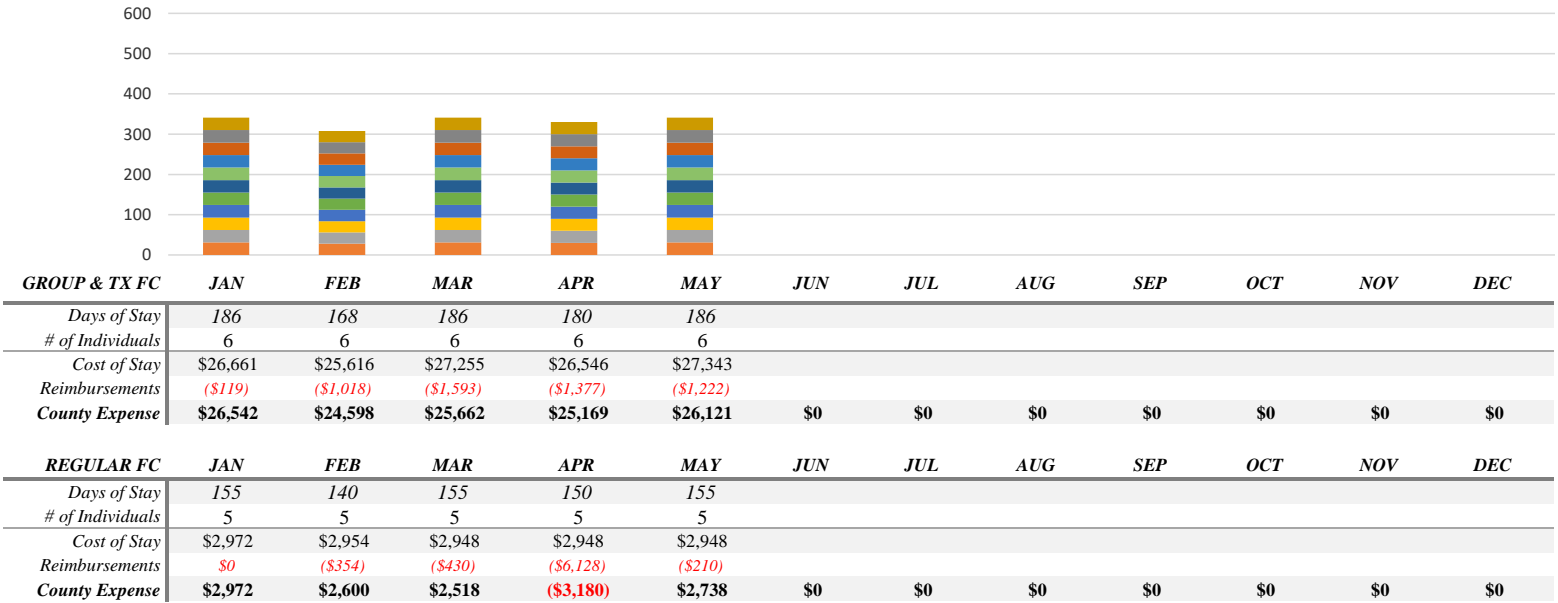


YTD CHILD INSTITUTIONAL		YTD DETENTION	
Days of Stay	204	Days of Stay	112
# of Individuals	5	# of Individuals	2
Cost of Stay	\$150,219	Cost of Stay	\$52,625
Reimbursements	(\$18,068)	Reimbursements	\$0
County Expense	\$132,151	County Expense	\$52,625

CHILD FOSTERCARE AND TREATMENT FOSTERCARE PLACEMENTS

Includes regularly licensed fostercare homes, licensed treatment fostercare homes, and youth group homes

Cost Range: Group Hm \$170 to \$253; Tx FC \$74 to \$140 per day; Regular FC \$13 to \$67 per day



YTD GROUP HOME & TREATMENT FOSTERCARE		YTD REGULAR FOSTERCARE	
Days of Stay	906	Days of Stay	755
# of Individuals	6	# of Individuals	5
Cost of Stay	\$133,421	Cost of Stay	\$14,770
Reimbursements	(\$5,328)	Reimbursements	(\$7,121)
County Expense	\$128,092	County Expense	\$7,649

<i>FUND 44 BEGINNING BALANCE</i>	\$680,000	
TOTAL EXPENSE IN FUND 44:	\$320,517	<i>47% utilized</i>
<i>FUND 44 REMAINING BALANCE</i>	\$359,483	

Contract Monitoring Report

CONTRACT UTILIZATION SHOULD BE AT OR BELOW 41.67% FOR MAY REPORTING

2023

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
A&J Family Homes and Services, LLC	Brandi Christanson	\$285,000.00	\$0.00	May	\$0.00	\$285,000.00	0.00%
Annika Mersmann	Brandi Christanson	\$49,500.00	\$5,961.51	May	\$5,961.51	\$43,538.49	12.04%
Catholic Charities, Inc Diocese of Madison dba 5 Door Recovery	Brandi Christanson	\$9,500.00	\$0.00	May	\$0.00	\$9,500.00	0.00%
Community Service Associates dba Pauquette Center for Psychological	Brandi Christanson	\$30,000.00	\$0.00	May	\$0.00	\$30,000.00	0.00%
CORE Treatment Services, Inc.	Brandi Christanson	\$9,500.00	\$2,850.00	May	\$2,850.00	\$6,650.00	30.00%
Cornerstone Foundation dba Lucky Star 3 Corporation	Brandi Christanson	\$250,000.00	\$86,096.96	May	\$86,096.96	\$163,903.04	34.44%
Coulee Region Psychiatric Services, S.C.	Brandi Christanson	\$35,000.00	\$12,799.50	May	\$12,799.50	\$22,200.50	36.57%
Dean Saner, Psy. D.	Brandi Christanson	\$20,000.00	\$0.00	May	\$0.00	\$20,000.00	0.00%
Diane's Adult Family Home	Brandi Christanson	\$100,000.00	\$35,083.14	May	\$35,083.14	\$64,916.86	35.08%
Driftless Counseling, LLC dba Trailhead Therapy and Mentoring	Brandi Christanson	\$900,000.00	\$289,189.53	May	\$289,189.53	\$610,810.47	32.13%
Ellen Adult Family House	Brandi Christanson	\$6,000.00	\$0.00	May	\$0.00	\$6,000.00	0.00%
Evergreen Manor III	Brandi Christanson	\$75,000.00	\$0.00	May	\$0.00	\$75,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Evergreen Manor, Inc.	Brandi Christanson	\$75,000.00	\$20,108.59	May	\$20,108.59	\$54,891.41	26.81%
Fitness Choices	Brandi Christanson	\$49,500.00	\$5,322.57	May	\$5,322.57	\$44,177.43	10.75%
Gundersen Lutheran Administrative Services, Inc.	Brandi Christanson	\$49,500.00	\$0.00	May	\$0.00	\$49,500.00	0.00%
Hailey Schneider	Brandi Christanson	\$100,000.00	\$17,117.49	May	\$17,117.49	\$82,882.51	17.12%
Hansen Assessment and Educational Services	Brandi Christanson	\$16,000.00	\$4,775.00	May	\$4,775.00	\$11,225.00	29.84%
Harmony Place Assisted Living DBA Harmony Acres	Brandi Christanson	\$49,500.00	\$0.00	May	\$0.00	\$49,500.00	0.00%
Harmony Place Assisted Living DBA Harmony Hills	Brandi Christanson	\$49,500.00	\$0.00	May	\$0.00	\$49,500.00	0.00%
Harmony Place Assisted Living, LLC	Brandi Christanson	\$49,500.00	\$0.00	May	\$0.00	\$49,500.00	0.00%
Highland Spring Counseling, LLC	Brandi Christanson	\$17,500.00	\$6,685.00	May	\$6,685.00	\$10,815.00	38.20%
Independent Living Resources	Brandi Christanson	\$15,000.00	\$0.00	May	\$0.00	\$15,000.00	0.00%
Jean Warrior, Ph.D.	Brandi Christanson	\$30,000.00	\$6,685.00	May	\$6,685.00	\$23,315.00	22.28%
Jessica Leinberger Counseling, LLC	Brandi Christanson	\$49,500.00	\$11,471.99	May	\$11,471.99	\$38,028.01	23.18%
Kareo	Brandi Christanson	\$22,000.00	\$0.00	February	\$0.00	\$22,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Lutheran Social Services of WI & Upper Michigan, Inc.	Brandi Christanson	\$49,500.00	\$0.00	May	\$0.00	\$49,500.00	0.00%
Mayo Clinic Health System - Franciscan Medical Center, Inc.	Brandi Christanson	\$11,000.00	\$0.00	May	\$0.00	\$11,000.00	0.00%
Midwest Center for Psychotherapy and Sex Therapy	Brandi Christanson	\$5,000.00	\$0.00	May	\$0.00	\$5,000.00	0.00%
Midwest Monitoring and Surveillance	Brandi Christanson	\$15,000.00	\$409.30	May	\$409.30	\$14,590.70	2.73%
Miramont Behavioral Health	Brandi Christanson	\$49,500.00	\$0.00	May	\$0.00	\$49,500.00	0.00%
Northwest Counseling & Guidance Clinic	Brandi Christanson	\$90,000.00	\$34,427.29	May	\$34,427.29	\$55,572.71	38.25%
Options Lab, Inc.	Brandi Christanson	\$15,000.00	\$487.50	May	\$487.50	\$14,512.50	3.25%
Orion Family Services	Brandi Christanson	\$49,500.00	\$0.00	May	\$0.00	\$49,500.00	0.00%
Pine Counseling	Brandi Christanson	\$25,000.00	\$0.00	May	\$0.00	\$25,000.00	0.00%
Pleasant Ridge Homes, LLC	Brandi Christanson	\$150,000.00	\$0.00	May	\$0.00	\$150,000.00	0.00%
RTP (WI), S.C. dba Array Behavioral Care	Brandi Christanson	\$130,000.00	\$22,161.58	May	\$22,161.58	\$107,838.42	17.05%
Satori House	Brandi Christanson	\$1,000.00	\$0.00	May	\$0.00	\$1,000.00	0.00%
Schmidt Consulting, LLC	Brandi Christanson	\$30,000.00	\$0.00	May	\$0.00	\$30,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Schmitt Woodland Hills	Brandi Christanson	\$5,000.00	\$0.00	May	\$0.00	\$5,000.00	0.00%
Seasons Counseling, LLC	Brandi Christanson	\$25,000.00	\$0.00	May	\$0.00	\$25,000.00	0.00%
Shay Rehabilitation & Psychological Services, INC dba	Brandi Christanson	\$300,000.00	\$83,635.88	May	\$83,635.88	\$216,364.12	27.88%
Tellurian, Inc.	Brandi Christanson	\$115,000.00	\$40,625.00	May	\$40,625.00	\$74,375.00	35.33%
Therapy Without Walls, LLC	Brandi Christanson	\$49,500.00	\$0.00	May	\$0.00	\$49,500.00	0.00%
TLC Senior Home Care, LLC	Brandi Christanson	\$85,000.00	\$29,374.22	May	\$29,374.22	\$55,625.78	34.56%
Trempealeau County Health Care Center	Brandi Christanson	\$270,000.00	\$0.00	May	\$0.00	\$270,000.00	0.00%
VARC, Inc.	Brandi Christanson	\$49,500.00	\$5,061.89	May	\$5,061.89	\$44,438.11	10.23%
Viroqua Nutrition Counseling, LLC	Brandi Christanson	\$15,000.00	\$0.00	May	\$0.00	\$15,000.00	0.00%
Vista Care Wisconsin	Brandi Christanson	\$840,000.00	\$247,342.80	April	\$247,342.80	\$592,657.20	29.45%
Wisconsin Family Ties	Brandi Christanson	\$36,000.00	\$0.00	May	\$0.00	\$36,000.00	0.00%
You Are Enough Counseling, LLC	Brandi Christanson	\$49,500.00	\$16,294.98	May	\$16,294.98	\$33,205.02	32.92%
Impact Community Planning Group, LLC	Brandie Anderson	\$15,725.00	\$15,105.00	May	\$15,105.00	\$620.00	96.06%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
BI Incorporated	Jessica Tisdale	\$5,000.00	\$0.00	May	\$0.00	\$5,000.00	0.00%
Children's Hospital of Wisconsin Community Services-Children's	Jessica Tisdale	\$250,000.00	\$27,482.00	May	\$27,482.00	\$222,518.00	10.99%
Chileda Institute	Jessica Tisdale	\$255,000.00	\$115,706.77	May	\$115,706.77	\$139,293.23	45.38%
Community Care Resources	Jessica Tisdale	\$180,000.00	\$37,721.67	May	\$37,721.67	\$142,278.33	20.96%
Family Services of Northeast Wisconsin	Jessica Tisdale	\$160,000.00	\$16,593.46	May	\$16,593.46	\$143,406.54	10.37%
Family Support Services, LTD	Jessica Tisdale	\$9,500.00	\$0.00	May	\$0.00	\$9,500.00	0.00%
Forward Home for Boys	Jessica Tisdale	\$100,000.00	\$44,887.77	May	\$44,887.77	\$55,112.23	44.89%
Midwest Monitoring and Surveillance	Jessica Tisdale	\$5,000.00	\$60.00	May	\$60.00	\$4,940.00	1.20%
Oxford House, Inc.	Jessica Tisdale	\$600.00	\$0.00	May	\$0.00	\$600.00	0.00%
Platteville Family Resource Center	Jessica Tisdale	\$9,500.00	\$0.00	May	\$0.00	\$9,500.00	0.00%
A & J Vans, Inc. dba A & J Mobility	Laurie Couey	\$25,000.00	\$0.00	May	\$0.00	\$25,000.00	0.00%
Autism Society of Greater Wisconsin	Laurie Couey	\$11,000.00	\$0.00	June	\$0.00	\$11,000.00	0.00%
Children's Hospital of Wisconsin Community Services-Children's	Laurie Couey	\$11,000.00	\$0.00	May	\$0.00	\$11,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Christian Servants Home Care, LLC	Laurie Couey	\$30,000.00	\$6,651.48	June	\$6,651.48	\$23,348.52	22.17%
Community Care Resources	Laurie Couey	\$11,000.00	\$0.00	May	\$0.00	\$11,000.00	0.00%
Cooperative Educational Service Agency (CESA) 3	Laurie Couey	\$15,000.00	\$0.00	May	\$0.00	\$15,000.00	0.00%
CR Therapy	Laurie Couey	\$11,000.00	\$0.00	May	\$0.00	\$11,000.00	0.00%
Dane County Fence and Deck Company Inc., DBA Fence World of	Laurie Couey	\$49,500.00	\$21,808.00	June	\$21,808.00	\$27,692.00	44.06%
Discovery Play School Inc.	Laurie Couey	\$11,000.00	\$0.00	May	\$0.00	\$11,000.00	0.00%
Easter Seals of Wisconsin, Inc.	Laurie Couey	\$11,000.00	\$0.00	May	\$0.00	\$11,000.00	0.00%
Elevation Dance Academy	Laurie Couey	\$11,000.00	\$0.00	May	\$0.00	\$11,000.00	0.00%
In2Great Children's Therapy, LLC dba Motiv8 Children's Therapy	Laurie Couey	\$10,000.00	\$0.00	May	\$0.00	\$10,000.00	0.00%
J & B Medical Supply	Laurie Couey	\$20,000.00	\$3,951.28	June	\$3,951.28	\$16,048.72	19.76%
Logan James Herr Foundation Inc. DBA Logan's Heart and Smiles	Laurie Couey	\$49,500.00	\$0.00	May	\$0.00	\$49,500.00	0.00%
Lori Knapp, Inc.	Laurie Couey	\$11,000.00	\$0.00	May	\$0.00	\$11,000.00	0.00%
M Squared NC, LLC dba Action Fence	Laurie Couey	\$49,500.00	\$19,474.00	June	\$19,474.00	\$30,026.00	39.34%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Memorial Hospital of Boscobel, Inc.	Laurie Couey	\$75,000.00	\$3,917.50	May	\$3,917.50	\$71,082.50	5.22%
Music on the Move Music Therapy Services	Laurie Couey	\$10,000.00	\$0.00	May	\$0.00	\$10,000.00	0.00%
National Seating and Mobility	Laurie Couey	\$11,000.00	\$0.00	May	\$0.00	\$11,000.00	0.00%
Paquette Therapy, LLC	Laurie Couey	\$11,000.00	\$0.00	May	\$0.00	\$11,000.00	0.00%
Premier Financial Management Services	Laurie Couey	\$180,000.00	\$45,553.63	June	\$45,553.63	\$134,446.37	25.31%
Rural Wisconsin Health Cooperative	Laurie Couey	\$75,000.00	\$23,117.70	May	\$23,117.70	\$51,882.30	30.82%
Soaring Skills, LLC	Laurie Couey	\$25,000.00	\$1,094.38	June	\$1,094.38	\$23,905.62	4.38%
St. Joseph's Health Services, Inc.	Laurie Couey	\$75,000.00	\$17,567.78	May	\$17,567.78	\$57,432.22	23.42%
Symons Recreation Complex	Laurie Couey	\$15,000.00	\$960.00	May	\$960.00	\$14,040.00	6.40%
The Gym-Boree LLC	Laurie Couey	\$11,000.00	\$0.00	May	\$0.00	\$11,000.00	0.00%
United Seating and Mobility, LLC DBA Numotion	Laurie Couey	\$11,000.00	\$2,457.90	June	\$2,457.90	\$8,542.10	22.34%
Wisconsin Badger Camp	Laurie Couey	\$11,000.00	\$0.00	May	\$0.00	\$11,000.00	0.00%
Bethel Home Helping Hands	Roxanne Klubertanz-	\$3,000.00	\$0.00	May	\$0.00	\$3,000.00	0.00%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Bethlehem Lutheran Church	Roxanne Klubertanz-	\$4,800.00	\$2,400.00	June	\$2,400.00	\$2,400.00	50.00%
Center Pharmacy	Roxanne Klubertanz-	\$2,000.00	\$0.00	May	\$0.00	\$2,000.00	0.00%
City of Richland Center	Roxanne Klubertanz-	\$3,600.00	\$1,800.00	June	\$1,800.00	\$1,800.00	50.00%
Drfitless Area Ink, LLC dba Task Fairy	Roxanne Klubertanz-	\$2,000.00	\$0.00	May	\$0.00	\$2,000.00	0.00%
Harvest Guest Home	Roxanne Klubertanz-	\$2,000.00	\$0.00	May	\$0.00	\$2,000.00	0.00%
Lori Knapp, Inc.	Roxanne Klubertanz-	\$9,000.00	\$804.00	May	\$804.00	\$8,196.00	8.93%
Richland County Food Service	Roxanne Klubertanz-	\$130,000.00	\$52,087.57	May	\$52,087.57	\$77,912.43	40.07%
Richland Electric Cooperative	Roxanne Klubertanz-	\$1,500.00	\$0.00	May	\$0.00	\$1,500.00	0.00%
Schmitt Woodland Hills	Roxanne Klubertanz-	\$9,000.00	\$0.00	May	\$0.00	\$9,000.00	0.00%
St. Anthony's Parish	Roxanne Klubertanz-	\$14,000.00	\$2,100.00	June	\$2,100.00	\$11,900.00	15.00%
Symons Recreation Complex	Roxanne Klubertanz-	\$5,000.00	\$126.00	May	\$126.00	\$4,874.00	2.52%
Village Caregiving, LLC	Roxanne Klubertanz-	\$3,000.00	\$570.00	May	\$570.00	\$2,430.00	19.00%
VRI	Roxanne Klubertanz-	\$2,500.00	\$174.75	May	\$174.75	\$2,325.25	6.99%

Provider Name	Manager	Contract Amount	Amount Expended	Current Month Invoiced	Total Amount Expended	Balance	% Utilized
Bindl Snowplowing	Stephanie Ronnfeldt	\$6,500.00	\$5,944.00	May	\$5,944.00	\$556.00	91.45%
Passages, Inc.	Stephanie Ronnfeldt	\$2,600.00	\$0.00	May	\$0.00	\$2,600.00	0.00%
Southwest Wisconsin Workforce Development Board	Stephanie Ronnfeldt	\$325,000.00	\$67,544.58	May	\$67,544.58	\$257,455.42	20.78%
ZirMed, Inc./Waystar	Stephanie Ronnfeldt	\$1,500.00	\$253.22	May	\$253.22	\$1,246.78	16.88%

AMENDED CONTRACTS/AGREEMENTS/MOUs

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2023 AMENDED HHS CONTRACT/AGREEMENT/MOU APPROVALS (7-13-2023)		

NEW CONTRACTS/AGREEMENTS/MOUs

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2023 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (7-13-2023)		
MOE'S TRANSITIONAL LIVING CENTER	Request Board approval to enter into a contract with Moe's Transitional Living Center to provide group home placement services for youth being served by the Child & Youth Services Unit. (Milwaukee)	Requesting Board approval to enter into a contract with <u>Moe's Transitional Living Center</u> for a total amount not to exceed \$115,000 .

Richland County Health & Human Services Board
Agenda Item Cover

Agenda Item Name: Approve the Richland County Transportation Programs 2024 5310 Operating Grant Application

Department	HHS	Presented By:	Roxanne Klubertanz-Gerber
Date of Meeting:	July 13, 2023	Action Needed:	Vote
Disclosure:	Open Session	Authority:	
Date submitted:	July 5, 2023	Referred by:	Transportation Coordinating Committee

Recommendation and/or action language: Approve the application and subsequent acceptance by the ADRC of a 2024 5310 Operating Grant through the Wisconsin Department of Transportation to meet the transportation needs of Richland County residents.

Background: Over the last nine years, the Richland County Transportation public transit program has demonstrated an increased interest and ridership for quality of life transportation services, particularly for elderly and disabled residents living in rural Richland County.

In order to continue to operate the program and expand services the Department of Transportation recommends that the County apply for 5310 transportation operating funding to improve mobility for seniors and individuals with disabilities. The application includes a 50% minimum match to ensure local commitment, promote long-term vision, and support transportation initiatives. Match can be cash and/or in-kind funding.

Attachments and References:

5310 Operating Budget and grant application	
Rule 14	

Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	63.5563.5310
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	No financial impact		

Using funding that is currently in place will leverage up to an additional \$30,172.80 for growth and improved Richland County Public Transportation services.

Approval:

Review:



Department Head

Administrator, or Elected Office (if applicable)

Richland County Committee Agenda Item Cover

Agenda Item Name: Creation of a Public Health Specialist Position

Department:	HHS	Presented By:	Tricia Clements
Date of Meeting:	7/13/2023	Action Needed:	Refer to Finance and Personnel
Disclosure: <small>Open or Closed</small>	Open	Authority:	County Board Rule
Date submitted:	7/7/2023	Referred by:	Tricia Clements

Recommendation and/or action language:

Recommend a motion to present a resolution to the County Board approving the creation of a Public Health Specialist Position.

Background:

Since February of 2023, the Public Health Unit of Health and Human Services has had open nurse position(s). Due to the current wage of the position and the limited workforce in this profession, we have been unable to hire a nurse for the unit. Other counties are also in this predicament and have added to their authorization table a Public Health Specialist position. This position does not require a nursing degree and they are able to complete many of the statutorily required duties of the public health unit. Creating and filling this position will allow the unit to function efficiently and complete the tasks required.

If this position is created, we would fill either the Public Health Nurse position or this position. We are asking that the Public Health Nurse position not be eliminated as we would want staff in the unit to be nurses as they can then complete all the required tasks. Because we have been unable to fill the position(s) for over 4 months we had to look at other options to ensure that we are able to provide the mandatory services to the community. Since we have been unable to hire staff, we have had to contract out with Vernon and Iowa Counties to ensure all requirements are met. There are currently two open Nurse positions in the unit. At any given time, the unit will have a maximum of 3 employees, including the Health Officer/Manager. The other two employees shall be Nurses, Public Health Specialists, or a combination of the two.

This position would be placed at Grade I on the wage scale. A Nurse is placed at Grade K.

Attachments and References:

Draft Public Health Specialist Job Description	Carlson Dettmann Classification Review
New Position Request Form	Policy on Personnel Classification, Compensation and Staff Authorization of Richland County

Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

There are two nurse positions budgeted for the Public Health Unit. If one of the positions is filled by a Public Health Specialist there would be a cost savings.

Approval:

Review:



Department Head

Administrator, or Elected Office (if applicable)



July 5, 2023

MEMORANDUM

TO: Cheryl Dull, Richland County

FR: Ashley McCluskey, Compensation Analyst

RE: Classification Review: Public Health Specialist

The county provided job documentation for a new position titled Public Health Specialist. The position was evaluated, and the recommendation follows below.

Classification Review: The Public Health Specialist promotes and protects the health of the community through the assessment, planning, coordination, and monitoring of programs that improve health outcomes in Richland County. The position requires a bachelor's degree and two years of relevant experience. The position was evaluated using our points-factor job evaluation system, and we recommend this position be placed in **Grade I**.

Please feel free to contact me with questions on these reviews.

RICHLAND COUNTY POSITION DESCRIPTION

Position Title: Public Health Specialist

Department: Health and Human Services

Reports to: Public Health Manager

Pay Grade: I

Date: August 1, 2023

Hours Per Week: 40

PURPOSE OF POSITION

The purpose of this position is to promote and protect the health of the community through the assessment, planning, coordination, and monitoring of programs that improve health outcomes. This position will be knowledgeable in all areas of public health.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required or assigned.

- Act as a liaison and representative on community committees and coalitions, sharing resources and encouraging collaboration to meet common goals that support department values.
- Contribute to the department's community needs assessment process. Which includes; health improvement goal setting, identification of health policy and action, program development and creation, monitoring and evaluating the plan.
- Prepare and conduct public health education programs and in a variety of community settings as an effort to fulfill department goals and objectives.
- Provide programs and services to abate and remove human health hazards by conducting investigations and surveillance into reported health hazards.
- Provide information and nursing services for environmental health, water and blood lead testing programs.
- Provide follow up services for communicable disease.
- Provide information and preventative health programs for community, including fluoride program, communicable diseases, sexually transmitted diseases, environmental health, etc.
- Maintains confidential records and prepares reports as required.
- Provide assistance in developing policies and procedures, and evaluation of programs.
- Prepare public education materials for distribution and participates in public meetings on public health related issues.
- Participate in preparedness exercise and trainings as assigned.
- Represents Richland County Health and Human Services to the community at large through professional interaction, clinical consultation, public speaking, media presentations, and participation in community advisory groups as requested.

- Comply with applicable federal and state laws, administrative rules, established agency procedures and accepted professional standards.
- Participates in on-going training, maintaining contemporary knowledge to ensure compliance with federal and state regulations.
- Follows Universal Precautions and all other OSHA required Programs and Procedures.
- Maintains the confidentiality of client information and protected health information as required by State and Federal regulations, including the Health Insurance Portability and Accountability (HIPAA) Act of 1996.

MINIMUM TRAINING AND EXPERIENCE REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS

- Bachelor's Degree in public health, health education, social services, epidemiology, health administration, environmental health or related field.
- Two years of professional experience in health field preferred.
- Equivalent work experience and education may be considered in lieu of preferred education requirements.
- Certified Health Education Specialist is a plus.
- Working knowledge of computers, computer programs, typing, and data entry.
- Current WI driver's license and unlimited access to reliable transportation.

PHYSICAL AND MENTAL ABILITIES REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS

Language Ability and Interpersonal Communication

- Ability to provide first line supervision, assign, review, and plan the work of others.
- Ability to advise and interpret how to apply policies, procedures, and standards to specific situations.
- Ability to utilize data and information such as program policy manuals, medical reference books and materials, plat books, and state and local health program resource books.
- Ability to communicate effectively with clients, supervisor, physicians, other health professionals, law enforcement, the general public, hospital, clinic and school personnel, and department staff both in person and in writing.

Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and fractions.
- Ability to compare, count, differentiate, measure and/or sort data and information.
- Ability to classify, compute, tabulate, and categorize data.

Judgment and Situational Reasoning

- Ability to analyze data and information using established criteria, in order to define consequences and to consider and select alternatives.
- Ability to apply situational reasoning ability by exercising judgement in situations involving the evaluation of information against measurable criteria.
- Ability to use functional reasoning development in the performance of semi-routine functions involving standardized work with some choice of action.

Physical Requirements

- Ability to coordinate eyes, hands, feet, and limbs in performing coordinated movements in operating educational aids and office equipment.
- Ability to exert moderate effort in sedentary to light work, including stooping, kneeling, crouching. Ability to handle, finger and feel. Ability to lift and carry.
- Ability to recognize and identify degrees of similarities and differences between characteristics of colors, forms, sounds, odors, textures etc. associated with objects, materials and ingredients.
- Ability to operate medical equipment and diagnostic instruments requiring simple, periodic adjustments.
- Ability to move and guide material using simple tools.
- Ability to physically respond to a variety of settings to provide services, including office, community locations, private residences, jail, etc.
- Ability to operate a motor vehicle.

Environmental Adaptability

- Ability, in regard to environmental factors such as temperature variations, noise, disease, and/or dust, to work under moderately safe and comfortable conditions.
- Ability to visit environments with a moderate risk for disease or physical harm.

Richland County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

Supervisor's Signature

Date

Date

July 2023 HHS Unit Updates

Economic Support

The governor declared the week of July 10, 2023 to be Economic Support Specialists and Case Manager's week. Please see the copy of the proclamation in your folder.

The Economic Support Unit is in the process of hiring a worker. Interviews will be in early July with the person starting New Worker Training in August.

ESS are in the midst of Unwinding. There has been an increase in calls and case work due to Healthcare renewals being required once again. In June of 2022, the number of calls taken by Capital Consortium workers was 19,938, with Richland workers answering 2,485 of those calls. In June of 2023 that number was 23,344, with Richland answering 3,003 of those calls. This is with 2 fewer workers than we had in 2022.

Richland ESS are hard at work learning (for newer workers) and re-learning (for workers here prior to COVID) all the policies that are now slowly being re-introduced to the Food Share and HealthCare programs due to the end of the Public Health Emergency. All of this is happening, while the state is completely re-vamping how the workers who handle the Wisconsin Shares/Child Care assistance program will determine the amount of benefit a recipient is eligible for.

Needless to say, there is no shortage of change in the Richland County ES Unit.

Child and Youth Services

Youth Empowerment Services (YES) has been running this summer. YES serves at risk Youth Justice Juveniles with programming Tuesday and Thursday each week. The Youth Aide Worker and a Social Worker are partnering to run this program and provide the supervision and support to youth involved with the program.

We have finally hired a Family Preservation Worker who will begin with the unit on July 24. This will be a much-needed addition as currently the Case Managers are also providing the supervision for family contract.

The unit staff plan to participate in National Night Out on August 1. This is a great opportunity to engage with the community.

Behavioral Health Services

Outpatient Clinic:

We said goodbye to Dr. Warrior after many years of service. In lieu of her retirement, we have signed a new contract with Dr. Saner who will begin in August. Hailey, our psychiatric nurse practitioner continues to stay busy with new and current cases. Alice works hard on building their caseloads, and ensures as many Richland County residents are being served as she can.

Danielle Roelke is no longer employed at Richland County as a mental health therapist. We have hired a new therapist to replace her that will start on July 17. In addition, MacKenzie will begin her role as a mental health therapist this week. She will take over Danielle's caseload, and begin to add new clients onto her caseload.

APS:

Our APS worker continues to stay very busy. She is seeing an uptick in calls. Our new crisis worker will also be trained in the APS role.

CCS:

We have hired two new CCS facilitators who will start with us on July 31. We will have three full time county facilitators, and multiple through Trailhead, the agency that we contract with. The goal will be to bring more cases back to our County workers to decrease the amount spent on contracted services.

Crisis:

Our new crisis worker has taken over the crisis role full time after completing his training.

Birth to Three:

Birth to Three received their audit results for July 2021-June 2022, and meet all of the state requirements for their program. Laurie and her team do a fantastic job running that program.

AODA/Treatment Court:

Brandi Christianson has officially been promoted to Behavioral Health Unit Manager. We have hired Savannah DuCharme as the new Treatment Court Coordinator. Savannah is currently employed as our Substance Abuse Counselor. That position will be posted, and we are hoping to fill that soon.

Public Health

Rose Welsh has started assisting in the public health unit one day per week and is a much welcome addition to the unit. Rose recently updated the process for managing the loan closet inventory and she will assist with other non-nursing tasks as her time allows.

Immunization Clinics are scheduled monthly on the fourth Thursday from 1 to 4 p.m. Emily from the Vernon County Public Health Department continues to assist HHS staff in providing this required service. This will need to continue into the future if we are unable to hire another nurse.

The VFC (Vaccines for Children) immunization compliance check for public health will occur on July 26. This is required to occur on site every two years and staff are preparing for this visit.

In addition to day to day tasks that need to be completed, Brandie continues to work with Stephanie & Tricia on budgets, reporting and PH staff recruitment. With the summer heat, Brandie checked with the local libraries to ensure they are willing to continue to operate as cooling center when open while there are heat alerts. Brandie will attend the second part of the New Health Officer orientation training July 17 & 18.

Animal Bites continue to be challenging for public health staff. Public Health will coordinate conversations with law enforcement to set processes in place.

We will be hosting a UW Oshkosh nursing student beginning on July 19. In addition to providing an educational opportunity to the student, we are hoping it also provides some relief to Brandie.

We continue to advertise for a Public Health Nurse position and anticipate posting for the Public Health Specialist position.

Troy Moris, Environmental Health Specialist, will remain with public health through the end of 2023. Starting in 2024, public health will need a staff person to cover the mandates services he provides to address EH complaints.

ADRC

A public hearing was held on Wednesday July 12 to prepare for the annual 5310 grant cycle. This grant helps to fund the Richland county bus transportation program. So far in 2023 the program has seen an increase of bus usage of over 53%.

The senior nutrition program changed vendors as of July 1. So far, comment cards received from participants have all been favorable. The change has gone smoothly and individuals at the meal sites have seen no difference or change within the services they are receiving.

ADRC staff will be participating in the annual National Night Out. A resource table will be available, and there will be information given regarding ADRC programs, services and resources.

The ADRC is working with the SW transportation team to complete the five-year coordinated transportation plan for the county. This plan sets goals for the next five years which are used in the writing of the annual transportation grants. Information for the plan is being taken from the public hearing held in an April and is being used to help shape the goals for the transportation program.

The ADRC is a part of the local homelessness prevention coalition. This year's point in time count will be held on Wednesday, July 26 in the evening and overnight hours. Local volunteers will be canvassing the county for individuals who are experiencing homelessness. This count helps ensure funds come into the county to assist people who are experiencing homelessness.

STATE of WISCONSIN



OFFICE of the GOVERNOR

Proclamation

WHEREAS; Wisconsin's economic support specialists and case managers work diligently to administer the state's public assistance programs, supporting the well-being of Wisconsinites and helping to preserve their financial livelihoods; and

WHEREAS; these specialists and case managers work diligently to verify eligibility for the state's various public assistance programs and deliver timely and accurate benefits and payments in a responsive, sensitive, and professional manner; and

WHEREAS; economic support specialists and case managers are experts in their work and often volunteer on committees and work groups to improve systems, facilitate communication amongst state and local agencies, and execute policy changes; and

WHEREAS; economic support specialists and case managers provide relief and support for the state's most vulnerable populations when they need it most, help promote independence, and work to reduce the impacts of poverty in communities throughout Wisconsin; and


WHEREAS; this week, the state of Wisconsin joins economic support specialists and case managers across the state in celebrating the critical jobs that they perform for all Wisconsinites;

NOW, THEREFORE, I, Tony Evers, Governor of the State of Wisconsin,
do hereby proclaim July 10th -14th, 2023, as

ECONOMIC SUPPORT SPECIALISTS AND CASE MANAGER'S WEEK

throughout the State of Wisconsin and I commend this observance
to all our state's residents.

IN TESTIMONY WHEREOF, I have
hereunto set my hand and caused the
Great Seal of the State of Wisconsin
to be affixed. Done at the Capitol in
the City of Madison this 26th day of
June 2023.


TONY EVERS
GOVERNOR

By the Governor:


SARAH GODLEWSKI
Secretary of State



Richland County Committee Agenda Item Cover

Agenda Item Name: Community Health Assessment and Community Health Improvement Plan

Department:	HHS	Presented By:	Brandie Anderson
Date of Meeting:	07/13/2023	Action Needed:	None
Disclosure: <small>Open or Closed</small>	Open	Authority:	
Date submitted:	07/07/2023	Referred by:	

Recommendation and/or action language:

No action needed.

Background:

Wisconsin State Statues required each Public Health Unit/Department to develop and implement local health plans to address health conditions affecting their residents. The last plan for Richland County was for 2016 – 2021. A plan was not completed for 2022 due to the Public Health Emergency.

In 2022, Richland County Health and Human Services contracted with Impact Community Planning Group, LLC to complete the Community Health Assessment and the Community Health Improvement Plan. The plan took months to complete and there were four meetings held to gather input from the community as required by Wisconsin Admin Code DHS 140.

Attachments and References:

Community Health Assessment	Community Health Improvement Plan

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Department Head

Administrator, or Elected Office (if applicable)



2023 RICHLAND COUNTY

Community Health Improvement Plan

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Acknowledgements

The process of creating the Community Health Improvement Plan (CHIP) was a collaborative effort. We extend our heartfelt gratitude to the residents of Richland County who participated in the data collection process. This included the community survey, key stakeholder interviews, and community meetings, which helped in developing the Community Health Assessment (CHA). The CHA helped identify the health priorities that needed to be addressed in the CHIP. We would like to give a special acknowledgment to the members of the CHA and CHIP planning committee for their dedication, time, and expertise in leading this process. Their commitment to advancing the health of Richland County is highly appreciated.

Tricia Clements, CSW

Director, Richland County Health and Human Services

Brandie Anderson, RN, BSN

Public Health Manager, Interim Health Officer, Richland County Public Health
Vice President Partners for Prevention Coalition of Richland County, Executive Team

Rose Kohout, RN, BSN

Retired Public Health Manager/Health Officer, Richland County Health & Human Services

Cindy Chicker

President, Partners of The Richland County Hospital, Inc.
Richland County Health and Human Services & Veterans Standing Committee Member,
Partners for Prevention Coalition of Richland County Member

Shawna Connor

Director of Community Relations & Marketing, The Richland Hospital and Clinics

Sheena L. Fuglsang

FoodWise Nutrition Coordinator, Vernon, Crawford and Richland Counties
University of Wisconsin-Madison Division of Extension

Elizabeth Perkins

Pupil Services Principal, Richland Center High School

Betsy Roesler

Drug-Free Communities Project Director, Partners for Prevention Coalition of Richland County

Megan Ryan

Administrative Assistant, The Richland Hospital and Clinics

Carlene Shaw, RN

Former Richland County Public Health Clinic Nurse, Richland County Public Health

Chelsea Wunnicke

Former Extension Educator, Human Development & Relationships,
UW-Madison Division of Extension, Richland County



Consultant and design services provided by Impact Community Planning Group, LLC

COMMUNITY HEALTH IMPROVEMENT PLAN

Message to Richland County

We are pleased to present the 2023-2027 Richland County Community Health Improvement Plan (CHIP). The plan is a combined effort by the Public Health Unit of Richland County Health and Human Services and many community partners. Special thanks to the individuals and organizations for the many hours of data analysis, community conversations, and planning. These contributions throughout the process are a reflection of Richland County's residents' commitment to improving the health of the community.

The plan is intended to be a call to action and a guide for all county stakeholders to take a leadership role in advancing community health. Each person must consider the amount of influence they have when it comes to everyday "health-impacting" choices. This includes what needs to be done as an individual, organization, or business to strengthen the health of the community. Another consideration is how we are helping our friends, co-workers, and neighbors gain access so that the right choice is the easy choice.

Simultaneously, it is important to consider how we can equally reach the entire population of Richland County, especially those who are disadvantaged. This plan was written with considerations of health equity in mind. Healthy People 2030* defines health equity as "The attainment of the highest level of health for all people. Achieving health equity requires valuing everyone equally with focused and ongoing societal efforts to address avoidable inequalities, historical and contemporary injustices, and the elimination of health and health care disparities." Together we need to be intentional in our efforts to remove the barriers and obstacles which get in the way of the best health opportunities for all.

The CHIP includes goals, measurable objectives, and action steps for the two priority areas identified by the results of the 2022 Community Health Assessment. (CHA).

Richland County's Top 2 Identified Health Priorities.



MENTAL HEALTH



SUBSTANCE USE

Thank you for the many ways you positively influence your friends, co-workers, and family every day. We look forward to working with you as we come together as a community to implement the plan and improve the health of all in Richland County.

Healthiest regards,

Brandie Anderson

Brandie Anderson, RN, BSN

Public Health Manager, Interim Richland County Health Officer

Richland County Public Health

*<https://health.gov/healthypeople/priority-areas/health-equity-healthy-people-2030>

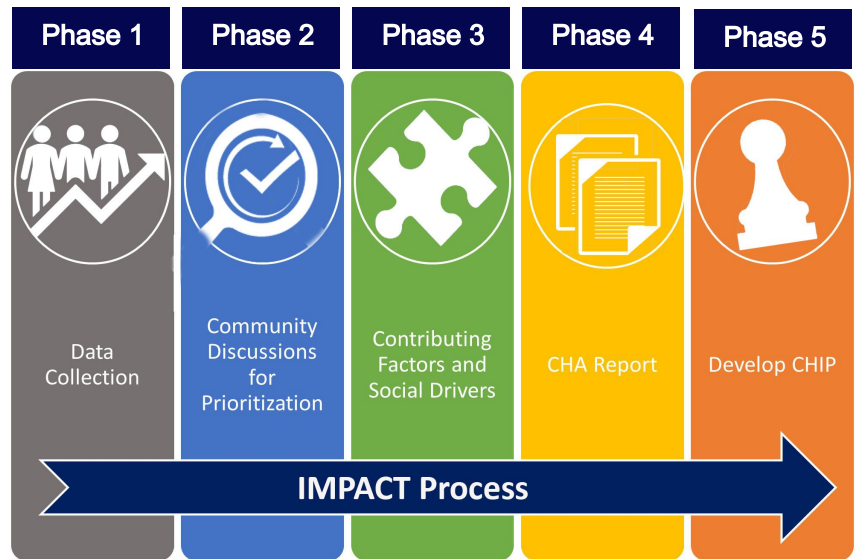
Section 1

RICHLAND COUNTY COMMUNITY HEALTH IMPROVEMENT PLAN PROCESS

Assessment

The approach for Richland's Community Health Assessment (CHA) approach was a collaborative one that involved key community partners in every phase of the work. Over the course of the five phases, data was collected and analyzed, community stakeholders' input was received, community meetings and discussions were conducted, and health priorities were prioritized for the Community Health Improvement Plan.

- Top 2 Health Priorities Identified:**
- Mental Health
 - Substance Misuse



Following a science-based planning approach

The Strategic Prevention Framework (SPF) was established by Substance Abuse Mental Health Services Administration (SAMHSA).

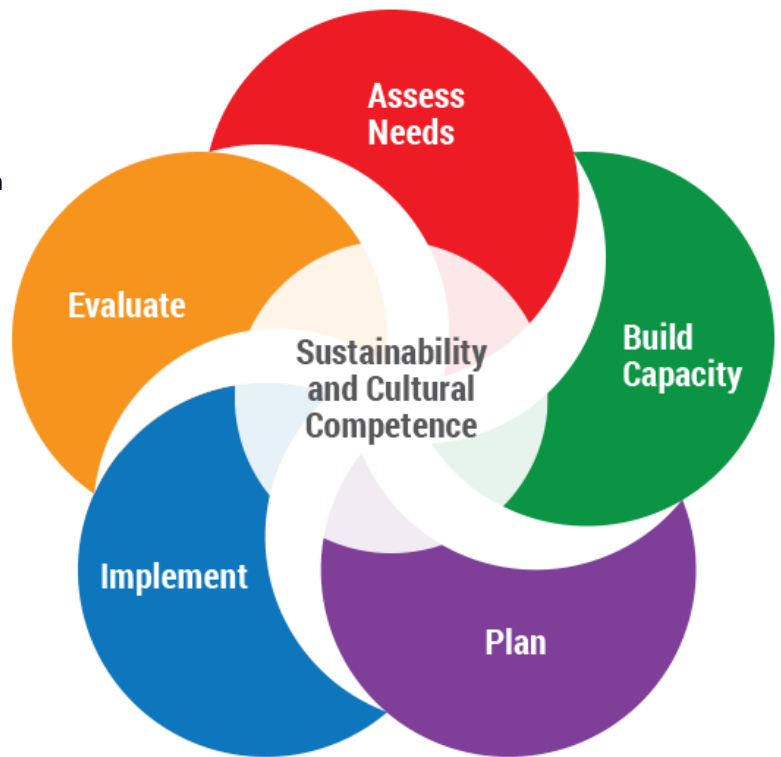
According to SAMHSA adherence to the principles in the Framework increases the likelihood that prevention efforts will produce anticipated outcomes, reduce harmful behaviors, and keep communities healthy and safe.

The SPF process is being followed for the Richland Community Health Improvement Plan.

During the Community Health Assessment, steps in the process included the collection and analysis of data, prioritization of issues, and identification of resources. For full details review the **2022 Richland County Community Health Assessment Report**.

This report will focus on the Community Health Improvement Plan which includes the goals and strategies identified to address the health priorities,

Over the next five years, community residents and organizations will work collectively to build capacity, implement the plan, evaluate the results, and identify opportunities for sustainability and health equity.



Strategic Prevention Framework
<https://www.samhsa.gov/resource/ebp/strategic-prevention-framework>

Developing the Strategic Plan for Impact

Community members were brought together to develop a data-driven strategic plan to address mental health and substance use. The work resulted in the creation of a logic model focused on addressing local conditions and factors contributing to the identified health priorities.

LOGIC MODEL COMPONENTS.

- **Problem Statement (Long-Term Objectives).** This statement is based on the identified health priority and is written as a SMART Goal (Specific, Measurable, Attainable, Relevant, and Time-based).
- **Causal Factor (Intermediate Objectives).** This looks at risk factors contributing to the problem that needs to be addressed or the protective factor that reduces the problem that can be enhanced. For instance, easy access to drugs, limited availability to services, or favorable attitudes toward unhealthy choices often are risk factors contributing to health priorities.
- **Local Conditions (Shor-Term Objectives).** The conditions in a community are perfectly suited to sustain the community's problems. until addressed. These conditions are what can be seen as results of the risk or protective factors. So if drugs are easy to access the local condition is that a majority are accessing and using. If services are limited to access, then people may wait until a crisis or find other means to fulfill their needs. If there is a favorable attitude this can lead to cultural norms where "everyone is doing it so it must be ok" perspective.

UTILIZING SEVEN STRATEGIES FOR CHANGE.

There is strong a consensus in the field of Public Health that it takes a comprehensive response to become a healthier community. Often there is no one silver bullet or single strategy that changes behaviors. It will take many strategies implemented together to change specific behaviors. Policy changes are the most cost-effective and sustainable strategy to influence behavior changes. However, if a community is not ready or understands why changes need to be made, policies can be hard to pass, implement, and sustain. Thus the Community Anti-Drug Coalitions of America (CADCA) recommends seven strategies that provide a comprehensive approach to community change and impact.

- 1. Providing Information.** Educational presentations, workshops or seminars or other presentations of data
- 2. Enhancing Skills.** Workshops, seminars or other activities designed to increase the skills of participants
- 3. Providing Support.** Creating opportunities to support people to participate in activities that reduce risk or enhance protection.
- 4. Enhancing Access/Reducing Barriers.** Improving systems/processes to increase the ease, ability and opportunity to utilize services
- 5. Changing Consequences.** Increasing or decreasing the probability of a specific behavior through incentives or disincentives.
- 6. Changing Physical Design.** Changing the physical design or structure of the environment (community) to reduce risk or enhance protection
- 7. Modifying/Changing/Developing Policies.** Formal change in written procedures, by-laws, proclamations, rules, or laws.

Individual Focus

- 1 Provide information**
- 2 Build skills**
- 3 Provide social support**

Community Focus

- 4 Reduce Barriers**
- 5 Change consequences**
- 6 Alter environment's physical design**
- 7 Change policies and rules**

CADCA 7 Strategies for Community Change
<https://www.cadca.org/sites/default/files/cadca-factsheet2018.pdf>

Richland County's Community Health Improvement Plan



Mission Statement

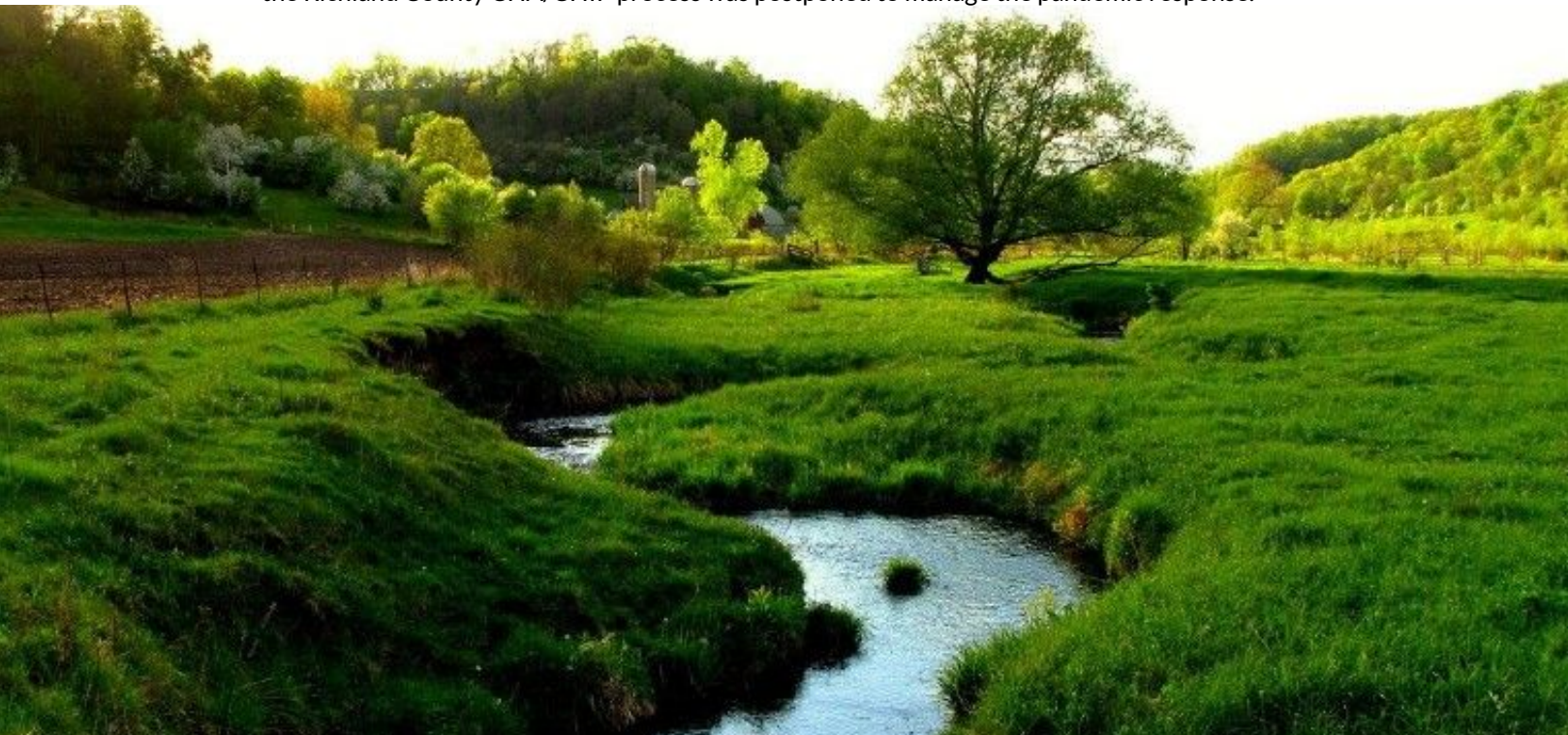
The mission of Richland County Public Health is to promote health and improve the quality of life of Richland County residents through the provision of a variety of public health programs based on primary prevention, early intervention, and health promotion.



Community Health Improvement Goals

- 1 - Improve the mental health of Richland County adults
- 2 - Reduce binge drinking among Richland County adults

Note: Due to COVID 19 public health emergency that occurred from March of 2020 through 2022, the Richland County CHA/CHIP process was postponed to manage the pandemic response.





Mental Health



Goal: Improve the mental health of Richland County adults

Long-term objective #1: Reduce the number of respondents who report that they face mental health challenges from 34.4% in 2022 to 15% in 2028 as measured by the Richland County Hospital Community Survey.

Source: <https://www.richlandhospital.com/2022-chna-document/>

Long-term objective #2: Reduce the number of poor mental health days reported by Richland County residents from 4.7 out of 30 in 2022 to 2 out of 30 in 2028 as measured by the 2022 County Health Rankings.

Source: <https://www.countyhealthrankings.org/>

Causal Factors (Contributing to poor mental health):

Access to mental health services.

Intermediate Objective #1. Reduce the number of respondents who report that screening/services for mental health/depression would improve the health of their family from 40.16% in 2022 to 20% in 2026 as measured by the Richland County Hospital Community Survey.

Stigma.

Intermediate Objective #2. Facilitate community conversations and key partner interviews to gather baseline data on perceptions and stigma related to mental health between September 2023 and September 2026.

Local condition:

Too many people are not able to access mental health services and screenings so seek crisis care.

Short-term Objective: Reduce the number of residents seeking crisis services from 139 in 2020 to 120 in 2025 as measured by WI DHS data.

Source: <https://www.co.richland.wi.us/departments/hhs/publichealth/pdfs/RCHHealthNeedsAssessment2022.pdf>



Mental Health

Seven Strategies for Community Change

Provide information	<ul style="list-style-type: none"> Develop/update brochures for adults to expand awareness of mental health services and insurance option information. Coordinate with mental health coalition to update list of mental health providers in the county. Create a web-based hub of information. <p>Measures: # of brochures distributes. # of community partners. # of visitors to web-based hub.</p>
Enhancing Skills	<ul style="list-style-type: none"> Create community-wide partnerships to coordinate information and increase awareness of options for mental health services. Expand Comet trainings. <p>Measures: # of community partners. # of trainings held. # of participants attending trainings.</p>
Providing Support	<ul style="list-style-type: none"> Expand community-based mental health screenings through new and existing community partnerships (988; gad 7; PHQ9; ASQ). Explore Sources of Strength as a vehicle for screening adults. Establish a warm hand off system where person requiring services is connected to a community navigator. <p>Measures: # of community partners. # of screenings conducted. # of settings where screenings take place.</p>
Enhancing Access/Reducing Barriers	<ul style="list-style-type: none"> Translate materials and brochures into Spanish; make sure all materials – English and Spanish are at reading levels to accommodate literacy levels. Implement a “network of care.” <p>Measures: # of materials translated. # of locations where materials are distributed. # of partners in network of care</p>
Changing consequences	<ul style="list-style-type: none"> Provide incentives for agencies and partners who attend Comet trainings. Explore possible funding sources for the following: Community Navigator, Network of Care, Social worker to accompany law enforcement on service calls that involve mental health issues. <p>Measures: # of community partners. # of trainings held. # of participants attending trainings.</p>
Physical Design	<ul style="list-style-type: none"> Challenging stigma campaign including window clings, buttons, magnets, and signage. Establish an access point for adults to be connected to mental health services at schools in Richland County. <p>Measures: # of community partners. # of materials developed. # of materials distributed. # of locations where materials are distributed. # of school-based locations where access points are established. # of persons who are referred using access points</p>
Modifying/Changing Policies	<ul style="list-style-type: none"> Establish a web-based mechanism for all community partners to share information and resources. Expand/establish workplace mental health screenings and have employers agree to conduct quarterly screenings. <p>Measures: # of community partners. # of businesses engaged. # of screening events held. # of persons screened. # of employers who sign agreement for quarterly screenings</p>



Substance Misuse



Goal: Reduce binge drinking among Richland County adults

Long-term objective #1: Reduce the number of emergency room visits due to alcohol in Richland County from 123 in 2021 to 50 in 2028 as measured by Richland Co Health and Human Services data.

Long-term objective #2: Reduce the number of Richland County residents who report binge drinking in the past 30 days from 26% in 2022 to 15% in 2028 as measured by the County Health Rankings.

Source: <https://www.countyhealthrankings.org/>

Causal Factors (Contributing to adult binge drinking):

Community Norms.

Intermediate Objective #1. Reduce the number of respondents who report that alcohol use is one of their top concerns from 49.3% in 2022 to 30% in 2026 as measured by the Richland County Hospital Community Survey.

Source: <https://www.richlandhospital.com/2022-chna-document/>

Stigma.

Intermediate Objective #2. Facilitate community conversations and key partner interviews to gather baseline data on perceptions and stigma related to seeking treatment for substance use between September 2023 and September 2026.

Local condition:

Adult binge drinking is taking place where children's activities are happening.

Short-term Objective: Reduce the number of family/children-centered activities that serve alcohol from baseline (to be gathered via environmental scan) in 2023 to 2025.



Substance Misuse



Seven Strategies for Community Change

Provide information	<ul style="list-style-type: none"> Develop and implement a county-wide outreach and education campaign focusing on why it is important to use alcohol responsibly while around youth. Engage youth in the presentations to adults. Measures: # of community partners. # of materials developed. # of presentations held. # of persons attending presentations. Pre/Post presentation surveys administered.
Enhancing Skills	<ul style="list-style-type: none"> Develop and deliver trainings to local elected officials and county fair board members. Measures: # of trainings held. # of leaders trained. Pre/Post presentation surveys administered.
Providing Support	<ul style="list-style-type: none"> Establish a CHIP workgroup to research the impact of adult binge drinking and community norms related to alcohol use and its impact on youth. Find key stakeholders and parents to champion the work to reduce the prevalence of alcohol at family-centered events. Measures: # of members in workgroup. # of meetings held. Action plan developed based upon CHIP strategies.
Enhancing Access/Reducing Barriers	<ul style="list-style-type: none"> Promote alcohol-free events – such as Family Night Out. Measures: # of events held. # of participants at each event. Event surveys administered
Changing consequences	<p>Explore possible funding sources to pay for law enforcement overtime to monitor alcohol use at family-focused events. Measures: # of grant applications written. # of businesses and sponsors contacted and secured. Amount of funding procured.</p>
Physical Design	<ul style="list-style-type: none"> Implement best practices for responsible alcohol service – including drink tickets, wrist bands and separate areas for alcohol service away from families and children. Measures: # of events held. # of participants at each event. Event surveys administered.
Modifying/Changing Policies	<ul style="list-style-type: none"> Establish restrictions for alcohol licenses. Work with at least 4 events to restrict/eliminate alcohol at family-focused events. Measures: # of events that implement restrictions. # of participants at each event. # of townships that implement restrictions for alcohol licenses. Event surveys administered

Moving to Action

Richland County Public Health will convene a CHIP workgroup of key stakeholders and community partners to develop action steps and a timeline to meet the goal and objectives outlined in this report. All are encouraged to assist with the plan.

Collaboration will be Key.

Everyone has a key role to play when it comes to improving the health of a community. As part of the community health improvement planning, community members and key stakeholder agencies were engaged at every phase of the process. Community member input was gathered in the form of community surveys and key informant interviews, as well as the three community forums that took place from November 2022 to April 2023. In fact, community input was a key driver in determining the health priorities and strategies outlined in this report. With community at the heart of this report and with key partners, coalitions, and agencies working together, we believe this plan is a solid path to improving community health in Richland County.

Success is in the Numbers.

Measurable goals have been identified for each priority area to show impact and track progress. Objectives under each goal will be measured through intermediate and short-term indicators that will be monitored and updated annually. To achieve these objectives, several strategies will be implemented. These strategies are designed to be implemented and monitored by the coalitions and community partners who will complete the activities. In some areas, part of the action planning includes obtaining baseline data. Measuring every aspect of the plan will allow for monitoring success as well as to identify where adaptations to the action plan can be made to increase effectiveness.

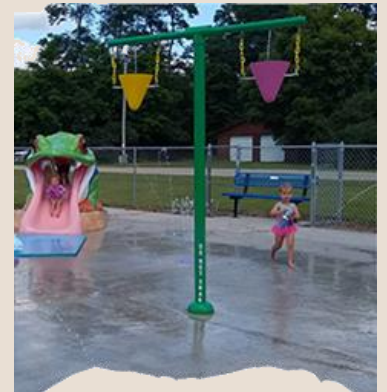
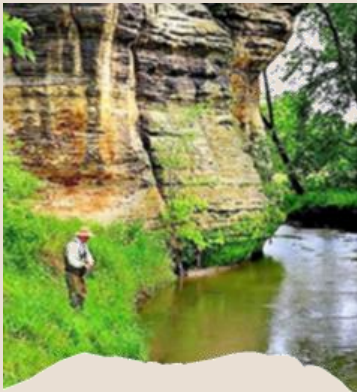
Together we will make a difference.



Data References

- University of Wisconsin Population Health Institute. County Health Rankings & Roadmaps 2022. www.countyhealthrankings.org
- US Census
CensusReporter.org; ACS2022
- Richland County High School Youth Risk Behavior Survey (YRBS)
<https://dpi.wi.gov/sspw/yrbs>
- Wisconsin Department of Health Services. Mental Health: County Services Dashboard.
www.dhs.wisconsin.gov/mh/county-services-dashboard.htm
- Wisconsin Department of Health Services. Substance Use: County Services Dashboard.
www.dhs.wisconsin.gov/aoda/county-services-dashboard.htm

Richland County Health and Human Services
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2022 Richland County
Community Health Assessment

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Acknowledgements

The Community Health Assessment (CHA) process was a collaborative one. A sincere thank you to the residents of Richland County who participated in the data collection process, including the community survey, key stakeholder interviews, and community meetings. A special acknowledgment to the members of the CHA planning committee for their investment of time and expertise in leading this process as well as their commitment to advancing the health of Richland County.

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2022 RICHLAND COUNTY COMMUNITY HEALTH ASSESSMENT

Executive Summary

PURPOSE.

The purpose of a Community Health Assessment (CHA) is to identify, prioritize, and address community health needs in order to improve the health and well-being of a given community or population (CDC, 2014; Kazda et al., 2009; NCPH, 2014; ODH, 2014; Stevens & Gillam, 1998). CHA's are both a baseline for tracking and measuring health issues and needs in a community and can serve as an anchor for collaborative health improvement planning and collective action. The findings are also intended to inform a broader audience - community health centers, government health agencies, philanthropy, community-based organizations, and civic leaders - about the top health issues facing the community. Public health units seeking to gain or maintain accreditation must conduct a Community Health Assessment every five years and then create a Community Health Improvement Plan (CHIP) with strategies to implement that will address the health needs identified during the assessment process.

PROCESS.

The CHA report, prepared by Richland County Public Health Department, provides an extensive review of Richland County's health. Data collected and reported in this report are from a variety of sources including local phone surveys, online surveys, key stakeholder interviews, and community forums, as well as state and local organizational data sets. The CHA report is organized following a community impact model which collects data from primary and secondary data sets, assesses and prioritizes the data with a focus on Social & Economic Factors and Health Behaviors & Outcomes, and determine health priorities.

Over the course of the CHA process, two health concerns were consistently prioritized: Mental Health and Substance Use. Physical activity, nutrition, and quality of life were also acknowledged. Thus the leadership team along with community members agreed that if mental health, substance use, and physical activity were improved quality of life would improve as well. Because Richland Hospital has prioritized Obesity Treatment and Prevention, Richland County Public Health Department will focus its community health improvement efforts on mental health and substance use.

Community Health Improvement Plan (CHIP).

The top health priorities: mental health and substance use will become the core focus of Richland County Public Health Department's CHIP which will complement this report.

RICHLAND COUNTY'S


Top 2's

IDENTIFIED HEALTH PRIORITIES



MENTAL HEALTH


23 Suicides (2021)

15% Adults report
14 mental health
days per month
 4% increase since 2018



SUBSTANCE USE

19 Drug Overdoses (2021)

20% Adult Tobacco Use
 Adult Emergency Visits
Continue to rise since 2016

Residents' Top Health Concerns

Mental Health  38.5%

Illegal Drug Use  31%

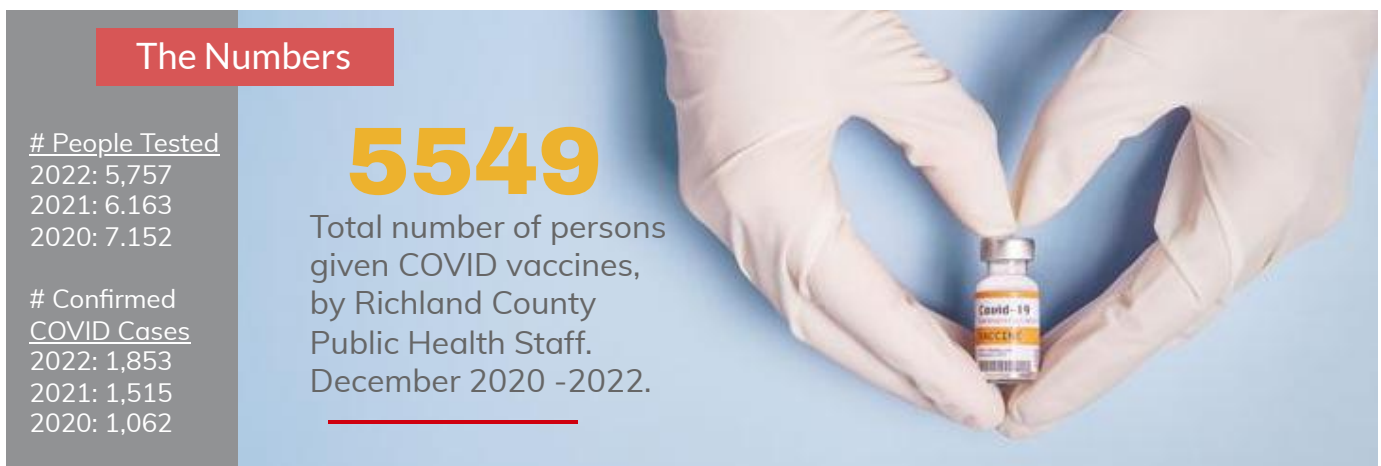
Suicides  21%

Data Sources: Top 2's:
2022 County Health Rankings
Resident's Top Concerns:
2022 Richland
Community Health Survey

Highlights

COVID-19.

COVID-19 overshadowed every public health effort since late 2020. As the pandemic progressed, Health and Human Services continues to adapt to the best ways of making services available and providing them as safely as possible both for our consumers and staff. Even though the Community Services Building closed in November 2020 due to the high percentage of positive cases, services were provided virtually or with social distancing in place. Once vaccines became available, Public Health expanded staffing with the addition of limited-term employees and reassignment of existing staff from other units to provide mass clinics to the community. Eventually, as cases in the county declined, the Community Services Building reopened to the public and more in-person services were provided. Then as cases increased again with the onset of the Delta variant in September and October of 2021, additional staff were once again hired and reassigned to meet the disease investigation needs for the community. Health and Human Services adhered to recommendations for social distancing, masking, and other safety precautions as they were regularly updated by Centers for Disease Control.



Source: Richland County Public Health Department

Community Health Priorities

Richland County Public Health Department and community members have identified Mental Health and Substance Misuse as the two health priorities. Collectively the community of Richland County has worked to address mental health and substance misuse. On the next few pages are listed many of those activities. However, we also know that to fully address these issues, it will take a robust plan that will bring awareness, skills, support, and policies to see the impact. The Community Health Improvement Plan to follow the CHA will take into consideration the current resources and then determine what gaps still need to be addressed to improve mental health and reduce substance misuse in Richland County.

Community Health Priority Highlights continue on next pages

- ACTIVITIES TO ADDRESS MENTAL HEALTH HIGHLIGHTS
- ACTIVITIES TO ADDRESS SUBSTANCE MISUSE HIGHLIGHTS



ACTIVITIES TO ADDRESS MENTAL HEALTH

Highlights

Southwest Behavioral Health Partnership (ongoing).

Senior Life Services (SLS) Director participated in Southwest Behavioral Health Partnership monthly meetings and assisted in the development and planning of their annual Mental Health Summits, which were virtual in spring of 2021 and 2022. Planning is underway for a hybrid summit in 2023.

Always in Our Hearts Rotary Lights Tree (ongoing).

Ornaments to honor specific little ones who have gone too soon are hung a tree in Rotary Lights in the Park (Richland Center) every November/December, by request of the families. Ornaments are provided to the families in January if they choose.

Always in Our Hearts Infant Loss Memorial Service (ongoing).

An annual memorial service is held on the first Monday of December at the Clary Memorial Funeral Home for anyone who has experienced infant loss at any time. There is also an annual burial in the Richland Center Cemetery with a marker donated by Clary's.

Resolve Through Sharing (ongoing)

Three staff members of TRHC have completed this training and have, in turn, trained other clinical staff members in order to provide support to families.

Richland Community Free Clinic (ongoing).

The care provided at the clinic (primary care, laboratory, and testing, immunizations, resource provision, etc.) helps bridge the healthcare gap for uninsured individuals, including those who are undocumented.

Sources of Strength (2019 - ongoing). In partnership with Richland and Ithesca school districts, Richland County Health and Human Services-Public Health organizes a countywide Mental Health Coalition. The coalition brought in experts for peer mentoring/leadership and an adult advisor.

Technology Screening Tools (ongoing).

The Richland School District uses technology screening tools called Bark and Aristotle. These tools flag concerning messages sent via email or search engines. Students are then linked to a school administrator or counselor and the concern is followed up upon.

May Mental Health Awareness Month – WRCO Interview (2022).

SLS Director and another participant spoke to raise awareness about mental health. They also discussed the Virtual Spring Sprout 5K, with the proceeds going towards safeTALK/mental health trainings.

May Mental Health Displays (2022).

SLS Director developed mental health displays to raise awareness in multiple TRHC locations: urgent care clinic waiting area; 2nd floor clinic reception area; 3rd floor clinic reception area; and 4th floor rehab reception area.

Spring Sprout 5K (2022).

This live event was coordinated by The Richland Hospital Foundation and TRHC; approximately 35 attendees. Proceeds went toward safeTALK/mental health trainings.

May Mental Health BINGO (2022).

SLS Director provided a mental health presentation including Mental Health BINGO to Ridgeview Commons tenants.

SafeTALK Trainings (2022).

SLS Director along with a member of SWCAP provided safeTALK trainings (Talk, Ask, Listen, Keep Safe) to teach others how to become more suicide aware and how to help someone who may be struggling with thoughts of suicide. June: 12 participants attended at TRHC. September: 29 participants attended at The Reedsburg Area Medical Center. September: 18 participants attended at TRHC.

Suicide Awareness Display (2022).

SLS Director created a display in the lobby of TRHC to help raise awareness for suicide prevention.

WRCO Interview – Suicide and Prevention Awareness Month (2022).

SLS Director discussed Suicide Prevention Awareness Month (September) and the upcoming safeTALK trainings.

September Suicide Awareness and Prevention BINGO (2022).

SLS Director provided a mental health presentation on suicide awareness and prevention at Ridgeview Commons.

Trauma Informed Communities (2022).

UW-Madison Division of Extension Richland County hosted a roundtable and community book read of What Happened to You.

Suicide Awareness Billboard (2022).

TRHC has dedicated a billboard near Sextonville to the promotion of #988 Suicide and Crisis Lifeline.



ACTIVITIES TO ADDRESS SUBSTANCE MISUSE

Highlights

P4P Expands Capacity to Include Work Groups (2019-22).

P4P meets monthly and expands its capacity to include work groups (Data, Alcohol, Tobacco, and Rx Drugs) which also meet monthly.

Drug Take Back Days (2019-2022).

P4P hosts two per year. More than 200 lbs. of unwanted/unused medications were collected per event (see below). Lock bags, deactivation kits, and medication disposal envelopes were also distributed, and there is funding to install a permanent drug drop box in Lone Rock if requirements can be met.

CADCA's Mid-Year Training on Key Essentials for Prevention (2020-22).

Twenty-three Richland County Youth4Change leaders attend this training hosted by the Community Anti-Drug Coalitions of America (CADCA).

Media Campaign to Reduce Underage Drinking (2020-22).

The P4P Alcohol Workgroup implemented a community-wide media campaign to reduce underage drinking. Radio ads, newspaper articles, messages to parents, billboards, and yard signs were part of the strategy. The campaigns include "Parents Who Host Lose the Most" and "Not In My House."

General Youth Substance Use Prevention Information Campaign (2020-22).

P4P provided general youth substance use prevention information for parents via school newsletters, newspaper articles, WRCO's Morning Show, and regular social media posts.

School Crisis Case Worker (2021-2022).

The Richland School District hires a crisis care worker within the school.

Crime Stoppers QR Code (2021-ongoing).

Richland School District students can report things of concern and earn an award by using the QR code.

Annual Night Out (2021-22).

In collaboration with local law enforcement, P4P hosted the first and second annual National Night Out at the UW-Platteville/Richland campus. This has become the largest substance-free event in Richland County.

Permanent Drug Drop Boxes (2021-22).

Four new permanent drug drop boxes were installed in Richland County (Municipal Building, Sheriff's Department, Center Pharmacy, and Viola Village Hall).

Alternative to Suspension (2022).

The American Heart Association (AHA) supported P4P's efforts to adopt an Alternative to Suspension policy in the county. Ithaca Youth4Change provided education and awareness to the Ithaca School Board which voted to approve the policy in June.

"Small Talks" Underage Drinking Media Campaign (2022).

P4P conducted underage drinking media campaign called "Small Talks."

"Operation Parent" Handbooks (2022).

P4P's parent sector leader coordinated strategy to distribute "Operation Parent" handbooks to every parent and second parent in Richland County.

Tobacco-Free Parks Policy (ongoing).

Youth4Change and P4P continue to provide information and raise awareness to the Richland Center City Council and Park Board in support of a proposed Tobacco-Free Parks policy. The strategy is supported by G.R.A.C.E., Richland County Health and Human Services, and Andy Wright, MD.

Addiction Medicine Treatment (ongoing).

Currently, five providers at the Muscoda Health Center and The Richland Hospital Clinic continue to provide addiction medicine treatment.

Alcohol Compliance Checks (2020-ongoing).

P4P forms an MOU with the city and county law enforcement to begin doing alcohol age compliance checks in the county. The checks have been conducted five times since 2020 going from a 49% pass rate to 100% in 2023.

Section 2

2022 RICHLAND COUNTY COMMUNITY HEALTH ASSESSMENT

Our Process

The approach for Richland's Community Health Assessment (CHA) approach was a collaborative one that involved key community partners in every phase of the work. Over the course of the five phases, data was collected and analyzed, community stakeholders' input was received, community meetings and discussions were conducted, and health priorities were prioritized. The two top health priorities identified will be the focus of Richland County's Community Health Improvement Plan (CHIP).



Our Timeline

- July 2022 — CHA planning meetings begin
- August 2022 — Data Collection process takes place
- August 2022 — Richland Hospital and Clinics launches community survey
- October 2022 — Key stakeholder interviews begin
- November 2022 — Community data walk – top health priorities are selected
- December 2022 — Community data analysis – risk and protective factors are prioritized
- April 2023 — Community Health Needs Assessment Report
- April 2023 — Community Health Improvement Planning takes place



Phase 1

DATA COLLECTION

Data collection for the CHA process consisted of both primary and secondary data.

Primary Data is that collected by the organization that intends to use them. Primary data are always collected for a specific purpose. For the Richland County CHA primary data were collected by the Richland Hospital and Clinics by surveying community members through a community survey and key stakeholder interviews.

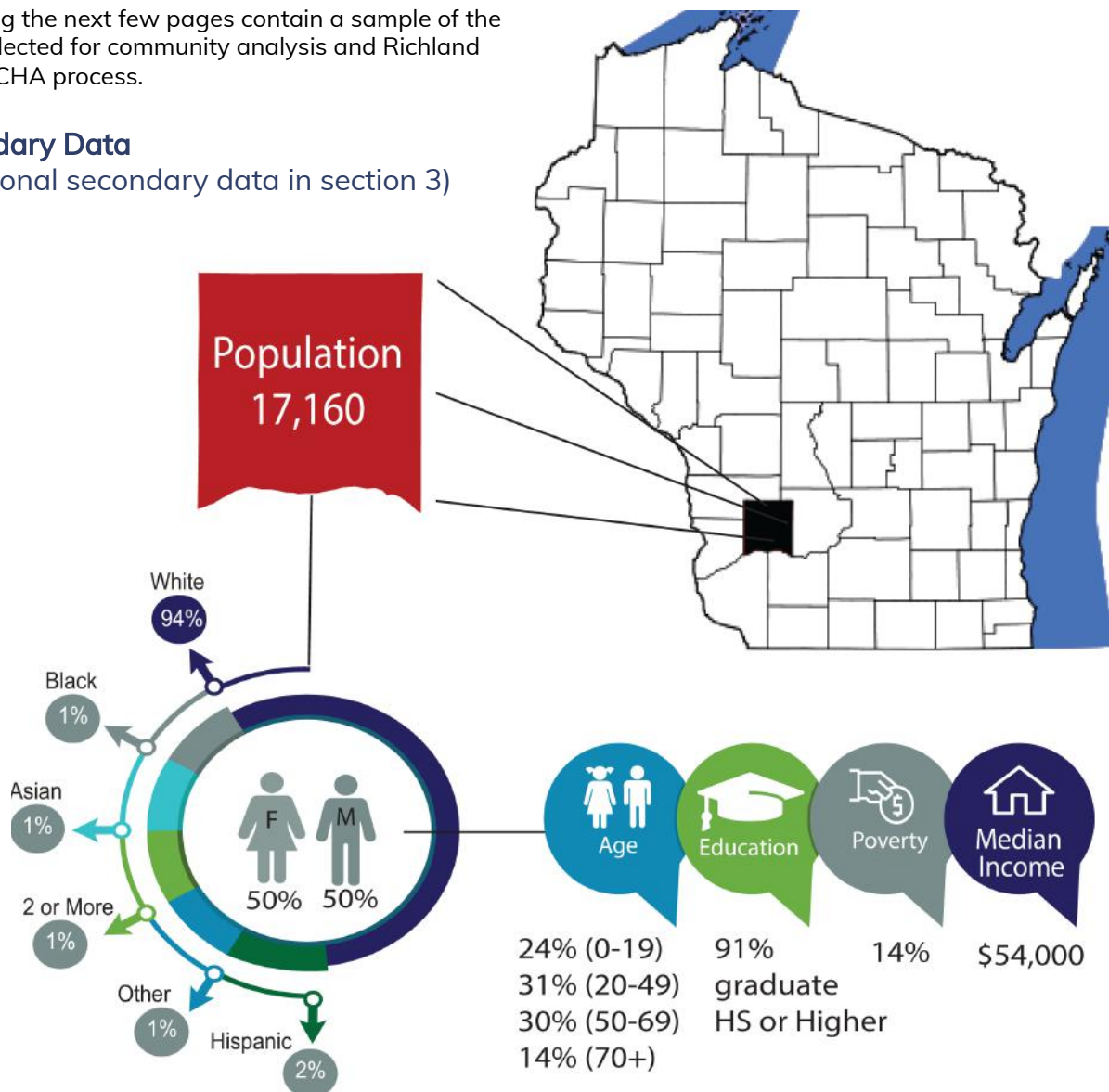
Secondary data is collected from a variety of local, county, and state sources and made available for others to use for their own data-driven projects. Secondary data collected for the CHA process related to demographics, social determinants of health, risk factors, risk behaviors, and health outcomes.

The secondary data provided a baseline of data for the CHA and informed the primary data collection questions and strategies.

Following the next few pages contain a sample of the data collected for community analysis and Richland County CHA process.

Secondary Data

(Additional secondary data in section 3)



Source: US Census 2022



Phase 1

DATA COLLECTION

Community Health Survey (Primary Data)

The Richland Hospital and Clinics conducted the community health survey from August 15 through October 21, 2022. It was available in English and Spanish and promoted through print, radio, businesses, local media and social media.

Who does the survey Represent?

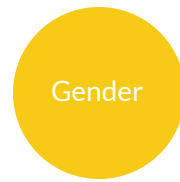
266
Surveys Completed



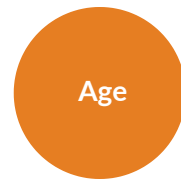
80% were from Richland County



15 Spanish
251 English



79% Female
19% Male
2% Other

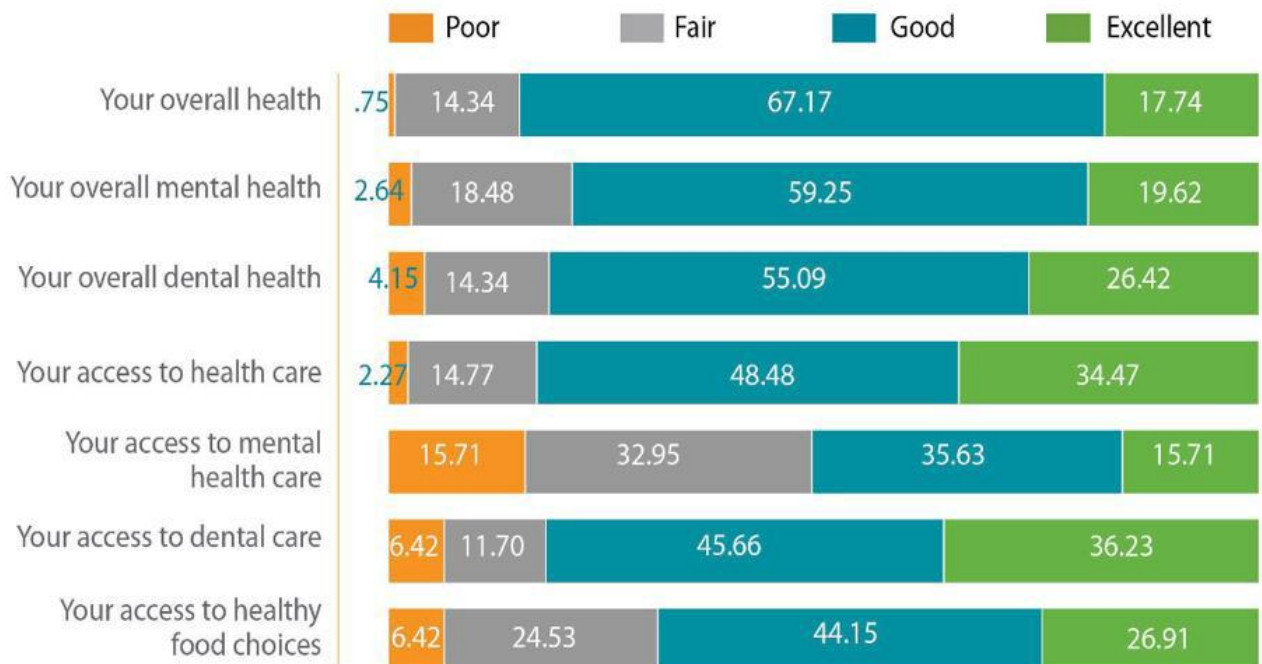


1.5% (Under 24)
60% (25-54)
38% (55 +)

Respondents' self-evaluation of health aspects.

Consistent with Community Survey results in 2019, 2002 respondents listed access to mental health care and access to healthy food choices as the larger concerns.

Thinking of the following aspects of health, how would you rate each?



Source: 2022 Richland County Health Survey

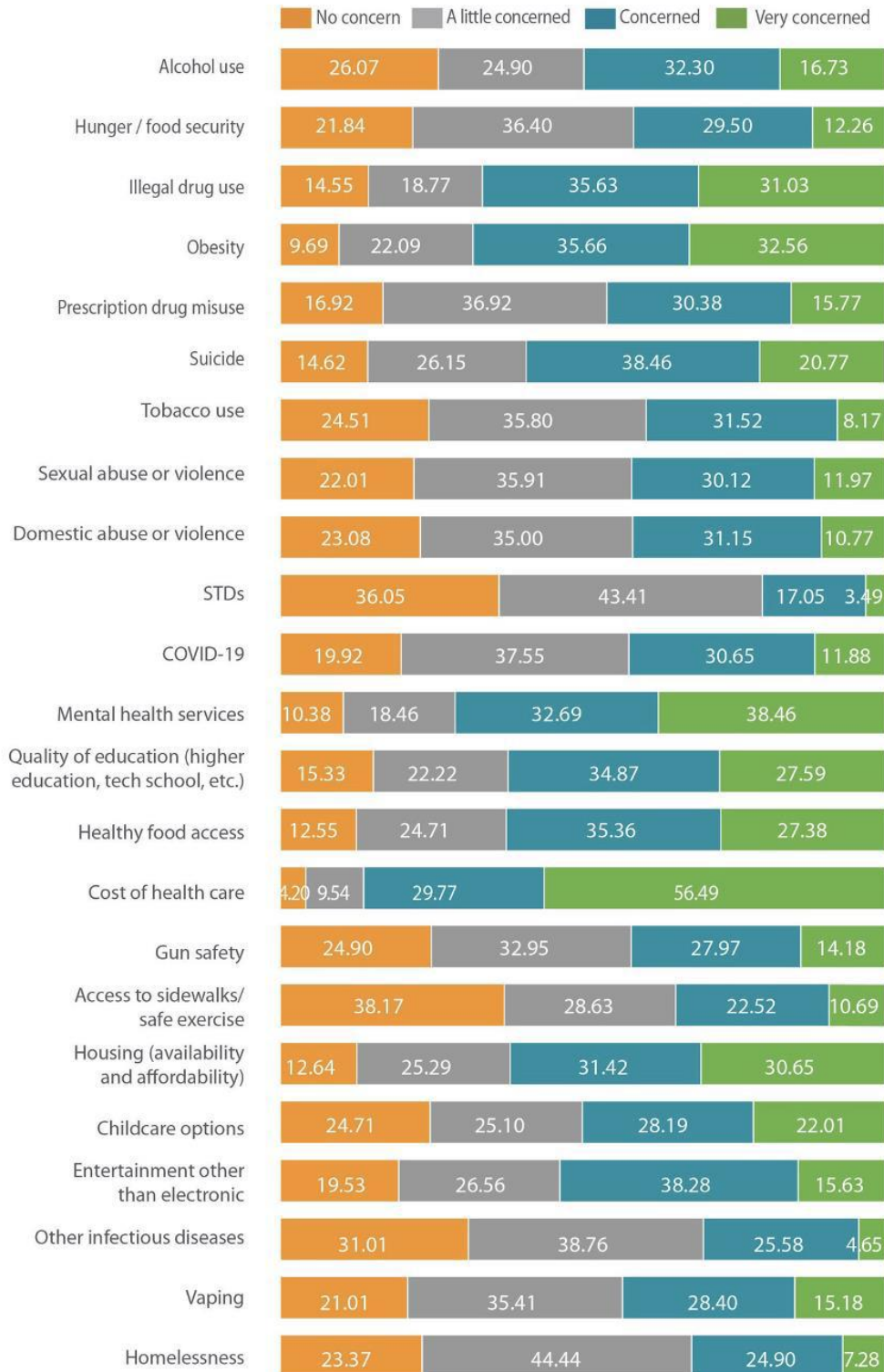


Phase 1

DATA COLLECTION

Respondents' evaluation of concerns they have with specific issues in their community.

Health care costs, mental health and obesity are the respondents' greatest concerns.



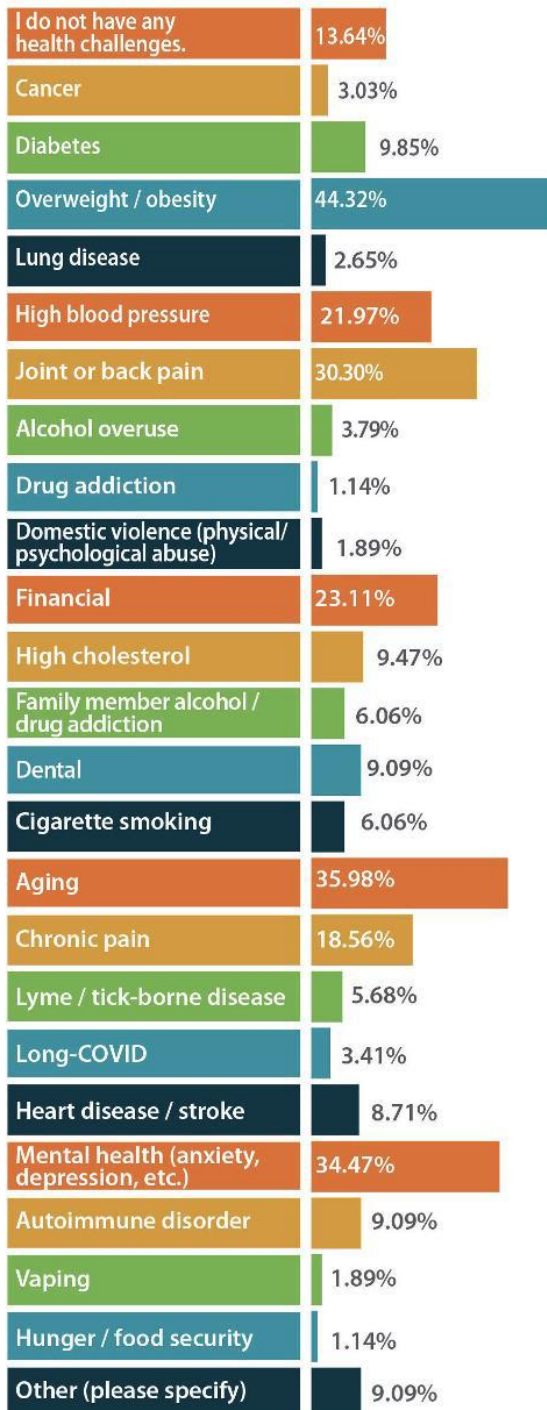
Source: 2022 Richland County Health Survey



Phase 1

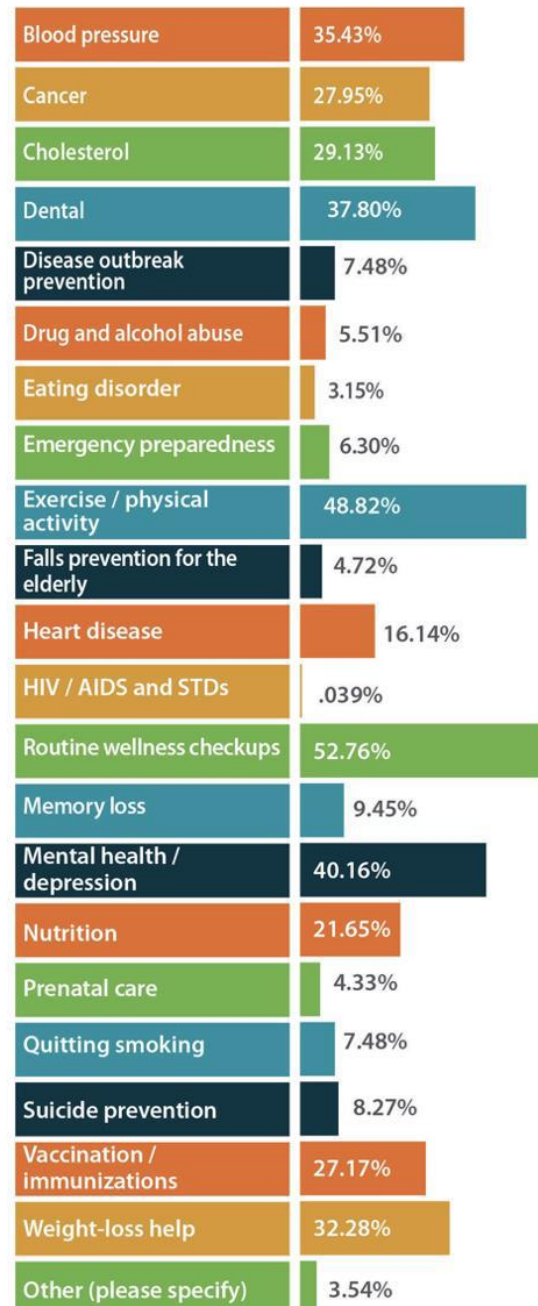
DATA COLLECTION

Respondents chose up to five health challenges they face. Overweight/obesity, aging and mental health issues were the three challenges chosen the most.



Respondents chose up to five health screenings or services they felt would improve their health or the health of their family.

Routine wellness checkups, exercise/physical activity, and mental health screenings received the most responses.



Source: 2022 Richland County Health Survey



Phase 1

DATA COLLECTION

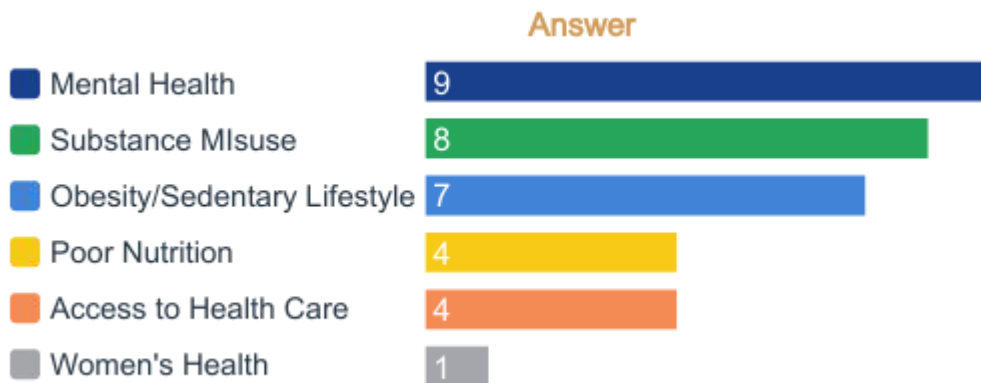
Key Stakeholder Interviews (Primary Data)

One-on-one conversations took place between October and November 2022. The planning committee identified a list of key stakeholders in the community consisting of business owners, school personnel, local government leaders, volunteers, business owners, health care professionals, media representatives as well as non-profit leaders. A total of 11 conversations were completed. The interviews consisted of the following questions:

1. What are the top health priorities in Richland County?
2. Why do these problems exist?
3. What areas of the county/people in the county are not being served or are underserved?
4. What is Richland County doing well?
5. What strategies are needed in Richland County?

<u>Sector</u>	<u># of Interviews Conducted</u>
School	3
Non-Profit	3
Health Care	2
Business	2
Media	1
<u>Government</u>	<u>1</u>
Total 11	

Q. What are the top health priorities in Richland County?



Within the broad category of mental health, participants identified the following:

- Anxiety was mentioned six times; bullying was mentioned three times
- The impact of Covid on mental health was mentioned 4 times

Within the broad category of substance use, participants identified the following:

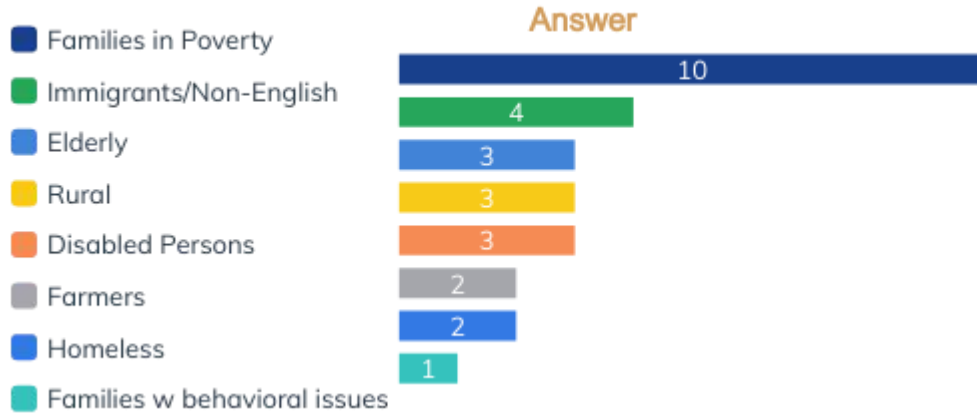
- Underage drinking was mentioned 5 times; vaping was mentioned four times
- Adult binge drinking and Richland's permissive drinking culture was mentioned 3 times



Phase 1

DATA COLLECTION

Q. What areas of the county or people/groups in the County are not being served?



Q. Why do these problems exist?



Comments Related to Why These Problems Exist:

- Poor nutrition is tied to behaviors in students.
- Food from government programs is unhealthy. Students get food, but it's not healthy food.
- Resources are limited but often people do not know how to access existing services.
- People in Richland County work hard throughout their lives as they get older and as they retire, they become less active and do not engage in health activities.
- Resources are limited but often people do not know how to access existing services.
- As a community we do not have discussions about community health with a focus on prevention.

Source: 2022 Key Informant Interviews



Phase 1

DATA COLLECTION

Q. What is Richland County doing well, or what assets exist?



Q. What strategies are needed or what should be done?

- More mental health services
- Increase healthcare access and knowledge of services (medical, mental health, women's, etc.)
- Change our culture around permissive underage alcohol use
- More affordable resources
- Increase translation services
- Increase peer support within Richland County
- More youth activities that allow for diversity within the groups

Key Stakeholder interviews were conducted by
Impact Community Planning Group, LLC



Phase 2

COMMUNITY DISCUSSIONS FOR PRIORITIZATION

Data Walk Community Meeting.

At the heart of a comprehensive community health needs assessment process is the *community*. Residents collectively identify the top problems, determine strategies, and implement the plan to improve the overall health of Richland County.

On Monday, November 7, 2022 more than 40 residents attended the community data walk event held at the White House Conference Center in Richland Center. Key stakeholders were personally invited and the general public was shared broadly on social media, local newspapers, via email, and on a number of partner websites.

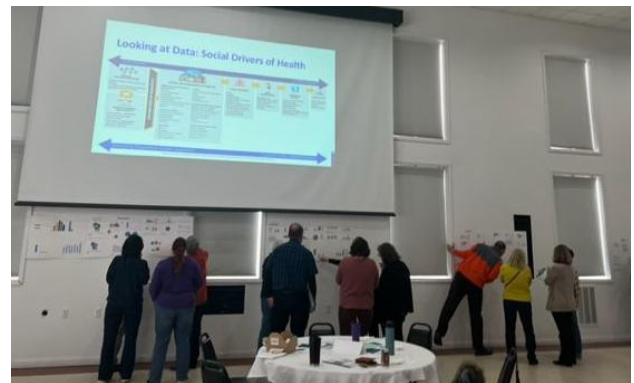
You're Invited!

Meeting 1 Community Data Walk
November 7
Review the Community Health Needs Assessment
Identify prevalent issues
Prioritize key health concerns

Meeting 2 Health Prioritization
December 5
Assess resources in the community
Determine gaps in the community
Weigh size, severity, & impact of issues

Let's shape the health and well-being of Richland County!

Time and location for BOTH meetings
11:30 am Optional lunch
12:00 pm - 3:00 pm Meeting
White House 1450 Veterans Dr. Richland Center, WI. 53581
Limit of 75 guests!
Please RSVP - rose.kohout@co.richland.wi.us



Participants were welcomed and divided amongst eight assigned tables where they had the opportunity to meet their data walk teams. Each table team had a trained table host, who served as the facilitator and note-keeper for the table. Following a healthy lunch, the table teams were invited to conduct the data walk, which was a moderated process where table groups rotated around the room, stopping at several data stations on the wall. There were four data stations:

1. Demographic Data
2. Social Determinant Data
3. Health Risks & Health Behavior Data
4. Health Outcome Data (morbidity and mortality)

The data walk was facilitated by Impact Community Planning Group, LLC.

40+
Participants

Sectors Represented:

- | | |
|----------------------------|-----------------------|
| 8 Schools | 3 Public Health |
| 7 Community Groups | 3 Businesses |
| 7 Healthcare Organizations | 2 Civic Organizations |
| 6 Government | 2 Community Members |



Phase 2

COMMUNITY DISCUSSIONS FOR PRIORITIZATION

Data Walk In Action.

1 ROUND

In the first round of the data walk, attendees walked around and looked at the data presented at the four data stations. This data was mainly from secondary sources. Participants were assigned to identify data that was surprising and concerning as well as what Richland was doing well.

2 ROUND

In the second attendees reviewed the primary data. Tables were again assigned to identify data that was surprising and concerning, as well as what Richland was doing well. Plus participants were also asked to see where there was overlap and correlations between the two data sets. After reviewing the data tables were collectively to identify three concerns, two things going well, and one surprise from the assessment of all data.

REPORT OUT:

What Richland County is Doing Well: (Listed as recorded)

- Partners for Prevention (3x Mentioned)
- Southwest partners
- Number of activities we have access to
- General access to healthcare (but equally?)
- Recognition of issues and addressing
- Water consumption up among adult
- Youth sexual risk, STDs, pregnancies down
- High level of opportunity/resources
- Parks
- Swim
- Public Health Nurses
- Beautiful county
- Sources of Strength
- Recognition of need for more physical activity & wellness resources
- Development of outdoor activities
- Drop in driving under influence
- Drop in infant mortality rates

What are areas of concern: (Listed as recorded)

- Mental health access (4x Mentioned)
- More men to complete the survey
- Dating/sexual encounters among HS (2x Mentioned)
- Housing affordability/availability (3x Mentioned)
- Aging & decreasing population trend
- Family financial security
- Obesity & sedentary lifestyle (4 x Mentioned)
- Too siloed
- More preventive work
- Substance use (4x Mentioned)
- Get rid of “those people” mentality
- Social connection
- Healthy food access
- Awareness of resources
- Healthcare access/price
- Providers (access)
- Integrative medicine lacking
- Poverty

3 ROUND

After reviewing the data, participants were asked within their table groups to prioritize the data based on magnitude, severity, trends, and comparison with state data. All tables presented their top two priorities. Out of the list from the tables each individual voted on their top 3 health behaviors choices to be addressed.

Mental health, substance use, and quality of life were the top three health priorities identified for Richland County.



Phase 3

CONTRIBUTING FACTORS AND SOCIAL DRIVERS

Health Prioritization Community Meeting.

On December 5, 2022, participants were welcomed and directed to their assigned tables based on health priority (mental health or substance use). There they had the opportunity to meet their table mates. Each table team had a trained table host, who served as the facilitator and note-keeper for the table. Following a healthy lunch, the table teams were asked to conduct an analysis of their assigned health priority to determine which data stood out to be addressed. The groups were then asked to analyze risk and protective factors as well as gaps and resources.

In attendance were 35 attendees, representing 20 organizations. Impact Community Planning Group, LLC, once again facilitated the meeting. The participants identified the following problem statements and analysis below:



MENTAL HEALTH

1. There is an increase in mental health issues among Richland adults.
2. Too many people with mental health concerns are seeking crisis treatment
3. Too many Richland youth experiencing mental health concerns (anxiety/depression)

Some things identified:

Contributing risks to problem:

- Stigma
- Isolation
- Anxiety
- Family issues
- Lack of services/access to services
- Transportation

Resources of Support:

- Service clubs
- Support groups
- Aging & Disability Resource center
- Churches
- Senior Center
- UW Extension
- Hospitals/Providers



SUBSTANCE USE

1. Too many Richland County youth are using alcohol
2. Too many opioid users in Richland County
3. Too many Richland County youth are vaping nicotine
4. Too many Richland County adults are binge drinking

Some things identified:

Contributing risks to problem:

- Culture acceptance
- Peer pressure
- Coping/Mental health
- Family issues
- Lack of services/access to services

Resources of Support:

- Partners for Prevention (P4P)
- Service clubs
- Support groups



Phase 4

COMMUNITY HEALTH ASSESSMENT REPORT

The Report.

The CHA process was completed in early 2023, and the Community Health Needs Assessment report was prepared and the result is this report. The report highlights community accomplishments since the last report as well as activities related to the Covid-19 response. The report is the result of a highly collaborative community planning process and will lay the groundwork for the Community Health Improvement Plan and subsequent community wide efforts to improve health outcomes in Richland County.



Phase 5

COMMUNITY HEALTH IMPROVEMENT PROCESS

CHIP Planning Meeting.

On April 12, 2023, community members will be invited to identify strategies to address mental health and substance use in Richland County. Members will have five years to implement the plan developed during the CHIP meeting.



Section 3

County Health

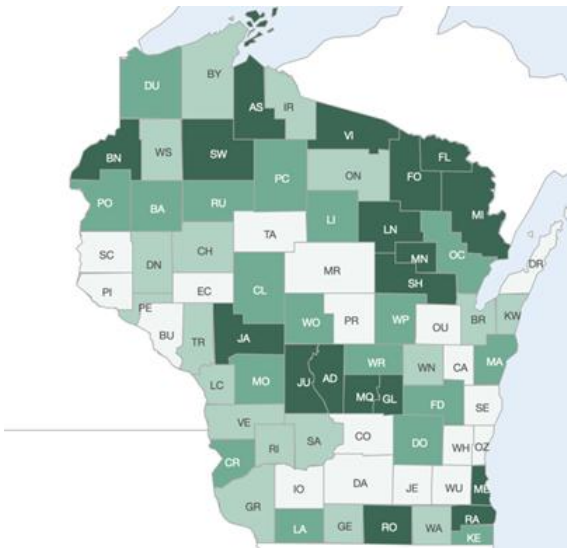
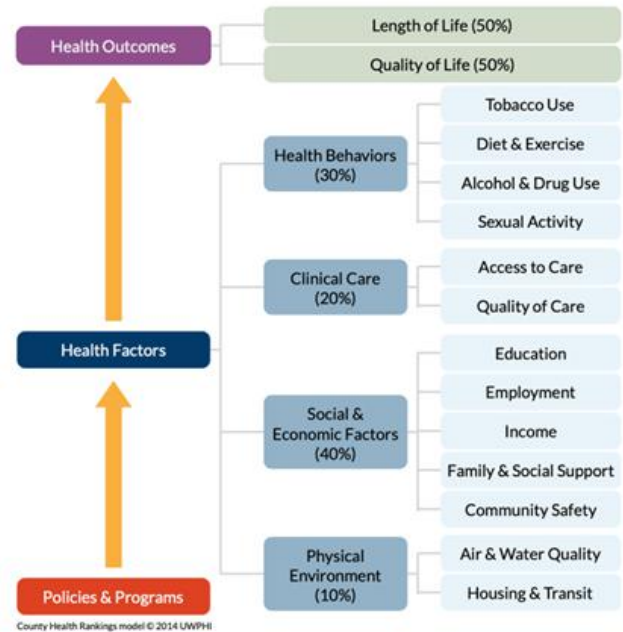
Rankings and Roadmaps

Data analysis of primary and secondary data, along with results from the community forums, was framed by the County Health Rankings Model.

This model outlines extensive factors of community health, which amounts to health behaviors (30%), clinical care (20%), social and economic factors (40%), and physical environment (10%).

The health factors of an individual directly influence that person's overall health outcome. County Health Rankings informs Richland County's health priorities. County Health Rankings and Roadmaps annually prepare rankings of all counties in the state based on specific health indicators.

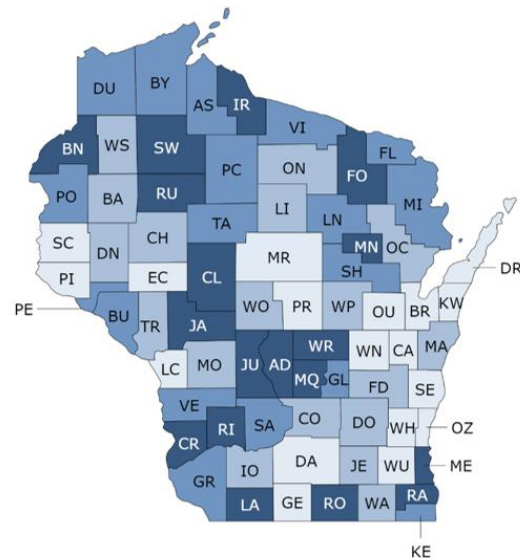
The counties are ranked in two different categories: health outcomes and health factors on a scale from 1 to 72 (1 being the best, 72 being the worst).



Health Outcomes

32
out of 72

Health outcomes represent how healthy a county is right now, in terms of length of life but quality of life as well.



Health Factors

57
out of 72

Health factors represent those things we can modify to improve the length and quality of life for residents.

Health Behaviors & Outcomes

Health behaviors are actions individuals take that affect their health. They include actions that lead to improved health, such as eating well and being physically active, and actions that increase one's risk of disease, such as smoking, excessive alcohol intake, and risky sexual behavior.

In the United States, many of the leading causes of death and disease are attributed to unhealthy behaviors. For example, poor nutrition and low levels of physical activity are associated with higher risk of cardiovascular disease, type 2 diabetes, and obesity. Tobacco use is associated with heart disease, cancer, and poor pregnancy outcomes if the mother smokes during pregnancy. Excessive alcohol use is associated with injuries, certain types of cancers, and cirrhosis.

The following health behaviors and outcomes for Richland County are included in this report.



Mental Health



Substance Use (Alcohol, Tobacco, Drug Use)



Nutrition and Physical Activity



Injury and Mortality





Mental Health

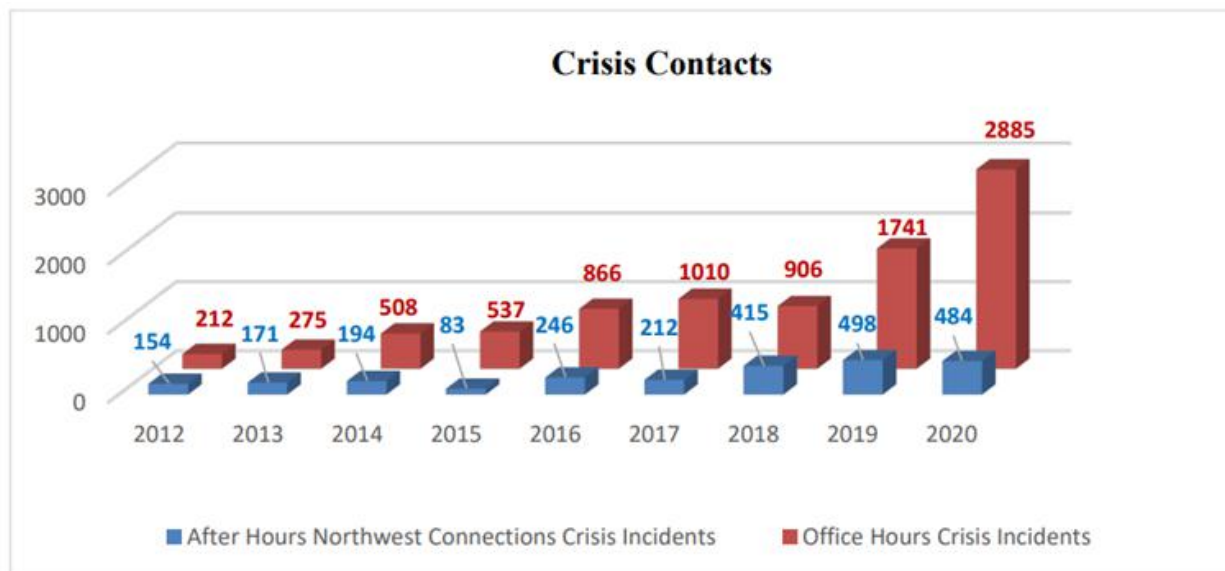


Health
Priority

Why is Mental Health Relevant?

Mental health is an important part of overall health and well-being. Mental health includes our emotional, psychological, and social well-being. It affects how we think, feel, and act. It also helps determine how we handle stress, relate to others, and make healthy choices. Mental health is important at every stage of life, from childhood and adolescence through adulthood.

Childhood mental disorders affect many children and families. Boys and girls of all ages and ethnic/racial backgrounds and living in all regions of the United States experience mental disorders. Based on the National Research Council and Institute of Medicine report, which gathered findings from previous studies, it is estimated that in 2007, 13–20% of children living in the United States (up to 1 out of 5 children) experienced a mental disorder in a given year, costing individuals, families, and society an estimated \$247 billion per year.



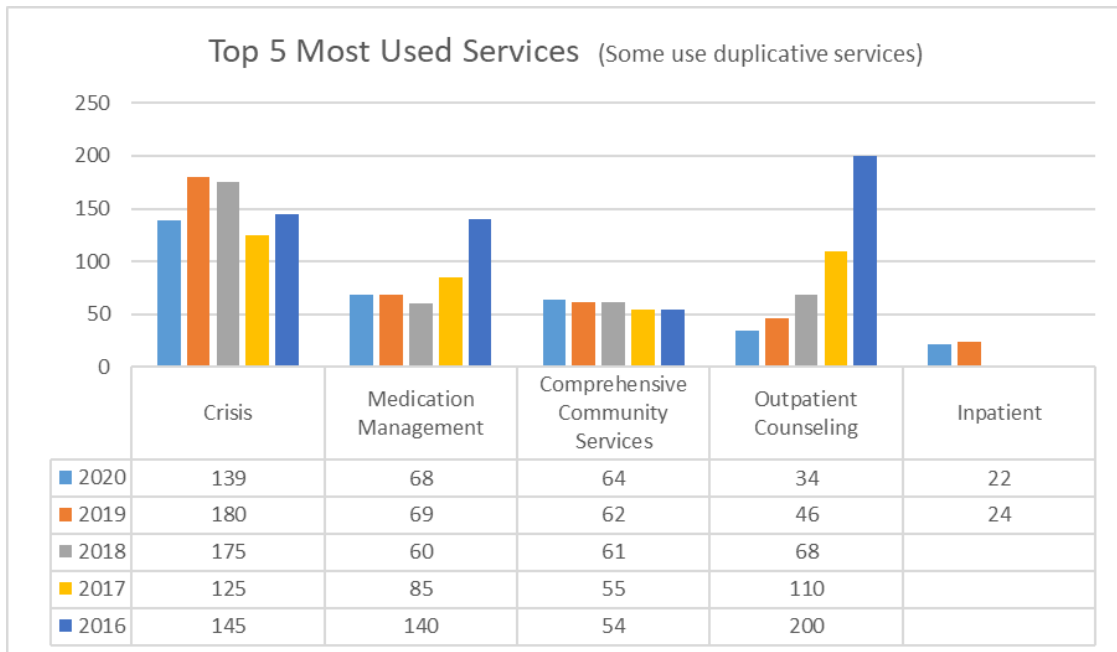
Crisis Contacts: In 2020, Health and Human Services provided Crisis services to a total of 214 individuals. Some people may have had repeat crises or required additional contacts to address the crisis. Northwest Connections handled 484 after-hours crisis contacts. Behavioral Health staff completed a total of 2885 daytime crisis contacts, with a total of 3369 crisis contacts altogether in 2020. The total number of crisis contacts includes all crisis assessments and follow-up contacts completed by staff. During 2020 there was a full-time staff member dedicated to doing crisis contacts along with other Behavioral Health staff members. Linkage and follow-up services are completed after an initial crisis assessment in order to provide or coordinate services to allow the crisis patients to return to more stable functioning DHS 34.23(6). During 2020 a staff member continued to provide services through a contract with the Richland School District. The staff provided mental health therapy and crisis services to children in the district.

Crisis contacts increased by 66% percent during 2020. The increase in crisis contacts is due to the increase in high acuity needs for placements and service linkage that occurred during 2020. The increase in crisis contacts was also due to the efficiency created by having one crisis worker, tracking each individual crisis contact (rather than all contacts cumulatively over each day). Overall during 2020 twenty-five percent of the individual crisis contacts were conducted by a staff member that is dedicated to working with youth in the Richland School District. 44% percent of all crisis contacts during 2020 were for consumers with substance use-related concerns.

Source: County Richland County Health and Human Services



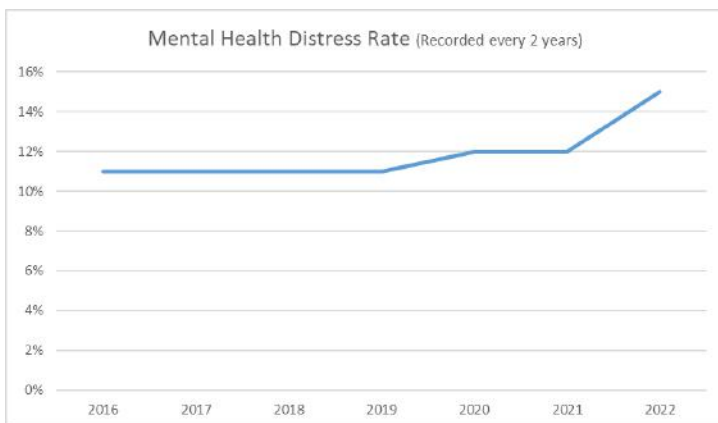
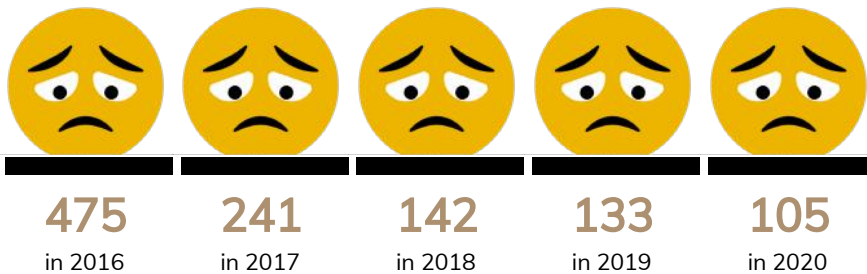
Mental Health



Source: Wisconsin Department of Health Services

Number of Outpatient Mental Health Clients (Unduplicated Consumers)

Source: County Richland County Health and Human Services.



Mental Distress = Percentage of adults reporting 14 or more days of poor mental health per month (age-adjusted). Source: 2022 County Health Rankings.



10 Tips To Boost Your Mental Health

1. Track 3 gratitudes a day in a journal.
2. Color for about 20 minutes.
3. Take time to laugh.
4. Go off the grid and disconnect from your smart-phone.
5. Dance around the house.
6. Yawn. It improves alertness and mental efficiency.
7. Work omega-3 fatty acids into diet.
8. Relax in a warm bath.
9. Experiment with something new ie recipe, art project, writing.
10. Go for a 30-minute walk in nature.

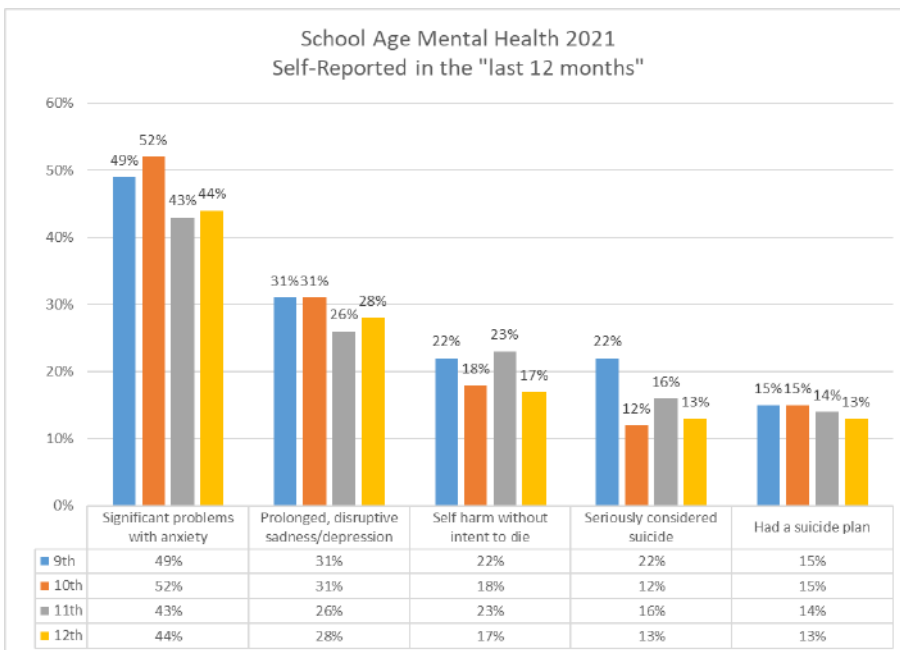
Source: Mental Health America



Mental Health

School Mental Health: In 2018 Richland County Health and Human Services employed a School Mental Health Staff, that was funded by the Richland School District. The staff person provided both crisis services and outpatient mental health services as appropriate to youth enrolled in the Richland School District. Starting in 2021 Guidance Counselors now provide Social, Emotional Learning (SEL) to all 7th - 12th graders and refer to mental health services as needed.

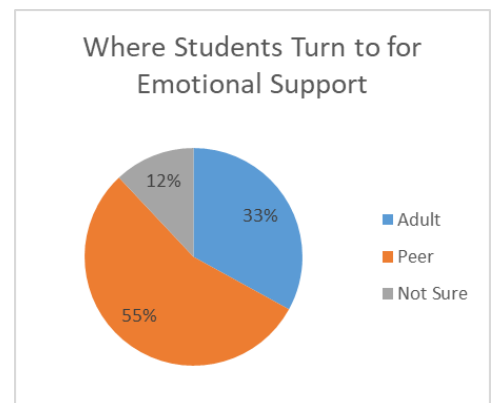
Number of individual students receiving services from School Mental Health Staff.



Source: Richland County 2021 High School YRBS



2 out of 10 students report getting emotional help when needed most of the time or always.



Source: Richland County 2019 High School YRBS



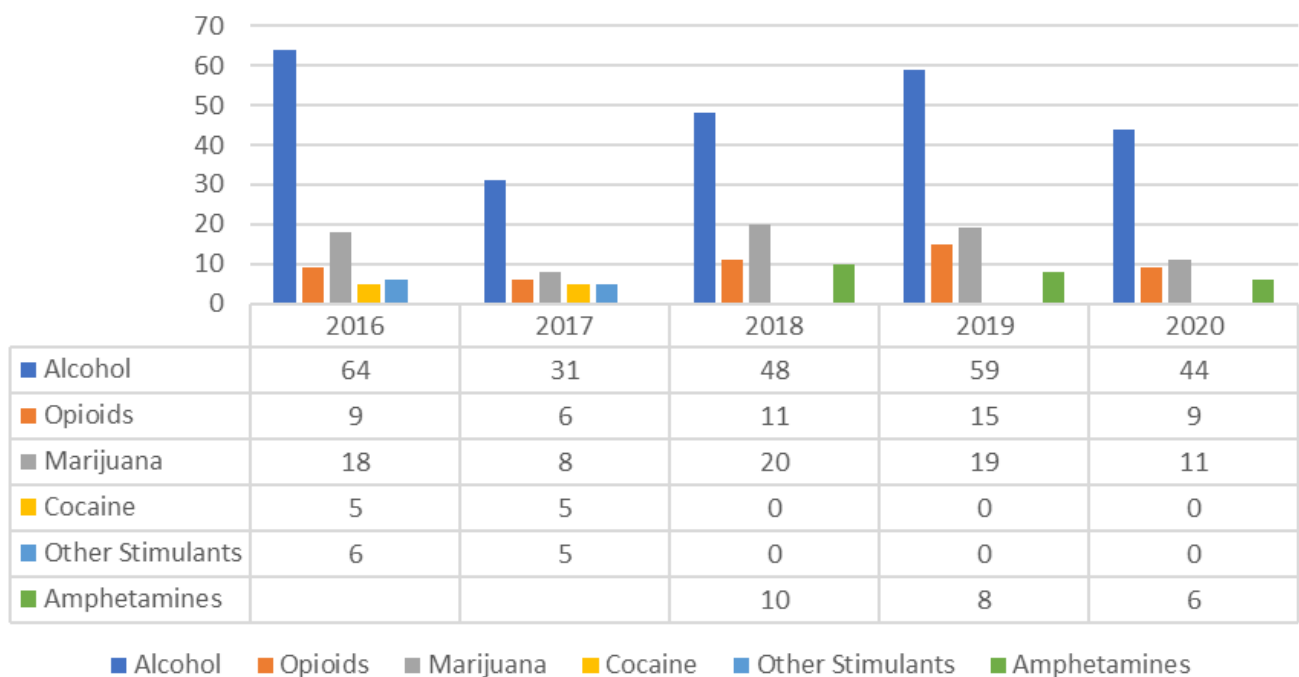
Substance Use



Why is Drug Use Relevant?

Drug use can lead to an increased risk of chronic illness, heart disease, HIV/AIDS, Hepatitis C, and mental illness. The rising number of people who use drugs or illegal substances has led to an increase in issues surrounding drug-related crimes and violence, legal system capacity strain, decreased workforce productivity, increased healthcare needs, and increased social service needs.

Top 5 Most Common Substances - Identified in Treatment



Emergency room visits due to excessive alcohol use have increased since 2016



In 2020 1/3 of all motor vehicle crash deaths were attributed to alcohol use



20% of adults in Richland County smoke – which is 5% more than all adults in WI



In Richland County Average of 20 people die from a drug overdose each year (2019-22)



Fentanyl and Meth use is also on the rise. Many resulting in death.

Source: County Richland County Health and Human Services



Substance Use



Tobacco Use

Tobacco use is the leading cause of preventable death in the United States. It affects not only those who choose to use tobacco, but also people who live and work around tobacco. The term “tobacco” refers to commercial tobacco, not ceremonial or traditional tobacco. Each year, smoking kills 480,000 Americans, including about 41,000 from exposure to secondhand smoke. Smoking causes cancer, heart disease, stroke, lung diseases, diabetes, and chronic obstructive pulmonary disease which includes emphysema and chronic bronchitis. On average, smokers die 10 years earlier than nonsmokers.

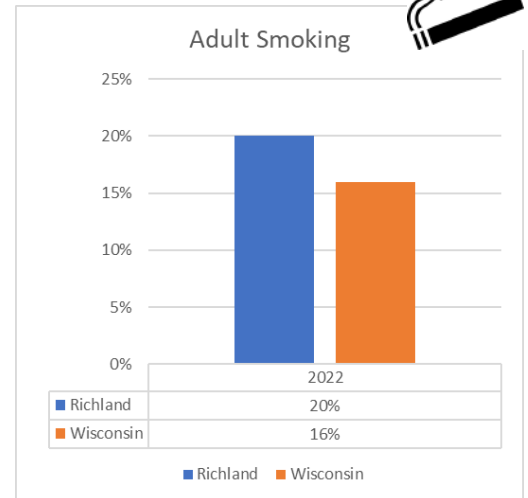
Excessive Alcohol Use

Excessive consumption of alcohol is associated with various behavioral and health effects for both adults and youth. These may include injury, chronic illness, poor mental health, alcohol use disorders, or death as long-lasting effects of excessive alcohol use.

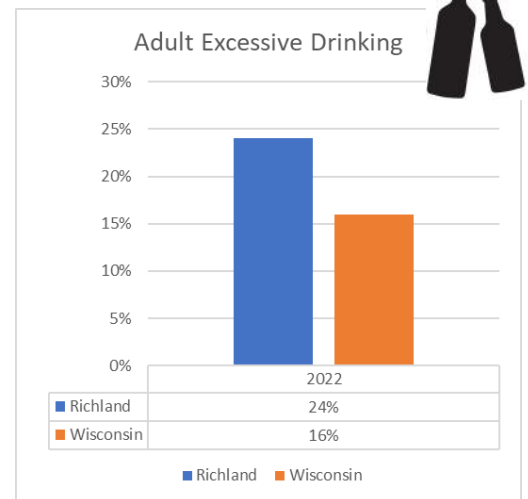
Opioids

Wisconsin's opioid epidemic began more than 20 years ago. It started with the overprescribing of prescription pain relievers. When these drugs became harder to get for nonmedical use, heroin use increased. Heroin was more available and cheaper. Today, illegally manufactured fentanyl and other opioids are being mixed with other drugs. This mixing is the reason why opioid overdose deaths remain high in Wisconsin.

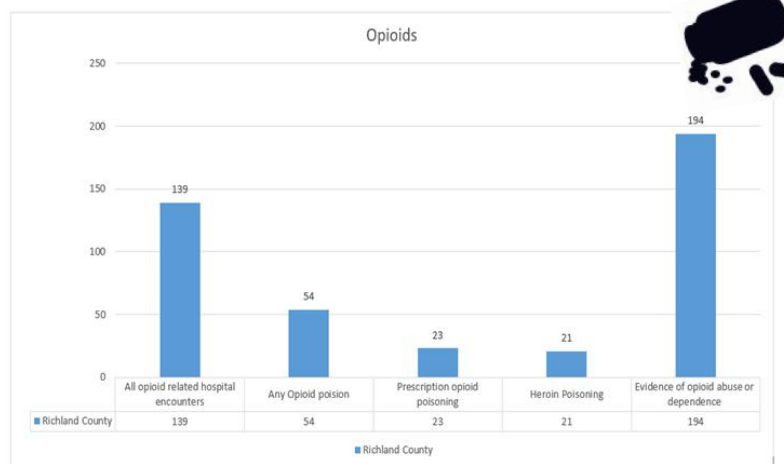
All types of opioids are addictive. The brain and body develop a tolerance to opioids very quickly, meaning more amounts are needed to feel the same effect. This may rapidly become dependence, meaning that not taking opioids may cause severe pain and discomfort because opioids are no longer in the brain and body. This leads some people to use opioids more and more, a cycle that can lead to opioid use disorder.



Source: 2022 County Health Rankings



Source: 2022 County Health Rankings



Source: Source: DHS Wisconsin WISH Opioid Dashboard

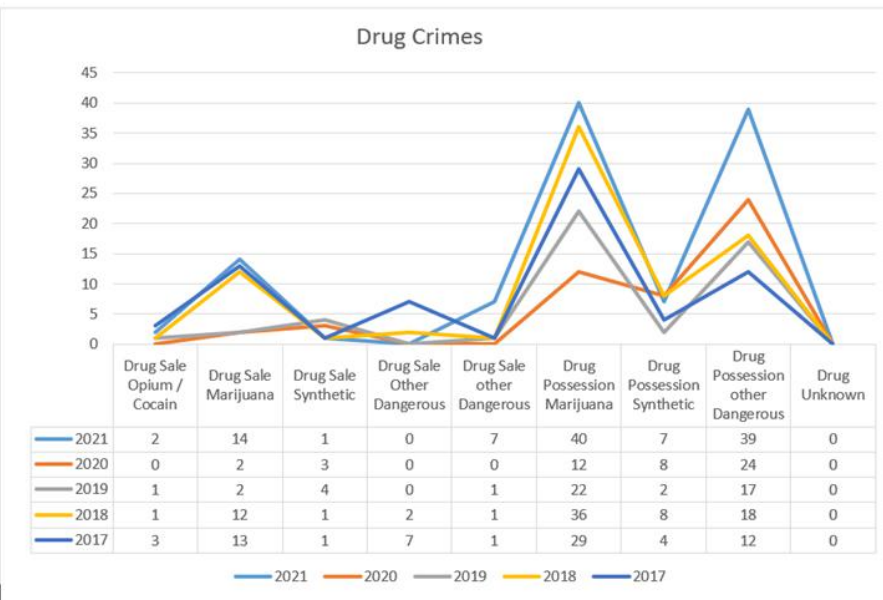


Substance Use



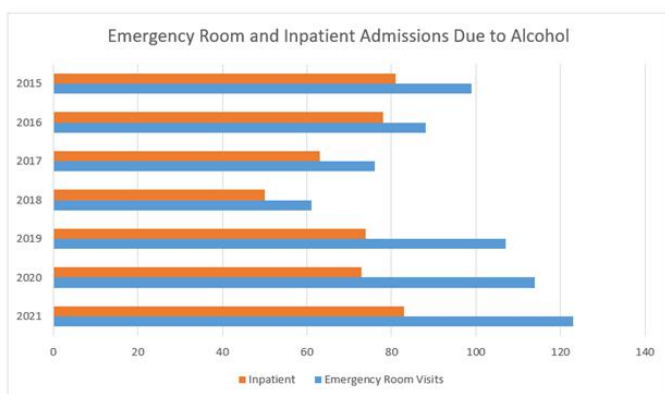
Consequences

All drug use comes with risk. Drug use—including alcohol, marijuana, methamphetamine, as well as prescription drug misuse and illicit opioids—among adults is on the rise. Different drugs pose different dangers. Drug use can lead to dependence and addiction, injury and accidents, health problems, sleep issues, and more. Drug use affects not only the person using, but family and the community.



Phone

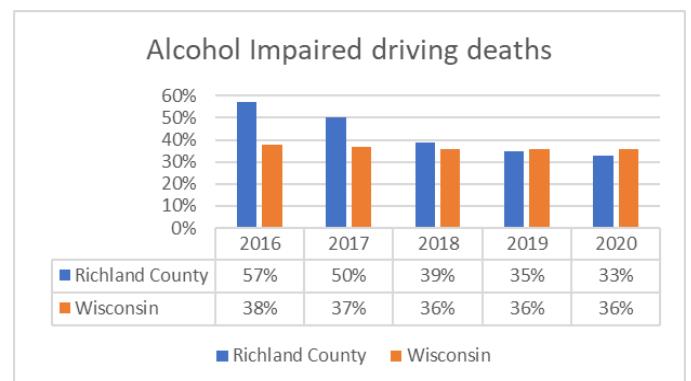
If you or someone you know needs help address their drug use
Call 2-1-1 or
Health and Human Services at 647-8821



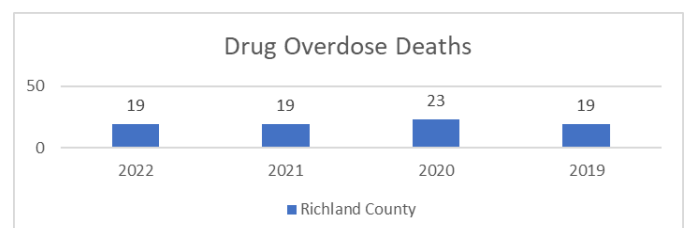
Source: DHS Alcohol WISH Dashboard

Inpatient care = the patient has been admitted to the hospital on a doctor's order for an alcohol related issue such as liver cirrhosis and alcohol dependence.

Emergency Room Visit = due to an alcohol-related issue.



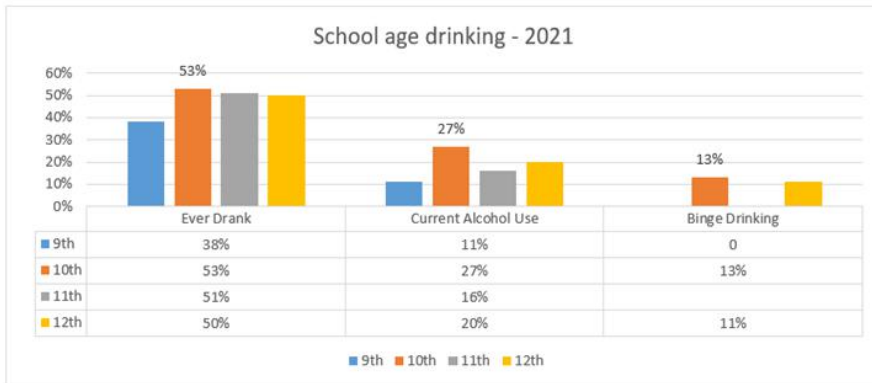
Source: DHS Alcohol WISH Dashboard



Source: DHS Opioid Use WISH Dashboard

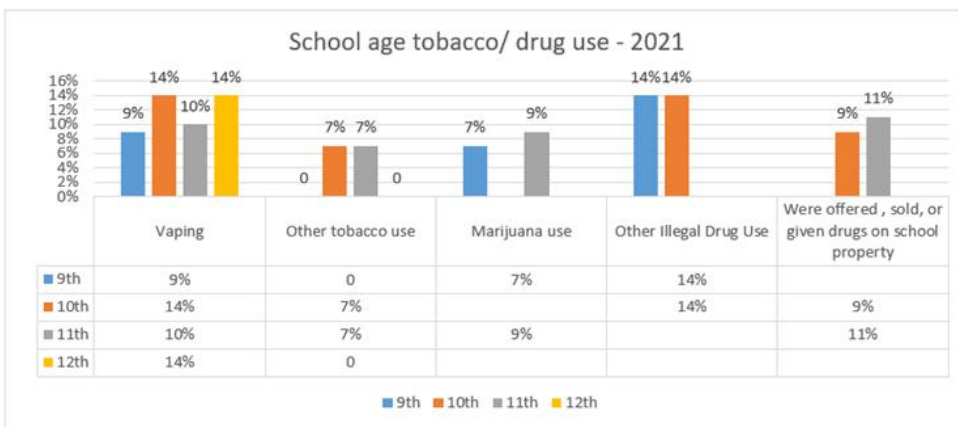


Substance Use



33%
of youth drank alcohol before
age 13

Source: 2021 Richland County Youth Risk Behavior Survey



Source: 2021 Richland County Youth Risk Behavior Survey



Friend



Home



Parent/
Family

Parents believe the top 3
places youth get their alcohol.

Source: 2021 Richland County Parent Perception Survey



The Partners for Prevention (P4P) Coalition of Richland County was formed in 2018 as part of the Richland County Children and Family Advocacy Council. The P4P has been working to build a strong coalition of partners that create positive and sustainable changes in Richland County. In 2019, P4P was awarded a federal grant that supports efforts to increase community collaboration around shared strategies to prevent and reduce youth substance use. Some of our accomplishments include:

1. In partnership with convenience store owner, Denny Jax, implemented sticker campaign: "Thank you for keeping our youth alcohol-free."
2. Youth4Change hosted a legislative breakfast about WI Social Host law enforcement and Tobacco Free Parks for 62 community leaders.
3. Parks Board agrees to post "No Smoking" signs.
4. Youth4Change at Ithaca High School advocated for an Alternatives to Suspension policy for tobacco (vaping). Implemented Spring of 2022.
5. In partnership with law enforcement, over 1,500 pounds of unused medications have been collected at Drug Take Back Days since 2019.
6. Went from 43% to 100% of licensed liquor establishments passing alcohol age compliance checks,

Youth's Perception

disapproval from



Peers



Parents

67% Drink alcohol regularly

84%

87% Take prescription drugs

94%

75% Smoke cigarettes

93%

65% Smoke marijuana

86%

Source: 2021 Richland County Youth Risk Behavior Survey

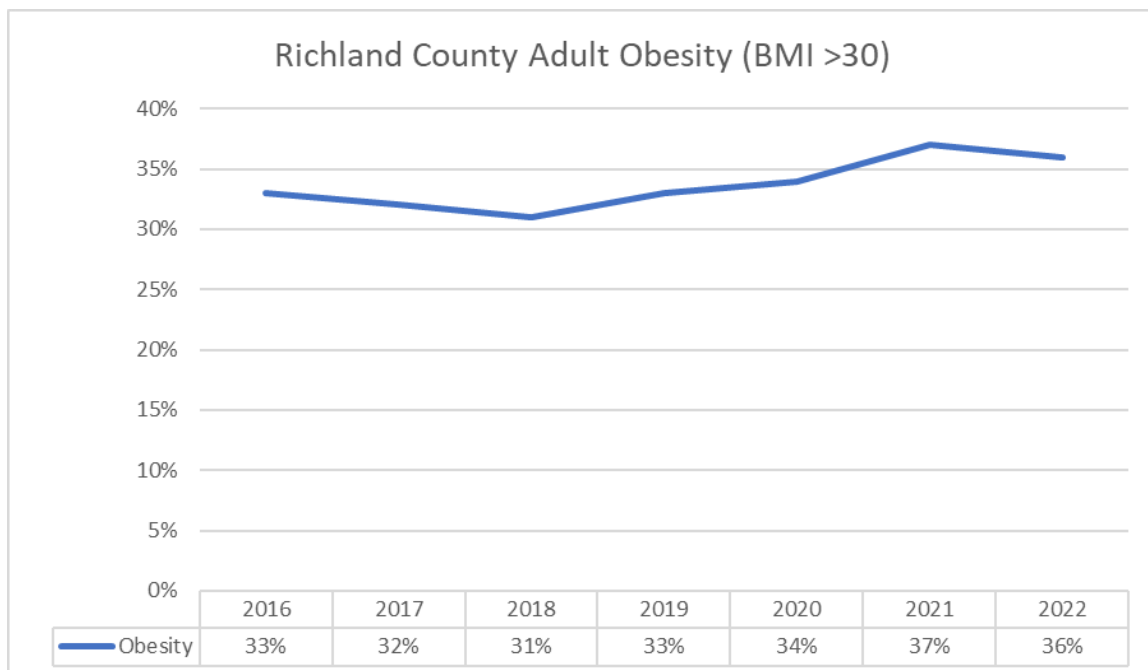
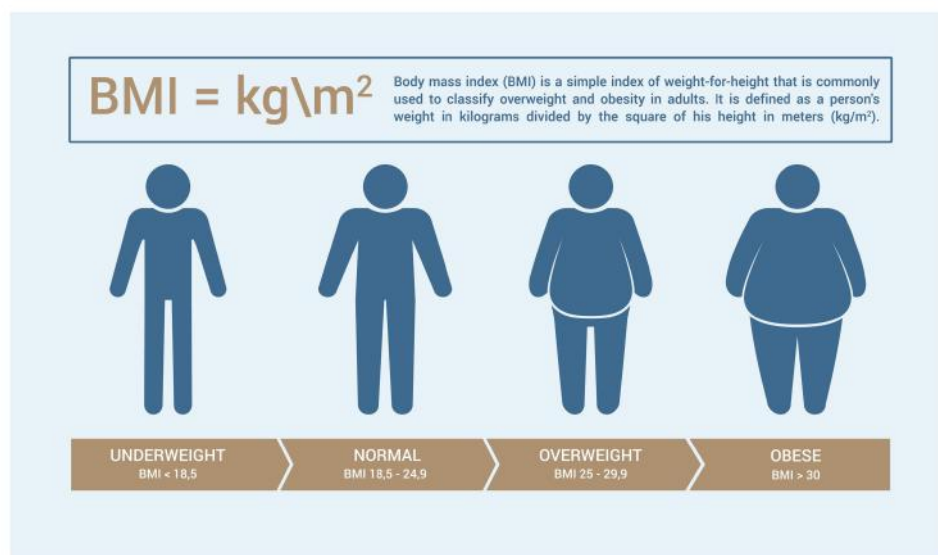


Nutrition and Physical Activity

Why is Nutrition and Physical Health Activity Relevant?

Achieving and maintaining a healthy weight includes healthy eating, physical activity, optimal sleep, and stress reduction. Several other factors may also affect weight gain. Healthy eating features a variety of healthy foods. Fad diets may promise fast results, but such diets limit your nutritional intake, can be unhealthy, and tend to fail in the long run. Managing weight contributes to good health now and as you age. In contrast, people who have obesity, compared to those with a healthy weight, are at increased risk for many serious diseases and health conditions.

Body Mass Index



Source: County Health Rankings 2016-2022



Nutrition

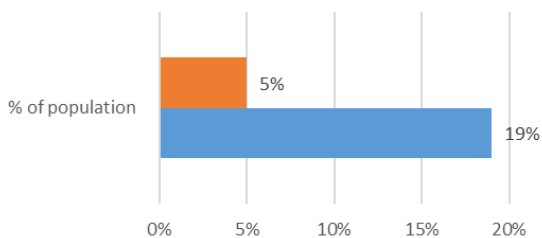


\$385.97

Average cost of groceries per month/per person.

Source: Zippia
(zippia.com/advice/average-cost-of-groceries-by-state/)

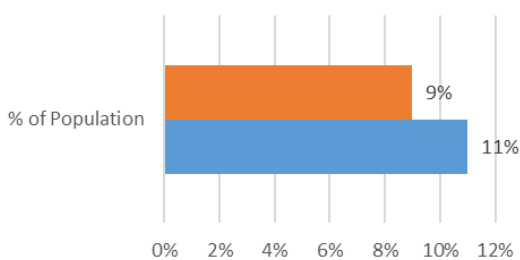
Limited access to healthy foods



Limited Access to Healthy Foods = Percentage of population who are low-income and do not live close to a grocery store.

Source: 2019 County Health Rankings

Food Insecurity



Food Insecurity = Percentage of population who lack adequate access to food.

Source: 2019 County Health Rankings

Food Pantries in Richland County

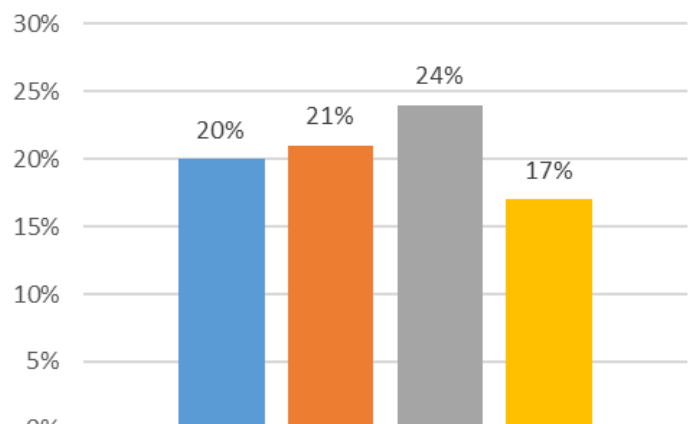
- Muscoda Food Pantry
- Richland Community Food Pantry
- Second Harvest Mobile Food Pantry
- Lone Rock Food Pantry

Food Access

The County Health Rankings measure of the food environment accounts for both proximity to healthy foods and income. This measure includes access to healthy foods by considering the distance individual lives from a grocery store for healthy food purchases and cost barriers.

There is strong evidence that food deserts are correlated with high prevalence of overweight, obesity, and premature death as convenience stores or smaller grocery stores are limited in healthier food options. Lacking consistent access to food is also related to weight gain, premature mortality, asthma, and activity limitations, as well as increased health care costs.

Hunger




Experienced hunger due to lack of food at home

9th	20%
10th	21%
11th	24%
12th	17%

Source: Richland County 2021 High School YRBS

% of Richland County Youth who consumed the following everyday (for the past 7 days of when the survey was taken)

43%  Eat fruits

40%  Eat vegetables

81%  Drank water

Source: Richland County 2021 High School YRBS



Activity

34%

Adults reported having adequate access to exercise opportunities.

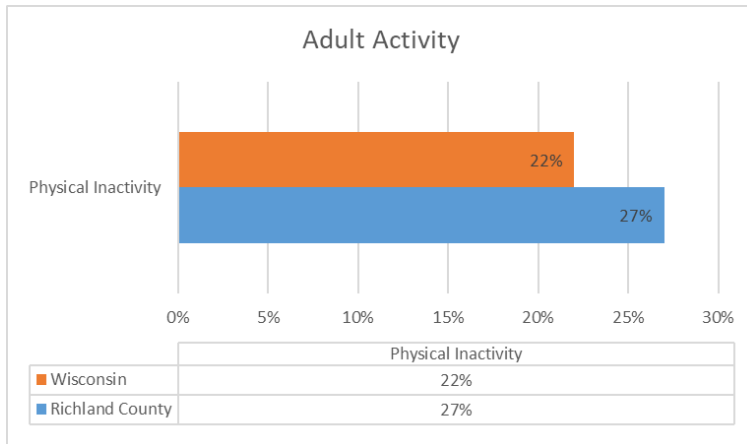


Source: 2022 County Health Rankings

Physical Activity

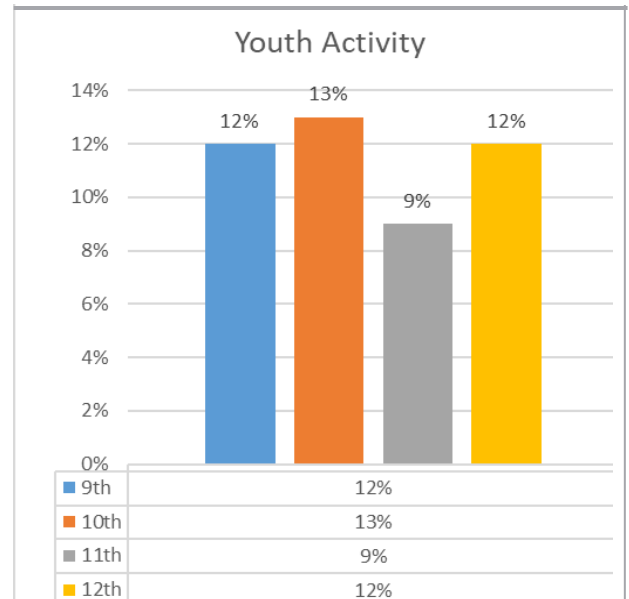
Frequent exercise provides immediate and long-term benefits for both adults and youth. These include improved cognition, sleep, mood, and bone health.

Physical activity also reduces the risk of obesity, cardiovascular disease, type 2 diabetes, depression, dementia, and cancer.



Adult Activity = Percentage of adults age 18 and over reporting no leisure-time for physical activity.

Source: 2022 County Health Rankings



Youth Activity = Students who exercised zero days in the past weeks.

Source: 2021 Richland County High School YRBS



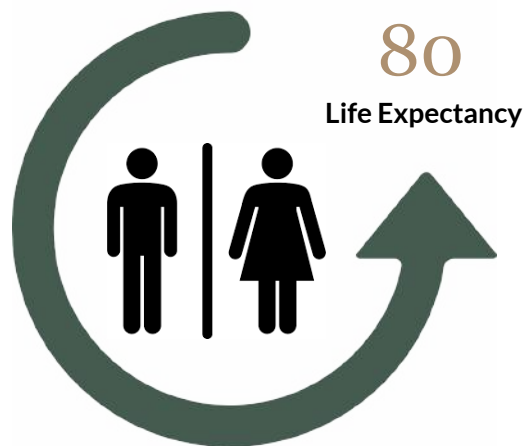


Injury and Mortality

Why is Injury and Mortality Relevant?

Injury data - is used to understand when and why injuries occur and how to prevent them. Experiencing injury or violence can have a lifelong impact. People can suffer short-term effects, such as missing work or school, and long-term effects, such as chronic illness or death. Injury and violence cost society hundreds of billions of dollars in medical care and lost productivity each year.

Mortality data - identifies causes of death and provides information on how long can we expect to live and whether we are gaining or losing ground against our most life-threatening public health crises. These data are relied on by researchers, epidemiologists, clinicians, policymakers, and many others working to identify problems, find solutions, and save lives.



Life Expectancy = Average number of years a person can expect to live.¹

300

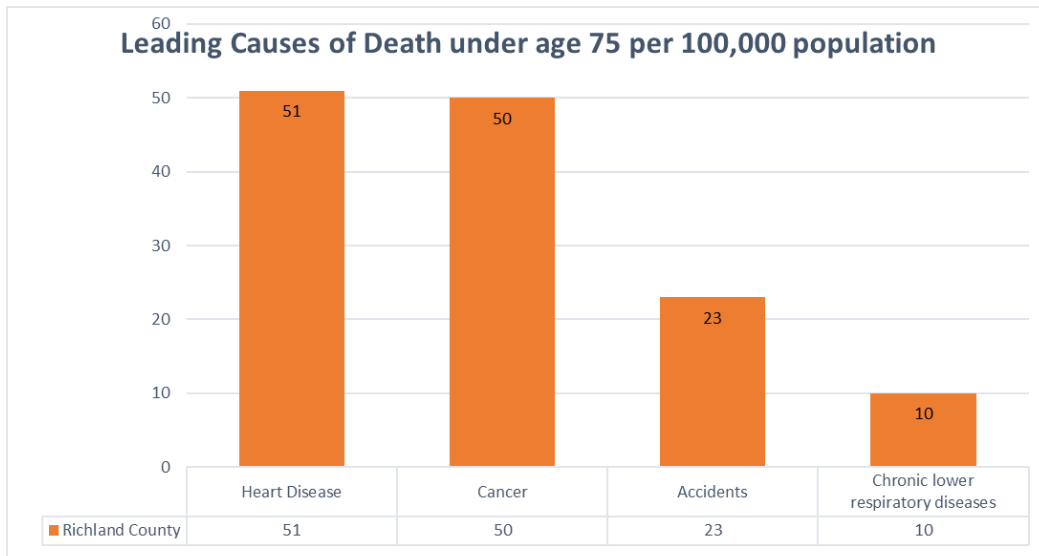
Premature Deaths

Adjusted Mortality + Number of deaths among residents under age 75 per 1000,000 population (age-adjusted).²

Source: County Health Rankings 2016-2022



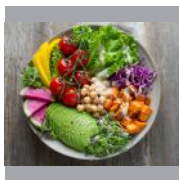
Injury and Mortality



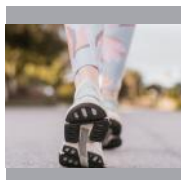
Prevent Chronic Disease. According to the CDC many chronic diseases are caused by key risk behaviors. By making healthy choices, people can reduce the likelihood of getting a chronic disease and improve their quality of life. Here are seven healthy choices to help prevent a chronic disease.



Quit Smoking



Eat Healthy



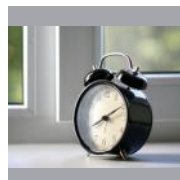
Get Active



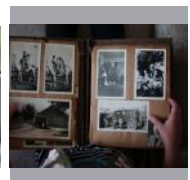
Limit alcohol



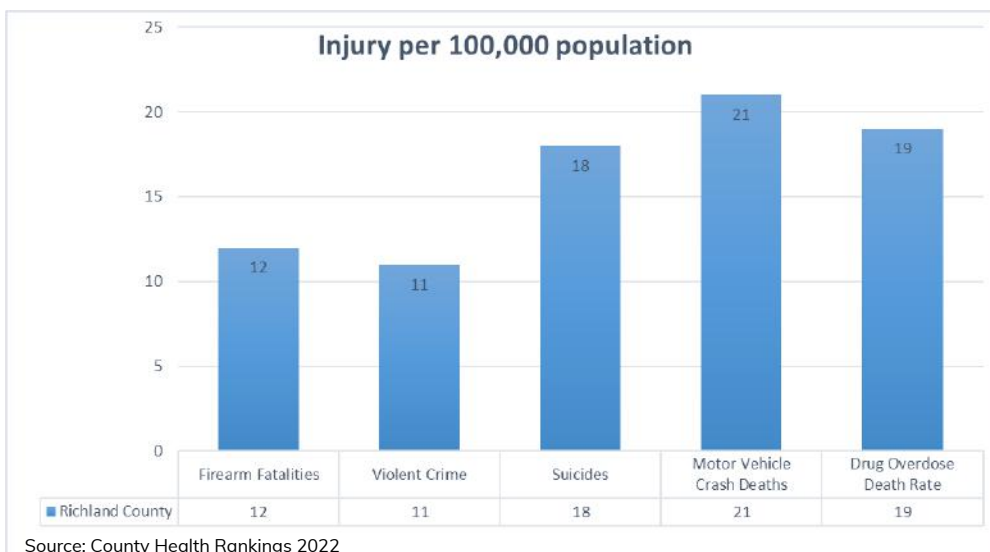
Get Screenings



Get Enough Sleep



Know Family History



Conclusion

In Richland County, the process of comprehensively assessing the community's health needs was led by a diverse group of community stakeholders from the sectors of healthcare, public health, Extension, and education, with ongoing input from the community at every stage of the process.

This 2022 Community Health Needs Assessment report includes a comprehensive analysis of both primary and secondary data complemented by three community discussions including a data walk, follow-up analysis and a planning session to inform the Community Health Improvement Plan, which is the document that complements this publication.

Review of multiple sources of secondary data revealed that the top two priorities in the county continue to be **mental health and substance use.**

(Highlighted mental health and substance use data included)

With these priorities having been first identified in the 2016 CHNA, multiple organizations have been working to improve outcomes both areas. Reflecting on community progress showed a notable increase in the diversity of programs and community responses in all three prioritized areas. Prioritization helps multiple sectors focus their energies on addressing different facets of the concern to improve outcomes.

The conclusion of this report is that continuing to support community coalitions in their work on Mental Health Treatment and Substance Misuse Prevention & Treatment, is the best way to make progress in Richland County. With these needs reaffirmed by the 2023 CHNA assessment process, continuing to support coalitions as they implement grassroots and evidence-based responses, while providing shared metrics for success is how Richland County will see continued progress in these areas.



Citations

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County Health Rankings & Roadmaps 2022.
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<https://dpi.wi.gov/sspw/yrbs>
- Wisconsin Department of Health Services. Mental Health: County Services Dashboard.
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- Wisconsin Department of Health Services. Substance Use: County Services Dashboard.
www.dhs.wisconsin.gov/aoda/county-services-dashboard.htm

Richland County Health and Human Services
221 W Seminary Street
Richland Center, WI 53581

**2022
Annual Report**



*Promoting the Health, Well-Being, and Self Sufficiency
For All People of Richland County*



Richland County Health & Human Services

Tricia Clement, Director

To: Honorable Richland County Board Supervisors and Citizens of Richland County

On behalf of the Health and Human Services/Veterans Standing Committee and agency staff, I am pleased to present the 2022 Annual Report. This document contains program and statistical information related to services; listings of our associated committees, boards, and contract providers; and financial data related to our budget.

2022 brought changes to Health and Human Services with the departure of Director Tracy Thorsen in May. She had served as the director since December of 2018. Roxanne Klubertanz-Gerber served as the interim Director until July when I took on that role. Budget and long-range planning were the primary focus in the second half of the year due to the financial challenges the county is facing. This allowed me to learn very quickly the programs, grants, and budget of the Department.

2022 saw significant staff changes at HHS. The Behavioral Health Unit saw the majority of the unit leave including Behavioral Health Manager, Myranda Culver. This led to some structural changes to how services were provided; including contracting out some of the service facilitation duties in the CCS program and updating the job description for the service facilitators. Child and Family Services saw the opposite of the Behavioral Health Unit. They were able to fill many of their open positions and gained stability as a unit in 2022.

The Public Health Emergency was in effect for all of 2022. We began to live in a new normal as protective factors related to COVID became more readily available. The need to mask all the time decreased and we laxed mandatory safety protocols.

Since starting in July, I have come to find that the staff at HHS are a group of talented, dedicated, and positive group of people. They have stepped up when there are staff shortages and are always willing to help and support each other. They remained focused on the Mission Statement of HHS which is to Promote the Health, Well-Being, and Self Sufficiency for All People of Richland County.

As you review this report, I hope you won't hesitate to reach out with your questions. This, as well as past reports, program information, staff contacts, and meeting minutes, are available on our website at www.co.richland.wi.us.

Respectfully,

Tricia Clements, Director
Richland County Health and Human Services



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MISSION STATEMENT

PROMOTE THE HEALTH, WELL-BEING, AND SELF SUFFICIENCY FOR ALL PEOPLE OF RICHLAND COUNTY

In carrying out the mission of the agency, all staff and programs shall:

- Treat others fairly and with respect in a friendly, courteous, responsive and confidential manner.
- Demonstrate integrity and commitment in all actions.
- Create an environment of hope and positive expectation.
- Recognize and respect the uniqueness of individuals and families, as well as foster collaborative decision-making.
- Value diversity.
- Provide individualized services in the least intrusive and least restrictive manner possible.
- Promote collaboration within the agency and with community partners.
- Provide quality services through continuous improvement and outcome measurement.
- Manage public resources responsibly.



BOARDS & COMMITTEES

Richland County Health and Human Services & Veterans Standing Committee

Ingrid Glasbrenner, Chair

Kerry Severson, Vice Chair
Cindy Chicker, Secretary
Timothy Gottschall
Danielle Rudersdorf
Donald Seep

Ken Rynes
Lee Van Landuyt
Dr. Jerel Berres
Francis Braithwaite
Sherry Hillesheim

** The Health and Human Services Board transitioned to the Health and Human Services & Veterans Standing Committee in April 2022.*

Commission on Aging & Disability Board

David Scribbins, Chair

Virginia Wiedenfeld
Carolyn Denman
Sandra Kramer
Larry Engel
Julie Cervantes

Angela Metz
Julie Fleming
Jodi Hines
Linda Symons
Danielle Rudersdorf

Comprehensive Community Services (CCS) Coordination Committee

Joy Burnham
Faye Burghagen
Van Nelson
Edie Arneson (*until Nov. 2022*)
Heidi Pendleton (*as of Oct. 2022*)
Dr. Jerel Berres (*as of May 2022*)

Ashley Furgeson
Myranda Culver (*until Sept. 2022*)
Mary Chris Walling
Teresa Nundahl (*as of Oct. 2022*)
Charlie Hillman (*as of Dec. 2022*)

**Coordinated Services Team (CST)
Coordinating Committee**

Shari Johnson
Amanda Miller
Betsy Wiedenfeld
Marjorie Fillyaw
Stacy Smith
Cheryl Hoppe (*until Oct. 2022*)
Jinitta Larson
Teresa Nundahl (*as of Oct. 2022*)
Briana Turk

Cindy Chicker
Cindy Robinson
Myranda Culver (*until Sept. 2022*)
Faith Peckham
Stephanie Ronnfeldt (*until Oct. 2022*)
Laurie Couey
Rose Kohout
Alicia Woodhouse (*as of Oct. 2022*)

Nutrition Advisory Council

Don P. Roseberry, Chair

Danielle Rudersdorf
Christine Storer

Sue Roseberry
Janet Jasper

Mississippi Valley Health Services Commission

Dr. Jerel Berres

Kerry Severson (*as of April 2022*)

Transportation Coordinating Committee

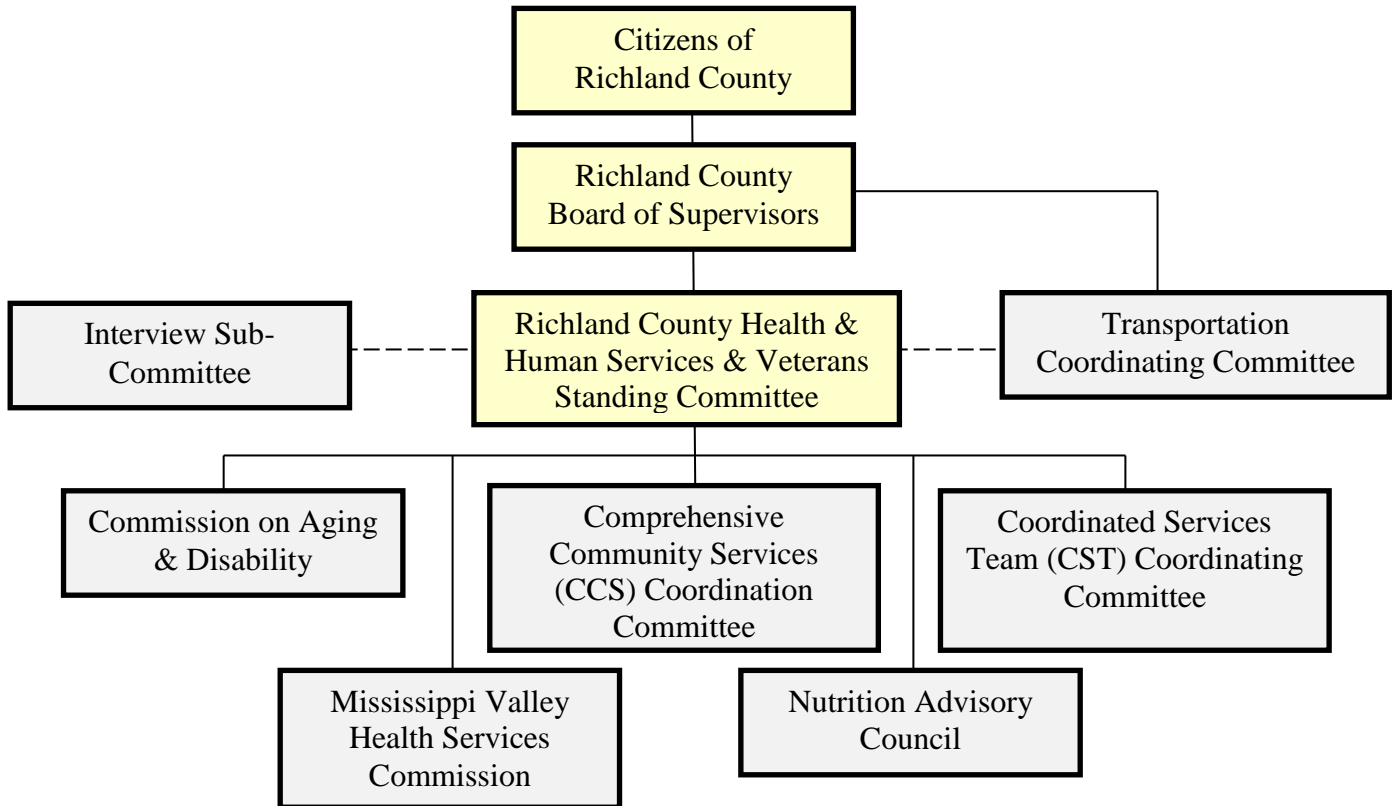
Sandra Kramer, Chair

Donald Seep
Sandra McKittrick
Robert Shiere
Aaron Gray
Cindy Riley

Jesse Nelson
Richard McKee
Darin Steinmetz
Linda Symons
Danielle Rudersdorf

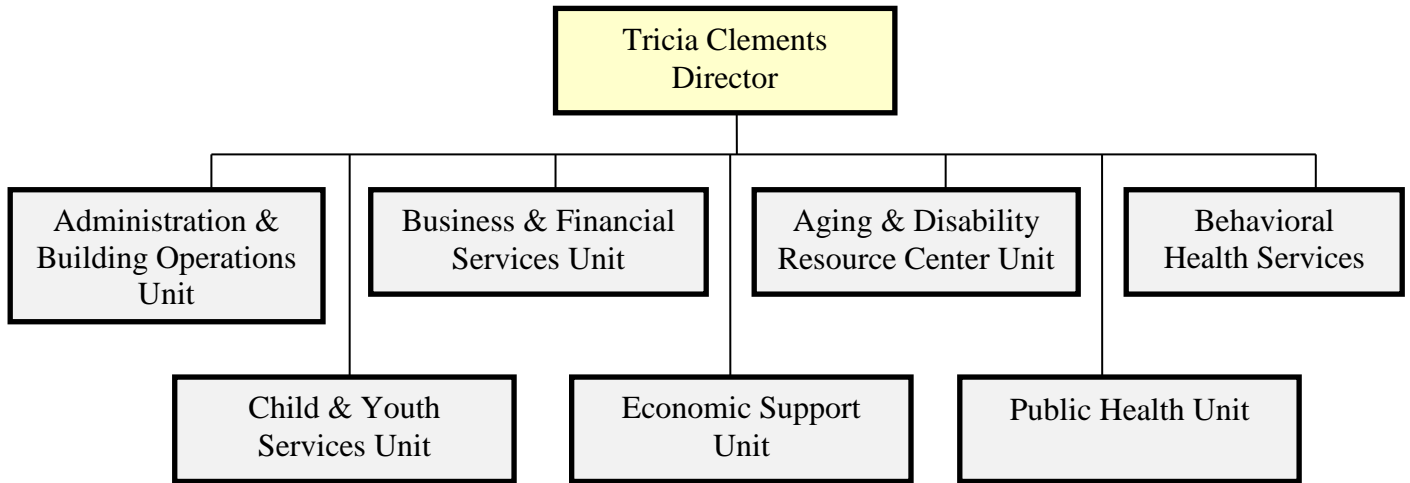


BOARD ORGANIZATIONAL STRUCTURE





UNIT ORGANIZATIONAL STRUCTURE



PUBLIC HEALTH UNIT

Mission Statement

The Public Health Units mission is to promote health and improve the quality of life for Richland County residents through the provision of a variety of Public Health Programs based on primary prevention, early intervention, and health promotion.

PROGRAMS AND SERVICES

Communicable Disease

Immunizations
Investigation and Follow Up
Tuberculosis Prevention and Control
TB Dispensary
Rabies Prevention and Control

General Public Health Programs

Loan Closet
Wisconsin Partnership Program Grant
Wisconsin Well Woman Program
Tobacco Control/Wisconsin WINS
School Health
Richland Community Free Clinic

Nutrition

Senior Congregate & Home Delivered Meals

Maternal Child Health Programs

MCH Systems Initiative
Prenatal Care Coordination

Environmental Health

Private Well Water Testing
Radon
Childhood Lead Poisoning Prevention
Human Health Hazards

Preparedness & Response

Preparedness & Response Highlights



The Year 2022 in Review

The year 2022 started off with a continuation of the pandemic response with a sharp increase in COVID cases in January. The main concern was the Omnicron variant, producing some of the highest case counts and hospitalizations. In March, the B.A.2 variant was circulating and by May, the US had surpassed one million total COVID deaths.

COVID testing continued to be provided by Emergency Management and Public Health Nurses at the Richland County Fairgrounds until being transitioned to the UW Platteville parking lot through the summer of 2022. Community testing ended at the beginning of September of 2022. Quarantine guidance orders changed from a full 10-day order to a modified 5-day quarantine. With more persons vaccinated, the need for masks and PPE was reduced, although masks were still encouraged, especially in areas of high transmission, healthcare facilities, and for those that were immunocompromised.



VACCINES

Vaccines continued to be offered at RCHHS by public health nurses and the administration of these vaccines were moved from the main conference room area to the public health clinic area to free up needed space for regular agency operations due to a general decline in the number of people scheduled for the vaccine. The Bivalent COVID booster vaccine became available in the fall of 2022 and Richland County Public Health nurses started administering this in October of 2022.

Mass Vaccine Flu Clinics were provided in the fall of 2022 with public health providing 236 total flu shots to children in the Richland County School districts including Richland Center, Weston, Ithaca, and St. Mary's. Public Health continued to provide Vaccines for Children (VFC) flu shots to school-aged children on a walk-in and appointment basis at the HHS building after the conclusion of the Mass Vaccine Clinics.

Purchased flu vaccine was also available and provided to adults at Richland County Public Health on a walk-in or appointment basis through the end of 2022 and continued into the 2023 influenza season.

COMMUNICABLE DISEASE



Immunization: Life-saving vaccinations have had an impact on everyone in the nation. Today there are vaccines to protect us from 17 infectious diseases that were once common in the United States and immunizations are one of the most successful and cost effective Public Health strategies in history.

The provision of immunizations may seem to be a simple process, but at every step--from manufacture to administration, there are systems in place to assure that safe, effective vaccines are accessible and available to the public.

Effective immunization programs require infrastructure at the federal, state, and local level—both in the private and public sector, to assess the impact of immunizations through disease surveillance, assure that providers have the most up-to-date information and guidance related to vaccine storage and administration, to provide credible evidence based information to consumers, and to assure a high standard of vaccination practice. Systems must also be in place regarding outbreak investigation and control, and the monitoring of vaccine coverage, effectiveness, and safety.

Once a vaccine is licensed in the United States, Public Health experts review epidemiologic data to ensure that vaccines are working properly and safely. The Vaccine Adverse Event Reporting System (VAERS) is a national database that collects information about adverse events that occur in U.S. licensed vaccines. If a problem is identified, Public Health will issue measures to respond.

Vaccines must be stored at correct temperatures and handled safely to ensure the best protection. Technical assistance is provided by the Wisconsin Division of Public Health Immunization Program to support vaccination programs in the state. Clinical site visits are conducted to assure appropriate vaccine storage and handling practices and that policies and procedures are accurate and current.

Richland County's Immunization Program follows the State of Wisconsin Immunization Program Policies and Procedures, and immunizations are provided under standing orders from the Medical Director. 2022 saw the transition of our former medical director, Dr. Thomas Richardson who retired to Dr. Neil Bard, who assumed the role of Medical Director for Richland County Public Health.

The United States will continue to face issues in immunizations and emerging infectious disease, and the Public Health system must be able to respond with

modern technology and skilled professionals to control and prevent infectious disease.

Currently Richland County Health and Human Services Public Health provides immunizations under the Vaccines for Children Program for children who are Medicaid eligible, uninsured, America Indian, or an Alaska Native. Additionally, we provide influenza immunization each fall and provide adult tetanus and hepatitis vaccines.

Immunization Statistics:

Immunization	2014	2015	2016	2017	2018	2019	2020	2021	2022
Covid Pfizer Bivalent 12+	-	-	-	-	-	-	-	-	299
Covid Pfizer 5-11yrs	-	-	-	-	-	-	-	-	17
Covide Pfizer 12+	-	-	-	-	-	-	-	-	315
Covid Pfizer 6mo – 4yrs	-	-	-	-	-	-	-	-	8
Covid Pfizer Bivalent Booster	-	-	-	-	-	-	-	-	6
DtaP	12	13	12	15	17	12	1	9	4
Hepatitis A	39	36	23	11	10	15	1	0	7
Hepatitis B	13	9	6	11	6	7	5	1	6
Adult Hepatitis B	12	11	13	33	19	0	1	0	0
Hib	1	7	6	4	2	1	0	1	1
Influenza	1036	978	659	643	762	726	603	336	534
MMR	23	23	13	11	15	19	2	2	2
Pneumonia	26	3	0	0	0	0	0	0	0
Polio	24	9	9	7	12	14	4	5	2
Prevnar	16	15	7	9	5	5	2	3	3
Td	2	1	6	15	14	21	3	3	6
Varicella	24	20	11	11	14	12	4	4	5
Menactra	24	53	11	3	3	11	0	0	0
Td-Pertussis (Tdap)	70	61	31	23	24	25	8	8	11
COVID-19	-	-	-	-	-	-	-	4,537	719
HPV (Gardisil)	26	22	19	9	4	9	0	1	1
Rota Teq	8	4	2	1	1	2	0	2	0
Twinrix (HepA-B)	2	0	0	0	0	0	0	0	0
DTPaP-Hib-Polio (Pentacel)	14	10	8	11	6	7	4	3	2
DTPaP-Polio (KINRIX)	n/a	n/a	3	0	0	0	0	0	0
Proquad (MMRV)	-	-	-	-	-	-	-	5	1
TOTAL	1372	1275	839	819	914	886	638	4,920	1,949

Communicable Disease Investigation and Follow Up: In Wisconsin reportable diseases are divided into three categories. Category I diseases are considered to be of urgent Public Health importance and are to be reported immediately to local Public Health by telephone or fax; Category II diseases must be reported to local Public Health either electronically through the Wisconsin Electronic Disease Surveillance System (WEDSS), or by mail or fax within 72 hours of the identification of a case or suspected case; and Category III disease (HIV and AIDS) is to be reported to the state epidemiologist within 72 hours of identification of a case or suspected case.

Specific infection control measures such as isolation, quarantine, and personal protection are common methods utilized to prevent the spread of communicable disease. Public Health Nurses provide investigation and follow up on communicable disease reports on Richland County residents.

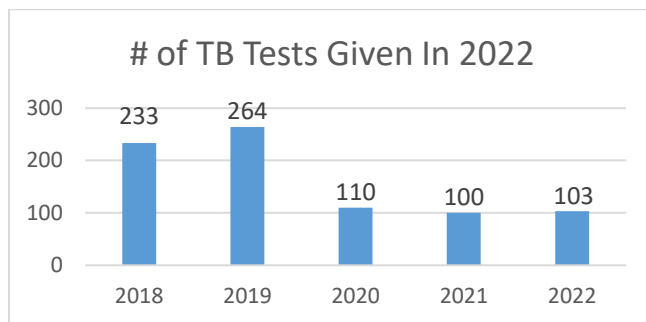
Communicable Disease Statistics:

Reportable Disease	2015	2016	2017	2018	2019	2020	2021	2022
Active Tuberculosis	0	0	0	0	0	0	0	0
Arbovirus Illness	1	3	1	2	0	0	0	0
Babesiosis	1	2	0	1	2	1	0	3
Blastomycosis	2	1	1	0	0	0	1	0
Brucellosis	0	0	0	0	0	0	0	0
Campylobacter	10	24	15	9	14	8	4	8
Carbon Monoxide Poisoning	-	-	-	1	5	4	11	7
Carbapenemase-Producing Carbapenem-Resistant Enterobacteriaceae	-	-	-	1	1	0	2	1
Chlamydia	24	29	38	57	31	35	49	38
Coronavirus, Novel 2019	-	-	-	-	-	8,962	7,550	5785
Coronavirus, Novel 2019 Reinfection	-	-	-	-	-	1	16	0
Cryptosporidium	2	2	13	2	10	1	3	4
E.Coli	2	2	1	5	3	2	3	2
Ehrlichiosis/Anaplasmosis	2	13	12	15	14	8	9	14
Giardia	1	3	0	0	2	0	1	1
Gonorrhea	5	0	4	10	9	12	12	9
Hepatitis A	3	1	1	1	2	1	0	1
Hepatitis B	6	2	6	3	5	1	3	56
Hepatitis C	12	13	19	12	16	7	12	10
Herpes	0	0	0	0	0	0	0	0
Histoplasmosis	1	0	1	0	0	0	1	1

Influenza Hospitalizations	15	4	26	41	10	24	25	33
Influenza Laboratory Report	-	-	-	-	-	3	1	8
Invasive Haemophilus Influenza	0	0	0	0	1	0	0	2
LaCrosse Encephalitis	0	0	0	1	0	0	0	0
Legionella	1	0	0	0	0	0	0	0
Listeriosis	0	0	0	0	0	0	1	0
Lyme Disease Erythema Migrans (EM) Rash	67	73	117	77	79	44	40	6
Lyme Laboratory Report	-	-	-	-	-	-	44	121
Measles	2	1	1	1	2	0	1	0
Meningitis (Bacterial)	0	2	1	1	0	0	1	1
Meningitis (Viral)	0	0	0	0	0	0	0	0
Metal Poisoning, Nonlead	-	-	-	-	2	0	0	0
Methicillin Oxacillin resistant Staphylococcus Aureus (MRSA/ORSA)	-	-	-	11	2	6	6	6
Multisystem Inflammatory Syndrome in Children	-	-	-	-	-	-	1	0
Mumps	1	1	2	3	2	2	0	1
Mycobacterial Disease	2	2	0	2	0	1	4	3
Norovirus Infection	-	-	-	3	0	0	1	0
Orthopox Virus Impox	-	-	-	-	-	-	-	1
Parapertussis	-	-	-	-	-	-	6	1
Pertussis	23	24	30	19	11	2	7	3
Poliomyelitis	-	-	-	-	-	1	0	1
Rubella	-	-	-	-	-	-	1	0
Salmonella	3	3	2	5	6	2	5	7
Shigella	1	0	0	0	3	0	0	0
Streptococcus Disease Invasive Group A	-	-	-	-	4	1	0	0
Streptococcus Disease Invasive Group B	-	-	-	1	0	5	2	2
Streptococcal Infection, Other Invasive	-	-	-	-	-	1	0	0
Streptococcus Pneumoniae	2	1	0	4	3	1	2	3
Staphylococcus Aureus	-	-	-	5	6	8	3	0
Syphilis	2	1	0	2	4	2	2	1
Syphilis Reactor	-	-	-	-	-	-	4	0
Tuberculosis	-	-	-	-	-	4	2	0
Q Fever	1	0	2	3	1	0	2	0
Toxoplasmosis	1	0	1	4	0	0	2	1

Toxic Shock Syndrome	0	0	0	0	0	0	0	0
Transmissible Spongiform Encephalopathy (TSE)	-	-	-	-	-	1	0	1
Tuberculosis Class A or B	-	-	-	-	-	-	-	1
Tuberculosis/Latent Infection (LTBI)	1	3	0	3	3	1	3	2
Tuberculosis LTBI – Laboratory Results Only	-	-	-	-	-	-	2	1
Tularemia	-	-	-	-	-	0	0	0
Vancomycin – Intermediate Staphylococcus Aureus (VISA)	-	-	-	-	-	-	2	0
West Nile	2	0	0	0	0	0	0	0
Varicella	5	4	1	4	5	1	3	1
Psittacosis	1	0	0	2	0	0	0	0
Rocky Mt. Spotted Fever	2	1	0	0	0	0	0	0

TB Skin Tests: Public Health provides a comprehensive tuberculosis (TB) prevention and control program including TB skin testing. TB skin tests are most often completed as a pre-employment requirement, but may be requested or recommended as follow-up to a potential exposure. The Mantoux Tuberculin Skin Test is the worldwide standard used to screen for tuberculosis, and Public Health uses the Mantoux method for tuberculosis screening. In 2022, 103 skin tests were provided by Public Health.



TB Dispensary: The TB Dispensary Program reimburses local health departments for certain medical services provided to TB cases, suspects, contacts, and Latent TB Infections (LTBIs). The goal of the program is to assure health care service to patients/clients in Richland County that have been

diagnosed with TB infection or disease, regardless of ability to pay. The Wisconsin Department of Health and Human Services Tuberculosis Program provides oversight and consultation to local health departments in the management of confirmed or suspected TB and LTBI cases.

TB Dispensary services provided by Public Health include Tuberculin skin testing; medication for treatment of disease and TB infection; directly observed therapy; TB contact investigation; and TB case management. In addition, Public Health has MOUs with the Richland Medical Center and the Richland Hospital for the provision

of certain clinically indicated services that Public Health does not provide, and reimburses the Medical Center and the Hospital at the current Medicaid rate.

In 2022, the WI DHS TB dispensary program was accessed twice for dispensing of medications in Richland County. Richland County Public Health nursing staff provided direct observation therapy (DOT) medication services and home visits to 2 LTBI patients over the course of the year to successfully treat LTBI infection.

Rabies Prevention and Control: Public Health works with the Richland County Sheriff's Department, the Richland Center Police Department, the Richland County District Attorney and the Corporation Counsel to assure that procedures outlined in the Rabies Prevention and Control Policy are followed when there is an animal bite to a human. Wisconsin Rabies Control Law requires that a dog or cat which has bitten a human must be delivered to a veterinarian for initial examination within 24 hours of the bite or receiving notice of the bite. The animal must be quarantined for no less than 10 days. If the animal's rabies vaccination is current, the animal may be quarantined on the premises of the owner following the initial examination of the veterinarian. The animal must be brought back to the veterinarian on the last day of the 10-day period and on one intervening day (the animal must be examined three times in the 10-day period). Once the quarantine period is complete, the veterinarian signs the release from quarantine.

When Public Health receives a bite order from Law Enforcement, a Public Health Nurse contacts both the animal owner to assure the owner understands the requirements for quarantine and vaccination of the biting animal and the victim to assure understanding of potential consequences of an animal bite and the importance of medical attention after an animal bite. Once the quarantine is complete or a rabies test result is obtained, Public Health contacts the person who was bitten to report the outcome. Public Health Nurses provided follow up on a total of 52 cases for rabies control in 2022; 40 of those cases were reported animal bites; of those animal bites reported, 8 specimens were submitted for rabies testing.

Of note, in February of 2022, two Public Health Staff Nurses completed the Rabies Control Program course offered by the Wisconsin Department of Agriculture, Trade, and Consumer Protection and successfully passed the Rabies Control Program Trained Observer test, resulting in certification. In 2022, public health nurses authorized fee exempt testing for 21 specimens, which were primarily bats, but also included cats, a dog, and a raccoon. These specimens were submitted to the Wisconsin State lab of Hygiene, or WSLH; there were no positive rabies cases that resulted from those tests.

MATERNAL CHILD HEALTH PROGRAMS

Maternal Child Health (MCH) Systems Initiative: The Wisconsin Healthiest Families statewide initiative focuses on improving systems to address family supports, child development, mental health, and safety and injury prevention. Maternal Child Health home visits were provided by Public Health nurses to new parents who request a visit or when referred by a health care provider. In 2022, there were 8 MCH referrals received by Richland County Public Health from area healthcare providers; 2 clients accepted home visits from public health nurse and 2 clients agreed to follow up phone calls and were provided resources, including birth packets, connections to SWCAP WIC program, mental health services, and follow up with primary care.

Prenatal Care Coordination: Public Health Nurses provide prenatal case management services including a range of support services and care coordination for high-risk Medicaid/ Healthy Start/Badger Care eligible pregnant women.

Fluoride: Oral Fluoride is made available for children whose water supply has been proven to be deficient in Fluoride. Water sample test kits are available to residents for testing of private wells. If the water is found to be deficient in Fluoride, supplemental Fluoride can be purchased at a nominal cost.

GENERAL PUBLIC HEALTH PROGRAMS



Loan Closet: The Loan Closet provides durable medical equipment for short-term use by Richland County residents. A deposit is required (which provides for repair and/or replacement of equipment), but is returned if the equipment is returned within one month.

Wisconsin Well Woman Program: The goals of the Well Woman Program

(WWWP) are to improve access to preventive health services for low-income, uninsured, or underinsured women and to eliminate preventable death and disability from breast and cervical cancer, particularly among medically underserved women.

In Wisconsin one of the changes brought about by the Affordable Care Act included regionalization of the WWWP. Since 2015, the coordination of WWWP services for Richland County women has been provided out of Juneau County.

The program provides:

- reimbursement for health screenings, diagnosis, and assessment for breast and cervical cancer
- tracking and follow up of women screened
- developing a provider network in which women can receive WWWP services
- Information, education and outreach programs to address known health risks
- Case management

Since 2020, Ana Karina Burton, a patient navigator working at the University of Wisconsin Hospital and Clinics, has attended the Richland Community Free Clinic monthly to consult with patients regarding their eligibility for WWWP and to assist them with enrolling in the program.

Richland Community Free Clinic: The Free Clinic provides primary health care to people and is staffed by medical professionals and community volunteers. The Affordable Care Act has allowed many Free Clinic clients to access health insurance, and seek health care through the regular healthcare system, but there is still a need for the Free Clinic for those who do not qualify for coverage.

Public Health provides assistance at the Richland Community Free Clinic each Tuesday morning at the Richland Hospital Clinic. The Public Health Nurse (PHN) assists with eligibility determination and provides information on needed services for the patient and his/her family such as housing, food resources, and fuel and financial assistance. Referrals are made to family planning, WWWP, WIC, Head Start, Clinical Services, the ADRC, and other agencies as needed. Influenza, Tetanus, and HPV vaccines are provided on site. There continues to be a great need for dental and vision care for the uninsured.

There were approximately 346 clinic visits on 48 (7.2/day) clinic days in 2022; the clinic was cancelled for 3 weeks in the summer because of staffing issues and during December holidays.

ENVIRONMENTAL HEALTH

Richland County continues to be part of a five county consortium to provide environmental health services. The Grant County Health Department is the lead agency for the Environmental Health Consortia and employs the Registered Sanitarian who acts as the Environmental Health Coordinator for the five counties. The Environmental Health Coordinator assists with investigation and follow up of human health hazard complaints and coordinates environmental health programs in Grant, Iowa, Lafayette, Vernon and Richland Counties.



2022 Environmental Health Statistics:

Home Visits	30	Contacts (EH Consultant)	217
Lead	3	Lead	13
Radon	0	Radon	19
Water	0	Water	11
Asbestos	0	Asbestos	17
Solid Waste	6	Solid Waste	45
Housing	19	Housing	45
Indoor Air	0	Indoor Air	32
Sewage	0	Sewage	17
Animal/Vector	0	Animal/Vector	18
Hazard	0		
Fit Testing	2		

Private Well Water Testing: Water sampling kits are available free of charge for testing private wells for bacteria, nitrates, fluoride, and metals for families with new babies. Water test kits are also available fee-for-service for anyone who wants to test their private well water supply – Public Health has the test kits and the fees are sent directly to the Wisconsin State Laboratory of Hygiene with the sample. The Environmental Health Coordinator is available for consultation for problems related to water quality.

Radon: Radon is a radioactive gas that comes from the natural decay of uranium, which is found in nearly all soils. Radon typically moves up through the ground to the air above and seeps into homes through cracks and other holes in the foundation. Radon gas can be trapped inside the home where it can build up. Free radon test kits are available through Public Health each year and making repairs to eliminate radon gas can be simple and affordable. For the year 2022, Richland County distributed 30 radon test kits and 20 were returned for testing. This would result in a 67% return rate. 5 kits had results between 4-8 pCi/L and 5 kits had measured above 8 pCi/L.

Childhood Lead Poisoning Prevention: Lead exposure in young children can cause reduced IQ and attention span, learning disabilities, developmental delays, and many other health and behavioral issues. Most exposures occur in homes built before 1978, largely due to chipping and peeling lead based paint and the dust created when lead based paint is disturbed (for example during renovation). Preventing exposure requires preventing children from coming into contact with lead hazards by identifying and repairing the hazards.

Children are screened by collection of a capillary blood sample which is sent to the State Laboratory of Hygiene for analysis. Elevations are confirmed by venous samples and Public Health Nurses and the Environmental Health Coordinator make home visits to provide education and assessment of the child's environment for lead hazards. Property owners are responsible to comply with lead hazard reduction measures ordered by Public Health. Unfortunately, the effects of elevated blood lead levels may not be noticeable until the child experiences difficulty in school. Lead poisoning screening and prevention activities provide essential tools to identify risk and eliminate exposure. **80** Richland County children were screened in 2022 by their healthcare providers.

Human Health Hazards: Generally, human health hazards are defined as substances, activities, or conditions that are known to have the potential to cause acute or chronic illness, to endanger life, to cause or spread infectious disease, or to harm the health of the public. According to Wisconsin State Statute 254.59(1) the local Health Officer is responsible for ordering the abatement or removal of any human health hazard found within the jurisdiction of the local health department. Public Health follows up on reports of potential human health hazards in order to protect the health of the public and/or the environment. There were **30** complaints reported in 2022 that required investigation through our environmental health program.


PREPAREDNESS AND RESPONSE

In 2022, there was a continuation of testing the Emergency Preparedness Capabilities due to ongoing COVID testing, COVID vaccinations, and coordination of services. Richland County Public Health is a member of the Region #5 South Central Wisconsin Healthcare Emergency Readiness Coalition (SCWIHERC) which participates in trainings & education pertaining to preparedness & response services and capabilities.

NUTRITION

Senior Dining



Fellowship, Food  Fun

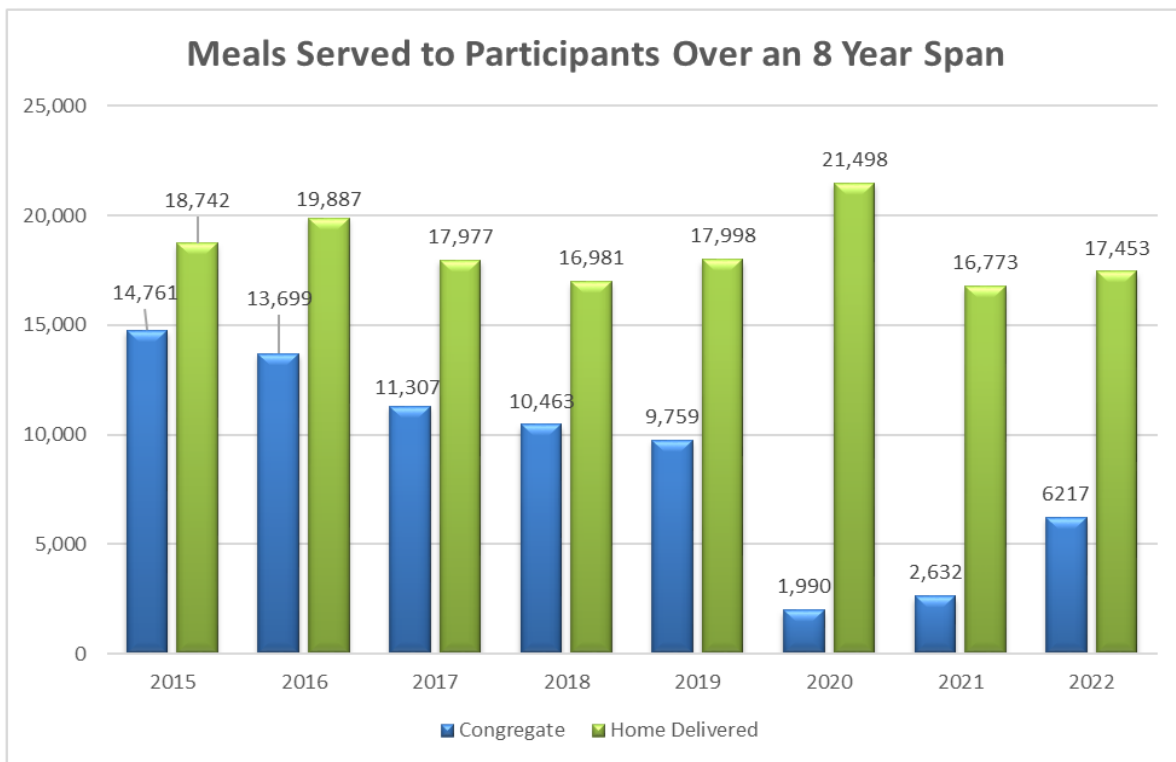
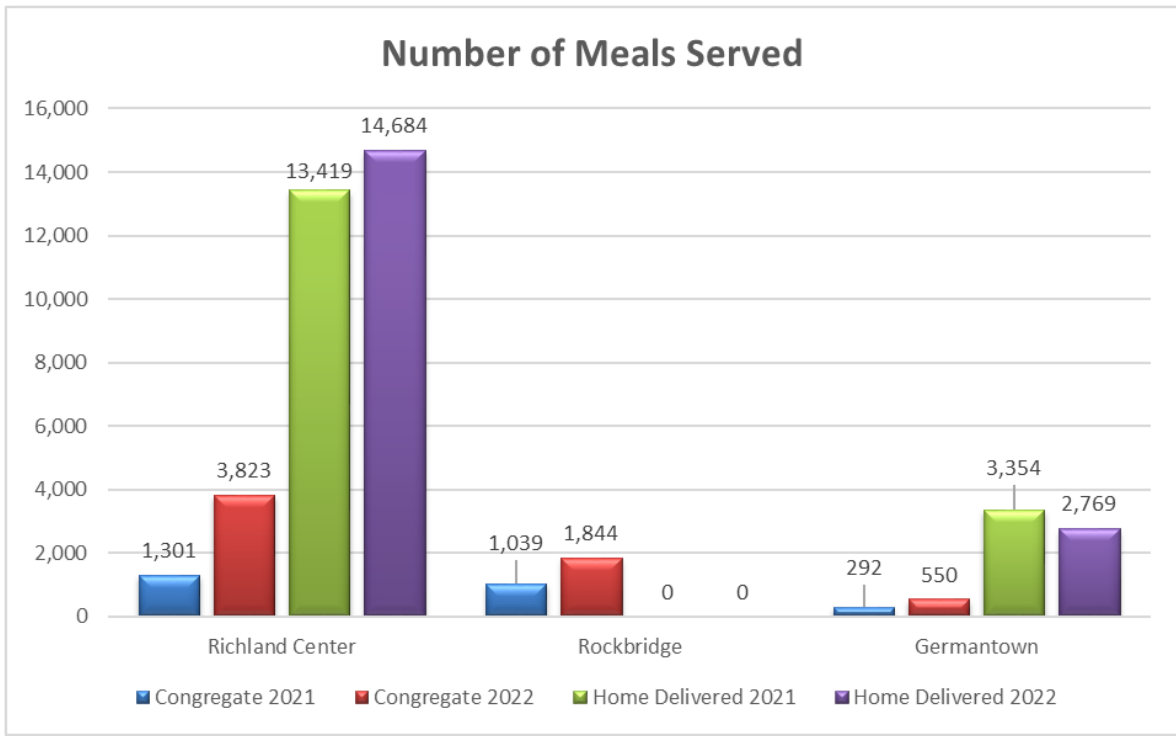
2022 NUTRITION REPORT: Richland County's Senior Nutrition Program has provided healthy, delicious meals to area seniors since 1977. Goals of the senior nutrition program are to reduce hunger and food insecurity, promote socialization of older individuals and promote the health and well-being of older individuals. Richland County's Senior Nutrition Program focuses on these goals by:

- Promoting good health behaviors through nutrition education, nutrition screening and intervention services
- Assisting individuals to gain access to nutrition and other disease prevention and health promotion services to delay the onset of adverse health conditions from poor nutritional health or sedentary behavior
- Providing 1/3 of the daily food requirement for seniors of a wholesome, safe, nutritionally balanced meal through the promotion of high food safety and sanitation standards
- Targeting older adults who have the greatest economic or social need
- Promoting social interaction through both Dining Centers and the Home Delivered Meal settings enabling people to feel cared for, valued, and part of a network which helps combat stress and improve overall sense of well-being and increasing social connectedness

Richland County has three active meal sites and delivers meals to homebound individuals from two of those three sites. Volunteers are priceless, lending their time, compassion, and dedication to making a difference in our communities through the Richland County Nutrition Program and Meals on Wheels Richland County. Volunteers supplement paid staff by assisting at all of the meals sites as well as delivering Meals on Wheels to homebound individuals within our local communities.

The Richland County Senior Nutrition Program has suffered many changes over the past several years. We have seen closures due to COVID and then reopened meal sites in 2021. Slowly the meal sites have had increases in attendance however locations such as Rockbridge still haven't reached the attendance levels prior to the COVID pandemic. We continued to do our best to meet the needs of our Older Adult population being that of age 60 and beyond.

Nutrition Statistics

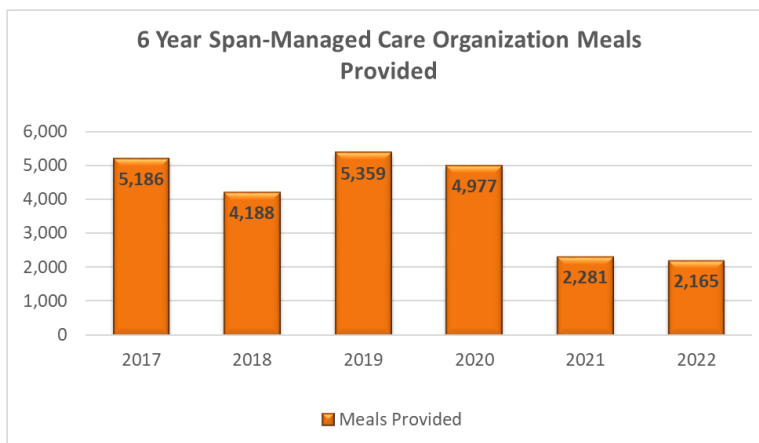


In 2022 Richland County Senior Nutrition Program provided a total of 23,628 meals compared to 2021 which was 19,405. That is an increase of 4,223 meals, ~18%.

The breakdown for each meal site:

- Richland Center provided 18,507 meals
- Rockbridge location provided 1,844 meals
- Germantown provided 3,319 meals.

Of the total meals served, the request for meals from Managed Care Organizations (MCOs) requested 2,165 meals in 2022 which is a decrease of ~5% equating to 116 meals compared to the prior year 2021. We continued to see a loss of individuals due to Long Term Care Facilities and/or death. We also seen a decrease due to cost increase and contract changes, as MCO's are required the full cost of meals.



For the 2022 year, the 3 meal sites operated as they were before as far as congregate dining with the additional Grab N' Go program still operating at the Richland Center Site. We were able to deliver Meals on Wheels M-W-F's from the Richland Center location.

We were not able to provide hot Meals on Wheels services 5 days a week as we have had to continue building volunteer capacity. During 2022 we provided approximately 60-80 hot home delivered meals each M-W-F with more referrals continuing to be received. We offered frozen meals for individuals who were in need of meals 5-7 days per week. We have some individuals who prefer just the frozen meals. Richland Center location does have good attendance for Grab N' Go and the Dining Center which averaged 10 for Grab N' Go and 15-20 for Congregate daily.

Cazenovia's meal site located at St. Anthony's school continued to have good attendance. A few less home delivered due to some going to long term care facilities or loss of life. The 2022 numbers were 20-25 on Wednesdays and 10 home delivered on the days that the delivery is offered.

Rockbridge meal site located at the Bethlehem Church has had a lot of changes over the past two years as far as new ownership of the existing building and the Church completing a lot of remodeling with more changes to come. We struggled to bring numbers up to pre-pandemic attendance. In 2022 we were able to move back to 3 days per week at the Rockbridge location. Rockbridge has seen changes in attendance and has not returned to pre-COVID numbers. The building itself has

been refreshed and the kitchen has been completed to make it more user friendly. The Senior Nutrition Program benefits from continuing to partner with Bethlehem Lutheran Church to provide further services at that location. We look forward to working together and bridging the gap between the younger and older generation. The building is operating as a children's learning center, a church and Community Center. We invite you to visit the Rockbridge location to see the bright new atmosphere.

As previously stated, we continue to need more volunteers in order to function at full capacity and provide hot meals 5 days per week at the Richland Center location. We are always seeking volunteers at each location to also help at the meal sites with serving, kitchen duties and packaging. Our priority is to provide delivery of nutritious meals to homebound seniors in our community and provision of meals at each of the dining center locations.

Volunteers: Volunteers donated **2,961 hours of service** total with volunteer drivers and those helping at the congregate meal sites for the 2022 year. Volunteer drivers used their own vehicles and gas to deliver noon meals to homebound seniors.

National Nutrition Month: March is National Nutrition Month®, an annual nutrition education and information campaign created by the Academy of Nutrition and Dietetics celebrated each year during the month of March. The campaign focuses attention on the importance of making informed food choices and developing sound eating and physical activity habits. The 2022 year's theme for National Nutrition Month®, which supports the philosophy that there is no one-size-fits-all approach to nutrition and health, was Celebrate a World of Flavors. The focus was on healthful eating and exploring ways to enjoy foods and flavors that are native to other cultures. The objectives were:

1. List habits that promote healthful eating.
2. Explain ways to eat a variety of nutritious foods.
3. Describe how to "Celebrate a World of Flavors" when planning meals and snacks.

Senior Farmers' Market: June through September 2022, the Senior Farmers' Market Nutrition Program (SFMNP) vouchers offered low-income older residents an opportunity to purchase fresh, locally-grown fruits, vegetables and herbs from certified farmers. We had 139 sets of vouchers, which was 15 sets more than the previous year. Each valued at \$25.00 – making \$3,475.00 go back to local farmers within Wisconsin and providing Wisconsin grown fresh fruits, vegetables and herbs to our seniors. In addition to offering nutritious foods, the SFMNP also supports

the local economy by supporting local farmers' markets. As with previous years, we continued our partnership with others providing information regarding programs available to individuals by working closely with the Benefits Specialist of the ADRC, Second Harvest local representative, and the Local Farmers' Market Coordinator. We strategically provide information that focuses on the area of fresh fruits, vegetables and herbs.

Regional Site Manager Training: In November, the required regional site manager training was held with mandatory training being offered and completed by staff. This virtual live training was sponsored by the Bureau of Aging and Disability Resources, Greater Wisconsin Agency on Aging Resources, Wisconsin Association of Nutrition Directors.

ADMINISTRATION & BUILDING OPERATIONS UNIT AND BUSINESS & FINANCIAL SERVICES UNIT

Mission Statement

The Administrative Units of Richland County Health and Human Services continually strive to enhance the provision of accurate and considerate support in a confidential and timely manner to agency staff and clients.

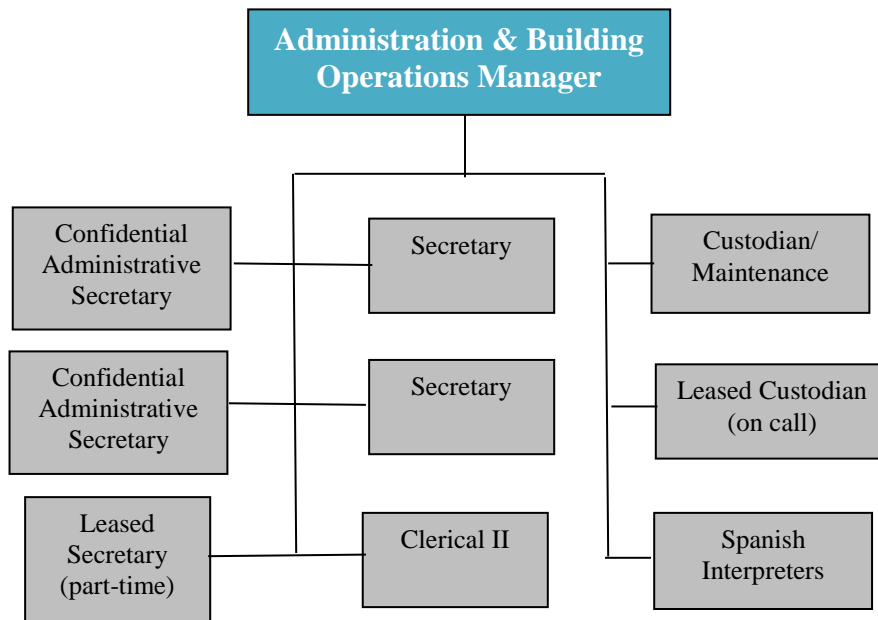
The Administration & Building Operations Unit and the Business & Financial Services Unit support all the units and staff within Health and Human Services. Some of the areas of responsibility are listed below:

Accounts Payable
Accounts Receivable
Annual Budget Preparation
Board & Committee Support
Claims Processing
Cleaning & Building Maintenance
Client Record Keeping
Clients Rights & Complaints
Community Aids Reporting System
Contracts Management
Emergency Management
Fiscal Reporting
Grant and Program Claiming

Human Resources
Office Management
Outpatient Mental Health Clinic Billing
Payroll
Program Participation System
Public Health Immunization Clinics
Public Information
Reception and Information
Representative Payee Services
Social Media – HHS Facebook Page

ADMINISTRATION & BUILDING OPERATIONS

In 2022, the Administration & Building Operations Unit performed responsibilities under the following organizational structure:



The Administration & Building Operations Unit is in place to provide support to the entire agency regardless of program. The unit staff wholeheartedly embrace the mission of striving to support agency staff and clients in an accurate, timely and considerate manner. The agency thanks each of them for their dedication to the important customer service role they hold.

Here are just a few of the accomplishments of the Administration & Building Operations Unit in 2022:

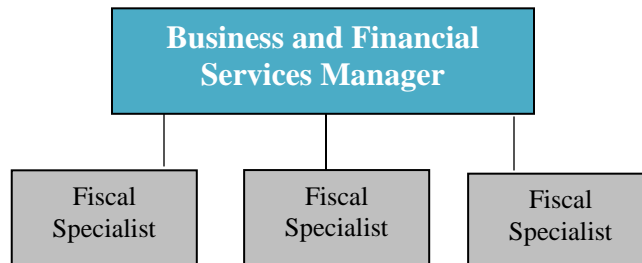
- While the Public Health Pandemic Emergency Response activities began to wind down in 2022, Administrative staff continued to help with a variety of duties. These duties included coordinating and supporting in-house COVID-19 vaccination clinics as well supplying information to the public through a variety of print and online media options. Additionally, they were key in ensuring that the most up-to-date local information regarding this clinic and others as well as testing sites was shared with callers/visitors.

- The successful use of DocuSign in 2021 resulted in its continued use in 2022 to securely process nearly 100 annual provider contracts for 2022 totaling over \$7m. DocuSign saves on paper and postage costs, improves the turnaround time, and expands the overall efficiency of the contracting process.
- Agency policies have been uploaded to HHS Workplace and are now available in an online format that is accessible to all employees of HHS.

Here are just a few goals for Administration & Building Operations Unit in 2023:

- Expand the use of DocuSign to provide efficiencies in other areas of Administration including but not limited to Human Resources paperwork.
- While some Human Resources functions in 2023 will be centralized at the county level, we will continue to spend a portion of 2023 improving processes that remain within the unit such as internal payroll, time-tracking, and onboarding to name a few.
- Participate in the roll-out of the new Engage module of the Behavioral Health Services Electronic Health Record (EHR) system Kareo to improve efficiencies related to Main Front Desk support and document storage/filing.
- Continue cross-training staff to ensure the ongoing completion of tasks if turnover occurs and which is a best practice to allow for coverage when staff are absent.

BUSINESS & FINANCIAL SERVICES



To highlight the work they do, accomplishments in 2022 included:

- Unit staff remained committed to maximizing revenues by building tracking and monitoring systems into billing practices for the plethora of Behavioral Health programs as well as putting those processes in writing.
- Continued to cross-train each other to prevent lapses in completing the work required to accomplish the mission. This cross-training was possible because of the efforts made to put not only billing processes in writing but for other tasks as well. Tasks such as provider credentialing and bank statement reconciliation to name a few.
- In partnership with Administrative staff, achieved success in WIMCR reporting that guaranteed a positive revenue adjustment.

There is no doubt that the accomplishments of 2022 will continue as the unit sets the following goals for 2023:

- While significant strides were made to fully implement paperless EHR billing in order to complete more real-time billing in 2022, this will continue as a goal into 2023 as well as continued study of the EHR program and how we can use it for other operational efficiencies.
- Improve our financial interviewing process that increases our capture of insurance information before a client is seen allowing us to gather proper authorizations prior to a client's appointment.
- In addition to billing practices, improve other programmatic claiming processes along with how reporting requirements are met.
- Continue to cross-train in the department as well as ensure fiscal staff remain proficient by attending training as needed.

AGING AND DISABILITY RESOURCE CENTER OF EAGLE COUNTRY – RICHLAND CENTER

Mission Statement

In the Aging and Disability Resource Center we are dedicated to working with adults and their families who are impacted by disability or aging. We will strive to enhance their self-sufficiency and quality of life by providing information, assistance and education. In doing so we will at all times promote the rights, dignity and preferences of the individual.

We also uphold the provisions under the Older Americans Act of 1965 to enable Richland County elderly residents to lead dignified and healthful lives by providing a staff and volunteer network that seeks to provide timely, friendly assistance to the elderly as they cope with various health issues and difficulties in living independently.

OVERVIEW

The Aging and Disability Resource Center (ADRC) is the local office of the ADRC of Eagle Country serving Crawford, Richland, and Juneau Counties. The ADRC provides information and assistance services designed to inform and connect county residents to programming, services, and public benefits. The ADRC serves:

- Adults who are elderly
- Adults with physical and/or developmental disabilities
- Adults with substance abuse issues
- Adults with mental health issues
- Youth with disabilities transitioning from children to adult services

The ADRC's Elder Benefit Specialist and the Disability Benefit Specialist provide benefits-related counseling and services to the elderly, as well as adults with disabilities between the ages of 18 and 59 years.

Through the ADRC, customers can also access health-related information and services that focus on early intervention/prevention. Staff also provide intake and eligibility determination for the publicly-funded long-term care programs called IRIS (Include, Respect, I Self-Direct) and Family Care. The ADRC also provides low vision support services and transportation assistance services. In 2022, the Richland Center Office of the ADRC of Eagle Country processed over 14,208 incoming contacts (phone calls or walk-in customers).

KEY AREAS OF ACTIVITY

INFORMATION, REFERRAL, ASSISTANCE AND OPTIONS COUNSELING

Services in this key area range from providing simple information, to providing short-term case management. These services are often provided by phone or by making home visits, when more in-depth counseling is needed to discuss all care and service options or to address more complex situations and assist customers with accessing programs and services.

In 2022, the Information and Assistance staff (I&A) received 4,497 contacts from customers. Contacts are defined as first-time customers, as well as repeat customers who contact the ADRC for assistance with a new issue or need.

2022 Information & Assistance Customers

Of the self-identified:

66% were elderly (60 years and older);

16% were customers with physical disabilities;

6% were customers with developmental disabilities;

14% were customers with mental health or substance use disorders; and

6% were customers with Alzheimer's/irreversible dementia.

*Customers are not required to provide identifying information unless it is necessary.
Remaining anonymous is respected.*

In 2022, I&A staff responded to 4,497 requests, concerns or needs that generated the provision of information, referral, assistance, options counseling, short-term case management, or early intervention/prevention services.

Consistent with previous years, about 78% of the needs expressed fell into 5 broad categories: financial assistance and support; long term care programs; home health/home supportive care; housing/residential needs; and transportation. While many customers simply need information, others need various kinds of assistance to connect to programs or services. Staff provide a wide range of assistance which can include: contacting a service provider on the customer's behalf; helping the customer complete an application; advocating on behalf of a customer to help solve a problem related to accessing a program or service; providing in-depth counseling about long-term care options; and providing short-term case management to assist a customer with multiple or complex needs.

PUBLICLY FUNDED LONG-TERM CARE PROGRAMS

The ADRC is the intake point for State Long-Term Care Programs. In Richland County, those programs are Family Care and IRIS.

Eligibility determination and enrollment into both Family Care and IRIS is a complex process that occurs through the coordinated efforts of Economic Support, the Family Care Organization or IRIS Independent Consultant Agency and the Aging and Disability Resource Center. It is the Information and Assistance staff who guide customers through the eligibility determination and enrollment process, including:

- conducting the Long-Term Care Functional Screen to determine functional eligibility;
- working with the Economic Support Unit to facilitate financial eligibility;
- providing enrollment counseling and answering questions about Family Care and IRIS;
- completing Family Care enrollments or making referrals to the IRIS Independent Consultant Agency;
- helping to transition customers into Family Care or IRIS; and
- providing advocacy for customers who are having issues or concerns with their chosen long-term care program after enrollment.

In 2022, staff completed 89 Functional Screens and enrolled 66 customers into long-term care publicly funded programming.

DISABILITY BENEFIT SPECIALIST

Disability Benefit Specialist services are available to Richland County residents ages 18 through 59 years with physical disabilities, developmental disabilities, and/or disabilities due to mental illness and/or substance abuse disorders. The Disability Benefit Specialist provides information on public and private benefits, assists with applications, appeals, and advocacy. Typical areas of assistance include programs, such as Social Security Disability Income (SSDI), Supplemental Security Income (SSI), Medical Assistance, and Medicare Part D. The Disability Benefit Specialist also works closely with other ADRC staff to provide referrals for community resources and services, options counseling, and information and assistance related to the long-term care benefit. The Disability Benefit Specialist position consults with a Technical Advisor who is an attorney at Disability Rights Wisconsin.

In 2022, the Disability Benefit Specialist program assisted 199 Richland County residents in receiving over **\$409,615.00** in Federal, State or private benefits for which they qualified. Due to the COVID pandemic and an increase in the amount of time that it takes to get a Disability determination, this was significantly less in 2020, 2021 and 2022 compared to other years.

Since the Disability Benefit Specialist Program began in Richland County in 2002, the total financial impact for residents of Richland County amounts to over \$17,266,990. These are positive results, not only for those who successfully obtained benefits but also for the entire community, as these individuals are now able to purchase goods and services, such as housing, food, clothing and medical treatment.

ELDER BENEFIT SPECIALIST

Through the Elder Benefit Specialist Program, Richland County residents age 60 or older can receive free advocacy and assistance with issues related to public and private benefits to which they are entitled due to age, disability, or financial factors. In order to ensure high-quality advocacy and representation of program participants, the Elder Benefit Specialist receives in-depth, on-going legal training and supervision from attorneys through the Greater Wisconsin Agency on Aging Resources.

The Elder Benefit Specialist works closely with Information and Assistance Specialists to provide referrals for community resources and services, options counseling, and information and assistance related to long-term care services. The Elder Benefit Specialist provides information on program eligibility criteria, assistance applying for benefits, appealing benefit denials or incorrect benefit amounts, and also offers representation in the areas of consumer debt, landlord/tenant law, and private insurance. In an effort to address the growing need for pre-retirement information and assistance, 10 Medicare workshops were offered. In 2022, 55 people attended to learn how to navigate all the Medicare Programs, and an additional 312 seniors received other assistance.

In 2022, the Elder Benefit Specialist Program provided a savings to 333 Richland County residents totaling **\$1,569,862** in Federal, State, and other funding based on the type of program.

These savings benefit the community as elders use the funds locally to purchase food, clothes, medication and pay for housing.

EARLY INTERVENTION/PREVENTION SERVICES

In partnership with the Symons Recreation Center, the ADRC provided the funding and technical support to hold Tai Chi, Strong Bodies, PALS (Physical Activity for Lifelong Success) and SAIL classes which are evidence based programs that significantly reduce falls for seniors. A total of 93 seniors participated in the classes.

In 2022, the ADRC provided a virtual Powerful Tools for Caregivers class in partnership with the Regional Dementia Care Specialist.

TRANSITION SERVICES FOR YOUTH

Transition services for youth involve developing collaborative relationships with area schools and community agencies in order to assist young adults/students who have physical or developmental disabilities, have mental health or substance abuse disorders and are in need of long-term care. Transition services assist students and their families in accessing information, options counseling, and connections to needed services.

An Information and Assistant Specialist is assigned to each client to take the lead in developing and promoting transition services. Transition activities in the 2021-2022 school year included:

- Ongoing provision of information and assistance to teachers (who are making requests on behalf of the students) via email, telephone, and in-person meetings.
- Provision of specialized options counseling to youth and their families when transitioning from children's disability services to disability services and benefits.
- Leadership and participation in monthly County Communities on Transitioning (CCOT) meetings. The Council members include high school teachers, representatives of community organizations, such as Vocational Rehabilitation and Independent Living Services, Southwest Technical College, CESA #3, and staff from other areas of Health and Human Services, such as Children with Disabilities staff.
- Ongoing outreach to all area schools.

ALZHEIMER'S FAMILY CAREGIVER SUPPORT PROGRAM (AFCSP)

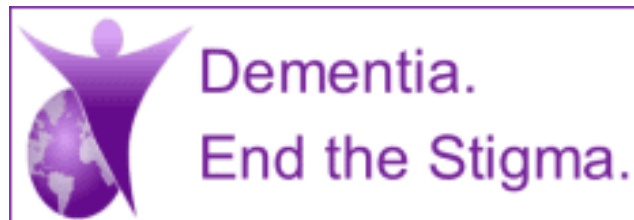
The Alzheimer's Family Caregiver Support Program was established by the Legislature in 1985 under Wisconsin Statutes and is implemented in accordance with administrative rule HFS 68. The program funding supports the entire family of a person with irreversible dementia so that caregivers can continue to provide home and community-based care. There is required financial eligibility determination and a maximum household ability to pay determination.

In 2022, Richland County Health and Human Services received \$6,098. The funding was used to provide information, assistance and supportive services to Richland County families, and conduct outreach and education to the community.



DEMENTIA CARE SPECIALIST

The Dementia Care Specialist (DCS) is a person employed by the Aging & Disability Resource Center (ADRC) of Eagle Country's Regional office who is responsible for assisting individuals and families living with dementia to continue to be active in their community and remain in their homes for as long as they are able. The DCS also ensures the ADRC staff are knowledgeable about dementia and are prepared to meet the needs of the people they serve in a supportive, helpful manner.



The ADRC of Eagle Country serving Richland, Crawford and Juneau Counties employs 1 ½ Regional Dementia Care Specialists which means each county has a half-time DCS. In 2022 the DCS provided numerous services in partnership with local ADRC staff in Richland County. Below are some of the highlights from the variety of programs:

Individual consultations Individuals and their families plan for their future by providing information on what to expect, decisions they may want to consider in advance and resources available to support individuals living with these changes. In 2022, 44 contacts were made, including 25 individual caregivers and their families.

Dementia Live - The Dementia Live™ experience gives participants an idea of what it is like to have dementia. This is done by altering their senses and providing them with tasks to do in a controlled setting. In just 15 minutes participants gain greater awareness and understanding of the daily struggles affecting persons with dementia. In 2022 Dementia Live was provided to local banks, HHS staff and individual families.

Dementia Friendly training for businesses was provided to 14 local bank employees in May. Dementia Live was offered to 9 individuals, including caregivers, in November.

Education –

- “Powerful Tools for Caregivers” class was held in November with 4 family caregivers in attendance.
- “Savvy Caregiver” was offered as an in-depth educational online class, attended by 6 family caregivers. Several area caregivers expressed gratitude to be able to take this class without having to leave their person with dementia at home alone
- “Caregiver Bootcamp” event was offered to family caregivers as an all-day series of education sessions that focused on education about the dementia disease as well as self-care.
- Education on Brain Health, caregiving issues, as well as education on the dementia disease, was conducted along with interviews on the WRCO radio Morning Show.
- Richland Active Seniors Citizens group of 20 senior citizens received a Brain Health presentation upon request.

Caregiver Support Groups-

- Monday Coffee Connect caregiver support group, provided weekly online for the entire year, served caregivers across a 10 county region.
- In-person support group, revived after the pandemic, served local caregivers.

Memory Screens were conducted with **15** individuals that expressed interest and met with the DCS to hear about Brain Health education. Upon request results were sent to their doctor for a baseline in their medical record. Many expressed interest

after the presentation of the play "Fortune Cookie" (see below), as well as a Memory Screen event at the local library.

Special Events-

- The play "Grandpa and Lucy" (adapted from a children's book) was presented as education to kids and families about how to respond to family members with dementia to an intergenerational audience of 30 kids and adults at a local library.
- The play "Fortune Cookie" was presented, highlighting concerns that seniors have about memory issues and brain health, with 66 people in attendance.
- Community Access TV interview, highlighting Dementia education and DCS services was videotaped and put on our regional Eagle Country website.

Coalitions- Richland CARE Coalition continued to meet on projects to improve the health of the Richland County community. A Job Fair was held to local employers of professional caregivers, and the DCS networked with attendees on the availability of DCS services.

The DCS also participates in county I-Team meetings with other organizations, addressing the issues of elder abuse in all its form, along with Adult Protective Services. There has been a recent gradual increase in financial abuse via scams, and so the DCS offers to train local banks to be Dementia Capable to address that issue.

In order to increase the impact of efforts to address issues of those with memory issues, the DCS met with staff from local like-minded agencies, such as the local Adult Day Center and the Geriatric Assessment Clinic. The regional ADRC of Eagle Country also held a Summit with its partners in the Alzheimer's Association and Alzheimer's & Dementia Alliance of Wisconsin, with 20 professionals in attendance.

In order to make the county "Dementia Capable" the DCS also trained 17 ADRC Aging staff and volunteers in the Transportation Program in April, to recognize and respond to people with dementia in an appropriate and positive manner.

THE RICHLAND COUNTY TRANSPORTATION PROGRAM

The Richland County Transportation Program had been returning to pre COVID service levels. The focus in 2022 returned to include medically necessary, food security, social recreation, personal business and quality of life trips. The transportation program has four main services it provides including the driver escort program, public bus routes, public bus grocery routes, and on-demand wheelchair transportation to medical appointments. The public bus routes are designed to provide transportation to rural residents and bordering communities in an effort to connect them with Richland Center and surrounding counties. The Driver Escort Program provides door-to-door transportation service to the elderly and disabled residents of Richland County to medical appointments within an 85-mile radius.

Richland County Public Transportation & Lift Vehicle Transportation

The Richland County Public Transportation program bus routes travel along the major roads through the county Monday through Friday.

Additionally, Richland County residents were able to coordinate wheelchair transportation to medical appointments within 85 miles of Richland County.

In 2022, the Richland County Public Transportation and Lift Vehicle Transportation programs had four temporary casual drivers providing a total of 1097 trips, traveling 28,479 miles.

The Richland County Driver Escort Program



In 2022, the Driver Escort Program had 20 volunteer drivers providing a total of 3,152 one-way trips traveling 123,140 miles. Volunteer drivers donated a total of 4,808 hours of their time.

The program is primarily funded through the s.85.21 Department of Transportation grant for Specialized Transportation which requires a 20% county tax levy match to receive the funding. In addition, the transportation program receives reimbursement through Includa, My Choice WI and co-pays collected from passengers.

NATIONAL FAMILY CAREGIVER SUPPORT PROGRAM (NFCSP)

The National Family Caregivers Support Program was established as an amendment to the Older Americans Act in 2000. Funding support in 2022 totaled \$12,636 to provide five basic components under the program:

- Information to caregivers about available services
- Assistance in gaining access to support services
- Individual counseling, advice on organization of support groups, and caregiver training
- Respite care
- Supplemental services to complement the care provided by caregivers



Use of these funds is less restrictive with minimal guidelines that allow for more generalized family caregiver support. Possible uses include support services for grandparents and other relative caregivers of children 18 and under, older individuals providing care to persons with developmental disabilities, and family caregivers of elderly persons aged 60 and over. In 2022, funds supported 24 local families, provided information and assistance through the ADRC, and subsidized transportation needs for caregiver families.

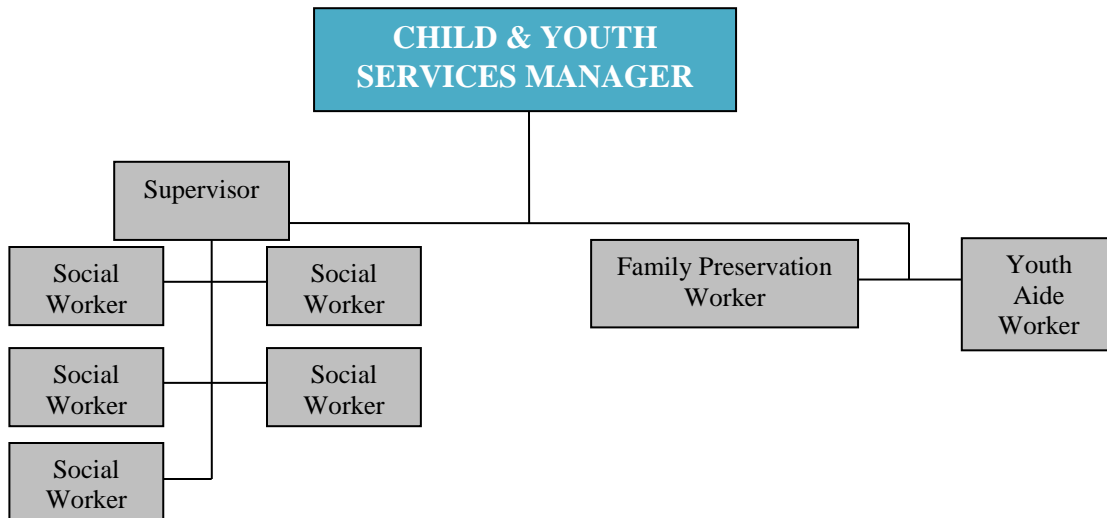
CHILD & YOUTH SERVICES UNIT

Richland County Children's Services works with local children ranging in age from birth to at least eighteen years of age, in some circumstances it may be longer. We interact and support families through four individual program initiatives, all mandated through the State departments of Children & Families, Health Services, and Corrections.

Those four programs are as follows:

- Child Protective Services
- Youth Justice
- Foster Care and Kinship Care
- Independent Living

The Child and Youth Services Unit (CYS) is structurally organized as follows according to the programs outlined above:



CHILD PROTECTIVE SERVICES

Children's Protective Services (CPS) is a key component of the Child Welfare system in Richland County. CPS involvement is warranted when there is a referral indicating a child may be unsafe, abused or neglected, or at risk of maltreatment. CPS identifies and addresses underlying family conditions that make children unsafe or at risk of maltreatment and implements a variety of safety plans with families in attempts of mitigating concerns by the least restrictive means possible.



Child Welfare Model for Practice:

1. **Trust** – CPS workers approach complex family situations with honesty and integrity to support positive change.
2. **Engagement** – CPS established relationships with families through collaboration, empathy and partnership. The voices of families are included and welcomed in planning.
3. **Accountability** – We are accountable for the children, youth, and families in our community and are responsible for providing trauma-informed, culturally sensitive services. It is our job to learn, self-correct, innovate, and work towards positive outcomes.
4. **Trauma-Informed Practices** – CPS workers understand the impact of trauma on children and families and recognizes that practice is most effective when trauma is considered.
5. **Respect** – We acknowledge the worth, ideas and experience of every person and family system.
6. **Culturally Responsible** – We seek to reduce all biases and disparities at the individual, agency, and system level and treat clients with fairness and equity and serve them within the context of their identity, family, community, tribe, history, culture and traditions.
7. **Workforce Support** – The system promotes teaming amongst workers, supports professional development and seeks to ensure the safety of all workers and provides support to address secondary trauma.
8. **Family Centered** – Workers engage with families with a strengths-based perspective, supports teaming and advocate for appropriate services and supports to meet the needs of families, youth, and caregivers. Families and youth are the drivers for change and are empowered to make decisions with the recognition that they are the experts on their needs.

CPS workers in Richland County are required to follow strict laws and standards when determining if CPS intervention is warranted

2022 CPS Reports	
Reports Received	273
Alleged Victims	449
Initial Assessments	62
Child Welfare Reports	87
Child Welfare Cases Opened	70

YOUTH JUSTICE (JUVENILE JUSTICE)

Youth Justice (also known as Juvenile Justice) is the second component of the local Child Welfare system, which serves children who are 17 years of age or younger, who have been alleged to have violated laws. The focus of interventions is to interrupt destructive, delinquent behavior and also prevent youth from ending up in the adult prison system in the future. Services traditionally provided include: processing juvenile referrals, making recommendations to the court, case management and service coordination, collection and distribution of restitution, electronic monitoring, and reunification for youth who have been placed out of the home.

In 2022, there were 16 Youth Justice Referrals, 7 cases ended up with Supervision and Services, 2 cases are still pending in the court process.

There is a new vision for Youth Justice being implemented at the state level which encompasses a vision for accountability of youth rather than on punishment. This movement stems from recent research that indicates traditional sanctions such as sending youth to secure detention, often increases recidivism and pulls them deeper into the system. Under the new vision, the needs of victims are taken into account and clearly addressed, and stakeholders such as social workers and judges share an understanding of accountability that truly allows youth to take account for, and learn from their mistakes. Accountability for youth includes: repairing harm, opportunity to learn and grow, engagement in the process rather than simply the outcome, building youth support systems. As part of this program Child and Youth Services staff have begun to be trained in an evidence based assessment and planning tool (YASI- Youth Assessment Screening Instrument). The department is further working with ADA Amy Forehand and Judge Lisa McDougal with the Public Defender's office to develop a protocol and procedure to utilize this tool to assess recidivism risk of youth and develop case planning that addresses specific identified needs of the youth involved in the Youth Justice System.

YES (Youth Empowerment Services)

One particular effort in Richland County to support youth and provide restorative justice opportunities is our YES program. YES provides youth with opportunities to develop life skills and supportive relationships with peers and adults. Participating youth share their collective energy and creativity in completing projects that benefit our community and explore topics such as self-esteem, citizenship, and cooperation.

FOSTER CARE and KINSHIP CARE

CPS tries to keep families together whenever possible and works hard to make in-home safety plans. When it is not possible to do so however, children need sensitive and caring alternate caregivers to support the family through transitions, separations and reunifications. The CPS unit in Richland County licenses level 1 and level 2 foster homes and supports an array of relative or kinships homes. We support these alternate caregivers with the training and support from our Foster and Kinship Coordinator.



Richland County receives a small stipend to help youth who age out of care to achieve independence post 18 years. In 2015, the state began assuming responsibilities for this activity statewide by regions. In 2016, Richland County relinquished activity and funding to the State and no longer provides this service locally. Our regional services are delivered out of Platteville through a private partnership contracted by the state.

BEHAVIORAL HEALTH UNIT

Mission Statement

To individuals and families...

Behavioral Health Services strives to improve the emotional well-being of individuals and families based upon their identified wants and needs by providing accessible, quality assessment, treatment, rehabilitation, education, and support in areas of mental health and addiction recovery.

To the community...

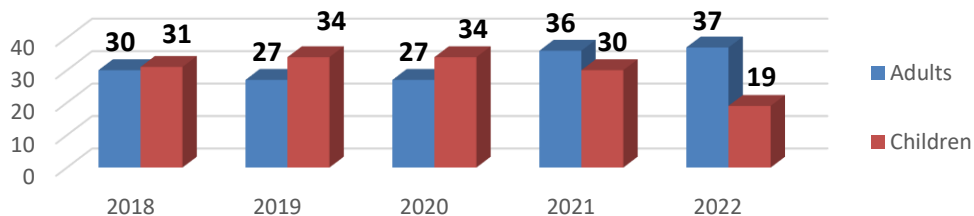
Behavioral Health Services endeavors to serve as a resource to the community on mental health and addiction in the areas of education, intervention, and treatment in order to promote an environment that is supportive to individuals seeking and obtaining assistance.

Overview

Behavioral Health Services provides a continuum of services to Richland County residents that range from brief crisis intervention to intensive long-term treatment services. Behavioral Health Services helps individuals and families who are experiencing acute emotional crises, addiction, short-term mental health issues, or persistent mental illnesses and substance use disorders.

Comprehensive Community Services (CCS)

Comprehensive Community Services (CCS) is a fully funded program by Medicaid that helps individuals of all ages with Medicaid live their best life by providing supports that address their unique needs related to mental health and substance use. CCS is intended to assist individuals who are in need of care outside of inpatient settings, but who may have ongoing needs that, if left unaddressed, could result in hospitalizations during times of crisis. In 2022, 37 adults and 19 children were served through the CCS program.



Children’s Long-Term Support (CLTS) Program

Children’s Long-Term Support (CLTS) program helps children with disabilities and their families through supports and services that help children grow and live their best lives in their home and community. Richland County is mandated to provide CLTS services and cannot have a waitlist. Medicaid reimburses the county for the case management of the children enrolled in CLTS, covers the services needed and the items that are needed.

In 2022, the program served a total of **62** children in both the Waiver and CCOP programs.

Birth to 3

Birth to 3 is an early intervention special education program that helps children under the age of 3 who have delays or disabilities. Richland County is mandated to provide Birth to 3 services and provide match funds in order to receive State funds. Richland County has 3 staff that cover both Birth to 3 and CLTS.



In 2022, the Birth to Three Program received **43** referrals and served **51** children. The county has continued to extend its child find efforts in partnership with the local school districts, hospitals and community.

Coordinated Services Team (CST)

Coordinated Services Team (CST) is for children who are involved in multiple systems of care such as mental health, substance use, child welfare, juvenile justice, special education or developmental disabilities. The goal of the team is to set up a plan of care that addresses the needs of the child and family with community based supports, which allows the child to live in their home community.

While CST is not a mandated service, Richland County provides a 20% match and has one designated staff member to support this program. In 2022, 19 children were enrolled in the program.

Adult Protective Services (APS)

Adult Protective Services (APS) helps elderly adults and adults at risk who have been abused, neglected, or financially exploited. Richland County is mandated to provide APS Services and has 1 staff member designated for this purpose. Richland County receives a limited amount of State funding to provide specific services and assistance to persons age 60 and over who meet abuse and neglect criteria outlined by the state. In 2022, this role was being filled by a psychiatric RN and there were a total of 85 Adult at Risk and Elder Abuse Reports.

	59 or Under	Over 60
Total Number of Reports	33	52
Self-Neglect	4	19
Financial Exploitation	2	13
Neglect by Other(s)	4	6
Physical Abuse	2	0
Sexual Abuse	0	0
Emotional Abuse	7	6
Other	14	8

The role of APS in court actions involving guardianships and the protective services process is another way that HHS assures the health, safety and protection of our most vulnerable citizen's rights. Working closely with the Richland County Corporation Counsel, APS assists individuals and guardians through the guardianship process. Court action can include creating guardianship of estate and person, protective services and placement of an individual, creating successor guardianships, terminating guardians of person and estate, emergency protective placement, and change of venue. It is the responsibility of the APS Program to complete a comprehensive study for all persons protectively placed to assure individuals are placed in the least restrictive and most integrated setting, as well as conduct annual reviews.



Crisis Services

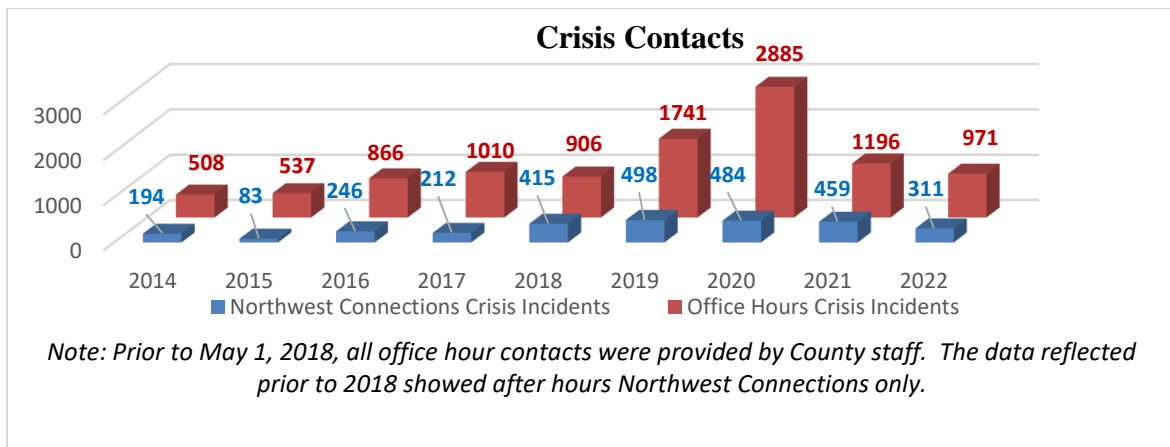
Crisis services are set up to give someone to talk to, to provide a response to them and to help find a place to go to if needed to ensure safety of themselves from themselves. Crisis Services are required as Health & Human Services is Chapter 34 certified, and Richland County is required to match \$21,903 in levy.

Every county in Wisconsin is required to provide emergency mental health and substance abuse services. These services allow the county to intervene prior to someone needing to be hospitalized. In 2022, Health and Human Services provided Crisis services to a total of **266** individuals. The types of services that may be provided include:

- Evaluation, crisis counseling and mental health care to persons experiencing emotional distress, suicidal ideation or mental health crisis.
- Response to outpatient emergencies related to substance abuse including the provision for examination of a person’s need for detox.
- Arranging for emergency hospitalization and detox when appropriate.

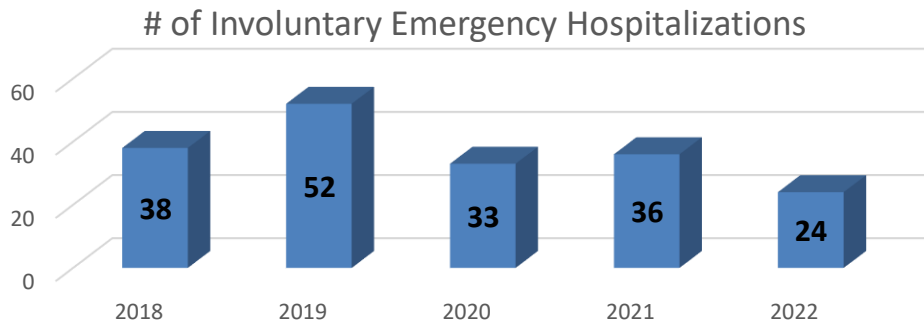
Behavioral Health Services professional staff provided walk-in crisis services, and mobile response to crises during the regular business hours of Health and Human Services. During non-business hours, Northwest Connections is a contracted service that responds to crises in Richland County. Northwest Connections handled **311** crisis contacts. Behavioral Health staff completed a total of **971** daytime crisis contacts, with a total of **1282** crisis contacts altogether in 2022. The total number of crisis contacts includes all crisis assessments and follow up contacts completed by staff.

During 2022 a staff member also provided services through a contract with the Richland School District. The staff provided mental health therapy and crisis services to children in the district.



Emergency Detention

An emergency detention occurs when an individual is taken into custody after it has been determined that they pose a risk to themselves or others. The individual is transported, sometimes by law enforcement, to a designated medical or treatment facility where they may remain in custody for up to 72 hours. During this time an assessment is completed to determine the individual's needs and whether additional involuntary treatment is required.



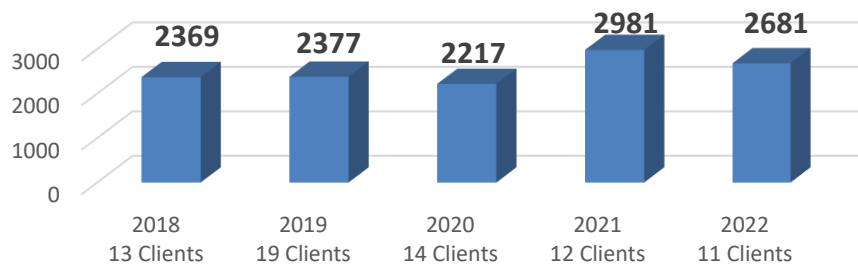
Recommendations are provided to the Richland County Corporation Counsel and the Department of Health and Human Services, resulting in one of three possible outcomes:

- **Discharge from the treatment facility** occurs if it has been determined that the individual is stable and safe to return to the community and has voluntarily agreed to any required follow up treatment.
- **Voluntary inpatient hospitalization** occurs if it has been determined the individual is not ready for discharge, and the individual voluntarily remains in the medical or treatment facility for further assessment or treatment.
- **Court intervention** occurs when if it has been determined additional assessment or treatment is needed and the individual is unwilling to comply.

MENTAL HEALTH RESIDENTIAL SERVICES

Mental Health residential services are provided when individuals require supervised living services in order to cope with their mental health symptoms. These services are provided in Adult Family Homes (AFH) or Community-Based Residential Facilities (CBRF). Some individuals need temporary residential services to assist with successfully transitioning from an inpatient psychiatric hospital stay back to living independently in their own homes. Others require long-term placements in order to remain in the community and avoid institutionalization. In addition to residential services, individuals receive other community treatment so that they may reach their highest possible level of functioning. **11** individuals received residential services in 2022.

Number of Days in Mental Health Residential Placements



Mental Health Outpatient Clinic

Richland County has an outpatient mental health clinic that provides mental health therapy, psychological assessments, psychiatric care from a psychiatrist and starting next year from a psychiatric nurse practitioner. Richland County receives a mental health block grant from the state to cover the cost of the clinic and has 4 staff assigned for these services.

During 2022, Behavioral Health Services provided psychotherapy to **47** individuals. Psychiatric care and medication management was provided to **57** individuals and **16** psychological evaluations were completed.

Treatment Court

Treatment court is funded through the Treatment Alternatives and Diversion Program (TAD.) Treatment court is for non-violent adult offenders for whom substance abuse was a contributing factor in their criminal activity. Richland County has a required 25% match of total expenses and has 1 staff member designated for the program.

Sobriety Treatment Court serves Richland County residents that have 3 or more OWI convictions and who suffer from alcohol dependence issues. Some other alcohol related convictions may also be considered. This is a 5 phase, 14-month minimum program. The program works cooperatively with multiple agencies to ensure accountability and to offer rehabilitation services.

Drug Treatment Court is a treatment-based alternative to jail, prison, and the standard probation model. The goal of Richland County Drug Treatment Court is to enhance public safety, persevere families, and improve the lives of all Richland County Residents. These goals are accomplished by providing integrated supervision and evidence-based treatment to moderate or high risk clientele. This program serves Richland County residents that have drug-related convictions and are diagnosed with a moderate to severe substance use diagnosis. This is a 5 phase, 14-month minimum program. Honorable Judge Lisa McDougal presides over Richland County Drug Court.

Substance Abuse Treatment Services:

Through the State Opioid Response (SOR) grant, Richland County has a substance abuse counselor on staff. In addition to funding the counselor position, the SOR grant may also be used to fund treatment, community education, and prevention.

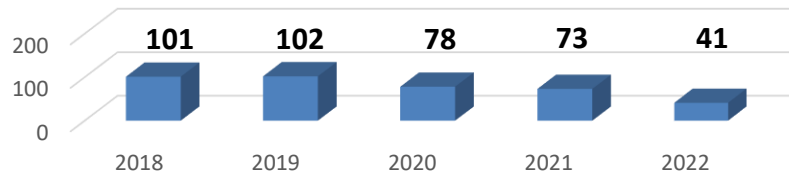
Substance abuse counseling is a specialized treatment focused on assisting individuals to stop or minimize the negative effect of addiction on their lives. In 2022, the Behavioral Health Services substance abuse counselor provided assessment, referral, and treatment to 24 adults and teens struggling with substance use disorders.

In addition to individual outpatient counseling, group programs were also provided utilizing the evidence-based curriculum called PRIME for Life. Research conducted on these programs demonstrated effectiveness in helping participants reduce or eliminate high-risk substance use.

INTOXICATED DRIVERS PROGRAM

In addition to fines and criminal penalties, when an individual is convicted of operating a motor vehicle while intoxicated, state law mandates that he or she be ordered to complete an Intoxicated Drivers Program (IDP) Assessment. The IDP assessor conducts a specific type of assessment for this program, and based upon the results, the offender is referred to the appropriate education or treatment program.

Number of IDP Clients



CHOICES

Choices is an educational program that is offered as an alternative sentence by the court to violators of the underage drinking laws of Wisconsin. Underage offenders may face a fine, loss of driver's license, and as a result of the conviction, increased insurance rates. The Choices option allows a first offender the opportunity to keep his or her driver's license and avoid a conviction record. The program uses the evidence-based PRIME for Life curriculum which has been shown to improve low risk decision making among participants.

DETOX SERVICES

Detox refers to the process the body goes through to rid itself from alcohol. Detox services are mandated services that the county must provide per state statute 51.40 and state statute 51.45. This can be very dangerous for individuals who heavily abuse alcohol. Richland County had contracts with a number of providers for certified detox programs.

ECONOMIC SUPPORT UNIT

Mission Statement

The Richland County Health and Human Services Economic Support Unit believes that all persons requesting our assistance have the right to be treated with respect, dignity and confidentiality.

Our Mission is to provide all individuals within the Capital Consortium access to services needed to achieve economic stability within the programs we administer, including referrals to other appropriate agencies.

Capital Consortium Member for Income Maintenance

PROGRAMS ADMINISTERED

Badger Care Plus
Caretaker Supplement
Wisconsin Share/Child Care Subsidy
FoodShare
Day Care Certification

Fraud and Front-End Investigations
Marketplace Assistance
Medical Assistance
WI Home Energy Assistance

The Role of the Economic Support Unit

To emphasize the Economic Support Unit Mission, Economic Support Specialists (ESS) and support staff provided services needed to achieve economic independence to almost **26.9%** of Richland County Residents, including referrals to the appropriate agencies. In 2022, as they do every year, the ESS and support staff provided this service by treating all persons with respect, dignity and confidentiality. Economic Support's vision is to create an atmosphere in which service delivery is effective, seamless, and need fulfilling. The goal is to serve customers in a way which enhances their lifestyle so that they may see satisfactory results now and later in life. This was never more important than in 2022 due to the negative economic impact on so many families due to the COVID-19 Public Health Emergency.

In 2022, ESS and support staff processed changes on a daily basis by navigating a variety of computer systems in order to verify information while at the same time providing excellent customer service as Call Center Agents. In addition to client contacts, they continue to interpret program policy and in 2022 continue to administer a significant number of policy changes or clarifications including several

significant system enhancement projects. The majority of these changes were the result of the COVID-19 Public Health Emergency to ensure families and individuals remained eligible for programs. Call Center Agents remained proficient in applying these policies while also managing approximately 850 cases per family worker and 860 cases per EBD worker. These significantly high caseloads remain manageable with the assistance of the Capital Consortium which we joined in 2012.

In addition to their regular daily tasks, each Economic Support Specialist takes one to two days each month to be the contact person for our unit for the agency staff, county staff, and the community.

The Role of the Capital Consortium

2022 was Richland County's eleventh year as part of the Capital Consortium for Income Maintenance programs. In the current economic climate it is important to continually explore creative approaches to efficiently deliver Economic Support Services. Throughout the years, there has been continuous communication, coordination and cooperation on a daily basis between Adams, Columbia, Dane, Dodge, Juneau, Richland, Sauk, and Sheboygan counties to ensure that the assistance provided remains consistent and in keeping with the Economic Support Mission. The ability to share the work across these eight counties through this continued partnership provides for the sought out increased efficiencies and better customer service for the citizens of Richland County.

A key component of this relationship was the creation of the Capital Call Center. Our participants and new applicants call a toll free number and speak to someone immediately with questions (general or case specific), to report changes, to complete renewals or to apply for benefits. In 2022, each ESS dedicated over three-fourths of each work day to the Call Center. In 2022, the Capital Call Center accepted 242,477 phone calls. As a consortium we exceeded the State Performance Standard requirement of 85% as a Call Center by answering 87.29% of the calls offered. Richland County ESS are an integral part of the call center and accepted almost 26,000 of those calls making a significant contribution to achieving excellent performance. Richland County's answer rate was 97.6% for 2022. Richland County ESS have a goal to accept 8.21% of the answered calls that come into the call center. Richland ESS exceeded that goal and accepted 10.7% of the total answered calls on the call center for 2022.

In addition to call center standards, the State also sets a Performance Standard benchmark that requires 95% of all applications for BadgerCare Plus, Medicaid, and FoodShare to be processed timely. In 2022, the consortium processed 67,351 applications with a timely processing rate of 97.5%. Of those, Richland County ESS processed 5,596 applications and had a timely processing rate of 97.2%.

MEDICAID

(BADGER CARE PLUS)

BadgerCare Plus (BC+) and Family Planning Services (FPOS) are State/Federal programs that provide health coverage for Wisconsin families as well as single individuals. The persons listed below could be eligible if they meet all other BC+ non-financial and financial requirements. In 2020, if found eligible, but circumstances changed, coverage was not allowed to be terminated due to the COVID-19 Public Health Emergency. This continued through 2022. Potential BC+/FPOS members include:

- Children under 19 years of age;
- Pregnant women;
- Parents and caretakers of children under 19;
- Young adults leaving out of home care (such as foster care);
- Parents and caretaker relatives whose children have been removed from the home and placed in out of home care;
- Documented and undocumented immigrants who are children, parents or caretakers, and who are ineligible for BC+ solely due to their immigration status may be eligible for coverage for BC+ Emergency Services;
- Documented and undocumented immigrants who are pregnant and ineligible for BC+ solely due to their immigration status may be eligible for the BC+ Prenatal Program;
- Women ages 15-45 may be eligible for limited benefits under the BC+ Family Planning Services program (FPOS);
- Single individuals between the ages of 19 and 64 who are not pregnant; single is defined as not caring for a child under age 19 who is living with him/her.

(MEDICAL ASSISTANCE PROGRAM)

Medicaid, also known as Medical Assistance, MA, and Title 19, is a State- and Federally- funded program that helps low-income people, including residents who are elderly, blind, or disabled (EBD), pay their medical bills. A person may be eligible if he or she meets all non-financial and financial requirements. In 2022, if found eligible but circumstances changed coverage was not allowed to be terminated due to the COVID-19 Public Health Emergency. If eligible, they may fit into one (or more) of the sub-programs listed below:

- SSI-related Medicaid
- Medicaid Purchase Plan (MAPP)
- Institutional Long Term Care
- Home & Community Based Waivers Long Term Care
- Family Care Long Term Care
- Katie Beckett
- Tuberculosis-related
- Medicare Premium Assistance (QMB, SLMB, SLMB+, QDWI)
- Emergency Medicaid
- SeniorCare

In 2022, as many as 15,000 individuals were enrolled in BC+ & MA by Richland County Economic Support Specialists in a given month. Of those 15,000 individuals, 4,756 were Richland County residents.

In the 2021 calendar year, the most recent data available, Medicaid expenditures paid on behalf of Richland County residents (including EBD & Long Term Care programs) totaled \$38,387,662.

CARETAKER SUPPLEMENT (CTS)

Wisconsin's Caretaker Supplement (CTS) is a cash benefit available to parents who are eligible for Supplemental Security Income (SSI) payments. CTS is not a Medicaid benefit; it pays cash only to eligible parents. CTS benefits are \$250 per month for the first eligible child and \$150 per month for each additional eligible child. Parents who receive SSI who are living with and caring for their minor children apply for CTS at their local human services or social services agency. The children must meet income and asset requirements to be eligible and the children must not be on SSI themselves.

In 2022, 13 children received \$33,750 in assistance.

WISCONSIN SHARES/CHILD CARE SUBSIDY

Wisconsin Shares Child Care Subsidy supports low-income working families by subsidizing a portion of the cost of quality child care while the parents or caregivers are working or participating in another approved activity.



Steps toward receiving day care assistance are:

- 1) You must complete an application including a required appointment (phone or face-to-face) with an Economic Support Specialist.
- 2) You must be income eligible.
- 3) You must be in an approved activity such as working, or
- 4) You may receive child care assistance for up to 24 months while attending a course of study at a technical college if the agency determines the course would facilitate employment.
- 5) You must use a County certified or State licensed provider who is also Youngstar approved.
- 6) You may be required to pay a "parent's share" to the provider based on your income and the number of children in care.

Like FoodShare, families have the ability to pay for child care using approved Wisconsin Shares Child Care Subsidy funds utilizing an EBT card. If eligible for assistance and an authorization, funds are deposited directly to the EBT card on a monthly basis. This method gives parents the responsibility of paying the provider which in turn assists them in developing a relationship with their child care provider.

**In 2022,
\$35,129.11 was paid to providers on behalf of families.**

DAY CARE CERTIFICATION

Staff in the Economic Support Unit are also responsible for certifying Day Care facilities. Richland County ended 2022 with one certified provider. To be certified, a provider must have a home visit, submit to a background check, and comply with other qualifying requirements. Once certified, a provider must complete a bi-annual renewal as well. Packets are available for providers wishing to become certified. To address the need for providers in Richland County, the Richland Area Childcare Task Force was established. The Economic Support Manager is a member of this taskforce. In 2022, Richland Area Child Care Taskforce was awarded funding from the Dream Up! Child Care Supply-Building Grant Program. The end of 2022 saw the task force in the beginning stages of the strategic planning phase.

FOODSHARE

A Recipe for Good Health

FoodShare Wisconsin, administered by the United State Department of Agriculture, helps people with little or no income to buy food. Recipients are people of all ages who may have a job but the wages are low, are living on a fixed income, have lost their job, are retired, or are disabled and are not able to work. FoodShare Wisconsin was created to help stop hunger and to improve nutrition and health for those with limited means.



Clients are able to establish a filing date by applying online, calling the Capital Consortium Call Center or by stopping by the agency and signing a paper request. This is followed up by a required interview (phone or face-to-face). They are asked about their income and household composition among other questions. If found to be eligible, a client receives a Quest (EBT) Card (similar to a debit card) on which their monthly benefits are deposited. The participant uses a PIN number to access those benefits.

A notable event in 2022 was the continuation of COVID-19 Public Health Emergency. Individuals and families in Richland County received additional FoodShare benefits in every month of the year. Families that received free and reduced lunches through their school districts also found extra benefits on their EBT card in some of those months.

In 2022, Richland County had 3,248 unduplicated FoodShare recipients. Benefits paid totaled \$6,708,279.
This compares to 3,369 unduplicated recipients in 2021, and \$6,768,267 in total benefits paid.

FRAUD & FRONT-END INVESTIGATIONS

In 2022, Richland County joined other Capital Consortium counties, Adams, Juneau and Sauk, in sub-contracting the Fraud and Front-End Investigations with Dane County to create a consistent and timely approach to the programs. Dane County has full-time staff and resources dedicated to this department. All potential fraud is investigated and, if appropriate, overpayment, repayment, and/or sanctions are established. There could even be referrals made to the district attorney for prosecution. In 2022, no significant fraud was discovered being committed by Richland County residents. This is, in part, due to the significant effort put into front-end prevention to avoid errors in benefits from the onset by confirming and verifying questionable application information before issuance.

MARKETPLACE ASSISTANCE

In 2022, our unit continued with efforts to provide families and individuals with assistance as they navigated the health insurance requirements associated with the Affordable Care Act. The Patient Protection and Affordable Care Act, as of January 1, 2014, required all individuals be insured. With this requirement, insurance was made available through the Federally-facilitated Marketplace during an Open-enrollment period.

To help the Richland County community through this process, in 2014, Richland County Health and Human Services became a *Certified Application Counselor Organization*. This designation allows our agency to certify staff and volunteers as individual *Certified Application Counselors (CACs)*. With a CAC on staff, and through a collaboration with community partners, Richland County Health and Human Services provides assistance on an "as needed" basis.

Our CAC Staff person was not utilized in over five years. Due to the lack of need for the CAC at our agency, the staff member did not renew certification for the 2023 fiscal year. Economic Support Specialists are able to refer anyone interested in the is service to other community CACs.

WISCONSIN HOME ENERGY ASSISTANCE PROGRAM (WHEAP)

The Wisconsin Home Energy Assistance Program (WHEAP) administers the Federally- funded Low Income Home Energy Assistance Program (LIHEAP) and Public Benefits Energy Assistance Program. WHEAP and its related services help almost 200,000 Wisconsin households annually. In addition to regular heating and electric assistance, specialized services include:

- Emergency fuel assistance;
- Pro-active co-payment plans;
- Targeted outreach services;
- Emergency furnace repair & replacement;
- Provide information on the weatherization program

In Federal Fiscal Year 2022, 794 households received Energy Assistance in Richland County for a total of \$504,916.

In 2021, 763 households received Energy Assistance for a total of \$480,335.

In Federal Fiscal Year 2022, 289 households received Crisis Assistance totaling \$195,482.

In 2021, 397 households which received Crisis Assistance for a total of \$354,246.

In Federal Fiscal Year 2022, 23 households received Furnace Repair/Replacement Assistance totaling \$52,920.

In 2021, 32 households received Furnace Repair/Replacement Assistance for a total of \$69,708.

Richland County administered WHEAP for Federal Fiscal Year (FFY) 2022. Due to the decrease in funding, Richland County could no longer support a worker to administer this program, beginning with FFY 2023. ESI has taken over administering this program for the residents of Richland County.

Websites of Interest

Access: www.access.wisconsin.gov

Department of Health Services: <http://dhs.wisconsin.gov/>

Nutrition/Hunger Program: <http://dhs.wisconsin.gov/programs/nutrition.htm>

Wisconsin Department of Workforce Development:

<http://www.dwd.state.wi.us/default.htm>

Wisconsin Department of Children & Families: <http://dcf.wisconsin.gov/>

Wisconsin Home Energy Assistance Program: <http://www.homeenergyplus.wi.gov>

FISCAL

(Un-audited Figures)

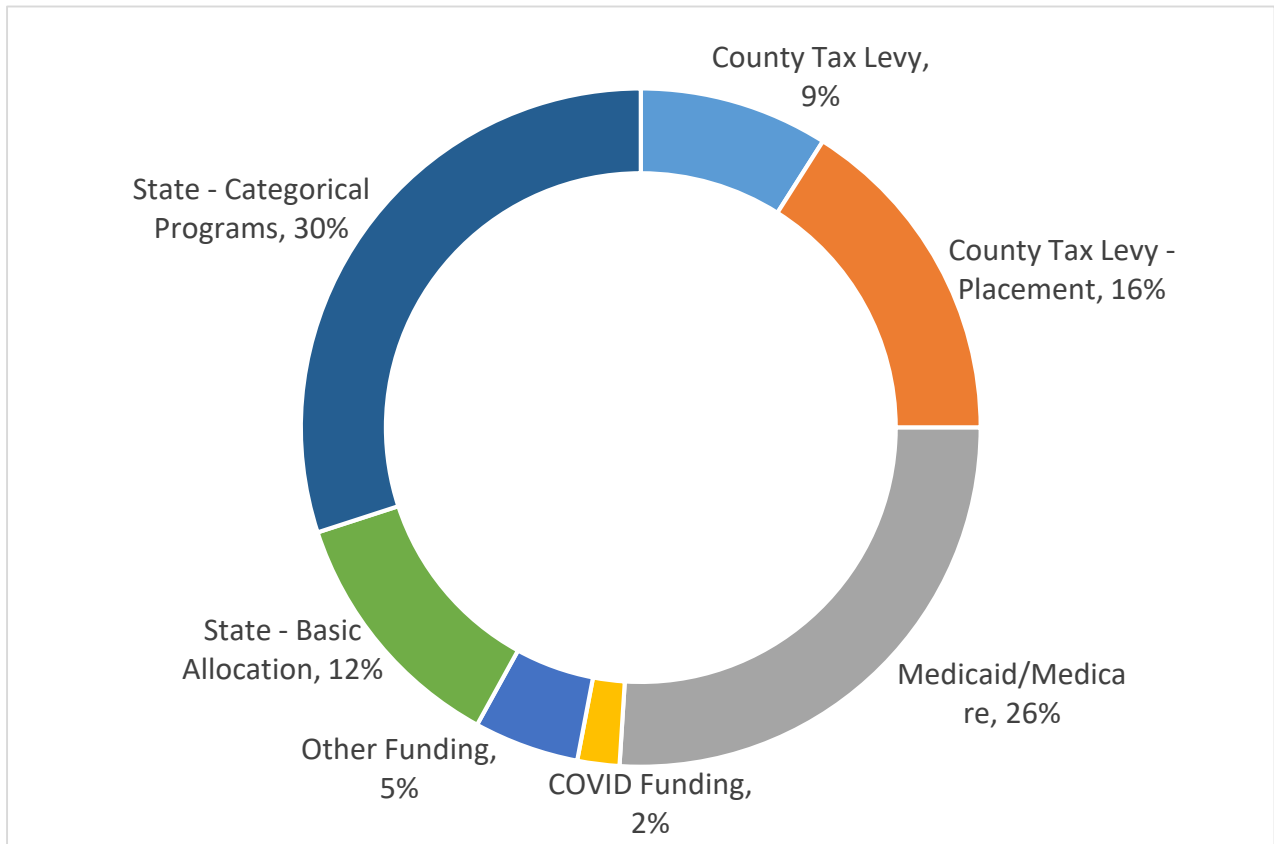
Financial Statement (Revenue Minus Expenses)

Total Actual Revenue 2022	\$9,609,819
Total Agency Expenses	-\$7,223,316
Total Placement Expenses	-\$1,544,768
Balance	\$841,735

(Continue for further detail on revenue and expenses.)

RICHLAND COUNTY HEALTH AND HUMAN SERVICES

Revenue Sources

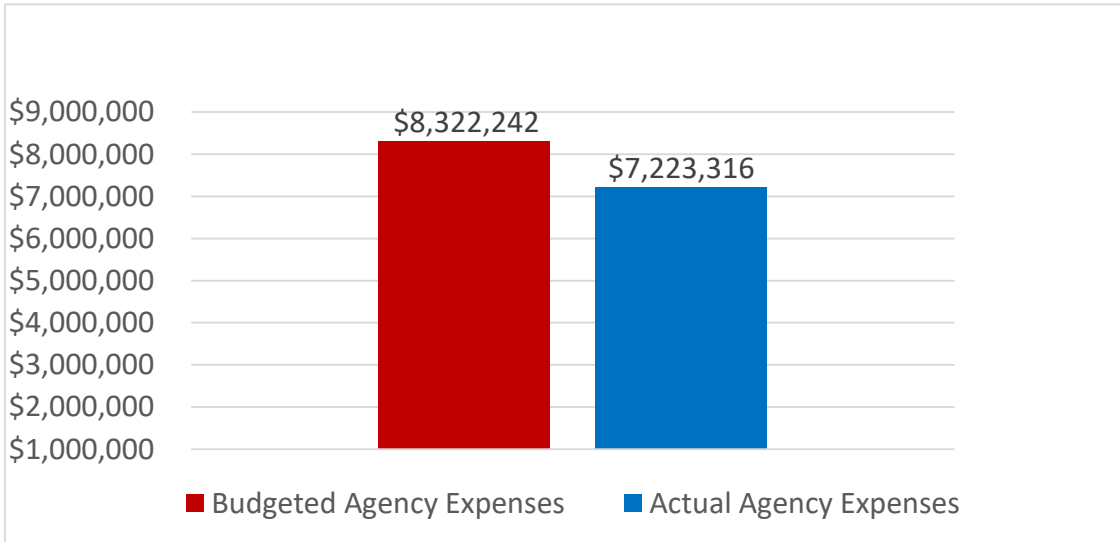


Revenue Sources for Agency and Placement Expenses

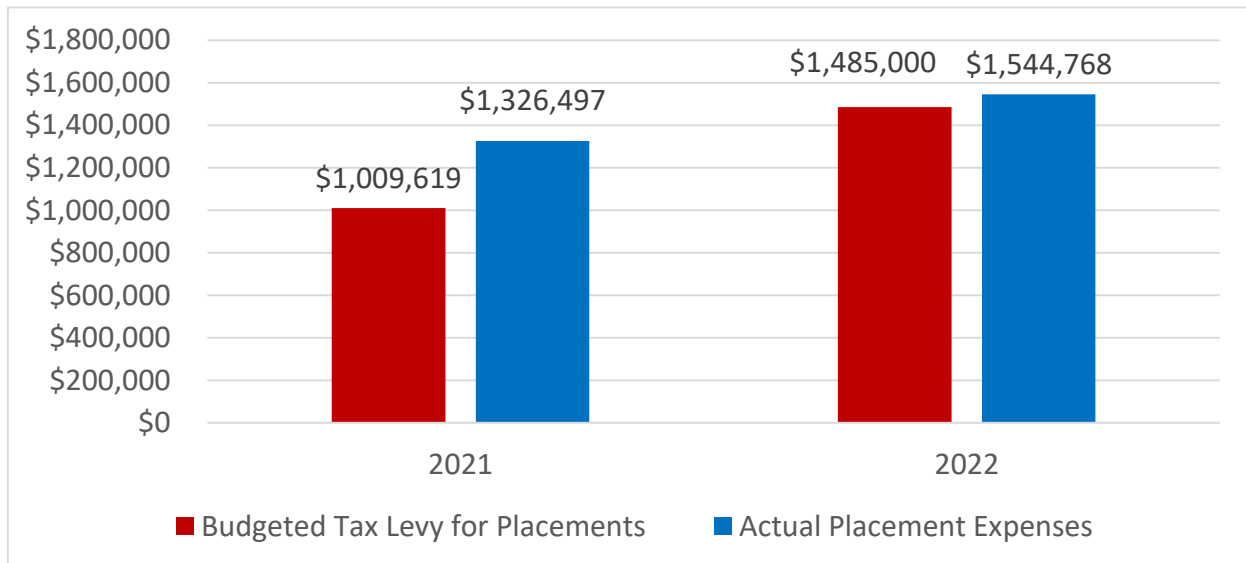
County Tax Levy	\$904,346
County Tax Levy - Placement	\$1,485,000
Medicaid/Medicare (including WIMCR)	\$2,528,738
COVID Funding	\$231,892
Other Funding	\$433,319
State - Basic Allocation	\$1,118,386
State Categorical Programs	\$2,908,138
Total Actual Revenue 2022	\$9,609,819

RICHLAND COUNTY HEALTH AND HUMAN SERVICES

2022 Agency Expenses



Placement Expenses



APPENDIX

Richland County Health and Human Services

2022 Health & Human Services Contracts (Over \$10,000)*

A&J Vans dba A&J Mobility	\$22,475	Kareo	\$20,846
All Star Elevator, LLC	\$28,500	KNH, LLC	\$54,254
Annika Mersmann	\$11,186	Logan James Herr Foundation, Inc.	\$34,005
Children's Hospital of WI	\$155,404	M Squared NC, LLC dba Action Fence	\$28,782
Chileda Institute	\$248,123	Memorial Hospital of Boscoble, Inc.	\$13,208
Community Care Resources	\$94,008	Northwest Counseling & Guidance Clinic	\$83,293
Cornerstone Foundation	\$144,137	Premier Financial Mngmt Services	\$161,531
Coulee Region Psychiatric Services	\$26,713	RTP(WI),S.C.	\$75,721
Diane's Adult Family Home	\$78,159	Rural Wisconsin Health Cooperative	\$49,792
Driftless Counseling, LLC	\$722,554	Shay Rehabilitation & Psych Services	\$203,386
Evergreen Manor, Inc.	\$52,422	SW WI Workforce Development Board	\$404,474
Family Services of NE WI	\$21,808	St. Joseph's Health Services, Inc.	\$50,318
Fitness Choices	\$29,742	Tellurian, Inc.	\$45,000
Forward Home For Boys	\$97,061	The Richland Hospital, Inc.	\$22,475
Impact Community Planning Group	\$24,675	TLC Home Care, LLC	\$73,007
Jean Warrior, Ph.D.	\$12,701	VARC, Inc.	\$10,082
Jessica Leinberger Counseling	\$38,290	Vista Care Wisconsin	\$804,726

* Listings do not include expenses paid to other Richland County Departments or State Institutions where contracts are not required.

Community Services Building 221 West Seminary Street Richland Center, WI 53581

Administrative Services Unit
Child & Youth Services Unit
Public Health Unit

Behavioral Health Services Unit
Economic Support Unit

(608) 647-8821
Fax: (608) 647-6611

Aging & Disability Resource Center of Eagle Country – Richland Center Office

(608) 647-4616 or 1 (877) 794-2372
Fax: (608) 647-6611