

Richland County

HHS & Veterans Standing Committee

December 14, 2023

The Richland County Health and Human Services & Veterans Committee convened on Thursday, December 14, 2023, in the County Board room at 181 W. Seminary Street, in person, via videoconference, and teleconference.

Committee members present included Kerry Severson, Ken Rynes, Dr. Jerel Berres, Cindy Chicker, Sherry Hillesheim, Lee Van Landuyt, Francis Braithwaite. Donald Seep attended by WebEx.

Committee Members Absent: Ingrid Glasbrenner and Timothy Gottschall.

Department heads, staff, and public present were Tricia Clements, Stephanie Ronnfeldt, Jessica Tisdale Meghan Rohn, and Jaymie Bruckner. Brandi Christianson, Brandie Anderson, and Brianna Turk, and Barb Scott attended by WebEx. John Couey was present from MIS running the teleconferencing.

Agenda:

1. **Call to order:** Committee Vice Chair Kerry Severson called the meeting to order at 9:34 a.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Ken Rynes.
3. **Proof of notification:** Vice Chair Kerry Severson verified that the meeting had been properly posted.
4. **Approve Agenda:** Motion by Ken Rynes, seconded by Francis Braithwaite to approve the agenda and proper posting. Motion Carried.
5. **Approve Previous Meeting Minutes:** Motion by Lee Van Landuyt, seconded by Cindy Chicker to approve the November 9, 2023, Health & Human Services & Veterans Standing Committee minutes. Motion carried.
6. **Citizen Comments:** No citizen comments were offered.

Veterans Service Office

Consent Items:

7. **2023 VSO Budget Summary:** Karen Knock reported that the Veterans Services Office Budget Summary Report has been posted in the Health & Human Services and Veterans Standing Committee folder for members to review. There were no major updates to report.

Administrative Report:

8. **Veterans Services Officer, Karen Knock:** Veterans Services Officer, Karen Knock, provided highlights and program updates for the Veterans Services Office including an update on the database project, a test group that Karen Knock will be participating in and an upcoming visit from the Secretary of Veteran Affairs.

Karen Knock left the meeting.

Health & Human Services

Consent Items

9. **HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000):** The Health and Human Services Expenditure Report was made available for review.

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10. 2023 HHS Budget Summary & Richland County Placement Report: The Health and Human Services Budget Summary and Richland County Placement Report were made available to the committee and Stephanie Ronnfeldt provided highlights.

11. 2022 HHS Contract Monitoring Report: The Health and Human Services Contract Monitoring Report was made available in the committee folder for review. Discussion was held on how the contract with Northwest connections is organized.

Action Items:

12. Approve Amended HHS contracts, Agreements, and Amendments:

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2023 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (12-14-2023)		
IRIS HEALTH CLINIC-WOODS CROSSING	To provide Inpatient AODA services for adults being served by the Behavioral Health Services Unit. (Waukesha)	For a total amount not to exceed \$1,800.
SUNSHINE AND GIGGLES, LLC	To provide child care services in order to fulfill safety plan implementation for children being served by the Child and Youth Services Unit. (Richland Center)	For a total amount not to exceed \$9,500.

Motion by Cindy Chicker, seconded by Ken Rynes to approve the new 2023 contracts. Motion carried.

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2024 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (12-14-2023)		
DEEP ROOT CONSULTING, LLC	To provide psychotherapy, community skills development, and a variety of other services to Comprehensive Community Services consumers in the Behavioral Health Services Unit. (Viroqua)	For a total amount not to exceed \$49,500.
ARNESON COUNSELING, LLC	To provide psychotherapy, community skills development, and a variety of other services to Comprehensive Community Services consumers in the Behavioral Health Services Unit. (Richland Center)	For a total amount not to exceed \$49,500.
MUSIC ON THE MOVE MUSIC THERAPY SERVICES, LLC	To provide counseling and therapeutic services for children enrolled in the Children's Long-Term Supports/CLTS program. (Lone Rock)	For a total amount not to exceed \$25,000.
SOARING SKILLS, LLC	To provide daily living skill training for children enrolled in Children's Long-Term Supports/CLTS program. (Viroqua)	For a total amount not to exceed \$30,000.
CAMPING EXPERIENCES INC, DBA SWIFT NATURE CAMP	To provide respite for children and families enrolled in the Children's Long-Term Supports/CLTS program. (Minong)	For a total amount not to exceed \$11,000.

Motion by Ken Rynes, seconded by Lee Van Landuyt to approve the new 2024 contracts. Motion carried.

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- 13. Approve Request to Obtain County Vehicle:** Tricia Clements explained that when the Sheriff's Department is ready to dispose of a vehicle, County Board rule requires the surplus equipment be offered to other county departments at no cost. Health and Human Services is looking for approval to be considered to be the recipient of one of these vehicles. Discussion was held regarding the benefits to the agency having a vehicle for staff when conducting home visits or work with clients. Currently staff use their personal vehicle and are reimbursed for mileage. Motion by Lee Van Landuyt, seconded by Dr. Jerel Berres to approve Health & Human Services to attempt to obtain a vehicle from the Sherriff's department. Motion carried.
- 14. Approve Leadership Academy Training:** Tricia Clements explained that Southwest Technical College offers a Leadership Academy Training that she would like to offer to the Leadership Staff within the agency. Details pertaining to the training we discussed and Administrator Pesch noted the training is very beneficial. Motion by Cindy Chicker, seconded by Ken Rynes to approve Health & Human Services entering into an agreement with Southwest Technical College for Leadership Academy Training for 13 Health & Human Services staff and send the recommendation onto County Board for approval. Motion carried.

Administrative Report:

- 15. Director, Tricia Clements:** Tricia Clements provided highlights and program updates for each unit of the agency including staffing updates, trainings, events, and new and ongoing initiatives. A written handout was provided in the folder for committee members to review. Tricia Clements highlighted several items from the report and read of letter of appreciation that was submitted to the agency from the family of an individual being served by the Senior Nutrition Program.
- 16. Review Agency Organization Chart:** The Health & Human Services Agency organizational chart was made available for review. Meghan Rohn reviewed the updates that have been made to the organizational chart since it was last provided.

Closing:

17. Future Agenda Items:

- 18. Adjournment:** The next meeting is scheduled for January 11, 2023, at 9:30 a.m. in the Richland County Boardroom and via WebEx. Motion by Cindy Chicker, seconded by Ken Rynes to adjourn the meeting. Motion carried.

Respectfully Submitted,
Meghan Rohn
Confidential Administrative Secretary