

Richland County

HHS & Veterans Standing Committee

November 9, 2023

The Richland County Health and Human Services & Veterans Committee convened on Thursday, November 9, 2023, in the County Board room at 181 W. Seminary Street, in person, via videoconference, and teleconference.

Committee members present included Kerry Severson, Ingrid Glasbrenner, Ken Rynes, Sherry Hillesheim, Lee Van Landuyt, and Francis Braithwaite. Timothy Gottschall attended by WebEx.

Committee Members Absent: Donald Seep, Dr. Jerel Berres, and Cindy Chicker.

Department heads, staff, and public present were, Trisha Clements, Meghan Rohn, Jaymie Bruckner, Pesch, Stephanie Ronnfeldt, and Karen Knock. Brandi Christianson, Roxanne Klubertanz-Gerber, Brian Turk, and Barb Scott attended by WebEx. Quintin Hinrichs was present from MIS running the teleconferencing.

Agenda:

1. **Call to order:** Committee Chair Ingrid Glasbrenner called the meeting to order at 9:30 a.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Ken Rynes.
3. **Proof of notification:** Chair Ingrid Glasbrenner verified that the meeting had been properly posted.
4. **Approve Agenda:** Motion by Lee Van Landuyt, seconded by Ken Rynes to approve the agenda and proper posting. Motion Carried.
5. **Approve Previous Meeting Minutes:** Motion by Ken Rynes, seconded by Francis Braithwaite, to approve the October 12, 2023, Health & Human Services & Veterans Standing Committee minutes. Motion carried.
6. **Citizen Comments:** No citizen comments were offered.

Veterans Service Office

Consent Items:

7. **2023 VSO Budget Summary:** Karen Knock reported that the Veterans Services Office Budget Summary Report has been posted in the Health & Human Services and Veterans Standing Committee folder for members to review. There were no major updates to report.

Administrative Report:

8. **Veterans Services Officer, Karen Knock:** Veterans Services Officer, Karen Knock, provided highlights and program updates for the Veterans Services Office. Outreach efforts over the last few months were reviewed. Work continues in the office to complete the 6-point paper work review. It was also noted that the Veterans Services Office will be sponsoring the Rotary Lights on November 22, 2023.

Karen Knock left the meeting.

Health & Human Services

Consent Items

9. **HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000):** The Health and Human Services Expenditure Report was made available for review.

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10. 2023 HHS Budget Summary & Richland County Placement Report: The Health and Human Services Budget Summary and Richland County Placement Report were made available to the committee. Stephanie Ronnfeldt explained that the underutilization is primarily due to staff vacancies. Additional quarterly reports were also included this month.

11. 2022 HHS Contract Monitoring Report: The Health and Human Services Contract Monitoring Report was made available in the committee folder for review. Jaymie Bruckner noted there are a few contracts that will continue to be monitored and one that will need to be amended.

Action Items:

12. Approve Amended HHS contracts, Agreements, and Amendments:

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2023 AMENDED HHS CONTRACT/AGREEMENT/MOU APPROVALS (11-9-2023)		
COULEE REGION PSYCHIATRIC SERVICES, S.C	For supervision and consulting. Dr. Thomas Tranel will serve as the Clinical Director. (Onalaska)	<i>Original Contract Amount:</i> \$35,000 To a total amount not to exceed \$45,000.

Motion by Ken Rynes, seconded by Kerry Severson to approve the amended 2023 contract. Motion carried.

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2023 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (11-9-2023)		
ARNESON COUNSELING, LLC	To provide psychotherapy, community skills development, and a variety of other services to the Comprehensive Community Services Unit. (Richland Center)	For a total amount not to exceed \$15,000.

Motion by Ken Rynes, seconded by Lee Van Landuyt to approve the new 2023 contract. Motion carried.

13. Approve Family Preservation Worker Position: Tricia Clements explained that Richland County Health & Human Services has had a leased Family Preservation Worker in the Child & Youth Services Unit since 2011 to assist parents in obtaining the education and skills needed to raise healthy children and ensure safety. Each leased position through Southwest Workforce Development Board is charged a 7% fee and making this a county position this would save that additional cost. Motion by Kerry Severson, seconded by Francis Braithwaite to approve the creation of a Family Preservation Worker position to be placed at Grade F on the County wage scale starting in 2024. Motion carried.

14. Approve 2024 Meeting Time for Health & Human Services and Veterans Standing Committee: Discussion was held regarding moving the meeting time to 10:30. It was determined the 9:30 time works better for most members and the time will stay the same.

Administrative Report:

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15. Director, Tricia Clements: Tricia Clements provided highlights and program updates for each unit of the agency including staffing updates, trainings, events, and new and ongoing initiatives. A written handout was provided in the folder for committee members to review. Tricia Clements highlighted several items from the report.

Closing:

16. Future Agenda Items:

17. Adjournment: The next meeting is scheduled for December 14, 2023, at 9:30 a.m. in the Richland County Boardroom and via WebEx. Motion by Ken Rynes, seconded by Francis Braithwaite to adjourn the meeting. Motion carried.

Respectfully Submitted,
Meghan Rohn
Confidential Administrative Secretary