

# Richland County

HHS & Veterans Standing Committee

---

June 8, 2023

The Richland County Health and Human Services & Veterans Committee convened on Thursday, June 8, 2023, in the County Board room at 181 W. Seminary Street, in person, via videoconference, and teleconference.

Roll Call found committee members present to include Lee Van Landuyt, Ken Rynes, Francis Braithwaite, Ingrid Glasbrenner, Dr. Jerel Berres, Kerry Severson, Cindy Chicker, and Sherry Hillesheim. Donald Seep, Danielle Rudersdorf, and Tim Gottschall attended by WebEx.

Department heads, staff, and public present were, Trisha Clements, Meghan Rohn, Jaymie Bruckner, Jon Hochkammer, Roxanne Klubertanz-Gerber, Stephanie Ronnfeldt, Brandie Anderson, Sharon Pasold, Jessica Stanek, Tom Rislw, Karen Hardy, Angela Metz, Mary Rondeau, Barb Wentz, Linda Gentes, Claudia Berres, Kristy Thompson, and Larry Engel. Barb Scott, and Jean Lynch logged in by WebEx. John Couey and Quintin Hinrichs were present from MIS running the teleconferencing.

## Agenda:

1. **Call to order:** Committee Chair Ingrid Glasbrenner called the meeting to order at 9:30 a.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Donald Seep.
3. **Proof of notification:** Chair Ingrid Glasbrenner verified that the meeting had been properly posted.
4. **Approve Agenda:** Ingrid Glasbrenner noted that the Community Health Needs Assessment has not been finalized yet and therefore agenda item number 14 should be stricken from the agenda. Motion by Ken Rynes, seconded by Lee Van Landuyt to approve the amended agenda and proper posting. Motion Carried.
5. **Approve Previous Meeting Minutes:** Motion by Ken Rynes, seconded by Dr. Jerel Berres, to approve the May 11, 2023, Health & Human Services & Veterans Standing Committee minutes. Motion carried.
6. **Public Comment:** Angela Metz provided public comment expressing support for Health and Human Services Staff, stating these staff were subjected to hurtful and intimidating comments while working through the process of making a very difficult decision regarding a food service provider. Barb Wentz, Linda Gentes, and Kristy Thompson provided public comments regarding the food service provider contract for the Senior Nutrition Program including concerns over the bidding process, not utilizing local businesses, concerns that the full story is not being shared, potential loss of two county employees, quality of food, and cost. Larry Engel provided a public comment supporting the contract with Mazo Catering due to the mission of the Senior Nutrition Program, the recommendation by the excellent staff at Health and Human Services, the uncertainty around the future of the campus, and the continued struggle the county faces to recruit and retain staff.

Donald Seep questioned what will happen to the two positions at the Richland County Food Service if the contract is awarded to Mazo Catering. Jon Hochkammer clarified that no decisions have been made pertaining to the future of these positions and this would be determined by the County Board during the budget process. Ken Rynes commented that in his opinion everyone is concerned about the retention of employees. The county is not able to recruit and does not want to lose anymore.

## **Veterans Service Office**

### Consent Items:

7. **2023 VSO Budget Summary:** The VSO Budget was made available for review. VSO office staff were not in attendance due to attending their annual conference in Madison.

### Administrative Report:

# Richland County

HHS & Veterans Standing Committee

---

8. **Veterans Services Officer, Karen Knock:** Karen Knock was not in attendance due to attending the annual conference in Madison.

## Health & Human Services

### Consent Items

9. **HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000):** The Health and Human Services Expenditure Report was made available for review.
10. **2023 HHS Budget Summary & Richland County Placement Report:** The Health and Human Services Budget Summary and Richland County Placement Report were made available to the committee.
11. **2022 HHS Contract Monitoring Report:** The Health and Human Services Contract Monitoring Report was made available in the committee folder for review. Discussion was held regarding two Child & Youth Services Contracts that are currently over utilized. Building and Operating Costs are currently showing 54.8% and it was explained that this is due to large payments for workman's compensation and other large expenses that are all paid at the beginning of the year.

### Action Items:

12. **Approve Request for Proposals for the Provision of Meals for the Senior Nutrition Program:** Tricia Clements reviewed data pertaining to the Senior Nutrition Program including the number of consumers served, number of meals provided, cost per meal, 2022 Nutrition Program Revenues, and a 10-year Nutrition Program Comparison. Program revenue sources were discussed, and in 2022, \$36,982.89 in tax levy was allocated to the Senior Nutrition Program. Dr. Jerel Berres questioned if this amount was going to be reduced in the future. Tricia Clements explained that through the 5-year strategic plan, the amount of tax levy will increase. The current level of tax levy is the lowest it has ever been for this program due to the ability to utilize ARPA funds as a supplemental funding source for the last several years. Discussion was held regarding how much tax levy other counties allocate for their nutrition programs. Tricia Clement was able to give data for following counties: Vernon County, \$211,000; Crawford County, \$180,000; and Burnett County, \$147,000.

Tricia Clements reviewed the Request for Proposal process and explained that when Angie Arneson retired from the Richland County Food Service, discussions were held with Pine Valley to determine if they would be an option for providing meals for the Senior Nutrition Program. At that time, it was determined that Pine Valley would not be an option due to staffing and space issues. Stephanie Dary was then hired at the Richland County Food Service.

Tricia Clements explained that Health and Human services is mandated to provide meals to seniors in our community through the Congregate Program and Home Delivered Meal Program. With the continued uncertainty surrounding the future of the campus, it is the responsibility of Health and Human Services to be proactive in ensuring that there is a reliable provider for these meals. The RFP process is mandated to be done every 5 years and was last done in 2013. Many providers were reached out to through the RFP process and two bids were received. After a vote was taken by the Health and Human Services and Veterans Standing Committee, it was determined there was a procedural error resulting in the vote being invalid and the RFP process was redone.

Bid information was shared with the Commission on Aging and Disability Board and the Nutrition Advisory Committee. After discussion, the Commission on Aging and Disability Board recommended to proceed with Mazo Catering as the provider for the Senior Nutrition Program, and the Nutrition Advisory Committee was split, resulting in one vote for Mazo Catering and one vote for Richland County Food Service. Richland County Health and Human Services is recommending Mazo Catering as the provider for the Senior Nutrition Program.

Tricia Clement emphasized the importance of maintaining these services while navigating unknown changes that may still be coming. Health & Human Services and Veterans have been asked to cut over \$1 million and

# Richland County

HHS & Veterans Standing Committee

eliminate 5 positions over the next 5 years, and must still find a way to maintain services. Tricia Clements provided clarification on a few items of concern pertaining to Mazo Catering. Menus will be written by Mazo Catering and can be reviewed for nutritional content by the Richland County Nutrition Program Coordinator. This service can then be charged back as an additional revenue source for the program. A back-up plan has also been provided by Mazo Catering.

Motion by Lee Van Landuyt, seconded by Francis Braithwaite to approve Richland County Food Service as the Caterer for the Senior Nutrition Program. Further discussion was held pertaining to concerns regarding utilizing providers outside of the county, quality of food, continued uncertainty of the future of the campus, uncertainty of the future of the Richland County Food Service, reasons for the recommendation of Mazo Catering, the financial stability of Richland County Food Service, potential loss of county staff, and various revenue sources of the Richland County Food Service. Donald Seep, Dr. Jerel Berres, Sherry Hillesheim, Lee Van Landuyt, and Francis Braithwaite voted for the motion. Kerry Severson, Danielle Rudersdorf, Ingrid Glasbrenner, Timothy Gottschall, Ken Rynes, and Cindy Chicker voted against the motion. Motion failed.

Motion by Ken Rynes, seconded by Kerry Severson to approve Mazo Catering as the caterer for the Senior Nutrition Program. Kerry Severson, Danielle Rudersdorf, Ingrid Glasbrenner, Timothy Gottschall, Ken Rynes, and Cindy Chicker voted for the motion. Donald Seep, Dr. Jerel Berres, Sherry Hillesheim, Lee Van Landuyt, and Francis Braithwaite voted against the motion. Motion carried.

### 13. Approve Amended HHS contracts, Agreements, and Amendments:

<b>RICHLAND COUNTY HEALTH AND HUMAN SERVICES</b> <b>2023 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (6-8-2023)</b>		
<b>PINE COUNSELING</b>	To provide Psychotherapy Services for individuals enrolled in Comprehensive Community Services/CCS and being served by the Behavioral Health Services Unit. (Richland Center)	For a total amount not to exceed <b>\$25,000.</b>
<b>MUSIC ON THE MOVE MUSIC THERAPY SERVICES, LLC</b>	To provide counseling and therapeutic services for children enrolled in the Children’s Long-Term Supports/CLTS program. (Lone Rock)	For a total amount not to exceed <b>\$10,000.</b>
<b>IN2GREAT CHILDREN’S THERAPY, LLC DBA MOTIVES8 CHILDREN’S THERAPY</b>	To provide counseling and therapeutic services, empowerment and self-determination supports, daily living skills training, mentoring, and health and wellness services for children enrolled in the Children’s Long-Term Supports/CLTS program. (Reedsburg)	For a total amount not to exceed <b>\$10,000.</b>
<b>DEAN SANER, PSY. D</b>	To provide psychology consultations for individuals being served by the Behavioral Health Services Unit. (Viroqua)	For a total amount not to exceed <b>\$20,000.</b>
<b>MAZO CATERING</b>	To provide Senior Nutrition Program meals that will be delivered to the Richland Center, Rockbridge, and potentially the Germantown meal sites. (Mazomanie)  <i>This will required County Board Approval</i>	For a total amount not to exceed <b>\$76,800.</b>
<b>ELLEN ADULT FAMILY HOUSE</b>	To provide respite care for individuals being served by the Behavioral Health Unit. (Platteville)	For a total amount not to exceed <b>\$6,000.</b>

# Richland County

HHS & Veterans Standing Committee

---

Motion by Kerry Severson, seconded by Danielle Rudersdorf to approve the New 2023 contracts and forward those necessary to the County Board for approval. Motion carried.

**14. ~~Approve the Finalized Community Health Needs Assessment:~~**

**15. Approve Appointment of the Local Health Officer Position:** Tricia Clements announced that Brandie Anderson was appointed and approved by the State to be the Public Health Officer after posting and interviewing for the position. Brandie Anderson has been serving as the Interim Public Health Officer since January 23, 2023. This position is in the budget and the county is statutorily mandated to have Public Health Officer. Motion by Kerry Severson, seconded by Cindy Chicker to present a resolution to the County Board for approval to appoint Brandie Anderson as the Public Health Officer. Brandie Anderson gave a brief overview of her professional background. Motion carried.

Administrative Report:

**16. Director, Tricia Clements:** Tricia Clements provided highlights and program updates for each unit of the agency including staffing updates, trainings, events, and updates on new and ongoing initiatives. A written handout was provided in the folder for committee members to review. Tricia Clements highlighted that recruitment of a Public Health RN continues to be a struggle and those who have inquired about the position continue to site wages as the drawback. It was also noted that three staff from UW extension will be temporarily moving into the building next week.

**17. Review 2022 HHS Annual Report:** The 2022 Health and Human Services Annual Report has been uploaded to the folder to be reviewed. Ingrid Glasbrenner noted the value of the report and thanked the staff for the work they put into it.

Personnel:

**18. Review Updated Organizational Chart:** Tricia Clements and Meghan Rohn reviewed the newly revised Agency Organizational chart and each individual unit organizational chart. An update was also given regarding a county maintenance department.

Closing:

**19. Schedule 2024 Budget Public Hearing – July 13, 2023 6:00pm.**

**20. Future Agenda Items:** Public Health Nurse Recruitment, CHIP & CHAW

**21. Adjournment:** The next meeting is scheduled for July 13, 2023, at 6:00 p.m. in the Richland County Boardroom and via WebEx. Motion by Ken Rynes, seconded by Cindy Chicker to adjourn the meeting. Motion carried.

Respectfully Submitted,  
Meghan Rohn  
Confidential Administrative Secretary