

Richland County

HHS & Veterans Standing Committee

January 12, 2023

The Richland County Health and Human Services & Veterans Committee convened on Thursday, January 12, 2023, in the County Board room at 181 W. Seminary Street, in person, via videoconference and teleconference.

Committee members present included Ken Rynes, Donald Seep, Francis Braithwaite, Lee Van Landuyt, Ingrid Glasbrenner, Tim Gottschall, and Dr. Jerel Berres. Danielle Rudersdorf, and Sherry Hillesheim, attended by Web Ex.

Department heads, staff, and public present were, Trisha Clements, Angie Rizner, Meghan Rohn, Jaymie Bruckner, Teresa Nundahl, and Rose Kohout. Karen Knock, Roxanne Klubertanz-Gerber, Sharon Pasold, Briana Turk, Brandi Christianson, and Barbara Scott logged in by WebEx. Barb Scott was present from MIS running the teleconferencing.

Not Present:

Agenda:

1. **Call to order:** Committee Chair Ingrid Glasbrenner called the meeting to order at 9:30 a.m.
2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Donald Seep.
3. **Proof of notification:** Chair Ingrid Glasbrenner verified that the meeting had been properly posted.
4. **Approve Agenda:** Motion by Ken Rynes, seconded by Tim Gottschall to approve the agenda and proper posting. Motion Carried.
5. **Approve Previous Meeting Minutes:** Motion by Francis Braithwaite, Dr. Jerel Berres to approve the December 8, 2022 Health & Human Services & Veterans Standing Committee minutes. Motion carried.
6. **Public Comment:** No comments were offered.

Veterans Service Office

Consent Items:

1. **2022 VSO Budget Summary:** The VSO Budget was made available and was reviewed by Karen Knock. Discussion was held regarding the unused balance in the Teddy Rue Fund and what department is responsible for overseeing these funds. It was determined this would be brought back on the next agenda for more discussion.

Administrative Report:

2. **Veterans Services Officer, Karen Knock:** Karen Knock provided highlights of recent and upcoming events and activities involving the department.

Health & Human Services

Consent Items

3. **HHS Expenditures Report (Vouchers and Expenditures over \$2,000 but less than \$10,000):** The Health and Human Services Expenditure Report was made available for review and it was noted that books have not yet closed and therefore various revenues and expenses will still be coming in.

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4. **2022 HHS Budget Summary & Richland County Placement Report:** Stephanie Ronnfeldt reviewed the 2022 Health and Human Services budget, utilization, and noted that expenses and reimbursements will continue to come in for several months. As a result, this information will continue to change. The placement report was also discussed and it was noted there should not be any more unknown expenses through the end of 2022.
5. **2022 HHS Contract Monitoring Report:** No discussion.

Action Items:

6. Approve HHS contracts, Agreements, and Amendments:

RICHLAND COUNTY HEALTH AND HUMAN SERVICES		
2022 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (1-12-2023)		
A & J FAMILY HOMES AND SERVICES, LLC	To provide adult family home services to an individual being served by the Behavioral Health Services Unit. (Viroqua)	For a total amount not to exceed \$25,000

Motion by Don Seep, seconded by Lee Van Landuyt to approve the new 2022 contract. Motion carried.

RICHLAND COUNTY HEALTH AND HUMAN SERVICES		
2023 NEW HHS CONTRACT/AGREEMENT/MOU APPROVALS (1/12/2023)		
A & J FAMILY HOMES AND SERVICES, LLC.	To provide adult family home services to an individual being served by the Behavioral Health Services Unit. (Viroqua) <i>This will required County Board approval.</i>	For a total amount not to exceed \$285,000
DISCOVERY PLAYSCHOOL, INC.	To provide child care and respite to children being served by the Behavioral Health Services Unit. (Richland Center)	For a total amount not to exceed \$11,000
FAMILY SERVICES OF NORTHEAST WISCONSIN	To provide residential treatment to an individual being served by the Child & Youth Services Unit. (Green Bay)	For a total amount not to exceed \$160,000
HANSEN ASSESSMENT AND EDUCATIONAL SERVICES	To provide substance abuse consultation and supervision to Behavioral Health Services Unit staff. (Viroqua)	For a total amount not to exceed \$16,000
PLEASANT RIDGE HOMES, LLC	To provide adult family home services to an individual being served by the Behavioral Health Services Unit. (Viroqua)	For a total amount not to exceed \$150,000

Motion by Lee Van Landuyt, Dr. Jerel Berres to approve the new 2023 contracts and forward the recommendation onto the County Board for approval. Motion carried.

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RICHLAND COUNTY HEALTH AND HUMAN SERVICES		
2023 NEW REVENUE CONTRACT APPROVALS (1-12-2023)		
RICHLAND COUNTY SHERIFF'S DEPARTMENT	To provide jail mental health and crisis services. <i>This will require County Board approval.</i>	2022 Budgeted Revenue: \$3,000 2023 Budgeted Revenue: \$5,200

Motion by Danielle Rudersdorf, seconded by Francis Braithwaite to approve the new 2023 revenue contract and forward the recommendation onto the County Board for approval. Motion carried.

7. **Approve the Application & Acceptance of a State Opioid Response (SOR) Grant:** The State Opioid Response Grant provides funding to provide services for those diagnosed with Opioid Use Disorders. The grant cycle request is for September 30, 2022 to September 29, 2023, and will address treatment needs for both those diagnosed with Opioid Use Disorders and those diagnosed with Stimulant Use Disorders. The grant does not require matching funds, in-kind match, or adding personnel, and therefore it does not require County Board approval.

Karen Knock left the meeting

8. **Approve the Transfer of Funds from Fund 63 Transportation Program to Fund 18 Co. Aging Unit:** Fund 18 Co. Aging Unit – Car Replacement Fund permits a county to hold sec. 8521 aids in trust until such a time as they are needed for vehicle purchases or maintenance of transportation equipment. Auditors recommend transferring the funds through the resolution process and not through the county audit process. It was determined this could be approved by the County Administrator and no action was needed.
9. **Review Community Health Needs Assessment Activities:** Rose Kohout discussed the status of the Community Health Needs Assessment in collaboration with a consultant and the Richland Hospital. A Community Health Needs Assessment is a statutory requirement every 5 years. The process of collecting and analyzing data and identifying priorities was reviewed, as well as a timeline for the completion of the process.

Administrative Report:

10. **Director, Tricia Clements:** Tricia Clements provided highlights and program updates for each unit of the agency including staffing updates, trainings, events, and updates on new and ongoing initiatives. The retirement of Rose Kohout, Public Health Services Manager, was announced and the committee thanked her 12 years of service.
11. **Discuss the implications to HHS of Centralizing Human Resources and Finance Functions:** Trish noted at this point there is no new information to share.

Personnel:

12. **HHS Personnel Updates:** Tricia Clements announced the hiring of MacKenzie Fischer, Mental Health Therapist, effective January 16, 2023; Danielle Roelke, Mental Health Therapist, effective January 16, 2023; Cindy Bromeland, Adult Protective Services Worker, effective January 16, 2023; Corey Knable, Mental Health Case Manager, effective January 16, 2023; Beth Muth, Mental Health Case Manager, effective January 16, 2023; and Dennis Drake, Custodian, effective January 16, 2023. Resignations were also reported of Savannah Tydrich, Economic Support Specialist, effective January 3, 2023; Beth Muth, Secretary, effective January 16, 2023; Daniell Roelke, Leased Crisis Case Worker- Richland School District, effective January 14, 2023; Cindy Bromeland, Leased Service Facilitator, effective January 14, 2023; Corey Knable, Leased Service Facilitator, effective January 14, 2023; and Dennis Drake, Lease Custodian, effective January 14, 2023.

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Advertising or interviewing is occurring for a Mental Health Case Manager. All other vacant positions are on hold at this time.

- 13. Close Session pursuant Wisconsin State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Performance Evaluations of the Health and Human Services:** Motion by Ken Rynes, seconded by Francis Braithwaite, to enter into closed session. Motion carried.
- 14. Return to Open Session:** Motion by Ken Rynes, seconded by Jerel Berres, to return to open session. Motion carried.

Closing:

- 15. Future Agenda Items:** Future Budget Response, Report on the Teddy Rue Fund, and Review of committee purpose and committee structure tasks.
- 16. Adjournment:** The next meeting is scheduled for February 9, 2023 at 9:30 a.m. in the Richland County Board room and via WebEx. Motion by Lee Van Landuyt, seconded by Francis Braithwaite to adjourn the meeting. Motion carried.

Respectfully Submitted,
Meghan Rohn
Confidential Administrative Secretary