

Richland County

Finance & Personnel Standing Committee

August 2, 2023

The Richland County Finance and Personnel Standing Committee convened on Wednesday, August 2, 2023 in person and by WebEx.

Committee members present included County Board Supervisors Marty Brewer, Steve Carrow, Melissa Luck, Gary Manning, Dave Turk, and Steve Williamson.

Not present: Marc Couey & Timothy Gottschall

Call to Order: Committee Chair Brewer called the meeting to order at 5:00 p.m.

Proof of Notification: Clerk Kalish confirmed the meeting had been properly noticed.

Agenda Approval: Moved by Turk second by Carrow to approve agenda. Motion carried and agenda declared approved.

Approval of July 5th Minutes: Hearing no additions or corrections, Chair Brewer declared the minutes approved as presented.

Public Comment: None present for Public Comment.

Discussion & Possible Action: Approval Of Fund Transfer To The Richland County Fair Fund 68: Motion by Manning second by Williamson to approve resolution for a temporary appropriation from the General Fund to the Richland County Fair Fund. Motion carried and resolution forwarded to County Board for approval.

2024 Budget Update: Administrator Pesch and Consultant Hochkammer provided an update on the status of the 2024 budget. Pesch noted that meetings with Department Heads to review their 2024 budget requests will take place on August 3rd – 4th.

Discussion & Possible Action: Interdepartmental Billing: Discussion on how county departments utilize interdepartmental billing took place. Highway Commissioner Elder, Sheriff Porter, and Directors Rislow and Clements provided examples and scenarios of how and when their departments utilize interdepartmental billing. Luck noted the desire to find overall efficiencies within the county's operations that may impact the interdepartmental billing process and Administrator Pesch noted this could be researched when reviewing the county's overall organizational structure. No further action taken on current process for interdepartmental billing procedures currently utilized by departments.

Discussion & Possible Action: Approval Of A Public Health Specialist Position: Motion by Luck second by Williamson to approve resolution creating a Public Health Specialist position in the Department of Health & Human Services. Motion carried and resolution forwarded to County Board for approval.

Discussion & Possible Action: Approval Of Sheriff's Department Jail/Dispatch Staff Matching Road Patrol Benefit Accrual With The Switch To A 12 Hour Shift: Motion by Manning second by Turk to approve memorandum of understanding between Richland County and Richland County employees of the jail/dispatch center to match road patrol to reflect 12 hour shifts. Motion carried and the memorandum of understanding forwarded to County Board for approval.

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Discussion & Possible Action: Approval Of Revised Computer Policy: Motion by Luck second by Carrow directing Administrator Pesch to prepare resolution adopting the revised computer policy. Motion carried and resolution forwarded to County Board for approval.

Discussion & Possible Action: Approval Of Resolution Recognizing The Service Of A County Board Supervisor: Motion by Luck second by Carrow to approve the resolution recognizing the service of Shaun Murphy-Lopez. Motion carried and resolution forwarded to County Board for approval.

Discussion & Possible Action: Procedure For Employee Reclassifications: Administrator Pesch reviewed the Policy on Personnel Classification, Compensation and Staff Authorization of Richland County. Pesch noted the discrepancies between the current pay scale and employee classifications. Administrator Pesch requested the committee clarify their expectation of the reclassification process. Hochkammer noted that in many places, reclassifications are only completed during budget time. Motion by Carrow second by Manning to affirm that Administrator Pesch is to oversee and review the reclassification process as outlined by the current policy. Motion and affirmation carried. Brewer noted that the plan has never included pathways of progression for employee advancement along wage scale. Administrator Pesch highlighted the importance of the maintenance of a wage scale once implemented.

Future Agenda Items: Brewer: recognition of Board Members and county employees; Carrow: written report on status of radio tower project

Adjournment: Motion by Manning second by Williamson to adjourn. Motion carried and meeting adjourned at 5:55 p.m.

Derek S. Kalish
Richland County Clerk